

Overall

Achievements, Priorities

1. Identify DPR's overall mission statement.

Response: DPR's mission statement is to provide DC residents equitable access to high-quality recreational programs, services, and facilities - across all 8 Wards.

2. Identify DPR's top achievements in FY 24 and FY 25, to date.

Response: DPR's top achievements in FY24 and FY25 to date include:

- Launching a new Youth Development Professional Certification (YDPC) program in collaboration with George Washington University.
- Creating a new Competitive and Leisure Activities Division within the agency to put an additional focus on the development of aquatics and youth sports programming and operations.
- "Professionalizing Play" with increased investment in the development of the DPR workforce through training, professional development, and promotional opportunities.
- Increasing the volume of DPR touch points with community members, with over 2 million visitors at our recreation centers and over 112,000 participants in special events in FY24.
- In partnership with the Department of General Services (DGS), DPR delivered and began operating three new recreation facilities, Stead Park Recreation Center, Reservoir Park Recreation Center, and Joy Evans Therapeutic Recreation Center, which collectively bring a wealth of high-quality recreation amenities to District residents and visitors.

3. Identify DPR's top five overall priorities. Explain how DPR expects to address these priorities in FY 25 and identify the metrics used to track success for each.

Response: DPR prioritizes the four strategic goals identified in our Ready2Play Master Plan:

- Goal 1: A Unified and Equitable Park System
Plan for a cohesive and unified park system that addresses gaps and meets future needs.
- Goal 2: Inclusive, Resilient, Sustainable Design and Stewardship
Promote climate-resilient and environmentally sustainable parks and recreational facilities that provide safe, accessible, and inclusive connection to nature and recreational opportunities.

- Goal 3: Responsive, Diverse Programming
Increase the capacity, quality, and diversity of programs, events, and services to promote a healthy lifestyle, enhance local economic development, support the arts, and celebrate the cultural diversity and history of the District.
- Goal 4: Transparent, Efficient, Engaged Operations
Provide financially sustainable, efficient, and innovative operations, maintenance, and customer care that is transparent and responsive to residents' needs.

DPR is taking action and implementing strategies to support these goals through the supporting actions identified in Ready2Play.

4. List each policy initiative of DPR during in FY 24 and FY 25, to date. For each initiative provide:

- a. A detailed description of the program;
- b. The name of the employee who is responsible for the program;
- c. The total number of FTEs assigned to the program; and
- d. The amount of funding budgeted to the program.

Response: Community Access to Recreational Space Pilot Program Act of 2023

- a. The program requires that DPR access DC Public School sites to operate the property as a recreational space for the public during non-school hours with the assistance of the Department of General Services (DGS) and the Department of Public Works (DPW) for cleaning and maintenance. The program, effectuated through a Memorandum of Understanding (MOU), creates the Community Access to Recreational Space Pilot Program at two locations in Ward 2, Garrison Elementary School and Shaw Park, adjacent to Benjamin Banneker High School.
 - b. Michael Snowden, Manager and Park Ranger, is the DPR point of contact for day-to-day issues related to the MOU. Gina Toppin, Chief of Staff, is responsible for executing and overseeing any changes to the MOU.
 - c. There are no DPR FTEs specifically assigned to this program.
 - The program was funded \$197,000 in FY24 and \$197,000 in FY25. This funding was distributed to the Department of General Services (DGS) and the Department of Public Works (DPW) through an MOU to perform services that are essential to the execution of the pilot.
5. Describe any new initiatives or programs DPR implemented in FY 24 and FY 25, to date, specifically, to improve the operations of the agency. Describe any funding utilized for these initiatives or program and the results, or expected results, of each initiative.

Response: DPR Director Thennie M. Freeman is participating in an exciting new task force organized by the National Recreation and Parks Association (NRPA), launched in February 2024. The task force is focused on workforce development and developing year-round workforce pathways for youth in parks and recreation. By participating in this task force, DPR will have access to leading-edge strategies to enhance year-round recruitment and assist the agency in filling positions with qualified, passionate leaders.

Through the Youth Development Professional Certification (YDPC) created in partnership with the George Washington University's Center for Excellence in Public Leadership (GW-CEPL), DPR is helping to develop a well-trained pipeline of youth development professionals across the District and within the agency. This life-changing program equips participants with the necessary skills, knowledge, and strategies to effectively mentor and support youth in various educational and community settings.

6. Identify DPR's Strategic Objectives and Key Performance Indicators (KPIs). Explain why each KPI was selected and how it supports the overall mission of the agency.
 - a. Include the outcomes for FY 24 and FY 25, to date for each KPI measure.
 - b. Provide a narrative description of what actions the agency undertook to meet the key performance indicators or any reasons why such indicators were not met.

Response: DPR's performance indicators were chosen in collaboration with the Office of the City Administrator (OCA) to help assess DPR's ability to:

- Effectively manage parks and facilities by constantly focusing on elevating operations in every area of the agency;
- Ensure that all residents of the District of Columbia have equal access to high-quality, outcomes-based programs, facilities, and services;
- Provide high-quality customer care through community engagement and transparent informational resources and staff; and
- Create and maintain a highly efficient, transparent, and responsive District government.

Please see [Attachment 6. DPR KPIs.pdf](#) for DPR's KPI Measures.

- a. Please see the following [Attachment 6 A. FY24 PAR - DPR.pdf](#) and [Attachment 6 A_2. DPR FY25 Q1 Report.pdf](#).

b. Metrics Met:

- Percent of functioning equipment in fitness centers, tech lounges, computer labs, pools, and other amenities.
- Percent increase in agency generated revenue.
- Net Promoter Score.
- Percent of participants who report meeting program goals.
- Percent of evaluated programs meeting minimum quality standards.
- Percent of the agency's budget supplemented by outside resources.

Metrics Unmet:

- Percent of staff receiving customer service training annually
 - The agency didn't conduct specific customer service training.
- Percent of customers rate their experience at DPR as positive
 - The agency was close to meeting the target of 85%. We believe a larger survey sample will accurately reflect a higher satisfaction rating.
- Percent of staff with professional certifications
 - The agency is increasing opportunities for staff to obtain professional certifications. It recently created a youth development certification in partnership with George Washington University.

7. Provide DPR's FY 24 Performance Plan.

a. Did DPR meet the objectives set forth in its performance plan for FY 24?

Provide a narrative description of what actions DPR undertook to meet the objectives or any reasons why such objectives were not met.

Response:

Please see [Attachment 7. DPR FY24 Performance Plan.pdf](#).

Metrics Met:

- Percent of functioning equipment in fitness centers, tech lounges, computer labs, pools, and other amenities.
- Percent increase in agency generated revenue.
- Net Promoter Score.
- Percent of participants who report meeting program goals.
- Percent of evaluated programs meeting minimum quality standards.
- Percent of the agency's budget supplemented by outside resources.

Metrics Unmet:

- Percent of staff receiving customer service training annually

- The agency didn't conduct specific customer service training.
- Percent of customers rate their experience at DPR as positive
 - The agency was close to meeting the target of 85%. We believe a larger survey sample will accurately reflect a higher satisfaction rating.
- Percent of staff with professional certifications
 - The agency is increasing opportunities for staff to obtain professional certifications. It recently created a youth development certification in partnership with George Washington University.

Reporting Requirements

8. List all reporting requirements in the District of Columbia Code or Municipal Regulations that DPR was required to complete in FY 24 and FY 25, to date. For each requirement, list the date the report was required and the date it was produced. If DPR did not produce the report on time, explain why.

Response: DPR is required to complete an annual ADA Compliance Plan to the DC Office of Disability Rights per § 2-14-31.04(1). DPR last submitted this report in May 2024.

9. List and describe any regulations promulgated by DPR in FY 24 and FY 25, to date, and the status of each.

Response: DPR did not promulgate any regulations in FY24 or FY25.

10. Provide the number of FOIA requests DPR received for FY 24 and FY 25, to date. Include the number granted, partially granted, denied, and pending. In addition, provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

Response:

a. **FOIA October 2023 to Date**

During the requested period DPR has received **48** FOIA requests.

FOIA October 2023 to Date					
Granted in Whole	Partially Granted	Denied	Pending Search Results	Pending in Queue for Response	Paused Pending Clarification
11	5	5	7	16	4

- b. Of the 21 FOIA requests that have been fully processed the response times for each are below:

<u>Granted in Whole</u>		
	FOIA ID	Days to Respond
1	2024-FOIA-04386	22
2	2024-FOIA-02845	40
3	Email Request	21
4	2024-FOIA-04983	70
5	R000358-062824	100
6	2024-FOIA-04897	84
7	Email Request	35
8	2024-FOIA-00321	205
9	Email Request	28
10	Email Request	41
11	R003664-100424	34
<u>Partially Granted</u>		
	FOIA ID	Days to Respond
1	2024-FOIA-06317	17
3	2024-FOIA-03883	29
2	2024-FOIA-02321	18
4	Email Request	12
5	R003635-100324	25
<u>Denied</u>		
	FOIA ID	Days to Respond
1	R002850-091024	19
2	2024-FOIA-07746	17
3	2024-FOIA-04386	18
	2024-FOIA-04754	
4	2024-FOIA-02380	45
5	2024-FOIA-01992	38

- a. On average, about 3-4 hours are spent working on each FOIA; however, FOIA requests that require rolling production or extensive search and review can greatly extend that time. A typical voluminous FOIA request can require the release of several production sets of material before completion.

- b. The DPR FOIA Officer typically requests DPR staff to search records or provide FOIA information according to the request. The amount of staff required to search can vary greatly depending on the particular request and nature of the request. After responsive information is received, the FOIA Officer reviews the materials, and processes them for redactions, exemptions, etc., before a final response is sent.
- c. Currently DPR does not charge for FOIA production that is digitally produced. All modern FOIA productions are currently produced in some digital format.

Organization and Staffing

11. Provide a current organizational chart for DPR, including the number of vacant and filled positions in each division or subdivision. Include the names and titles of all personnel and note the date that the information was collected on the chart.

Response: Please see [Attachment 11. DPR Agency Org Chart.pdf.](#), which includes the number of positions filled and number of funded vacancies for each respective division.

12. Provide a current Schedule A for DPR which identifies each position by program and activity, with the salary, fringe benefits, and length of time with the agency. Note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Indicate if any position must be filled to comply with federal or local law.

Response: Please see [Attachment. 12. ScheduleA 12725.pdf.](#)

13. How many vacancies were posted during FY 24 and FY 25, to date? Identify
 - a. each position;
 - b. how long the position was vacant;
 - c. what steps have been taken to fill the position;
 - d. whether DPR plans to fill the position;
 - e. and whether the position has been filled.

Response: Positions are posted in compliance with District Personnel Manual (DPM) Chapter 2. Talent Acquisition. In deciding the recruitment methods to use, DPR identifies the methods that will most likely meet the agency's mission, objectives, and hiring goals. However, all recruitment methods, including any template communications and marketing materials, are approved by the personnel authority prior to advertising. These include, but are not limited to:

- Publications (including print and electronic publications);
- Logos;

- Branding and slogans;
- Advertising (the term advertising includes traditional media channels — TV, radio, billboard, magazine, newspaper, etc.), as well as marketing communications that utilize new media channels, including websites, email solicitations, and other activities involved in marketing employment with the District government;
- General media relations (distribution of press releases, development of external newswires, and all other activities related to media relations);
- Promotional videos; and
- Social media.

Please see [Attachment 13. DPR vacancy postings.pdf](#) for additional details.

14. Provide a complete, up-to-date position listing, ordered by program and activity, and including the following information for each position:
- a. Title of position;
 - b. Name of employee or statement that the position is vacant, unfunded, or proposed;
 - c. Date employee began in the position;
 - d. Salary and fringe benefits (separately), including the specific grade, series, and step of position;
 - e. Job-status (continuing/term/temporary/contract); and
 - f. Whether the position must be filled to comply with federal or local law.

Response: Please see [Attachment. 14. ScheduleA_12725.pdf](#).

15. List all employees detailed to or from DPR, if any. Provide the reason for the detail, the detailed employee's date of detail, and the detailed employee's projected date of return.

Response: One employee has been detailed to DPR. Their detail began in September 2024 and will conclude on March 3, 2025. The detail is a temporary reassignment focused on customer service opportunities at DPR.

16. List in descending order DPR's top 25 overtime earners in FY 24 and FY 25, to date, if applicable. For each, state the employee's name, position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned by each.

Response: Please see [Attachment 16A. FY24 Top 25 OT Employees.pdf](#) and [Attachment 16B. FY25 DEC YTD Top 25 OT Employees.pdf](#).

17. For FY 24 and FY 25, to date, provide a list of employee bonuses, special pay granted, or separation pay issued, that identifies the employee receiving the bonus, special pay, or separation pay, the amount received, and the reason for the bonus, special pay, or separation pay.

Response:

- [Attachment 17A. FY24 Employee Bonus Table.pdf](#)
- [Attachment 17B. FY24 Separation Pay.pdf](#)
- [Attachment 17C. FY25 DEC YTD Separation Pay.pdf](#)
- [Attachment 17D. FY25 Pending Bonus Payout.pdf](#)

18. Provide each collective bargaining agreement that is currently in effect for DPR employees. Include the bargaining unit and the duration of each agreement. Note if the agency is currently in bargaining and the anticipated date of completion of each agreement in bargaining.

Response: Please see the following:

- [Attachment 18.1 AFGE Master Agreement.pdf](#)
- [Attachment 18.2 Compensation CBA.pdf](#)
- [Attachment 18.3 AFGE Working Conditions \(1\).pdf](#)

19. What is DPR's position with respect to recruitment and retention needs for FY 24 and FY 25, to date regarding wages, bonuses, or other incentives so that the service delivery system is able to recruit and retain an adequate workforce for services without backsliding in quality for each of the Agency's job classifications.

Response: DPR has sufficient funding and recruitment efforts to successfully recruit and retain staff to support the agency's mission. DPR invests in the professional development of its employees and deploys myriad strategies to recruit, attract, and retain top talent, including competitive salaries and benefits.

20. Does DPR have a daily schedule for each DPR facility?

- a. If not, explain why?
- b. Will DPR commit to developing an accurate and real-time updated schedule for every DPR facility, and make it available to the public?

Response:

- a. DPR provides hours of operation for each facility on the agency's website. In addition, DPR provides a centralized repository of seasonal program offerings online at <https://dprprograms.splashthat.com/>, which is viewable by location. DPR also publishes a list of all special events on a dedicated splash page:

- <https://dprevents.com/>. Lastly, we actively keep residents informed about our offerings through a robust social media presence, earned media such as local television news stories, and alerts through email and text messages.
- b. DPR is committed to maintaining our website, online registration system, and special events splash page to accurately reflect the offerings at our facilities.

Inter-Agency Coordination

21. List and provide a copy of all memoranda of understanding (“MOU”) or other written agreements between DPR and other District agencies during FY 24 and FY 25, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

Response:

FY24

1. 400112- CF0.IDDOES.ID W DOES TEAMDC: 10/1/2023 to 9/30/2024 (Seller)
2. 400469- HA0.UC0_DPR Radio Services: 10/1/2023 to 9/30/2024
3. 400470-HA0.KT0_Fleet & Disposal Services: 10/1/2023 to 9/30/2024
4. 400471-HA0.KTHASW Solid Waste Disposal & Recycling: 10/1/2023 to 9/30/2024
5. 401245-DPR Interagency – Child Nutrition Programs: 10/1/2023 to 9/30/2024 (Seller)
6. 401283-HA0.AM0_DGS Protective Services: 10/1/2023 to 9/30/2024
7. 401352-HA0 - SLI with ODDHH: 10/1/2023 to 9/30/2024
8. 401525-HA0.AT0_DPR Merchant Fees: 10/1/2023 to 9/30/2024
9. 401588-HA0.AM0_DGS.Outdoor Pools-Janitorial Services: 5/1/2024 to 9/30/2024
10. 401617-HA0_BE0_DCHR_Suitability: 10/1/2023 to 9/30/2024
11. 401741-HA0.AT0 Single Audit: 10/1/2023 to 9/30/2024
12. 401808- MOU - DPR/DCPS: 10/2/2023 to 9/30/2024 (Seller)
13. 401833-HA0.GA0. DCPS Youth Security: 9/1/2023 to 9/30/2024
14. 401887- HA0.AM0_DGS Security Fixed Costs: 10/1/2023 to 9/30/2024
15. 401893-HA0.AS0 DPR Non DCNET: 10/1/2023 to 9/30/2024
16. 401915-HA0.TO0 DPR DCNET: 10/1/2023 to 9/30/2024
17. 402377-HA0.OP Historic Green Triangles Farragut: 6/1/2024 to 9/30/2024
18. 402425-HA0.FA0 Youth Football Security: 10/1/2023 to 11/19/2023
19. 402448-HA0.FA0 MPD Security Freshstart FITDC: 12/31/2023 to 3/31/2024
20. 402506-HA0.AM0 DGS Security: 10/30/2023 to 9/30/2024
21. 402521- BX0 - HA0 - America's Playground Installation: 10/1/2023 to 9/30/2024 (Seller)
22. 402528-Chuck Brown Day Security: 10/1/2023 to 9/30/2024
23. 402533-HA0.AM0 DGS Community Access: 6/1/2024 to 12/31/2024
24. 402563- HA0.AM0 Spray Park DGS: 9/7/2024 to 9/30/2024
25. 402576-HA0.JS0 MODDHH: 10/1/2023 to 9/30/2024

FY25

1. 400469- HA0.UC0 DPR Radio Services: 10/1/2024 to 9/30/2025
2. 400470-HA0.KT0 Fleet & Disposal Services: 10/1/2024 to 9/30/2025
3. 400471-HA0.KTHASW Solid Waste Disposal & Recycling: 10/1/2024 to 9/30/2025
4. 401352-HA0 - SLI with ODDHH: 10/1/2024 to 9/30/2025 (LOI)
5. 401525-HA0.AT0 DPR Merchant Fees: 10/1/2024 to 9/30/2025
6. 401617-HA0_BE0_DCHR_Suitability: 10/1/2024 to 9/30/2025
7. 401893-HA0.AS0 DPR Non DCNET: 10/1/2024 to 9/30/2025
8. 401915-HA0.TO0 DPR DCNET: 10/1/2024 to 9/30/2025
9. 402533-HA0.AM0 DGS Community Access: 10/1/2024 to 9/30/2025
10. 401245-DPR Interagency – Child Nutrition Programs: 12/8/2024 to 9/30/2025 (Seller)
11. 401481-HA0 - DHCR Executive Leadership Program: 10/17/2024 to 6/25/2025 (Pending IASRF Approval)

22. For FY 24 and FY 25, to date, list all intra-District transfers to or from DPR.

Response: Please see [Attachment 22A. FY24 IA Transfer.pdf](#) and [Attachment 22B. FY25 IA Transfer.pdf](#).

23. Provide a complete accounting for all Interagency Standard Request Form Agreements for FY 24 or FY 25 to date, including:

- a. Buyer agency and Seller agency;
- b. Attributes for the: Services GL – Buyers Program Cost & Cost Center Attributes; Buyers Fund Attributes; and the Buyer Project # - Assigned to Seller;
- c. Funding source (i.e., local, federal, SPR);
- d. Description of MOU services; and;
- e. Total MOU amount, including any modifications

Response: Please see [Attachment 23A. FY24 Interagency Agreement.pdf](#) and [Attachment 23B. FY25 Interagency Agreement and Letters of Intent.pdf](#).

24. List the task forces and organizations DPR is a member of, and any associated membership dues paid.

DPR is a member of the following Task Forces:

- Artificial Turf Working Group

- Urban Forestry Advisory Council
- District of Columbia Commemorative Works Committee
- Pedestrian Advisory Council
- Capital Trails Coalition
- District Working Group on Public Restrooms
- Kingman Island Advisory Group
- DC Bicycle Advisory Council
- DC Flood Task Force
- Anacostia Waterfront Working Group

DPR or DPR staff are dues paying members of the following Organizations:

- National Recreation Parks Association (NRPA)
- Maryland Recreation & Parks Association (MRPA)
- American Society of Landscape Architects (ASLA)
- American Planning Association (APA)
- Society for Human Resource Management (SHRM)
- National Forum of Black Public Administrators
- Government Alliance for Racial Equity (GARE)
- City Parks Alliance (CPA)
- International City/County Management Association (ICMA)

Budget

25. Provide a table showing DPR's Council-approved budget, revised budget (after reprogrammings, etc.), and actual spending, by program, activity, and funding source for FY 24 and FY 25, to date. Detail any over- or under-spending and if the agency had any federal funds that lapsed.

Response: Please see [Attachment 25A. Financial Performance.pdf](#) and [Attachment 25B. FY25 YTD Financial Performance.pdf](#).

26. Provide a list of all budget enhancement requests (including capital improvement needs) for FY 24 and FY 25, to date. For each, include a description of the need, the amount of funding requested, and the status of the enhancement.

Response: The Mayor's Executive Budget addresses DPR's budgetary request and formulation.

27. List, in chronological order, each reprogramming that impacted DPR in FY 24 and FY 25 to date, including those that moved funds into the Agency, out of the Agency, and within the Agency. For each reprogramming, list the date, amount, rationale, and reprogramming number.

Response: Please see [Attachment 27A. FY24 Reprogramming.pdf](#) and [Attachment 27B. FY25 YTD Reprogramming.pdf](#).

28. Provide the details of any surplus in DPR's budget for FY 24, including:
- a. The total amount of the surplus; and
 - b. All projects and/or initiatives that contributed to the surplus

Response: Please see [Attachment 28. FY24 Surplus with projects.pdf](#).

29. List and describe any spending pressures DPR experienced in FY 24 and FY 25, to date and any anticipated spending pressures for the remainder of FY 25. Include a description of the pressure and the estimated amount. If the spending pressure was in FY 24 or FY 25, to date, describe how it was resolved, and if the spending pressure is expected in FY 25, describe any proposed solutions.

Response: DPR received sufficient funding in FY24 and FY25 to operate its facilities and programs in pursuit of its mission to deliver high-quality recreation programs and services across all eight wards.

30. For FY 24 and FY 25, to date, identify any special purpose revenue funds maintained by, used by, or available for use by DPR. For each fund identified, provide:
- a. The revenue source name and code;
 - b. The source of funding;
 - c. A description of the program that generates the funds;
 - d. The amount of funds generated by each source or program;
 - e. Expenditures of funds, including the purpose of each expenditure; and
 - f. The current fund balance.

Response: Please see [Attachment 30. FY24 and FY25 YTD Special Purpose Revenue Fund.pdf](#).

31. For FY 24 and FY 25, to date, list any purchase card spending by DPR, the employee making each expenditure, and the general purpose for each expenditure.

Response: Please see [Attachment 31. PCARD Transaction_Detail.pdf](#).

32. For FY 24 and FY 25, to date, provide the following information regarding DPR's authorization of employee travel:

- a. Each trip outside the region on official business or at agency expense;
- b. Individuals (by name and title/position) who traveled outside the region;
- c. Total expense for each trip (per person, per trip, etc.);
- d. What agency or entity paid for the trips; and
- e. Justification for the travel (per person and trip).

Response: Please see [Attachment 32. Travel Log.pdf](#).

33. Provide a list of all vehicles owned, leased, or otherwise used by DPR including their age, division, and purpose.

Response: Please see [Attachment 33. DPR Fleet Inventory.pdf](#).

34. For FY 24 and FY 25, to date, list all employees who receive cell phones, personal digital assistants, or similar communications devices at agency expense.

Response: Please see [Attachment 34. Cell DPR staff.pdf](#).

Grants

35. Provide a complete accounting of all federal grants DPR received for FY24 and FY25, to date, including:

- a. The amount;
- b. The purpose for which the funds were granted; and
- c. For FY 24, the amount of any unspent funds that do not carry over.

Response:

In FY24, DPR received federal American Rescue Plan Act (ARPA) funding in our operating budget for two DPR projects:

1. Late-Night Hype and Mobile Recreation

- Initial Budget: \$1,514,833.15
- Unspent: \$14,981.45

2. Afternoon Access

- Initial Budget: \$354,063
- Unspent: 0

In FY24, DPR also received \$11,815,484 in capital funding through ARPA to support the construction of the Anacostia Ketcham Recreation Center. DPR is still utilizing these funds in FY25 as construction progresses.

In FY24, DPR received \$2,257,687.00 from the US Department of the Interior Land and Water Conservation Fund (LWCF). In addition to rollover funds from previous years, DPR currently has \$4,852,499.50 in LWCF funding.

DPR did not receive any federal grants in FY25.

36. Did DPR receive any grants in FY 24 and FY 25, to date from sources besides the federal government? If so, what was the source and duration of the grant(s), and what was it used to accomplish?

Response:

DPR has not received any non-federal grants.

37. List all grants DPR issued in FY 24 and FY 25, to date.

Response:

FY 2024		
Organization Name	Service Category	Grant Awarded
A Wider Circle	Engagement Grant	\$10,000.00
Anacostia AMP Outreach Empowerment Center	Engagement Grant	\$10,000.00
BJ's Sister Inc.	Engagement Grant	\$10,000.00
DC Dream Center (The Language Keys)	Engagement Grant	\$10,000.00
DC SCORES	Engagement Grant	\$4,000.00
DC Youth Orchestra Program	Engagement Grant	\$10,000.00
Discover Fun Camp	Engagement Grant	\$10,000.00
Expert Works	Engagement Grant	\$10,000.00
Lee Little League	Engagement Grant	\$10,000.00
Mamie Johnson	Engagement Grant	\$10,000.00
Metroball Youth Outreach	Engagement Grant	\$10,000.00
Mint Project, Inc.	Engagement Grant	\$10,000.00
National Center of Children and Families	Engagement Grant	\$10,000.00
Recreation Wish List	Engagement Grant	\$10,000.00
T.R.A.P.P. Stars Inc	Engagement Grant	\$10,000.00
Tech Turn Up	Engagement Grant	\$10,000.00
Ward 7 Blue Bulls Youth Organization	Engagement Grant	\$10,000.00
Washington Alumnae Chapter	Engagement Grant	\$10,000.00
Watkins	Engagement Grant	\$10,000.00
YAAY Me Inc.	Engagement Grant	\$10,000.00
YWCA	Engagement Grant	\$10,000.00
aGro Culture	Event and Travel Grants	\$10,000.00
Beacon House	Event and Travel Grants	\$10,000.00
Behind the facade clothiers	Event and Travel Grants	\$10,000.00
BucketndoitFitness LLC	Event and Travel Grants	\$10,000.00
CDMA Business Model	Event and Travel Grants	\$10,000.00

Chesapeake Bay Outward Bound School	Event and Travel Grants	\$10,000.00
DC SCORES	Event and Travel Grants	\$10,000.00
Lime Lite Boxing	Event and Travel Grants	\$10,000.00
Mommas Safe Haven	Event and Travel Grants	\$10,000.00
Mute the Violence DC	Event and Travel Grants	\$10,000.00
National Black Movie Association	Event and Travel Grants	\$10,000.00
Next Level Tennis And Education	Event and Travel Grants	\$10,000.00
Open Goal Project	Event and Travel Grants	\$10,000.00
Recreation Wish List	Event and Travel Grants	\$5,000.00
The Bookshelf Project, Inc.	Event and Travel Grants	\$10,000.00
The Giveland Foundation	Event and Travel Grants	\$10,000.00
The STAND Foundation	Event and Travel Grants	\$10,000.00
The Webster Foundation	Event and Travel Grants	\$10,000.00
Washington Alumnae Chapter	Event and Travel Grants	\$5,000.00
Washington Tennis & Education Foundation	Event and Travel Grants	\$10,000.00
Babie Girl Production	Programming Grant	\$50,000.00
Capital Hill Boys Club	Programming Grant	\$50,000.00
Carolina Canyon Corporation	Programming Grant	\$50,000.00
Chase Your Dreams Academy	Programming Grant	\$83,000.00
Children's Focus Foundation (Non-Profit)	Programming Grant	\$50,000.00
Coast to Coast	Programming Grant	\$40,000.00
College Tribe	Programming Grant	\$32,000.00
Congress Heights Community Training and Development Corporation	Programming Grant	\$100,000.00
D.O.L.L.S. and DREAMS, Inc	Programming Grant	\$50,000.00
Dancemakers Inc	Programming Grant	\$50,000.00
DC Central Kitchen	Programming Grant	\$50,000.00
DC SCORES	Programming Grant	\$25,000.00
Dramatic Solutions, Inc.	Programming Grant	\$75,000.00
Fort Davis Family CDC	Programming Grant	\$25,000.00
Friends of Emery Community	Programming Grant	\$75,000.00
Global Kids Inc.	Programming Grant	\$50,000.00
GOODProjects	Programming Grant	\$75,000.00
JTM Solutions	Programming Grant	\$100,000.00
Martha's Table	Programming Grant	\$45,000.00
Quality People Solutions	Programming Grant	\$98,000.00
Rockson Community Development Corporation	Programming Grant	\$50,000.00
Saving Out Next Generaton (SONG)	Programming Grant	\$100,000.00
Sewing Opportunity Never Ending (SONE)	Programming Grant	\$75,000.00

Sharon Irving Development	Programming Grant	\$50,000.00
Special Olympics District of Columbia, Inc.	Programming Grant	\$50,000.00
Spiked City DC Volleyball LLC	Programming Grant	\$30,000.00
Swim To Code	Programming Grant	\$50,000.00
The College Gurl Foundation	Programming Grant	\$75,000.00
The Creative School, Inc.	Programming Grant	\$50,000.00
The Dance Institute of Washington, Inc.	Programming Grant	\$50,000.00
The First Tee of Greater Washington	Programming Grant	\$50,000.00
The Future Moguls Inc.	Programming Grant	\$40,000.00
The Giveland Foundation	Programming Grant	\$50,000.00
The MusicianShip	Programming Grant	\$50,000.00
The Savoy Group	Programming Grant	\$50,000.00
The TRIGGER Project	Programming Grant	\$50,000.00
Theatre 202	Programming Grant	\$50,000.00
Tumani	Programming Grant	\$50,000.00
Washington DC Police Foundation	Programming Grant	\$100,000.00
Washington Nationals Philanthropies	Programming Grant	\$50,000.00
Washington Performing Arts Society	Programming Grant	\$25,000.00
Woodland Tigers Youth Sports and Educational Program, Inc	Programming Grant	\$50,000.00
Youth Entrepreneur Institute	Programming Grant	\$50,000.00
Arts for Our Children, Inc.	Support Grant	\$5,000.00
Beyond Your Block	Support Grant	\$5,000.00
DC SCORES	Support Grant	\$5,000.00
Ethiopian Community Services and Development Council (ECSDC)	Support Grant	\$5,000.00
Faith for the City	Support Grant	\$5,000.00
For Love of Children (FLOC)	Support Grant	\$5,000.00
Friends of The National Arboretum	Support Grant	\$5,000.00
Girls Rock! DC	Support Grant	\$5,000.00
Good Day Scents Candle Co.	Support Grant	\$5,000.00
Hope and a Home	Support Grant	\$5,000.00
Joy of Motion Dance Center	Support Grant	\$5,000.00
KRoussaw Foundation	Support Grant	\$5,000.00
Latin American Youth Center	Support Grant	\$5,000.00
Metroball Youth Outreach	Support Grant	\$5,000.00
Million Book March	Support Grant	\$5,000.00
MORE, Inc	Support Grant	\$5,000.00
Open Goal Project	Support Grant	\$5,000.00
Recreation Wish List	Support Grant	\$10,000.00
Skate Instruction LLC	Support Grant	\$4,401.00

So Kids SOAR	Support Grant	\$5,000.00
YAAAY Me Inc.	Support Grant	\$5,000.00
Capital Riverfront Bid	Yard and Canal Grant	\$1,250,000.00
Barrack Row	Eastern Market Metro Park	\$225,000.00
Georgetown Hertiage	Chesapeake and Ohio Grant	\$250,000.00
Horton's Kids	Horton Kids	\$100,000.00
CIRTE	Program Evaluation and Strategic Planning	\$100,000.00
Medici Road	Program Evaluation and Strategic Planning	\$50,000.00
Center for Nonprofit Advancement	Grant Administrator Grant	\$110,000.00

FY 2025 to date	
Organization Name	Service Category
CIRTE	Program Evaluation and Strategic Planning
Center for Nonprofit Advancement	Grant Administrator Grant
Barracks Row Main Streets	Eastern Market Metro Park
Friends of the Fort Dupont Ice Arena	Friends of the Fort Dupont Ice Arena Grant
Global Kids, Inc	Programming Grant

38. Explain DPR's process for selecting grant recipients.

Response: When issuing grants DPR issues a formal Request for Applications (RFA) that provides detailed information on the grant opportunity, eligibility information, application questions, and evaluation criteria. Grant applications are reviewed by internal and external reviewers. Once the reviews are completed, the applications are ranked in order of score. The selection is based on the score of the application and the needs of the agency.

39. Explain DPR's processes for conducting oversight over its grant recipients to ensure funds are used as intended.

Response: The awarded grantee is required to submit the following reports:

1. Program Report – this report outlines the services that the grantee provided, including success stories, outcomes, and challenges.
2. Expenditure Report - this report breaks down how the grantee used the grant funds, including documentation to support the grant expenditures.

DPR conducts one to two monitoring visits for Programming Grants depending on the program timeline.

Risk Management

40. List all pending lawsuits that name DPR as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in agency practices and describe the current status of the litigation. Provide the nature of each claim, regardless of its likelihood of success.

Response:

2024-2025 Disputes Involving DPR

A. Matters Before the Office of Human Rights (OHR):

1. JH v DPR OHR 23-283DC(CN)
2. YG for 23-228-DC(CN)

B. Matters before PERB (Arbitration):

1. PERB Case No. 24-U-28 and 24-U-29: Local 2741 parking demand for employees for Stead Recreation Center worksite.
2. Grievance Arbitration DPR - Case: 251016-00422 Local 2741: Union Officials demand that approval form for use of official time (time away from worksite) is not mandatory and therefore violates the CBA.

C. Matters in Superior Court

1. Zunnobia Hakim v. D.C., 2024-CAB-006524 Playground injury during afternoon access program stemming from an incident in October 2021.
2. Michelle Wright v. D.C., 2023 CAB 000653 Wrongful termination and retaliation stemming from DPR's separation of her at-will employment in June 2021.
3. Anis Khalef Bensidhoum v. D.C.; 2021 CA 003780 B Slip and Fall Southwest Duck Pond arising from fall in February 2019.

D. Matters Before the Office of Patent and Trademark

DPR trademark Opposition to "Chuck Brown Day" Trademark filed by Raw Ventures Records, Opposition No. 91290758, Filed September 2024. (DPR v Raw Ventures).

41. List all settlements entered into by DPR or by the District on behalf of DPR in FY 24 and FY 25, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

Response:

Settlements

1. DPR v Friends of Carter Barron: DPR demanded FOCB return \$130K grant to the DC Treasurer acknowledging that they could not perform the grant. On December 10, 2024, a settlement agreement was signed via OAG and DPR received a receipt for the returned funds to the DC treasurer.

2. DPR and Jerry Braddock: Mr. Braddock resigned from DPR in lieu of returning to DPR after he successfully appealed his termination in arbitration. Settlement amount \$21,500.

42. List the administrative complaints or grievances that DPR received in FY 24 and FY25, to date, broken down by source.

Response: In FY24 and FY25, DPR received four grievances from three separate employees related to personnel actions. Employees covered under the Master Agreement between AFGE Local 2741 and DPR provides that personnel actions are completed in accordance with the circumstance to avoid embarrassment and offer privacy.

43. Provide a list of total workers' compensation payments paid in FY 24 and FY 25, to date, including the number of employees who received workers' compensation payments, in what amounts, and for what reasons.

Response: Please see [Attachment 43. FY24 and FY25 Dec YTD List of Employee Worker's Comp.pdf](#).

Investigations, Audits, and Reports

44. List and describe any ongoing investigations, audits, or reports on DPR or any employee of the Agency that were completed during FY 24 and FY 25, to date.

Response: The Office of the DC Auditor is currently auditing the DPR summer camp lottery process. The audit will cover the fall 2022 planning process leading up to the 2023 lottery through the summer 2024 lottery. The preliminary objective is to determine how effectively DPR implemented the 2023 and 2024 camp registration lotteries to achieve its goals of making the registration system more inclusive and equitable.

45. Provide a copy of all studies, research papers, reports, and analyses that DPR prepared or funded during FY 24 and FY 25, to date.

Response: In FY24, DPR released its Ready2Play Master Plan, an ambitious, people-centered strategic plan that charts a bold path forward for DPR's planning, design, programming, and operations over the next 20 years. Ready2Play was developed after extensive research and community engagement and is focused on addressing existing inequities in the park system through future investment and operations and meeting the needs of residents in every neighborhood now and into the future.

Please see [Attachment 45. DPR_Ready2Play_Master Plan.pdf](#).

46. Identify all recommendations identified by the Office of the Inspector General, Auditor, or other federal or local oversight entities during the previous three years. Provide an update on what actions have been taken to address these recommendations. If the recommendation has not been implemented, explain why.

Response: DPR expects the DC Auditor’s report on the DPR summer camp lottery process to be published in June 2025.

47. Provide all After Actions reports for incidents involving DPR employees or occurring on DPR property in FY 23, FY 24, and FY 25, to date, including the After Action Report of the incident with Lifeguard Jazmin Jefferson on November 29, 2023, at Roosevelt High School Pool.

Response: DPR does not provide After Action Reports to the public as they may contain confidential personnel information and individuals’ personal health information. In general, DPR completed 1,414 incident reports in FY23, 1,285 incident reports in FY24, and 330 incident reports in FY25.

Racial Equity

48. The District defines racial equity as “the elimination of racial disparities such that race no longer predicts opportunities, outcomes, or the distribution of resources for residents of the District, particularly for persons of color and Black residents.”

a. What is DPR’s mission?

b. In the context of DPR’s mission and the District’s racial equity definition, what are three areas, programs, or initiatives within DPR where the Agency sees the most opportunity to make progress toward racial equity?

Response: DPR is committed to providing all people in the District of Columbia, regardless of their race, ethnicity, language proficiency, financial status, abilities, gender, sexual orientation, religion, or age, the highest quality of recreational amenities, programs, and access to parks and healthy nature across the District. All DPR programs provide an opportunity to advance equity. For example, DPR programming provides opportunities for residents to support their health, well-being, and physical fitness; gain access to nutritious food; connect with nature; and for children and youth to actively engage in vital programs that support their development across a range of domains, including social-emotional development, academic development, athletics, performing arts, and health.

49. In the past year, what are two ways DPR has addressed racial inequities internally or through the services you provide?

Response: DPR planners researched 42 similar equity statements from other District agencies as well as national examples. The draft policy statement was shared publicly for comments. It was also shared with the Mayor's Office of Racial Equity for feedback. The Equity Statement is part of the broader Equity Framework which was used throughout Ready2Play to inform the plan's recommendations.

The Equity Framework considers a multitude of factors, including a socio-demographic equity index to develop an overall score that can be applied across sites to help prioritize improvements to certain sites or proactive maintenance audits and attention. DPR's planners will continue to track the equity framework and adjust as needed. As new data becomes available, DPR will update Equity index scores.

At the same time that Ready2Play was in development, DPR's Office of the Director participated in a workgroup, through the Mayor's Office of Racial Equity to develop an equity strategy for the agency. While this was a separate initiative from DPR's Ready2Play plan, DPR staff involved with this equity strategy, coordinated regularly with DPR's planners to ensure that the strategy was aligned with the policies and goals of Ready2Play.

Given that Ready2Play was adopted and officially released in December 2023, implementation of the policy has not been in place long enough to perform an assessment of compliance. DPR's planners will report regularly on the progress of Ready2Play's recommendations through an online dashboard. As part of this tracking the data that feeds the Equity Index and Framework will be updated annually and compliance with the policy will be tracked through this reporting. DPR's leadership will use this information to inform decision making to help ensure equitable access to recreational services and programs across all eight wards,

50. Consider one area where DPR collects race information. How does DPR use this data to inform decision-making?

Response:

DPR collects voluntary race information as part of household accounts in its program registration system, RecTrac. DPR uses this information, along with other metrics, to make decisions regarding the creation of more racially equitable programming, scheduling, and availability.

51. How are communities of color engaged or consulted when DPR considers changes to programs or services? Provide one specific example from the past year.

Response:

DPR's community engagement efforts include outreach to communities of color and provide opportunities to weigh in on DPR facilities and programs. For example, DPR has had ongoing engagement with the Ward 8 community surrounding the Ferebee Hope Recreation Center regarding community members' desire to install a boxing annex in place of space previously intended to host partner organizations.

Sexual Harassment

52. Explain DPR's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the Agency in FY 24 and FY 25, to date, and whether and how those allegations were resolved.

Response: DPR follows Mayor's Order 2023-131 with respect to the reporting, investigation, and treatment of sexual harassment allegations on government property and in government programs. All sexual harassment cases are confidential. Therefore, the agency is not able to list and describe each case.

The Mayor established a policy and related procedures mandating that workplaces be free from all forms of sexual harassment (Mayor's Order 2023-131). This policy protects individuals from workplace sexual harassment whether they are employees, contractors, interns, applicants for District government employment, or any other persons engaged by the District of Columbia government to provide permanent or temporary employment services. The District's laws and policies also prohibit retaliation against anyone who reports harassment or participates in an investigation.

Sexual Harassment Complaints FY24

- a. Two related employee complaints (conduct) August 2024
 - a. Report issued October 2024
 - i. Employee resigned September 2024
 - ii. Employee adverse action October 2024 for unrelated matter.

Sexual Harassment Complaints FY25

- a. Employee complaint (comments) November 2024
- b. Report issued December 2024 (inconclusive/training required)

53. Has DPR identified a primary and alternate sexual harassment officer ("SHO") as required by Mayor's Order 2023-131 ("Sexual Harassment Order")? If no, why not? If so, provide the names of the primary and alternate SHOs.

Response: Yes. In FY24, DPR designated two Human Resource Specialists (Keneysa Anthony and Brandon Vahey). In FY25, as required, DPR will designate an additional SHO due to staff transitions. DPR has submitted a new alternate SHO as of February 2025.

54. Has DPR received any requests from staff in an otherwise prohibited dating, romantic, or sexual relationship for a waiver of provisions of the Sexual Harassment Order? What was the resolution of each request? If a waiver has been granted, are there limitations on the scope of the waiver?

Response: DPR has not received any waiver requests from staff in an otherwise prohibited dating, romantic, or sexual relationship.

Other

55. Identify all electronic databases maintained by DPR, including the following:

- a. A detailed description of the information tracked within each system;
- b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and
- c. Whether the public can be granted access to all or part of each system.

Response: Please see [Attachment 55. DPR Electronic Databases FY 24.pdf](#). These systems are not available for public access.

56. List all regulations for which DPR is responsible for oversight or implementation. List by chapter and subject heading, including the most recent revision date.

Response: DPR oversees and implements DC Municipal Regulations (DCMR) Title 19 § § 700-799. On June 10, 2016, DPR revised § § 716, 717, 719, 720, 723, 725, 729, and 799. The other sections were last revised in part in 1999, 2001, and 2007.

- 700. Operation of Recreation Units
- 701. Reporting Accidents
- 702. Smoking, Drinking, and Gambling
- 703. Responsibility for Government Property
- 704. Reporting Losses, Damage, Hazards
- 705. Reserved
- 706. Recreation Trust Fund
- 707. Revolving Fund, Reimbursements, and Authorization
- 708 to 709. Reserved
- 710. School Facilities Under Agreement with the Board of Education

- 711. Use of School Facilities: Custodial Services
- 712. Use of School Facilities: Commercial Activities
- 713. Use of School Facilities: Other Limitations
- 714. Reimbursement for Heat, Light, and Janitorial Supplies
- 715. Department of Recreation Buildings and Grounds
- 716. Establishment of Fees716. Establishment of Fees
- 717. Priority of Permitted Uses717. Priority of Permitted Uses
- 718. Responsibility for Repairs to Properties
- 719. Establishment of User Fees for the Southeast Tennis and Learning Center and Other Similar Tennis Facilities
- 720. Support for Parks, Facilities, Recreational Activities, and Events
- 721. Repealed
- 722. Repealed
- 723. Recreational Activities
- 724. Residency
- 725. Permits
- 726. Repealed
- 727. Free Meetings for P.T.A., CIVIC, and Citizen Groups
- 728. Responsibility for Use of Facilities and Equipment
- 729. Commercial Activities for the Sale of Goods
- 730. Statement of Purpose
- 731. Dog Parks: General Provisions
- 732. Dog Parks: Application Process
- 733. Dog Parks: Site Guidelines and Specifications
- 734. Dog Parks: Complaints and Enforcement
- 735. Dog Parks: Operating Rules
- 799. Definitions

57. Explain the impact on DPR of any federal legislation or regulations adopted during FY 24 and FY 25, to date that significantly affects agency operations or resources.

Response: No federal legislation or regulations adopted during FY24 and FY25 to date that significantly affects agency operations or resources.

58. Is DPR currently pursuing or planning to pursue new cooperative maintenance agreements or other partnerships with the National Park Service? If so, what are they?

- a. What is the process for deciding on locations for NPS partnerships and the process for entering into an agreement?

Response: Mayor Muriel Bowser’s Office of the Senior Advisor oversees the District Government’s relationship with the National Parks Service (NPS). DPR gladly engages in conversations led by the Office of the Senior Advisor with NPS regarding potential partnerships. In addition, our Ready2Play Master Plan identifies NPS sites where we see valuable partnership opportunities through transfers of jurisdiction (TOJ) or collaborative management agreements (CMAs) with federal agencies:

- 5th and I Street NW
- Anacostia Recreation Center Grounds
- Armed Forces Retirement Home (western grounds)**
- Brown EC/Langston Courts
- Buzzard Point Park
- Carter Barron Amphitheater
- Chinatown Park
- Downtown DC small parks*
- Farragut Park
- Fort Bayard Park
- Fort Circle Park (Monroe and Eastern)
- Fort Circle Park on South Dakota
- Fort Dupont Activity Center and Concert Stage Fort Dupont (Lanham Estates)
- Fort Dupont Playground
- Fort Mahan Park
- Fort McNair (trail easement)**
- Fort Reno Park
- Fort Slocum Park
- Fort Totten Park
- Francis Courts
- Kenilworth Park North
- Malcolm X and MLK (part of Shepherd Parkway)
- Meridian Hill/Malcolm X Park
- Mule Yard (C & O Canal)
- Oxon Cove
- Poplar Point
- Playground near Francis Gregory Library
- Rabaut Park
- River Terrace
- Robert F. Kennedy Memorial Stadium (RFK)
- * Additional NPS properties included in the Downtown DC Parks Master Plan, released in March 2023.
- ** Currently under the jurisdiction of the U.S. Department of Defense.

59. What are DPR’s goals for “Action 1B.8” in the Ready2Play plan regarding new design and use guidelines for public plazas and small public spaces? Does DPR advise that the ownership and management of plazas be consolidated under one agency, whether that’s DPR or another agency?

Response: Action 1B.8 in the Ready2Play Master Plan is categorized as a medium-term action, with a projected completion date in FY30. The intent of this action is for DPR to work with its agency partners, including the District Department of Transportation (DDOT) and the DC Office of Planning (OP) to develop guidelines that can be used in the development of new plazas and small public places, many of which are being created as part of larger private development projects. There are many cases that come through the planned unit development process, large tract review, or other OP development review processes that include some form of public space, that is distinct from a traditional park, often these are plazas, courtyards, or promenades that will be privately operated but open to the public. DPR’s intent would be for these guidelines to promote inclusive design of public space for all types of users, ages and abilities, so that DC’s public realm is dynamic, interactive, and welcoming for all.

DPR does not have a position on whether consolidation of all publicly managed plazas should be under one agency. However, the question of public use of these plazas and the regulatory process for permitting is something that could be looked at as it would be in the District’s benefit to create a process that is simple, uniform and easy to follow for DC residents and organizations who would like to active these spaces in some way and add to the vibrancy of the city.

Community Engagement

60. List all community engagement events DPR held in FY 24, and FY 25, to date. For each event include:

- a. Date of event;
- b. start and end time of event;
- c. location of the event;
- d. format of the event (virtual, in-person, or hybrid);
- e. topic of event; and
- f. number of attendees.

Response:

DPR FY24 Community Engagement Events

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Format</u>	<u>Topic</u>	<u>Attendees</u>
10/2/2023	6:30 pm	SETLC	In Person	SETLC Expansion	15
10/16/2023	6:00 pm-	Hillcrest	In Person	Hillcrest Indoor	30

	7:00 pm	Recreation Center		Aquatic Center	
11/2/2023	6:00 pm-7:30 pm	Langdon Community Center	In Person	Langdon Park Community Center Redevelopment	40
11/8/2023	6:00 pm-7:30 pm	Georgetown Library	In Person	Jelleff Rec Center Modernization	40
11/15/2023	6:00 pm-7:30 pm	Turkey Thicket Recreation Center	In Person	Pickleball Summit	150
11/27/2023	6:00 pm-7:30 pm	Georgetown Library	In Person	Volta Park Modernization meeting	30
11/29/2023	6:30 pm-8:00 pm	Trinity Baptist Church	In Person	Crummell Rec Center Modernization	20
11/30/2023	6:00 pm-7:30 pm	Southwest Library	In Person	SW Parks Project	60
12/15/2023	6:00 pm-7:30 pm	Southwest Park	In Person	SW Parks Project- 2 nd meeting	50
2/7/2024	6:30 pm-8:00 pm	Virtual	Virtual	Summer Camp Information Session	100
2/7/2024	12:00pm-1:00 pm	Virtual	Virtual	Summer Camp Information Session	170
2/15/2024	6:00 pm-7:30 pm	Arena Stage	In Person	SW Parks Project 3 rd meeting	50
2/27/2024	6:00 pm-7:30 pm	Virtual	Virtual	Oxon Run Playground Renovations	7
3/13/2024	6:00 pm-7:00 pm	Hillcrest Recreation Center	In Person	Hillcrest Indoor Aquatic Center	30
3/13/2024	6:30 pm-8:00 pm	Virtual	Virtual	Lafayette Campus Erosion Project Meeting	30
3/20/2024	6:30 pm-8:00 pm	Trinity Baptist Church	In Person	Crummell Rec Center Modernization	30
3/21/2024	6:30 pm-8:00 pm	Randall Recreation Center	In Person	Randall Recreation Center and Pool Modernization	35

4/18/2024	6:00 pm- 7:30 pm	Kenilworth Park	In Person	Kenilworth Park Kickoff	60
4/23/2024	6:00 pm- 7:30 pm	Kingsman Park	In Person	Kingsman Park Renovation	35
5/1/2024	6:00 pm- 7:30 pm	Georgetown Library	Hybrid	Jelleff Rec Center Modernization	40
5/6/2024	6:00 pm- 7:30 pm	Watkins Recreation Center	In Person	Watkins Recreation Center Renovation	20
5/8/2024	6:00 pm- 7:30 pm	LeDroit Park	In Person	LeDroit Park Dog Park Construction Kick-off	20
5/10/2024	12pm	Texas Avenue Dog Park	In Person	Texas Avenue Ribbon Cutting	70
5/22/2024	6:00 pm- 7:30 pm	Southwest Library	In Person	SW Town Center	40
5/23/2024	6:00 pm- 7:30 pm	Fort Davis Recreation Center	In Person	Ft. Davis Recreation Center Modernization	40
5/29/2024	6:30 pm- 8:00 pm	Douglass Community Center	In Person	Douglass Pool and Rec Center Modernization	15
6/3/2024	6:30 pm- 8:00 pm	Garfield Park	In Person	Garfield Park Renovation	50
6/13/2024	6:30 pm- 7:30 pm	19th and L Street NE Park	In Person	19th and L Street NE Renovation	35
6/24/2024	6:00 pm- 7:30 pm	Stead Park Recreation Center	In Person	Stead Field Meeting	25
7/9/2024	6:30 pm	Virtual	Virtual	Ward 8 Capital Project Update	37
7/18/2024	6:30 pm- 8:00 pm	Randall Recreation Center	In Person	Randall Recreation Center and Pool Modernization	20
7/23/2024	6:30 pm	Virtual	Virtual	Ward 7 Capital Projects Update	80
7/29/2024	6:30 pm	Virtual	Virtual	Ward 6 Capital Projects Update	30
8/5/2024	6:00 pm-	Kennedy	In Person	Kennedy Recreation	30

	7:30 pm	Recreation Center		Center Renovations	
8/6/2024	6:30 pm	Virtual	Virtual	Ward 5 Construction Update	72
8/7/2024	6:00 pm-7:30 pm	Rosedale Rec Center	In Person	Kingsman Park Renovation	17
8/8/2024	6:00 pm-7:30 pm	Fort Davis Recreation Center	In Person	Ft. Davis Recreation Center Modernization	10
8/19/2024	6:30 pm	Virtual	Virtual	Ward 3 & 4 Capital Project Update	81
8/28/2024	6:30 pm	Virtual	Virtual	Ward 1 & 2 Capital Project Update	52
9/10/2024	6:30 pm-8:00 pm	11th Street & Park Road NW	In Person	11th and Park Road Dog Park	40
9/12/2024	6:00 pm-7:30 pm	Georgetown Library	In Person	Ellington Field Renovation	25
9/17/2024	6:00 pm-7:30 pm	Upshur Community Center	In Person	Upshur Park Modernization Kick-Off Meeting	20
9/18/2024	6:30 pm-8:00 pm	Palisades Recreation Center	In Person	Palisades Dog Park Community Meeting	5
9/19/2024	6:00 pm-7:30 pm	Virtual	Virtual	Cobb Park Renovation	20
9/19/2024	6:30pm-8:00 pm	Douglass Community Center	In Person	Douglass Pool and Rec Center Modernization	15
9/24/2024	6:30 pm-8:00 pm	Lamond Library	In Person	South Dakota and Riggs Park Kick-Off meeting	30
9/26/2024	6:00 pm-7:30 pm	Sherwood Recreation Center	In Person	Sherwood Recreation Center Renovation Meeting	30

DPR FY25 Community Engagement Events To Date

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Format</u>	<u>Topic</u>	<u>Attendees</u>
10/1/2024	6:00 pm-	Fort Davis	In Person	Fort Davis Community	20

	7:30 pm	Recreation Center		Meeting	
10/8/2024	6:30 pm-8:00 pm	Randall Recreation Center	In Person	Randall Recreation Community Mtg	20
10/9/2024	6:30 pm-8:00 pm	Harry Thomas	In Person	Harry Thomas Recreation Center Modernization	35
10/10/2024	6:30 pm	Virtual	Virtual	Ward 8 Capital Project Update	20
10/17/2024	6:30 pm	Virtual	Virtual	Ward 7 Capital Projects Update	15
10/29/2024	6:00 pm-7:30 pm	Watkins Recreation Center	In Person	Watkins Recreation Center project meeting	25
11/7/2024	6:30 pm-8:00 pm	Virtual	Virtual	Lafayette-Pointer Erosion Project Meeting	63
11/13/2024	6:00 pm-7:30 pm	Fort Davis Recreation Center	In Person	Ft. Davis Modernization Meeting	20
11/13/2024	6:30 pm	Virtual	Virtual	Ward 6 Capital Project Update	17
11/14/2024	6:30 pm-8:00 pm	Virtual	Virtual	Jefferson Field Modernization Meeting	50
11/20/2024	6:00 pm-7:30 pm	Petworth Library	In Person	Upshur Park Modernization Meeting	20
11/25/2024	6:30 pm-	Virtual	Virtual	Ward 5 Capital Project Update	45
12/9/2024	6:00 pm-7:30 pm	Emery Recreation Center	In Person	Emery Recreation Center Field Renovation and Modernization	10

61. Provide a list of community engagement events DPR holds on a regular basis (monthly, quarterly, annually, etc.).

Response: DPR holds quarterly Ward-by-Ward webinars to inform residents regarding updates to various DPR Capital Projects in their respective wards. Webinars are held in the evening (Wards 1&2, Wards 3&4, Ward 5, Ward 6, Ward 7 and Ward 8).

Additionally, DPR holds two webinar sessions on a weekday to inform the public about DPR Summer Camp operations for the respective calendar year. These meeting are typically held in the first or second week of February. On February 4, 2025, DPR held two virtual information sessions regarding the Summer 2025 Camp programming, one took place from noon to 1:00 pm and another took place from 6:30 pm-7:30 pm.

62. Explain the factors DPR considers when deciding whether to hold a community event. Specify whether DPR considers:

- a. The number of requests for an event from District residents;
- b. Whether a Council office or committee requested an event;
- c. Whether another agency or government official requested an event; or
- d. The level of time-sensitivity or urgency of the topic?

Response:

DPR receives community event requests from various stakeholders. We evaluate those requests on a case-by-case basis to ensure that the request meets the agency's mission. Request are received utilizing our DPR event form located at [DPR Info at Your Event Request Form](#).

- a. DPR received 20 requests to participate in community events in FY24, where DPR engaged with over 2,000 District residents.
- b. Yes, DPR received community event requests from Council Offices and Committees.
- c. Yes, DPR received community event requests from DC government agencies.
- d. DPR holds community events primarily based on the needs of the agency to solicit feedback on our capital construction projects, agency operations, and disseminate information about new programs or services we intend to offer residents, such as summer camp registration or our master planning initiatives.

63. Explain the factors DPR considers when determining whether a community event should be in-person, online, or hybrid.

Response: DPR follows the District Government posture for being open and accessible for community meetings. As a practice, DPR's community meetings are in-person only and are held in the evening to accommodate optimal participation. Typically, meetings are held inside DC Government facilities such as recreation centers, schools, and libraries in the respective project neighborhood or ward.

On occasion virtual meetings are held by the agency when a particular capital construction project or agency program initiative has an audience that is in all wards of the city or is broad enough to have an expansive audience using a virtual platform. DPR does not hold hybrid meetings at this time.

64. The Committee and the Council regularly receive inquiries from District residents about DPR issues, including closed facilities, maintenance issues, staff issues. The Committee and Council are happy to assist our constituents. DPR does have an External Affairs team that can answer such inquiries as well. Explain DPR's processes for advertising its external affairs team to the public.

Response: DPR External Affairs team provides customer support through our agency's customer care telephone system (202) 673-7647, during normal business hours. The team also responds to customers' email through its dprcustomercare@dc.gov email account, and agency email links on our website. The DPR External Affairs team also interacts with Advisory Neighborhood Commissioners by attending commission meetings throughout the year, sharing agency updates via email, and supporting residents by participating in various community events and programs. In FY24, DPR attended 30 ANC and civic association events that reached 1,100 residents.

65. What is DPR's preferred method for District residents to alert the Agency about facilities issues?

Response: DPR encourages residents to call DC 311 or contact DPR's Customer Care line, system (202) 673-7647, to report any issues or concerns with DPR facilities.

66. Explain DPR's processes for responding when a District resident or employee raises a facilities issue on social media.

- a. What steps does DPR take to investigate the issue and determine whether to open a work order.
- b. Does DPR provide the social media poster an update on the issue they raised?

Response: When a facilities issue is raised on social media, DPR's communications team acknowledges the issue, gathers supporting details, and forwards it to the appropriate division or agency, such as the Department of General Services (DGS), for resolution. DPR relies on DGS's expertise to diagnose and address facility-related concerns. We have a dedicated employee who liaises with DGS to raise and close out facility issues.

- a. DPR follows the following procedure when addressing social media.

Procedure for Addressing Social Media

1. **Acknowledge the Alert**

Respond promptly to the concern on social media, expressing appreciation for the feedback and confirming that the issue will be investigated and tag DGS for awareness.

2. **Gather Information**

Review the post and any attached details, such as photos or location information. Reach out for clarification if necessary.

3. **Internal Coordination**

Notify our DGS liaison to investigate the matter.

4. **Investigate the Issue**

Conduct a site visit or review relevant information to confirm and assess the situation.

5. **Determine and Execute Next Steps**

Prioritize the issue based on urgency and take appropriate action. If the Communications team can resolve the issue or answer the question directly, a response will be provided to the constituent.

6. **Communicate Updates**

Inform the public of progress or resolution through a follow-up post or direct message.

7. **Document and Reflect**

Record the incident and use it as a learning opportunity to refine future response processes.

b. Per DPR's procedure, DPR informs the public of progress or resolution through a follow-up post or direct message.

67. Does DPR have specific procedures for, notifying the public when (1) fields (2) recreation centers, and (3) pools are closed or delayed in opening? If so, provide those procedures?

Response: DPR has specific procedures for notifying the public regarding the closure or delayed opening of fields, recreation centers, and pools:

1. **Fields:** Closure decisions for fields, typically due to weather, are made by a team consisting of the permits, maintenance, and sports divisions. Grass field closures are determined based on field conditions and communicated to the public via Nixle alerts.
2. **Recreation Centers:** For planned closures, once the Executive approves, a Nixle alert is sent out up to a week in advance. Social media messages are posted, and signage is placed at the facility. In emergency situations, notifications may be limited to Nixle and social media due to time constraints. Our government website [DPR.dc.gov](https://dpr.dc.gov) is also updated.
3. **Pools:** Pools follow the same notification procedure as recreation centers and include additional closure periods specific to maintenance needs for aquatics facilities. For extended maintenance periods, DPR provides monthly or bi-weekly updates on pool

status. Recognizing the importance of real-time communication during the summer, DPR introduced a “real-time” pool and spray park operations website in 2024. This platform allows DPR to post immediate updates on outdoor pool closures due to maintenance, emergencies, or capacity limits requiring a one-in, one-out policy.

These procedures ensure timely and accurate communication to keep the public informed of any service disruptions.

Delays are addressed on a case-by-case basis, with notification approval from the DPR Director. The decision to send a Nixle alert depends on the anticipated length of the delay. If the delay is expected to be prolonged, a Nixle alert is sent to inform the public.

68. Does DPR send out a Nixle alert for every delayed opening or closure of every field, recreation center and pool. If not, how does DPR choose to decide when to send out alerts?

Response: DPR prioritizes sending Nixle alerts for significant or prolonged closures and delays that could substantially impact the community, ensuring the information provided is timely, accurate, and relevant.

DPR does not send out a Nixle alert for every delayed opening or closure. Only the Mayor may authorize the closure of a DPR site (recreation centers and pools), and when that occurs, the public is notified via Nixle.

However, for certain brief or unexpected situations, such as a delayed opening caused by late staff, or a brief closure due to the removal of a tree stump, DPR may not send out an alert. These instances are often resolved quickly making it impractical to execute a Nixle alert before the issue is resolved and normal operations have resumed.

69. In addition to Nixle Facebook, Twitter, and the mailing list, does DPR have a procedure for physically posting updates at the facilities themselves? If not, why?

Response: Yes, DPR has a procedure for physically posting updates at its facilities. DPR operates an internal print shop that produces signage for operating updates, closures, and other important information. These signs are posted directly at the relevant facilities to ensure that patrons who visit in person are informed of any changes. This practice complements digital communications through platforms like Nixle, Facebook, Twitter, and email, ensuring multiple channels are used to keep the public informed.

Performance Evaluation

70. Does DPR conduct annual performance evaluations of all its employees? If so, who conducts such evaluations? What steps are taken to ensure that all office employees are meeting individual job requirements?

Response: Yes, DPR conducts annual performance evaluations in compliance with Chapter 14 of the District Personnel Manual. The employee's manager creates, completes, and discusses the evaluation tool with the employee. DPR provides training related to performance management, including employee coaching. Managers are responsible for monitoring and coaching employees throughout the year to meet their individual job requirements.

If an employee is not meeting their job requirements, the agency considers placing the employee on a Performance Improvement Plan (PIP). A PIP may be established for 30, 60, or 90 days. After each 30-day interval, a discussion takes place regarding the employee's progress and, if necessary, areas of needed improvement, and any related next steps.

71. Provide DPR's FY 24 Performance Accountability Report.

Response: Please see [Attachment 71. DPR FY24 Performance Accountability Report.pdf](#).

72. Provide all agency assessments which are given to demonstrate staff competency.

Response: Each employee's annual performance plan sets forth the performance expectations and development objectives that each covered employee is expected to accomplish during the performance management period. The performance period is October 1 through September 30.

73. Provide DPR's metrics on customer service for FY 24 and FY 25, to date.

Response:

FY 24

Call Center Calls (Handled): 25,000

Electronic Request Responses: 6,165

Residents Engaged at Events: 6,000

Total: 37,165

FY 25 (to date)

Call Center Calls (Handled): 4,600
Electronic Request Responses: 725
Residents Engaged at Events: 540
Total: 5,865

74. Explain DPR's processes for soliciting feedback from customers?

- a. What has DPR learned from this feedback?
- b. How has DPR changed its practices due to such feedback?

Response:

DPR constantly reviews its programs, policies, and procedures in order to support District residents and patrons at our facilities. Because of residents' suggestions, we have increased our outreach in our capital projects programs to offering quarterly virtual ward meetings. We have also improved our program offerings as a result of our program services survey. Additionally, our call center customers are given the opportunity to participate in a short survey after the call.

DPR has learned that:

- 90% of all customers report having a positive experience with their interaction with DPR
- 94% report that DPR staff were courteous and professional
- 91% report that information is clear and easy to understand
- 88% agree that DPR staff are knowledgeable and able to resolve issues
- 78% agree that the DPR facility is clean and well maintained.

75. Explain the DPR staff on-boarding and training process.

Response: The DC Department of Human Resources (DCHR) processes and onboards staff for the District government. DPR provides orientation to cohorts of personnel based on their onboarding date. This day of training includes an agency overview from DPR leaders, required trainings, uniform and credential distribution, and opportunities for questions.

Additionally, DCHR's Center for Learning & Development (CLD) coordinates training programs and activities for District government agencies and employees, including senior executives, middle managers, supervisors, and front-line employees. CLD provides career assistance, resource centers, and specific agency training needs in partnership with universities, vendors, and other local training institutions.

76. Provide a list training curriculum synopsis (including the training course titles, topics and hours of training under each course title).

Response: DPR hosts internal training and required training.

77. Provide a list of DPR continuing education requirements.

Response: Continuing education requirements are based on individual professional certification, licensure, or credential. There are no continuing education requirements specific to DPR.

78. Provide a list of the trainings/information sessions DPR provided in FY 24 and FY 25, to date.

Response: Please see [Attachment 78. DPR Mandatory Trainings.pdf](#) and below for a list of additional trainings provided to DPR staff:

- Seasonal Orientation for Summer Workers
- Mandated Reporter Training
- Public Accommodation & Accessibility
- Inclusive Recreation
- Increasing District Retirement Account Utilization
- Micro-Learning Series:
 - Conducting Effective Performance Reviews & Feedback
 - How to Develop a Performance Improvement Plan
 - Conducting Lawful Interviews
 - Recovering from Workplace Mistakes
 - Creating a Resume
 - Driving Your Career
 - Defining Your Core Values
- The Importance of Employee Engagement
- Creating a Culture of Customer Service Excellence
- Providing Adaptive Aquatic Services
- 3 Desk Stretches to Improve Your Day
- Dealing with Stress, Pressure & Burnout
- Developing a Growth Mindset
- How to Respond to Common Interview Questions
- Naloxone Administration Training for Managers
- Resolving Conflict
- How Parks & Recreation Can Support Mental Health Initiatives
- Setting Goals that Actually Work
- The Basics of Managing Stress
- Time Management Essentials
- Workplace Communication Basics
- Write Like a Boss
- Inclusion Matters: How to Bring Inclusion to Recreation Programming
- Managing for Results
- Executive Function

In addition, DCHR's Center for Learning & Development (CLD) coordinates training programs and activities for District government agencies and employees, including senior executives,

middle managers, supervisors, and front-line employees. CLD provides career assistance, resource centers, and specific agency training needs in partnership with universities, vendors, and other local training institutions.

79. Provide a list of the trainings/information sessions DPR plans to provide in the remainder of FY 25.

Response: Please see below for training provided to DPR staff:

- Seasonal Orientation for Summer Workers
- Mandated Reporter Training
- Public Accommodation & Accessibility
- Inclusive Recreation
- Increasing District Retirement Account Utilization
- Micro-Learning Series:
 - Conducting Effective Performance Reviews & Feedback
 - How to Develop a Performance Improvement Plan
 - Conducting Lawful Interviews
 - Recovering from Workplace Mistakes
 - Creating a Resume
 - Driving Your Career
 - Defining Your Core Values
- The Importance of Employee Engagement
- Creating a Culture of Customer Service Excellence
- Providing Adaptive Aquatic Services
- 3 Desk Stretches to Improve Your Day
- Dealing with Stress, Pressure & Burnout
- Developing a Growth Mindset
- How to Respond to Common Interview Questions
- Naloxone Administration Training for Managers
- Resolving Conflict
- How Parks & Recreation Can Support Mental Health Initiatives
- Setting Goals that Actually Work
- The Basics of Managing Stress
- Time Management Essentials
- Workplace Communication Basics
- Write Like a Boss
- Inclusion Matters: How to Bring Inclusion to Recreation Programming
- Managing for Results

Additionally, DCHR's Center for Learning & Development (CLD) coordinates training programs and activities for District government agencies and employees, including senior executives, middle managers, supervisors, and front-line employees. CLD provides career assistance, resource centers, and specific agency training needs in partnership with universities, vendors, and other local training institutions.

80. Explain DPR's processes for evaluating the quality of programming? What initiatives has DPR undertaken to measure, quantify, and evaluate program quality?

- a. Explain how DPR uses program evaluation data (e.g. survey evaluation data collected from youth, parents, staff, etc.) to improve DPR program quality.

Response: DPR has used surveys in the past but has also recognized the value of having an external evaluator provide information. This outside, unbiased entity has used several methods to gather program quality and customer satisfaction data to include focus groups and individual surveys of both participants and staff. This process is currently ongoing, and results will be used to frame future planning.

- a. Evaluation of Programs is to support DPR in strengthening the quality of programs and improve outcomes for the residents that visit and interact with programs across our recreation facilities. External evaluators are helping answer basic questions about a program's effectiveness, and evaluation data is being used to improve program services. This information will not be public however, it is being internally reviewed for continuous program improvement and updating.

81. Explain DPR's processes for gaining input from youth on the program offerings they would like to see and how does DPR use this information?

Response: As part of the opening sessions of Young Ladies on the Rise, Young Men Future Leaders and Supreme Teens, facilitators discuss what experiences the youth are interested in. Youth are encouraged to brainstorm potential weekly discussion topics, field trips, and event ideas. This information helps inform the programs team as they plan activities during winter and spring break, throughout the year, and during summer programming.

Contracting & Procurement

Overall

82. List each contract, procurement, and lease entered or extended by DPR during FY 24 and FY 25, to date. For each contract, provide the following information where applicable:

- a. The name of the contracting party (vendor);

- b. A description of the contract, including the end product or service;
- c. The dollar amount of the contract, including amount budgeted and amount actually spent;
- d. The term of the contract (award date and end date);
- e. Whether the contract was competitively bid;
- f. The name of the agency's contract monitor and the results of any monitoring activity;
- g. The DPR division under which the contract operates;
- h. The funding source; and
- i. Any long-term contracts and how community input is sought regarding the contract.

Response: [Attachment 82. 83. FY24 ContractS012325.pdf](#) and [Attachment 82 83. FY25 Contracts.pdf](#).

83. For all contract modifications made in FY 24 and FY 25, to date, provide:
- a. Name of the vendor;
 - b. Purpose of the contract;
 - c. Modification term;
 - d. Modification cost, including budgeted amount and actual spent;
 - e. Narrative explanation of the reason for the modification; and
 - f. Funding source.

Response: [Attachment 82. 83. FY24 ContractS012325.pdf](#) and [Attachment 82 83. FY25 Contracts.pdf](#).

84. Provide a list of sole source contracts awarded in FY 24 and FY 25, to date. Explain why each was awarded as a sole source contract.

Response: The Office of Contracting and Procurement (OCP) did not issue any sole source contracts on behalf of The DC Department of Parks and Recreation (DPR) in FY24 and FY25.

85. Explain DPR's process for vendor dispute resolution. Provide a list of all protests and disputes filed against the District filed with the Contracting Officer in FY 24 and FY 25, to date. Identify which protests and disputes resulted in formal claims and their outcomes.

Response: The Office of Contracting and Procurement (OCP) did not have any contractual disputes on behalf of The Department of Parks and Recreation (DPR) in FY24 and FY25.

86. Provide the typical timeframe from the beginning of the solicitation process to contract execution for:
- a. Contracts and procurements under \$250,000;
 - b. Contracts and procurements between \$250,000-\$999,999; and
 - c. Contracts and procurements over \$1 million.

Response:

- a. The typical timeframe is 45 to 60 days.
- b. The typical timeframe is 60 to 120 days.
- c. The typical timeframe is 120 to 180 days.

87. Provide the number of contracts and procurements executed by DPR in FY 24 and FY 25, to date. Indicate how many contracts and procurements were for:

- a. Under \$250,000;
- b. Between \$250,000-\$999,999; and
- c. Over \$1 million.

Response:

- a. FY24 Total: 221, FY25 Total: 48
- b. FY24 Total: 6, FY25 Total: 4
- c. FY24 Total: 0, FY25 Total: 0

Contractor Accountability

88. Explain DPR's processes for ensuring contractors fully satisfy the requirement of their contract? What specific terms are written into each contract to ensure work is acceptable and, if not, that DPR and taxpayers do not pay for substandard work?

Response: All contracts issued by the Office of Contracting and Procurement (OCP) on behalf of the Department of Parks and Recreation (DPR) include deliverables in Section F of the statement of work to ensure that the requirements and timeframe/due dates are met by the contractor. Quarterly evaluations are made on contracts with a one-year period of performance and option periods.

89. Explain DPR's processes for ensuring Contracting Officer's Technical Representatives (COTRs) are monitoring vendors' compliance with benchmarks and delivering on their contracted responsibilities?

Response: Monitoring vendor compliance with benchmarks and delivering on their contracted responsibilities involves establishing clean performance metrics, collecting data on vendor activities, comparing that data against set benchmarks, and taking corrective actions when necessary, including communications with vendors to address any issues and ensure they are meeting their contracted obligations. The cadence of monitoring is developed in accordance to reflect the length and scope of the contracted project.

90. Has DPR terminated any contracts within FY 24 and FY 25, to date? If so, provide a list and brief explanation for each instance.

Response: No contracts have been terminated in FY24 and FY25.

91. Has DPR issued any cure notices in FY 24 and FY 25, to date? If so, provide a list and brief explanation for each instance.

Response: No cure notices have been issued in FY24 and FY25.

92. Has DPR sued any contractors for breach of contract in FY 24 and FY 25, to date? If so, provide a list.

Response: No contractors have been sued by the agency for breach of contract in FY24 and FY25.

Programming

Overall

93. Complete the following tables as an editable database that can be downloaded. Data Reporting Note: To get the number of seats available to a child at any given moment, do not include duplicate programs in these counts (for example, if the same program was running at the same location for 4 weeks and took 20 children a week, count 20 rather than 80).

- a. DPR SUMMER PROGRAMS
- b. DPR AFTERNOON/AFTERSCHOOL PROGRAMS
- c. DPR SCHOOL YEAR TEEN PROGRAMS

a. ***DPR SUMMER PROGRAMS***

Program Name	Program Location	Duration of the program in weeks	Average Hours per week	Ages/Grades Served	Enrollment	Enrollment of youth by Ward of residence	Enrollment of youth by race/ethnicity	Enrollment of youth with special needs or disabilities	Enrollment of "at risk" youth

b. ***DPR AFTERNOON/AFTERSCHOOL PROGRAMS***

Program Name	Program Location	Duration of the program in weeks	Average Hours per week	Ages/Grades Served	Enrollment	Enrollment of youth by Ward of residence	Enrollment of youth by race/ethnicity	Enrollment of youth with special needs or disabilities	Enrollment of “at risk” youth

c. DPR SCHOOL YEAR TEEN PROGRAMS

Program Name	Program Location	Duration of the program in weeks	Average Hours per week	Ages/Grades Served	Enrollment	Enrollment of youth by Ward of residence	Enrollment of youth by race/ethnicity	Enrollment of youth with special needs or	Enrollment of “at risk” youth

Response: Please see the following attachments for demographic and enrollment information for DPR Summer Programs, Afternoon/Afterschool Programs, and School Year Teen Programs.

- [Attachment 93 A. Summer Demographics.pdf](#) and [Attachment 93 A_2. Summer Enrollment.pdf](#)
- [Attachment 93 B. After School Demographics.pdf](#) and [Attachment 93 B_2. Afterschool Enrollment Stats.pdf](#)
- [Attachment 93 C. Supreme Teens Demographics.pdf](#) and [Attachment 93 C_2. Supreme Teens Enrollment Stats.pdf](#)

94. Provide a complete list of the agency’s current programs, community events, and initiatives. Include a brief description and general time frame for each item.

Response: For a current listing of DPR’s programs and special events, please visit our dedicated webpages dprprograms.splashthat.com and dprevents.com, which are updated regularly to reflect our latest offerings.

95. Provide an update on DPR’s Recreation for All initiative, and any actions taken or investments made in FY 24 and FY 25, to date.

Response: DPR's Recreation for All initiative recognizes the importance of ensuring equitable access to recreational opportunities for all members of our community, and we are committed to advancing this initiative through various actions and investments. In FY4 and FY25 to date, DPR has undertaken several significant actions to enhance inclusivity, resources, and accessibility in our parks and recreation programs. Examples include expanded girls sports offering, expanded outdoor programming, such as kayaking, cycling, and increased activations at Camp Riverview. The Recreation for All Initiative has been imperative to the operation of the DPR. It has offered the agency the ability to operate and, in some cases, expand our offerings. DPR is expected by the community to operate and offer activations that require resources and the Recreation for All Initiative allows the agency to provide these offerings at a high level of quality.

96. Provide a list of DPR programming and attendance in FY 24 and FY 25, to date broken down by Ward, facility, gender, and age group.

Response: Please see [Attachment 96A. FY24_YTD All Programs Demographics.pdf](#) and [Attachment 96B. FY24_YTD Program Enrollment Listing.pdf](#)

97. Explain the factors DPR considers when deciding its recreation programming offerings across its facilities and how DPR identifies gaps in programming.

Response: DPR collects past data on program registration, participation, program surveys, and program instructors' feedback. The Registration office coordinates with other divisions to analyze and assess the information and review trends within similar programs to ensure our program footprint provides equitable access across the District and is responsive to community needs and interests. The development of a programming season involves a focus on audience preferences and trends, but with a more specific lens on how people engage with activities and experiences. Understanding customer interests, such as outdoors, fitness, sports, or family-friendly events, is essential for tailoring programs that align with our recreation communities. Another key consideration is the growing demand for sustainable and inclusive activities. Additionally, flexibility in scheduling and the method of the experiences are important trends in this industry, especially after the pandemic.

DPR begins to map out potential programs typically three to four months before the program season reviewing the recommendations from various division. The Registration office meets individually with each division once programs are identified to review and discuss program details and if any adjustments need to be made.

98. Explain the factors DPR considers when deciding how and when DPR would make the determination to cancel or discontinue a DPR program. Provide a list of programs that were cancelled discontinued in FY 24 and FY 25, to date.

Response: DPR monitors program registration in real time. All program managers receive an enrollment summary after the first registration day has concluded to help identify areas of need. We continually monitor registration for two weeks. At that time, we analyze the program registration and distribute a list of lower registered classes. The Registration office identifies programs that are 0-30% enrolled, 31-50% enrolled, and over 50% enrolled. Programs under the 30% low enrollment threshold receive additional promotional support. If a program continues to fall under the 30% threshold before the program start date, the assigned division will make the determination to either cancel, combine programs, or proceed with the program.

Please see [Attachment 98A. DPR Canceled or Discontinued Programs Fall.pdf](#) and [Attachment 98B. DPR Canceled or Discontinued Programs Winter Spring.pdf](#).

99. Explain DPR's process for Summer Camp registration. Explain DPR's processes for promoting equity through this process?

Response: DPR uses a Summer Camp Lottery system to promote equitable access to our programs. In the past, registration was conducted at one point in time, which can give an advantage to parents and caregivers who have more time available during the day to register as soon as camp opens. Using the Summer Camp Lottery, families have an extended amount of time to make their selections, and limited slots are distributed through a random lottery system, creating fairer and broader access.

When entering the lottery, parents can select four camp locations per session per child, based on their age, determined by the session's start date. Parents can link registrations for children within the same age bracket (ages 3-10 and 11-13). DPR operates the lottery for two distinct age brackets (ages 3-10 and 11-13) to give families the highest level of success when selecting camps and locations. The set up does not interfere with someone's ability to link two children with the ages 3-10 and then submit a separate entry for the child between 11-13. The household can select similar locations and the closest location to the other children's selection. Lottery registration is only for DC residents, and siblings must be in the same DPR household account.

DPR focuses on equitable and expanded access to programs, as supported by an increase in camp enrollments and an 184% rise in families receiving reduced rate discounts between Summer 2022 and 2023. As part of the kickoff of the DPR Summer Camp Lottery, DPR invested heavily in informing community members of the benefits they can receive through engaging in the reduced rate discount program and supporting residents in completing the necessary documentation. We continue to promote and grow our reduced rate program with the goal of making summer camp more accessible to all residents. In FY25, DPR will conduct an internal

program evaluation to identify inequities and improve access, collaborating with various partners for equitable solutions.

100. Describe how DPR utilized its Camp Riverview facility to expand the environmental learning opportunities for District residents in FY 24 and FY 25, to date?

Response: Serving 500 participants in the summer of 2024, DPR utilized its Camp Riverview facility to expand environmental learning opportunities for District residents in FY24 by providing week-long, comprehensively immersive, natural resource conservation, and outdoor recreation experiences.

Nearly 200 acres in size and nestled at the southern-most tip of Maryland’s western shore, Camp Riverview is a protected natural area comprised of forests, wetlands, shoreline, trails, and open space and is home to a variety of wildlife, including but not limited to osprey, bald eagles, great blue heron, various songbirds, white-tailed deer, raccoon, and fox.

Through hands-on activities such as wildlife photography, wildlife observations, hiking, and paddling, and terrarium cultivation, campers are taught to be stewards of nature by learning how to identify, how to protect, and how to conserve the needs of native wildlife. Campers also have intimate experiences with water resources such as wetlands, open water, aquatic habitats, and fisheries in relatively undisturbed environments allowing them to learn about and experience natural settings void of human interference.

Additionally, campers are taught the ethical and sustainability elements of harvest, specifically related to fisheries and gardening, and how decisions related to harvest and cultivation have lasting impacts on our world.

Lastly, throughout the week campers participate in numerous games and activities that challenge them to utilize their newly found fisheries, wildlife, and natural resource knowledge to make them better conservation stewards. In one such activity and as a memorable takeaway, every camper started and cultivated an individual terrarium. Some have reported that their plants are thriving.

Equity

101. Does DPR assess whether programs and services are equitably accessible to all District residents? If so, what were the results of any such assessments in FY 24?

Response: DPR remains committed to offering programs that are equitable and accessible by all. Through various data collection methods, DPR continues to ensure equity for all. DPR has used surveys in the past but has also recognized the value of having an external evaluator provide information. This outside, unbiased entity has used several methods to gather program quality and customer satisfaction data to include focus groups and individual surveys of both

participants and staff. This process is currently ongoing, and results will be used internally to frame future planning.

102. What changes did DPR make in FY 24 and FY 25, to date, or does DPR plan to make in FY 25 and beyond, to address identified inequities in access to programs and services?

Response:

DPR will implement changes to programs and services based on the findings of the evaluation taking place currently.

103. Does DPR have the resources needed to undertake these assessments? What would be needed for DPR to more effectively identify and address inequities in access to DPR programs and services?

Response:

DPR has the resources necessary to continue to evaluate and assess its programs to ensure equitable access. For more information on how DPR works to achieve equitable access, please see the Equity Framework in the agency's Ready2Play Master Plan, provided in our response to Question 45.

104. Describe how DPR served the recreation needs of seniors across all eight wards in FY 24 and FY 25, to date.

Response: In the FY24 and FY25, DPR has successfully implemented a range of programs aimed at enhancing health, fitness, and social well-being, as well as financial literacy of seniors. We take pride in serving all eight wards, delivering consistent services tailored to the needs and interests of the community, which includes citywide engaging trips and activities. Here are some highlights from our special events for seniors.

FY24 Special Events

- Senior Games: 300 participants
- Thank you for Being Friend Thanksgiving Dinner & Dance: 300 participants
- Autumn Line Dance Social: 175 participants
- Senior Cruise: 300 participants
- Senior Camp Week at Camp Riverview: 100 participants
- Senior Drip Pool Party: 375 participants
- Senior Fest: 1,500 participants

Out of School Time (OST)

105. In FY 23, DPR received funding for \$3 million for grants to community-based organizations to provide OST programs. For any grants awarded in FY 23 or later using these funds, provide a list of recipients, and for each grantee: the amount of funding they received, the number of youth the grantee proposed to serve per grant period, the number of youth actually served during the grant period, location of program(s), and a brief description of the programming content or objectives.

- a. Did DPR continue issuing OST rec for all grants to community-based nonprofit providers in FY 24 or in FY 25? Provide relevant recipient details, funding levels, and services provided and youth served by grants if so.

Response: Please see [Attachment 105. DPR FY23 Grantees.pdf](#) for a full listing of Recreation for All grant recipients. Please see DPR's response to question 37 for a full listing of FY24 grantees. DPR continues to issue Recreation for All grants to community-based providers, and we are currently reviewing FY25 Recreation for All Grant applications.

106. Provide a detailed breakdown of all FY24 funding allocations in the "Out-of-School Time" line item in DPR's budget.

Response:

DPR's FY24 Out-of-School Time budget line item is broken down as follows:

- \$3,850,000- Grants
- \$257,500- Contractual Services (ARPA)
- \$96,563- Equipment (ARPA)

107. Detail all OST-related activities DPR is running or funding (through grants or contracts) in FY 25. Include funding committed and spent to-date details, details on program services and program location, and an estimated count of youth able to be served by DPR OST run or funded programs and actual count of youth served during Q1 FY 25.

- a. Where can OST programs run and funded (grants/contracts) by DPR be found in the agency's FY25 budget?

Response:

DPR's OST budget houses the agency's core recreation and other programmatic grants. We have not yet distributed core recreation grants in FY25, so we cannot project the number of youth served at this time. The budget for this work is as follows.

Grant	Amount	Status
Core Recreation	\$2,850,000.00	\$760,000-Pre Encumbered
Jelleff Boys and Girls Club	\$610,000.00	\$152,314.41- Expenditure

		\$253,857.35 Encumbered
Rita Bright	\$500,000	\$147,000- Expenditure

- a. Programs can be found within the OST division Program 700014. However, many programs are co-hosted with other divisions, (e.g. Community Recreation, Roving Leaders, etc.). Grants are located in the same division, Program 700014.

108. What measurable goals or outcomes is DPR hoping to achieve with the newly announced GW public leadership partnership?

Response: DPR's new partnership with GW will generate additional youth development leaders in the District who are well-prepared to operate programs that meet the diverse needs of young people. Participants will apply the knowledge gained through the leadership program directly through individual capstone projects with youth-serving organizations across the District. See the response to question 109 for more information about this program.

109. Explain DPR's plans to partner across District agencies and with community based nonprofit OST organizations to create a well-trained pipeline of youth development professionals in the District.

Response: Through the Youth Development Professional Certification (YDPC) created in partnership with the George Washington University's Center for Excellence in Public Leadership (GW-CEPL), DPR plans to help develop a well-trained pipeline of youth development professionals in the District by equipping participants with the necessary skills, knowledge, and strategies to effectively mentor and support youth in various educational and community settings. The program will focus on fostering personal and professional development, promoting resilience, and enhancing the overall well-being of youth through comprehensive coaching methodologies. Due to overwhelming demand, our initial cohort has expanded from 24 to 30 youth development professionals. DPR continues to innovate new approaches for building youth development leaders' capacity and enhancing the District's youth development ecosystem.

In addition, DPR works closely with the Deputy Mayor for Education's (DME) Office of Out of School Time Grants and Youth Outcomes on the development of "My Afterschool DC," a one-stop shop for families to explore and register for the District's OST offerings across multiple agencies. We also work with the Office of the State Superintendent (OSSE) Out-of-School Time Programming (OSTP) Office to ensure the coordinated delivery of OST programs that serve residents across all eight wards. Additionally, DPR partners with the Department of Behavior Health (DBH), District of Columbia Fire and Emergency Medical Services Department (FEMS), and the Metropolitan Police Department (MPD) on many programs and projects.

Agriculture

110. Provide an update on DPR's Communal Farm Program. How do District residents benefit from the program?

Response: During the 2024 growing season DPR produced the following:

- 14K pounds of vegetables were grown on three communal farms. The crops were given to a vast number of community members via four weekly donations which occurred from May 2024 to December 2024.
- 83K pounds of food donations were collected from more than a dozen farm and food bank partners. These proceeds were then given to residents via weekly giveaways.
- 3K vegetable seedlings were cultivated and given to citizens via community plant giveaways.
- 500 tree and shrub donations were collected from the US Botanic Gardens and provided to citizens via community plant giveaways.
- DPR planted 63 fruit trees, 230 fruit bushes, and 70 native shrubs in publicly accessible communal farm food forests.
- DPR hosted 60 farm workshops, food demonstrations, and farm events for a vast number of community members

111. Explain DPR's processes for promoting urban agriculture in the District?

Response: DPR promotes urban agriculture by participating in environmental and urban agriculture festivals, programs, and events led by internal and external partners. Some examples include Rooting DC (DOEE), Dreaming Out Loud's Fall and Spring Fest, DC State Fair, Howard University 5k, Marvin Gaye Park food forest tour, compost workshops, and information sessions conducted at the weekly food giveaways.

Additionally, DPR's urban agriculture programs and resources are promoted District-wide by utilizing DPR's communications team, community partners, and community networks including the DC Urban Gardener Network biweekly newsletter.

112. How many new community gardens DPR open in FY 24 and FY 25, to date?

Response: DPR has not opened any new community gardens opened in FY24 or FY25.

113. Explain DPR's processes for working with District agency partners to expand urban agriculture opportunities?

Response: DPR's processes for working with District agency partners to expand urban agriculture opportunities uses DPR's established relationships with external partners and relying on seasonal check-ins where opportunities for collaboration are shared. DPR also created the

Partner Urban Farm program. There are currently seven Partner Urban Farms that work with available District land to community partners for cultivation and educational purposes. From its partners, DPR also solicits ideas for collaboration and expansion.

Here is a list of ways that DPR is partnering with agencies across District government to expand urban agriculture opportunities.

- DDOT Urban Forestry – DPR partnered with the District Department of Transportation (DDOT) and planted the largest food forest in the District, the Lederer Food Forest, at Lederer Gardens along the Marvin Gaye Trail.
- DC Water – DPR partnered with the DC Water Bloom team and greenhouse to grow thousands of seedlings for our farms. These seedlings replaced the seeds that were destroyed in the Lederer Gardens greenhouse fire.
- OSSE – DPR partners with the Office of the State Superintendent of Education (OSSE) on the Shared Roots program. This program matches those on a garden waiting list to available garden spaces.
- DOEE Office of Urban Agriculture – DPR partners with the Department of Energy and Environment (DOEE) to capture and cross promote urban agriculture data and resources among our networks.
- UDC – DPR partners with the University of the District of Columbia (UDC) on programming and food distribution.
- DCPS – DPR partners with DC Public Schools (DCPS) to provide on-site environmental programs at various schools throughout the District.
- USBG – DPR partners with the United States Botanic Garden (USBG) to enhance on-site DPR programming such as the Black Environmentalist Month programming, and to provide cost free materials to DPR participants.
- DOES – DPR partners with the Department of Employment Services (DOES) to recruit participants for youth environmental programming.
- DPW – DPR partners with the Department of Public Works (DPW) to provide garden-based materials, such as mulch and compost, to interested participants

114. How has DPR incorporated food distribution into its urban agriculture program?

Response: DPR incorporated food distribution into its urban agriculture program by accepting donations from its Urban Farm partners and adding these donations to our weekly food distribution events.

In 2020, DPR created the communal farm program to increase food production and distribution District-wide. Since 2020, DPR has added three communal farms and 12 donating partners. Each farm hosts weekly events from May to December and distributes locally grown food, free of charge, to DC communities. In 2024, communal farm weekly events distributed 14K pounds of grown produce and 83K pounds of donated food.

Summer Food Service Program and At-Risk Afterschool Meals Program

115. How many meals did DPR serve in FY 24 as part of the Summer Food Service Program?

Response: DPR served a total of 191,471 meals through the Summer Food Service Program in FY24.

116. How does that compare with the number of meals served in FY 24?

Response: Total number of meals served in FY24 was 281,291 for the Summer Food Service and At-Risk Afterschool Meals Programs combined, reflecting an increase of 89,820 additional meals served from the prior year.

117. How many Summer Food Service Program sites did DPR sponsor in FY 24?

Response: DPR sponsored 87 sites for the Summer Food Service Program in FY24.

118. Explain DPR's processes for working with its food vendor to ensure that the food tastes good and is high quality?

Response: DPR works with the food vendor to ensure the food tastes good and is high quality. This effort includes conducting annual tasting events with children participating in these focus group events, occurring at three to four DPR recreation centers in preparation for the development of the summer meals program menu. In addition, DPR conducts ongoing monitoring consisting of site visits to view the children consuming the meals and seeking feedback from the children and site staff at meal service time. The feedback received is shared with the food vendor to either replace or change the menu options using a cycle menu pattern that offers a variety of menu selections. The site interactions are ongoing throughout these programs. All menus follow the USDA Meal pattern guidelines that include monthly menus and production records. These documents are reviewed frequently to ensure compliance with the USDA federal meal pattern guidelines for all ingredients for meals served in these programs.

119. Does DPR do any child satisfaction surveys related to the food served through the Summer Food Service Program? If so, what did the surveys in FY 24 find?

Response: In FY24, child satisfaction surveys were conducted at the annual DPR Tasting events in May 2024. In addition, a site visit from a celebrity chef employed by the food vendor provided cooking demonstrations and received real time feedback from the children at these events. The feedback was collected by the food vendor in real time and was based on the taste, color, and texture of the meals sampled, and what the children did or did not like. All feedback was incorporated into the development of Summer 20204 menus.

120. What challenges do children face in accessing the Summer Food Service Program, and how could DPR's program be improved to reach more children?

Response: Children face several challenges when accessing the Summer Food Service Program, including lack of transportation, high summer temperatures in the morning and afternoon, and perceived public safety concerns near DPR-sponsored meal site locations.

121. How many children and meals were served at DPR facilities in in FY 24 and FY25, to date as part of the At-Risk Afterschool Meals Program?

Response: In FY24, at DPR facilities, a total 89,108 meals were served to children; in the first quarter of FY25, a total of 31,272 meals were served to children.

122. How many DPR locations participate in At-Risk Afterschool Meals Program?

Response: In FY24, a total of 34 sites were sponsored by DPR to participate in the Child and Adult Care Food At-Risk Afterschool Meals Program.

123. Of the meals served through the At-Risk Afterschool Meals Program, how many are hot meals, and how many are ready-to-eat snacks (i.e., granola bars)?

Response: All meals served through the At-Risk Afterschool Meals Program are cold individually packaged ready-to-eat; zero meals are hot. Lunch/Supper meals include whole grain meals, vegetables, fruit, and milk. Snacks include whole-grain fruit muffins, yogurt, whole-grain pretzels, and hummus.

124. How many children participate in afterschool programs at DPR facilities and do not receive meals through the At-Risk Afterschool Meals Program?

Response: In FY24, there were 259 child participants in the At-Risk Afterschool Meals Program at DPR sites who do not receive meals, usually because they chose to bring their own meals instead.

Facilities

Overall

125. Does DPR have any indoor or outdoor maintenance responsibilities at any of its facilities? If so, identify the responsibilities at each facility and explain why DGS does not hold the responsibility.

Response: DPR is responsible for specific indoor and outdoor maintenance tasks at its facilities, which are distinct from those handled by the Department of General Services (DGS). DPR's responsibilities support the agency's operational and programmatic needs.

DPR oversees routine indoor maintenance, including cleaning and sanitizing common areas and pools, addressing minor repairs such as fixing or replacing fitness and aquatics equipment, tightening fixtures, and managing indoor bulk trash removal. DPR also manages the preparation and upkeep of spaces to support its programming, including setting up and breaking down areas for events and recreational activities.

At pools, DPR staff perform regularly cleaning duties such as vacuuming the pool, netting and brushing the pool surface, sweeping and hosing the pool deck, scrubbing pool tile, cleaning stainless steel, and removing debris from the pump strainer basket.

For outdoor maintenance, DPR ensures that amenities such as playgrounds, sports courts, picnic areas, and fitness stations are regularly inspected for cleanliness and safety. By focusing on day-to-day upkeep and program-specific needs, DPR supports seamless recreational services for the community.

126. Provide a list of all capital projects DPR currently has capital funds available. Include the following:

- a. A description of each project, including any projects to replace aging infrastructure (e.g., water mains and pipes);
- b. The amount of capital funds available for each project;
- c. A status report on each project, including a timeframe for completion; and
- d. Planned remaining spending on the project.

Response: Please see [Attachment 126A. DPR Active Capital Projects.pdf](#) and [Attachment 126_B. Accounting Information.pdf](#).

127. Provide a copy of DPR's most recent Master Facility Plan.

Response: Please see [Attachment 127. DPR Ready2Plan Master Plan.pdf](#).

128. Describe DPR's efforts to incorporate sustainability into the design and operations of its facilities in FY 24 and FY 25, to date.

Response: In FY24, DPR, in partnership with the Department of General Services (DGS), achieved significant milestones in modernizing and opening key facilities that emphasize sustainability and innovative design. The Stead Park Recreation Center became DPR’s first fully Net Zero Energy (NZE) facility, utilizing geothermal wells and solar panels to generate its own power. The Kennedy Recreation Center was modernized with energy-efficient upgrades, including an updated kitchen with ENERGY STAR appliances and low-flow plumbing fixtures. The new Reservoir Park Recreation Center opened with features such as LED lighting, light sensors, a Building Automated System (BAS) for monitoring and controlling systems, ENERGY STAR appliances, low-flow plumbing, water bottle filling stations, drought-tolerant landscaping, a green roof, and two splash pads with recirculating water systems. Similarly, the new Joy Evans Therapeutic Recreation Center incorporates many of these energy-efficient elements, including LED lighting, light sensors, BAS, ENERGY STAR appliances, low-flow plumbing, water bottle filling stations, drought-tolerant landscaping, and a splash pad with a recirculating water system. These advancements underscore DPR’s dedication to sustainability and align with both city and mayoral goals with regard to incorporating sustainability into the design and operations of our facilities.

129. Describe the District’s participation in the Trust for Public Land’s “Park Equity Accelerator” and what technical assistance resources DPR is being provided. TPL’s resources indicate that the District is participating in the program to “develop a systematic approach to park maintenance.” What are DPR’s planned deliverables from this work?

Response: DPR is actively participating in the Trust for Public Land’s (TPL) “Park Equity Accelerator” program, which focuses on advancing equitable access to high-quality park spaces. This collaboration provides DPR with technical assistance to develop a systematic and data driven approach to park maintenance. TPL offers resources such as best practices, data analysis tools, and case studies from other jurisdictions to guide the development of comprehensive maintenance strategies.

DPR’s planned deliverables from this partnership include:

- Development of a Park Maintenance Framework: A structured, standardized approach to maintaining park assets that prioritizes equity and ensures consistent quality across all neighborhoods.
- Equity Metrics and Analysis: Identification and use of key metrics to assess maintenance needs and disparities, ensuring that resources are allocated to underserved communities.
- Community Engagement Strategies: Incorporating community input to align maintenance priorities with resident needs.
- Policy Recommendations: Drafting policies to institutionalize equitable park maintenance practices across the District.

130. On November 25 2024, ANC 4B passed a resolution entitled “Letter Raising Concerns regarding Takoma Aquatic Center Management and Maintenance”.

- a. The letter requested a response from DPR and DGS. Has DPR responded to the

letter? If no, why?

- a. In the letter, the Commission said, “Over the years, however, Advisory Neighborhood Commission 4B has repeatedly raised concerns regarding the management and operations of the Center, which has led to frustration and diminished trust in the Center’s ability to serve the public effectively. Despite consistent feedback from the community and formal communications from the Commission, the problems persist.”
- b. What is DPR’s reaction to the experiences of the Commission and community?
- c. Among the Commission’s concerns was inconsistent schedules and lack of communication about closures. The Commission also expressed concerns with chronic staffing issues, especially at the children’s pool, which has been subject to irregular hours and sudden closures for over a decade.
- d. Explain the reasons why Takoma in particular, including the children’s pool, has experiences unexpected and uncommunicated closures for so long?

Response: DPR issued a response to ANC 3B regarding their letter about the Takoma Aquatic Center on February 10, 2025. DPR works to deliver high-quality customer experiences across all of our pools and aquatic centers, including the Takoma Aquatic Center. The Takoma Aquatic Center is closed for preventative maintenance from February 3-17, 2025, to address open work orders and abate maintenance concerns. On occasion, DPR site staff will modify operations of a pool or aquatic center to ensure the safety of patrons during programming and special events. DPR is committed to providing a schedule of the children’s pool operations at Takoma on our website.

131. Provide a list of all non-functioning field lights on DPR fields. For each, provide:

- a. Whether a work order has been submitted;
- b. Whether repair or replacement is required;
- c. An update on the status of the repair or replacement;
- d. An estimation of when DPR expects the field to be fully lit.

Response: In the event of a non-functioning light at a DPR field, DPR enters a work order with the Department of General Services (DGS). If a field’s lighting is diminished to an extent that it is not playable, DPR will remove the field from our permitting system. Please find below a list of DPR fields that currently have work orders for field light repairs or replacements. We defer to our DGS partners regarding the status of these repairs and estimated completion timelines.

- Harrison Recreation Center: Work order #796328
- Randall Recreation Center: Work Order #767123 & Work Order #775830
- Langdon Recreation Center: Work Order #786175
- Volta Park Recreation Center: Work Order #787677
- Watkins Recreation Center: Work Order #795056 & Work Order #802774
- Brentwood Recreation Center: Work Order #801025 & Work Order #783937
- Harry Thomas Recreation Center: Work Order #802178
- King Green-Leaf: Work Order #802866

- Hamilton Recreation Center: Work Order #804556
- Takoma Recreation Center: Work Order #796662, Work Order #775335 & Work Order #796680
- Powell Recreation Center: Work Order #780260
- Parkview Recreation Center: Work Order #797632
- Banneker Recreation Center: Work Order #774797
- Riggs-LaSalle Recreation Center: Work Order #780177
- Jelleff Recreation Center: Work Order #781525 & Work Order #797864
- Trinidad Recreation Center: Work Order #783934
- Fort Davis Recreation Center: Work Order #792439 & Work Order # 798970
- Barry Farm Recreation Center: Work Order #792616
- Ferebee Hope Recreation Center: Work Order #795673
- Columbia Heights Recreation Center: Work Order #796845
- Upshur Recreation Center: Work Order #799784
- Ridge Road Recreation Center: Work Order #805419

132. Provide DPR's Level 1 maintenance schedule for each field in DPR's portfolio.

Response: DPR's Level 1 Maintenance team provides strategic maintenance support across the agency's expansive inventory to include minor repairs to equipment, such as swings, graffiti removal, and targeted deep cleaning to support DPR events and programming. DPR's Level 1 Maintenance Team does not provide dedicated field maintenance work. This work is performed by the Department of General Services (DGS) on behalf of DPR, their client agency.

133. Does DPR close fields on a schedule or as needed?

- If on a schedule, is it the same for all fields, or is it field specific? Provide the schedule(s).
- If as needed, what factors does DPR take into account when considering whether to close a field?

Response:

- DPR closes all grass fields during the winter season to ensure the fields receive proper rest to protect the longevity of the assets. Grass fields go offline around the third week of November and come back online around the third week of March.
- Outside of the winter rest period, DPR may close a grass or turf field in the event of a capital improvement project at the site. In addition, for artificial turf fields, DPR may close a field in the event it fails standard GMAX testing. DPR may also close a field if there are factors or conditions that prohibit safe playability. For example, during the COVID-19 pandemic, activities on DPR fields were limited in accordance with public health guidance.

HVAC

134. Does DPR have an air conditioning contingency plan for every DPR site that provides summer programming. If so, provide it for each site. If not, why?

Response: DPR relies on the Department of General Services (DGS) for preventative and emergency maintenance. Overall, DPR reports daily the building status to include information such as temperature. In areas of non-compliance for personnel and participants, DPR will modify, relocate, or cancel indoor and outdoor programming based on weather conditions and building status. Modifications may include temporary cooling units or programmatic adjustments.

135. Explain what steps DPR takes when the air conditioning in a space with summer programming stops working.

- a. Does programming continue in the non-cooled space?
- b. Are participants sent home if the entire recreation center is without cooling?

Response: If DPR encounters an issue with air conditioning at a summer programming location, DPR employees will submit a work order that describes the issue to the Department of General Services (DGS). DGS assigns the work order for repair and cooling measures. Depending on the severity and area size, DPR may utilize spot coolers, window units, or fans to ensure the space is acceptable while awaiting repair.

- a. In areas of non-compliance for personnel and participants, DPR will modify, relocate, or cancel indoor and outdoor programming based on weather conditions and building status.
- b. If an entire building is not operational due to major maintenance issues or incidents, such as a power outage, it may be necessary to cancel programming and notify impacted participants.

136. For FY 24 and FY 25, to date, to date, provide the following for each instance cooling contingencies were implemented:

- a. Name of DPR center or pool;
- b. Ward;
- c. Contingencies put in place;
- d. Reason contingencies were required;
- e. Date air conditioning became nonfunctional;
- f. Date contingencies were completed; and
- g. Current status of central air conditioning system.

Response: Please see [Attachment 136. Cooling Maintenance Summary.pdf](#).

137. For FY 24 and FY 25, to date, to date, provide the following for each instance heating contingencies were implemented:

- a. Name of DPR center or pool;

- b. Ward;
- c. Contingencies put in place;
- d. Reason contingencies were required;
- e. Date heating became nonfunctional;
- f. Date contingencies were completed; and
- g. Current status of central heating system.

Response: Please see [Attachment 137. Heating Maintenance Summary.pdf](#).

Playgrounds

138. What standard does DPR use to determine whether the amount of mulch or other type of fill is too low to be safe for children?

Response: When designing and installing playgrounds, both DPR and the Department of General Services (DGS) adhere to the standards set by the Consumer Product Safety Commission (CPSC) and the American Society for Testing and Materials (ASTM) for playground safety. Specifically, the depth of mulch or other playground infill is evaluated based on the ASTM F1292 Standard for impact attenuation, which ensures that surfaces provide adequate cushioning to minimize injury risks from falls.

139. List the loose-fill materials for every DPR playground and when it was installed or last replace.

Response: Please see [Attachment 139. DPR EWF Playgrounds.pdf](#).

140. Does DPR (or DGS) inspect playgrounds regularly? If so, for provide:

- a. The playground inspection schedule
- b. The date of each playground's last inspection;
- c. The documentation and resulting report of each playground's last inspection.

Response:

DPR's Risk Management Division inspects the agency's playgrounds on a biannual basis during the Fall (August – September) and the Spring (April – May).

Please find below the dates of recent DPR playground inspections. Based on the findings of the inspections, DPR works with our partners at the Department of General Services (DGS) to enter work orders for necessary repairs.

- 09/08/24: New York Avenue
- 09/09/24: Watkins
- 09/09/24: Swampoodle

- 09/09/24: Sherwood
- 09/09/24: Rosedale
- 09/09/24: Randall
- 09/09/24: Love Joy Park
- 09/09/24: King Greenleaf
- 09/12/24: Kenilworth Parkside
- 09/12/24: Hillcrest
- 09/12/24: Fort Davis
- 09/12/24: Deanwood
- 09/12/24: Benning Park
- 09/12/24: New York Avenue
- 09/13/24: Marvin Gaye Recreation Center
- 09/13/24: Park View
- 09/16/24: Southeast Tennis and Learning Center (SETLC)
- 09/16/24: Congress Heights
- 09/16/24: Pope Branch Park Playground
- 09/16/24: Raymond
- 09/16/24: Petworth
- 09/16/24: Upshur
- 09/16/24: Hamilton
- 09/17/24: Oxon Run Playground
- 09/17/24: Fort Stevens
- 09/17/24: Emery
- 09/17/24: Columbia Heights
- 09/17/24: Forest Hills
- 09/17/24: Chevy Chase Recreation Center
- 09/17/24: Chevy Chase Community Center
- 09/17/24: Lafayette-Pointer
- 09/17/24: Shepherd Park
- 09/18/24: Ft. Stanton
- 09/18/24: Ft. Greble
- 09/18/24: Langdon Park
- 09/18/24: North Michigan
- 09/18/24: Dakota
- 09/18/24: Bald Eagle
- 09/18/24: Ridge Road
- 9/18/24: Langdon Park
- 9/18/24: North Michigan Park

- 09/19/24: Swampoodle
- 09/19/24: New York Avenue
- 09/19/24: Kennedy
- 09/19/24: Ferebee Hope
- 09/19/24: SETLC
- 09/19/24: Congress Heights
- 09/19/24: Douglass
- 9/19/24: 7th & N Street
- 09/20/24: Friendship
- 09/20/24: Hardy
- 09/20/24: Volta Park
- 09/20/24: Guy Mason
- 09/20/24: Newark Park
- 09/20/24: Macomb
- 09/20/24: Ft. Greble
- 09/20/24: Oxon Run Playground
- 9/20/24: Florida Avenue Park
- 9/20/24: LeDroit Park
- 09/26/24: Dwight Mosely (Taft)
- 09/26/24: Mitchell Park
- 09/26/24: Harrison
- 10/2/24: Arboretum
- 10/6/24: Joe Cole
- 10/8/24: Trinidad
- 10/9/24: Brentwood
- 10/11/24: Westminster
- 10/11/24: 16th Street Playground
- 10/11/24: 11th & Monroe Street Park (Trolley Park)
- 10/11/24: Hobart Twins
- 10/11/24: Banneker
- 10/11/24: Bruce Monroe
- 10/13/24: Turkey Thicket
- 10/14/24: Harry Thomas
- 10/14/24: Noyes Park
- 10/15/24: Edgewood
- 10/15/24: Riggs-Lasalle

Waste Management

141. Explain what factors DPR considers when deciding how many outdoor trash cans, recycling cans, and dumpsters each park and recreation center get.

Response:

When DPR facilities are developed, our design teams utilize waste management best practices as well as feedback we've received from the Department of Public Works (DPW) when locating outdoor trash cans, recycling cans, and dumpsters. For example, it is a best practice for new recreation centers to have a dumpster enclosure that is accessible from the street for DPW dump trucks. Recycling and trash receptacles are placed in high-traffic areas like entrances and exits so that they are easily accessible. The volume of receptacles is also determined by the number of facility visitors as estimated during the design process.

142. Explain DPR's processes for coordinating with DGS and DPR to ensure DPR sites are not covered in litter or have overflowing trash and recycling cans.

Response: Depending on the service area in need, DPR will connect with the Department of Public Works (DPW) and Department of General Services (DGS) to service parks and recreation spaces where litter is abundant. This includes using information provided by DPR recreation staff, park rangers, and other partners. DPR coordinates with DPW and DGS in advance of major events to coordinate necessary waste removal.

Aquatics

143. Provide a detailed response on DPR's lifeguard procedures, including:

- a. What credentials are required to become a lifeguard or aquatic employee, and are there any performance test requirements?
- b. Have all pools met the safety requirements required to be open for visitors and staff prior to opening? If not, provide an explanation for each pool.
- c. What is the adequate number of lifeguards and DPR staff necessary for a pool to be open to the public? If it differs by pool, provide the number for each DPR pool.
- d. Does DPR have a plan to ensure pools are not open unless there is an adequate number of lifeguards and DPR staff available? If so, provide that plan.

Response:

- a. Becoming a lifeguard requires passing all prerequisites, including the following courses: 100 yard swim using front crawl or breaststroke, 10lb. diving brick retrieval from maximum depth, and minute tread without the use of hands.

Per International Lifeguard Training Program (ILTP) guidelines, lifeguard certification includes the following training components:

- Conscious, unconscious and suspected neck and back injury rescue skills for water depths not exceeding 16 feet
 - Healthcare Provider/ Professional Rescuer CPR
 - Automated External Defibrillation (AED)
 - Oxygen Administration
 - Standard First Aid
 - 80% or better on the written exam (50 multiple choice questions)
 - Demonstrated skill competency as described in the ILTP textbook
- b. All DPR pools are required to pass a Department of Health (DOH) Inspection and obtain a business license to be operational. All pools to date have passed inspection and have valid business licenses.
- c. Per DOH minimum requirements, one pool operator and one lifeguard are sufficient to open a pool.
- d. DPR will only open a pool for public use if an adequate number of staff are present. Safety is our number one priority. On occasion, DPR site staff will have to modify the operations of a pool to ensure the safety of the patrons due to inadequate staffing levels, using the agency's "Shrink the Pool" protocol. Site managers will arrange schedules based on the needs of the operations and program load to minimize disruptions in access to aquatics amenities.

144. For each DPR-managed pool, in FY 24 and FY 25, to date, provide a daily hour-by-hour breakdown of the number of lifeguards on duty.

Response: DPR staffs all pools in accordance with Department of Health (DOH) requirements.

145. For each DPR-managed pool, in FY 24 and FY 25, to date, provide

- a. Each instance a pool was closed or opened late;
- b. The length of each delay or closure;
- c. When the public was notified of the delay or closure;
- d. The manner(s) in which the public was notified; and
- e. The reason for the delay or closure.

Response: Please see [Attachment 145. A Aquatics Delays and Closures.pdf](#) and [Attachment 145 B. Nixle Sent Messages.pdf](#).

146. In FY 24 and FY 25, to date, how many times have DPR recreation centers opened late or closed? For each instance, provide:

- a. The facility;
- b. The length of each delay;
- c. When the public was notified;
- d. The manner(s) in which the public was notified; and
- e. The reason for the delay or closure.

Response: Please see [Attachment 146.A and 160.A FY24 Recreation Center Delays and Closures.pdf](#), [Attachment 146.B and 160.B FY25 Q1 Recreation Center Delays and Closures.pdf](#), and [Attachment 146.C and 160.C Nixle Alerts.pdf](#).

147. Explain in-detail DPR's daily safety inspection and maintenance procedures of pools. For each procedure, include:

- a. A timeline;
- b. The test or procedure administered;
- c. The normal results for the test or procedure; and
- d. The steps DPR takes when an abnormal result is found.

Response:

- a. DPR staff perform daily, hourly, and close-out activities to ensure the safety and proper maintenance of aquatics facilities.
- b. DPR staff complete a daily safety checklist, which includes submitting work orders with the Department of General Services (DGS) for all safety and maintenance issues and inspecting the facility including restrooms, changing rooms, offices, pump rooms, pool deck, building perimeter and building grounds. In addition, staff monitor the pool through hourly checks of the pool's chlorine, pH, pool temperature, flow meter, and pressure gauges. At closing, staff ensure pool equipment is removed and stored.
- c. The chlorine ideal range 3.0ppm – 5.0ppm. The pH ideal range 7.2 – 7.8. Typical pool temperatures range from 81 – 83 degrees Fahrenheit for main pools and 103 degrees Fahrenheit for spas. Flow meter readings are specific to the site and size of the pool. The pressure gauge differential should be no more than 10 PSI.
- d. For DGS-managed work order issues, DPR staff submit work orders in Salesforce. Based on hourly pool readings, staff may adjust the pool's chemistry and operations following established protocols and guidelines.

148. The following statement was made by a District resident in FY 24: "One of my favorite benefits are the aquatic centers, which have countless benefits for health, teaching children and adults life-saving skills, and offering young people an activity. Lately, though, I've found the . . . pool is largely inaccessible to regular DC residents. For example, some evenings in the hours after the traditional workday(around 5-8 pm), literally ONE of the 17 lap lanes is open for swimmers. The other 16 lanes are taken by . . . swim team, the adult water polo, and swim lessons. . . these private groups are monopolizing the vast majority of the swim lanes during peak

times. I often see DC residents come to swim for exercise, only to turn away and go home. Worse, I often see swimmers who would like to use the lap lanes instead try to swim laps in the shallow area”.

- a. Explain the factors DPR considers when deciding when to keep pool lanes open to the public or close portions of the pool for certain private activities, such as aquatic sports and swim lessons.
- b. In light of this resident’s experience, how can DPR’s current processes be improved to strive for better equitable access, particularly during peak-usage times?

Response:

- a. In operating all of its facilities, DPR aims to deliver access to high-quality recreational amenities to all residents while supporting the comprehensive recreation needs of the District. DPR’s pools and aquatic centers support a variety of activities including individual lap lane and leisure swimming, aquatics programming, such as learning to swim and aerobics, and well as supporting competitive swim programs at public schools and community organizations, for youth as well as adults. When determining the programming and operational footprint of our facilities, we must consider the needs of all residents and stakeholders. Understanding the high demand for lap lane swimming, DPR seeks to provide several lap lanes available and open to the public for lap lane swimming, while supporting other aquatics activities.
- b. Residents are free to engage in DPR’s open lap lane swimming offerings. During periods of peak usage, DPR promotes the use of swimmer etiquette to ensure equitable access.

149. The following statement was made by the same District resident in FY 24: “In addition to the access not being equitable, there is absolutely no transparency around what days and times the pool will be closed or partially closed. Some evenings, there are ten lap lanes open, some evenings there are two. Today, I tried to take my seven year-old swimming this morning, only to be told the entire pool except the baby pool was closed for a swim meet. The DPR representative at the check-in desk told me she was surprised that there was no notice on the website, no alert sent out, and not even a sign on the door telling people”.

- a. Explain DPR’s processes for notifying the public about closures of certain portions of the pool.
- b. In light of this resident’s experience, how can DPR’s current processes be improved?

Response:

- a. Please see DPR’s response to Question 67 regarding how the agency communicates facility closures. In summary, DPR uses signage and Nixle alerts for significant or prolonged closures and delays that could substantially impact the community. On

- occasion, DPR site staff will have to modify the operations of a pool to ensure the safety of the patrons due to inadequate staffing levels, using the agency's "Shrink the Pool" protocol. Site managers will arrange schedules based on the needs of the operations and program load to minimize disruptions in access to aquatics amenities.
- b. DPR continues to work to provide high-quality customer care and access to aquatics amenities to residents across all eight wards.

150. Will DPR explore establishing lane availability to DPR's existing real-time updates page?

Response: DPR is examining the approaches of aquatics facilities across the region to develop strategies to improve the customer experience for lap lane swimmers. Any changes to our operations must be sustainable and reflect DPR's mission to serve residents across all eight wards.

151. Explain the factors DPR considers when deciding when to open outdoor pools and splash pads. Note if each of the following factors are considered, and if so, how?

- a. Weather, including early heat-waves;
- b. Cost;
- c. Staffing availability; and
- d. Public need.

Response: DPR considers several key factors when developing our schedule for seasonal aquatic amenities such as outdoor pools and splash pads, including staffing, coordination with our partner agencies at the Department of General Services and DC Health, pool utilization, and equitable pool access across the city.

152. Explain the factors DPR considers when deciding when to close outdoor pools and splash pads. Note if each of the following factors are considered, and if so, how?

- a. Weather, including early heat-waves;
- b. Cost;
- c. Staffing availability; and
- d. Public need.

Response: DPR considers several key factors when developing our schedule (including closures) for seasonal aquatic amenities such as outdoor pools and splash pads, including staffing, coordination with our partner agencies at the Department of General Services and DC Health, pool utilization, and equitable pool access across the city.

153. Describe how DPR utilized, or plans to utilize, funds in FY 24 and FY 25, to date for repair and maintenance of fountains and splash pads?

Response:

Working in collaboration with the Department of General Services (DGS), DPR has completed the following splash pad and fountain improvement projects:

- Turkey Thicket tank replacement and surfacing;
- Takoma plumbing and surface replacement completed;
- Edgewood stabilization;
- Harrison surfacing and refreshing of equipment;
- King Green-Leaf water features and sprays/jets are installed and made safe; and
- Lafayette surfacing and replacement of equipment.

In addition, the following splash pad capital projects are currently underway at Westminster, Columbia Heights Civic Plaza, and Fort Stevens.

154. Explain DPR's plan to address the offline Kenilworth Park Pool site.

Response: The offline Kenilworth Park Pool site requires a significant capital improvement project to be fully remediated, which is currently unfunded. In the meantime, DPR works with the Department of General Services (DGS) to mitigate any pressing challenges the existing offline aquatics facility may pose with efforts such as draining the pool and replacing the pool cover.

155. Does DPR believe the Agency experienced a staffing shortage for aquatic facilities in FY 24 and FY 25, to date? If not, explain why.

Response: DPR has sufficient staff levels to safely and successfully operate all pools during hours of operation.

Permitting

156. Explain the factors DPR considers when determining the priority of use for the permitting of its parks and recreation facilities, including athletic fields? How are DCPS schools treated in this order?

Response: DPR uses four permit window seasons for the acceptance of our seasonal permit requests. We also work closely with DCPS Athletic Directors to get their requests for DCIAA game schedules. We work closely with them reviewing their requests and schedule accordingly.

Permits are issued on a first-come, first-served basis, with no guarantee of approval. During the "permit window," applications are prioritized as follows:

1. DPR-sponsored activities
2. Partners with written agreements
3. District public schools and charter schools for competitive league play
4. Youth non-profits serving District residents
5. Adult non-profits serving District residents
6. Other local organizations or individuals for private use
7. Organizations with over 75% District residents, which may need to provide proof of residency.

Even if space is available, DPR may issue fewer hours to prevent overuse, preserve community time, accommodate other permitted uses, or consider other applicants. DPR is not obligated to fulfill every request based on demand.

In cases of competing applications, DPR may mediate to propose shared use. Factors for determining proportional use include:

1. Historical usage of the property
2. Number of users during requested hours
3. Unique programming offered
4. Appropriate use of facilities

DPR may also block out time for open community uses not linked to organized leagues. This ensures equitable access while balancing community needs and sport-specific requirements.

157. Does DPR inspect fields and facilities to ensure the field or facility can be used for its permitted use prior to issuing a permit? If, not why? For example, if a field is permitted for evening use, does DPR ensure the lights required for the field to be used after dark are functional?

Response: DPR consistently monitors the status of our permittable locations. We rely on staff reports and information from the permit users. If we have an issue, we submit detailed work orders with the Department of General Servicers (DGS). If we determine a field must come out of our permittable inventory, we will refund current permit holders that the closure affects. If possible, we will attempt to find a new location for the user, but due to high demand our inventory is limited in high demand seasons.

158. What are DPR's current hours of operations at its recreation centers and pools?

Response:

Recreation Centers

Monday through Friday 6:00am to 9:00pm; Saturday 9:00am to 5:00pm.

- Barry Farm Recreation Center
- Columbia Heights Community Center
- Deanwood Recreation Center
- Edgewood Recreation Center
- Emery Heights Community Center
- Kenilworth Recreation Center
- Rosedale Recreation Center
- Turkey Thicket Recreation Center

Monday through Friday 9:00am to 9:00pm; Saturday 9:00am to 5:00pm.

- Aruthur Capper Community Center
- Bald Eagle Recreation Center
- Benning Stoddert Recreation Center
- Chevy Chase Community Center
- Ferebee-Hope Recreation Center
- Fort Davis Recreation Center
- Fort Stanton Recreation Center
- Hillcrest Recreation Center
- Lamond Recreation Center
- North Michigan Park Recreation Center
- Palisades Community Center
- Raymond Recreation Center
- Ridge Road Recreation Center
- Riggs LaSalle Recreation Center
- Sherwood Recreation Center
- Trinidad Recreation Center
- Woody Ward Recreation Center

Monday through Friday 12:00pm to 8:00pm.

- Arboretum Community Center
- Brentwood Recreation Center
- Douglass Community Center
- Fort Davis Recreation Center
- Friendship Recreation Center
- Guy Mason Community Center
- Hamilton Recreation Center
- Hardy Recreation Center
- Harry Thomas Recreation Center
- Hearst Recreation Center

- Joe Cole Community Center
- Kalorama Recreation Center
- Lafayette-Pointer Recreation Center
- Maccomb Recreation Center
- Marie Reed Recreation Center
- Marvin Gaye Recreation Center
- New York Avenue Recreation Center
- Parkview Recreation Center
- Petworth Recreation Center
- Takoma Community Center
- Upshur Recreation Center

Monday through Friday 10:00am to 6:00pm

- Fort Stevens Recreation Center

Monday through Friday 12:00pm to 8:00pm, Saturday 9:00am to 5:00pm

- King-Greenleaf Recreation Center
- Shepherd Park Community Center

DPR Pools

Monday through Friday 6:00am to 9:00pm, Saturday & Sunday 10:00am to 5:00pm

- Wilson Aquatic Center
- Takoma Aquatic Center
- Barry Farm Aquatic Center
- Deanwood Aquatic Center

Monday through Friday 6:00am to 9:00pm, Saturday 10:00am to 5:00pm

- Turkey Thicket Aquatic Center
- Rumsey Aquatic Center
- Marie Reed Aquatic Center
- Note: Closed to the public 8:30am to 4:00pm Monday through Friday for DCPS programming.

Monday through Friday 12:00pm to 8:00pm, Saturday 10:00am to 5:00pm

- Ferebee-Hope Aquatic Center

DCPS Pools

Open to the public Monday through Friday 6:00 AM – 8:00 AM and 5:00 PM – 9:00 PM; Closed to the public for DCPS Programming Monday through Friday from 8:00 AM – 5:00 PM.

- Roosevelt

- Dunbar
- Ballou (Coming Soon)

Closed to the public; Monday through Friday 8:30 AM – 5:00 PM DCPS Programming

- Cardozo
- HD Woodson

159. Describe any changes made to DPR's hours of operation in FY 24 and FY 25, to date. Explain the reason for those changes.

Response:

DPR's hours of operation generally remained consistent in FY24 and FY25. DPR is providing limited Sunday hours at the Southeast Tennis and Learning Center (SETLC) from January 5-February 23, 2025, from 8:30 am to 4:30 pm. DPR brought three new facilities online in FY24 and FY25: Stead Recreation Center, Reservoir Park Recreation Center, and Joy Evans Therapeutic Recreation Center. Their hours of operation are as follows.

Stead Recreation Center

- Monday-Friday: 9 am - 9 pm
- Saturday: 9 am - 5 pm
- Sunday: Closed

Reservoir Park Recreation Center

- Monday - Friday: 9 am - 9 pm
- Saturday: 9 am - 5 pm
- Sunday: Closed
- Aquatic Center Hours:
 - Monday - Friday: 12 pm - 8 pm
 - Saturday: 10 am - 5 pm
 - Sunday: Closed

Joy Evans Therapeutic Recreation Center

- Monday - Friday: 6:00 AM – 5:00 PM
- Saturday: 10:00 AM – 5:00 PM
- Sunday: Closed
- Therapeutic Aquatic Center Hours:
 - Monday - Friday: 6:00 am – 9:00 pm
 - Saturday: 10:00 am – 5:00 pm
 - Sunday: Closed

160. For each DPR center, in FY 24 and FY 25, to date: provide:
- a. A daily hour-by-hour breakdown of the number of staff on duty;
 - b. The length of each delay or closure;
 - c. When the public was notified;
 - d. How the public was notified; and
 - e. The reason for the delay or closure.

Response: Please see [Attachment 146.A and 160.A FY24 Recreation Center Delays and Closures.pdf](#), [Attachment 146.B and 160.B FY25 Q1 Recreation Center Delays and Closures.pdf](#), and [Attachment 146.C and 160.C Nixle Alerts.pdf](#).

Accessibility

161. Explain DPR's processes for ensuring all DPR spaces are fully accessible to people with disabilities?

Response: DPR is committed to inclusion and to ensuring that our inventory is accessible and useable by people of all abilities. We have made substantial progress towards our goal of 100% ADA compliance and through our ADA Transition Plan we continue to fund prioritized accessibility improvements across DPR facilities. For more information, please see [Attachment 161. ADA Transition Plan.pdf](#).

162. Describe how DPR served the recreation needs of people with disabilities across all eight wards in FY 24 and FY 25, to date.

Response: DPR offered a variety of program opportunities to people with physical and intellectual/developmental disabilities, ranging from ages 3 to 99. Program categories include exercise, sports, crafts, swimming lessons, music and movement, leisure life skills, and summer camps. Therapeutic recreation summer camps for kids were held at 9 locations: Chevy Chase (Ward 3), Fort Stanton (Ward 8), Fort Stevens (Ward 4), Hillcrest (Ward 7), Rosedale (Ward 6), Sherwood (Ward 6), Turkey Thicket (Ward 5), Brookland Middle School (Ward 5), and Woody Ward (Ward 7).

Special Olympics DC conducted an adaptive sports summer camp and a bocce program at Trinidad (Ward 5). Metro Washington Association of Blind Athletes conducted Goal Ball at Columbia Heights (Ward 1). Children's National Hospital conducted adaptive swimming lessons at Reservoir Park (Ward 5).

Adaptive Movement (Music & Movement) was conducted at Chevy Chase (Ward 3) and Ferebee Hope (Ward 8). Medstar National Rehabilitation Hospital conducted an adaptive circuit training program at Woody Ward (Ward 7), which has now been relocated to Joy Evans (Ward 7).

Adaptive Chair exercise was conducted at Woody Ward and is currently at Joy Evans. Creative Crafts was conducted at Woody Ward (Ward 7). Special events held at Woody Ward (Ward 7) included a Holiday event with the Georgetown Hoyas Men's Basketball Team, Parent's Night Out, Thanksgiving Luncheon, and a Holiday Party for adults with special needs.

163. Explain how a person with a disability, or parent of a child with a disability, can request an accommodation when registering for a DPR program or entering a DPR space.

Response: When registering for a program on DPR's registration portal, there is a section that asks, "Will the participant need any accommodations to be able to participate in this program?" (Requests for accommodations should be made at least two weeks before the program start date.) Participants may list any accommodation needed.

164. Explain DPR's process for fulfilling an accessibility accommodation after it is received.

Response: Upon receiving a request for accommodation, DPR's program registration team shares the request with the appropriate program manager who will operate or oversee the program. This manager then works directly with the participants and their guardians (if applicable) to facilitate the necessary accommodation within the program in which the individual has registered.

165. In FY 24 and FY 25, to date, list every instance that DPR received a request for an accessibility accommodation. For each instance, provide:

- a. The date of accommodation;
- b. The program or service or space for which the accommodation was made;
- c. The type of accommodation;
- d. Whether the accommodation was fulfilled; and
- e. If not fulfilled, the reason why.
- f. The reason the request was not fulfilled.

Response: Please see [Attachment 165. FY24_YTD DPR Programs.pdf](#).

166. Provide a list of all DPR staff trainings that cover topics of accessibility and disability? For each course that covers these topics, provide a detailed explanation of how each topic is presented and examples.

Response: DPR provides staff training on accessibility and disability as part of the orientation to the DPR Policy Manual, which has a specific policy on accommodations for persons with

disabilities. All DPR employees are required to acknowledge their understanding of the policy and to review the policy on a monthly basis.

167. Does DPR collaborate with the Office of Disability Rights on accessibility related work orders and small capital projects? If so, explain DPR's processes for doing so.

Response: Through DPR's ADA Transition Plan the agency:

- Identifies physical barriers that limit the accessibility of its buildings, facilities, programs, and activities to individuals with disabilities;
- Describe methods that will be used to remove barriers; and
- Provide a schedule for taking the steps necessary to achieve compliance.

As part of the development of this plan, DPR has worked with DC's Office of Disability Rights (ODR) and third-part consultants to obtain ADA facility assessments to guide investments including small capital projects and work order improvements. For a full listing of these assessments, please see [Attachment 167. DPR ADA Transition Plan.pdf](#).

168. Does DPR collaborate with the Office of Disability Rights on accessibility components to capital projects? If so, explain DPR's processes for doing so.

Response: Yes, DPR collaborates closely with the Office of Disability Rights (ODR) on accessibility components of capital projects. DPR shares design drawings for upcoming projects with ODR for their review and feedback to ensure compliance with accessibility standards and guidelines, such as the ADA and DC Accessibility Code.

169. Does DPR collaborate with the Office of Deaf, Deafblind, and Hard of Hearing to provide accommodations to Deaf, DeafBlind, Deaf Disabled, Late Deafened, and Hard of Hearing employees and residents. If so, explain DPR's processes for doing so.

Response: DPR has entered into an MOU with the Mayor's Office of Deaf, DeafBlind and Hard of Hearing (MODDHH) to provide American Sign Language (ASL) interpretation services for patrons of several DPR programs, including camps and aquatics. Upon completing a MODDHH-provided form, DPR can make specific requests for ASL interpretation. Additionally, DPR has developed a strong relationship with MODDHH staff, leading to a half-day in-service for staff to better understand the needs of this community. This in-service will be expanded to reach more DPR staff, allowing them to meet these needs more effectively.

Additional accommodations may be requested through DPR's Americans with Disabilities Act (ADA) Coordinator, who will coordinate with the DC Office of Disability Rights (ODR) to coordinate the services needed.

170. List all ADA-barriers at all parks, recreation centers, and pools currently known to DPR.

Response: Please see [Attachment 170. DPR ADA Transition Plan_Final.pdf](#).