FY2023 PURCHASE CARD TRANSACTIONS

Transaction Date	Vendor	Descripton	Debit	Credit	Cardholder	Business Unit
10/3/2022	KLM	Sarosh Olpadwala, Real Estate, Airfare to Amsterdam/Romania pending refund for cancelled flight.	$1,605.58		Tracey Trabue	Real Estate
10/3/2022	Tarom Air	Sarosh Olpadwala, Real Estate, airfare to Amsterdam/Romania, CREDIT issued for cancelled flight.		($548.20)	Tracey Trabue	Real Estate
10/3/2022	Tarom Air	Sarosh Olpadwala, Real Estate, air fare to Amsterdam/Romania pending refund for cancelled flight.	$548.20		Tracey Trabue	Real Estate
10/3/2022	Agent Fee	Sarosh Olpadwala, Real Estate, Travel agent service fees to West End Travel for attending the City Lab 2022 in Amsterdam/Romania on 10/7/22-10/11/22.	$90		Tracey Trabue	Real Estate
10/4/2022	KLM	Sarosh Olpadwala, Real Estate. KLM seat assignment fees for travel to City Lab 2022 taking place in Amsterdam/Romania on 10/7/22-10/11/22.	$49		Tracey Trabue	Real Estate
10/4/2022	KLM	Sarosh Olpadwala, Real Estate. Airline fees for travel to City Lab 2022 taking place in Amsterdam/Romania on 10/7/22 - 10/11/22.	$1,633.78		Tracey Trabue	Real Estate
10/4/2022	Tarom Air	Sarosh Olpadwala, Real Estate, Airline Fees for travel to City Lab 2022 taking place in Amsterdam/Romania on 10/7/22-10/11/22.	$984.90		Tracey Trabue	Real Estate
10/6/2022	KLM	Sarosh Olpadwala, Real Estate, Credit issued for air fare to Amsterdam/Romania for cancelled flight.		($1,605.58)	Tracey Trabue	Real Estate
10/8/2022	Agent Fee	West End Travel billing error on Sarosh Olpadwala, Real Estate, Travel to City Lab 2022 in Amsterdam/Romania on 10/7.22. PENDING CREDIT.	$240		Tracey Trabue	Real Estate
10/11/2022	International Transaction Fee	Sarosh Olpadwala, Real Estate. International transaction fees for hotel charges to attend the City Lab 2022 taking place in Amsterdam/Romania on 10/7/22-10/11/22.	$10.24		Tracey Trabue	Real Estate
10/11/2022	Agent Fee	CREDIT RECEIVED. West End Travel billing error on Sarosh Olpadwala, Real Estate, Travel to City Lab 2022 in Amsterdam/Romania on 10/7.22.		($240)	Tracey Trabue	Real Estate
10/11/2022	Victoria Amsterdam Hotel	Sarosh Olpadwala, Real Estate. Hotel fees for two nights stay while attending City Lab 2022 taking place in Amsterdam/Romania on 10/7/22 - 10/11/22.	$682.95		Tracey Trabue	Real Estate
10/12/2022	Fragers Hardware	Pad Locks for St. Elizabeths	$71.02		David Howard	Real Estate
10/17/2022	Foremost Advanced Creations	Business Cards	$1,281.50		David Howard	Operations
10/22/2022	Personality Profile	DISC Personality Profiles for DMPED Staff	$3,525		David Howard	Operations
10/22/2022	Comcast	Wilson Building Monthly Cable Bill	$133.43		David Howard	Operations
10/26/2022	Foremost Advanced Creations	Business Cards	$1,281.50		David Howard	Operations
10/26/2022	MDM Standard office Supply	Office Supplies	$1,263.79		David Howard	Operations
10/27/2022	Comcast	Half Street Monthly Cable Bill	$245.58		David Howard	Operations
11/1/2022	Blue Street Productions	Natalia Vanegas, Communications Public Affairs, 4 wireless microphones system and one podium mike.	$300		Tracey Trabue	Communications
11/22/2022	Comcast	Cable Bill for Wilson Building November 2022``	$133.43		David Howard	Operations
11/22/2022	MDM Standard office Supply	Office Supplies	$478.18		David Howard	Operations
11/22/2022	Answer Title	Gilles Stucker, Real Estate Unit, Title report for Chevy Chase Site.	$600		Tracey Trabue	Real Estate
11/27/2022	Comcast	Cable Bill for 1015 Half Street, NE November 2022``	$245.58		David Howard	Operations
11/29/2022	Standard Office Supply	Office Supplies	$28.79		David Howard	Operations
12/1/2022	Standard Office Supply	Office Supplies	$16.23		David Howard	Operations
12/1/2022	Standard Office Supply	Office Supplies	$192.96		David Howard	Operations
12/1/2022	EiG Ipage	Site Lock Security Services	$207.98		David Howard	Operations
12/5/2022	Standard Office Supply	Office Supplies	$21.30		David Howard	Operations
12/5/2022	Benji Holdings LLC	Courier Services from John Wilson Building to Ashburn Virginia (normal courier was not available)	$125		David Howard	Operations
12/22/2022	Comcast	Monthly Cable for Wilson Building	$133.43		David Howard	Operations
12/27/2022	Comcast	Monthly Cable for 1015 Half Street	$245.58		David Howard	Operations
12/28/2022	MDT Rush Delivery	Courier Services from John Wilson Building to Ashburn Virginia	$100		David Howard	Operations
1/1/2023	Ipage-(WEB)	Domaine Renewal dcnewcommunities.net	$19.99		David Howard	Operations
1/1/2023	Ipage-(WEB)	Domaine Renewal dcnewcommunities.com	$19.99		David Howard	Operations
1/3/2023	Ipage-(WEB)	Domaine Renewal dcnewcommunities.org	$19.99		David Howard	Operations
1/6/2023	Canva	Please note this charge has been disputed in Payment .Net Unauthorized software Renewal	$119.40		David Howard	Operations

1/10/2023	Standard Office Supply	Office Supplies	$627.32		David Howard	Operations
1/11/2023	RVT*National Development Council	Rental Housing Development Finance Self Paced Course for Nick Stabile	$1,700		David Howard	Operations
1/14/2023	Congress for New Urbanism	Application fee for the 2023 Charter Awards, CNU's Charter Awards will recognize outstanding achievements in architectural, landscape, and urban design and planning worldwide	$500		David Howard	Operations
1/19/2023	Standard Office Supply	Office Supplies	$20.70		David Howard	Operations
1/22/2023	Comcast	DMPED Wilson Building Monthly Cable Bill	$155.43		David Howard	Operations
1/25/2023	Council of Development Finance Agencies	Membership	$1,575		Stanley Jackson	IRB
1/26/2023	Standard Office Supply	Office Supplies	$554.40		David Howard	Operations
1/27/2023	Comcast	DMPED Half Street Monthly Cable Bill	$271.65		David Howard	Operations
2/1/2023	Battle's Transport	24 passenger Bus Charter to Bowery Farming 10000 Franklin Square Dr Suite 300, Rosedale, MD 21237	$1,366.20		David Howard	Chief of Staff, Front Office
2/3/2023	Happy Scribe	Transcriptions Services for Chevy Chase	$181.54		David Howard	Real Estate
2/3/2023	Standard Office Supply	Office Supplies	$83.40		David Howard	Operations
2/3/2023	Washington Business Journals	Natalia Vanegas/Nakia Newton, Communications, Public Affairs, Renewal for annual subscription to Washington Business Journal.	$260		Tracey Trabue	Communications
2/5/2023	Wall Street Journal	Monthly Subscription	$4.24		David Howard	Communications
2/6/2023	Lucid Chart	Software Subscription Renewal	$324		David Howard	Operations
2/6/2023	Metro Stamp and Seal	Notary supplies for Xenia Brown	$75.50		David Howard	Operations
2/7/2023	Standard Office Supply	Office supplies	$186.74		David Howard	Operations
2/8/2023	American Airlines	American Airlines (purchased by West End Travel) for air travel for DM John Falcicchio to attend the ICSC taking place in Las Vegas, NV from May 21-23, 2023.	$528.90		Tracey Trabue	Chief of Staff, Front Office
2/8/2023	Agent Fee West End Travel	West End Travel agent fee for purchasing air travel for DM John Falcicchio to attend the ICSC 2023 taking place in Las Vegas from May 21-23, 2023.	$30		Tracey Trabue	Chief of Staff, Front Office
2/8/2023	United Airlines	United Airlines travel (purchased by West End Travel) for DM John Falcicchio to attend the ICSC 2023 taking place in Las Vegas, NV from May 21-23, 2023.	$668.90		Tracey Trabue	Chief of Staff, Front Office
2/10/2023	All About Shows	TV Monitor Set up for event	$500		David Howard	Communications
2/14/2023	Survey Monkey	Survey Software (see credit 2/21)	$900		David Howard	Operations
2/15/2023	Standard Office Supply	Office Supplies		($289.35)	David Howard	Operations
2/15/2023	Answer Title	Gilles Stucker, Real Estate Team, Title report services for Engine 3/NJ Ave. through Answer Title and Escrow, CBE Vendor.	$1,700		Tracey Trabue	Real Estate
2/16/2023	Standard Office Supply	Office Supplies	$963.25		David Howard	Operations
2/17/2023	Ipage	Domain Security for dcnewcommunities.com	$14.99		David Howard	Operations
2/22/2023	Comcast	Wilson Cable	$155.43		David Howard	Operations
2/22/2023	Survey Monkey	Credit		($900)	David Howard	Operations
2/22/2023	Standard Office Supply	Office Supplies	$27.39		David Howard	Operations
2/24/2023	Idealist.org	Ad for job posting	$105		David Howard	Human Resources
2/25/2023	Only in Boston	Ad Buy for Cherry Blossom Bus Tour	$228		David Howard	Communications
2/27/2023	Comcast	Cable for 1015 Half Street	$271.66		David Howard	Operations
3/3/2023	Security and Energy Technologies	Anthony Moore, St. Elizabeths Unit, Monitoring Fire and Elevator Fees.	$840		Tracey Trabue	St. Elizabeths
3/4/2023	WSJ Barrons	Wall Street Journal Monthly Subscription	$4.24		David Howard	Communications
3/6/2023	Gelberg Signs	Chevy Chase Civic Site - 5x7 cards and poster (only foam core) for the active community survey	$3,192.47		David Howard	Real Estate
3/8/2023	National Association of Black Social Workers	Tia Gilbert, Real Estate Team, National Association of Black Social Workers, NABSW Conference fees taking place in Chicago, IL on 4/4-4/9/23	$572		Tracey Trabue	Real Estate
3/8/2023	National Association of Black Social Workers	Coyan Lewis, Real Estate Team, National Association of Black Social Workers, NABSW Conference fees taking place in Chicago, IL on 4/4-4/9/23.	$572		Tracey Trabue	Real Estate
3/8/2023	Southwest Airlines	Coyan Lewis, Real Estate Unit, SWA RT airfare to attend the NABSW conference taking place in Chicago, IL on 4/4-4/9/23.	$408.95		Tracey Trabue	Real Estate

3/8/2023	Southwest Airlines	Tia Gilbert, Real Estate Team, SWA RT airfare to attend the NABSW conference taking place in Chicago, IL on 4/4-4/9/23.	$237.96		Tracey Trabue	Real Estate
3/17/2023	Metro	Metro Fare Autoload	$70			
3/17/2023	Metro	Metro Fare Autoload	$50		Stanley Jackson	
3/17/2023	Metro	Metro Fare Autoload	$70		Stanley Jackson	
3/23/2023	Select Leaders	Stephanie Baxter, Operations, recruitment notice for Deputy Director of BD Position.	$525		Tracey Trabue	Operations
3/23/2023	IEDC	Stephanie Baxter, Operations, recruitment notice for Deputy Director of BD Position.	$575		Tracey Trabue	Operations
3/23/2023	Planetizen	Stephanie Baxter, Operations, recruitment notice for Deputy Director of BD Position.	$99.95		Tracey Trabue	Operations
3/24/2023	Independent Publishers	Real Estate Reference Books for Richard Scarth	$248.72		David Howard	Real Estate
3/24/2023	Canva	Refund		($119.40)	David Howard	Operations
3/30/2023	Council of Development Financing	Katie Littman, Business Development Unit, CDFA Federal Policy Conference April 11-12 in Washington, DC.	$250		Tracey Trabue	Business Development
3/31/2023	Standard Office Supply	Office Supplies	$326.37		David Howard	Operations
3/31/2023	NGMA	Elna Howard, CPG Unit, NGMA annual grants training taking place in Washington DC on April 10-13, 2023. PD	$1,273		Tracey Trabue	Contracts & Procurement
3/31/2023	NGMA	Dewone Tuning, CPG Unit, NGMA annual grants training taking place in Washington DC on April 10-13, 2023. PD	$1,273		Tracey Trabue	Contracts & Procurement
4/3/2023	Ipage	Stelizabeths.com domain renewal	$19.99		David Howard	Operations
4/4/2023	Fragers	Padlock for Asset Management	$19.99		David Howard	Operations
4/4/2023	Standard Office Supply	Office Supplies	$37.09		David Howard	Operations
4/4/2023	Comcast	Comcast Wilson February	$155.43		David Howard	Operations
4/4/2023	Fragers	supplies for building ceremonial shovel display wall	$183.86		David Howard	Operations
4/4/2023	Comcast	Comcast Half Street February	$272.20		David Howard	Operations
4/4/2023	Marriott Chicago	Coyan Lewis, NCI, Real Estate Unit, Lodging while attending the National Association of Black Social Workers Conference taking place in Chicago, IL 4/5-4/9/2023.	$1,021.40		Tracey Trabue	Real Estate
4/4/2023	Marriott Chicago	Tia Gilbert, NCI, Real Estate Unit, Lodging while attending the National Association of Black Social Workers Conference taking place in Chicago, IL 4/5-4/9/2023.	$1,021.40		Tracey Trabue	Real Estate
4/4/2023	Marriott Chicago	Coyan Lewis, NCI, Real Estate Team, Hotel charges were incorrectly applied to DMPED Agency Card and are in the process of being reversed by Marriott.	$161.07		Tracey Trabue	Real Estate
4/5/2023	WSJ/Barrons	Wall street journal monthly subscription	$4.24		David Howard	Communications
4/5/2023	Daybook	Stephanie Baxter, Operations, 20 day recruitment notice posting.	$70		Tracey Trabue	Operations
4/6/2023	Standard Office Supply	8 Headsets	$319.92		David Howard	Operations
4/12/2023	IMPLAN	Jamie Scott, Business Development, Two additional IMPLAN license, online platform, for WDCEP users on existing DMPED subscription.	$1,000		Tracey Trabue	Business Development
4/14/2023	BISNOW	Olivia Jovine, Economic Intelligence, fees to attend the Office to Residential Conversions Summit on June 8, 2023 hosted by Bisnow.	$109		Tracey Trabue	Economic Intelligence
4/15/2023	National Mall Permits National Park Service	Park Permit for playing field	$120		David Howard	Operations
4/17/2023	Standard Office Supply	32 Headsets	$1,279.68		David Howard	Operations
4/21/2023	Marriott Chicago	REFUND: Coyan Lewis, NCI, Real Estate, Incidental hotel charges while attending the National Association Black Social Workers, Chicago, IL were incorrectly charged to DMPED Agency Card. Dispute was cancelled and charges reversed.		($161.07)	Tracey Trabue	Real Estate
4/22/2023	Comcast	Comcast Wilson for March + February late fee	$161.38		David Howard	Operations
4/25/2023	GoDaddy	SSL certificate Renewal for FairshotDC.com	$99.99		David Howard	Operations
4/25/2023	Idealist.org	Job Posting advertisement	$105		David Howard	Operations
4/26/2023	E-Skill	Eskill software annual subscription	$1,200		David Howard	Operations
4/27/2023	Comcast	Comcast Half Street for March + February Late fee	$278.10		David Howard	Operations
4/27/2023	Group Greeting	E Greeting Card Subscription	$184.44		David Howard	Operations

4/27/2023	Marriott Chicago	Dispute Rebill. Coyan Lewis, NCI, Real Estate, Incidental hotel charges while attending the National Association Black Social Workers, Chicago, IL were incorrectly charged to DMPED Agency Card. Dispute was cancelled and charges reversed.	$161.07		Tracey Trabue	Real Estate
4/29/2023	Fedex	Package services	$232.17		David Howard	Operations
4/29/2023	Fedex	Package Services	$153.07		David Howard	Operations
5/4/2023	WSJ Barrons	Monthly Wall Street Journal Subscription	$4.24		David Howard	Communications
5/4/2023	Daybook	Job Posting	$70		David Howard	Human Resources
5/6/2023	Alchemer	Nick Stabile, Econ Intel Unit, renewal for Alchemer survey product used for Front Door website.	$1,075		Tracey Trabue	Economic Intelligence
5/9/2023	HootSuite	Annual Subscription to HootSuite a social media management tool that helps users plan, schedule, and syndicate social posts	$114.47		David Howard	Communications
5/9/2023	IPage	Domain Renewal	$19.99		David Howard	Operations
5/9/2023	Standard Office Supply	Office Supplies	$534.71		David Howard	Operations
5/10/2023	Your Membership	Recruitment Notice PR News	$249		David Howard	Human Resources
5/10/2023	Your Membership	Recruitment notice O'Dwiyers	$320		David Howard	Human Resources
5/10/2023	PayPal (Women In PR)	Recruitment Notice North American Women in PR	$397		David Howard	Human Resources
5/10/2023	Idealist	Recruitment Notice Idealist	$105		David Howard	Human Resources
5/10/2023	Group Greetin	Sales Tax Credit		($10.44)	David Howard	Operations
5/10/2023	Your Membership	Recruitment Notice - Association of Women in Communications	$199		David Howard	Human Resources
5/11/2023	Fragers Hardware	2 Padlocks	$39.98		David Howard	Real Estate
5/11/2023	Fragers Hardware	Supplies for Zoning Case public signage	$148.62		David Howard	Real Estate
5/11/2023	Fragers Hardware	Portable Cooler for Office Functions	$44.99		David Howard	Operations
5/26/2023	Bisnow	CANCELLED/REFUNDED. Olivia Jovine, Economic Intelligence, fees to attend the Office to Residential Conversions Summit on June 8, 2023 hosted by Bisnow.		($109)	Tracey Trabue	Economic Intelligence
5/30/2023	GoDaddy	Hosting and Domaine Renewal Fairshotdc	$236.05		David Howard	Operations
5/30/2023	Armstrong Custom Signs	Anthony Moore, Latrena Owens, St. Elizabeths, Banner Installation Services.	$1,575		Tracey Trabue	St. Elizabeths
5/31/2023	Squarespace	Obviously DC Website Annual Subscription	$252		David Howard	Communications
6/1/2023	WSJ	Monthly Subscription	$4.24		David Howard	Communications
6/7/2023	Comcast	Monthly Cable Bill Wilson Building May	$148.88		David Howard	Operations
6/7/2023	Comcast	Monthly Cable Bill Half Street May	$272.15		David Howard	Operations
6/16/2023	MDM Standard Office Supply	Special Chair for Jacque McDonald (as accommodation)	$466.89		David Howard	Operations
6/16/2023	MDM Standard Office Supply	Office Supplies - Archived Boxes	$161.34		David Howard	Operations
6/22/2023	Comcast	Monthly Cable Bill Wilson Building June	$161.38		David Howard	Operations
6/27/2023	Comcast	Monthly Cable Bill Half Street June	$278.10		David Howard	Operations
6/29/2023	WSJ	Monthly Subscription	$4.24		David Howard	Communications
7/12/2023	Standard Office Supply	Office Supplies	$54.41		David Howard	Operations
7/13/2023	Foremost Advanced Creations	Business Cards	$1,281.50		David Howard	Operations
7/20/2023	Potomac Supply Company	Xenia Brown, Operations, Nike Dri Fit staff polo shirts. CBE Certification Number:LSDRE26031032025	$5,000		Tracey Trabue	Operations
7/21/2023	Standard Office Supply	Xenia Brown, Operations, office supplies purchase. MDM Office Systems, Inc. dba Standard Office Supply Certification Number:LSX72534032025 Expiration Date: March 9, 2025	$127.38		Tracey Trabue	Operations
7/28/2023	Ipage	Wordpress Essentials Hosting	$59.40		David Howard	Operations
7/28/2023	Sequoia Row	Carpet Cleaning for Rise Demonstration Center at St. Elizabeths.	$1,898		David Howard	Real Estate
8/3/2023	WSJ/BARRONS SUBSCRIPTI	Operations - Wall Street Journal monthly subscription	$4.24		David Howard	Operations
8/4/2023	COMCAST	Operations - Monthly Cablebill July & August Wilson	$316.81		David Howard	Operations
8/4/2023	COMCAST	Operations - Monthly Cablebill July & August Half Street	$550.25		David Howard	Contracts
8/9/2023	NATIONAL INSTITUTE OF	Contracts - NIGP Membership for jacque McDonald	$575		David Howard	Human Resources
8/10/2023	PLANETIZEN-8772607526	HR 25 day recruitment notice posting for Development Manager position.	$99.95		David Howard	Human Resources
8/10/2023	CC* NAWL CAREER CENTER	HR 30 day recruitment notice posting for Attorney Advisor position.	$270		David Howard	Human Resources
8/10/2023	IDEALIST.ORG 2997195	HR 25 day recruitment notice posting for Development Manager position.	$105		David Howard	Human Resources

8/10/2023	ALM MEDIA LLC	30 day recruitment notice posting for Attorney Advisor position.	$695	David Howard	Human Resources
8/10/2023	SELECT LEADERS	HR 25 day recruitment notice posting for Development Manager position.	$525	David Howard	Human Resources
8/10/2023	IEDC ONLINE	HR 25 day recruitment notice posting for Development Manager position.	$575	David Howard	Human Resources
8/11/2023	WWW.ULI.ORG	Real Estate - Publication. Solving the Affordable Housing Crisis: Understanding Root Causes and Addressing Production Challenges	$395	David Howard	Human Resources
8/14/2023	Urban Land Institute	Richard Scarth, Real Estate Unit, Tuition for Urban Land Institute online course, Affordable Housing Crisis.	$351.55	Tracey Trabue	Real Estate
8/15/2023	STANDARD OFFICE SUPPLY	Operations - Office Supplies	$796.35	David Howard	Operations
8/17/2023	Urban Land Institute	Andree Entezari, Economic Intel Group, Urban Land Institute (ULI) associate membership payment.	$464	Tracey Trabue	Economic Intelligence
8/18/2023	American Planning Assoc.	Andree Entezari, Economic Intel, PD Funds for APA, AICP Membership fees.	$389	Tracey Trabue	Economic Intelligence
8/22/2023	YOURMEMBERSHIP (DC Bar)	HR 30 day recruitment notice posting for Attorney Advisor position	$499	David Howard	Human Resources
8/24/2023	WSJ/BARRONS SUBSCRIPTI	Operations - Wall Street Journal monthly subscription Sept.	$4.24	David Howard	Operations
8/24/2023	LABOR LAW COMPLIANCE C	HR 4 Labor Law Compliance Posters	$120.75	David Howard	Human Resources
8/24/2023	CDMP	Hannah Eli, Economic Intelligence, PD funds for payment of data management exam fees.	$933	Tracey Trabue	Economic Intelligence
8/25/2023	American Planning Assoc.	Olivia Jovine, Economic Intel Group, PD funds for APA Passport Annual Subscription.	$180	Tracey Trabue	Economic Intelligence
8/29/2023	Novogradac and Company	Jonathan Mueller, Real Estate, PD for Novogradac New Market Tax Credits Handbook Premium	$506.53	Tracey Trabue	Real Estate
9/6/2023	CBC	Angelica Mattox, Public Affairs,Comms, Purchase ticket to the Congressional Black Caucus (CBC) events.	$250	Tracey Trabue	Communications
9/12/2023	AIA	Stacy Meyer, Real Estate Development, PD funds for American Institute of Architects Membership Dues.	$263.33	Tracey Trabue	Real Estate
9/12/2023	Wharton Online	Jamie Scott, Business Development, Wharton online course "Managing and Motivating Talent" Enrollment Fees.	$995	Tracey Trabue	Business Development
9/14/2023	CDFA	Sybongile Cook, Business Development, PD funds for online course "Fundamentals of Economic Development Finance, Council of Development Finance Agencies (CDFA).	$550	Tracey Trabue	Business Development
9/14/2023	Core Product	Leslie Welch, Business Development, PD Funds for Core product certification for Smart Sheet.	$149	Tracey Trabue	Business Development
9/18/2023	IEDC	Sara Adams, Business Development Unit, PD Funds, IEDC Course registration fees for Foreign Direct Investment and Exporting.	$670	Tracey Trabue	Business Development
9/19/2023	Bisnow	Liz Anderson, Great Streets, Business Development Unit, PD funds to attend DMV Capital Markets, CRE Summit.	$132	Tracey Trabue	Business Development
9/19/2023	CBC	Anthony Moore, St. Elizabeth's, Real Estate Development Unit, PD funds to attend the 52nd Annual CBC Foundation Legislative Conference.	$250	Tracey Trabue	St. Elizabeths
9/20/2023	Amazon	Kassie Scott, Business Development Unit, PD Funds. Amazon book purchase of one item.	$15.27	Tracey Trabue	Business Development
9/21/2023	WSJ Barrons	Wall Street Journal Subscription	$4.24	David Howard	Communications
9/21/2023	Amazon	Kassie Scott, Business Development Unit, PD Funds. Amazon book purchase of six items.	$104.29	Tracey Trabue	Business Development
9/22/2023	Comcast	Cable Television monthly bill for Wilson Building	$155.43	David Howard	Operations
9/22/2023	Coursea	Xenia Brown, Operations, PD funds for Coursea Membership with is $49.00 monthly to take MS 365 Fundamentals.	$49	Tracey Trabue	Operations
9/25/2023	Supretech	10 Batteries for Dell 7480 and 7490	$1,679.80	David Howard	Operations
9/25/2023	Supretech	15 Kensington Microsoft Surface Dock -SD4845P Surface Docking Station with Triple Display and 85W Power Delivery (K34440NA)	$2,202.60	David Howard	Operations
9/25/2023	Project Management Institute (PMI)	Leslie Welch, Business Development Unit, PD funds to take a PMI certification course.	$400	Tracey Trabue	Business Development
9/26/2023	IEDC	Tiffany Gary, Business Development Unit, PD funds for registration fees for IEDC three courses.	$1,730	Tracey Trabue	Business Development
9/27/2023	Comcast	Cable Television monthly bill for 1015 Half Street	$272.15	David Howard	Operations
9/27/2023	Fedex	Package delivery	$42.59	David Howard	Operations
9/27/2023	Fedex	Package delivery	$51.92	David Howard	Operations
9/28/2023	MDM Standard Office Supply	Office Supplies	$233.06	David Howard	Operations
9/29/2023	Data Literacy	Kassie Scott, Business Development, PD Funds for Data Literacy online course.	$1,167.08	Tracey Trabue	Business Development
			$83,012.90	($3,983.04)	

FY2024 PURCHASE CARD TRANSACTIONS

Transaction Date	Vendor	Descripton	Debit	Credit	Cardholder	Business Unit	International Travel
10/3/2023	Amazon	Daryl Thomas, Real Estate Unit, purchase of office supplies for shovel wall display.	$47.94		Tracey Trabue	Real Estate	no
10/30/2023	WIX	Nick Stabile, Economic Intelligence. Renewal fees for online platform Wix.	$292.56		Tracey Trabue	Economic Intelligence	no
10/31/2023	Comcast	Wilson Building Cable	$126.31		David Howard	Operations	no
10/31/2023	Comcast	Half Street Cable	$272.15		David Howard	Operations	no
11/1/2023	UTRECHT ART 8004471892	Refunded	$64.17		David Howard	Operations	no
11/1/2023	UTRECHT ART 8004471892	Refund		($64.17)	David Howard	Operations	no
11/1/2023	UTRECHT ART 8004471892	Frames for the Deputy Mayors Office	$64.17		David Howard	Operations	no
11/2/2023	WSJ/BARRONS SUBSCRIPTI	Wall Street Journal Subscription	$4.24		David Howard	Operations	no
11/6/2023	TOUCAN PRINTING & PROM	Printed Backpacks for Staff	$715		David Howard	Operations	no
11/9/2023	SP WWW.WIDEIMAGESOLU	Replacement Power Supply for HP Z6600 Plotter	$442.99		David Howard	Operations	no
11/9/2023	IN *POTOMAC SUPPLY COM	Office Supplies	$832.50		David Howard	Operations	no
11/13/2023	WASHINGTON TROPHY CENT	DMPED Awards printing	$648.50		David Howard	Operations	no
11/13/2023	ELECTRONIC DISPLAYS IN	Replacement Ethernet Converter for LED Housing Sign	$232.82		David Howard	Operations	no
11/14/2023	KENGLA FLAG COMPANY	Flags for Deputy Mayor's Office	$791.74		David Howard	Operations	no
11/16/2023	WSJ/BARRONS SUBSCRIPTI	Wall Street Journal Subscription	$4.24		David Howard	Operations	no
11/16/2023	SELFAUTHORING.COM	Self Authoring Course for Kassie Scott	$29.90		David Howard	Business Development	no
11/16/2023	IN *POTOMAC SUPPLY COM	2 Ottomans for Wilson Lobby	$725		David Howard	Operations	no
11/20/2023	NATIONAL INSTITUTE OF	Tuition for NIGP Course for Dr. Jacque McDonald	$1,085		David Howard	Contracts & Procurement	no
11/21/2023	TOUCAN PRINTING & PROM	Emergency Business Cards for Deputy Mayor Albert	$79		David Howard	Operations	no
11/22/2023	COMCAST	Cable Bill for Wilson Building	$149.42		David Howard	Operations	no
11/27/2023	COMCAST	Cable Bill for Half Street	$272.15		David Howard	Operations	no
11/27/2023	Formost	Xenia Brown, Operations, Business cards purchase	$233		Tracey Trabue	Operations	no
11/28/2023	IN *POTOMAC SUPPLY COM	Office Supplies	$539.90		David Howard	Operations	no
11/30/2023	Metro Stamp and Seal	Notary Seal for Nakia Newton	$72.95		David Howard	Operations	no
12/1/2023	Ipage	Site Lock Security Essentials annual Renewal for walterreedlra.com and stelizabethseast.com	$207.98		David Howard	Operations	no
12/14/2023	Wall Street Journal	WSJ monthly subscription	$4.24		David Howard	Operations	no
12/15/2023	ABC Imaging	Services to install replacement power supply for HP Z6600 plotter	$386.25		David Howard	Operations	no
12/20/2023	Amazon	Kassie Scott, Business Development, PD funds for purchase of books from Amazon.	$56.68		Tracey Trabue	Business Development	no
12/22/2023	Comcast	Wilson Cable Bill	$143.47		David Howard	Operations	no
12/23/2023	Amazon	Kassie Scott, Business Development, PD funds for purchase of books from Amazon.	$57.66		Tracey Trabue	Business Development	no
12/27/2023	Comcast	Half Street Cable Bill	$272.15		David Howard	Operations	no
1/2/2024	Canva	Graphic Software for the Business Development Team	$119.99		David Howard	Business Development	no
1/2/2024	iPage	Domain renewal dcnewcommunities.com	$21.99		David Howard	Operations	no
1/2/2024	iPage	Domain renewal dcnewcommunities.org	$20.99		David Howard	Operations	no
1/2/2024	iPage	Domain renewal dcnewcommunities.net	$22.99		David Howard	Operations	no
1/4/2024	Toucan Printing	40" Laser Cut Sign CPAFCLOSER	$375		David Howard	Business Development	no
1/8/2024	Congress for New Urbanism	Application payment for St.Elizabeths East for Congress of New Urbanism 2023 Charter Awards.	$500		David Howard	Real Estate	no
1/11/2024	Wall Street Journal	WSJ monthly subscription. (Rate increased for 2024	$18.02		David Howard	Operations	no
1/11/2024	ENVIRONMENTAL AND POWER Services	Series of 3 Repairs to the AC unit in the 1015 Half Street, SE LAN room	$1,881.94		David Howard	Operations	no
1/11/2024	Laser Art	Replacement Print heads for HP Z6600 plotter	$726.76		David Howard	Operations	no
1/30/2024	Toucan	TIffany Gary, Business Development, Promotional items for retail grant and grow expo giveaways.	$4,436		Tracey Trabue	Business Development	no
			$16,977.76	($64.17)			