Alcoholic Beverage and Cannabis Administration FY2024

Agency Alcoholic Beverage and Cannabis Administration **Agency Acronym** ABCA **Agency Code** LQ0 Agency Glossary

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Camille (ABRA) Robinson; Kim Gordon **Agency Budget POCs** Camille (ABRA) Robinson; Kim Gordon **Fiscal Year** 2024 Add Current Quarter Data

2024 Objectives

Add Strategic Objective

Objective Number	Strategic Objective	# of Measures	# of Operations	Add Key Performance Indicator
1	Educate licensees on the District's alcoholic beverage laws and regulations.	1	2	Add Key Performance Indicator
2	Ensure that licensed establishments are in compliance with the ABC laws and regulations. Ensure that medical cannabis facilities (dispensaries and cultivation centers) are in compliance with DC law and regulations.	7	1	Add Key Performance Indicator
3	Engage in community outreach regarding the licensing process.	1	1	Add Key Performance Indicator
4	Create and maintain a highly efficient, transparent, and responsive District government.	5	0	Add Key Performance Indicator
TOT		**14**	**4**	

2024 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Directionality	Frequency of Reporting	FY 2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual Report	FY2022 Target	FY2022 Actual Report	FY 2023 Target	FY2023 Actual Report	FY 2024 Target	FY 2024 Quarter 1
1 - Educate licensees on the District's alcoholic beverage laws and regulations. (1 Measure)													
Number of licensees and members of the public that received training from the Agency	☐	Up is Better	Quarterly	100	245	100	584	100	245	100	490	100	113
2 - Ensure that licensed establishments are in compliance with the ABC laws and regulations. Ensure that medical cannabis facilities (dispensaries and cultivation centers) are in compliance with DC law and regulations. (7 Measure records)													
Amount of revenue generated by licenses and permits	☐	Up is Better	Quarterly	$3,700,000	$4,997,471	$3,700,000	$6,199,863.00	$3,700,000	$7,548,748.00	$3,700,000.00	$4,952,221.00	$3,700,000.00	$963,278.00
Amount of revenue generated by fines	☐	Up is Better	Quarterly	$400,000	$351,500	$25,000	$326,500.00	$25,000	$247,850.00	$25,000.00	$204,800.00	$25,000.00	$60,000.00
Number of inspections, investigations, and monitoring activities	☐	Up is Better	Quarterly	11,000	17,231	11,000	11,874	11,000	15,335	11,000	12,417	11,000	2,994
Number of establishments inspected to ensure compliance with underage drinking laws	☐	Up is Better	Quarterly	900	926	400	440	400	422	400	441	400	0
Total number of citations issued	☐	Up is Better	Quarterly	250	714	250	878	250	376	250	634	250	276
Percent of one-day and substantial change permits issued within 15 days or less	☐	Up is Better	Quarterly	90%	94%	90%	96.4%	90%	100%	90%	97.2%	90%	94.7%
Percent of medical cannabis facilities (dispensaries and cultivation centers) receiving at least one quarterly inspection	☐	Up is Better	Quarterly	New in 2021	New in 2021	New in 2021	100%	92.9%	100%	92.9%	98%	92.9%	100%
3 - Engage in community outreach regarding the licensing process. (1 Measure)													
Number of community meetings attended to educate the community regarding the licensing process	☐	Up is Better	Quarterly	40	58	20	90	20	113	20	101	20	19
4 - Create and maintain a highly efficient, transparent, and responsive District government. (5 Measure records)													
Percent of new hires that are	☐	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	80%	No Target Set	Annual Measure

Measure	New Measure/ Benchmark Year	Directionality	Frequency of Reporting	FY 2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual Report	FY2022 Target	FY2022 Actual Report	FY 2023 Target	FY2023 Actual Report	FY 2024 Target	FY 2024 Quarter 1
District residents													
Percent of new hires that are District resident graduates	☐	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	44.4%	No Target Set	Annual Measure
Percent of employees that are District residents	☐	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	66.1%	No Target Set	Annual Measure
Percent of required contractor evaluations submitted to the Office of Contracting and Procurement on time.	☐	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	0%	No Target Set	Annual Measure
Percent of agency staff who were employed as Management Supervisory Service (MSS) employees prior to 4/1 of the fiscal year that had completed an Advancing Racial Equity (AE204) training facilitated by ORE within the past two years.	☐	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	Not Available	No Target Set	Annual Measure

2024 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	Add Workload Measure	Add Strategic Initiative
1 - Educate licensees on the District's alcoholic beverage laws and regulations. (2 Activity records)					
LICENSING	Daily Issuance of Licenses and Permits	This is a key driver in all of ABCA's operations. The number of licenses and permits issued daily is in direct correlation to the amount of revenue the agency generates on a monthly basis.	Daily Service	Add Workload Measure	Add Strategic Initiative
LICENSING	Renewal of Licenses and Permits	This is a key driver in all of ABCA's operations. The number of licenses and permits renewed directly affects the amount of revenue the agency generates on a monthly basis.	Daily Service	Add Workload Measure	Add Strategic Initiative
2 - Ensure that licensed establishments are in compliance with the ABC laws and regulations. Ensure that medical cannabis facilities (dispensaries and cultivation centers) are in compliance with DC law and regulations. (1 Activity)					
INVESTIGATIONS	Conduct a minimum of two regulatory inspections or investigations at each licensed establishment.	Conducting thorough regulatory inspections for all licensed establishments.	Daily Service	Add Workload Measure	Add Strategic Initiative
3 - Engage in community outreach regarding the licensing process. (1 Activity)					
COMMUNICATIONS	Community Outreach and Notifications	Ensuring the general public are well informed of the schedule of extension of hours for the calendar year and its exceptions.	Key Project	Add Workload Measure	Add Strategic Initiative

2024 Workload Measures

Measure	New Measure/ Benchmark Year	Frequency of Reporting	FY2021 Actual Report_PAR	FY2022 Actual Report	FY2023 Actual Report	FY 2024 Quarter 1
1 - Daily Issuance of Licenses and Permits (1 Measure)						
Number of one-day and substantial change permits issued within 15 days or less	☐	Quarterly	33	121	314	18
1 - Renewal of Licenses and Permits (1 Measure)						
Number of ABC licenses and permits renewed	☐	Quarterly	1,457	1,786	1,081	184

2024 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update
Community Outreach and Notifications (2 Strategic Initiative records)			
Engage in proactive community outreach regarding the Calendar Year 2024 Holiday Extension of Hours Licensing Process.	ABCA will engage in community outreach and provide timely information to active on-premises licensees and the public regarding changes made to the Holiday Extension of Hours Program for Calendar Year 2024. Specifically, the agency shall provide written notice to on-premises licensees regarding the Holiday Extension of Hours licensing process for Calendar Year 2024. Notice of the Holiday Extension of Hours licensing process for Calendar Year 2024 shall be provided to the public by posting information regarding the process on the ABCA website.	12-31-2023	Add Initiative Update
Conduct a minimum of two medical cannabis trainings and enhancing racial equity	ABCA will conduct a minimum of two new medical cannabis training sessions that shall be available to the public at no charge. ABCA will hold a training session educating applicants and the public on requirements to qualify for the racial equity preference for license applications and a training session on new medical cannabis laws and regulations.	09-30-2024	Add Initiative Update

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update
Conduct a minimum of two regulatory inspections or investigations at each licensed establishment. (2 Strategic Initiative records)			
Conduct a minimum of two regulatory inspections at each alcohol licensed establishment	ABCA Investigators will conduct a minimum of two regulatory inspections at each operating licensed alcohol establishment to verify compliance with the District's laws and regulations. ABCA will be conducting a minimum of 11,000 regulatory inspections, monitoring or investigations at licensed alcohol establishments located in the District.	09-30-2024	Add Initiative Update
Conduct quarterly regulatory inspections at each medical cannabis licensed establishment	ABCA Investigators will conduct quarterly regulatory inspections at each operating licensed medical cannabis establishment to verify compliance with the District's laws and regulations. ABCA will be conducting a minimum of 60 regulatory inspections, monitoring or investigations at licensed medical cannabis establishments located in the District.	09-30-2024	Add Initiative Update
Daily Issuance of Licenses and Permits (1 Strategic Initiative)			
Conduct New Licensee Orientation Classes	ABCA will conduct a minimum of four new licensee orientation classes held at ABCA that shall be available to licensees and the public at no charge. The class curriculum shall include the following: (1) a review of relevant provisions contained in both Title 25 of the D.C. Code and Title 23 of the DCMR; (2) noise abatement and sound management; and (3) how to work proactively with Advisory Neighborhood Commissions, neighborhood and business groups and residents.	09-30-2024	Add Initiative Update

2024 Initiative Updates

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Supporting Data	Reporting Quarter
No Initiative Update records found						

2023 Unfinished Initiatives

Title	Description	% Complete from Prior FY	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update
No Strategic Initiative records found						

2023 Unfinished Initiative Updates

Strategic Initiative Title	Anticipated completion date	New Initiative Created for FY24	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact (Limited to 550 Characters)	Supporting Data	Reporting Quarter
No Initiative Update records found										

2024 ARP Key Performance Indicators

Measure	New Measure/ Benchmark Year	ARPA: Required by Treasury	Directionality	ARPA Expenditure Code	ARPA Initiative	ARPA Sub-Initiative	ARPA Project Name	FY 2020 Target	FY2020	FY2021 Target	FY2021	FY2022 Target	FY2022	FY 2023 Target	FY2023
No Measure records found															

2024 ARP Workload Measures

Measure	ARPA Project Name	New Measure/ Benchmark Year	ARPA Expenditure Code	ARPA Initiative	ARPA Sub-Initiative	FY2021 Actual	FY2022 Actual	FY2023 Actual Report	FY 2024 Quarter 1
No Measure records found									

Update Notes

Add Note

Section	Note for Publication	Publish in
No Note records found		

Administrative Information

Record ID# 1050

Performance Plan ID 1050

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