



Councilmember Robert White
Chairperson, Committee on Housing
Council of the District of Columbia
1350 Pennsylvania Avenue, N.W.
Washington, D.C. 20004
rwhite@dccouncil.gov

January 26, 2024

Re: Performance Oversight Hearing Pre-Hearing Questions

Dear Councilmember White:

In advance of the Real Estate Commission's Performance Oversight Hearing on February 8, 2024, I am providing you with the Commission's responses to the pre-hearing questions you shared on December 20, 2023. Please do not hesitate to reach out to me should you have any questions or concerns prior to the hearing.

Sincerely,

Frank Pietranton
Chairperson
Real Estate Commission

Enclosures

GENERAL QUESTIONS

1. Please provide the Commission's mission statement.

To protect the public health, safety, and welfare of District residents by assuring that licensed persons engaged in the practice of real estate transactions, as well as applicants seeking to engage in the practice of real estate transactions, have the specialized skills and necessary training required to perform the real estate services governed by the Real Estate Commission.

2. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the Commission is required to complete in FY 23 and FY 24, to date. For each requirement, please list the date the report was required and the date it was produced. If the Commission did not produce the report on the mandated timeline, please explain why.

In accordance with D.C. Official Code § 47-2853.10(e), the Commission is required to submit to the Mayor and the Council a report of its official acts during the preceding year. This report is due by March 1. The Commission is working with DLCP staff to prepare the report for FY 2024.

3. What are the Commission's top five priorities? Please explain how the Commission expects to address these priorities in FY 24.

The Commission's top five priorities for FY 24 are:

- 1. To perform a comprehensive review of current legislation and regulations for possible revisions.**
 - 2. To work with the Council in drafting legislation to regulate Property Management Companies.**
 - 3. To draft rulemaking that revises the Seller Disclosure Statement governed by 17 DCMR § 2708 to better ensure transparency in covered real estate transactions in the District involving real property consisting of 1-4 dwelling units.**
 - 4. To conduct several required education core courses for all licensees.**
 - 5. To conduct outreach programs with the DC Public Schools on careers in real estate.**
 - 6. To conduct Fair Housing Instructor Development Workshop.**
4. Please describe any new initiatives or programs that the Commission implemented in FY 23 and FY 24, to date, to improve the operations of the Commission. Please describe any funding utilized for these initiatives or programs and the results, or expected results, of each initiative.

In FY 2023, the Commission launched an initiative where we work with DC Public Schools to educate high school students about career opportunities in real estate. The Commission plans to continue this initiative in FY 2024 and expand upon it.

5. Please list all pending lawsuits that name the Commission as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in Commission practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.

There are no pending lawsuits in which the Commission is named as a party.

6. Please list all settlements entered into by the Commission and judgments against the Commission (or by the District on behalf of the Commission) in FY 23 or FY 24, to date, and provide the parties' names, the amount of the settlement or judgment, and if related to litigation, the case name, and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (*e.g.*, administrative complaint, etc.).

The Commission has neither entered into any settlements, nor have any judgements been issued against the Commission or the District on behalf of the Commission.

7. Please provide the following information: the number of FOIA requests submitted to your Commission for FY 23 and FY 24 to date, specifying how many were granted, partially granted, denied, and are currently pending. Additionally, provide details on the average response time, estimated number of full-time employees (FTEs) needed to process these requests, the estimated number of hours spent responding to them, and the cost of compliance.

The Commission does not handle FOIA requests. DLCP handles the FOIA requests on behalf of the Commission.

8. Please list and describe any ongoing investigations, audits, or reports on the Commission or any employee of the Commission that were completed during FY 23 and FY 24, to date.

The Commission is not aware of any investigations, audits, or reports regarding the Commission that were completed in FY 2023 or FY 2024, to date.

9. Please provide a list of all studies, research papers, reports, and analyses that the Commission prepared or funded during FY 23 and FY 24, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.

The Commission did not prepare or fund any studies, research papers, reports, or analyses in FY 23 and FY 24.

COMMISSION-SPECIFIC QUESTIONS

10. Please provide a current list of all members of the Commission including:

- a. Their date of appointment;
- b. The date their term expires;

- c. The Ward in which they reside; and
- d. The number of meetings they have attended as a member in FY 23 and FY 24 to date.

Please find a list of the current members of the Commission below:

Name	Organization/ Ward	Appointed by	Appointed Date	Expires	Attendance (Absences)
Frank Pietranton	Ward 3	Mayor Bowser	6/13/2014	12/13/2023*	(0 absences)
Ulani Gulstone	Ward 5	Mayor Bowser	10/18/2013	12/13/2023*	(2 absences)
Ericka Black	Ward 7	Mayor Bowser	2/1/2019	12/13/2024	(2 absences)
Elizabeth Blakeslee	Ward 2	Mayor Bowser	2/15/2019	12/13/2025	(3 absences)
Joseph Borger	Ward 3	Mayor Bowser	4/30/2019	12/13/2023	(1 absences)
Monique Owens	Ward 5	Mayor Bowser	12/8/2017	12/13/2023	(1 absences)
Edward Downs	Ward 2	Mayor Bowser	9/8/2017	12/13/2024	(0 absences)
Ramona Barber	Ward 8	Mayor Bowser	4/1/2022	12/13/2023	(4 absences)
Patrice Richardson	Ward 4	Mayor Bowser	3/28/2022	12/13/2025	(1 absences)

*While the terms for Mr. Pietranton and Ms. Gulstone have expired, and each has reached the maximum service period of 3 full consecutive 3-year terms, District law requires that service continue until a successor is appointed by the Mayor.

11. For each member, please list if the member:

- a. Has a broker’s license;
- b. Has a salesperson’s license;
- c. Has a property manager’s license;
- d. Has a bar license; or
- e. Is a consumer member who does not hold a real estate license.

Commissioner’s Name	Broker’s license	Salesperson License	Property Manager’s License	Bar License	Consumer Member (No License)
Frank Pietranton	X		X		
Edward Downs	X				
Joseph Borger	X		X		
Elizabeth Blakeslee	X				
Ericka Black		X			
Ramona Barber		X			

Monique Owens		X	X		
Ulani Gulstone				X	
Patrice Richardson					X

12. Please provide a list of the Commission’s meeting dates, times, attendance, locations, and if a quorum was present for all meetings in FY 23 and FY 24 to date.

FY23 Dates	Time	Attendance (Absent)	Location
10/11/2022	10:00 am	Frank Pietranton, Edward Downs, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, and Patrice Richardson (Ulani Gulstone)	Webex Conference
11/8/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, and Patrice Richardson	Webex Conference
12/13/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Ericka Black, Joseph Borger, Edward Downs, and Patrice Richardson (Monique Owens, Elizabeth Blakeslee)	Webex Conference
1/10/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Monique Owens, Edward Downs, Patrice Richardson, and Ramona Barber (Joseph Borger)	Webex Conference
2/14/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, Patrice Richardson, and Ramona Barber	Webex Conference
3/14/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, Patrice Richardson, and Ramona Barber	Webex Conference
4/11/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Joseph Borger, Monique Owens, Edward Downs, and Patrice Richardson (Elizabeth Blakeslee, Ericka Black, Ramona Barber)	Webex Conference
5/9/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, Patrice Richardson, and Ramona Barber	Webex Conference
6/13/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Joseph Borger, Monique Owens, Edward Downs,	Webex Conference

		Patrice Richardson, and Ramona Barber (Elizabeth Blakeslee, Ericka Black)	
7/11/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, and Patrice Richardson (Ramona Barber)	Webex Conference
8/2023			
9/12/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, and Patrice Richardson (Ramona Barber)	Webex Conference

FY24 Dates	Time	Attendance (Absent)	Location
10/10/2023	10:00 am	Frank Pietranton, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, and Ramona Barber (Patrice Richardson, Ulani Gulstone)	Webex Conference
11/14/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, Patrice Richardson, and Ramona Barber	Webex Conference
12/12/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, and Patrice Richardson (Ramona Barber)	Webex Conference
1/9/2024	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Patrice Richardson, and Ramona Barber (Edward Downs)	Webex Conference

A quorum was met for all monthly meetings held in FY 23 and in FY 24, to date.

13. Please attach the agenda for all Commission meetings held in FY 23 and FY 24 to date.

See agendas for FY 23 and FY 24, to date, attached.

14. Please list all license types offered by the Commission and the associated fees for each license.

License Type	New License Fee (including Application)	Renewal Fee
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Salesperson	\$195	\$130
Real Estate Broker	\$235	\$170
Property Manager	\$235	\$170
Property Manager	\$235	\$170
Real Estate Organization	\$235	\$170

15. How many new licenses, by license type, were awarded in FY 23 and FY 24, to date?

License Type	Number Awarded
Real Estate Broker	129
Property Manager	135
Real Estate Organizations	117
Salesperson	825

16. How many licenses, by license type, were renewed in 2023?

License Type	Number Renewed
Real Estate Brokers	2,289
Property Managers	559
Real Estate Organizations	851
Salesperson	9,654

17. How many licenses, by license type, were revoked in FY 23 and FY 24, to date?

No licenses were revoked in FY 23 or FY 24, to date.

18. The Commission's funding is provided from licensee fees paid into the Real Estate Guaranty and Education Fund.

- a. Have fees been paid into the Fund in FY 23 or FY 24, to date? If so, how much?

Yes, funds have been paid into the Real Estate Guaranty and Education Fund in the following amounts:

FY 23: \$313,519.56

FY 24, to date: \$2,565.00

- b. What is the current balance in the Fund?

The Fund's current balance is \$927,760.

- c. If the Fund was utilized in FY 23, or FY 24 to date, please describe how the fund was used and the amount spent for each purpose.

Below is a summary of how funds were used in FY 23 and FY 24, to date:

FY 23:

- **\$28,000 – Real Estate Continuing Educational Courses**
- **\$9,760.07 – Travel for DLCP employees that work with the Commission and Commission members. The Commission authorizes Commission members and respective DLCP employees to attend the ARELLO Leadership Symposium, Mid-Year Meeting and the Annual Conference. These meetings provide valuable information on the administration of license law. Two DLCP employees assigned to the Commission attended the ARELLO Mid-Year Meeting. One employee attended the Real Estate Education Association (REEA) Annual Conference to receive information on real estate education trends.**

FY 24: No expenditures have been made, to date.

19. Did the Commission grant any fee waivers in FY 23 or FY 24, to date? **N/A**

- a. If so, how many? **N/A**
- b. What is the process for granting a fee waiver? **N/A**

20. Has the Commission evaluated whether collecting demographic data on the holders of real estate licenses would be beneficial in advancing equity in the industry?

No, the Commission has not discussed whether collecting demographic data on the holders of real estate licenses would be beneficial in advancing equity in the industry.

- a. Please provide recommendations to the Committee on how to advance equity and diversity in the industries regulated by the Commission.

The real estate industry is currently very diverse and representative of numerous ethnicities and racial groups.

21. Please list any seminars, trainings, or courses either hosted, coordinated, or required by the Commission in FY 23 and FY 24, to date.

- a. Please list which courses are mandatory for each license type and the last time each mandatory course was offered in the District.

FY 23 & 24 Real Estate Continuing Education Requirements:

**Salesperson - 15 hours total (12 hours Mandatory)
DC Fair Housing (Mandatory 3 hours)**

DC Ethics (Mandatory 3 hours)
DC Legislative Update (Mandatory 3 hours)
Property Management (Mandatory 3 hours)
General Electives (3 hours)

Broker - 15 hours total - All 15 hours Mandatory (No Elective Classes)

DC Fair Housing (Mandatory 3 hours)
DC Ethics (Mandatory 3 hours)
DC Legislative Update (Mandatory 3 hours)
Property Management (Mandatory 3 hours)
Broker Supervision (Mandatory 3 hours)

Property Manager - 15 hours total - All 15 hours Mandatory (No Elective Classes)

DC Fair Housing (Mandatory 3 hours)
DC Ethics (Mandatory 3 hours)
DC Legislative Update (Mandatory 3 hours)
Property Management (Mandatory 6 hours)

All courses shown above have been annually offered to licensees by the Commission to occur virtually as Association of Real Estate License Law Officials (ARELLO) certified distance education courses.

Historic Preservation: Architectural Styles and Online Resources (Co-Sponsored with DCBOREA) – 9/20/2023

22. Please describe the status of the continuing education portal.

DLCP’s Occupational and Professional Licensing staff are presently working with Microsoft to develop the continuing education portal.

23. Has the Commission evaluated the information on its website or made any website improvements in FY 23 or FY 24, to date?

The Commission has made the following updates to its website available at <https://dlcp.dc.gov/page/real-estate-commission>:

- a. **The following verbiage for filing a complaint was added - “It is unlawful for any person to practice discrimination in the rental or sale of housing accommodations and commercial space in the District of Columbia. If your complaint relates to discrimination or discriminatory practices, you may consider filing a complaint with the District of Columbia [Office of Human Rights](#) online or in person. You may also consider filing a consumer complaint with the Office of the Attorney General for the District of Columbia.”**
- b. **Notice of the requirements for renewal of all real estate licensees were posted on the website.**

- c. **Added revised rules and regulations regarding pre-licensing and continuing education requirements.**

24. How many complaints did the Commission receive in FY 23 and FY 24, to date?

The Commission received the following number of complaints in FY 23 and FY 24, to date:

FY 23 – 34

FY 24 - 18

- a. How many complaints were referred to the Professional Licensing Administration in FY 23 and FY 24, to date?
 - i. **32 complaints were referred to the Commission**
- b. Please briefly describe the resolution of each complaint resolved in FY 23 and FY 24, to date.

Below is how the complaints were resolved in FY 23 and FY 24, to date:

FY 2023

1. In re: Derry Haws (**Closed – no violation**)
2. In re: Guillermo Patino (**Closed – no violation**)
3. In re: Tineshia Johnson (**Closed – no violation**)
4. In re: Jill Patel (**Closed – no violation**)
5. In re: Kenneth Johnson (**Closed – no violation**)
6. In re: James Powell (**Closed – no violation**)
7. In re: BUNGALOW LIVING PROPERTY MANAGEMENT, INC. (**Closed – no violation**)
8. In re: Priscilla Thomas-Jews (**Closed – no violation**)
9. In re: Elias Zeleke and White Plains Landmark LLC (**Closed – no violation**)
10. In re: Orlando Smith and The Essentials Group LLC (**Closed – no violation**)
11. In re: Trent Heminger and Urban Compass INC (**Closed – no violation**)
12. In re: Vernon Oakes (**Closed – no violation**)
13. In re: Jon Thomas and City Properties LLC (**Closed – no violation**)
14. In re: Saurabh Prakash and One Real Estate LLC (**Closed – no violation**)
15. In re: Kasra Divband and City Properties LLC (**Closed – no violation**)
16. In re: Marques Dyer (**Closed – no violation**)
17. In re: John D’Ambrosia (**Closed – no violation**)
18. In re: **Matthew Rathbun** (**Closed – issuance of Advice of Informal Admonition**)
19. In re: **Cherish Avallone** (**Closed – no violation**)
20. In re: **Laura Bacchus and Abaris Reality, Inc.** (**Closed – no action**)

FY 24, to date

1. In re: Ian Ruel; Gaberiel Ruel; Feldman Ruel Urban Property (**Closed – no violation**)

2. In re: Shenetta Malkia-Sapp (Closed – issuance of Advice of Informal Admonition)

c. How many complaints are pending?

The following number of complaints are pending for FY 23 and FY 24, to date:

FY 23 – 13 complaints

FY 24 – 5 complaints

25. Please describe the Commission’s activities and accomplishments in FY 23 and FY 24, to date.

The Real Estate Commission continues to be very active with ARELLO. Two of its members, Edward Downs and Elizabeth Blakeslee, were re-elected for a fourth term to the ARELLO Board of Directors. The Commission members attended the ARELLO leadership symposium in January, the mid-year meeting in April, and the annual conference in September.

Additionally, the Commission sponsored two Historic Preservation Seminars and core courses on Fair Housing, Legislative Update, Ethics, Broker Supervision, and Property Management. The Commission also hosted an additional course in-person at the DLCP headquarters entitled “Historic Preservation: Architectural Styles and Online Resources”.

26. Please describe the status of Commission surveys for licensees. What has the Commission learned from those responses?

The Commission receives feedback from the public and licensees in a variety of ways. It achieves this by publishing newsletters, mass mailings, and sponsoring education and workshop courses that allow the public and licensees to provide feedback to the Commission. Lastly, the Commission hosts monthly public meetings where members of the public and licensees may provide feedback.

27. Please share any recommendations you may have on how the Commission could be better supported by the Council.

The Commission would like the Councils’ support in passing the Licensing for Accountability of Management of Properties (LAMP) Amendment Act of 2024 (B25-639), introduced by Councilmember Bonds and co-sponsored by Councilmember Gray. The Commission supports Bill 25-639 but has concerns with the way it is presently drafted. Thus, the Commission would like to work with the Council in revising the bill and seeing its ultimate passage.



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 711 3446

Password: RealEstate (73253782 from phones and video systems)

AGENDA

October 11, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 13, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
 - a. None
8. Old Business
 - a. None
9. New Business
 - a. DLCP Agency Transition
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
 - a. Applications for Licensure
 - i. Administratively Approved Applications
 - ii. Technical Applications
 - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger

2022 Meeting Dates

11/8/2022
12/13/2022

2022 Upcoming Events

11/1-3/2022 – ARELLO Regulatory
Investigation Seminar

Next Scheduled Regular Meeting, Tuesday, November 8, 2022; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2307 872 9791

Password: RealEstate (73253782 from phones and video systems)

AGENDA November 8, 2022 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, October 11, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
 - a. None
8. Old Business
 - a. Outreach – DC Public Schools
9. New Business
 - a. 2023 Tentative Meeting Dates
 - b. Recommended Revisions, Property Management Study Guide, OTA SME Review
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
 - a. Applications for Licensure
 - i. Administratively Approved Applications
 - ii. Technical Applications
 - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

2022 Meeting Dates

11/8/2022
12/13/2022

Next Scheduled Regular Meeting, Tuesday, December 13, 2022; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2313 228 4853

Password: RealEstate (73253782 from phones and video systems)

*****Due to COVID-19 Pandemic this meeting will be held virtually*****

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA December 13, 2022 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 8, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
 - a. None
8. Old Business
 - a. Outreach Update - DCPS
9. New Business
 - a. Introduction of new commission member
 - b. Vote for 2023 ARELLO Mid-Year Meeting; April 26–28 – Boston, MA
 - c. Vote for 2023 ARELLO Annual Meeting; September 18 –22 – Montreal, QC, Canada
 - d. Vote for 2023 REEA Annual Meeting; June 20-24 – Las Vegas, NV
 - e. Vote - Funding - "Historic Preservation Seminars" and "Fair Housing Instructor Development Workshop"
 - f. In-person Meetings for 2023
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson



11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications
 - ii. Technical Applications
- b. Legal Recommendations for complaints and Legal Matters

12. Adjourn

Next Scheduled Regular Meeting, Tuesday, December 13, 2022; via Webex Conferencing



Occupational and Professional Licensing
District of Columbia Real Estate Commission
Call: 1-650-479-3208
Access code: 2312 466 1142
Password: Real Estate (73253782 from phones and video systems)

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA
January 10, 2023
10:00 A.M.

Board Members
 Frank Pietranton, Chair
 Ulani Gulstone, Vice-Chair
 Edward Downs
 Monique Owens
 Elizabeth Blakeslee
 Ericka Black
 Joseph Borger
 Patrice Richardson
 Ramona Barber

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
 - a. Ruman – upload CE certificates in renewal application
 - b. JC Hooker – where can you access meeting recordings?
4. Minutes – Draft, December 13, 2022 (Amend meeting minutes to add education component Patrice and Ulani)
5. Recommendation – Education Committee Recommendations (Monique and Ericka)
6. Budget Update
7. Correspondence
 - a. None
8. Old Business
 - a. DCPS Outreach Program Update
9. New Business
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Elizabeth and Patrice 10:40-12:05)
11. Recommendations
 - a. Applications for Licensure
 - i. Administratively Approved Applications (Ulani and Ericka)
 - ii. Technical Applications - none

2023 Meeting Dates
 2/14/2023
 3/14/2023
 4/11/2023

2023 Mid-Year Meeting
 4/26-28/2023 – Boston, MA

2023 Annual Conference
 9/18-22/2023 – Montreal, Canada



b. Legal Recommendations for complaints and Legal Matters (Patrice and Elizabeth)

12. Adjourn (Patrice and Ericka at 12:09)

Next Scheduled Regular Meeting, Tuesday, February 14, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2305 720 8012

Password: Real Estate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/onstage/g.php?MTID=e83ead9ae99afa389a295d4d492d666f8>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA February 14, 2023 10:00 A.M.

<u>Board Members</u>
Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
 - a. Katherine Woods – where is the CE bank that used to be used.
4. Minutes – Draft, January 10, 2023 (Ed and Joe)
5. Recommendation – Education Committee Recommendations (Monique and Elizabeth)
 - a. Planning Historic Preservation Seminars at Martin Luther King Library
 - b. Planning with CE Shop to offer courses during the summer
6. Budget Update - none
7. Correspondence
 - a. None
8. Old Business
9. New Business
 - a. Performance Oversight Hearing Report – February 9, 2023
 - i. Frank presented to our new councilman Robert C. White Jr. On the updates the commission has done/made since last year: system, renewal, community outreach, and awards received
 - b. ARELLO Leadership Symposium Report
 - i.

<u>2023 Meeting Dates</u>
3/14/2023
4/11/2023
5/9/2023
<u>2023 Mid-Year Meeting</u>
4/26-28/2023 – Boston, MA
<u>2023 Annual Conference</u>
9/18-22/2023 – Montreal, Canada



10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Ulani and Ed at 11:00-11:29)

11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Ed and Ericka)
 - ii. Technical Applications (Joe and Patrice)
- b. Legal Recommendations for complaints and Legal Matters - deferred

12. Adjourn (Ulani and ericka at 1141)

Next Scheduled Regular Meeting, Tuesday, March 14, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2312 877 9681

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/onstage/g.php?MTID=e7bca8c540e9954a6bc484edb3f2af7>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA March 14, 2023 10:00 A.M.

<u>Board Members</u>
Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:07)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, February 14, 2023 (Joe and Ericka)
5. Recommendation – Education Committee Recommendations
 - a. None
6. Budget Update
7. Correspondence
8. Old Business
 - a. DCPS Outreach Update
 - i. Date has been selected for the outreach is Thursday, May 4 at 10-12noon
 - ii. Will be held virtually
 - iii. Partnering with the Appraiser board on activities
 - iv. 45min presentation for each board
9. New Business
 - a. VOTE – ARELLO Investigatory Training – October 10-12, 2023
 - i. Have all commission members, 2 investigators and board administrator to attend
 1. Ed and Elizabeth

<u>2023 Meeting Dates</u>
4/11/2023
5/9/2023
6/13/2023
<u>2023 Mid-Year Meeting</u>
4/26-28/2023 – Boston, MA
<u>2023 Annual Conference</u>
9/18-22/2023 – Montreal, Canada



10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Joe and Elizabeth at 10:55am – 11:55am)

11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications
 - 1. Joe and Monique
 - ii. Technical Applications
 - 1. Patrice and Ericka
- b. Legal Recommendations for complaints and Legal Matters
 - i. Ed and Patrice

12. Adjourn Ed and Patrice at 11:59

Next Scheduled Regular Meeting, Tuesday, April 11, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2304 101 7729

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mbb618c38f11e869d06f334a61a23b829>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA April 11, 2023 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:14)
2. Attendance (Start of Public Session)
3. Comments from the Public
 - a. Katherine Woods – complaint process
4. Minutes – Draft, March 14, 2023 (Ed and Patrice)
5. Recommendation – Education Committee Recommendations
 - a. Ed and Monique
6. Budget Update
 - a. None
7. Correspondence
8. Old Business
 - a. DCPS Outreach Update
9. New Business
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. **Joe and Patrice 10:51 –11:54**
11. Recommendations
 - a. Applications for Licensure

2023 Meeting Dates

5/9/2023
6/13/2023
7/11/2023

2023 Mid-Year Meeting

4/26-28/2023 – Boston, MA

2023 Annual Conference

9/18-22/2023 – Montreal, Canada



- i. Administratively Approved Applications (Patrice and Ulani)
 - ii. Technical Applications (Patrice and Ed)
- b. Legal Recommendations for complaints and Legal Matters (Patrice and Joe)

12. Adjourn (Ed and Joe) 11:59

Next Scheduled Regular Meeting, Tuesday, May 9, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2303 703 3973

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mdc8effa3b7272e49b210c8e44edcd197>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA May 9, 2023 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:08)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, April 11, 2023 (Ed and Monique)
5. Recommendation – Education Committee Recommendations (Patrice and Monique)
6. Budget Update
7. Correspondence
8. Old Business
 - a. DCPS Outreach Update – date has been moved to May 25th tentatively 10-12
9. New Business
 - a. GCAAR Recommended Changes to DC Seller Disclosure Statement
 - i. Provide feedback to GCAAR by the end of the week
 - b. ARELLO 2023 Mid-Year Meeting Report
 - i. Ed Downs provided his report
 - c. Commissioners College Attendance
 - i. Elizabeth and Patrice
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Patrice and Elizabeth 10:58am-12:22)

2023 Meeting Dates

6/13/2023
7/11/2023
August - Recess

2023 REEA Annual Conference

6/20-24/2023 – Las Vegas, NV

2023 Annual Conference

9/18-22/2023 – Montreal, Canada



11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Joe and Ulani)
 - ii. Technical Applications - none
- b. Legal Recommendations for complaints and Legal Matters (Patrice and Ed)

12. Adjourn (Joe and Patrice @12:27)

Next Scheduled Regular Meeting, Tuesday, June 13, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2312 201 3925

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=m2013b06d282fee214e200edfdedffefc>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA June 13, 2023 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:10)
2. Attendance (Start of Public Session)
3. Comments from the Public (none)
4. Minutes – Draft, May 9, 2023 (Ed with adding the ARELLO Mid-year meeting report and Monique)
5. Recommendation – Education Committee Recommendations
 - a. Ulani and Joe
6. Budget Update – no update outside of the ARELLO and REEA conference travel
7. Correspondence
 - a. Sellers Disclosure form – send form to commission members
8. Old Business
 - a. DCPS Outreach Update
 - b. Licensing System Update – system testing with System Automation and inLumon
9. New Business
 - a. Salesperson Renewal Cycle – renewal notices will be distributed once approved by communications department
 - b. Legislative meeting – DLCP, Chairs of REC and BREA, Legal counsel and Staff
 - c. Historic Preservation Seminar – July 14th at MLK Library – the notice will be distributed once approved by communications department

2023 Meeting Dates

7/11/2023
August – Recess
9/12/2023

2023 REEA Annual Conference
6/20-24/2023 – Las Vegas, NV

2023 Annual Conference
9/18-22/2023 – Montreal, Canada



10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Ed and Monique 11:05-12:53)

11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Joe and Monique)
 - ii. Technical Applications - none
- b. Legal Recommendations for complaints and Legal Matters (Ulani and Ed)

12. Adjourn (Ulani and Ed at 1:10)

Next Scheduled Regular Meeting, Tuesday, July 11, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2314 759 0713

Password: DCREC (32732 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mbdd604d622bbea30da9a21a0df271f0>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA July 11, 2023 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
 - a. Board – Ericka, Ed, Ulani, Frank, Elizabeth, Joe, Patrice, and Monique
 - b. Staff – Brittney, Mr. Lewis, Jahmai, Justin, Jackie, Kevin, and Stacey
 - c. Public – Elmira Jones, Miiia Rasinen, Malik Tuma, Dena Hollish Hill, and Ryan Paulus, Zac Trupp, Gwen McCave, and Trinity Jennings
3. Comments from the Public
 - a. See notes
4. Minutes – Draft, June 13, 2023 (Ed and Joe)
5. Recommendation – Education Committee Recommendations
 - a. Elizabeth and Ed
 - b. Follow up notice to be sent out regarding the Historic Preservation
6. Budget Update
7. Correspondence
 - a. Commission members should respond to the registration questions for the ARELLO Annual meeting
8. Old Business
 - a. Seller Disclosure Amendments/Revisions - Comments
 - i. Ulani, Ed, Elizabeth and Joe – round table discussion
 - b. Salesperson Renewal Update
 - i. 1,161 renewed
 - c. Historic Preservation Seminar – July 14 from 9a-12p at MLK Library

2023 Meeting Dates

August – Recess
9/12/2023
10/10/2023

2023 Annual Conference

9/18-22/2023 – Montreal, Canada



- i. 150 people have registered
- d. Wholesaling Legislation

9. New Business

- a. Free CE course offerings

10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Elizabeth and Patrice) @ 11:16

11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Ed and Elizabeth)
 - ii. Technical Applications – none
- b. Legal Recommendations for complaints and Legal Matters (Ed and Ericka)

12. Adjourn (1:16 Elizabeth and Joe)

Next Scheduled Regular Meeting, Tuesday, September 12, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 063 3733

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mf917ae3ee1133a2aae7fbc7660ef800f>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.” 3 DCMR § 10409.2

AGENDA September 12, 2023 10:00 A.M.

Board Members
Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:14)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, July 11, 2023 (Ed and Patrice)
5. Recommendation – Education Committee Recommendations
 - a. Joe and Monique
6. Budget Update – none
7. Correspondence – none
8. Old Business
 - a. Salesperson Renewal Update Status
9. New Business
 - a. Vote to attend the following FY2024 conferences: all commission members and respective staff members (Patrice and Elizabeth)
 - i. 2024 Leadership Symposium (January 8-10, 2024) Miami, Florida – invitation only
 - ii. ARELLO Mid-Year Meeting (April 16-18, 2024) New Orleans, Louisiana
 - iii. REEA Annual Conference (June 25-29, 2024) Memphis, Tennessee
 - iv. ARELLO Annual Conference (September 23–26, 2024) Chicago, Illinois
 - b. Vote – DC ARELLO General Assembly Delegate (Elizabeth and Patrice)
 - c. Historic Preservation Seminar – September 20, 2023 from 10a-12p
 - d. Funding authorization for continuing education courses (Historic Preservation, core courses, and instructor development workshop for FY24) (Patrice and Joe)

2023 Meeting Dates
10/10/2023
11/14/2023
12/12/2023



10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Joe and Ed at 11:07-12:18)

11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Joe and Patrice)
 - ii. Technical Applications (Patrice and Ed)
- b. Legal Recommendations for complaints and Legal Matters

12. Adjourn (Patrice and Monique 12:23pm)

Next Scheduled Regular Meeting, Tuesday, October 10, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2302 600 8434

Password: RealEstate (73253782 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=m3e1c7f7d11c04507b769faf68136641a>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA October 10, 2023 10:00 A.M.

<u>Board Members</u>
Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:09)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 12, 2023 (Joe and Ed)
5. Recommendation – Education Committee Recommendations (Joe and Monique)
6. Budget Update – none
7. Correspondence – none
8. Old Business
 - a. Salesperson renewal update – late renewal period ongoing until October 31
9. New Business
 - a. Historic Preservation Report – September 20, 2023
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (10:41 Elizabeth and Joe 1:05)
11. Recommendations
 - a. Applications for Licensure (Ed and Elizabeth)
 - i. Administratively Approved Applications (Ed and Elizabeth)
 - ii. Technical Applications (Ed and Joe)

<u>2023 Meeting Dates</u>
11/14/2023
12/12/2023



- b. Legal Recommendations for complaints and Legal Matters (Ed and Elizabeth)
- c. Grant OAH (Joe and Ericka)

12. Adjourn (1:10 Elizabeth and Ed)

Next Scheduled Regular Meeting, Tuesday, November 14, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2309 895 4662

Password: DCREC (32732 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mc016a21917617069dad113dddb099f8c>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA November 14, 2023 10:00 A.M.

<u>Board Members</u>
Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:05)
2. Attendance (Start of Public Session)
3. Comments from the Public
 - a. LaTarcia Wilkins
 - b. Anthony Graham
4. Minutes – Draft, October 10, 2023 (Ed and Elizabeth)
5. Recommendation – Education Committee Recommendations (Elizabeth and Patrice)
 - a. Free core courses will be offered through CE Shop virtually
6. Budget Update
 - a. None
7. Correspondence
 - a. ARELLO leadership symposium travel has been submitted for review and approval
 - b. ARELLO Mid-Year meeting hotel reservation will need to be made and submitted
8. Old Business
9. New Business
 - a. 2024 Tentative Meeting Dates (Ed and Patrice)
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Patrice and Elizabeth at 11:04 – 12:00pm)

<u>2023 Meeting Dates</u>
12/12/2023



11. Recommendations

- a. Applications for Licensure
 - i. Administratively Approved Applications (Ed and Ulani)
 - ii. Technical Applications (Ed and Ulani)
- b. Legal Recommendations for complaints and Legal Matters (Ed and Ulani)

12. Adjourn (Patrice and Elizabeth at 12:09)

Next Scheduled Regular Meeting, Tuesday, December 12, 2023; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2316 731 5540

Password: DCREC (32732 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=mc016a21917617069dad113dddb099f8c>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA December 12, 2023 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am (10:15am)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 14, 2023 (Joe and Ed)
5. Recommendation – Education Committee Recommendations (Patrice and Ed)
6. Budget Update - None
7. Correspondence – Submit hotel reservations for ARELLO 2023 Mid-Year meeting
8. Old Business
 - a. OPL licensing system status update – conducting meetings with vendors on: requirements, functionality and fees
 - b. Commission request: hard copy licenses (similar to the DLCP electronic business card), limit the steps to simplify the license search process
9. New Business
 - a. Secret Service newsletter
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Elizabeth and Patrice)
11. Recommendations



- a. Applications for Licensure
 - i. Administratively Approved Applications (Ed and Ulani)
 - ii. Technical Applications (Joe and Ed)
- b. Legal Recommendations for complaints and Legal Matters (Elizabeth and Ed)

12. Adjourn (Ed and Patrice) at 12:03

Next Scheduled Regular Meeting, Tuesday, January 9, 2024; via Webex Conferencing



Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2304 795 2750

Password: DCREC (32732 from phones and video systems)

WebEx Link:

<https://dcnet.webex.com/dcnet/j.php?MTID=md48465b9870fcfa2d1b65f7828fa50f>

Due to COVID-19 Pandemic this meeting will be held virtually

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov. 3 DCMR § 10409.2

AGENDA January 9, 2024 10:00 A.M.

Board Members

Frank Pietranton, Chair
Ulani Gulstone, Vice-Chair
Edward Downs
Monique Owens
Elizabeth Blakeslee
Ericka Black
Joseph Borger
Patrice Richardson
Ramona Barber

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, December 12, 2023
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
 - a. Licensure of Property Management Companies - Bill No. B25-0639
 - b. Performance Oversight Hearing - February 8, 2024
 - c. Newsletter Publication – Winter 2024
9. New Business
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
 - a. Applications for Licensure



- i. Administratively Approved Applications
 - ii. Technical Applications
- b. Legal Recommendations for complaints and Legal Matters

12. Adjourn

Next Scheduled Regular Meeting, Tuesday, February 13, 2024; via Webex Conferencing