

# **PERFORMANCE**

## OVERSIGHT HEARING



**February 28, 2025**



DC Public Library

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## DC Public Library

February 28, 2025

Councilmember Matthew Frumin  
Chairperson, Committee on Human Services  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW, Suite 408  
Washington, DC 20004

Dear Councilmember Frumin,

Thank you for the courtesy of making your questions available in advance of the Library Performance Oversight Hearing scheduled for 9:30 a.m. on Friday, February 28, 2025 in Room 123 at the John A. Wilson Building.

Responses to the questions are enclosed in this electronic booklet and divided into sections for ease in reading. I look forward to meeting with you and other members of the Committee on Human Services to respond to these and any other questions you may have.

Together with Antonio (Tony) Williams, Chair of the Board of Library Trustees, and all members of the Board, we thank you for your support. We look forward to working with you and members of the Committee to continue the transformation of the District's public library system into one of the best in the nation.

Sincerely,

Richard Reyes-Gavilan  
Executive Director



DC Public Library

**DISTRICT OF COLUMBIA PUBLIC LIBRARY**  
**Performance Oversight Hearing**  
**FY2024 and FY2025 YTD**  
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DC Public Library

**DISTRICT OF COLUMBIA PUBLIC LIBRARY**  
**Performance Oversight Hearing**  
**FY2024 and FY2025 YTD**  
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**A. LIBRARY PROGRAMMING**

- Q1. Provide a description of all programs offered by DCPL in FY24 and to date in FY25. In your response, include the following:
- a. A narrative description of each program;
  - b. The number of sessions of each program that were held, broken down by library; and
  - c. The number of individuals enrolled in each program, or the number of individuals that participated in each session of a program. In your response, include the total number of teens and the total number of seniors that participated in each program.

**TAB A1**

- Q2. How did DCPL connect with and provide services to vulnerable populations, including teens and seniors, in FY24 and FY25 to date?

**TAB A2**

- Q3. Provide an update on the Discover Summer program at DCPL, including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY24, as well as the age and other available demographic breakdowns, such as race, ethnicity, and Ward, any changes made to the program in FY24 or to date in FY25, and the results/outcomes from the program. What is needed to increase the completion rate for students in the Discover Summer program, especially the birth-to-5 and 6-to-12 age ranges?

**TAB A3**

- Q4. Provide an update on the Adult Learning Department run by DCPL. In your response, include the number of individuals enrolled in the program in FY24 and to date in FY25 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY24 and to date in FY25.

**TAB A4**



Q5. Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY23, FY24, and FY25 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of books distributed in FY21, FY22, FY23, FY24 and FY25 to date, and anticipated growth in the program.

**TAB A5**

Q6. How has the usage of library meeting rooms in FY24 and in FY25 to date compared with usage in FY23? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?

**TAB A6**

Q7. Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY24 and FY25 to date?

**TAB A7**

Q8. Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23, FY24, and to date in FY25? Describe how the revenue was spent in FY23 and F24 and how revenue will be spent in FY25, including what services and programs would have otherwise not been funded.

**TAB A8**

Q9. Provide an update on the work of the Oral History Project at DCPL in FY24 and to date in FY25. Include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY24 and FY25 to date, and how these oral histories are made available to the public.

**TAB A9**

Q10. Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.

**TAB A10**

Q11. Provide an update on the Neighborhood Legal Services Program partnership, including any changes made and any efforts to expand in FY24 and to date in FY25. Include a table beginning in FY21 showing:

- a. The number of clients served;
- b. The number of cases opened and closed, disaggregated by topic and location if possible; and
- c. Total number of clinics held, disaggregated by location.

**TAB A11**

Q12. Provide an update on the following programs, including where possible the location, frequency, and participation, disaggregated by age and Ward:

- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund;

- b. The Digital Navigator Program;
- c. DCPL's Tech Truck;
- d. DCPL's Outreach and Inclusion Department job resource sessions;
- e. Techy Tuesday Program; and
- f. Job Seekers Walk-in Clinics.

**TAB A12**

## **B. Circulation and Acquisition**

- Q13. What are the current circulation statistics? Provide FY22, FY23, FY24 and to date in FY25, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.

**TAB B13**

- Q14. Provide circulation, download, hold, and average wait time information for digital collections for FY22, FY23, FY24, and to date in FY25, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

**TAB B14**

- Q15. What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?

**TAB B15**

- Q16. Were funds adequate in the circulation budget for FY24 and to date in FY25? Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY24 and to date in FY25.

**TAB B16**

## **C. Technology**

- Q17. Provide an update on the computer training programs offered by DCPL and their locations. How many people attended computer classes during FY23, FY24, and FY25 to date, disaggregated by age and Ward? Does the number of training programs offered by DCPL meet demand?

**TAB C17**

- Q18. Describe the availability and usage of DCPL's wired and wireless internet and public access computers. Does DCPL have the necessary wired and wireless bandwidth and public access computers to meet demand, and what challenges is DCPL facing in meeting demand? Describe any investments to the wired and wireless infrastructure and public access computers that are needed to meet demand.

**TAB C18**

## **D. Facilities, Facility Planning, and Capital Projects**

- Q19. Provide a list of the libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining libraries? Provide updates on libraries currently in the Capital Improvement Plan, including planning, community engagement, estimated construction timelines, approximate completion dates, and active or anticipated interim library locations and changes to services levels during construction, including:
- a. Chevy Chase Library;
  - b. Deanwood Library;
  - c. Juanita E. Thornton/Shepherd Park Neighborhood Library;
  - d. Northwest One Library;
  - e. Parklands-Turner Library;
  - f. Petworth Library;
  - g. Rosedale Library;
  - h. Shaw/Watha T. Daniel Library; and
  - i. Southeast Library.

**TAB D19**

- Q20. Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.
- a. Describe any changes made to recommendations between the previous and upcoming FMP.
  - b. How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY24 or to date in FY25.
  - c. How will the FMP and the comprehensive facilities condition assessment address building life cycle planning and incorporate preventative maintenance?
  - d. How does the FMP further the Board of Library Trustee's Mixed-Use Real Estate Projects Policy and commitment to housing equity?

**TAB D20**

- Q21. How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY23 and FY24 and to date in FY25? If insufficient, explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.

**TAB D21**

- Q22. Describe problems and challenges, including chronic maintenance issues, design or construction flaws, or other defects in newly renovated DCPL facilities, and what capital or operating projects arose from these issues in FY24 and FY25 to date, including cost and actions taken.

**TAB D22**

- Q23. Describe the successes, challenges, and lessons learned from the modernization of the Martin Luther King Jr. Memorial Library.

## **TAB D23**

- Q24. Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).

## **TAB D24**

- Q25. Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.

## **TAB D25**

- Q26. Provide the capital budget for DCPL and all programs under its purview during FY24 and FY25, including amount budgeted and actual dollars spent. In addition, provide:
- Whether active capital projects in FY24 or FY25 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.
  - A description regarding how the agency decided the FY24 proposed capital budget and the sequencing of projects.

## **TAB D26**

## **E. Community Engagement and Outreach**

- Q27. How has DCPL received feedback from guests in FY24 and to date in FY25? Has DCPL adopted any methods for soliciting feedback from guests in the last fiscal year? Include the most frequently received feedback and how that feedback facilitated a change in programs or practices.

## **TAB E27**

- Q28. Provide a list of libraries that have a "Friends of the Library" organization attached to them and a list of those that do not. How many "Friends of the Library" organizations were formed in the last fiscal year? How do "Friends of the Library" organizations contribute toward supporting library programs in FY23, FY24, and FY25, to date, and how is this support tracked and measured? What kinds of programs were made possible through the participation of the Friends?

## **TAB E28**

- Q29. Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY24 and FY25. Include any funding associated with this agreement and for what purpose those funds were used.

## **TAB E29**

- Q30. How many volunteers worked with DCPL in FY23, FY24, and F25 to date? How many volunteer hours did they contribute? How are volunteers selected and trained? Were there any changes in the last fiscal year to the training process?

## **TAB E30**

- Q31. Describe any efforts undertaken by DCPL in FY24 and to date in FY25 to identify and engage corporate partners to enhance the operations and collections of DCPL.

## **TAB E31**

## **F. Personnel**

- Q32. Provide the number of staff assigned to each library and any vacancies, including job titles.

## **TAB F32**

- Q33. How has the overall staffing level changed in the last fiscal year? How are staffing levels impacting the ability to meet or expand hours of service? How are staffing levels impacting the delivery of services and programs?

## **TAB F33**

- Q34. Are all libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY24 and to date in FY25?

## **TAB F34**

- Q35. Has DCPL changed their policies about hiring District residents in the last fiscal year? What percentage of DCPL employees are District residents? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How has compliance been monitored and evaluated in FY24 and FY25, to date?

## **TAB F35**

- Q36. Describe the existing training and employee development program, the number of staff who have completed training and employee development in FY24 and FY25 to date. Were funds sufficient for training and employee development in FY24 and FY25 to date? If not, describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.

## **TAB F36**

- Q37. Has the agency adhered to all non-discrimination policies regarding hiring and employment?

## **TAB F37**

- Q38. Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY24 or in FY25 to date? If so, how many and what steps were taken to remedy the situation or ensure that the violation does not occur in the future?

## **TAB F38**

- Q39. List all settlements entered into by the agency or by the District on behalf of the agency in FY24 or FY25, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

**TAB F39**

- Q40. Describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY24 and FY25, to date, whether or not those allegations were resolved.

**TAB F40**

- Q41. List the administrative complaints or grievances that the agency received in FY24 and FY25, to date, broken down by source. Describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY24 or FY25, to date, describe the resolution.

**TAB F41**

- Q42. Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:
- a. The number of library security guards currently employed by DCPL;
  - b. The number of vehicles currently associated with DCPL security;
  - c. New security initiatives or technologies instituted in FY24 and to date in FY25; and
  - d. Any areas of concern as it relates to Library security.

**TAB F42**

## **G. Government Management and Oversight**

- Q43. Provide an update on the implementation of DCPL's strategic plan.

**TAB G43**

- Q44. Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.

**TAB G44**

- Q45. Provide an updated list of each branch library within DCPL that includes the following, if available:
- a. Name of the library;
  - b. Head librarian;
  - c. Hours of operation;
  - d. Unique programs, offers, or collections;
  - e. Contact information; and,
  - f. President of the Friends Group.

#### **TAB G45**

- Q46. Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. Describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:
- a. DC Public Schools;
  - b. DC Public Charter Schools;
  - c. DC Department of Parks and Recreation;
  - d. DC Department of Employment Services;
  - e. DC Office on Aging and Community Living;
  - f. DC Department of Human Services;
  - g. Department of Health;
  - h. Department of Behavioral Health;
  - i. Office of the Chief Technology Officer; and
  - j. University of the District of Columbia and UDC Community College; and
  - k. Other agencies not included in this list.

#### **TAB G46**

- Q47. Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.

#### **TAB G47**

- Q48. Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.

#### **TAB G48**

- Q49. What existing bequests, trusts, or other gifts does DCPL have? Provide details about the creation, status, and use of such monies.

#### **TAB G49**

- Q50. Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.

#### **TAB G50**

- Q51. Identify any statutory or regulatory impediments to your agency's operations.

#### **TAB G51**

### **H. Board of Trustees**

- Q52. Provide a list of the Board of Library Trustees' current members. For each member, provide the following:
- a. The member's name;
  - b. When the member's term began;
  - c. When the member's term expires; and
  - d. Number of Board meetings missed in FY24 and to date in FY25.

#### **TAB H52**

Q53. Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?

**TAB H53**

Q54. Provide a list of the Board's meeting dates, times, and locations for FY24 and FY25 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

**TAB H54**

Q55. Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY24 or FY25 to date?

**TAB H55**

## **I. General Questions**

Q56. Provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23, FY24 and to date in FY25.

**TAB I56**

Q57. Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY24 or to date in FY25.

**TAB I57**

Q58. Provide the agency's performance plan for FY24. Did DCPL meet the objectives set forth in the FY24 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including an explanation as to why any indicators were not met.

**TAB I58**

Q59. Provide the agency's performance plan for FY25. What changes have been made from the FY24 performance plan, and what steps has the agency taken to date in FY25 to meet the objectives set forth in the FY25 performance plan? Explain any FY25 targets that decreased from FY24 actuals, and any targets that were set and measured in FY24 but not FY25.

**TAB I59**

Q60. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;
- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.



- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

*[NOTE: for electronic submission submit raw data - (i.e. CFO data dump)]*

**TAB I60**

- Q61. Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

**TAB I61**

- Q62. Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

**TAB I62**

- Q63. Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY24 and to date in FY25. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.

**TAB I63**

- Q64. Describe any spending pressures that existed in FY24. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.

**TAB I64**

- Q65. Identify potential areas where spending pressures may exist in FY25. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY25 budget.

**TAB I65**

- Q66. Provide a list of all FY24 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

**TAB I66**

- Q67. How many vacancies were posted for DCPL during FY24? To date in FY25? Which positions and why were the positions vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

**TAB I67**

Q68. How many employee performance evaluations were completed in FY24 and how was performance measured against position descriptions? To date in FY25? What steps are taken to correct poor performance and how long does an employee have to correct their performance?

**TAB I68**

Q69. Provide the Committee with the following:

- a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;
- b. A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;
- c. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date; and
- d. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

**TAB I69**

Q70. Provide the following information for all grants awarded to or accepted by DCPL during FY24 and to date in FY25:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL program and activity supported by the grant;
- i. DCPL employee(s) responsible for grant deliverables; and
- j. Source of funds.

**TAB I70**

Q71. Provide the following information for all grants/subgrants awarded by DCPL during FY24 and to date in FY25:

- a. Grant Number/Title;
- b. Approved Budget Authority;
- c. Expenditures (including encumbrances and pre-encumbrances);
- d. Purpose of the grant;
- e. Grant deliverables;
- f. Grant outcomes, including grantee/subgrantee performance;
- g. Any corrective actions taken or technical assistance provided;
- h. DCPL employee/s responsible for overseeing the grant; and
- i. Source of funds.

**TAB I71**

Q72. Provide the following information for all contracts awarded by DCPL during FY24 and to date in FY25:

- a. Contract number;

- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

**TAB I72**

- Q73. Provide the following information for all contract modifications made by DCPL during FY24 and to date in FY25, broken down by agency program and activity:
- a. Name of the vendor;
  - b. Purpose and reason of the contract modification;
  - c. Employee/s responsible for overseeing the contract;
  - d. Modification cost, including budgeted amount and actual spent; and
  - e. Funding source.

**TAB I73**

- Q74. For FY24 and FY25 to date, provide the number of contracts and procurements executed by your agency, as well as the typical timeframe from the beginning of the solicitation process to contract execution for:
- a. Contracts and procurements under \$250,000;
  - b. Contracts and procurements between \$250,000-\$999,999; and
  - c. Contracts and procurements over \$1 million.

**TAB I74**

- Q75. In cases where you have been dissatisfied with the procurement process, what have been the major issues? What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?

**TAB I75**

- Q76. Provide the following information for all purchase card transactions during FY24 and to date in FY25, as well as a narrative description of the internal process for accounting for purchase card transactions:
- a. Employee that made the transaction;
  - b. Transaction amount; and
  - c. Transaction purpose.

**TAB I76**

- Q77. Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY24 and to date in FY25. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

**TAB I77**

Q78. Provide an update regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.

**TAB I78**

Q79. Provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.

**TAB I79**

# **A. LIBRARY PROGRAMMING**

## **TABS A1 – A12**

## LIBRARY PROGRAMMING

### Question Number 1

**Provide a description of all programs offered by DCPL in FY24 and to date in FY25. In your response, include the following:**

- a. A narrative description of each program;**
- b. The number of sessions of each program that were held, if applicable, broken down by library; and**
- c. The number of individuals enrolled in each program, or the number of individuals that participated in each session of a program. In your response, include the total number of teens and the total number of seniors that participated in each program.**

The DC Public Library (DCPL) supports residents with services and programming, books, and other library materials that prioritize:

- Reading: supporting new readers and cultivating a love of reading
- Digital Citizenship: preparing residents for life online
- Strong Communities: ensuring neighborhood libraries are vital centers of community learning and civic engagement
- Local History & Culture: fostering understanding and appreciation of what makes D.C. unique

The DC Public Library includes a central library and 25 neighborhood libraries and also provides library services inside the DC Jail. Most library buildings are flexibly designed to accommodate a variety of programs that support community learning. In addition, the Library continues to reach residents in non-traditional settings that include schools, restaurants, houses of worship, and – significantly – online at [dclibrary.org](https://dclibrary.org).

In FY24 and FY25 Q1, the Library offered 12,065 virtual and in-person programs attended by 329,847 people. Of those programs:

- 586 were specifically for teens, with 8,284 participants
- 888 were specifically for seniors, with 17,022 participants

DCPL's program offerings for a general adult audience are also widely attended by seniors, as well as some older teens.

All library programs are planned and implemented through the Public Services Division, directed by Chief of Public Services Tiffany Alston.

|                    | FY24 Q1 | FY24 Q2 | FY24 Q3 | FY24 Q4 | FY25 Q1 |
|--------------------|---------|---------|---------|---------|---------|
| Number of programs | 2,056   | 2,500   | 2,560   | 2,597   | 2,352   |
| Program Attendance | 41,088  | 51,503  | 60,274  | 121,189 | 55,793  |

### Program Highlights

#### ***Reading: support new readers and cultivate a love of reading***

The Library offers a wide range of programming designed to support new readers of all ages and to cultivate a love of reading. The Library places particular emphasis on supporting the reading needs of the District's youngest residents striving to instill a passion for books and reading that will last a lifetime. In addition, the Library attempts to help adult new readers through original programming and by connecting

them to formal learning programs offered throughout the city.

Key FY24 programs that supported the Reading priority include:

- **High-Profile Author Talks.** DCPL continues to host high-profile author talks, celebrating the works and achievements of major authors and providing District residents unique access to hearing directly from nationally renowned writers. The Library continued its two adult-focused series that highlight diverse authors. *La Comunidad Reads* with Lupita Aquino which hosted three author events and a signature panel with national-profile Latina authors. *Well Read Black Girl* with Glory Edim which aims to introduce a cohort of diverse writers to new readers and included seven author events featuring conversations with 11 Black women authors. Other prominent adult authors include Viet Thanh Nguyen, George Pelecanos, Eric Klinenberg, Ayesha Rascoe, Nikki Payne, Prentis Hemphill, Curtis Chin, Glory Edim, and Rigoberto Gonzalez. For youth, DCPL prioritized author talks with local and prominent children authors to reach diverse audiences. Large school groups interacted with local author Deepa Iyer at Bellevue/William O. Lockridge, Woodridge and Mt. Pleasant Libraries. Orange Shirt Day with Zotigh Singers was celebrated at the MLK Library.
- **Know Your Power Summit.** For the fifth year in a row, DC Public Library and the DCPL Foundation hosted the Know Your Power art contest and program and workshop series for teens. The program was conducted in person with community-based organizations such as Words Beats and Life, Project Create, Imagination Stage, and Writopia Lab, as well as notable guest authors including Willow Smith. The Library's Teen Council members led some of events and participated in Discover Summer programs to document activities and engage other teens. The fourth Know Your Power Showcase and Ceremony took place to celebrate teens who created original pieces of their work. As part of the showcase, author Jordan K. Casamar discussed his debut novel, *How to Lose a Best Friend*. The Foundation's support of this program is integral to expanding opportunities for teens to dive into their interests and showing how the library can be a safe space and catalyst for teen programming.
- **Beyond the Book.** The Beyond the Book initiative continued its multifaceted programming in 2024, allowing the Library to register more than 5,000 children and connect them and their families with the Library's wealth of resources in a myriad of ways. Each season, a noted book is highlighted with accompanying resources including an activity guide, book list, and recommended resources. Library staff participated in a variety of professional development workshops in 2024 such as the Eric Carle Museum's Whole Book Approach to enhance their skills in creating programs that complemented these resources. Their programs helped children to build vocabulary, practice reading comprehension and increase exposure to STEM and different cultures. More than 13,000 free books were distributed in 2024 through the Beyond the Book program.
- **Discover Summer.** In Summer 2024, DCPL hosted several teaching artists from Story Tapestries, creating opportunities for youth to engage with STEAM and arts topics during the school break; neighborhood libraries hosted programs to engage children and families in early literacy activities and best practices; and the DC Public Library Foundation sponsored several author talks accompanied with free book distribution. DCPL also secured free entry to cultural institutions for library cardholders such as The Phillips Collection and the popular Museum of Illusions. A total of 6,914 customers registered for the Discover Summer reading challenge and the program completion rate increased by 12 percent.
- **Winter Challenge.** Winter Challenge 2024 is being hosted in partnership with the Washington Wizards, Alexandria Public Library, Prince George's County Memorial Library System, and others. Winter Challenge encourages children and families to read, participate in fitness activities, attend library events, and engage with each other. More than 1,400 children participated in this year's Winter Challenge.
- **Books from Birth.** In FY24, the Books from Birth program reached a landmark distribution number of 3 million books delivered to D.C. children. The program has one of the highest saturation rates in the nation as an affiliate program of Imagination Library reaching 80 percent of all eligible children in D.C.
- **DC Reads.** In FY24 DCPL continued its annual DC Reads "big read" program in partnership with

the PEN/Faulkner Foundation. The program focused on three D.C. area writers: Karine Tanabe, Morowa Yejide, and Tania James. Programming included an online book club for each book as well as a panel discussion with the three authors.

***Digital Citizenship: preparing residents for life online***

Support digital citizenship by providing technology, internet access, and training.

Key FY24 programs that supported the Digital Citizenship priority include:

- **Digital Navigator program.** Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Currently seven Navigators focus on the following branches: Anacostia, Benning, MLK, Mount Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodridge libraries and Tech Express at the Capper Recreation Center (a temporary location designed to provide support and access to technology during the closure of the Southeast Library). In FY24, Digital Navigators had 1,418 customer engagements. Navigators generally help individuals with basic device support, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes.
- **JAWS instruction for the blind and low vision:** In FY24 and to date in FY25, the Library taught 106 JAWS classes, an assistive technology used by many seniors and others who are blind or low vision. This screen-reading software is critical for blind or low vision job-seekers looking for Federal government jobs, and allows for increased digital independence. There were 674 participants in these classes.
- **Digital Literacy Classes:** In FY24, DCPL's Adult Learning Department offered Internet Core Competency Certification (IC3), Google Career Scholarships and Microsoft Office certification classes. The IC3 classes were taught as a six-week course, as a pathway to a career in IT and to prepare patrons to take the IC3 Certification. Seventy percent of the participants earned their IC3-GS6 Level Two Certification, and 90 percent of participants earned their Level Three Certification. Twelve of the participants who passed the Level One certification last year were Master Certified in the Digital Competency after passing levels Two and Three this year. In FY24, through a partnership with Grow with Google, DCPL was able to award up to 181 Google Career Scholarships. The scholarships covered the monthly Coursera fee for six months for certifications in UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. One hundred percent of the recipients activated their accounts and in total earned 78 certifications. In FY24, two instructors taught the Microsoft Imagine Academy Virtual Instructional Program (MIAVIP), which provided virtual Microsoft Office Certification preparation classes in Word, Excel, PowerPoint, and Outlook. Classes were taught in two 6-week cycles, resulting in a total of 180 hours of instruction. Of the 41 participants 70 percent of the test-takers passed their MOS Certification Exams.

***Strong Communities: ensure neighborhood libraries are vital centers of community learning and civic engagement***

The Library strengthens communities through services, programs, outreach and increased use of the Library's physical campus.

Key FY24 programs that supported the Strong Communities priority include:

- **Teen Council.** The Library employed eight District teenagers to assist staff and customers at libraries and to help bring more teens into the library with programs of their own design. In addition to paid compensation, youth in this program received training on various subjects, such as customer service, interviewing, event planning, project management, professional writing for the internet, information literacy, and creative expression. Youth in the program reported gaining more confidence, better public speaking skills, professional writing skills, and a better understanding of library resources.
- **Trans Pride at MLK.** DCPL was again a main collaborator in this year's Trans Pride Washington D.C. event. The MLK Library was the host space for more than 300 members of the local trans



community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was a participant as well. Workshop topics included health and wellness, family support, legal topics, and a book chat lead by library staff.

- **Peer Specialists.** Peer Specialists provide emotional support to library users experiencing homelessness and guide interested individuals through the process of recovery by example, and through connections to services in the community. In FY24 and FY25 Q1, peers have had more than 8,000 engagements at branches, over the phone, and through tabling events at branches.

***Local History & Culture: foster understanding and appreciation of what makes D.C. unique***

The Library connects residents to the District's past, present, and future by providing access to, experiences in, and support for local history and culture.

Key FY24 programs that supported the Local History & Culture priority include:

- **Group visits to The People's Archive:** The archives staff offered both in-person and virtual visits to organizations and educational institutions in FY24. The response exceeded expectations, with three staff members leading 45 visits totaling more than 800 attendees. Examples include visits from the University of District of Columbia class on the History of D.C. led by Professor Dominique Hazzard. The archive was able to provide primary and secondary sources to support student research.
- **DC Punk and Go-Go Rooftop shows:** The DC Punk Archive collects submissions from local bands to perform in the Library's long running punk series. Each concert, held on the beautiful rooftop terrace at Martin Luther King Jr. Memorial Library, attracted hundreds of customers, adults as well as young adults. In FY24, DCPL hosted a series of rooftop Go-Go shows for three Sundays in June. Each rooftop music series helped to cross promote the other and the Go-Go archive.

## **LIBRARY PROGRAMMING**

### **Question Number 2**

#### **How did DCPL connect with and provide services to vulnerable populations, including teens and seniors, in FY24 and FY25 to date?**

The most critical service the DC Public Library (DCPL) provides for vulnerable residents is the seven-day-a-week operation of safe, welcoming and inspiring learning spaces to be enjoyed at no cost. DCPL, like public libraries across the country, naturally serves as a place of refuge and a place to form connections for people in all circumstances. In this way libraries serve as one of the only spaces where D.C. residents can connect as a community across dimensions of difference, including race, economic status, disability, and education history. DCPL staff work tirelessly to connect with customers and connect customers with each other.

The Library's priorities identify Strong Communities as one of the four core areas of work, with an intent to "strengthen communities through services, programs, outreach and increased use of the Library's physical campus." Longstanding initiatives related to this work include the Library's Center for Accessibility (see response to Question 7 for service details), the Adult Learning Department (see response to Question 4 for service details), and the D.C. Jail Library (see response to Question 47 for service details). In FY24 and FY25 to date, the Library has invested in the following programs and services to support vulnerable populations.

#### **We Care Peer Program**

Libraries have long been places that serve people experiencing homelessness or at risk of homelessness because they offer information on services in the community, access to computers, warmth in the winter, access to restrooms, and much more. With the DCPL Peer Outreach Program, customers with life challenges such as homelessness, mental health challenges, returning citizens, survivors of domestic violence, and customers with substance use challenges can meet with someone who has overcome the same challenges.

In FY24 Peers provided service at the following libraries: Martin Luther King Jr. Memorial, Shaw/Watha T. Daniel, Benning/Dorothy I. Height, Anacostia, Petworth, Northeast, Woodridge, Northwest One, Shepherd Park/Juanita E. Thornton, Mt. Pleasant, West End, Georgetown, and Cleveland Park. In FY24 and Q1 FY25, the DCPL We Care Peer Program had nearly 8,000 client engagements at branches, over the phone, and through tabling events.

As in previous years, all DCPL peers are Department of Behavioral Health (DBH) Certified Peer Specialists, completing the DBH peer certification program. The We Care Peer Program is part of the Health and Human Services Department at DCPL that includes a Health and Human Services Manager, a Health and Human Services Assistant Manager (LICSW), as well as two staff members at the DC Jail Library.

Peer Specialists provide emotional support to guide interested individuals through the process of recovery both by example and through easing the connections to services in the library and the community at large, from shelter to food to support getting critical documents like ID and birth certificates, legal assistance, refuge from domestic violence, and in some cases to housing. Peer specialists also address the Library's goal of equity by serving as a bridge to support vulnerable customers in accessing all library services.

Peer Specialists participate in the City's Coordinated Housing Assessment Program and track individuals through the Homeless Management Information System. Peers continue to connect customers to housing resources such as Permanent Supportive Housing and Rapid Re-housing. To address the decreased number of vouchers available the peer program has focused energy on site-based and inclusionary zoning units, which can be hard to identify. Peers are also working with patrons to help obtain IDs and

other critical documents, providing warm hand-offs to housing providers, and accompanying individuals to mental health and legal services appointments.

In addition to developing one-on-one connections with customers, peers have begun to provide expanded programming that focuses on community, stress reduction, and access to recourses. One example of this programming is regular “tabling” at branches where Peers have been able to reach additional individuals who may need low-level engagement. Peers offer care kits complete with toiletries, socks, cold-weather items, water, Narcan, and other essential items. It gives the peer program a visible presence and provides opportunity to introduce themselves and either strike up a conversation or let the customers know their schedule at the branch if there is a need for follow up. Peers have also tabled in partnership with other organizations like the Washington Legal Clinic for the Homeless and HIPS.

Under the leadership of a licensed clinical social worker, the peer program has been able to connect with the DBH PATH (Project for Assistance in Transition from Homelessness) and ICC (Integrated Care Coordination) teams to support their work in reconnecting and connecting to vulnerable patrons with mental health services. In addition, increased collaboration with the DBH Community Response Team has benefited library customers with crisis response for individuals who need access to deeper mental health services and substance abuse services.

### **Staff Trainings to Support Vulnerable Patrons**

In addition to direct outreach through the We Care Peer Program, the Health & Human Services Department coordinates a number supports for managers and direct service staff across the system in building skills for working with vulnerable individuals. This has included creating regular opportunities for DCPL’s LICSW to serve as a consulting resource, both through regular drop-in office hours and participation in site-specific staff meetings. DCPL’s Health and Human Services Department also coordinates ongoing trainings for staff, including Opioid Overdose Awareness trainings, Homelessness 101, Mental Health First Aid, and de-escalation training. New this year, DCPL worked with the Wendt Center for Loss and Healing to offer a staff training called “Cultivating Awareness: Caring for Oneself in the Wake of Traumatic events.” These trainings are part of the Library’s initiative to support staff in leading with trauma-informed library services and to address vicarious trauma and burnout for staff.

### **Opioid Response**

In support of the District-wide response to the ongoing opioid crisis, and as outlined in Mayor Bowser’s plan to end the opioid epidemic, Live.Long.DC, DCPL once again worked with the Department of Behavioral Health, to ensure Narcan kits (available at most branches) are up to date. DBH coordinated virtual Opioid Overdose/Narcan trainings for frontline staff. These trainings include information on current street drugs DBH is aware of, demographic information on the overdose epidemic in the District and, practical training on how to reverse an overdose using Narcan.

In Q3 of FY24 and Q1 FY25, DCPL partnered with DBH to host National Drug Take-Back events at libraries. In April, the Benning/Dorothy I. Height and Mt. Pleasant libraries were sites where individuals could dispose of unused medications as part of the DEA’s National Drug Take-Back Day. In October 2024, DCPL again partnered with DBH to be drop-off sites at MLK, Benning/Dorothy I. Height, Southwest, Mt. Pleasant, Shaw/Watha T. Daniel, Anacostia, and Woodridge libraries.

### **Local and National Homeless Services Coalitions**

The Health and Human Services Department also supports the care of vulnerable patrons by participating in local and national networks to promote services. The Health and Human Services Manager participates in committees on the Inter-Agency Council on Homelessness to advocate and share the unique knowledge the Library has on serving vulnerable patrons. In addition, members of the Health and Human Services Department participate in national networks of social workers to discuss and advocate for trauma informed policies across the city and country, as well as gain knowledge of best practices to bring back to DCPL.

### **Age-Friendly City Initiatives**

The Library continues to support the Age-Friendly DC Initiative by connecting D.C. residents over the age of 50 with library resources, including book clubs, movie groups, job seekers programs, art workshops, and fitness programs, such as yoga and Tai Chi. Library staff worked closely with the Department of Aging and Community Living (DACL) and senior service agencies to lead technology-focused workshops aimed at keeping residents 50 years old and above connected and active. DCPL partnered on DACL's annual "Cupid's Kids" program, inviting community members to create Valentine's Day cards to be distributed to seniors. Cards could be dropped at DCPL locations, making it convenient for people to participate wherever they live in the District.

DCPL hosted 888 programs specifically for seniors with 17,022 participants. DCPL's program offerings for a general adult audience are also widely attended by seniors.

### **Teen Services**

In FY23, DC Public Library participated in Urban Libraries Council Creating Youth Opportunities cohort. The cohort of multiple urban libraries across the country worked together to create a proposal for a grant from Walmart's Center for Racial Equity. The grant was awarded in late 2024. DCPL's Teen Services Coordinator will receive training in FY25 on best practices for identifying and securing grant-supported programming that will benefit diverse youth and teens. The focus is on underserved young people, particularly those who are on the cusp of legal adulthood with little to no traditional support systems. Professional development workshops, such as Babysitting 101 and Pediatric CPR, are being offered to targeted youth in partnership with foster care organizations and the Department of Employment Services (DOES), and literacy programming is being developed for youth in the care of the Department of Youth and Rehabilitation Services (DYRS).

In FY24 and FY25 Q1, DCPL offered 586 programs specifically for teens with 8,284 participants. Library staff at Mt. Pleasant and Shaw/Watha T. Daniel libraries held early literacy workshops for youth in DC Public Schools' (DCPS) New Heights programs for expectant and parenting students. The Library is exploring how to continue and expand this partnership in FY25 and beyond.

### **Outreach and Inclusion**

DCPL's Outreach and Inclusion Department embeds and expands library services beyond the library walls to provide services to District residents who have barriers to accessing library buildings. In FY24, the team provided 473 programs and interacted with more than 29,000 residents. The team also distributed 7,000 free books and issued 1,300 new library cards.

Outreach and Inclusion work heavily with all ages in Wards 5, 6, 7, and 8. Regular partners include the D.C. Metropolitan Police Department, the D.C. Housing Authority, Department of Aging and Community Living, and the Department of Human Services. Starting in September the Outreach and Inclusion Department began bi-monthly Book Bike visits to Bread for the City on their Friday Farmer Market days to answer questions and provide library pop-up services.

For the seventh year, the Library partnered with the D.C. Housing Authority for the national Book Rich Environment program. The Outreach and Inclusion Department was able to coordinate with several partner locations to deliver and incorporate more than 7,000 giveaway books for youth and related information and activity suggestions. These are books for youth and teens to keep and add to their personal libraries. Partner locations included D.C. Department of Parks and Recreation camps, the Mayor's Office of Latino Affairs, and D.C.'s Short-Term Family Housing sites. To enhance the literacy experience, Outreach staff created activity kits based on the books.

In FY24, the Outreach and Inclusion team provided 65 programs to serve more than 3,000 seniors; 35 of the programs were focused on technology, such as basic computer help, one-on-one device assistance, and how to use DC Public Library's online resources and apps.

The Outreach and Inclusion Department has worked closely with the following partners:

- Bi-monthly craft kits and in-person programs with Wards 7 and 8 Short-Term Housing, The Horizon, and The Aya.
- Carlos Rosario International Public Charter School, school for adult learners, issuing library cards, check-outs of library materials, basic computer classes, and information on online library resources.
- Monthly sessions at Adam's Place Shelter, a low barrier shelter open to males aged 18 years and older. Outreach and Inclusion provides a craft or maker program and works one-on-one with the participants on computer and job seeking assistance.
- Provided library pop-up visits in November and December 2024 at the Play Space at Crummell School with Empower DC.
- Provided library assistance, free books, and STEAM kits for the 7th District Metropolitan Police Department story times at Oxon Run Park in July 2024.
- Wild Tech to educate and inform seniors about online library resources, apps, and basic iPad assistance virtually on a weekly basis.

### **DC's Trans Community**

DCPL was a main collaborator in the Trans Pride Washington, D.C. event in May 2024. MLK Library was the host space for more than 300 members of the local trans community gathering to share resources, learn from one another, and celebrate each other. The Mayor's Office of LGBTQ Affairs was also a participant during the event.

## LIBRARY PROGRAMMING

### Question Number 3

**Provide an update on the Discover Summer program at DCPL, including targeted age demographics. In your response, include the number of individuals enrolled in the program in FY24, as well as the age and other available demographic breakdowns, such as race, ethnicity, and Ward, any changes made to the program in FY24 or to date in FY25, and the results/outcomes from the program. What is needed to increase the completion rate for students in the Discover Summer program, especially the birth-to-5 and 6-to-12 age ranges?**

The Discover Summer program at DC Public Library (DCPL) is a seasonal literacy and engagement initiative aimed at encouraging reading, exploration, and learning during the summer months. The program targets the following age groups:

- Birth to 5 years: Early literacy development
- Ages 6-12: School-age reading engagement
- Teens (13-18): Creative and educational challenges
- Adults: Lifelong learning and literacy activities

In FY24, DC Public Library continued the work of realigning its summer programming. Patrons were encouraged to read for 20 minutes a day around a gameboard in the shape of Washington, D.C. Through Discover Summer, DC Public Library hosted events with developmentally appropriate activities in four age categories (birth to 5, 6 to 12, 13-19, and 20+). Participants were able to register, track their progress on paper or online through *Beanstack* to earn badges. There were 6,914 library users system-wide who participated in Discover Summer. From June 1- August 31, 2024, the Library hosted 2,552 programs with a total of 67,816 attendees. The DC Public Library outreach team provided services to 23,480 participants. This outreach allowed children, teens, and adults in the most vulnerable neighborhoods to complete the program, receive books, and engage with the Library. The Outreach team established relationships with many of the housing communities in D.C. and hosted programs in non-traditional settings. In addition to monthly prizes from locally owned businesses, DC Public Library distributed more than 16,000 incentives that included learning supplies and free experiences to customers of all ages throughout the summer.

- DC Public Schools (DCPS) students had the ability to sign up for the reading program through their Clever accounts. The partnership between DCPS and DCPL strengthened school participation. The agencies also continued partnering on a summer reading list and educator guide.
- DC Public Library created partnerships to support local businesses by purchasing gift cards and prizes for incentives for the Discover Summer program. Partnership expansion included *Politics and Prose*, *Studio Theatre*, local *Wendy's* restaurants, *the Smithsonian*, *the Washington Mystics*, *Awesome Con*, *the Washington Nationals*, and *DC United*.
- Discover Summer also featured library days at four museums that allowed more than 500 customers the opportunity to experience literacy and interactive activities for free alongside museum experts at the *Rubell Museum*, *the Phillips Collection*, *Artehouse*, and *the Museum of Illusions*.
- Lastly, Discover Summer awarded customers experiences throughout the city. Customers were provided with tickets to *Washington National* games, *DC United* games, and food vouchers.

## Engaging All Ages

In addition to the reading program, Discover Summer offered a variety of learning opportunities during the summer. Teen highlights include:

- DC Public Library participated in the *Marion S. Barry Summer Youth Employment Program*. Participants helped create book reviews and other promotional material for the Library.
- The Library continued the *Know Your Power* workshop series and arts contest for teens. The program was conducted in person with community-based organizations such as *Words Beats and Life*, *Project Create*, *Imagination Stage*, and *Writopia Lab*. Notable guest authors included Willow Smith and Teen Council members led some of the events and participated in Discover Summer programs to document activities and engage other teens. The fourth Know Your Power Showcase and Ceremony took place to celebrate teens that created original pieces of their work. Author, Jordan K. Casomar also stopped by to discuss his debut novel, *How to Lose a Best Friend*. The Foundation's support of this program is integral to expanding opportunities for teens to dive into their interests and showing how the Library can be a safe space and catalyst for teen programming.
- Free Babysitting 101/Pediatric CPR workshops were offered to teens at Martin Luther King Jr. Memorial, Shaw/Watha T. Daniel, Mt Pleasant, Capitol View, and Southwest libraries. 37 teens who participated in these programs received CPR certification for two years.

## Programs Across the City

For a second year, DCPL worked with Story Tapestries Inc. to provide programming at every library location. Through Story Tapestries, DCPL was able to showcase 15 presentations in a variety of artistic disciplines and STEM. There were programs in dance, Hip Hop, music, poetry, photography and storytelling for children ages 5-12 years old.

## FY24 Additions

- During the summer DC Public Library's featured title was *Ablaze with Color* by Jeanne Harvey and illustrated by D.C.'s own Loveis Wise. The art installation was at the Martin Luther King Jr. Memorial library and it celebrated D.C. educator and art pioneer, Alma Thomas. The Beyond the Book program targets developing readers and through this program the Library registered more than 600 children and distributed thousands of books and hundreds of pre-filled backpacks for early readers.
- In addition to providing customers with experiences DCPL also built companion guides that were developmentally appropriate for the four age groups. The companion guides were a major hit that engaged all D.C. residents.
- To boost participation, DCPL updated Discover Summer webpage with downloadable guides and information. The Discover Summer page garnered 27,040 views.

**FY20, FY21, FY22, FY23 and FY24 Summer Reading/Discover Summer: % of registrants who completed the program**

|                | Registrations |       |       |       |              | Completions |      |      |       |              | % Completion |      |      |      |            |
|----------------|---------------|-------|-------|-------|--------------|-------------|------|------|-------|--------------|--------------|------|------|------|------------|
|                | FY20          | FY21  | FY22  | FY23  | FY24         | FY20        | FY21 | FY22 | FY23  | FY24         | FY20         | FY21 | FY22 | FY23 | FY24       |
| <b>Birth-5</b> | 668           | 776   | 1,051 | 1,199 | <b>1,323</b> | 307         | 295  | 174  | 259   | <b>338</b>   | 46%          | 38%  | 16%  | 21%  | <b>25%</b> |
| <b>6-12</b>    | 1,737         | 1,688 | 1,979 | 2,420 | <b>2,468</b> | 572         | 399  | 281  | 348   | <b>770</b>   | 33%          | 24%  | 14%  | 14%  | <b>31%</b> |
| <b>13-19</b>   | 329           | 491   | 407   | 478   | <b>893</b>   | 123         | 72   | 49   | 85    | <b>141</b>   | 37%          | 15%  | 12%  | 18%  | <b>16%</b> |
| <b>19+</b>     | 1,604         | 1,232 | 1,787 | 2,287 | <b>2,230</b> | 610         | 94   | 207  | 448   | <b>309</b>   | 38%          | 8%   | 11%  | 19%  | <b>14%</b> |
| <b>Total</b>   | 4,338         | 4,187 | 5,223 | 6,384 | <b>6,914</b> | 1,612       | 860  | 711  | 1,140 | <b>1,558</b> | 37%          | 20%  | 23%  | 18%  | <b>22%</b> |

DCPL does not collect race, ethnicity or ward information as part of program enrollment. Participation is measured through activity tracking and engagement logs.

The change in program design while following national best practice for summer learning did help increase the completion rate as the Library continues to build a more interactive and experience-based program. To improve the completion rate DCPL will target promotion and outreach to help participants complete the program. The Library will again create companion guides to accompany the traditional summer program that provide customers with “How To” tips to help them complete the program and the agency plans to present to schools and organizations as early as April 2025.

It is also important to note that the Library provides many essential services during the summer months which contribute to student learning: access to computers, reading materials in print and online, and high-quality programming for children birth through age 18, including the expansion of one of the most popular early literacy services, ABC Mouse, to at-home use. The appropriate way to measure the Library's summer contribution to learning is to include the constellation of data points that show library engagement beyond the tracking program as it is optional for participants. The services the Library provides are an important aspect of the summer learning landscape of D.C.

In FY24 the Library discovered new ways to connect with customers. Plans for FY25 include:

- Create opportunities for more interactive learning experiences for school-aged kids through STEAM Take and Make Kits and outdoor environmental programming.
- Strengthen partnerships with local organizations that provide specialized services to appeal to the interests of all customers and assist the Library with cross promotion of events and services.
- Tie in World Pride with summer programming.
- Highlight local authors and artists for programs and partnerships.
- Continue age-specific programs.
- Continue building even more partnerships with cultural organizations and local D.C. establishments to provide experiential incentives for families.
- Engage families by providing localized opportunities for experiential learning.



## **LIBRARY PROGRAMMING**

### **Question Number 4**

**Provide an update on the Adult Learning Department run by DCPL. In your response, include the number of individuals enrolled in the program in FY24 and to date in FY25 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY24 and to date in FY25.**

The Adult Learning Department (ALD) is a specialized department housed within the Martin Luther King Jr. Memorial Library. The name Adult Learning reflects the department's focus, which includes digital literacy for adults (such as the Library's free computer classes), along with adult basic literacy education. The department serves diverse populations with needs that can encompass learning English, acquiring basic computer skills and learning the joy and utility of reading.

The ALD provides tutoring assessments for adult learners who are working to obtain a high school diploma. GED tutoring sessions are scheduled for one to two hours, once or twice per week depending on the tutee's availability and the subject. How long it takes for someone to pass the exam is dictated by how many of the four subjects (that equate to one exam) they need to pass, level of education, time they can allot to studying and other key factors.

In FY24, the Aztec software was purchased to support tutoring. The online learning resource included GED Play, which is a host of instructional videos, and GED Flash, which offers more practice test questions. Tutees responded positively to the new learning tools. In FY24, three patrons earned their high school diploma (meaning they were tutored in all four subjects) and two more have one more subject each to pass in order to earn their diploma.

The GED Ready Practice test assesses a person's readiness for the GED exam and is offered three times a week. This service includes a technology assessment to determine if customers have the skills to take a computerized test, assistance with GED account creation, vouchers to access the practice test, and counseling services to discuss scores, next steps and/or referrals for test takers. The Adult Learning Department staff members respond to walk-ins, phone calls and emails on a daily basis, answering questions concerning high school equivalency options, making referrals to literacy providers/programs within the District, and explaining computer class options.

In FY24, the department hosted three Best Practices sessions on the topics of Know Your Rights, Racial Equity and Avoid Fraud and Scams. In recent years, more adult literacy/adult basic education organizations have established in-house professional development specialists and/or instructional coaches. Combine that with the rise of online/virtual, flex courses offering nationally recognized certifications, the interest for attending the Adult Learning Best Practices series in person has declined. Therefore, in FY25 it will not be offered in order for the department to rethink how to offer this service in a changing landscape. The ESL Conversation Circles will continue to be held virtually.

In addition to the regularly scheduled computer classes, the Adult Learning Department continued its three certificate programs to include Google Career Certificate, six-week virtual instruction that prepares participants for the Microsoft Office Specialist (MOS) Certification and IC3. Further, based on customer feedback on the weekly Job Seekers sessions, the department reduced the class size from 12 to 8 people in order to spend more time working one-on-one with participants. As a result, there has been

more satisfied customers and completed resumes at the end of sessions. Eight patrons returned to the library to thank staff for helping them get jobs. Staff supported them by refining their job search, helped them craft a professional resume or provided useful interview tips.

**FY24 and FY25 to date**

| <b>Program</b>                                                                          | <b>FY24 Attendance</b> | <b>FY25 to date Attendance</b> | <b>FY24 and FY25 to date Total Attendance</b> |
|-----------------------------------------------------------------------------------------|------------------------|--------------------------------|-----------------------------------------------|
| A Feel for Books and Movies                                                             | 182                    | 62                             | 244                                           |
| Best Practices Workshops                                                                | 39                     | 0                              | 39                                            |
| Outreach Events                                                                         | 349                    | 80                             | 429                                           |
| GED Tutoring<br>(Formerly Learning Lab)                                                 | 824                    | 168                            | 992                                           |
| GED Ready Practice Test<br>(Formerly Learning Lab Assessments)                          | 91                     | 20                             | 111                                           |
| English Conversation Circles                                                            | 2,078                  | 293                            | 2,371                                         |
| Referrals to Adult Literacy Instruction Programs                                        | 404                    | 61                             | 465                                           |
| Questions about High School Completion/GED                                              | 1,018                  | 161                            | 1,179                                         |
| Digital Literacy Classes                                                                | 3,992                  | 616                            | 4,608                                         |
| Digital Literacy Certifications<br>(Microsoft Office Specialist, IC3 and Google Career) | 255                    | 43                             | 298                                           |
| Techy Tuesday                                                                           | 106                    | 75                             | 181                                           |
| Job Seekers                                                                             | 68                     | 45                             | 113                                           |

## LIBRARY PROGRAMMING

### Question Number 5

**Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR) and Books from Birth. Include the number of caregivers reached in FY23, FY24, and FY25 to date; how DCPL promotes STAR and Books from Birth; the number of participants in both programs; and plans for the future. For Books from Birth, include statistics on the program including the number of children enrolled, the number of books distributed in FY21, FY22, FY23, FY24 and FY25 to date, and anticipated growth in the program.**

DC Public Library's (DCPL) Books from Birth program continues to thrive each year. The partnership with the Department of Health (DOH) connects the Library with tens of thousands of families each month, including families in target communities across the city. Nearly 80 percent of Books from Birth participants are registered through the DOH partnership. The remaining 20 percent are registered through the Books from Birth online portal. All registrations are entered and verified by Books from Birth staff. Program staff members consistently register new families and manage the database to ensure implementation of the program is monitored.

#### *Books from Birth Program Statistics*

| Metric                             | FY20      | FY21      | FY22      | FY23      | FY24      | FY25 to date |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|--------------|
| Number of Active Children Enrolled | 37,058    | 37,217    | 34,155    | 32,709    | 32,120    | 31,422       |
| Total Number of Books Delivered    | 1,469,993 | 1,621,404 | 2,058,618 | 2,761,947 | 3,250,800 | 3,282,544    |

*Number of Graduates (to date): 51,016*

Although the D.C. program has consistently maintained a high saturation rate compared to other statewide programs, D.C.'s declining birth rate has impacted the number of children enrolled in the program.

According to the Kid Count Data used by the Office of the Deputy Mayor for Education in Washington, D.C., substantial evidence indicates a declining birth rate in the District. For instance, the number of children in D.C. eligible for Books from Birth was 52,950 in 2016 when the program began, but by 2022, this figure had decreased to 46,971. (Office of the Deputy Mayor for Education, Updated 4/14/2023, data from Kid Count for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau)

The report from the Office of the Deputy Mayor for Education also reveals a trend in declining birth rates over the years: "The number of births steadily decreased during the 1990s, plateaued during the early 2000s, and steadily increased between 2006 and 2016. The number has decreased each year since. Birth rates, measured as the number of births per 1,000 population, decreased between 1990 and 2000 from 19.45 to 13.40 births per 1,000 population. The rate increased to 15.22 births per 1,000 population in 2010 and is now estimated to have dipped to 12.95 births per 1,000 population." (Office of the Deputy Mayor of Education, Updated 4/14/2023, data from Kids Count for 1990 and 2000; data for 2010, 2020-2021 from Natality Data, Vital Records Division, Center for Policy, Planning and Evaluation, DC Department of Health; population statistics from the US Census Bureau).

In addition to the declining birth rate, the Books from Birth team has noticed a trend in the number of children enrolled in the various age groups. With a closer look, the team saw that the number of children enrolled in Books from Birth significantly decreases during the later stage of the program, right before children graduate. In many instances the children and families move to surrounding neighborhoods and do not update their account information, or their accounts are closed altogether due to them moving outside of the District.

### **Marketing to New and Existing Participants**

In FY24, 51 Books from Birth social media posts resulted in 66,186 audience impressions. Additionally, the Library expanded the outreach and awareness campaigns for STAR and Books from Birth through Books from Birth Graduation events, STAR Days, the annual STAR Fest, and support for neighborhood library early literacy programs that further the programs' goals.

### **Participant Engagement**

The Library sends a monthly email newsletter to families with valid email addresses enrolled in Books from Birth. Subscriptions to the newsletter increased 31.7 percent in FY24 from 14,846 subscribers to 19,551 subscribers. The newsletter has an average open rate of 52.6 percent which is 32.5 percent higher than the overall marketing average open rate of 39.7 percent. Each issue averages around 324 clicks or a 1.5 percent click-through-rate which is in line with industry standards which range from 1.4-3.7 percent.

### **Books from Birth Graduation**

In FY24, the Library hosted three Books from Birth graduation events that were well attended and supported by library staff at the Cleveland Park, Woodridge, and Deanwood libraries. More than 200 children received graduation kits, diplomas, and backpacks and were registered for the Library's Beyond the Book program for developing readers. The goal is for Books from Birth graduates to continue their literacy development journey and engagement with the library by participating in the Beyond the Book program.

### **STAR Fest**

In celebration of the Month of the Young Child, on April 27, 2024, the Martin Luther King Jr. Memorial Library hosted the 10th annual STAR Festival for families with young children. All families who attended engaged with interactive activities focused on the five early literacy practices of singing, talking, reading, writing, and playing, and received related prizes, including free diverse books to take home. Activities included live musical performances by local favorites Uncle Devin, Marsha and the Positrons, and Eric Litwin; family and ASL story times; face painting; a petting zoo; live storytelling performances by Story Tapestries; fine motor pre-writing activities; a softscape play area; and educational games. Attendees were encouraged to sign up for Books from Birth as they checked in, and graduates of the Books from Birth program could register for Beyond the Book. A community partner gallery allowed participants to interact with community resources including DC Public Schools (DCPS) Ready for Pre-K, Department of

Parks and Recreation (DPR), DC Child Care Connections, DCPS Early Stages, Office of the State Superintendent for Education (OSSE) Strong Start and many more.

### Neighborhood Library Program Support

Books from Birth funding is also used to support the Library's robust early literacy offerings that further the purpose, mission, and message of the Books from Birth program and the STAR campaign – the importance of singing, talking, and reading with young children from birth to five in order to prepare them for school and learning to read. Support provided in FY24 includes:

- Books from Birth collateral (program applications, promotional postcards, giveaways)
- STAR collateral (literacy tip bookmarks, literacy-based growth charts)

### STAR and Books from Birth Partnerships

The Library has worked with a variety of key partners to deliver messaging and training to caregivers and educators as well as spread awareness of Books from Birth and deliver books to families, including:

| Government Agencies                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Child and Family Services (CFSA)</li> <li>• DCPS Early Stages</li> <li>• DC Department of Health (Vital Records, Help Me Grow &amp; Healthy Start)</li> <li>• Department of Parks and Recreation</li> <li>• Department of Employment Services (DOES)</li> <li>• Mayor's Office of Community Relations and Services</li> <li>• DC Fire &amp; EMS</li> </ul> | <ul style="list-style-type: none"> <li>• MySchoolDC</li> <li>• Office of the Chief Technology Officer (OCTO)</li> <li>• Office of the State Superintendent of Education (OSSE) (Strong Start &amp; DC Child Care Connections)</li> <li>• Help me Grow DC</li> <li>• US Postal Service</li> </ul> |
| Cultural Institutions                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>• National Building Museum</li> <li>• The Rubell Museum</li> </ul>                                                                                                                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>• The Phillips Collection</li> <li>• Wolf Trap Institute for Early Learning Through the Arts</li> </ul>                                                                                                                                                   |
| Healthcare Organization                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>• Children's National Hospital</li> </ul>                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• DC Family Unity Healthcare Center</li> </ul>                                                                                                                                                                                                            |
| Nonprofits and Educational Organizations                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                  |

|                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Briya Public Charter School</li> <li>• R.E.P. Deanwood</li> <li>• AppleTree PCS</li> <li>• Paramount CDC</li> <li>• TMEHI/ASA Early Learning Academy</li> <li>• Turning the Page</li> <li>• DCPS</li> <li>• Logan Shaw Child Care</li> </ul> | <ul style="list-style-type: none"> <li>• Martha's Table</li> <li>• DC Childcare Connections</li> <li>• The Federal City Alumnae Chapter of Delta Sigma Theta Sorority, Inc.</li> <li>• Creative Minds Child Care</li> <li>• Kids Comprehensive Services Inc.</li> <li>• Friendship PCS (Chamberlain Campus)</li> </ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### **Books from Birth Plans - FY 25**

The Library plans to continue targeting early literacy educators, child development centers, increase promotion and advertisement of the program, and target caregivers of PreK students to ensure that they are enrolled in the program. DCPL plans to continue using Books from Birth and STAR materials and resources to foster donations to schools and community-based organizations so children have access to books. The Library also plans to correlate the benefits of the program on children's readiness for kindergarten by partnering and data sharing with various participating early childhood education centers.

Books from Birth is a longstanding program for children in D.C. As such, DCPL will continue to explore ways to help families take advantage of their personal libraries through book extension activities. In addition to registration and graduation rates in target areas, enriched engagement with Books from Birth participants and graduates continues to be a focus for the program. Lastly, DCPL is working diligently to increase the presence of the monthly delivered book titles in library collections and spaces to enhance early literacy programming with Books from Birth participants. For example, branch staff can create interactive story walks programs using Books from Birth titles.

## LIBRARY PROGRAMMING

### Question Number 6

**How has the usage of library meeting rooms in FY24 and in FY25 to date compared with usage in FY23? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?**

Usage of library meeting rooms in FY24 and FY25 to date continues to climb steadily since the pandemic as shown in the following table:

| Year    | Meeting Room Bookings | Study Room Bookings |
|---------|-----------------------|---------------------|
| FY23    | 18,358                | 51,440              |
| FY24    | 22,036                | 60,028              |
| FY25 Q1 | 5,932                 | 15,371              |

Expected attendance for community meetings is reported to the Library by the person or organization at the time of the meeting room booking. While the expected attendance is captured in the Library's room management software, DCPL does not independently verify the actual attendance.

Meeting rooms are currently used after hours for two ANC meetings at the MLK and West End libraries. In FY24 and to date in FY25, 17 ANC 2A meetings have been held after hours at West End Library. At MLK Library, 19 ANC 2C meetings have been held during open hours at the MLK Library in FY24 and to date in FY5, with the ability for the ANC to do clean up after the library has closed.

## **LIBRARY PROGRAMMING**

### **Question Number 7**

**Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY24 and FY25 to date?**

The Center for Accessibility is committed to providing customers with disabilities equal access to library resources and services at all DC Public Library (DCPL) branches. The Center for Accessibility staff work to provide disability-related cultural programming, book clubs, and accessible game nights throughout the year as well as classes in American Sign Language (ASL) and Assistive Technology for blind and low vision patrons.

The Center for Accessibility is home to the DC Talking Book and Braille Program, part of the National Library Service for the Blind and Print Disabled, which provides braille and audio materials to eligible District residents who cannot read standard print due to a disability. The Center also runs the Library by Mail program, which mails standard print materials and DVDs to eligible users who cannot physically visit a library location due to a temporary or permanent illness or disability.

The Center provides reasonable accommodations for participating in all library programs and services, including, but not limited to, ASL Interpretation, live captioning (CART), and handouts in alternate formats like large print and braille.

In FY24 and FY25 to date, 4,881 patrons attended 449 programs held by the Center for Accessibility. Examples of programs include the third annual Disability Pride Comedy Night featuring performers with disabilities; film screenings; author talks; accessible game nights; iPhone and Android accessibility training; web accessibility discussions; ASL classes; beginning braille instruction; and autism-friendly events for children and families. Computer classes were another facet of programs and services offered; at MLK Library, DCPL taught 106 JAWS classes, an assistive technology used by many seniors and others who are blind or have low vision. The total attendance for those classes was 674.

In addition to accessibility-related classes and programs, the Library served 57 patrons across the District through its Library By Mail program, and the Center for Accessibility recorded 684 active users in FY24 and FY25 to date through the DC Talking Book and Braille Program, including 84 new users to the service.

The Center for Accessibility provided outreach to many schools with students with disabilities, including River Terrace Education Campus, Jefferson Middle School Academy, St. Colleta of Greater Washington, Kendall Demonstration School, as well as collaborated with DCPS Vision Support Specialists, who serve students who are blind or have low vision.

The Center for Accessibility also provided accessibility support for large-scale events like the DC History Conference and DC Trans Pride, providing ASL interpretation for keynote sessions, and on-the-spot accommodations for Deaf and hard-of-hearing participants needing to use a transcription app or sound amplifier.



## LIBRARY PROGRAMMING

### Question Number 8

**Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY23, FY24, and to date in FY25? Describe how the revenue was spent in FY23 and F24 and how revenue will be spent in FY25, including what services and programs would have otherwise not been funded.**

DC Public Library (DCPL) was able to generate \$1,101,217.09 in FY24 from revenue generating activities. The Revenue Generating Fund includes café leasing, percentage of sales from cafe lessee, event space rentals, passport services, on-line book sales (of deaccessioned collections), a small percentage of catering proceeds, and pop-up retail.

The revenue generating authority legislation was amended in FY20 to designate the Revenue Generating Fund (Fund 1060302) as non-lapsing, thus allowing DCPL to keep unspent revenue beyond the end of each fiscal year. The amendment also added the revenue from online book sales of outdated materials to the revenue generating fund.

The DCPL Board of Trustees has approved guidelines regarding expenditures from the Revenue Generating Fund, which specifies that DCPL will allocate expenditures from the fund based on the Library's annual priorities, with a focus on the art & exhibits program and cultural programming. Additionally, the Library is permitted to use Revenue Generating funds to offset non-personnel-related costs associated with managing the event rental and revenue-generating programs, such as equipment (including event furniture and A/V equipment), supplies, marketing materials, etc.

In addition to enhancing programming and exhibitions across the city, the revenue generating fund has been a critical source for DCPL to better support the City's Downtown Activation priority. In FY23, Revenue Generating funds were the primary source of funding for key cultural programs, including the ***Imagining the Future*** (Leonardo da Vinci) exhibition at the MLK Library, which attracted more than 24,000 visitors to the library during the summer of 2023, and **Art All Night** at the MLK Library and four neighborhood libraries, an anchor event for this signature D.C. Government program. Funding for the local DCPL budget would not have been adequate to support either program, without Revenue Generating funds. Likewise, the Revenue Generating fund made it possible to purchase additional exhibition equipment; furniture at MLK Library, to replace damaged items and allow for larger events at the library; and replacement A/V equipment.

In FY24, Revenue Generating funds supported the development and installation of twelve exhibitions at the MLK Library and neighborhood libraries, including ***Let This World Be Beautiful: a Two-Part Exhibition Celebrating the Legacy of Alma W. Thomas***, with one part showcasing Alma Woodsey Thomas's journey and contributions to art, supplemented by photographs and her original works, and the other part spotlighting works from Washington's artist-educators reflecting on Thomas's legacy as a teacher and artist. The fund also supported research and development for ***The Negro Motorist Green Book*** exhibition, which opened in November 2024.

The Revenue Generating fund also made it possible to expand **Art All Night** at DCPL, which was hosted at MLK and six neighborhood libraries, **STARFest**, **author talks**, and **other cultural programming** at MLK and neighborhood libraries. Further, funds were used to maintain and/or enhance the MLK Library facility to include the purchase of new outdoor furniture for the rooftop terrace and loggia, furniture to

replace damaged items and updated A/V equipment in the Conference Center and throughout the building, expenditures that would not have been possible without the revenue generating fund.

## **LIBRARY PROGRAMMING**

### **Question Number 9**

**Provide an update on the work of the Oral History Project at DCPL in FY24 and to date in FY25. Include descriptions of relationships with organizational partners and objectives achieved. Also include the number of oral histories captured in FY24 and FY25 to date, and how these oral histories are made available to the public.**

The DC Oral History Collaborative (DCOHC) is a partnership between DC Public Library (DCPL) and Humanities DC. Humanities DC coordinates the grant application and training process for applicants to collect interviews from their communities; and DCPL provides access through its digital platform, DigDC. Grantees complete an initial and DCPL staff complete a final review to prepare files for upload to the platform. With this year's cohort of grantee oral history projects, DCOHC members will top 500 total interviews recorded since the Collaborative launched in 2017.

DigDC completed a migration to a new platform in early FY25, and paused adding new uploads in January 2024 to prepare for the months-long migration. Because of this, 78 interviews across 13 projects are in the queue to be uploaded into DigDC this year. All DCOHC projects that were online in the previous DigDC were migrated successfully with no interruption to access online.

In FY24 and to date in FY25, DCPL has received files for 40 oral history interviews belonging to seven projects from the grants awarded in 2023:

- Woodley Park Oral History Project – 6 interviews Judy Waxman
- Power of Preserving the Black Deaf Experience Project – 5 interviews by Gallaudet University
- 2023 DC Improv Oral History Project – 9 interviews
- Dr. Dorothy Harrison Oral History project – 2 interviews
- Black History and Reparations: An Oral History of the DC Chapter of N'COBRA - 6 interviews
- Hand Dance: Where Do We Go From Here? A Young Person's Perspective - 7 interviews
- The Cooperative at 1477 – 5 interviews

In early FY25, DCPL expects to receive its first batch of oral histories from the 2024 grantees. A similar number of interviews are expected to be completed:

- Voices of Opportunity: A 360° View of Mayor Barry's SYEP Impact
- Now We See You (about gentrification in Columbia Heights)
- Creating Space and Opportunities: DC Black Owned/Managed Art Galleries and Spaces
- Mount Pleasant: The Rise and Fall of Cultural Community Centers
- Her Impact: Celebrating Women in DC's Dance Communities
- The Community That Lives Here - Survival Stories of DC Communities Impacted by Gun Violence
- DC Fire & EMS Oral History Project: Giving Context to Historic Photos and Videos
- All Skate - DC (On DC Roller Skating Culture)
- DC's Unsung Champions of Civil Rights: To Secure Civil Rights in Washington and Beyond
- Residue (On families impacted by gun violence)
- Ward 2 Mutual Aid History Project
- 91, We in a Dope Jam (On Go-Go and Fashion in the 1990s)
- Ridgecrest Condominium's Fight to Resist Gentrification

- Bank on Her: Exploring the Effects of the Equal Credit Opportunity Act

DCPL staff have completed metadata for an additional 38 oral histories across six projects that were received in previous fiscal years:

- When the Dust Settles: How Communities Heal after the Death of Innocent Children led by DC Theater Arts Collaborative (6 interviews)
- District Cats: The History of Back Alley Bicycle Racing (6 interviews)
- The Legacy of Anti-Racist Banking in Adams Morgan (6 interviews)
- Jazz at Westminster Presbyterian Church: The Lived Experiences of DC's Musicians (6 interviews)
- In Our Own Voices: Street Sense Media (8 interviews)
- BLAHC Reflections: Women Take a Seat at the Table led by All Souls Unitarian Church (6 interviews)

Completion of metadata makes those histories more searchable for the public.

Oral history programming expanded, especially at the MLK Library with 14 oral history workshops and events held, totaling nearly 300 attendees. Highlights include:

- "What Comes After the Interview?," part of a set of five core oral history workshops launched this year;
- "The Art of Resilience," a program where oral history narrators were painted live by portrait artists (the portraits are now being exhibited at MLK Library); and
- "Listening with Care," a deep listening session held in The People's Archive.

Additionally, Library of Congress awarded DCPL a Community Connections Digital Initiative (CCDI) grant that ran from December 12, 2023 - December 11, 2024. The People's Archive developed *Documenting the Ethiopian Communities of DC* to highlight contemporary Ethiopian narratives and investigate the impact that the Ethiopian community and D.C. have on each other. The People's Archives created a collection of six oral history interviews that are in the queue to be uploaded to DigDC. While waiting to be uploaded, the oral history interviews are available on the Library's website, [dclibrary.org](http://dclibrary.org). In support of the grant, DC Public Library Foundation funded a community convening with live music at Sankofa Books, Video and Cafe, which had more than 60 attendees.

DCPL received a federal grant to complete metadata and indexing for 14 interviews from the DC Art Spaces Oral History Project. This oral history project was recorded by DCPL staff in 2018 and is currently in the queue to be uploaded to DigDC. They will also be featured in an exhibition planned for Fall 2025. The project documents DC Arts Spaces from a variety of viewpoints and includes interviews with: Paul Bishow (co-creator of the film *Punk the Capital*); Bob Boilen (local musician and co-creator of Tiny Desk series at NPR); Reuben Jackson (jazz archivist); and Rogelio Maxwell and Paul Bridgewater (co-founders of Hard Art Gallery). Other notable local artists and organizers interviewed include, Pam Kray, Peter Muise, Lucian Perkins, Richard Squires, Charles and Dorothy Steck, Bess Taylor, Cynthia Connolly, Richard Harrington, and Robert and Mike Tramonte.

## **LIBRARY PROGRAMMING**

### **Question Number 10**

**Please detail Go-Go Preservation Week and the activities surrounding it during the past fiscal year.**

Go-Go Preservation Week was November 17-23, 2024. DC Public Library (DCPL) honored the week by highlighting its Go-Go collection from The People's Archive. Some key activities included a city-wide marketing campaign that highlighted oral history interviews curated by the Go-Go Museum and Cafe, archival materials, including photographs and digitized Globe posters available on the Library's online platform, DigDC and books.

The People's Archive held four Show and Tell sessions, displaying Go-Go materials from the archival collections. Staff were also available to talk about the Go-Go collection and how to donate to the archive. In the Great Hall of the Martin Luther King Jr. Memorial Library, four large banners of Thomas Sayers Ellis images hung from each corner and Globe posters were part of a week-long exhibit at the library. Go-Go music was played, and staff tabled in front of the exhibit encouraging visitors to share Go-Go memories and learn more about the archive.

Two concerts were held to celebrate Go-Go Preservation Week in FY24. The first was at Busboys and Poets in Anacostia, and featured URB and Critical Condition Band (CCB). The second was a Beyond the Book Family Festival, held at Kraken Kourts and Skates and featuring Backyard Band, a staple in the Go-Go scene for 30 years, and Red Carpet Affair, the winners of the inaugural class of DCPL's Making of the Go-Go Band event.

#### **Go-Go Support All Year**

Beyond Go-Go Preservation Week, DC Public Library celebrates Go-Go throughout the year. DCPL's Go-Go On the Rooftop summer concert series held three Sundays in June was especially successful in FY24 with hundreds of attendees. Headliners included: E.U.; Black Alley; Junkyard Band; and Backyard Band. Go-Go celebrations are incorporated into other major library events as well, including Art All Night in September and the Congress Heights library design reveal gallery walk and meeting in July.

In February 2024, to honor the anniversary of the Go-Go Music Designation Act, DC Public Library and Office of Cable Television, Film, Music and Entertainment (OCTFME) presented "Pulse of the Capital: A Free Go-Go Anniversary Concert" at the Howard Theatre. The concert featured EU, Junkyard Band, Backyard Band, and R&S Band.

#### **Go-Go Archive**

The Go-Go archive, which boasts more than 20 linear feet of material, features both well-documented and lesser-known stories from journalists, photographers, musicians, and business owners. Formats include photographs, books, magazines, records, cassettes, CDs, DVDs and video.

In FY24, DCPL acquired the largest institutional collection of Go-Go music by purchasing 750 tapes from Nico Hobson, former owner of Nico's Tapes and current head of GoWin Media. Nico managed numerous Go-Go bands and has been called a "GoGo-Ologist" for his encyclopedic knowledge of Go-Go. The tape selection was curated by Hobson from his collection of more than 10,000 cassette tapes. Nico's collection also includes VHS tapes, posters, ephemera, and photographs. A listening station is now available in The People's Archive at the MLK Library allowing researchers to access cassette tapes, vinyl, CDs and digital content that can only be used on-site because of copyright restrictions. The People's Archive also acquired a collection of more than 100 images and live concerts from Thomas Sayers Ellis in FY22 that was digitized and is accessible in Dig DC, an online platform for DCPL's special collection. Thomas Sayers Ellis is a D.C. native and poet, author, and playwright who documented Go-Go from the 1980s-2000s.

The Go-Go Archive now has box level inventories and, in the coming years, will have more detailed descriptions making it easier for customers to search for and view the collections in person.

## LIBRARY PROGRAMMING

### Question Number 11

**Provide an update on the Neighborhood Legal Services Program partnership, including any changes made and any efforts to expand in FY24 and to date in FY25. Include a table beginning in FY21 showing:**

- a. The number of clients served;**
- b. The number of cases opened and closed, disaggregated by topic and location if possible; and**
- c. Total number of clinics held, disaggregated by location.**

For the ninth consecutive year, DC Public Library (DCPL) has partnered with the Neighborhood Legal Services Program (NLSP) to provide pro bono legal assistance to District residents. In FY24, NLSP expanded its walk-in Legal Clinics from four to six locations. In FY24 District residents could find NLSP at the following libraries: Anacostia, Benning/Dorothy I. Height, Deanwood, Martin Luther King Jr. Memorial, Parklands-Turner, and Woodridge.

Each month at these locations, NLSP lawyers meet with customers who may have legal issues to resolve. Like in previous years, the following areas have proven to be where the most need lies for legal services:

- **Social Security denials.** NLSP lawyers are able to assist customers with filing an appeal of a denial, and often are the first person to tell SSI applicants that they can also apply for Interim Disability Assistance while their SSI benefits applications are pending.
- **Criminal Record Sealing.** At on-site clinics NLSP generally advises on whether the participant is eligible for sealing under the District's statute. These cases are nearly always taken for extended representation if the participant wants to proceed with NLSP and they have a record eligible for sealing.
- **Rental housing.** Lawyers help with advice on defending against evictions, enforcing tenant rights to reasonable accommodations, enforcing the participants rights to safe and habitable conditions in rental units, and recovering security deposits when bad acting landlords keep them for no lawful purpose.
- **NLSP's veteran benefit services.** This has become a more popular service and hot topic at library and community clinics in FY24. Lawyers assist U.S. veterans with advice on eligibility for benefits from the Veterans Administration (VA). applications for VA benefits, and military discharge upgrades. Navigating eligibility and VA paperwork can be confusing and overwhelming for many people, and NLSP is grateful they can assist and guide veterans through this process.

This long-standing partnership has been highly effective in engaging with people in the community who need legal services. Customers are able to easily access a lawyer in a space in their own neighborhood without having to travel to the NLSP offices to find out whether they qualify for legal representation. Each year, hundreds of people are able to speak directly to an attorney in a low-barrier setting without an appointment about issues that may be legal in nature. Their questions are answered, an assessment is made, and if representation is needed, they are connected with a NLSP lawyer who works with them until the case is completed. Because of this partnership, D.C. residents are able to fight evictions to stay in their homes, have their criminal record sealed so they can access employment opportunities, and obtain social security benefits they are entitled to and that provide necessary money to pay rent and buy food for their families.

Below is the number of individuals assisted by Neighborhood Legal Services Program by library location. The data is from Calendar Year (CY) 22 – 24, which is when the service re-started after the pandemic. NLSP only captures per calendar year data.

**Number of Individuals Served at Each Location**

|                  | <b>CY22</b> | <b>CY23</b> | <b>CY24</b> |
|------------------|-------------|-------------|-------------|
| Anacostia        |             |             | 19          |
| Benning          | 7           | 47          | 56          |
| Deanwood         |             |             | 21          |
| MLK              | 6           | 104         | 96          |
| Parklands-Turner | 10          | 30          | 37          |
| Woodridge        | 12          | 53          | 38          |
| <b>TOTAL</b>     | <b>35</b>   | <b>234</b>  | <b>267</b>  |

**Types of Support Offered**

|                  | <b>2022</b> | <b>2023</b> | <b>2024</b> |
|------------------|-------------|-------------|-------------|
| Employment       | 5           | 10          | 5           |
| Family           | 5           |             | 3           |
| Housing          | 12          | 132         | 105         |
| Record Sealing   | 7           | 16          | 40          |
| Veteran Benefits | 6           | 29          | 7           |
| SSI              |             | 46          | 11          |
| Other            |             | 1           | 96          |
| <b>TOTAL</b>     | <b>35</b>   | <b>234</b>  | <b>267</b>  |

Because of the success of the DCPL-NLSP partnership, the Library has been able to create partnerships with other legal services organizations to include Legal Aid DC, Justice Access, DC Volunteer Lawyers Project, Tzedeke DC, DC Bar Pro-Bono, and Legal Counsel for the Elderly. A District resident can find legal services at a library in seven of the eight wards in the city. In FY24 and FY25 Q1, DCPL hosted 120 legal services programs serving almost 800 participants.



## **LIBRARY PROGRAMMING**

### **Question Number 12**

**Provide an update on the following programs, including where possible the location, frequency, and participation, disaggregated by age and Ward:**

- a. The 10,000-device distribution program funded by the Federal Communications Commission's Educational Connectivity Fund;**
- b. The Digital Navigator Program;**
- c. DCPL's Tech Truck;**
- d. DCPL's Outreach and Inclusion Department job resource sessions;**
- e. Techy Tuesday Program; and**
- f. Job Seekers Walk-in Clinics.**

#### **Devices for Residents**

From September 2022 to June 2023, DCPL distributed 10,000 Chromebooks to D.C. residents through the Devices for Residents Program, funded by the FCC's Emergency Connectivity Fund. This effort, in collaboration with the Office of the Chief Technology Officer (OCTO), Child and Family Services Agency (CFSA), the Department of Aging and Community Living (DACL), the Department of Human Services (DHS), and the Mayor's Office on Returning Citizen Affairs (MORCA), provided participants with a Chromebook on a yearly lease and a free mobile internet plan through June 2023. DCPL continues to loan the Chromebooks to program participants although federal support for the program has concluded and the devices no longer have a free internet connection. Participants can sign up for home internet or take advantage of locations around the District – like libraries – that offer free Wi-Fi.

Over the course of FY24, DC Public Library (DCPL) maintained contact with program participants, provided limited device support, and maintained and stewarded devices as needed. Specifically:

- DCPL continued to centrally manage the Chromebooks, ensuring they comply with Child Internet Protection Act (CIPA) requirements per the terms of the grant and offering a user experience similar to library desktop computers.
- DCPL's Digital Inclusion Coordinator was the primary contact for programmatic and technical questions, and DCPL's Digital Navigators were available to provide one-on-one digital literacy support to program participants.
- DCPL maintained communication via a monthly newsletter with educational resources at DCPL and partner agencies.
- Any Chromebook devices that were returned to DCPL in good condition were re-circulated to participants in DCPL's Adult Learning Department's relevant digital literacy training programs.

#### **The Digital Navigator Program**

Digital Navigators help DC Public Library customers find solutions to their technology needs through one-on-one help in the branches, classes, and outreach. The pilot launched in FY22 using ARPA relief funds. In FY23, DCPL received funding from the city for five FTE to hire additional Digital Navigators, which has allowed the Library to expand the program and include more opportunities for technology help, programming and outreach efforts for D.C. residents. Additionally, in FY24 DCPL received two temporary Digital Navigator FTE to provide support to the Tech Express temporary service housed at the Arthur Capper Recreation Center while the Southeast Library is closed for renovation.

Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Navigators currently focus on the following locations: Anacostia, Benning, MLK, Mount Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodridge libraries as well as Tech Express. In FY24 the Digital Navigators had 1,418 total customer engagements.

Navigators generally help individuals with basic device help, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes. The top issues Navigators helped District residents with include:

- Using library resources like public computers and printing/scanning documents.
- Email-related tasks like recovering passwords and attaching documents.
- Accessing government resources online, such as the Emergency Rental Assistance Program (ERAP) application, the Low Income Home Energy Assistance Program (LIHEAP) application, and the federal Affordable Connectivity Program application.
- Applying for jobs and related online paperwork like filling out applications, attaching PDF documents, and formatting resumes.
- Learning to use Android/Apple phones.

### **DCPL's Tech Truck**

During FY24 and FY25 Q1, DCPL's Outreach and Inclusion Department provided 62 truck programs, registering 705 new library users, and serving more than 9,000 people. The Tech Truck incorporated gaming programs with multiple video gaming systems and Virtual Reality games and experiences. In the summer of 2024, the Outreach and Inclusion department brought the Tech Truck gaming programs to summer camps in Wards 7 and 8. In addition to the summer camps, the Tech Truck also went to the MPD Summer Story Time series at Oxon Run Park. Other locations the truck visited were DC's Annual Truck Touch, the Kennedy Street corridor in partnership with Uptown Main Street, and numerous Back to School events in collaboration with MPD and neighborhood libraries. During truck visits, staff provide library services including book circulation, technology demonstrations, and programing, and promote Discover Summer to D.C. residents who may have barriers to accessing a physical location.

### **DCPL's Outreach and Inclusion Department job resource sessions**

In FY24 and FY25 Q1 the Outreach and Inclusion Department provided 39 technology skill development programs for adults. The majority of them were held virtually for seniors to learn on how to use and operate iPads, email, library applications resources. Basic computer classes were provided at the Carlos Rosario International Public Charter School, a school for adult learners. Additional computer classes were held at The Bernice Fonteneau Senior Wellness Center and North Capitol at Plymouth and Paradise at Parkside apartments.

The Outreach and Inclusion Department attended job resource fairs at the MORCA office in Ward 8 and Hubbard Place, affordable voucher housing in Ward 1. At the monthly sessions at Adam's Place, a low barrier shelter in Ward 5 for males aged 18 years and older, Outreach and Inclusion provided one-on-one support to participants on computer and job seeking assistance.

### **Techy Tuesday Program**

In this two-hour class, customers learn how to use the functionality of many devices, including Chromebooks, cellphones, tablets, laptops, Kindles, etc. Classes take place on a weekly basis in the Adult Learning Department at the MLK Library. Customers are able to bring their own devices and receive one-on-one help troubleshooting, understanding operating systems, basic functionality, settings, account setup, etc. There were 40 programs in FY24 with 408 attendees.

### **Jobseeker Walk-in Clinics**

DCPL offered 105 jobseeker-specific programs in FY24 and FY25 Q1, with 902 participants. Many of DCPL's technology programs support jobseekers as they look to improve their skills to complete online job applications, prepare resumes, and upskill to be job ready. In FY24 and FY25 Q1, DCPL offered 1,450 technology skills-focused programs with 11,083 participants. As noted above, jobseeker support is also a key support provided by the Digital Navigators.

**B. CIRCULATION AND ACQUISITION**  
**TABS B13 – B16**

## CIRCULATION AND ACQUISITION

### Question Number 13

**What are the current circulation statistics? Provide FY22, FY23, FY24 and to date in FY25, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.**

Physical materials circulation FY22-FY25Q1

| Library                       | FY22    | FY23    | FY24    | FY 25 Q1 |
|-------------------------------|---------|---------|---------|----------|
| Anacostia                     | 57,292  | 77,294  | 49,174  | 13,951   |
| Bellevue/William O. Lockridge | 40,320  | 37,863  | 37,523  | 8,540    |
| Benning/Dorothy I. Height     | 45,180  | 52,927  | 43,479  | 10,494   |
| Capitol View                  | 53,060  | 50,595  | 52,704  | 12,761   |
| Chevy Chase                   | 251,142 | 242,774 | 232,017 | 50,845   |
| Cleveland Park                | 344,051 | 346,820 | 299,734 | 65,996   |
| Deanwood                      | 29,782  | 31,056  | 27,715  | 5,949    |
| Francis Gregory               | 51,272  | 57,135  | 54,612  | 11,417   |
| Georgetown                    | 142,065 | 157,883 | 156,547 | 36,981   |

|                                        |         |         |         |         |
|----------------------------------------|---------|---------|---------|---------|
| Jail Library                           | 12,933  | 13,489  | 4,336   | 505     |
| Lamond-Riggs/Lillian J. Huff           | 55,365  | 148,036 | 129,969 | 30,036  |
| Martin Luther King Jr. Memorial        | 411,016 | 514,045 | 522,816 | 118,274 |
| Mt. Pleasant                           | 222,247 | 237,741 | 225,089 | 50,682  |
| Northeast                              | 271,240 | 271,345 | 328,890 | 85,199  |
| Northwest One                          | 21,849  | 19,230  | 17,426  | 3,604   |
| Palisades                              | 138,627 | 153,251 | 141,646 | 31,209  |
| Parklands-Turner                       | 31,380  | 29,900  | 27,335  | 7,512   |
| Petworth                               | 243,529 | 236,829 | 225,479 | 49,800  |
| Rosedale                               | 44,315  | 46,977  | 45,320  | 10,446  |
| Shaw/Watha T. Daniel                   | 177,342 | 176,935 | 161,349 | 36,661  |
| Shepherd Park/Juanita E. Thornton      | 99,415  | 94,618  | 85,464  | 22,398  |
| Southeast/TechExpress at Arthur Capper | 170,864 | 182,059 | 53,992  | 377     |

|                   |                  |                  |                  |                |
|-------------------|------------------|------------------|------------------|----------------|
| Southwest         | 114,260          | 107,841          | 113,743          | 27,531         |
| Takoma Park       | 127,582          | 140,910          | 142,048          | 34,451         |
| Tenley-Friendship | 292,177          | 288,851          | 272,420          | 63,548         |
| West End          | 157,807          | 176,586          | 172,657          | 39,830         |
| Woodridge         | 275,000          | 241,241          | 213,396          | 47,046         |
| <b>Total</b>      | <b>3,881,112</b> | <b>4,134,231</b> | <b>3,836,880</b> | <b>876,043</b> |

In the first quarter of FY25, DC Public Library (DCPL) saw an overall 17 percent decline in physical circulation compared to the same period in FY24, while digital circulation increased by nine percent. The Northeast Library stands as an exception to this trend, experiencing increased traffic due to the temporary Southeast Library closure. Northeast Library's circulation saw a 21 percent increase from FY23 to FY24, while all other branches reported decreased physical circulation. In response to the shift in borrowing patterns, the Library conducted a thorough collection analysis in FY24, leading to strategic adjustments in DCPL's purchasing allocation to expand digital materials. Additionally, a policy change implemented on January 1, 2024, reduced the number of automatic renewals from ten to five for physical items without holds, which contributed to the overall circulation decrease. The Library continues to monitor both physical and digital resource utilization patterns while actively engaging patrons through social media and library programming to promote the use of physical materials.

There are significant declines in circulation at the Southeast Library and Jail Library. These declines are due to the Southeast Library closing in early FY24 for renovation. The Northeast Library serves at the interim location for Southeast Library and is the reason, as stated, for the increases in circulation. In addition to the Northeast Library, a small Tech Express at the Arthur Capper Recreation Center opened in February 2024 as an additional location that provides computers and printers/copiers/scanners. It does not house a collection of books and other materials. Rather, library users are able to place items on hold for pick up at Tech Express. The Jail Library, located inside the D.C. Jail, saw a decline in circulation as a result of library staff who left the system in May 2024. Because the position requires specialized training the Jail Library had to cease operation until a replacement was hired. The library re-opened in December 2024.

## CIRCULATION AND ACQUISITION

### Question Number 14

Provide circulation, download, hold, and average wait time information for digital collections for FY22, FY23, FY24, and to date in FY25, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.

|                               | FY22             | FY23             | FY24             | FY25 Q1        |
|-------------------------------|------------------|------------------|------------------|----------------|
| eBooks                        | 1,103,107        | 1,275,276        | 1,323,134        | 343,130        |
| Video                         | 162,623          | 166,391          | 220,227          | 60,716         |
| Music                         | 455,745          | 608,540          | 617,546          | 152,718        |
| Audio                         | 590,502          | 728,504          | 795,731          | 220,766        |
| Magazines                     | 109,499          | 128,383          | 460,855          | 132,617        |
| <b>Digital Library Totals</b> | <b>2,421,476</b> | <b>2,907,094</b> | <b>3,417,493</b> | <b>909,947</b> |

|                      | FY22    | FY23    | FY24    | FY25 Q1 |
|----------------------|---------|---------|---------|---------|
| Avg. eBook Wait Time | 34 days | 35 days | 36 days | 36 days |

There are no wait times for video, music, audio or magazines.

## **CIRCULATION AND ACQUISITION**

### **Question Number 15**

**What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?**

While it is difficult to predict future trends with certainty, DC Public Library (DCPL) has seen shifts in library user behavior that suggest a continued rise in digital material usage, while interest in physical materials remains strong but declining. There was a seven percent decrease in the borrowing of physical materials from FY23 to FY24, compared to an 18 percent increase in digital circulation over the same time period. This trend indicates patrons' interest in digital resources continues to skyrocket, and their interest in physical materials, although slightly declining, remains in demand. In response, DCPL is adapting by reallocating portions of its budget to expand digital access, while ensuring that there continues to be a robust budget for physical materials to meet the ongoing needs of users.

To better meet user demand, DCPL has made several key adjustments. One major change is the decision to discontinue floating materials starting in Q3 of FY25. Floating allowed books and other library materials that were returned to a library by a customer remain at that location rather than being shipped back to its home location. The elimination of floating makes it easier for library staff to better curate and maintain collections that cater to the specific needs of their communities. This shift supports the goal of providing balanced and accessible collections. Looking ahead, continued investment in digital resources will be necessary, and additional funding may be required to offset the rising costs of eBooks and audiobooks. This proactive approach ensures that DCPL remains responsive to evolving patron needs while balancing the demands of both digital and physical materials.



## CIRCULATION AND ACQUISITION

### Question Number 16

**Were funds adequate in the circulation budget for FY24 and to date in FY25? Does the circulation budget change to account for inflation year-over-year? What is the expected annual increase in cost for both digital and physical collections? Include aggregate wait lists broken down by type of media. To the extent possible, describe the demand for various types of media, DCPL's ability to meet that demand, and estimate the additional cost required to meet demand in FY24 and to date in FY25.**

The DC Public Library's (DCPL) collection budget of \$4.8 million was adequate for FY24. The steady increase in cost of digital materials and its skyrocketing popularity amongst borrowers may put further strain on the FY25 budget which has remained steady at \$4.8 million. Based on this trajectory, the Library can foresee a need for a closer to \$6 million collections budget in the future. The agency will continue to monitor the trends and will work with the Mayor and City Council to secure additional funding if needed.

While the costs for physical materials have remained relatively stable from FY23 to FY24, rising costs in digital materials is what is contributing to this trend. EBooks, which were priced around \$60 per license last fiscal year, have seen price increases of up to \$75, and E-audiobooks have surged from \$85 to \$120 per license. Additionally, many digital resources require repurchasing when licenses expire, further escalating long-term costs. Database prices typically rise by approximately five percent each year, while the prices for entertainment vendors for films and music streaming spiked by 24 percent from FY23 to FY24 due to both increased demand and a change in pricing structure by the vendor.

Demand for materials, particularly in digital formats, has continued to increase, creating challenges in meeting user needs. The average holds-to-copy ratio for print titles has risen from two holds per copy in FY23 to six holds per copy in FY24, tripling the number of holds per copy. Most titles have only one copy available, and popular titles experience longer wait times, often with hundreds of holds. While the Library typically follows a ratio of purchasing one copy for every five holds, the demand for certain materials can be so high that meeting it becomes nearly impossible, especially when the demand is temporary. In these cases, leasing materials becomes an attractive solution to supplement the library collection. For eBooks, the average wait time has increased from 34 days in FY22 to 36 days in FY24, and while purchasing additional copies could reduce wait times, the high cost of eBooks makes this approach cost prohibitive. As a result, the Library faces increasing pressure to balance demand with available funding to ensure access to both print and digital resources.

**Holds for Digital Materials**

| <b>Format</b>    | <b>FY20 Holds</b> | <b>FY21 Holds</b> | <b>FY22 Holds</b> | <b>FY23 Holds</b> | <b>FY24 Holds</b> | <b>% Change FY23</b> | <b>% Change FY24</b> |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|----------------------|
| <b>eBook</b>     | 690,419           | 761,903           | 852,301           | 935,435           | 1,030,007         | 9.75%                | 10.11%               |
| <b>Audiobook</b> | 242,801           | 288,897           | 383,088           | 445,339           | 506,298           | 16.25%               | 13.69%               |

| <b>Format</b>    | <b>FY25 Holds to date</b> |
|------------------|---------------------------|
| <b>eBook</b>     | 269,569                   |
| <b>Audiobook</b> | 130,645                   |

## **C. TECHNOLOGY TABS C17 – C18**

## TECHNOLOGY

### Question Number 17

**Provide an update on the computer training programs offered by DCPL and their locations. How many people attended computer classes during FY23, FY24, and FY25 to date, disaggregated by age and Ward? Does the number of training programs offered by DCPL meet demand?**

DC Public Library (DCPL) offers a range of computer training classes across the system. In addition to general classes at neighborhood libraries, the Digital Navigator program supports customers with on-demand computer learning and support, and the Adult Learning Department (ALD) at the Martin Luther King Jr. Memorial Library offers a robust selection of free computer classes and certifications.

In FY23, DCPL offered 888 computer classes with 8,102 participants. In FY24 and FY25 to date, DCPL offered 1,392 computer classes with 8,125 participants. Though the Library can isolate where classes and trainings are held, DCPL does not collect participants' ages and residence. As indicated by the table below, requests for computer class information continues to increase; however, that does not always translate to attendance. That said, attendance and content for computer classes are reviewed on a biannual and annual basis, along with customer feedback, to determine which classes are created, continued or sunset.

#### **Digital Navigator Program**

Digital Navigators help customers with on-demand, time intensive computer assistance at several branches across the city, as well as through structured classes and outreach. This additional staff support means customer interactions can last up to 30 minutes, and staff can work closely to help residents achieve their goal or troubleshoot an issue. Currently seven Navigators focus on the following branches: Anacostia, Benning, MLK, Mt. Pleasant, Parklands-Turner, Shaw/Watha T. Daniel, and Woodbridge libraries and Tech Express at Capper Recreation Center, a temporary location while the Southeast Library is closed for renovation. In FY24, the Digital Navigators had 1,418 total customer engagements. Navigators generally help individuals with basic device help, such as a PC or smartphone and internet help. Interactions typically last between 1-10 min with 30 percent of total interactions lasting between 20-30 minutes.

#### **Digital Literacy Certifications**

DC Public Library's Adult Learning Department (ALD) offers a range of digital literacy classes, from computer basics for customers new to using computers to providing exams to earn Microsoft certifications. In FY24, through a partnership with Grow with Google, DCPL was able to award up to 181 Google Career Scholarships. The scholarships covered the monthly Coursera fee for six months for certifications in UX Design, Project Management, IT Support, Digital Marketing and Cyber Security. One hundred percent of the recipients activated their accounts and in total earned 78 certifications.

In FY24, two instructors taught the Microsoft Imagine Academy Virtual Instructional Program (MIAVIP), which provided virtual Microsoft Office Certification preparation classes in Word, Excel, PowerPoint, and Outlook. Classes were taught in two six-week cycles, resulting in a total of 180 hours of instruction. Of the 41 participants 70 percent of the test-takers passed their MOS Certification Exams.

One DCPL participant posted the highest D.C.-area score in the Certification Exam, making them the DC Champion. This participant represented the District of Columbia in the National Certiport Competition, held at Certiport's CERTIFIED Educators Conference in Orlando, Florida, where the participant competed and won first place in their MOS application exam. As a result, Certiport, the organization behind the MOS proctoring software, sponsored the participant to the World Championship Competition in Anaheim, California. This is the first time a MIAVIP participant, both locally (D.C. area) and nationally, has gone this far in Certiport's series of competitions.

From March to September 2024, the Library launched two more instances of the Internet Core Competency (IC3), which was conducted at DC Public Library in three-hour sessions, twice a week, for six weeks. The IC3 classes are taught as a pathway to a career in IT and to prepare patrons to take the IC3 Certification. Each level of coursework covered a graduated and more intense curriculum that prepared students for the Levels Two and Three Certification Exams. Sixteen participants were provided with both onsite instruction and their own virtual account to supplement their preparation for certification success. In the Level Two group, 70 percent earned their certification, and 90 percent earned their Level Three Certification. Twelve of the participants who passed the Level One certification last year were Master Certified in the Digital Competency after passing levels Two and Three this year.

#### **FY23, FY24 and FY25 to date**

| <b>Program</b>                                                                                   | <b>FY23</b>  | <b>FY24</b>  | <b>FY25 to date</b> | <b>FY23, FY24, FY25 to date Total</b> |
|--------------------------------------------------------------------------------------------------|--------------|--------------|---------------------|---------------------------------------|
| <b>Total Computer Classes Systemwide</b>                                                         | <b>8,102</b> | <b>7,098</b> | <b>1,027</b>        | <b>16,227</b>                         |
| ALD Computer Class Inquiries from Patrons                                                        | 1,249        | 1,420        | 251                 | 2,920                                 |
| Digital Literacy Classes                                                                         | 4,132        | 3,992        | 616                 | 8,740                                 |
| Digital Literacy Certifications<br>( <i>Microsoft Office Specialist, IC3 and Google Career</i> ) | 205          | 255          | 43                  | 503                                   |
| Techy Tuesday                                                                                    | 395          | 106          | 75                  | 576                                   |
| Job Seekers                                                                                      | 240          | 68           | 45                  | 353                                   |

## TECHNOLOGY

### Question Number 18

**Describe the availability and usage of DCPL's wired and wireless internet and public access computers. Does DCPL have the necessary wired and wireless bandwidth and public access computers to meet demand, and what challenges is DCPL facing in meeting demand? Describe any investments to the wired and wireless infrastructure and public access computers that are needed to meet demand.**

MLK Library is equipped with 5-Gigabit Per Second (Gbps) data circuit and the 25 neighborhood libraries are each equipped with 1-Gigabit Per Second (Gbps) data circuit for wired and wireless internet connectivity. All locations are interconnected on a Gigabit wide area network across the District. DC Public Library (DCPL) provides 1,000 public access computers in 26 libraries across the District. In addition, DCPL's public, free Wi-Fi connects a rapidly growing number of devices to the wireless network. In FY24, a monthly average of 52,000 wireless devices connected to the wireless network, a 10 percent increase over the previous year. All libraries are equipped with public access multifunction devices for free scanning, copying, and printing services to customers. Customers logged a monthly average of 50,000 hours of public access computer usage, a 13 percent increase over the previous year. Customers produced a monthly average of 290,000 pages of photocopy and print jobs, a 28 percent increase over the previous year.

The public access computers and bandwidth capacity of 5G at MLK Library and 1G in every neighborhood library across the DCPL gigabit wide area network are adequate to meet current demand. The wired and wireless infrastructure is continuously improved to support growth and future needs dictated by customer demand and technology trends. Funding the wired and wireless infrastructure will continue through the annual IT modernization capital budget and E-rate discounts. There are no immediate challenges to meeting customer demand for wired and wireless internet access.

**D. FACILITIES, FACILITY PLANNING,  
AND CAPITAL PROJECTS  
TABS D19 – D26**

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 19**

**Provide a list of the libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining libraries? Provide updates on libraries currently in the Capital Improvement Plan, including planning, community engagement, estimated construction timelines, approximate completion dates, and active or anticipated interim library locations and changes to services levels during construction, including:**

- a. Chevy Chase Library;**
- b. Deanwood Library;**
- c. Juanita E. Thornton/Shepherd Park Neighborhood Library;**
- d. Northwest One Library;**
- e. Parklands-Turner Library;**
- f. Petworth Library;**
- g. Rosedale Library;**
- h. Shaw/Watha T. Daniel Library; and**
- i. Southeast Library.**

There are currently three libraries that have not been fully modernized:

- Chevy Chase Library
- Shepherd Park/Juanita E. Thornton Library
- Southeast Library

Additionally, there are four small libraries in historically underserved communities that, because of their size, fall short of suitable space for collections, seating, and other critical library services. In keeping with *Next Libris*, the Library Facilities Master Plan (FMP) released in October 2020, the Library's Capital Improvement Plan (CIP) is funded to replace these small branches to equitably serve the community with meeting rooms, and more computers and space for children, teens and adults - spaces not fully available in the current libraries.

- Parklands-Turner Library
- Deanwood Library
- Rosedale Library
- Northwest One Library

*Next Libris* also includes recommendations for small interior renovations to address changing needs of their communities for the following libraries:

- Shaw/Watha T. Daniel Library
- Petworth Library

Below is an update on planning, community engagement, estimated construction and approximate completion timeline for each library:



### **Chevy Chase Library**

- The reimagined 20,000+ square foot Chevy Chase Library is planned to be part of the proposed mixed-use development led by the Deputy Mayor for Planning and Economic Development (DMPED). The development will also include a new Community Center and housing.
- The Library has participated in community conversations and issuance of the Request for Proposal (RFP). Developer proposals are under review by a multi-agency panel that includes a DC Public Library (DCPL) representative.
- Of the \$24.2 million in the capital budget, \$300,000 in FY24, and \$500,000 in FY25 have been received with \$3 million in FY26 and \$20.2 million in FY27 remaining. The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on DMPED's projected timeline, construction is expected to start Fall 2026. Developer selection and terms of agreement negotiated through the DMPED-led process will inform any additional funding needed and the construction timeline.

### **Deanwood Library**

- The 7,300 square foot Deanwood Library is slated to be replaced with an approximately 20,000 square foot, full-service library to better serve the needs of the community as recommended in the Facilities Master Plan.
- The Library conducted community outreach to ascertain a location for a full service Deanwood Library. As part of a WMATA-led compact hearing, several community members advocated for the library to be part of the joint development to replace the Deanwood Metro Station park-and-ride lot.
- Library continues to work with WMATA to finalize terms of an agreement for a stand-alone full-service library at the Deanwood Metro Station adjacent to WMATA's mixed-use development.
- Design team selection by the Library is currently underway.
- \$2.5 million of the \$24 million was received in FY23 - FY25 for the new library with the remaining \$21.5 million incoming in FY27.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on the current status of collaboration with WMATA, construction is projected to start in Fall 2027.

### **Shepherd Park/Juanita E. Thornton Library**

- DC Public Library, with involvement from the community, plans to rebuild the Shepherd Park Library at its existing site.
- Out of the \$25 million design and construction funding, \$4.3 million is slated to be received in FY28 with the remaining funds expected in FY30.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Based on the allocation of funds, design is anticipated to start in Fall 2027 and construction in Summer 2030.
- Community engagement, which will commence closer to the start of the project, will include community meetings, focus groups, surveys, on-the-street intercepts and more to ensure the Library connects with residents where they are.

### **Brightwood Park/Manor Park Library**

- \$2 million is in the capital budget in FY25 for the acquisition of space in the Brightwood Park/Manor Park area. Design and construction as well as operating costs are currently unfunded.
- The DC Public Library Board of Trustees does not recommend building an additional full-service library based on existing usage trends, cost of construction, and the ongoing operating costs of an additional library.
- DCPL has developed an idea for a *Community Commons* pilot that can provide some core services (public computers, meeting/study rooms, printing/copying/scanning and holds pick up) and government services in a smaller footprint and at less cost compared to a full-service library.
- Additional funding from the Mayor and City Council is required to design, construct and operate a *Community Commons*.

### **Northwest One Library**

- In Summer 2023, the Library embarked on the journey to bridge the service gap identified in the FMP for residents of the Eckington/Edgewood neighborhoods with a full-service approximately 20,000 square foot library to replace the smaller Northwest One Library.
- The site selection process with community feedback was completed in FY24 that resulted in a short list of two sites. DCPL is in the process of engaging the entities that control the sites with the goal to negotiate long-term leases most beneficial to the District.
- Of the \$24.5 million in the capital budget, \$200,000 in FY24 and \$300,000 in FY25 have been received with \$500,000 in FY26, \$3 million in FY27 and \$20.5 million in FY28 remaining.
- The Library will have a better sense of costs once the design advances with community input and estimates are provided by subcontractors.
- Subject to site agreement/acquisition, design is projected to start in Fall 2025 with construction beginning in Spring 2028 and library opening in Spring 2030. The Northwest One Library will remain open until the new library opens.
- Community stakeholder engagement took place in FY23 to understand other preferred uses for the Northwest One library space once it closes.

### **Parklands-Turner Library/New Library in Congress Heights**

- The design for the new library, which will be located at the Congress Heights Metro Station, to replace the current 4,925 square foot Parklands-Turner Library is nearing completion.
- Additional funding beyond the \$29.4 million approved budget is likely needed based on a number of factors:
  - Foreseeable risk delivering on net-zero requirements mandated by the Greener Government Buildings Amendment Act of 2022
  - Overall engineering complexity of building over WMATA tunnel and infrastructure
  - Cost of unique programmatic needs driven by the community, such as recording and podcast studios
- DCPL's construction contractor is prepared to start construction late Summer 2025 pending the necessary sign-off by WMATA's permitting team, and design and construction start of the 13th Street road work at St. Elizabeth's campus led by DMPED and Department of General Services.

### **Petworth Library**

- Interior renovation at Petworth Library will reconfigure, modernize and upgrade adult and teen spaces to better meet the needs of the community as recommended in the Library's Facilities Master Plan.
- \$1.5 million was received in FY23. An Industry Day was held in FY23, a Design-Build RFP was issued in FY24 and the selected Design-Build team was onboarded February 2024.

- Design is now complete and permits received. A brief closure will be required in order to complete the work.
- Construction bids highlighted the need for additional funding. The Library is currently working with the Mayor's office to secure the funding needed to move forward with the project.
- A timeline will be better understood once additional funding is secured.

#### **Rosedale Library**

- The 4,850 square foot Rosedale Library is to be replaced with a new full-service approximately 20,000 square foot library per recommendations of the Facilities Master Plan.
- In January 2024, community stakeholders expressed a strong desire to rebuild the Rosedale Library at its current location and the Library is working with the Department of Parks and Recreation to explore expanding the Rosedale Library on site.
- A formal resolution by the ANC articulating the community's appetite for reduction/elimination of on-site parking will be key for the library expansion concept to be submitted to the Zoning Commission.
- First allotment of \$1 million of the \$24.5 million design and construction funding is slated to be received in FY26 with remaining funds expected in FY27-FY29.
- Subject to ANC resolution and Zoning support, the design process is projected to start in Spring 2026 with construction starting in late 2028 and library opening in late 2030.

#### **Shaw/Watha T. Daniel Library**

- Interior renovation at Shaw/Watha T. Daniel Library will improve patron experience for all age groups by reconfiguring entrance, staff service points, and children's and teen spaces; with upgrades to HVAC and lighting.
- The design team completed permit drawings in FY24 and DCPL is going through the permit process now.
- Funding from the Library's general improvements budget supported the pre-construction work and \$7.9 million in ARPA funding was received in FY25 for construction.
- Construction can begin in Spring 2025 following the onboarding of a Build Team. A brief closure will be required during construction. The community will be engaged prior to closing to ensure they are informed of what to expect, the length of closure and how they can access library services.

#### **Southeast Library**

- Southeast Library renovation is a complex endeavor being undertaken in a volatile economy. The historic elements of the 100+ year old landmark will be restored and the structure expanded underneath the public space.
- The modernization will double the size of the existing library and fulfill the space needs for the community and especially families with children.
- The project is currently funded at \$38 million, \$36.8 million of which is through ARPA funds.
- The library closed on January 4, 2024, is currently under construction and is projected to reopen in early 2026. DCPL and the construction team are keeping the community abreast of progress throughout the duration of construction.
- The Northeast Library serves as the interim location during construction. An additional temporary location, Tech Express, opened at the Arthur Capper Recreation Center to provide users access to public computers, printing/copying/scanning, books placed on hold and book returns.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 20**

**Provide an update on the Facilities Master Plan development process, estimated completion of the FMP, how the FMP will inform decisions of future renovations, opening new branches, and how public private partnerships could be utilized for DCPL locations.**

DC Public Library (DCPL) released its 10-year Library Facilities Master Plan (FMP), *Next Libris*, in October 2020. The FMP recommendations are organized around three planning goals that align with the Mayor's vision for the District. These goals will be used to inform decisions surrounding future renovations, opening new branches and how public-private partnerships can be utilized. The planning goals are:

1. **Manage assets wisely** -- The DC Public Library will be a good steward of District resources and protect existing assets by proactively addressing aging building systems.
2. **Design and build responsively** -- The Library will tailor future projects to meet local neighborhood needs. Tailoring will be both data driven and community informed.
3. **Grow smartly and equitably** -- The Library will seek ways to provide equitable and adequate services across the District.

**Describe any changes made to recommendations between the previous and upcoming FMP.**

As a result of the post-pandemic changes in library usage and shifts in demographics, in FY24, DCPL began the journey of updating the FMP. The update is scheduled for release in late February/early March 2025. The update focuses specifically on several recommendations that require additional analysis to determine how changing demographics from the 2020 census and post-pandemic shifts in population forecasts and library building usage impact those projects. Further, the Library is reassessing the recommended schedule of systems renewal and functional refresh projects based on the District's current economic environment.

**How will the FMP inform lifecycle planning for DCPL capital projects? Also provide any lifecycle planning for projects completed in FY24 or to date in FY25.**

The Facilities Master Plan includes a comprehensive facilities condition assessment (FCA) that identifies life cycle planning through 2030. The FMP serves as a foundational document that informs lifecycle planning for DCPL capital projects by providing a structured approach to assessing needs, aligning with strategic goals, evaluating costs, and ensuring stakeholder engagement. This comprehensive planning process ultimately leads to more effective capital investment decisions. In FY24, DCPL performed the following:

- Replaced AC condensing units at Petworth Library.
- Replaced hot water heater at Northeast Library.
- Replaced hot water heater at Chevy Chase Library
- Replaced domestic hot water pump at Chevy Chase Library
- Replaced front doors at Bellevue/William O. Lockridge Library

DCPL has not yet completed any projects in FY25 to date, but Mt. Pleasant Library is scheduled for a total HVAC & partial roof replacement starting on Feb. 10, and Anacostia, Cleveland Park and Mt. Pleasant libraries will receive entry door system replacements in FY25.

## **How will the FMP and the comprehensive facilities condition assessment address building life cycle planning and incorporate preventative maintenance?**

The FMP includes a comprehensive facilities condition assessment that identifies life cycle planning through 2030. While the FMP and the FCAs do not address design or construction flaws and chronic maintenance issues, it does outline a process and timetable for addressing building systems as they age. Additionally, the plan articulates an approach, including a timeline, to assess the functionality of library buildings and determine whether existing libraries continue to meet the needs of residents. These assessments can result in reconfiguration of library buildings to address changing needs of communities. The above-referenced update to the FMP will examine and revise the current schedule for some of these projects.

## **How does the FMP further the Board of Library Trustee's Mixed-Use Real Estate Projects Policy and commitment to housing equity?**

Guided by the FMP and Board of Library Trustees policy, each library project is reviewed for viability with potential mixed-use developments and the development's compatibility with the Library's design excellence guidelines. DCPL works closely with the Office of the Deputy Mayor for Planning and Economic Development (DMPED) as well as Office of Planning, when appropriate, to map a path forward in pursuit of mixed-use development opportunities.

The Library has been actively collaborating with DMPED & Department of Parks and Recreation on the rebuilding of Chevy Chase Library as part of the DMPED-led mixed-use development. The new full-service Deanwood Library will be adjacent to the WMATA-led mixed-use development, and the site for the new library in Eckington/Edgewood is being explored as part of mixed-use developments.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 21**

**How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY23 and FY24 and to date in FY25? If insufficient, explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.**

As part of its Capital Improvement Plan (CIP), DC Public Library (DCPL) determines the six-year budget through the review of past and anticipated costs for any structural or mechanical, electrical and plumbing needs. Utilizing the Facilities Condition Assessment (FCA) report and based on the age of the portfolio, projected system life cycle replacement costs are included. Data is reviewed based on past years' spending and includes Department of Labor (DOL) mandatory wage and labor rates, in addition to increases within the specific industry and increased insurance requirements.

Additionally, and for the operating budget, DCPL prepares a capital impact on operating cost estimate for each new library that is due to be completed and opened in the budget formulation year. Costs for routine and preventative maintenance are included and generally determined by the requirements set forth within the building's Operation and Maintenance Manual.

The maintenance budgets for FY23 and FY24 were sufficient and the FY25 budget to date is sufficient.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 22**

**Describe problems and challenges, including chronic maintenance issues, design or construction flaws, or other defects in newly renovated DCPL facilities, and what capital or operating projects arose from these issues in FY24 and FY25 to date, including cost and actions taken.**

It is not uncommon for issues to surface in buildings following construction. DC Public Library (DCPL) has, however, been proactive in resolving issues in new builds and renovations mostly by enforcing warranty.

DCPL has expended the majority of its funding to address maintenance issues on buildings that were built and opened before 2018. Most issues at newly renovated or rebuilt libraries that opened since 2018, were resolved through the Library's rigorous enforcement of warranty clauses that were invoked mostly for issues with doors and hardware, elevators, and water intrusion. The two exceptions are MLK and Cleveland Park libraries which opened in September 2020 and June 2018, respectively.

MLK Library has had several latent defects, requiring approximately \$700,000 in additional investment in FY24 and FY25, including a re-design of the cooling tower to address air conditioning issues in the building. DCPL spent \$60,000 from its operating budget to address air conditioning (FY24) and sewer ejector pump (FY25) issues at the Cleveland Park Library.

Using its high performing recent rebuilds as a guide, the Library has created Built Environment Excellence Principles, which outline every step of the rebuild/renovation journey. Design solutions are evaluated not only for programmatic intent but also for constructability and life-cycle performance, ensuring resilience, adaptability, and flexibility. Upfront investment during construction allows for multi-layered performance testing and extended warranty clauses that are invoked when issues arise.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 23**

#### **Describe the successes, challenges, and lessons learned from the modernization of the Martin Luther King Jr. Memorial Library.**

In 2021, the Martin Luther King Jr. Memorial Library (MLK Library) won the prestigious Driehaus Award, the highest national recognition bestowed upon a preservation project by the National Trust for Historic Preservation. In 2022 the Washington City Paper voted the building's rooftop terrace as the city's best co-working space. In FY24, 737,000 people visited the library, an attendance record that highlights the building's incredible popularity. As a flagship destination, the MLK Library has become a key part of D.C.'s downtown attractions, drawing residents and visitors from across the region and beyond and is a key component of the Mayor's downtown activation priority.

The modernization of the MLK Library, the largest renovation in the library's portfolio, continues to offer valuable lessons four years after its reopening. The library has already experienced the impact of its users' diverse needs.

Renovating a historic structure always has its challenges and limitations by not allowing as much flexibility as a new build, and the design of the library, which began as early as 2014, was, in some ways, already becoming outdated when the building re-opened in 2020. The building has proven less successful in accommodating adaptability and flexibility, and in anticipating user behaviors of loosely programmed gathering areas as well as the decrease in the borrowing of physical materials and public use of desktop computers city-wide. Issues with Mechanical, Plumbing, Acoustics, AV systems, door hardware, wayfinding signage, and universal design aspirations, have highlighted the need for better coordination amongst designers, engineers, the owner's representative, and the construction firm avoiding the need for ongoing additional investment.

The update to the Library's Facilities Master Plan, scheduled for release in late February/early March, calls for an examination of the MLK Library as part of an initiative tentatively titled *MLK 2030*. The examination will look at current and future trends in libraries and changes in environmental factors, such as climate, to determine what adjustments are needed to the building to ensure it is adaptable and flexible into the future.



## FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

### Question Number 24

Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).

| Code | Building Name                             | LEASED/<br>OWNED         | LEASE TERMS                                                                                                                                                       | RENT*                                                          | WATER         | GAS           | ELECTRICITY     | STEAM         | ANNUAL FIXED COSTS |
|------|-------------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|---------------|---------------|-----------------|---------------|--------------------|
| CE   | Anacostia Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 17,231.05  | \$ 9,327.72   | \$ 70,610.21    | \$ -          | \$ 97,168.98       |
| CE   | Bellevue/William O. Lockridge Library     | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 8,192.72   | \$ 1,295.15   | \$ 75,561.66    | \$ -          | \$ 85,049.53       |
| CE   | Benning/Dorothy I. Height Library         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 15,071.31  | \$ -          | \$ 183,468.95   | \$ -          | \$ 198,540.26      |
| CE   | Capitol View Library                      | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 11,448.93  | \$ 9,417.76   | \$ 51,544.26    | \$ -          | \$ 72,410.95       |
| CE   | Chevy Chase Library                       | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ -          | \$ -          | \$ 64,175.16    | \$ -          | \$ 64,175.16       |
| CE   | Cleveland Park Library                    | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 8,281.34   | \$ 1,517.26   | \$ 68,280.91    | \$ -          | \$ 78,079.51       |
| CE   | Deanwood Library                          | Owned - Shared with DPR  | N/A                                                                                                                                                               | N/A                                                            | \$ 10,848.88  | \$ 4,363.30   | \$ 28,298.93    | \$ -          | \$ 43,511.11       |
| CE   | Francis Gregory Library                   | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 3,512.70   | \$ 33,200.26  | \$ 91,253.08    | \$ -          | \$ 127,966.04      |
| CE   | Georgetown Library                        | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 12,968.50  | \$ 9,928.42   | \$ 79,682.21    | \$ -          | \$ 102,579.13      |
| CE   | Lamond-Riggs/Lillian J. Huff Library      | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 12,148.11  | \$ 7,297.69   | \$ 70,747.74    | \$ -          | \$ 90,193.54       |
| CE   | M.L. King Jr. Library                     | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 282,065.66 | \$ -          | \$ 710,734.46   | \$ 719,916.60 | \$ 1,712,716.72    |
| CE   | Mt. Pleasant Library                      | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 30,950.32  | \$ 7,752.29   | \$ 73,499.54    | \$ -          | \$ 112,202.15      |
| CE   | Northeast Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 5,516.88   | \$ -          | \$ 63,719.03    | \$ -          | \$ 69,235.91       |
| CE   | Northwest One Library                     | Owned - Shared with DCPS | N/A                                                                                                                                                               | N/A                                                            | \$ 2,472.60   | \$ 5,519.55   | \$ 29,287.49    | \$ -          | \$ 37,279.64       |
| CE   | Palisades Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 6,880.41   | \$ 788.65     | \$ 54,455.11    | \$ -          | \$ 62,124.17       |
| CE   | Parklands-Turner Library                  | Leased                   | Current lease contract will end May 13, 2024. New lease needed until approx. December 2027, during construction of new library at Congress Heights Metro Station. | \$272,106.64 (FY24 Expenditure) FY25 Exp Request still pending | \$ -          | \$ 3,261.58   | \$ 13,958.50    | \$ -          | \$ 17,220.08       |
| CE   | Petworth Library                          | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 8,956.13   | \$ 4,091.46   | \$ 86,568.32    | \$ -          | \$ 99,615.91       |
| CE   | Rosedale Library                          | Owned - Shared with DPR  | N/A                                                                                                                                                               | N/A                                                            | \$ -          | \$ 25,107.06  | \$ -            | \$ -          | \$ 25,107.06       |
| CE   | Shepherd Park/Juanita E. Thornton Library | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 10,034.60  | \$ 4,338.50   | \$ 40,440.77    | \$ -          | \$ 54,813.87       |
| CE   | Southeast Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 4,676.12   | \$ 1,223.76   | \$ 6,701.82     | \$ -          | \$ 12,601.70       |
| CE   | Southwest Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 10,406.97  | \$ 7,786.78   | \$ 61,713.07    | \$ -          | \$ 79,906.82       |
| CE   | Takoma Park Library                       | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 3,924.79   | \$ 7,476.52   | \$ 31,434.34    | \$ -          | \$ 42,835.65       |
| CE   | Tenley-Friendship Library                 | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 14,495.28  | \$ 3,583.78   | \$ 116,604.00   | \$ -          | \$ 134,683.06      |
| CE   | Shaw/Watha T. Daniel Shaw Library         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 13,259.06  | \$ 1,398.70   | \$ 222,315.28   | \$ -          | \$ 236,973.04      |
| CE   | West End Library                          | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ -          | \$ -          | \$ 55,959.20    | \$ -          | \$ 55,959.20       |
| CE   | Woodridge Library                         | Owned                    | N/A                                                                                                                                                               | N/A                                                            | \$ 12,687.13  | \$ 2,222.09   | \$ 74,458.77    | \$ -          | \$ 89,367.99       |
| CE   | Penn Center: Operations Center            | DGS                      | N/A                                                                                                                                                               |                                                                | \$ 21,648.11  | \$ 20,085.64  | \$ 27,250.73    | \$ -          | \$ 68,984.48       |
| CE   |                                           |                          |                                                                                                                                                                   | \$ -                                                           | \$ 527,677.60 | \$ 170,983.92 | \$ 2,452,723.53 | \$ 719,916.60 | \$ 3,871,301.65    |

## **FACILITIES, FACILITY PLANNING AND CAPITAL PROJECTS**

### **Question Number 25**

**Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.**

All DC Public Library (DCPL) facilities comply with or meet the intent of current ADA requirements. The Library continues to participate in discussions with the Office of Disability Rights (ODR) and the Office of Risk Management (ORM) about how library facilities can go beyond ADA requirements. To this end, while the Martin Luther King Jr. Memorial Library is ADA compliant, DCPL continues to work with ODR and has incorporated some enhancements to improve the customer and staff experience. A certified contractor hired by DCPL has completed a thorough ADA survey of all branches. Based on the results of the survey, the agency is currently correcting changes that it can within the existing budget and will seek additional funding as needed.

## **FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS**

### **Question Number 26**

**Provide the capital budget for DCPL and all programs under its purview during FY23 and FY24, including amount budgeted and actual dollars spent.**

**In addition, provide:**

**a. Whether active capital projects in FY24 or FY25 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.**

**b. A description regarding how the agency decided the FY24 proposed capital budget and the sequencing of projects.**

There was no impact on DC Public Library's (DCPL) operating budget in FY24 or in FY25 for any capital projects. While the Library's capital budget for FY24 was prioritized and sequenced by the Mayor and City Council as part of budget formulation, it was primarily a refinement of the FY23-FY29 Capital Improvement Plan (CIP).

The list of all library capital projects, the amounts budget and dollars spent follows.

# FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

## Question Number 26

Provide the capital budget for DCPL and all programs under its purview during FY24 and FY25, including amount budgeted and actual dollars spent.



### R225 Capital Project Balance Report - By Owner Agency

|                        |                     |                             |     |
|------------------------|---------------------|-----------------------------|-----|
| <b>Report Run Time</b> | 01-17-2025 09:34:28 | <b>Project Organization</b> |     |
|                        |                     | <b>Owner Agency</b>         | CE0 |
|                        |                     | <b>Appropriation Fund</b>   |     |
|                        |                     | <b>Project Number</b>       |     |

Caution

| Owner Agency | Project No | Project Title                                                    | LTD Authority    | LTD Allotment    | LTD Expenditure  | Pre-Enc         | POs             | Allotment Balance | Authority Balance |
|--------------|------------|------------------------------------------------------------------|------------------|------------------|------------------|-----------------|-----------------|-------------------|-------------------|
|              |            |                                                                  |                  |                  |                  | LTD Commitments | LTD Obligations |                   |                   |
| CE0          | 100341     | CE0.CAV37C.CAPITOL VIEW LIBRARY                                  | \$8,153,144.98   | \$8,153,144.98   | \$8,153,144.98   | \$0.00          | \$0.00          | \$0.00            | \$0.00            |
| CE0          | 100342     | CE0.CCL37C.CHEVY CHASE LIBRARY                                   | \$24,200,349.00  | \$800,000.00     | \$76,786.25      | \$0.00          | \$0.00          | \$723,213.75      | \$24,123,562.75   |
| CE0          | 100343     | CE0.CPL38C.CLEVELAND PARK LIBRARY                                | \$19,710,352.77  | \$19,710,352.77  | \$19,710,352.77  | \$0.00          | \$0.00          | \$0.00            | \$0.00            |
| CE0          | 100344     | CE0.DNL37C.DEANWOOD LIBRARY                                      | \$24,200,558.01  | \$2,500,000.01   | \$181,686.94     | \$0.00          | \$28,400.00     | \$2,289,913.07    | \$23,990,471.07   |
| CE0          | 100345     | CE0.ITM37C.INFORMATION TECHNOLOGY MODERNIZATION                  | \$6,787,106.00   | \$5,037,106.00   | \$3,102,954.49   | \$0.00          | \$50,863.75     | \$1,883,287.76    | \$3,633,287.76    |
| CE0          | 100346     | CE0.LAR37C.LAMOND RIGGS LIBRARY                                  | \$18,384,798.95  | \$18,384,798.95  | \$18,332,916.92  | \$0.00          | \$51,882.03     | \$0.00            | \$0.00            |
| CE0          | 100347     | CE0.LB310C.GENERAL IMPROVEMENT- LIBRARIES                        | \$46,288,318.82  | \$46,288,318.82  | \$29,233,790.50  | \$1,115,011.00  | \$2,304,633.93  | \$13,634,883.39   | \$13,634,883.39   |
| CE0          | 100348     | CE0.MCL03C.MARTIN LUTHER KING JR. MEMORIAL CENTRA                | \$212,592,499.43 | \$212,592,499.43 | \$211,047,322.48 | \$0.00          | \$455,449.41    | \$1,089,727.54    | \$1,089,727.54    |
| CE0          | 100349     | CE0.NWL37C.NORTHWEST LIBRARY                                     | \$24,700,571.00  | \$500,000.00     | \$46,799.51      | \$0.00          | \$0.00          | \$453,200.49      | \$24,653,771.49   |
| CE0          | 100350     | CE0.PTL03C.PARKLANDS TURNER COMMUNITY CAMPUS                     | \$30,482,526.16  | \$12,143,037.16  | \$2,493,531.96   | \$92,820.00     | \$1,296,434.48  | \$8,260,250.72    | \$26,599,739.72   |
| CE0          | 100351     | CE0.PTW37C.PETWORTH LIBRARY                                      | \$1,500,000.00   | \$1,500,000.00   | \$129,174.77     | \$0.00          | \$334,029.23    | \$1,036,796.00    | \$1,036,796.00    |
| CE0          | 100352     | CE0.ROS37C.ROSEDALE LIBRARY                                      | \$24,700,571.00  | \$0.00           | \$0.00           | \$0.00          | \$0.00          | \$0.00            | \$24,700,571.00   |
| CE0          | 100353     | CE0.SEL37C.SOUTHEAST LIBRARY                                     | \$65,698,062.78  | \$65,698,062.78  | \$14,707,486.30  | \$0.00          | \$22,817,302.06 | \$28,173,274.42   | \$28,173,274.42   |
| CE0          | 100354     | CE0.SPL37C.SHEPHERD PARK LIBRARY                                 | \$25,250,582.00  | \$0.00           | \$0.00           | \$0.00          | \$0.00          | \$0.00            | \$25,250,582.00   |
| CE0          | 100355     | CE0.SWL37C.SOUTHWEST LIBRARY                                     | \$17,610,176.77  | \$17,610,176.77  | \$17,567,668.65  | \$0.00          | \$0.00          | \$42,508.12       | \$42,508.12       |
| CE0          | 101175     | CE0.FLT01C.DCPL FLEET REPLACEMENT                                | \$1,204,704.00   | \$232,988.00     | \$101,228.88     | \$0.00          | \$0.00          | \$131,759.12      | \$1,103,475.12    |
| CE0          | 101257     | CE0.BRIGHTWOOD PARK-MANOR PARK LIBRARY                           | \$2,000,000.00   | \$2,000,000.00   | \$0.00           | \$0.00          | \$0.00          | \$2,000,000.00    | \$2,000,000.00    |
| CE0          | 300259     | CE0.CU0.Dept of Buildings - Tertius Third Party Inspection Agenc | \$2,119.00       | \$2,119.00       | \$0.00           | \$0.00          | \$0.00          | \$2,119.00        | \$2,119.00        |
| CE0          | 300233     | CE0.SEL.CAPTIVEINS.MOU                                           | \$394,423.00     | \$394,423.00     | \$394,423.00     | \$0.00          | \$0.00          | \$0.00            | \$0.00            |
| Subtotal:    |            |                                                                  | \$553,860,863.67 | \$413,547,027.67 | \$325,279,268.40 | \$1,207,831.00  | \$27,338,994.89 | \$59,720,933.38   | \$200,034,769.38  |

| Owner                  | Project | Project Name                                        | FY24 Expenditures | FY25 (1st QTR) |
|------------------------|---------|-----------------------------------------------------|-------------------|----------------|
| CE0-DISTR              | 100342  | 100342 - CE0.CCL37C.CHEVY CHASE LIBRARY             | 33,114.21         | -              |
|                        | 100344  | 100344 - CE0.DNL37C.DEANWOOD LIBRARY                | 114,862.74        | 16,449.06      |
|                        | 100345  | 100345 - CE0.ITM37C.INFORMATION TECHNOLOGY          | 346,740.33        | -              |
|                        | 100346  | 100346 - CE0.LAR37C.LAMOND RIGGS LIBRARY            | 295,979.61        | -              |
|                        | 100347  | 100347 - CE0.LB310C.GENERAL IMPROVEMENT- LIBRARIES  | 612,767.22        | -              |
|                        | 100348  | 100348 - CE0.MCL03C.MARTIN LUTHER KING JR. MEMORIAL | 1,337,990.55      | 6,957.50       |
|                        | 100349  | 100349 - CE0.NWL37C.NORTHWEST LIBRARY               | 30,872.44         | 16,448.24      |
|                        | 100350  | 100350 - CE0.PTL03C.PARKLANDS TURNER COMMUNITY      | 755,423.48        | 13,967.25      |
|                        | 100351  | 100351 - CE0.PTW37C.PETWORTH LIBRARY                | 129,174.77        | -              |
|                        | 100353  | 100353 - CE0.SEL37C.SOUTHEAST LIBRARY               | 7,968,650.87      | 1,028,710.92   |
|                        | 100355  | 100355 - CE0.SWL37C.SOUTHWEST LIBRARY               | 27,479.68         | -              |
|                        | 101175  | 101175 - CE0.FLT01C.DCPL FLEET REPLACEMENT          | 202,457.76        | (101,228.88)   |
|                        | 300233  | CE0.SEL.CAPTIVEINS.MOU                              | 394,423.00        | -              |
| Owner Agency Sub Total |         |                                                     | 12,249,936.66     | 981,304.09     |

**E. COMMUNITY ENGAGEMENT AND  
OUTREACH  
TABS E27 – E31**

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 27

**How has DCPL received feedback from guests in FY24 and to date in FY25? Has DCPL adopted any methods for soliciting feedback from guests in the last fiscal year? Include the most frequently received feedback and how that feedback facilitated a change in programs or practices.**

DC Public Library (DCPL) takes seriously its responsibility to listen to customers and routinely captures and responds to customer feedback. Below is an overview of the various ways customers provide feedback:

#### AskDCPL

AskDCPL is the Library's virtual assistance chat feature, which was launched in April 2020. It is staffed by librarians and library associates to help customers use the library virtually. The main use of AskDCPL is helping customers with account issues, providing library information, and recommending materials to customers. However, it has also become a channel to receive feedback, which is logged, tagged, and sent to various departments for follow up. At the end of every chat session, customers can offer feedback about their interaction with AskDCPL.

In FY24, AskDCPL operators answered a total of 7,467 chat questions. In FY25 to date, 1,835 chat questions have been answered.

AskDCPL averages 622 chat interactions per month, and operates 23 hours per week, and is available on Monday, Tuesday, Wednesday, and Friday 10 a.m. to 3 p.m. and Thursday 12 p.m. to 3 p.m., except holidays.

Of the FY24 AskDCPL chats:

- 20.6% were account or new library cards inquiries
- 8.2% were about digital library resources
- 16.1% were about physical library collections
- 23.5% were about library services and programs
- 5.7% were about booking library meeting spaces
- 4.7% were research or homework help
- 21.2% were miscellaneous or uncategorized

#### Contact Us

The Contact Us feature is available on the Library's website, <https://www.dclibrary.org/contactus>. In addition to responding to customer inquiries through Contact Us, the Library tracks and tags feedback to better understand trends and make changes where appropriate.

In FY24, DCPL received 4,150 inquiries and 705 inquiries in Q1 FY25. The most frequent Contact Us interactions are customer inquiries under the "My Account" category. Subjects in this category tend to revolve around account management topics such as how to recover/change their PIN, how to manage a hold, how to recover forgotten account information, and how to renew a current checkout.

Inquiries about the Library's digital and physical books and other materials are the second most frequently selected category. In FY24, DCPL continued to receive proposals to partner with a variety of organizations to deliver services and programs across all neighborhood libraries.

The most common feedback received from library customers on Contact Us is about library facilities, staff interactions, and operating hours.

## **Community Listening Sessions, Focus Groups and Stakeholder Interviews**

In FY24 and 1<sup>st</sup> quarter of FY25, DCPL solicited feedback to inform several initiatives, including the design of new libraries.

### New Library in Congress Heights

In FY24, the Library solicited and gathered feedback from residents in Congress Heights to help inform the design of the new library. This included a large in-person event at Sycamore & Oak, in July, where residents were invited to provide feedback on the design, as well as share the types of programs they hope to see in the new Congress Heights library. As a participation incentive and show of appreciation, the Library partnered with the DC Public Library Foundation to provide \$15 food vouchers to the first 200 residents to provide feedback. Vouchers were good for food purchase at any of the local vendors at Sycamore & Oak. In addition, residents were invited to enjoy a free Go-Go concert as an additional incentive for participating.

### New Library in Edgewood/Eckington

The Library gathered feedback from residents in the Edgewood and Eckington neighborhoods to inform site selection for a new full-service library. Working with consultants, feedback was gathered via a survey, focus groups, and stakeholder interviews. The feedback identified two sites along Rhode Island Avenue as preferred by most residents due to its central location and accessibility to both public transit and the Metropolitan Branch Trail.

### New Rosedale Library

In February and December 2024, the Library joined with ANC 7D for a meeting with residents of the Rosedale neighborhood to help inform site selection for a new full-service library. Based on feedback received at the meeting, the Library will coordinate closely with the Department of Parks and Recreation (DPR) to determine plans to expand the current Rosedale Library at the current Rosedale Recreation Center and Library site.

### U Street Needs Study

During summer 2024, the Library conducted engagement in the Adams Morgan and Dupont Circle neighborhoods to better understand whether residents in those areas are able to access library services. Tactics included a survey, attendance at summer events to talk with residents, focus groups, and stakeholder interviews. Results indicated that many residents in the area are accessing services, while others cited barriers to service including the library hours being inconvenient, the library being too far away, lack of childcare, and a lack of familiarity with what the library offers. The feedback was analyzed and compiled into a report that included analysis of demographics as well as library usage data. The final report will be released to the public in the coming weeks.

### Library Rules of Behavior Update

In Q1 of FY25, the Library embarked on a citywide initiative to gather community input that will inform an update of the Library's Rules of Behavior. Tactics include a survey (online and paper copies at libraries), focus groups, and stakeholder interviews. This project is on-going and is projected to be complete by the end of FY25/early FY26.

## **Voice of the Patron**

Voice of the Patron is a user experience feedback tool that captures usage data and pairs it with customer sentiment about using the DCPL website. This tool captures data periodically throughout the year. This information is used to better understand what parts of the site are most used and have the most issues, and how to improve the site's features and functionality.

In FY24, 3,318 customers responded to the pop-up survey. On average, customers' website satisfaction score was 7.8 (out of 10). Respondents reported a 79% success rate in finding what they were seeking when visiting dclibrary.org.

## **Social Media**

The Library's social media reach (Facebook, Instagram, and X) has grown substantially over FY24 with a 3.02% percent increase in the Library's engagement rate compare to FY23. However, DCPL experienced a 21.45% decrease in audience impressions across all social media platforms in FY24 compared to FY23. The main driver for the decline in impressions is the major changes on X (formerly Twitter) that have result in a number of people leaving the platform. While this platform garners the majority of the Library's impressions, it is not the largest driver of our engagement rate. Therefore, our engagement rate is slightly increasing.

244 customers connected with the Library via Direct Message on our social media platforms.

## **Email and In-person Feedback**

DCPL also regularly receives feedback from customers via email and through in-person interactions at branches. All feedback receives a response in a timely manner. Feedback is also discussed at internal meetings, including monthly and quarterly managers meetings, to ensure that issues are rectified and that DCPL is keeping instep with the needs and preferences of customers.

## **How feedback is used**

Feedback across channels and platforms is tracked to help the Library identify patterns across locations and online. DCPL uses the feedback to inform adjustments to any strategies, programming, and facility needs to meet customer needs, as appropriate. Customer feedback is also used to determine customer service training needs. In fact, in early Summer 2025, DCPL will launch a new Customer Service Training Program, with several training components informed by feedback from customers.



## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 28

**Provide a list of libraries that have a “Friends of the Library” organization attached to them and a list of those that do not. How many “Friends of the Library” organizations were formed in the last fiscal year? How do “Friends of the Library” organizations contribute toward supporting library programs in FY23, FY24, and FY25, to date, and how is this support tracked and measured? What kinds of programs were made possible through the participation of the Friends?**

#### Libraries with Friends of the Library Groups

- Anacostia
- Benning/Dorothy I. Height
- Capitol View
- Chevy Chase
- Cleveland Park
- Deanwood
- Friends of DC Regional Library for the Blind & Physically Handicapped
- Francis Gregory
- Georgetown
- Lamond-Riggs/Lillian J. Huff
- Martin Luther King Jr. Memorial
- Mt. Pleasant
- Northeast
- Palisades
- Parklands-Turner
- Petworth
- Rosedale
- Shaw/Watha T. Daniel
- Shepherd Park/Juanita E. Thornton
- Southeast
- Southwest
- Tenley-Friendship
- West End
- Woodridge

#### Libraries Without Friends of the Library Groups

- Bellevue/William O. Lockridge
- Northwest One
- Takoma Park

In FY24, the Friends of the Deanwood Library has reformulated after being dormant for several years. Members of the group participated in a field trip organized by the Library to visit a few neighborhood branches as the DCPL is in the early stages of the design and construction of a new full-service Deanwood Library.

The Friends of the Capitol View Library elected new leadership, and the group actively engaged with the community to solicit feedback around a request to rename the library.

With the temporary closure of the Southeast Library for renovation, the Friends of the Southeast Library began a robust partnership with the Friends of the Northeast Library that is enabling them to continue their popular monthly book sales. The partnership has also yielded some new members for the Northeast Library Friends.

DC Public Library does not receive direct funding from the Friends groups. Rather, Friends groups often provide support to library programs by purchasing items such as snacks or craft materials, and providing stipends for authors and performers.

Citywide, the Friends support a wide range of programs and activities. Examples from FY23 and FY24 include donations to the DC Public Library Foundation's Branch Equity Fund. The Fund's purpose is two-fold: to facilitate the ability of branch staff to make incidental purchases such as snacks, time-sensitive supplies, and other small purchases; and to achieve equity among branches so that locations without a Friends group have the resources to support their branches' programs and activities.

In FY23, collectively the Friends donated \$21,190 to the Foundation to support the fund. In FY24, collectively the Friends donated \$27,000 to the fund. There have been no donations to the fund in FY25 to date.

Additionally, Friends groups are instrumental in serving as community engagement partners to provide input into the process to modernize library buildings. For example, the Friends of the Parklands-Turner Library have helped spread the word about community meetings for the design of the new Congress Heights library, which is currently in the design phase.

All the groups continue to help raise awareness about library programs and services across the city, including offerings at the MLK Library.

Friends groups collectively contributed \$40,390 in FY23 and \$56,525 in FY24 and Q1 FY25 to the DC Public Library Foundation to support library programs and services such as the Branch Enrichment Fund, Bellevue Back-to-School Bash, and other initiatives.

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 29

**Provide an update on the implementation of the District of Columbia Public Library Partnership and Sponsorship Amendment Act of 2019. Include a list and summary of agreements between the library and partners as a result of this Act in FY24 and FY25. Include any funding associated with this agreement and for what purpose those funds were used.**

As a result of the Partnership and Sponsorship Amendment Act of 2019, DC Public Library (DCPL) and DC Public Library Foundation (DCPLF) entered into a Memorandum of Understanding (MOU), beginning in October 2018, that outlines how DCPL will support DCPLF in fundraising on behalf of the Library.

As agreed upon in the MOU, in fall 2024, DCPL provided a detailed budget of programs and initiatives that require private support during DCPLF's next fiscal year beginning January 2025. Through discussions with senior leadership of both organizations, a final program budget was approved by DCPLF's Board of Directors, which aligns with DCPLF and donor guidelines and requirements.

During FY24 (October 1, 2023 – September 30, 2024), DCPLF provided a total of \$1.3 million in funds to support library programs and services. These funds supported a variety of programs for children, teens and adults. Recent investments include literacy support for children and families to make the transition from kindergarten to first grade; social justice arts programming for teens; care kits for unhoused D.C. residents; entrepreneurship courses for D.C.'s next small business leaders; and community conversations around anti-racism, approaches to restorative justice, and programs celebrating the diversity of Washington, D.C. DCPLF also was a significant supporter of *The Negro Motorist Green Book* exhibition at MLK Library and eight neighborhood libraries.

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 30

**How many volunteers worked with DCPL in FY23, FY24, and FY25 to date? How many volunteer hours did they contribute? How are volunteers selected and trained? Were there any changes in the last fiscal year to the training process?**

Volunteers play a vital role at the DC Public Library. By donating time, talent, and skills, they support and enhance the Library's programs, services, and mission.

In FY23, 132 volunteers worked a total of 1,762 hours, and in FY24-FY25 to date, 121 volunteers worked 1,624 hours at neighborhood libraries and the Martin Luther King Jr. Memorial Library. Under the supervision of library staff, volunteers performed tasks in areas of maintaining bookshelves, teaching computer classes, providing job readiness coaching, teaching American Sign Language classes, and assisting with special projects, author events, children's activities, and programs for seniors.

The Docent and Welcome Ambassador Volunteer Program at the Martin Luther King Jr. Memorial Library, staffed with a total of 24 volunteers, continues to provide customers with a welcoming experience while visiting the library. In FY24, the volunteers welcomed and provided guided building tours for more than 2,305 patrons. The docent volunteers lead tours for the general public, corporate and government staff members, school groups, private social groups, and patrons from the accessible community.

During FY24 and FY25 to date, volunteers served as hosts for the *We Who Believe in Freedom: Feminism in DC* (in partnership with the National Women's History Museum), the *Alma Thomas*, and *The Negro Motorist Green Book* exhibitions at the Martin Luther King Jr. Memorial Library. Volunteers received training on the basic facts of the artist Alma Thomas and the history of *The Negro Motorist Green Book* which prepared them to share resources and information with exhibit visitors.

To become a volunteer, one must be at least 14 years old, complete an online application and interview, and pass a criminal background check (required for applicants ages 18 and older), the cost of which is covered by the Library. The Library matches the skills and interests of volunteers with current opportunities and provides them with an orientation to the Library. As in previous years, volunteers receive a two-hour training on customer service and de-escalation practices, during which participants learn skills for handling challenging situations including customers who may be angry or stressed.

## COMMUNITY ENGAGEMENT AND OUTREACH

### Question Number 31

**Describe any efforts undertaken by DCPL in FY24 and to date in FY25 to identify and engage corporate partners to enhance the operations and collections of DCPL.**

DC Public Library (DCPL), in partnership with the DC Public Library Foundation (DCPLF), is continuing its engagement with corporate partners to augment and support library programming in a variety of areas. Approximately 25 percent of contributions to the DC Public Library Foundation each year come from corporate partners.

This year, through a grant to DCPLF, the Library received significant support from the Exxon Mobil Foundation for *The Negro Motorist Green Book* exhibition, which is on view through March 2 at the MLK Library and eight neighborhood libraries.

For the Discover Summer program, the Library partners with D.C. United, the Mystics and the Washington Nationals to offer successful participants in the program the opportunity to attend sporting events for these teams. DC Public Library also partners with the Wizards, the DC Public Library Foundation, and KPMG for the Wizards Winter Reading Challenge. This challenge encourages children and teens ages 5 - 19 to engage in wellness activities, including reading, healthy eating, fitness, connecting with peers, and engaging with educational virtual events, with the opportunity to win game tickets and other prizes.

Since 2019, DCPLF has secured more than \$1 million in support from Pepco, the Foundation's most significant corporate partner.

Through the "Know Your Power" program, Pepco and the DC Public Library invite D.C. teens to find their power and use it to creatively address a topic that is important to them. Winners are announced at the Know Your Power Awards Ceremony broadcast from the MLK Library, and the winner in each category - Visual Art, Writing, Music, and Film & Photography - receives a prize that helps them continue pursuing their craft.

**F. PERSONNEL  
TABS F32 – F42**

## PERSONNEL

### Question Number 32

**Provide the number of staff assigned to each library and any vacancies, including job titles.**

FTE = The number of FTE assigned to the library per their staffing model.

Vacant = The positions that are vacant as of January 25, 2025.

| NEIGHBORHOOD LIBRARIES                                                                                 | Job Title             | FTE         | Vacant     |
|--------------------------------------------------------------------------------------------------------|-----------------------|-------------|------------|
| <b>Anacostia Library</b>                                                                               | Supervisory Librarian | 1.0         | 0.0        |
|                                                                                                        | Assistant Manager     | 1.0         | 0.0        |
|                                                                                                        | Librarian             | 3.0         | 1.0        |
|                                                                                                        | Library Associate     | 5.0         | 0.0        |
|                                                                                                        | Library Technician 7  | 3.0         | 0.0        |
|                                                                                                        | <b>Total</b>          | <b>13.0</b> | <b>1.0</b> |
| <b>Arthur C. Capper<br/>Tech Express (temporary<br/>location during Southeast<br/>Library closure)</b> | Digital Navigator     | 2.0         | 0.0        |
|                                                                                                        | <b>Total</b>          | <b>2.0</b>  | <b>0.0</b> |
| <b>Bellevue/<br/>William O. Lockridge Library</b>                                                      | Supervisory Librarian | 1.0         | 0.0        |
|                                                                                                        | Assistant Manager     | 1.0         | 0.0        |
|                                                                                                        | Librarian             | 2.0         | 0.0        |
|                                                                                                        | Library Associate     | 6.0         | 0.0        |
|                                                                                                        | Library Technician    | 2.0         | 0.0        |
|                                                                                                        | <b>Total</b>          | <b>12.0</b> | <b>0.0</b> |
| <b>Benning/<br/>Dorothy I. Height Library</b>                                                          | Supervisory Librarian | 1.0         | 0.0        |
|                                                                                                        | Assistant Manager     | 1.0         | 0.0        |
|                                                                                                        | Librarian             | 3.0         | 1.0        |
|                                                                                                        | Library Associate     | 5.0         | 0.0        |

|                               |                             |             |            |
|-------------------------------|-----------------------------|-------------|------------|
|                               | Library Technician          | 3.0         | 0.0        |
|                               | <b>Total</b>                | <b>13.0</b> | <b>1.0</b> |
| <b>Capitol View Library</b>   | Supervisory Librarian       | 1.0         | 0.0        |
|                               | Librarian                   | 3.0         | 1.0        |
|                               | Library Support Coordinator | 1.0         | 0.0        |
|                               | Library Associate           | 3.5         | 0.0        |
|                               | Library Technician 7        | 2.0         | 0.0        |
|                               | <b>Total</b>                | <b>10.5</b> | <b>1.0</b> |
| <b>Chevy Chase Library</b>    | Supervisory Librarian       | 1.0         | 0.0        |
|                               | Assistant Manager           | 1.0         | 0.0        |
|                               | Librarian                   | 3.0         | 1.0        |
|                               | Library Associate           | 4.0         | 0.0        |
|                               | Library Technician          | 4.0         | 0.0        |
|                               | <b>Total</b>                | <b>13.0</b> | <b>1.0</b> |
| <b>Cleveland Park Library</b> | Supervisory Librarian       | 1.0         | 0.0        |
|                               | Assistant Manager           | 1.0         | 0.0        |
|                               | Librarian                   | 3.0         | 1.0        |
|                               | Library Associate           | 5.0         | 0.0        |
|                               | Lead Library Technician     | 1.0         | 0.0        |
|                               | Library Technician          | 4.0         | 1.0        |
|                               | <b>Total</b>                | <b>15.0</b> | <b>2.0</b> |
| <b>D.C. Jail Library</b>      | Assistant Manager           | 1.0         | 0.0        |
|                               | Library Associate           | 1.0         | 0.0        |
|                               | <b>Total</b>                | <b>2.0</b>  | <b>0.0</b> |
|                               | Supervisory Librarian       | 1.0         | 0.0        |



|                                                  |                             |             |            |
|--------------------------------------------------|-----------------------------|-------------|------------|
| <b>Deanwood Library</b>                          | Librarian                   | 2.0         | 0.0        |
|                                                  | Library Associate           | 2.5         | 1.0        |
|                                                  | Library Technician 7        | 2.0         | 0.0        |
|                                                  | <b>Total</b>                | <b>7.5</b>  | <b>1.0</b> |
| <b>Francis A. Gregory Library</b>                | Supervisory Librarian       | 1.0         | 1.0        |
|                                                  | Librarian                   | 2.0         | 0.0        |
|                                                  | Library Support Coordinator | 1.0         | 0.0        |
|                                                  | Library Associate           | 3.5         | 0.0        |
|                                                  | Library Technician          | 3.0         | 0.0        |
|                                                  | <b>Total</b>                | <b>10.5</b> | <b>1.0</b> |
| <b>Georgetown Library</b>                        | Supervisory Librarian       | 1.0         | 0.0        |
|                                                  | Assistant Manager           | 1.0         | 0.0        |
|                                                  | Librarian                   | 3.0         | 1.0        |
|                                                  | Library Associate           | 6.0         | 1.0        |
|                                                  | Library Technician          | 3.0         | 0.0        |
|                                                  | <b>Total</b>                | <b>14.0</b> | <b>2.0</b> |
| <b>Lamond-Riggs/<br/>Lillian J. Huff Library</b> | Supervisory Librarian       | 1.0         | 0.0        |
|                                                  | Library Support Coordinator | 1.0         | 0.0        |
|                                                  | Librarian                   | 3.0         | 2.0        |
|                                                  | Library Associate           | 3.5         | 0.0        |
|                                                  | Library Technician          | 2.0         | 0.0        |
|                                                  | <b>Total</b>                | <b>10.5</b> | <b>2.0</b> |
| <b>Mt. Pleasant Library</b>                      | Supervisory Librarian       | 1.0         | 0.0        |
|                                                  | Assistant Manager           | 1.0         | 0.0        |
|                                                  | Librarian                   | 4.0         | 1.0        |

|                                 |                         |             |            |
|---------------------------------|-------------------------|-------------|------------|
|                                 | Library Associate       | 6.5         | 1.0        |
|                                 | Library Technician      | 4.0         | 1.0        |
|                                 | <b>Total</b>            | <b>16.5</b> | <b>3.0</b> |
| <b>Northeast Library</b>        | Supervisory Librarian   | 1.0         | 0.0        |
|                                 | Assistant Manager       | 1.0         | 0.0        |
|                                 | Librarian               | 3.0         | 1.0        |
|                                 | Library Associate       | 3.0         | 0.0        |
|                                 | Lead Library Technician | 1.0         | 0.0        |
|                                 | Library Technician      | 4.0         | 0.0        |
|                                 | <b>Total</b>            | <b>13.0</b> | <b>1.0</b> |
| <b>Northwest One Library</b>    | Supervisory Librarian   | 1.0         | 0.0        |
|                                 | Librarian               | 2.0         | 1.0        |
|                                 | Library Associate       | 2.5         | 0.0        |
|                                 | Library Technician 7    | 2.0         | 0.0        |
|                                 | <b>Total</b>            | <b>7.5</b>  | <b>1.0</b> |
| <b>Palisades Library</b>        | Supervisory Librarian   | 1.0         | 0.0        |
|                                 | Librarian               | 2.0         | 1.0        |
|                                 | Library Associate       | 4.5         | 0.5        |
|                                 | Library Technician      | 3.0         | 1.0        |
|                                 | <b>Total</b>            | <b>10.5</b> | <b>2.5</b> |
| <b>Parklands-Turner Library</b> | Supervisory Librarian   | 1.0         | 0.0        |
|                                 | Librarian               | 2.0         | 0.0        |
|                                 | Library Associate       | 3.5         | 0.0        |
|                                 | Library Technician 7    | 2.0         | 0.0        |
|                                 | <b>Total</b>            | <b>8.5</b>  | <b>0.0</b> |

|                                                       |                       |             |            |
|-------------------------------------------------------|-----------------------|-------------|------------|
| <b>Petworth Library</b>                               | Supervisory Librarian | 1.0         | 0.0        |
|                                                       | Assistant Manager     | 1.0         | 0.0        |
|                                                       | Librarian             | 4.0         | 2.0        |
|                                                       | Library Associate     | 5.0         | 0.0        |
|                                                       | Library Technician    | 3.5         | 0.5        |
|                                                       | <b>Total</b>          | <b>14.5</b> | <b>2.5</b> |
| <b>Rosedale Library</b>                               | Supervisory Librarian | 1.0         | 1.0        |
|                                                       | Librarian             | 2.0         | 1.0        |
|                                                       | Library Associate     | 2.5         | 0.0        |
|                                                       | Library Technician 7  | 2.0         | 1.0        |
|                                                       | <b>Total</b>          | <b>7.5</b>  | <b>3.0</b> |
| <b>Shaw/<br/>Watha T. Daniel Library</b>              | Supervisory Librarian | 1.0         | 0.0        |
|                                                       | Assistant Manager     | 1.0         | 0.0        |
|                                                       | Librarian             | 3.0         | 1.0        |
|                                                       | Library Associate     | 6.0         | 0.0        |
|                                                       | Library Technician    | 3.0         | 1.0        |
|                                                       | <b>Total</b>          | <b>14.0</b> | <b>2.0</b> |
| <b>Shepherd Park/<br/>Juanita E. Thornton Library</b> | Supervisory Librarian | 1.0         | 0.0        |
|                                                       | Librarian             | 2.0         | 0.0        |
|                                                       | Library Associate     | 3.5         | 0.5        |
|                                                       | Library Technician 7  | 2.0         | 0.0        |
|                                                       | <b>Total</b>          | <b>8.5</b>  | <b>0.5</b> |
| <b>Southeast Library<br/>(Closed for Renovation)</b>  | Supervisory Librarian | 1.0         | 1.0        |
|                                                       | Assistant Manager     | 1.0         | 1.0        |
|                                                       | Librarian             | 3.0         | 3.0        |

|                                  |                         |             |              |
|----------------------------------|-------------------------|-------------|--------------|
|                                  | Library Associate       | 6.0         | 6.0          |
|                                  | Library Technician      | 3.0         | 3.0          |
|                                  | <b>Total</b>            | <b>14.0</b> | <b>14.0*</b> |
| <b>Southwest Library</b>         | Supervisory Librarian   | 1.0         | 0.0          |
|                                  | Assistant Manager       | 1.0         | 0.0          |
|                                  | Librarian               | 3.0         | 0.0          |
|                                  | Library Associate       | 4.0         | 0.5          |
|                                  | Library Technician      | 2.0         | 0.0          |
|                                  | <b>Total</b>            | <b>11.0</b> | <b>0.5</b>   |
| <b>Takoma Library</b>            | Supervisory Librarian   | 1.0         | 0.0          |
|                                  | Librarian               | 2.0         | 0.0          |
|                                  | Library Associate       | 3.5         | 0.5          |
|                                  | Library Technician 7    | 2.0         | 1.0          |
|                                  | <b>Total</b>            | <b>8.5</b>  | <b>1.5</b>   |
| <b>Tenley-Friendship Library</b> | Supervisory Librarian   | 1.0         | 0.0          |
|                                  | Assistant Manager       | 1.0         | 0.0          |
|                                  | Librarian               | 4.0         | 0.0          |
|                                  | Library Associate       | 4.0         | 1.0          |
|                                  | Lead Library Technician | 1.0         | 0.0          |
|                                  | Library Technician      | 4.0         | 0.0          |
|                                  | <b>Total</b>            | <b>15.0</b> | <b>1.0</b>   |
| <b>West End Library</b>          | Supervisory Librarian   | 1.0         | 0.0          |
|                                  | Assistant Manager       | 1.0         | 0.0          |
|                                  | Librarian               | 2.0         | 0.0          |
|                                  | Library Associate       | 6.0         | 1.0          |

|                                     |                       |              |             |
|-------------------------------------|-----------------------|--------------|-------------|
|                                     | Library Technician    | 3.0          | 0.0         |
|                                     | <b>Total</b>          | <b>13.0</b>  | <b>1.0</b>  |
| <b>Woodridge Library</b>            | Supervisory Librarian | 1.0          | 0.0         |
|                                     | Assistant Manager     | 1.0          | 0.0         |
|                                     | Librarian             | 3.0          | 0.0         |
|                                     | Library Associate     | 6.0          | 1.0         |
|                                     | Library Technician    | 3.5          | 0.0         |
|                                     | <b>Total</b>          | <b>14.5</b>  | <b>1.0</b>  |
|                                     |                       |              |             |
| <b>Various Locations</b>            | Teen Aides            | <b>2.4</b>   | <b>0.0</b>  |
|                                     |                       |              |             |
| <b>NEIGHBORHOOD LIBRARIES TOTAL</b> |                       | <b>301.9</b> | <b>46.5</b> |

| MLK JR. LIBRARY          | Job Title                      | FTE         | Vacant     |
|--------------------------|--------------------------------|-------------|------------|
| Adult Learning           | Supervisory Librarian          | 1.0         | 0.0        |
|                          | Assistant Manager              | 1.0         | 0.0        |
|                          | Digital Literacy Coordinator   | 1.0         | 0.0        |
|                          | Educational Specialist         | 4.0         | 0.0        |
|                          | Librarian                      | 1.0         | 0.0        |
|                          | Library Associate              | 1.0         | 0.0        |
|                          | Library Technician 7           | 1.0         | 0.0        |
|                          | <b>Total</b>                   | <b>10.0</b> | <b>0.0</b> |
| Adult Services           | Supervisory Librarian          | 1.0         | 0.0        |
|                          | Assistant Manager              | 1.0         | 0.0        |
|                          | Adult Librarian                | 3.0         | 0.0        |
|                          | Music Librarian                | 1.0         | 0.0        |
|                          | Library Associate              | 7.0         | 0.0        |
|                          | <b>Total</b>                   | <b>13.0</b> | <b>0.0</b> |
| Center for Accessibility | Supervisory Librarian          | 1.0         | 0.0        |
|                          | Adaptive Technology Specialist | 1.0         | 0.0        |
|                          | Recording Studio Coordinator   | 1.0         | 0.0        |
|                          | Children's Librarian           | 1.0         | 0.0        |
|                          | Adaptive Librarian             | 3.0         | 0.0        |
|                          | Library Associate              | 2.0         | 0.0        |
|                          | Library Technician 7           | 1.0         | 0.0        |
|                          | <b>Total</b>                   | <b>10.0</b> | <b>0.0</b> |
|                          | Supervisory Librarian          | 1.0         | 0.0        |

|                         |                             |             |            |
|-------------------------|-----------------------------|-------------|------------|
| <b>Circulation</b>      | Library Technician          | 10.0        | 1.0        |
|                         | <b>Circulation Total</b>    | <b>11.0</b> | <b>1.0</b> |
| <b>First Floor</b>      | Supervisory Librarian       | 1.0         | 1.0        |
|                         | Assistant Manager           | 1.0         | 0.0        |
|                         | Library Support Coordinator | 2.0         | 0.0        |
|                         | Library Associate           | 2.0         | 0.0        |
|                         | Library Technician 7        | 8.0         | 1.0        |
|                         | <b>Total</b>                | <b>14.0</b> | <b>2.0</b> |
| <b>Labs</b>             | Supervisory Librarian       | 1.0         | 0.0        |
|                         | Librarian                   | 2.0         | 0.0        |
|                         | Library Associate           | 8.0         | 0.0        |
|                         | <b>Total</b>                | <b>11.0</b> | <b>0.0</b> |
| <b>People's Archive</b> | Supervisory Librarian       | 1.0         | 0.0        |
|                         | Assistant Manager           | 2.0         | 0.0        |
|                         | Coordinator / Archivist     | 3.0         | 1.0        |
|                         | Librarian                   | 4.0         | 1.0        |
|                         | Library Associate           | 2.0         | 0.0        |
|                         | Library Technician 7        | 1.0         | 0.0        |
|                         | <b>Total</b>                | <b>13.0</b> | <b>2.0</b> |
| <b>Youth Services</b>   | Supervisory Librarian       | 1.0         | 0.0        |
|                         | Assistant Manager           | 1.0         | 0.0        |
|                         | Children's Librarian        | 3.0         | 3.0        |
|                         | Teen Librarian              | 2.0         | 0.0        |

|  |                          |             |            |
|--|--------------------------|-------------|------------|
|  | Library Associate        | 6.0         | 0.0        |
|  | <b>Total</b>             | <b>13.0</b> | <b>3.0</b> |
|  | <b>MLK LIBRARY TOTAL</b> | <b>95.0</b> | <b>8</b>   |

|                                     |              |               |
|-------------------------------------|--------------|---------------|
| <b>SUMMARY</b>                      | <b>FTE</b>   | <b>Vacant</b> |
| <b>NEIGHBORHOOD LIBRARIES TOTAL</b> | <b>301.9</b> | <b>46.5</b>   |
| <b>MLK LIBRARY TOTAL</b>            | <b>95.0</b>  | <b>8</b>      |
| <b>GRAND TOTAL</b>                  | <b>396.9</b> | <b>54.5</b>   |

\*The Southeast Library is closed for renovation and staff have been re-assigned to fill vacancies at other locations. The staff from the Southeast Library are reflected in the FTE count at those other locations.



## PERSONNEL

### Question Number 33

**How has the overall staffing level changed in the last fiscal year? How are staffing levels impacting the ability to meet or expand hours of service? How are staffing levels impacting the delivery of services and programs?**

The number of staff assigned to libraries has not changed since last fiscal year. However, the ongoing challenge in filling vacancies (because of budget reductions and/or hard-to-fill positions) continues to have an impact on DC Public Library's (DCPL) ability to successfully meet the existing hours of service. Without an ability to meet current staffing needs, the Library is unable to consider expanding hours. FY24 has seen an increase in instances where a library was unable to open on time or stay open its full hours due to lack of available staff with 55 delayed openings, and early or other closures due to staff shortages. This has also affected branch staff's ability to do effective outreach in the community as well as provide consistent library programming.

The hiring challenges have been particularly acute in the area of children's librarians. The challenges are multi-faceted including the ability to offer competitive salaries and the need for public librarians to work weekend and evening hours compared to school librarians. As a result, many children's librarian positions can remain vacant for more than a year. DCPL continues to think creatively about ways to attract more children's staff including considering part-time staff and financial incentives as resources allow.

## PERSONNEL

### Question Number 34

**Are all libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY24 and to date in FY25?**

The staffing models for branch libraries are designed to accommodate typical staff absences such as illness, vacation, maternity/paternity leave, and similar. In FY25 DC Public Library (DCPL) will begin a review of its staffing models to account for the growing need for positions in public safety, social services, and technical services. In addition to revisiting service models, DCPL must address the growing challenges to filling vacancies in a timely manner. The vacancies exist because of agency budget reductions in FY24 and FY25, and/or hard-to-fill positions.

During FY24, all neighborhood library locations and many MLK Library departments carried at least one unfilled vacancy at some point, which, combined with the use of leave, emergencies and other issues, such as weather, resulted in 55 delayed openings and early or other closures. Staff absences have not affected the budget, but vacant FTEs eliminated in FY24 and FY25 coupled with vacant positions that could not be filled because of budget reductions have affected the Library's ability to deliver robust library service and contributed to numerous delayed openings in the current fiscal year.

## PERSONNEL

### Question Number 35

**Has DCPL changed their policies about hiring District residents in the last fiscal year? What percentage of DCPL employees are District residents? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How was this compliance monitored and evaluated in FY24 and FY25, to date?**

DC Public Library (DCPL) has not changed its policies on hiring District residents in the last fiscal year. To date there are 320 employees who are District Residents, which comprises 56 percent of the agency.

DCPL has maintained its compliance rate of 100 percent with First Source and Apprenticeship Program requirements in FY24 and FY25 to date. DCPL monitors and verifies these requirements through site visits, meetings with contractors and subcontractors and regular consultation with staff at the Department of Employment Services.

## PERSONNEL

### Question Number 36

**Describe the existing training and employee development program, the number of staff who have completed training and employee development in FY24 and FY25 to date. Were funds sufficient for training and employee development in FY24 and FY25 to date? If not, describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.**

The DC Public Library (DCPL) remains committed to its Purpose and Core Values and continues to expand and build upon the agency's transformative work which serve as the foundation for performance management, learning, and staff development strategies.

Ensuring library staff have the skills and tools to innovate and enhance library services is paramount. The Library's focus on skill enhancement complements the talent management efforts that began in FY19 and continue today. All library staff have undergone training in the agency's Purpose and five Core Values: Stay Rooted, Welcome Everyone, Invest in Us, Be a "We," and Give and Get Respect.

DCPL's commitment to growth and inclusivity has expanded to include training in Trauma-Informed Care, Diversity, Equity, and Inclusion, and Accessibility, skills essential for fostering an environment where both staff and patrons feel valued and respected.

- (8) 3-hour DCPL Public Libraries 101 trainings sessions (annual training)
- (4) 1-hour DCPL Performance Management Timeline information workshops, July-August 2024 (annual training)
- (5) 1.5-hour DCPL FMLA process training
- Mental Health First Aid
- We Care Peer Program, staff training in support of library users experiencing homelessness
- Opioid Overdose Training
- Cultivating Awareness (Regulating & Tending to Self in the Wake of Difficult events)

Library staff actively participate in a variety of training programs, both internally and city-sponsored. These include management and supervisory best-practice training, team-building exercises aimed at improving staff morale and collaboration, and various workforce development courses through Percipio and Skillport. The agency's focus encompasses overall workforce development, business management, racial equity, and cyber security training, all designed to enhance awareness and strengthen the library team. As of December 2024, 95 percent of employees have completed Cyber Security training.

Moreover, DCPL employees are engaging in the District-sponsored course "Advancing Racial Equity," offered by the DC Office of Racial Equity. The DCPL Department of Human Resources has facilitated two important staff trainings: the "DCPL Performance Management Timeline Information workshops," ensuring staff understand the evaluation process and timeline, and the "DCPL FMLA Process virtual workshops," which provide a deeper understanding of the District Personnel Manual, Mayor's Ordinances, federal employment laws, and the Mayor's updated Sexual Harassment Policy, with 100 percent of library staff completing the annual sexual harassment training by December 2024.

Additionally, the Library aims to provide support to staff members pursuing post-secondary degrees or professional credentials. In Spring 2024, in partnership with the University of the District of Columbia (UDC), DCPL launched a Master of Science in Counseling and Master of Arts in Rehabilitation Counseling program at no cost to library staff. The first cohort of staff began the program in September 2024 with plans for additional cohorts every year. Also, in FY24, DCPL launched a bilingual certification program allowing bilingual or multi-lingual staff to be certified and receive stipends for using their language skills. These initiatives are designed to create greater career growth opportunities, particularly for staff in branches and other front-facing roles, thereby enhancing the agency's capacity to serve District residents effectively.

DC Public Library (DCPL) actively supports staff participation in local and national workshops and conferences across various fields, including library science, human resources, financial management, technology, and racial equity. Many library staff attended the American Libraries Association (ALA) and Public Libraries Association conferences for professional development, networking, and to expand their knowledge of library sciences. Key library staff have received specialized and technical training required to maintain licenses and certifications.

Existing resources from the Library's local budget and federal grants have allowed the agency to continue offering staff trainings.

## **PERSONNEL**

### **Question Number 37**

**Has the agency adhered to all non-discrimination policies regarding hiring and employment?**

Yes. DC Public Library (DCPL) remains steadfast in its commitment to uphold all non-discrimination policies in hiring and employment practices. The agency believes that fostering an inclusive and diverse workplace is essential to its success and aligns with its core value to Welcome Everyone.

## PERSONNEL

### Question Number 38

**Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY24 or in FY25 to date? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?**

DC Public Library (DCPL) adheres strictly to the District's policies and regulations regarding hiring and employment procedures. The agency is dedicated to ongoing education and will continuously engage in all relevant training courses to ensure staff remain well-informed with the latest updates. This commitment ensures library staff understand the appropriate response processes when allegations are filed, and that District procedures and regulations are consistently followed.

In FY24 and FY25 to date, the following allegations were reported:

- The Agency received allegations of discrimination during the hiring process from some employees based on race, age, gender, sexual orientation, and retaliation from a previous request for pay parity. The allegations also included issues related to promotional opportunities.
  - The grievance filed by AFSCME Local 1808 was investigated. Agency denied Step 1 and Step 2. The agency has no record of the union proceeding with a Step 3.

## **PERSONNEL**

### **Question Number 39**

**List all settlements entered into by the agency or by the District on behalf of the agency in FY24 or FY25, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).**

There were no settlements entered into by DC Public Library in FY24 or FY25 to date.



## PERSONNEL

### Question Number 40

**Describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY24 and FY25, to date, whether or not those allegations were resolved.**

The DC Public Library (DCPL) follows the investigative procedures outlined in Mayor's Order 2017-313 when handling allegations of sexual harassment. All investigations are reported to the Mayor's Office through DCPL's Office of General Counsel. Investigations are conducted by the Library's Sexual Harassment Officer (SHO) or Alternate SHO, both of whom are trained by the Mayor's Office through the Department of Human Resources (DCHR). Once an investigation is complete, the SHO submits the investigative report to DCPL's Office of General Counsel for review.

The Director, or their designee, then issues the Notice of Findings and Conclusions to the complainant, the alleged harasser, and the Mayor's Office of Legal Counsel. DCPL takes sexual harassment seriously and ensures that staff are trained on both the sexual harassment policy and the reporting process. This has led to greater awareness among staff about what constitutes sexual harassment and the appropriate steps to take if they are witnesses or victims.

DCPL ensures staff and managers are aware of and in compliance with the updated District Government Sexual Harassment Policy, Guidance, and Procedures issued from the Office of the Mayor on October 31, 2023.

Listed below are allegations of sexual harassment and/or related misconduct received by the agency in FY24 and to date in FY25:

- October 2023 - a patron undressed in the bathroom and exposed themselves to an employee. The patron was barred from the library for five (5) years.
- April 2024 – an employee reported unwanted advances from a contract cleaner. The matter was investigated, the contractor was removed and no longer assigned to any DCPL buildings.
- May 2024 - a manager reported that she was made aware of an employee receiving a call that made an employee feel uncomfortable. The matter was investigated and determined to be unsubstantiated.
- June 2024 - an employee complained about a fellow employee who was friends with a patron who displayed an item known to be used during sexual acts and made suggestive and inappropriate comments to her during her tour of duty. The matter was investigated and determined to be unsubstantiated against the employee. The employee did not wish to make a formal complaint against the patron.

## PERSONNEL

### Question Number 41

List the administrative complaints or grievances that the agency received in FY24 and FY25, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY24 or FY25, to date, describe the resolution.

| FY24 & FY25Q1 | Source      | Issue                              | Process Utilized                                | Resolution                        |
|---------------|-------------|------------------------------------|-------------------------------------------------|-----------------------------------|
| 2/20/2024     | AFSCME 1808 | Tuition Reimbursement              | Collective Bargaining Agreement (CBA) Grievance | Partially granted at Step 3       |
| 4/10/2024     | AFSCME 1808 | Comp Time                          | Collective Bargaining Agreement (CBA) Grievance | Granted at Step 3                 |
| 5/30/2024     | AFSCME 1808 | Digital Navigators Retroactive Pay | Collective Bargaining Agreement (CBA) Grievance | Granted at Step 3                 |
| 7/1/2024      | AFSCME 1808 | Schedule                           | Collective Bargaining Agreement (CBA) Grievance | Administratively Closed/Withdrawn |
| 7/24/2024     | AFSCME 1808 | Pay Disparity                      | Collective Bargaining Agreement (CBA) Grievance | Denied at Step 2                  |
| 8/13/2024     | AFSCME 1808 | AFSCME Convention                  | Collective Bargaining Agreement (CBA) Grievance | Granted at Step 3                 |
| 10/31/2024    | AFSCME 1808 | Mt. Pleasant Library Door Repair   | Collective Bargaining Agreement (CBA) Grievance | Denied at Step 2                  |

\*There were no changes to agency policies or procedures that resulted from complaints or grievances received.

## PERSONNEL

### Question Number 42

**Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:**

- a. The number of library security guards currently employed by DCPL;**
- b. The number of vehicles currently associated with DCPL security;**
- c. New security initiatives or technologies instituted in FY24 and to date in FY25; and**
- d. Any areas of concern as it relates to Library security.**

The DC Public Library (DCPL) has Special Police Officers (SPO) within its Office of Public Safety (OPS). DCPL currently has 32 FTEs and two part-time FTEs employed to provide safety and security in all library locations. During FY24 and FY25 to date, a sergeant was promoted to the rank of lieutenant, a captain was hired, a sergeant took a demotion, and a new sergeant was recently hired. An additional five SPO FTEs are included in the FY25 budget. OPS is currently conducting interviews to fill those positions. The goal is to have a SPO at every location. The five additional FTE allows the agency to get closer to that goal. In FY24, DCPL contracted with a security vendor to provide unarmed public safety ambassadors at select library locations that did not have a permanent officer.

Within the Office of Public Safety, there are six vehicles used by the supervisors and officers that are on roving assignments. The agency is in the process of securing two additional vehicles. The officers are either assigned to a neighborhood library, MLK Library, or they are assigned to visit several library locations across the city. On a daily basis, deployment is assessed and adjusted where resources are needed.

All officers receive annual in-service training which includes weapon qualification, de-escalation techniques, report writing, and among others. Additionally, the Office of Public Safety has seven trained Crisis Intervention Officers with the remaining staff having had in-service training on the subject. All officers continue to participate in the District-wide response to the ongoing opioid crisis and have been issued and trained in administering Narcan to library customers experiencing an overdose.

OPS continues to strengthen its partnerships with the Metropolitan Police Department, District of Columbia Public Schools Security, the Office of Attorney General for D.C. and other D.C. agencies to find ways to support youth who visit libraries, while attempting to curtail crime and disorder. OPS also partnered with the Department of Behavioral Health and the Comprehensive Psychiatric Emergency Program (CPEP) in addressing visitors experiencing mental health episodes.

In FY24 and FY25 to date, DCPL hosted several major programs and events at the Martin Luther King Jr. Memorial Library in support of the Mayor's priority of activating downtown. The Office of Public Safety played a critical role in ensuring the safety of all visitors to the library for events like Go-Go on the Rooftop, Punk Rock bands, Art All Night, the Green Book exhibit and several author talks featuring high-profile visitors, such as Supreme Court Justice Ketanji Brown Jackson, Martin Luther King III, and Billy D. Williams, to name a few. Beyond the MLK Library, the department participated in events held at the neighborhood branches, including National Drug Take Back Day at six branch locations, election box security at seven branch locations, and several Back-to-School events. Throughout the year, the officers engaged in several community policing programs, including Teen Night and other after school events at libraries.

On the security technology front, DCPL continues to use and upgrade, where needed, several systems (video cameras, access control, alarm systems, duress alarms, and identification card production) at various library locations. Over the past several years, the Library has attempted to convert from analog video cameras to digital video cameras. At least eight locations are in need of digital conversions. The service desk ticketing system has been in operation for several years and it continues to allow the Office of Public Safety to address non-emergency security and system needs with greater timeliness, service and efficiency.

DCPL's security technology uses a perimeter-based, real time video surveillance system that allows OPS staff to monitor all libraries from a central location. Additionally, the system is supported by Digital Video Recorders (DVRs/NVRs) to capture, download and store video of incidents and store video in and around libraries for several weeks. This video can be shared with local and federal law enforcement partners to assist them with investigations. After three years of utilizing a Computer Aided Dispatch/Report Management System (CAD/RMS) hosted by Omnigo, OPS continues to adopt new features and functionality to efficiently manage the office.

The challenges that the Library has faced mostly center around those users (adults and pre-teens/teens) who do not adhere to the Library's behavior rules and guidelines. Throughout the past year, the Office of Public Safety endured additional challenges, including utilizing Narcan to revive individuals experiencing drug overdoses, intervening with visitors experiencing mental health episodes, curtailing youth violence and truancy, and most tragically, the suicide of a patron at MLK Library in December 2024. The ongoing threat of violence in library buildings continues to impact staff's ability to focus on service delivery.

**G. GOVERNMENT MANAGEMENT AND  
OVERSIGHT  
TABS G43 – G51**

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 43**

#### **Provide an update on the implementation of DCPL's strategic plan.**

In the spring of 2017, DC Public Library (DCPL) released "Know Your Neighborhood," its five-year strategic plan (2017-2021). The plan's initiatives support the priorities of reading, digital citizenship, strong communities, local history and culture, and stewardship. The plan provides a roadmap for increasing library participation and delivering customized services that meet the needs and aspirations of communities. The Library has used the strategic plan as a framework for decision-making, resource allocation and service delivery.

DCPL continues to implement a number of initiatives that fall under the same priorities of the strategic plan including ones that focused on the District's pandemic recovery efforts. These initiatives have served as a bridge to the Library's next strategic framework which is expected to be completed in FY25.

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 44**

**Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.**

There have been no changes to the DC Public Library emergency management process or receipt of emergency information from the District or the Homeland Security and Federal Emergency Management Agency.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 45

Provide an updated list of each branch library within DCPL that includes the following, if available:

- a. Name of the library;
- b. Head librarian;
- c. Hours of operation;
- d. Unique programs, offers, or collections;
- e. Contact information; and,
- f. President of the Friends Group.

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Anacostia Library</b>                              | <b>Branch Manager:</b> Yvette Davis<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Department of Corrections video visitation service, Stop-Shop-and-Go Job Fair, Express books<br><b>Contact Information:</b> (202) 715-7707<br><b>President of the Friends:</b> Kathy Williams |
| <b>Bellevue/<br/>William O. Lockridge<br/>Library</b> | <b>Branch Manager:</b> Tawanda Johnson<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Annual Back to School Bash, Early Literacy area, Express books<br><b>Contact Information:</b> (202) 243-1185<br><b>President of the Friends:</b> Vacant                                    |
| <b>Benning/<br/>Dorothy I. Height<br/>Library</b>     | <b>Branch Manager:</b> Ashley Mitchell<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Express Books<br><b>Contact Information:</b> (202) 281-2583<br><b>President of the Friends:</b> Vacant                                                                                     |
| <b>Capitol View Library</b>                           | <b>Branch Manager:</b> Carmel Henry-Smith<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday                                                                                                                                                                                                                                            |



|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   | <p><b>Unique Programs, Offers, or Collections:</b> Department of Corrections video visitation service, Computer Lab, Express Books</p> <p><b>Contact Information:</b> (202) 645-0755</p> <p><b>President of the Friends:</b> Kim Martin</p>                                                                                                                                                                                                                                   |
| <b>Chevy Chase Library</b>        | <p><b>Branch Manager:</b> Tracy Myers</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Motherhood in Fiction Discussion Series</p> <p><b>Contact Information:</b> (202) 282-0021</p> <p><b>President of the Friends:</b> Rebecca Jordan</p>                                             |
| <b>Cleveland Park Library</b>     | <p><b>Branch Manager:</b> Craig Ranallo</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Large community meeting room; Monthly lecture series, Laptops only, Reading porch</p> <p><b>Contact Information:</b> (202) 282-3080</p> <p><b>President of the Friends:</b> Jacky Spindler</p> |
| <b>Deanwood Library</b>           | <p><b>Branch Manager:</b> Sharrese Castillo</p> <p><b>Hours of Operation:</b><br/> 10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday<br/> 12:00-8:00pm - Thursday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Co-located with DPR Recreation Center</p> <p><b>Contact Information:</b> (202) 698-1175</p> <p><b>President of the Friends:</b> Jimell Sanders</p>                                                             |
| <b>Francis A. Gregory Library</b> | <p><b>Branch Manager:</b> Kayla Dunning (interim)</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Annual Health Fair, Express Books</p> <p><b>Contact Information:</b> (202) 698-6373</p> <p><b>President of the Friends:</b> Carolyn Leach</p>                                        |
| <b>Georgetown Library</b>         | <p><b>Branch Manager:</b> Linda Jones</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p>                                                                                                                                                                                                                                                     |

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|                                                | <p><b>Unique Programs, Offers, or Collections:</b> Peabody Room</p> <p><b>Contact Information:</b> (202) 727-0232</p> <p><b>President of the Friends:</b> Patricia Henry</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Lamond Riggs/Lillian J. Huff Library</b>    | <p><b>Branch Manager:</b> David Gaston</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Art All Night, Girls Chess Club</p> <p><b>Contact Information:</b> (202) 541-6255</p> <p><b>President of the Friends:</b> Robert Oliver</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Martin Luther King Jr. Memorial Library</b> | <p><b>Department Managers:</b><br/> <b>Adult Services:</b> Esti Brennan<br/> <b>Adult Learning:</b> Chenniah Patrick<br/> <b>Center for Accessibility:</b> Jenny Cavallero<br/> <b>Circulation:</b> Josette Dubois (interim)<br/> <b>Children and Teens:</b> Liz Sterling<br/> <b>First Floor:</b> Abigail Schanfield (interim)<br/> <b>Labs:</b> Victor Benitez<br/> <b>People's Archive:</b> Lisa Warwick</p> <p><b>Hours of Operation:</b><br/> 9:30am-9:00pm - Monday, Tuesday, Wednesday, Thursday<br/> 9:30am-5:30pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Center for Accessibility, Adult Learning, Computer Labs, DIY Labs, Local History Resources and Exhibition, Auditorium, Roof Garden, Conference Center, Event Space</p> <p><b>Contact Information:</b> (202) 727-0324</p> <p><b>President of the Friends:</b> Robin Diener</p> |
| <b>Mt. Pleasant Library</b>                    | <p><b>Branch Manager:</b> Bobbie Dougherty</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Spanish Language Collection, Historic Mural</p> <p><b>Contact Information:</b> (202) 671-3122</p> <p><b>President of the Friends:</b> Carlos Izurieta</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Northeast Library</b>                       | <p><b>Branch Manager:</b> Julie Moeller</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Garden Concert Series</p> <p><b>Contact Information:</b> (202) 698-3320</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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|                                 | <b>President of the Friends:</b> Vincent Morris                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Northwest One Library</b>    | <b>Branch Manager:</b> Rebecca Oxley<br><b>Hours of Operation:</b><br>10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday<br>12:00-8:00pm - Thursday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Co-located with Walker-Jones Education Campus<br><b>Contact Information:</b> (202) 939-5946<br><b>President of the Friends:</b> Vacant                                                            |
| <b>Palisades Library</b>        | <b>Branch Manager:</b> Erin Farquhar<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Interactive early literacy installations, Laptops only, Annual Pumpkin Festival<br><b>Contact Information:</b> (202) 282-3139<br><b>President of the Friends:</b> Abby Horrigan |
| <b>Parklands-Turner Library</b> | <b>Branch Manager:</b> Kendra Jordan<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Express Books, Youth Chess Club<br><b>Contact Information:</b> (202) 645-4532<br><b>President of the Friends:</b> Brenda Richardson                                             |
| <b>Petworth Library</b>         | <b>Branch Manager:</b> Jeffrey Neher<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Spanish Language Collection<br><b>Contact Information:</b> (202) 243-1188<br><b>President of the Friends:</b> Hadley Chase                                                      |
| <b>Rosedale Library</b>         | <b>Branch Manager:</b> Chris Stevenson (interim)<br><b>Hours of Operation:</b><br>10:00am-6:00pm - Monday, Tuesday, Wednesday, Friday, Saturday<br>12:00-8:00pm - Thursday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Co-located with DPR Recreation Center.<br><b>Contact Information:</b> (202) 727-5012<br><b>President of the Friends:</b> Meredith Holmgren                                            |

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| <b>Shaw/Watha T. Daniel Library</b>                                                     | <b>Branch Manager:</b> April King<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Law 101 Series<br><b>Contact Information:</b> (202) 727-1288<br><b>President of the Friends:</b> Alexander Padro          |
| <b>Shepherd Park/Juanita E. Thornton Library</b>                                        | <b>Branch Manager:</b> Deborah Hirsch<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Express Books<br><b>Contact Information:</b> (202) 541-6100<br><b>President of the Friends:</b> Mark Pattison         |
| <b>Southeast Library</b>                                                                | <b>Branch Manager:</b> Vacant<br><b>Hours of Operation:</b> <b>Closed for modernization</b><br><b>Unique Programs, Offers, or Collections:</b> None currently<br><b>Contact Information:</b> N/A<br><b>President of the Friends:</b> Robert Pohl                                                                                                                                   |
| <b>Arthur Capper Tech Express (temporary location during Southeast Library closure)</b> | <b>Manager:</b> Nicholas Kerelchuk<br><b>Hours of Operation:</b><br>10:00am-6:00pm – Monday, Tuesday, Wednesday, Friday<br>12:00pm-8:00pm – Thursday<br><b>Unique Programs, Offers, Or Collections:</b> Digital Navigators, Public computers, WiFi, Printing, Copying, Scanning services, Holds pickup, Book returns.<br><b>Contact:</b> (202) 698-3375                            |
| <b>Southwest Library</b>                                                                | <b>Branch Manager:</b> Melinda MacCall<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> STEAM programming<br><b>Contact Information:</b> (202) 724-4298<br><b>President of the Friends:</b> Georgine Wallace |
| <b>Takoma Park Library</b>                                                              | <b>Branch Manager:</b> Maria Escher<br><b>Hours of Operation:</b><br>9:00am-8:00pm - Monday, Tuesday, Wednesday<br>12:00-8:00pm - Thursday<br>10:00am-6:00pm - Friday, Saturday<br>1:00-5:00pm - Sunday<br><b>Unique Programs, Offers, or Collections:</b> Adult Book Club<br><b>Contact Information:</b> (202) 576-7252<br><b>President of the Friends:</b> Vacant                |

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| <b>Tenley-Friendship Library</b> | <p><b>Branch Manager:</b> Julia Strusienski</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Art All Night</p> <p><b>Contact Information:</b> (202) 727-1488</p> <p><b>President of the Friends:</b> Christine Waldemann</p>                       |
| <b>West End Library</b>          | <p><b>Branch Manager:</b> Rob Schneider</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Mixed use w/ coffee shop and residential above</p> <p><b>Contact Information:</b> (202) 724-8707</p> <p><b>President of the Friends:</b> Susan Haight</p> |
| <b>Woodridge Library</b>         | <p><b>Branch Manager:</b> Janette Graham</p> <p><b>Hours of Operation:</b><br/> 9:00am-8:00pm - Monday, Tuesday, Wednesday<br/> 12:00-8:00pm - Thursday<br/> 10:00am-6:00pm - Friday, Saturday<br/> 1:00-5:00pm - Sunday</p> <p><b>Unique Programs, Offers, or Collections:</b> Rooftop Deck</p> <p><b>Contact Information:</b> (202) 541-6226</p> <p><b>President of the Friends:</b> Robin Hutchison Cote</p>                          |

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 46**

**Describe any partnerships or collaborations currently underway between DCPL and other District government agencies, including the target populations to service. Describe any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:**

- a. DC Public Schools;**
- b. DC Public Charter Schools;**
- c. DC Department of Parks and Recreation;**
- d. DC Department of Employment Services;**
- e. DC Department of Aging and Community Living;**
- f. DC Department of Human Services;**
- g. Department of Health;**
- h. Department of Behavioral Health;**
- i. Office of the Chief Technology Officer;**
- j. University of the District of Columbia and UDC Community College; and**
- k. Other agencies not included in this list.**

#### **DC Public Schools (DCPS) and DC Public Charter Schools (DCPCSB)**

DC Public Library (DCPL) collaborates with DCPS and DC Charter school teachers, educators, and parents to provide access to its resources both in person and online. Library staff are in regular communication with their neighborhood schools for programs and assistance such as book collection for requested subjects, library visits, research instruction and assistance to students, participation in school events, e.g. Back to School Nights, reading programs, and parent/family events. In FY24, DCPL partnered with DC Public Schools on multiple reading lists related to library initiatives such as Discover Summer. DCPL staff have done multiple trainings and presentations to DCPS librarians to share resources and collaborate.

DCPL informs educators about and provides assistance with its virtual resources including eBooks, audiobooks, and full text of picture books and early grade nonfiction through TumbleBooks and BookFlix, two of the Library's online literacy resources for children. DCPS and several charter schools continue to use the reading platform SORA, which provides seamless access to DCPL's ebook and audiobook collections to students from participating schools.

The Library continues to support and collaborate with the DCPS Library Programs Department. DCPL Youth and Family Services staff meet monthly with DCPS Director of Library Programs and senior staff. The agencies jointly host professional development activities, including one as recent as October 2024. Additionally, DCPL works with DC Public Charter Alliance to share information about DCPL Youth Services programs and professional development opportunities. DCPL staff regularly participate in the Every Day Counts taskforce and serve on the Learning Opportunities and Support Working Group.

In celebration of the Winter Challenge program, the Library visited Charles Drew elementary school in partnership with the Washington Wizards to donate books to the school library and take-home materials to every student in the school. DCPL has also fostered field trips for children to interact with visiting authors.

#### **DC Department of Parks and Recreation (DPR)**

DCPL and DPR worked closely to ensure summer camp participants were enrolled in the Discover Summer reading program and had access to reading material by arranging multiple visits of the DCPL's Outreach & Inclusion team to summer camps and having campers visit neighborhood libraries. The

Outreach & Inclusion team also represented DCPL at Senior Fest on The Yard at the University of the District of Columbia, co-sponsored by Department of Aging and Community Living and DPR.

The Youth and Family Services team worked with DPR for the annual STAR Fest event. DPR shared information about resources that benefit parents of children under the age of five. DCPL also participated in the REP Deanwood day in partnership with community-based organizations and DPR to provide school supplies and free books to developing readers.

### **DC Department of Employment Services (DOES)**

The Library again participated in Department of Employment Services' High School Internship Program (HSIP). Mount Pleasant, Lamond Riggs/Lillian J. Huff, and Martin Luther King Jr Memorial libraries hosted one or more District high schoolers to provide them work experience during the school year. DC Public Library hosted seven youth between October and May. In addition to the growth of the Library's Teen Council and the internship program, DCPL's teen services coordinator oversaw the Library's 40 SYEP participants at branches and departments throughout the system. Finally, the Books from Birth team provided donations to DOES for parent workshops and book distribution at community events including more than 100 books for the DC Citywide Baby Shower.

### **DC Department of Aging and Community Living (DACL)**

Branch library staff have included DACL's Wellness Centers in their outreach strategies and look for ways to bring library services to those spaces. The Outreach & Inclusion team has worked with Seabury and DACL to provide direct library services on a monthly basis, including book/short story discussions, information on how to access library resources, crafts, and D.C. history programs. Outreach & Inclusion additionally provides one-on-one technology assistance on using iOS and Android systems as well as working on other devices. The team represented the DC Public Library at the Senior Fest on The Yard at the University of the District of Columbia co-sponsored by DACL and DPR.

Iona Senior Services, a DACL service provider, continues to bring their "Around Town DC" programs to libraries in Wards 2 and 3. These include movement workshops like yoga and tai chi as well as art appreciation classes.

DCPL participates in DACL's annual Cupid's Kids program, an opportunity for D.C. residents to create Valentine's Day cards for senior citizens. Every year we deliver hundreds of cards to DACL from multiple branches around the system.

For the first time, DACL hosted their annual Brain Games trivia contest at MLK Library with teams from all eight wards competing in a knowledge contest.

### **DC Department of Human Services (DHS)**

The Library's Outreach and Inclusion Department worked with the Ward Short-Term Family Housing Facilities to provide programs and services, from virtual job-seeking workshops to storytimes and craft activities for all ages. Outreach & Inclusion provides bimonthly routine programming at the Aya and Horizon housing facilities. The Library donated youth books to families living in the Short-Term Family Housing over the summer.

DCPL's Health & Human Services Department partnered with DHS as part of the CAHP housing matching system to help customers access Rapid Rehousing resources and Permanent Supportive Housing Vouchers. DCPL also works with DHS as part of several Inter-Agency Council on Homelessness workgroups.

### **Department of Health (DOH)**

DOH provided two Lunch and Learn programs for DCPL public service staff in FY24. In February, DOH presented on the DC Federal Nutrition Programs Toolkit and in September 2024 on LinkU, DC Health's on-line social service search tool. These are DOH resources DCPL staff can refer people to when customers are looking for social services.

The agency's Youth and Family services team continues its partnership for the ninth year with the Department of Health to register newborns for the Books from Birth program. Eighty percent of Books from Birth registrants are from the Department of Health. The Books from Birth program routinely donates to Help Me Grow DC to help parents of young children practice literacy activity with their young children.

### **Department of Behavioral Health (DBH)**

The DCPL Health & Human Services Department and library managers throughout the system work closely with the DBH Community Response Team when there is a mental health crisis at libraries. DCPL's HHS Department has been engaging with and building strong connections with the CRT office to build smooth cooperation and collaboration in responding to mental health crises at library locations.

The DCPL Health & Human Services Department partners with the DBH ICC/Path Teams who engage with patrons at several library locations. The ICC Path Teams are at MLK Library weekly and the Shaw/Watha T. Daniel Library regularly. These teams help to connect or reconnect library patrons to community mental health supports. DCPL's We Care Peer Specialists and staff with social work experience provide warm hand-offs to the DBH teams, with more than 30 referrals made in FY24.

In FY24 DCPL's Health & Human Services Department partnered with the DBH Live Long DC initiative in several ways. Peer Specialists distributed Narcan to library patrons as part of tabling programs at branches throughout the city. DBH and its contractors provided Opioid Overdose training to DCPL staff so that library staff can respond to an overdose in DCPL buildings should one occur. And finally, for the third year, DCPL partnered with DBH on two National Drug Take Back Days. In October 2023 and April 2024, D.C. residents were able to dispose of medication at Benning, MLK, Mt. Pleasant, Shaw, Southwest, and Anacostia libraries.

Peer Specialists support patrons in utilizing the DBH 35K Clinic to receive psychiatric evaluation and medication before they are linked to a community-based service provider. The Specialists do this by providing information about service, and directions and accompanying patrons to ensure they are able to locate the office. When customers present intoxicated and in need of medical stabilization for substance use withdrawal, Peer Specialists facilitate intake at the stabilization center by calling ahead and accompanying the patron to ensure they are able to locate the facility. The Outreach Team has also provided books and reading materials to the stabilization center.

### **Office of the Chief Technology Officer (OCTO)**

DCPL and OCTO partnered in hosting Microsoft Active Directory, Domain Name System servers, Application and database servers, as well as Microsoft 365 accounts for DCPL employees in OCTO's cloud platform. DCPL's VoIP Telephony and Wide Area Network fiber optic data circuits interconnecting DCPL's 26 libraries are also maintained under a Memorandum of Understanding with OCTO.

OCTO supports The People's Archive use of Box as a file sharing and storage platform. Box is used to share, store, and receive materials that are either born-digital or scanned by request from library customers, donors, and staff. The platform has been essential for sharing scanned materials with customers, allowing the Library to share more than 3,000 requested scans to date while providing DCPL control over expiration and downloading privileges which is important for copyright and other sensitive materials.

### **University of the District of Columbia (UDC)**

The People's Archive has hosted University of the District of Columbia class visits for their DC History classes, including:

- 20 students with Professor Amanda Huron in October 2023
- Archives tour with Professor Dominique Hazzard in February 2024
- 38 students planned for March 2025 with Professor Amanda Huron

In an effort to create greater career growth opportunities for library staff and enhance the agency's capacity to serve District residents, in Spring 2024, DCPL partnered with UDC to launch a Master of Science in Counseling and Master of Arts in Rehabilitation Counseling program at no cost to library staff. The first cohort of staff



began the program in September 2024 with plans for additional cohorts every year.

#### **DC Department of Small and Local Business Development (DSLBD)**

DCPL and DSLBD continue to work closely together to support small businesses at the library. DSLBD staff provide one-on-one technical support to entrepreneurs at MLK library every Wednesday and started a “road show” of technical support at library branches this year. DSLBD also hosted a Battle of the Wards pitch contest between Wards 7 and 8 at MLK Library and collaborated on a Chromebook giveaway for small businesses.

#### **DC Department of Insurance Securities and Banking (DISB)**

DISB and DCPL initiated a new collaboration this year through which DISB provides one-on-one support to library customers. DISB staff offer advice and resources regarding personal finance and customer complaints every Tuesday at the MLK Library.

#### **DC Housing Authority (DCHA)**

In FY24, the Library and DC Housing Authority partnered to bring books to children living in public housing through the Book Rich Environment program, an initiative from the United States Department of Housing and Urban Development, Urban Libraries Council, and the National Book Foundation. DCPL’s Outreach and Inclusion Department distributed over 5,000 books to 2,500 households and more than 3,000 children and teens in collaboration with DCHA.

Throughout the school year the Outreach & Inclusion team partners with DCHA properties on after-school programs for 1,000 youth to enhance their learning with STEAM, crafts, and games. In FY24 Outreach & Inclusion supported multiple camps located at DCHA properties in Wards 5, 7, and 8 to provide fun STEAM activities through crafts and the Library’s Tech Truck, as well as promoted Discover Summer and distributed children and teen books.

The Outreach & Inclusion Department participated in numerous DCHA Summer Series events, including a few at their Senior properties, to educate them on library services and resources, and promote Discover Summer.

#### **DC Metropolitan Police Department (MPD)**

The Outreach and Inclusion Department worked with PSA 702 Community Outreach and the 7th District MPD, to provide books to be read at eight summer story times at Oxon Run Park in Ward 8, along with the book selection and basic story time training for the officers, sergeants, and captains who were the readers. The MPD Summer Story Time series, enhanced by the Tech Truck, saw more than 300 District residents and distributed 300 children’s books.

#### **DC Developmental Disabilities Council (DDC)**

The Library’s Center for Accessibility partnered with the Developmental Disabilities Council (DDC), other government agencies and community organizations to assist in organizing the 6th Annual DC Latinx Conference on Disabilities, now called Vamos DC. The event provided Spanish-speaking residents with disabilities and their family members access to information, support, and resources in their native language. The conference included a listening session, presentations from speakers with and without disabilities, and a community resource fair. The conference was entirely in Spanish, with closed captioning and simultaneous interpretation in ASL (American Sign Language) and English.

The Library hosted the annual DDC Employment First Summit on October 25, 2024, which celebrates progress and accomplishments in the employment of people with disabilities and identifies priorities to support D.C.’s disability community in employment in the future. Target audiences included employers, job seekers, employment professionals, service providers, small businesses, advocates, teachers, people with disabilities of all ages, and family members of people with disabilities.

#### **DC Office of Disability Rights (ODR)**

The Library participated in the District’s Olmstead Community Integration Working Group, which supports the District’s Olmstead Plan, a three-year Plan focusing on housing, health care and wellness, and

employment. The Library also provided feedback on the 2025-2028 plan. DCPL conducted 1,063 distinct outreach activities in FY24, as reported to the Olmstead Working Group.

#### **Department on Disability Services (DDS)**

In FY24, the Library offered the National Federation of the Blind (NFB), “NFB Newsline”, a free audio news service for anyone who is blind, low vision, or print disabled. The Newsline offers more than 500 publications, emergency weather alerts, job listings, and more. The partnership between the Library and DDS included the hiring of a contractor who is blind and works directly with library users in the District to assist them in accessing this service. In FY24, the D.C. Information Channel was accessed 1,125 times by 566 subscribers, including 14 new registrants.

The Library hosted a Smart Home Exhibit in partnership with the DC Assistive Technology Center, which is implemented by DDS and University Legal Services. Library patrons were able to see demonstrations of assistive technology and get hands-on experience using Smart devices for the home at this third annual event during Disability Pride Month.

#### **Department of Energy & Environment (DOEE)**

The Labs continues to partner with DOEE to offer Fix-It Clinics. These clinics provide an opportunity to repair and reuse items instead of discarding them. This helps reduce the amount of raw materials and energy required to manufacture new products, while also minimizing the amount of waste sent to landfills.

#### **DC Board of Elections (DCBOE)**

DCPL continued to serve as a voter registration agency and facilitated more than 400 voter registrations in FY24. DCPL worked with DCBOE and provided five Early Vote centers for the 2024 Primary and General Elections - Cleveland Park, Georgetown, MLK, Woodridge and West End libraries. DCPL had two Election Day vote centers for both the 2024 Primary and General Elections: Lamond Riggs & Watha T. Daniel/Shaw libraries.

#### **DC Department of Corrections (DOC)**

DCPL hosts three Video Visitation sites in partnership with DOC. Community members can visit loved ones who are residents of the DC jail at Anacostia Library, Capitol View Library, and this fiscal year, the re-opened Video Visitation at MLK Library. Each location offers two days per week when community members can visit with residents of the jail.

DCPL partners with DOC to provide library service at the DC jail. In its tenth year, the Jail Library offers inmates mobile book service and programming at both CDF (Central Detention Facility) and CTF (Central Treatment Facility). Prior to the pandemic, CTF had access to a walk-in library. DCPL hopes to re-open the walk-in library at CTF in FY25, pending DOC staffing.

#### **Mayor’s Office of Veterans Affairs (MOVA)**

For Veterans Day, DCPL hosted the United States Navy Band in collaboration with MOVA. The MOVA director offered words of welcome to attendees and D.C. veterans and shared information about MOVA’s services.

#### **Engage DC (Executive Office of the Mayor)**

Engage DC is a partnership among a cluster of D.C. agencies working collaboratively to enhance community engagement and outreach efforts. This initiative is designed to foster a unified understanding of the year’s engagement priorities, ensuring that agencies align their efforts to address community needs effectively and efficiently.

The DC Public Library Community Engagement Department joined partnership with Engage DC, actively contributing to its mission of fostering collaboration and innovation. This partnership has allowed agencies to amplify and align their outreach strategies, address stakeholder concerns more effectively, and support each other during times of crisis. By driving collaboration, transparency, and progress, Engage DC serves as a vital platform for shaping the future of community engagement across the District.

**Office of Cable Television, Film, Music and Entertainment (OCTFME)**

DCPL co-hosted the Pulse of the Capital Concert at Howard Theatre on February 19. This free event was sold out and celebrated the 4<sup>th</sup> Anniversary of the District of Columbia Designation Act of 2019 to make Go-Go the official music of Washington, D.C. The event was hosted by De De Folarin and Kapri and performers included EU, Junkyard Band, Backyard Band, R&S Band and DJ Frank White.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 47

#### **Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.**

DC Public Library (DCPL) offers book service to both the Central Detention Facility and the Correctional Treatment Facility. All residents receive library services in their housing unit. The walk-in library at the Central Treatment Facility remains closed since the public health emergency and will reopen when the Department of Corrections (DOC) is able to support staff and residents in movement operations and scheduling.

When fully staffed, the jail library includes a full-time Assistant Manager and a full-time Library Associate. In FY24, the long-tenured lead staff member at the DC Jail Library resigned, and as a result of the staffing transitions book circulation services were paused between May and December. In that time, DCPL recruited, hired, and trained two new staff members for the jail library and circulation services resumed in December.

During the pause in book circulation, residents were still able to access recordings of online programs through the use of DOC tablets that are distributed to many of the residents, including residents enrolled in an educational or rehabilitation program. In-person programming will resume in calendar year 2025.

The collection has more than 8,600 titles and fluctuates in size as new material comes in, books are checked out, and books are weeded from the collection. The top circulated fiction titles for FY24 were: *Concrete Rose* by Angie Thomas, *Gone Tomorrow* by Lee Child, and *Swimming in Catalina* by Stuart Woods. The top circulated nonfiction titles were: *The 7 Habits of Highly Effective People* by Stephen Covey, *Bodyweight Strength Training Anatomy* by Bret Contreras, and *Where Tomorrows Aren't Promised* by Carmelo Anthony. More than 1,300 books were borrowed from the start of FY24 to date.

Library cards are distributed to those exiting the jail at the DOC Ready Center and Inmate Reception Center, which has proven to be a great way to get library cards into the hands of people recently released. 203 library cards were issued to returning citizens in FY24.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 48

#### **Describe how the DCPL Foundation supports programming, operations, capital projects, collections, and general library activity.**

DC Public Library Foundation (DCPLF) is a 501(c)3 organization whose mission is to enhance DC Public Library (DCPL) programming and receives grants and donations in support of that mission. This funding helps to enhance library services rather than replace local funding for core services. For this reason, as well as because of private funders' preferences, the Foundation focuses its efforts on programmatic support, rather than operations, general collections, building improvements or capital projects.

The DC Public Library Foundation, in collaboration with DC Public Library, has established the below list of fundraising priorities:

- **Children and Teens Programming** to support students pre-K through high school and beyond, including:
  - Early Learning Collective: DC Public Library acts as a vital partner to parents and schools. The Library continues to expand its out-of-school programming to complement existing education structures in the city and provide learning experiences that serve to extend the impact of children's visits to the library. In FY22, DC Public Library launched, with support from DCPLF, the *Beyond the Book* program, a complement to the Library's successful *Books from Birth* program. *Books from Birth* targets children birth to five years old, providing children and their families with free monthly books, literacy programs, and support to transition from pre-K to kindergarten. *Beyond the Book* extends free book distribution to kindergarten through third grade; offers literacy programs for families to encourage continued literacy and a love of reading; and supports the transition to kindergarten from preschool by hosting events and programs for families and caregivers.
  - Postsecondary Readiness: Whether a teen is headed to college, a career, or other post-secondary pursuits, DC Public Library offers programming to support their transition to adulthood.
- **Community Support initiatives** that ensure all neighborhood libraries can provide residents with equitable access to programs, including:
  - Supporting Residents Experiencing Homelessness through two key initiatives aimed at engaging and assisting those experiencing homelessness: "Coffee & Conversation" and "Care Kits." The Library's Coffee and Conversation brings together library users from all walks of life in informal conversation over a cup of coffee. With support from DCPLF, the Library also provides Care Kits, available at all libraries, which are bags of necessities that, depending on the season, might include hats, gloves, socks, bottled water, snack bars, deodorant, and more.
  - Branch Enrichment Fund supports various needs and activities at the neighborhood libraries. These funds, also supported by library Friends groups, are intended to purchase supplies, food, and other incidental expenses and are directed by the managers of each library.
- **Engaging Experiences** enabling D.C. residents to experience local and national authors, thought leaders, and artists around the city, including:
  - Institute for Racial Equity in Literacy, a conference providing 77 educators and library staff the critical and necessary space for them to gather in community and examine the

- intersection between literacy and social justice as an antidote to divisiveness and a voice for justice.
- Author Events and Cultural Programs are an effective way to reach new library users, activate library buildings and the neighborhoods around them, and bring high-quality, stimulating content to library users throughout the city.
  - Since its launch, the Art All Night Block Party has become one of DC Public Library's signature programs. Featuring visual and performing arts, including painting, photography, sculpture, crafts, fashion, music, literary arts, dance, theater, film, and poetry, the event is a true celebration of District culture. In FY24, Art All Night events were held at the MLK Library and six neighborhood libraries.
  - Art and Cultural Exhibitions - DCPLF has provided significant support to DCPL's exhibition program, which features a permanent exhibit on the 4<sup>th</sup> floor of the MLK Library and temporary exhibitions at MLK and neighborhood libraries. In FY24, DCPL hosted twelve exhibitions at the MLK Library and neighborhood libraries, including *Let This World Be Beautiful: a Two-Part Exhibition Celebrating the Legacy of Alma W. Thomas*, with one part showcasing Alma Woodsey Thomas's journey and contributions to art, supplemented by photographs and her original works, and the other part spotlighting works from Washington's artist-educators reflecting on Thomas's legacy as a teacher and artist. In November 2024, DCPL opened *The Negro Motorist Green Book* exhibition in partnership with Smithsonian Institute Traveling Exhibition Service.

## GOVERNMENT MANAGEMENT AND OVERSIGHT

### Question Number 49

**What existing bequests, trusts, or other gifts does DCPL have? Provide details about the creation, status, and use of such monies.**

For FY24, the Library's private donation budget (Appr Fund 4045) was \$17,000 with \$2,705 in expenditures. The private donation budget includes two projects.

1. **Georgetown Peabody Trust Fund** - a bequest budgeted for \$10,000 to support the Georgetown Library and for other purposes as designated by the Library's Executive Director. The \$10,000 was budgeted in Account Group 713100C - Other Services and Charges for \$3,000; in Account Group 711100C - Supplies and Materials for \$4,000; and in Account Group 717100C – Purchase Equipment & Machinery for \$3,000. In FY24, \$2,705 was spent (via purchase card) on services.
2. **Theodore W. Noyes Trust Fund** - a bequest budgeted for \$7,000 to be spent as designated by the Library's Executive Director. The \$7,000 budgeted is in Account Group 713100C - Other Services and Charges. No funding was spent in FY24.

The unexpended private donation amounts are non-lapsing and can be re-budgeted for the following fiscal year. The FY25 private donation is budgeted at \$17,000; \$10,000 for the Georgetown Peabody Trust Fund and \$7,000 for the Theodore W. Noyes Trust Fund, with the same Account Group breakouts as FY24.

Following is a chart listing all DC Public Library's trust funds.

**DC Public Library Trust Funds**

| <b>Account Name</b>                        | <b>Donor</b> | <b>Date of Award</b> | <b>Objective/Use</b>                                                                                                                                                                                    | <b>Investment</b> | <b>Cash/Interest</b> | <b>Balance as of 12/31/24</b> | <b>Available to be Expended</b> |
|--------------------------------------------|--------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|-------------------------------|---------------------------------|
| Georgetown Peabody Trust Fund              | Organization | 1979                 | Unlimited use of income/interest on Georgetown Peabody Library or other facilities serving the residents of Georgetown and up to \$1,500.00 of the income/ interest may be used for any public library. | 406,612.10        | 1,229,051.41         | 1,635,663.51                  | 1,229,051.41                    |
| Miscellaneous Trust Fund                   | Individual   | Various              | Purchase books                                                                                                                                                                                          | -                 | 410,688.85           | 410,688.85                    | 410,688.85                      |
| Albert Atwood Memorial Fund                | Individual   | 1975                 | At discretion and direction of Board of Library Trustees                                                                                                                                                | 2,500.00          | 5,382.59             | 7,882.59                      | 7,882.59                        |
| Thomas J. Brown Memorial Fund              | Individual   | 1915                 | Support and maintenance of Science and Technology Division                                                                                                                                              | 4,000.00          | 3,118.13             | 7,118.13                      | 3,118.13                        |
| Kathleen Dillon Frazee Memorial Trust Fund | Individual   | Unknown              | Purchase of books for the Cleveland Park Branch Library                                                                                                                                                 | 1,190.00          | 4,366.99             | 5,556.99                      | 4,366.99                        |
| Frederick McReynolds Trust Fund            | Individual   | 1954                 | Purchase books                                                                                                                                                                                          | 500.00            | 425.28               | 925.27                        | -                               |
| Marion F. Rockefeller Gift                 | Individual   | Unknown              | Purchase library materials                                                                                                                                                                              | 263.00            | 285.93               | 548.93                        | 548.93                          |
| Miner Trust Fund                           | Individual   | 1940                 | Purchase or reproduce historical material                                                                                                                                                               | -                 | 3,714.07             | 3,714.07                      | 3,714.07                        |
| Theodore W. Noyes Trust Fund               | Individual   | 1947                 | Purchase library materials                                                                                                                                                                              | 15,000.00         | 9,394.49             | 24,394.49                     | 9,394.49                        |
| Henry Pastor Memorial Trust Fund           | Individual   | 1912                 | Purchase scientific periodicals                                                                                                                                                                         | -                 | 213.00               | 213.00                        | -                               |
| Sophy Carr Stanton Memorial Trust Fund     | Individual   | 1956                 | Purchase materials on the Near and Far East                                                                                                                                                             | -                 | 24,265.00            | 24,265.00                     | 24,265.00                       |
| Hattie M Strong Trust Fund                 | Individual   | 1958                 | Purchase materials for service to handicapped children                                                                                                                                                  | 1,500.00          | 2,635.65             | 4,135.65                      | 2,635.65                        |
| Women's Anthropological Society Fund       | Individual   | 1903                 | Work relating to anthropology                                                                                                                                                                           | 4,089.18          | 28,580.39            | 32,669.57                     | 28,580.39                       |
| Henrietta Winant Trust Fund                | Individual   | 2003                 | Purchase library materials                                                                                                                                                                              | 5,000.00          | 2,257.56             | 7,257.56                      | 7,257.56                        |
| <b>TOTAL</b>                               |              |                      |                                                                                                                                                                                                         | <b>440,654.28</b> | <b>1,724,379.34</b>  | <b>2,165,033.61</b>           | <b>1,731,504.06</b>             |



## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 50**

**Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.**

There are no local or federal legislative requirements that the DC Public Library lacks sufficient resources to implement.

## **GOVERNMENT MANAGEMENT AND OVERSIGHT**

### **Question Number 51**

#### **Identify any statutory or regulatory impediments to your agency's operations.**

D.C. Code § 39-117 provides that the DC Public Library (DCPL) Revenue-Generating Activities Fund shall be used for specific purposes, namely for the payment of expenses for space rental and special events, non-personnel costs related to the library services mission, and to support the operations of DCPL. With the popularity and growth of the program, the Library has determined that in order to meet demand and better sustain the program there is a need for more flexibility in the use of the revenue generating fund. The current statute prohibits the use of the funds for personnel. By allowing the fund to support the hiring of staff to support large-scale cultural events or exhibitions, or an influx of event rental requests from the public, for example, the Library will be better able meet demand. Without an amendment, DCPL will need to continue to increase capacity with contractors which is becoming cost prohibitive. DCPL is working closely with the Mayor's office on a possible amendment to the statute.

**H. BOARD OF TRUSTEES**  
**TABS H52 – H55**

## BOARD OF TRUSTEES

### Question Number 52

Provide a list of the Board of Library Trustees' current members. For each member, provide the following:

- a. The member's name;
- b. When the member's term began;
- c. When the member's term expires; and
- d. The number of Board meetings missed in FY24 and to date in FY25.

Current members of the Board of Library Trustees and terms:

| Board Member's Name     | Term Began      | Term Expires    | Meetings Missed<br>FY24 and FY25 to<br>date     |
|-------------------------|-----------------|-----------------|-------------------------------------------------|
| Shanel Anthony*         | January 5, 2024 | January 5, 2029 | 5/22/2024                                       |
| Donella Brockington     | January 5, 2021 | January 5, 2026 | 5/22/2024                                       |
| Roswell Encina          | January 5, 2024 | January 5, 2029 | --                                              |
| Maria Peace             | January 5, 2020 | January 5, 2025 | 7/24/2024<br>10/2/2024                          |
| Andrew Trueblood        | January 5, 2020 | January 5, 2025 | --                                              |
| Antonio (Tony) Williams | January 5, 2020 | January 5, 2025 | 7/24/2024                                       |
| C. Brian Williams*      | January 5, 2016 | January 5, 2026 | 2/7/2024<br>7/24/2024<br>10/2/2024<br>1/22/2025 |

\* Served one term and re-appointed to a second term.

The Board of Library Trustees holds six regular meetings each fiscal year. During the current reporting period, the board has gathered for seven regular board meetings.

## **BOARD OF TRUSTEES**

### **Question Number 53**

**Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?**

Yes, the Board of Library Trustees has two positions vacant. The first vacancy occurred on August 27, 2020. The other vacancy occurred on July 3, 2024.

## BOARD OF TRUSTEES

### Question Number 54

**Provide a list of the Board's meeting dates, times, and locations for FY24 and FY25 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.**

By its bylaws, the Board of Library Trustees meets at least six times per year.

#### DISTRICT OF COLUMBIA PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

##### Meeting Schedule FY24

| Month                                                               | Meeting                           | Date                   | Time      | Location                                |
|---------------------------------------------------------------------|-----------------------------------|------------------------|-----------|-----------------------------------------|
| <b>November 2023</b>                                                | Board of Library Trustees Meeting | Wednesday, November 29 | 6:00 p.m. | Martin Luther King Jr. Memorial Library |
| <b>February 2024</b><br><b>(Re-scheduled January 2024 meeting)</b>  | Board of Library Trustees Meeting | Wednesday, February 7  | 6:00 p.m. | Martin Luther King Jr. Memorial Library |
| <b>March 2024</b>                                                   | Board of Library Trustees Meeting | Wednesday, March 27    | 6:00 p.m. | Martin Luther King Jr. Memorial Library |
| <b>May 2024</b>                                                     | Board of Library Trustees Meeting | Thursday, May 22       | 6:00 p.m. | Martin Luther King Jr. Memorial Library |
| <b>July 2024</b>                                                    | Board of Library Trustees Meeting | Wednesday, July 24     | 6:00 p.m. | Martin Luther King Jr. Memorial Library |
| <b>October 2024</b><br><b>(Re-scheduled September 2024 meeting)</b> | Board of Library Trustees Meeting | Wednesday, October 2   | 6:00 p.m. | Martin Luther King Jr. Memorial Library |

**Meeting Schedule FY25 to Date**

| <b>Month</b>         | <b>Meeting</b>                    | <b>Date</b>            | <b>Time</b> | <b>Location</b>                         |
|----------------------|-----------------------------------|------------------------|-------------|-----------------------------------------|
| <b>November 2024</b> | Board of Library Trustees Meeting | Wednesday, November 20 | 6:00 p.m.   | Martin Luther King Jr. Memorial Library |
| <b>January 2025</b>  | Board of Library Trustees Meeting | Wednesday, January 22  | 6:00 p.m.   | Martin Luther King Jr. Memorial Library |

Note: Minutes from each Board of Library Trustees meeting in FY24 and to date in FY25 follow, except January 22, 2025, which have not been finalized.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, November 29, 2023**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, November 29, 2023, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Leif Dormsjo; Andrew Trueblood; and C. Brian Williams. Not present: Victor Reinoso.

The meeting was called to order at 6:03 pm.

**Roll Call**

The roll was called and quorum was met.

**Public Comments**

Written comments were provided by Mr. Ronald Kahn and Ms. Kathleen Le Dain regarding the future of the Chevy Chase Library. Additional public comments regarding the Chevy Chase Library were provided during the meeting by two members of the Chevy Chase Voice, Ms. Sheryl Barnes and Ms. Ann L Porta; Ward 4 resident Mr. Brian Heilman; and Mr. Chris Otten. Ms. Barnes spoke of the lack of outreach to the community by the Library. She referenced a meeting held by the Deputy Mayor for Planning and Economic Development (DMPED) the previous January, where the community expressed opposition to many of the city's proposals for the site, including rendering a portion of the land as surplus and the addition of housing. She also touched on the state of the Chevy Chase Library Friends and other concerns regarding the city's proposed plans for Chevy Chase. Ms. La Porta spoke in a similar vein, noting that the existing library is important to the community and to her family, and that the children's space in particular should not be downsized in any new development. Mr. Heilman provided comments regarding the need to retain public land for public use and not gift space to developers, especially for luxury or market-rate housing units. Mr. Otten provided comments regarding the inadvisability of putting housing above public libraries, in particular luxury housing. He expressed the need in the city for more affordable housing.

Mr. David Sobelsohn, ANC 6B, provided comments on the Southeast Library renovation and interim services. Mr. Sobelsohn presented objections to the distance to the Northeast Library for his community and the schedule and services planned for interim library services at the Arthur Capper Recreation Center. He asked that the Board delay the closure of the Southeast Library, provide adequate signage announcing the closure, and expand services at the Arthur Capper Recreation Center.

Ms. Robin Diener provided comments on mixed use development in libraries and an update on the MLK Library friends, of which she is President, and their recent holiday party. She then requested a report on the facilities closures at the West End Library in the past year. Ms. Diener expressed her concerns



around future public-private partnerships and mixed-use development, especially with regard to the ongoing plans for redevelopment of the site at the Chevy Chase Library.

### **Adoption of the Agenda**

Mr. Antonio (Tony) Williams asked if the Trustees had reviewed the agenda and moved for a vote of approval. Mr. C. Brian Williams seconded the motion to adopt the agenda, which was approved by the Board of Library Trustees.

### **Approval of the Meeting Minutes**

Mr. Antonio (Tony) Williams asked if the Trustees had reviewed the minutes from the meeting on September 27, 2023, and moved for a vote of approval. Ms. Donella Brockington seconded the motion to adopt the minutes, which were then approved by the Board of Library Trustees.

### **Chair's Report**

Mr. Antonio (Tony) Williams presented the Chair's report, beginning with a note that the meeting would include a presentation from the Director of Public Safety, Dr. Tonya Chapman, during the Executive Director's report. Mr. Williams then congratulated the Library on reaching a new milestone – more than 2 million digital items borrowed by customers in 2023 thus far. The record highlights significant growth in digital borrowing, doubling last year's figure. He then announced that the Library would again be distributing COVID-19 rapid tests at 22 neighborhood libraries across all eight wards. Mr. Williams also announced a new Library initiative, a holiday pop-up shop hosted on the first floor at the MLK Library, opening on November 25<sup>th</sup> and running through December 17<sup>th</sup>. The market will include offerings from the Washington Metro Area Transit Authority and local small businesses. Concluding the Chair's report, he noted that this will be the final meeting of the calendar year, with the next year's schedule posted to the website soon.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by announcing the winter kickoff of DC Reads, which features three books this year. Next, he noted that the Library had recently submitted its FY2025 budget to the Mayor, which will inform her overall budget, to be released in March. The Library will attend a Budget Review Team meeting with the Mayor's staff later in December to defend the proposed budgetary decisions and enhancement requests. In response to some of the earlier public comments, Mr. Reyes-Gavilan noted that there was no plan to reduce the size of the Chevy Chase Library, and services at the Arthur Capper Recreation Center would include book returns. Mr. Reyes-Gavilan also displayed a few of the items on sale at the Holiday Market, including library and Metro-themed merchandise. He then introduced the Library's Director of Public Safety, Dr. Tonya Chapman.

Dr. Chapman presented an overview of the Library's public safety landscape, staff, and services. She detailed the increase in crimes committed in and around library buildings and a list of potential changes to improve safety across the system. Some of the proposed changes are in process; some are subject to funding enhancement requests made to the Mayor as part of the FY2025 budget process. One enhancement request would allow the Library to hire additional special police officers, ensuring at least one officer would be assigned to each location, with eight roving officers and additional officers at MLK Library. The enhancement would also improve the quality of the camera systems at library locations,

replacing outdated equipment and enhancing collaboration with MPD. The other piece of the enhancement request is to expand and make permanent a new program for FY2024 which will see licensed clinical social workers provide direct mental health services in libraries for the public, providing on-site therapy, crisis prevention and response, and connecting individuals with services. The library will be working on establishing metrics and a timeline for the various initiatives discussed, and the Board will be included in the ongoing plans around improving safety at the library. This concluded the Executive Director's report.

#### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. She reported that the committee had not met as there were no contracts for them to review. This concluded the contracts review committee report.

#### **Finance Committee Report**

Ms. Barbara Jumper provided the finance committee report. She reported that the FY23 budget was 93.8% expended. However, the final numbers will be available once the year is officially closed out. She highlighted a few FY23 accomplishments, including the acquisition of a new sorting machine to process and move materials, the purchase of three replacement vehicles for the public safety team, expanded training and professional development opportunities, and salary increases for the agency's employees in the lowest salary bands. For FY2024, Ms. Jumper detailed the necessity of reducing the total number of FTEs by 16.5 as part of the citywide budget plan, mainly in public services, business operations, and communications. Although there was an overall budget reduction of over \$1M, the Library received some of that funding back for custodial services and public safety, increases in the budget to fund free period supplies in library locations, and funding for a feasibility study to explore the need for library services in the Adams Morgan - 14<sup>th</sup> and U St NW area. This concluded the finance committee report.

#### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He began by confirming that the community meeting regarding the Southeast Library closure would be at 7pm on December 14<sup>th</sup>. Mr. Trueblood also noted that DMPED has been holding outreach regarding the Chevy Chase Library project as they are the owners of the land, and the Library and DPR are working with DMPED regarding the programming. Currently, the Library is submitting its general requirements to DMPED for the RFP process, including specifics on size (20,000 sq ft), a street-level entrance, natural light, and other basic needs. It does not include library programming specifics which are yet to be determined. This concluded the facilities committee report.

#### **Programs, Partnerships, and Performance (P3) Committee Report**

Mr. Shanel Anthony presented the P3 committee report. Mr. Anthony began by discussing the planning for a Strategic Framework for the Library, engagement for which was done in August and September with staff, Board members, and other stakeholders. The previous Strategic Plan ended several years ago, and the new Framework will guide the Library's programs, services, and strategies for engaging communities. The document will also likely recommend tailoring programs to neighborhoods and increasing the marketing of the library's programs and services. After the document is developed, the Board will review the list of short-term initiatives. Next, Mr. Anthony discussed the Exhibits Program, including the *Literary Arts Program & Urban Journalist Workshop*, ongoing through April of 2024; the

National Building Museum *Building Stories* opening in January at the MLK Library and other library locations; an *Alma Thomas* exhibit in the Great Hall from February through April of next year; the National Capital Planning Commission *Centennial Exhibit* next summer; and the *Negro Motorist Green Book* exhibit, in partnership with the Smithsonian, which will be in the Great Hall at MLK beginning in October of 2024. Mr. Anthony also noted that regular performance report dashboards will be produced beginning in 2024. This concluded the P3 committee report.

#### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He noted that the Federation was scheduled in the coming week to meet with the leadership of the Chevy Chase Friends to improve operations. He thanked DCPL staff Ms. Martha Saccocio, Director of Community Engagement, and Ms. Monisa Waters for spearheading the Federation's monthlong citywide membership campaign. The Federation is assisting Ms. Waters in developing a newsletter. Mr. Oliver expressed the Federation's appreciation for the trauma-informed framework currently being implemented by the Library and congratulated the Library for the digital materials circulation milestone. Mr. Oliver then provided a roundup of recent and upcoming events at libraries throughout the city. This concluded the Federation report.

#### **DCPL Foundation Report**

Ms. Susan Haight provided a report from the DCPL Foundation. She began by touting the success of the recent *Battle of the Banned* fundraiser, which brought in over \$400,000. She also noted that year-end giving has begun, and she encouraged all present to consider donating to the Foundation. Ms. Haight also listed some of the successful partnerships from 2023 which will continue in the new year, including the Well-Read Black Girl; the Smithsonian Anacostia Community Museum; the Building Museum; and the DC History Center. This concluded the Foundation report.

#### **New Business**

There was no new business.

The meeting was adjourned at 7:56 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, February 7, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, February 7, 2024, with Antonio Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Leif Dormsjo; Maria Peace; and Andrew Trueblood. Not present: Victor Reinoso and C. Brian Williams.

The meeting was called to order at 6:05 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Shanel Anthony seconded the motion, which was approved by the Board of Library Trustees.

**Public Comments**

Initial comments were provided by Mr. Devin Walker who performs under the moniker The Uncle Devin Show. Mr. Walker has in the past performed regularly at DC Public Library, but feels the Library should do more to prioritize D.C.-based artists like himself for programming rather than utilizing artists from Virginia, Maryland or elsewhere. Mr. Walker requested that the Board review and endorse the Teaching Artists of the Mid-Atlantic's eight principles for professional teaching artists to help them achieve an equitable, sustainable, and vibrant arts ecosystem. He suggested that each Board member read *Making Change: Teaching Artists and Their Role in Shaping a Better World* by Eric Booth. Lastly, he requested that the DC Public Library form a taskforce with the Teaching Artists of the Mid-Atlantic and other arts organizations to create a better structure for utilizing local talent.

Next, Mr. David Sobelson addressed the Board regarding the Southeast Neighborhood Library on behalf of Advisory Neighborhood Commission (ANC) 6B. Mr. Sobelson provided comments regarding the size and services offered at the Arthur Capper Recreation Center, which is providing interim services during the closure of the Southeast Library. Mr. Sobelson praised the Library's staff at that location but requested that the Board look into the cost of extending the library's services at Arthur Capper to include weekend hours and one additional evening per week.

Lastly, Ms. Mary Alice Levine provided comments on behalf of the Ward 3 Democrats. Ms. Levine contested the Library's position that library locations are not utilized in the later evening hours, and that closing most locations at 8:00 PM is warranted. She requested that all library meeting rooms be

equipped with hybrid technology to facilitate hybrid meetings, and that libraries stay open after closing time to support evening meetings. Ms. Levine requested that the Library publish statistics on gate count, circulation and meeting room usage.

### **Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on November 29, 2023, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Mr. Leif Dormsjo seconded the motion. The minutes were approved by the Board of Library Trustees.

### **Chair's Report**

Mr. Tony Williams presented the Chair's report. He began by welcoming new Trustee Ms. Maria Peace to the Board. Ms. Peace then provided a few remarks about herself by way of introduction. Mr. Williams then thanked Mr. Richard Reyes-Gavilan for his testimony earlier in the day at the D.C. Council Performance Oversight hearing, as well as the staff for assisting in developing responses for the 80-plus written questions posed by the Council. He also thanked the Federation of Friends for providing testimony at the hearing. He then highlighted the upcoming Alma Thomas exhibit celebrating Black History Month, coming to the Martin Luther King Jr. Memorial Library. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by mentioning his appointment to the Mayor's taskforce focusing on the immediate activation of the Gallery Place/Chinatown area. He then provided some highlights from the morning's oversight hearing, noting that the hearing included a high degree of councilmember participation, with many engaging questions regarding the Library's Facilities Master Plan and capital projects; collections, especially our e-materials; safety; and literacy initiatives. Mr. Reyes-Gavilan also touched on the Alma Thomas exhibit and opening reception, and discussed an upcoming author talk with sociologist Eric Klinenberg for his new book about the pandemic. Mr. Reyes-Gavilan then presented a brief overview of the Library's performance data and discussed current trends in the Library's visits (gate count), physical materials circulation, wifi and computer use. The Library plans to begin publishing quarterly performance data later in the fiscal year. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. The committee did not meet as there were no contracts requiring their approval; this concluded the contracts review committee report.

### **Finance Committee Report**

Ms. Orsheka Moore, DCPL Budget Officer provided the finance committee report. She began by noting that FY23 had been officially closed out. In FY23 the Library spent 99.4% of its local budget; all remaining federal ARPA funds; and \$286,000 from the \$300,000 available in the revenue-generating fund. Mr. Williams noted how important that fund is to support ongoing library programs. Ms. Moore continued, noting the existence of a 5% increase in personal services costs in the first quarter of FY24 due to COLA increases. Ms. Moore added that the revenue generating fund budget had increased from \$300,000 to \$500,000. Lastly, she noted that the Human Resources department is in the process of hiring or onboarding 23 FTE as of the end of December. This concluded the finance committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He began by discussing the release of the Chevy Chase Library project RFP by the Deputy Mayor for Planning and Economic Development (DMPED) and a pre-proposal site visit hosted by DMPED on February 1. Next, he relayed that the Rosedale Library hosted an ANC meeting on January 30 with participation by the Library, where the community indicated a strong interest in keeping the Rosedale Library on its current site. The lead architectural firm which designed the co-located library and recreation center is under contract to determine potential expansion options. Lastly, he noted that the Petworth Library small capital renovation project has been awarded to a CBE. This concluded the facilities committee report.

### **Programs, Partnerships, and Performance (P3) Committee Report**

Mr. Shanel Anthony presented the P3 committee report. He discussed upcoming programming, including collaborations with the Wizards for Winter Challenge reading programs and ongoing Black History Month programming including the Alma Thomas exhibit. Mr. Anthony also touched on the upcoming Library program in collaboration with the U.S. Mint and the National Women's History Museum to celebrate the legacy of Reverend Doctor Pauli Murray in conjunction with the release of the 2024 Pauli Murray quarter. This concluded the P3 committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He provided some suggestions regarding potential future library hours, and lauded the Library's presentation at the morning's Performance Oversight Hearing. Mr. Oliver noted that many Federation members testified at the hearing. Next, Mr. Oliver discussed the membership drive collaboration between the Federation and the Library and noted that 142 new members of Friends groups have been established since October as a result of the partnership. He added that the Northwest One Library now has three members for the first time in its history. Mr. Oliver also provided updates on Friends group activities across the city, detailing book sales, community service opportunities, programming and more. This concluded the Federation report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. He began by providing a brief overview of the purpose of the Foundation – to enhance, to expand, and to innovate library programming by raising money and working directly with the Library. He welcomed two of the Foundation's Board members in attendance, and announced that the Foundation's Board has approved a budget of \$2.3M for 2024, a significant increase from the year prior. This is partly supported by a new direct mail campaign as well as from major donors and other efforts. Mr. Hartman touched on the collaboration with the National Building Museum for the new *Building Stories* exhibit there, and the future program kiosks which will exist in libraries across the city to support literacy programming. Mr. Hartman also discussed the Branch Enrichment Fund which supports libraries across the city in purchasing items for programs, supplementing Friends group funding and local dollars where appropriate. The fund will soon be rebranded as the Branch Equity Fund. This concluded the Foundation report.

### **New Business**

There was no new business.

The meeting was adjourned at 7:46 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, March 27, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, March 27, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington; Maria Peace; Victor Reinoso; Andrew Trueblood and C. Brian Williams.  
Not present: Leif Dormsjo.

The meeting was called to order at 6:02 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Andrew Trueblood seconded the motion, which was approved by the Board of Library Trustees.

**Public Comments**

Written comments were submitted to the Board by members of the Kennedy Street Task Force, Mr. Zachary Israel and the task force Chair, Ms. Joy Pinkney. Ms. Pinkney urged the Board to consider moving forward with the Deputy Mayor for Planning and Economic Development (DMPED) to publish the RFP for a Kennedy Street Library to serve the community, providing a safe place to spend time in the neighborhood. She invited the Board to visit the neighborhood and meet the community. Mr. Israel echoed those sentiments, urging the Board to ensure the RFP is issued during FY24 for site acquisition on Kennedy Street.

Ms. Robin Diener provided comments on behalf of the MLK Library Friends, praising the amazing variety and quantity of programs in the building. Ms. Diener again requested a report regarding the West End Library water incursion and related building closure, noting that municipalities around the country continue to consider placing housing above libraries. Mr. Tony Williams assured Ms. Diener that the Library had drafted a report and it was being reviewed by the Board. This concluded public comments.

**Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on February 7, 2024, and asked for a vote of approval. Mr. Shanel Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

### **Chair's Report**

Mr. Tony Williams presented the Chair's report. Mr. Williams noted that the quarterly library performance report would once again be regularly produced for the Board and public to show the library's achievements on a regular cadence. He then shared that the Library was named a finalist for the Institute of Museum and Library Services (IMLS) National Medal of Honor, which was announced earlier in the day. Winners will be announced in May, with a ceremony to follow in the summer at the White House. Mr. Williams led a round of applause for the library staff in recognition of this achievement. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by recognizing the honor in being named a finalist for the IMLS award, and made the Board aware of the upcoming social media campaign dedicated to highlighting all of the finalists by IMLS. Mr. Reyes-Gavilan then asked for a moment of silence for a staff member who recently passed away, Ray Barker, who worked in the People's Archive for many years. After paying respects to Ray's memory, Mr. Reyes-Gavilan continued with his report, noting that there was no FY25 budget to discuss as of yet, but that the Mayor's budget would be conveyed to Council the following week. He also recognized some new faces at the meeting, including Deputy Director for Human Resources, Hector Chavarria. Mr. Reyes-Gavilan also gave a few highlights from his written report, including an upcoming exhibition at the Cleveland Park Library on red lining, the 50<sup>th</sup> annual DC History conference, and the April all-staff professional development day. To conclude his remarks, Mr. Reyes-Gavilan provided a brief overview of the library's statistics related to the quarterly library performance report. This concluded the Executive Director's report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. He began by inviting the Board to visit the Lamond-Riggs Library to see murals from the Beyond the Book program, funded by the Foundation, created by a local, native author and artist. Mr. Hartman noted that April 4<sup>th</sup> marks Library Giving Day, and the Foundation had a direct-mailer planned to support that. He went on to say that the Foundation had received a \$30,000 gift from the Cafritz Foundation which will support the DCPL Foundation's arts and education fund. The Foundation was also the beneficiary of Monumental Sports' literacy night, where Mr. Hartman and Mr. Reyes-Gavilan accepted a gift of \$10,000. Mr. Hartman also provided an update on some recent Foundation-funded events at the Library, and gave a shout-out to the Library staff leads for these programs. In June the Library will be hosting the International Library Fundraising Conference at the MLK Library, and Mr. Hartman invited the Board of Trustees to join the group for dine-around opportunities during their time in D.C. This concluded the Foundation report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. She noted that on March 4<sup>th</sup> the committee met to approve the Southeast Library Phase Two contract for design-build services with Whiting Turner. The contract was for an additional \$14M to complete phase two construction for the library. This concluded the contracts review committee report.

### **Finance Committee Report**

Ms. Orsheka Moore provided the finance committee report. She began with the FY24 operating budget, which stated that PS expenditures are trending as expected, with a 3.5% year over year increase due to



pay parity and 3% union cost of living increases (COLA). Ms. Moore noted that the NPS non-lapsing collections and Books from Birth funds are pending the Mayor's office approval for loading. Federal grant funds were being loaded to match the actual grant award, and additional federal and private grants were being requested for establishment. Ms. Moore noted that the revenue generating fund authority for FY24 was set at \$500K, an increase of \$200K from the prior year. As of February 29, 20 FTEs were in the hiring process with Human Resources, with 32 positions vacant. This concluded the finance committee report.

#### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. Mr. Trueblood noted that DMPED had postponed the Chevy Chase RFP from April 18 to June 18 to accommodate a zoning commission hearing. This concluded the facilities committee report.

#### **Programs, Partnerships, and Performance (P3) Committee Report**

Mr. Shanel Anthony presented the P3 committee report. He highlighted the ongoing exhibit, "Alma Thomas – Let This World Be Beautiful" in the Great Hall of the MLK Library. He continued, noting a program at the Lamond-Riggs Library the following day titled "10 Seconds" produced by Imagination Stage, a play centering the experiences of D.C. high school students. The play will also come to the MLK Library on April 3. Mr. Anthony also spoke about the "Undesign the Redline" exhibit coming to the Cleveland Park Library, mentioned earlier in the meeting. Lastly, he mentioned an upcoming author talk with George Pelecanos, local author, in support of his new novella written from the perspective of a dog. This concluded the P3 committee report.

#### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He remarked on the lack of staffing to keep buildings open, and the future need for additional staff as the Library replaces small libraries with full-size buildings and continues to expand hours. He added that the recommendations of Chief Tonya Chapman should be implemented to increase security staff as well. Mr. Oliver noted he had discussed the need for additional staff with City Administrator. Mr. Oliver also noted that internally the Federation had been working to improve their budget literacy and advocacy efforts. He then provided a round-up of activities from the various Federation member groups. This concluded the Federation report.

#### **New Business**

There was no new business.

The meeting was adjourned at 7:08 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, May 22, 2024**

The regular meeting of the Board of Library Trustees was held at 5:30 p.m., Wednesday, May 22, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Richard Reyes-Gavilan, Executive Director; Leif Dormsjo; Maria Peace; Andrew Trueblood and C. Brian Williams. Not present: Shanel Anthony; Donella Brockington and Victor Reinoso.

The meeting was called to order at 5:33 pm.

**Roll Call**

The roll was called and quorum was met.

**Public Comments**

Ms. Robin Diener provided comments on behalf of the MLK Library Friends. She began by offering congratulations regarding the Library's receipt of the Institute for Museum and Library Services National Medal of Honor. Ms. Diener also thanked the Library for turning off building lights at night during bird migration season, and for providing new bookshelves to the Friends. She concluded by mentioning the Friends second summit regarding homelessness during the last week of October. This concluded public comments.

**Chair's Report**

Mr. Tony Williams presented the Chair's report. Mr. Williams also took time to congratulate the Library on the National Medal of Honor award. He noted that DC Public Library was one of 30 institutions vying for the honor, and mentioned some of the library's accomplishments that supported the award of the medal. He added that the meeting would be concluding early to allow for a reception to celebrate this wonderful accomplishment. This concluded the Chair's report.

**Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He thanked the DCPL Foundation and the Friends of the Library for elevating the work of the Library from good to great, without which the award would not have been achievable. Mr. Reyes-Gavilan highlighted some of the annual summer youth programs at the Library, including Discover Summer beginning June 3 and the Foundation-funded Know Your Power teen art competition. This concluded the Executive Director's report.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda and asked for a vote of approval. Mr. Brian Williams moved to adopt the agenda and Mr. Andrew Trueblood seconded the motion, which was approved by the Board of Library Trustees.

### **Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on March 27, 2024, and asked for a vote of approval. Mr. Brian Williams moved to adopt the minutes, and Ms. Maria Peace seconded the motion. The minutes were approved by the Board of Library Trustees.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. Mr. Oliver expressed his happiness at the Library's award and noted that it is a citywide honor that all can be proud of. Mr. Oliver discussed the Federation of Friends participation in the FY25 budget process, rallying members to attend the Mayor's budget forums and hearings. He also discussed the award and congratulated the Library once again. This concluded the Federation report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. Mr. Hartman noted that the Foundation has reached 50% of its fundraising goal for the year, including a large gift from Monumental Sports and Entertainment, which will fund this summer's Institute for Racial Equity and Literacy as well as programs at MLK Library in the autumn. Mr. Hartman also noted that funding had been received from the Smithsonian for the upcoming Green Book exhibition. This concluded the Foundation report.

### **Contracts Review Committee Report**

Mr. Richard Reyes-Gavilan presented the Contracts Review Committee report. The committee met on May 2<sup>nd</sup> and voted to approve a contract with Community Bridge for janitorial services. The contract is for a third option year for \$1.7M. This concluded the Contracts Review Committee report.

### **New Business**

Mr. Reyes-Gavilan added that the National Medal of Honor came with an award of \$10,000, which will be spent to enhance exhibitions or programming in the coming year. This concluded new business.

The meeting was adjourned at 5:52 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, July 24, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, July 24, 2024, with Shanel Anthony, Vice Chair, presiding.

Present: Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington and Andrew Trueblood. Not present: Maria Peace, Victor Reinoso, Antonio (Tony) Williams and C. Brian Williams.

The meeting was called to order at 6:00 pm.

**Roll Call**

The roll was called and quorum was not met.

**Public Comments**

Mr. David Sobelsohn provided the first comments, discussing the lack of weekend and evening hours at the Arthur Capper TechExpress library location. He requested from the Library a detailed budget and timeline for enacting his requested changes in operating hours. Next, Ms. Robin Diener presented comments, discussing her recent attendance of a community meeting regarding the proposed design for the new Congress Heights library. She commended the design team for their creativity and innovative ideas for the site. This concluded public comments.

**Chair's Report**

Mr. Shanel Anthony presented the Chair's report. He commended the Lamond-Riggs Library and staff for recent events at their location. Mr. Anthony announced that several agenda items would be postponed to the September Board of Trustees meeting due to lack of quorum. He then noted that Mr. Leif Dormsjo had departed the Board, and Board members were scheduling a fall meeting with Mayor Muriel Bowser to discuss Board recruitment and the forthcoming update to the library's Facilities Master Plan. This concluded the Chair's report.

**Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by recognizing Trustee Andrew Trueblood for his recent appointment to the Urban Libraries Council's board. He noted that at the next Board meeting he would be presenting information on the library's update to the 2020 Facilities Master Plan, *Next Libris*, which is expected to be completed in the fall. He then brought forward a request from the public to rename the Capitol View Library in honor of former president of the library Friends Francel Bellinger. He finished by mentioning a few upcoming library programs and events. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. The committee approved one contract since the prior meeting, for design-build services for the new Congress Heights Library at \$5.5M and runs through December 31, 2025. This concluded the contracts review committee report.

### **Finance Committee Report**

Ms. Cherylle Pacana presented the finance committee report. Ms. Pacana noted that the library had expended 68.5% of its local budget as of the end of June. Labor expenses are at 74.3% of the personal services budget, tracking slightly ahead of the prior year's rate. On the non-personal services side, she noted that 49.7% of the budget has been expended for goods and services, also ahead of last year's rate. The local budget has increased to include \$1M from the prior year in non-lapsing funds for Books from Birth and the Go-Go collections. The library is expecting to receive an additional \$2.75M in non-lapsing collections funds for use in FY24. Since the prior meeting, federal grant funds have increased and several private grants have been received from the Library of Congress and ALA/PLA for various activities. Overall for FY24 spending is trending as expected. Ms. Pacana noted that there are 51.4 vacant FTE, with 15 in the hiring process. Many of the vacancies were put on hold as part of the budget process but most have been released to be used to bring in more staff. She reported no budget pressures. This completed the finance committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He began with the Southeast Library project, pointing to some of the below-ground work to expand the library's interior which is ongoing. He also touched on the public engagement and site plan for Congress Heights, which Mr. Reyes-Gavilan noted was the library's most robust public engagement around a capital project to date. The event, funded by the DCPL Foundation, included meal tickets for participants and a go-go performance. This concluded the facilities committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He gave an overview of the Friends' Discover Summer activities, and provided thanks to those locations who provided funds for the Federation's Equity Fund, which will distribute gift cards to locations which need funding. Mr. Oliver also provided a preview of the coming meetings for the year, including a presentation on the DCPL contract process in August and an annual meeting in October, when elections will take place. This concluded the Federation report.

### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. Mr. Hartman noted that the Foundation had recently hosted the International Library Fundraising conference, with over 250 attendees (fundraisers and executive directors) at the MLK Library for the three-day event. The Foundation also hosted the annual Institute for Racial Equity and Literacy, with over 75 teachers and librarians learning to combat racism during the 5-day conference. He also announced the second annual Battle of the Banned fundraiser, set for October 5<sup>th</sup>, where DCPL library locations create artistic displays themed around banned books. The event will honor author Jacqueline Woodson, the American Library Association, and the founder of Planet Word. Mr. Hartman noted that the Foundation has partnered with the Washington Wizards for Discover Summer programming at Petworth and Benning libraries this

summer, with a plan to expand the programming to all 8 wards next year. Mr. Hartman noted that the Foundation had received a \$125,000 grant from Comcast and thanked Board Chair Tony Williams for his assistance. Lastly, Mr. Hartman announced that the Foundation is excited to work with the library's Office of Public Safety to fund a community policing event. This concluded the Foundation report.

**New Business**

There was no new business.

The meeting was adjourned at 6:52 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, October 2, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, October 2, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington and Andrew Trueblood. Not present: Maria Peace, Victor Reinoso, and C. Brian Williams.

The meeting was called to order at 6:03 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the agenda and Mr. Shanel Anthony seconded the motion, which was approved by the Board of Library Trustees.

**Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on May 22, 2024, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

Mr. Williams then asked if the Trustees had reviewed the minutes from the meeting on July 24, 2024, and asked for a vote of approval. Mr. Anthony moved to adopt the minutes and Ms. Brockington seconded the motion. The minutes were approved by the Board of Library Trustees.

**Public Comments**

Public comments began with several individuals providing testimony in support of renaming the Capitol View Library for Francel Bellinger, a proposal which is currently under consideration. Ms. Whitney Bellinger Coleman, daughter of Francel Bellinger, spoke first about her mother's advocacy for raising funds to build the Capitol View Library. Ms. Bellinger served on the Friends of the Capitol View Library, and later in life she was a major proponent of the lawsuit for renovating the Capitol View Library. After her death, part of her estate was given to the Friends to provide funds for Little Free Libraries in the community. Next, Ms. Deavie Lewis, Friend of Capitol View Library and Chairperson of Little Free Libraries program, spoke in favor of the renaming proposal. Ms. Cesalie Jenkins, Friend of Capitol View Library and Vice President of Membership, also spoke in support of the proposal.

Next, Ms. Marcy Logan, board member of the Dupont Circle Citizens Association, requested that the library turn interior lights down or off at night to prevent birds from crashing into the glass windows. She spoke about the migratory habits that result in this collision between bird populations and the built environment. Lastly, Ms. Robin Diener of the MLK Library Friends provided comments on the recent event featuring Supreme Court Justice Ketanji Brown Jackson. Ms. Diener in particular took time to praise the library's We Care team and request the status of the West End Library report. This concluded public comments.

### **Chair's Report**

Mr. Tony Williams presented the Chair's report. He began by referencing the event with Justice Brown Jackson, commending the staff who were able to put on such an important event and thanking the Foundation for their support. He then introduced the upcoming votes for the evening's meeting, including a repeal of user fees for scanned Special Collections images, a standardization of costs for scanned items, and new spending guidelines for revenue-generating activity. Mr. Williams also spoke about an upcoming Board Assessment led by Ms. Brockington, ensuring that the Board is operating at peak efficiency. He then discussed the successful Art All Night events of the previous weekend, particularly the Block Party outside of the MLK Library, and thanked all of the teams which support that event and make it possible. Lastly, Mr. Williams announced that the Library had received the 39<sup>th</sup> Annual Mayor's Arts Award, in recognition for excellence in the humanities. He congratulated Mr. Richard Reyes-Gavilan and the staff at DC Public Library for all of their work. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan provided the Executive Director's report. He began by touching briefly on the upcoming opening of the Green Book exhibition, a two-day event in early November. He then asked Chief of Staff Joi Mecks to introduce the Library's new Director of Customer Experience, Monique McSween. Next, he provided an update on the initiative to revise and update the Library's Behavior Guidelines. The project is still in the planning phase, with working groups of staff providing input. Over the next few months the Library will be engaging the community and the Board of Library Trustees to gather their input before developing a new version.

Mr. Reyes-Gavilan then pivoted to discuss the repeal of the user fees related to the publication of scanned images from the Library's Special Collections. He noted that revenue associated with these fees is a few hundred dollars per year, but that the administration of the fees requires many hours of staff time. Mr. Williams then moved to repeal the user fees, which was seconded by Mr. Anthony and approved by the Board of Library Trustees.

Mr. Reyes-Gavilan then introduced an amendment to the Library's cost recovery fees. He explained the various fees for scanning images, and the need to abolish the fee for low-resolution scanning and standardize the fee for other scanning to reduce barriers to participation with the Library's Special Collections images. In addition, the Library is seeking to change the acceptance fee for the Passport Office from \$25 to \$35. This fee is collected and mandated by the State Department. Mr. Williams moved to approve the amended cost recovery fees, which was seconded by Ms. Brockington and approved by the Board of Library Trustees.



Mr. Reyes-Gavilan next brought forward information on the Spending Guidelines for Revenue Generating Activities, which the Library seeks to amend in order to better support Library programming needs. Mr. Williams moved to approve the updated spending guidelines, which was seconded by Mr. Anthony, and approved by the Board of Library Trustees.

Lastly, Mr. Reyes-Gavilan provided a brief update on the Library's ongoing work to create an update to the 2020 Facilities Master Plan (FMP), *Next Libris*. He reviewed the original goals for the FMP and reminded the Board that the recommendations outlined in the plan were created prior to the pandemic and as the FMP was written as a living document, was meant to be updated as needed based on changes in city services and library usage. Mr. Reyes-Gavilan shared a draft table of contents for the update to the plan and a timeline for its completion. He emphasized that there will be ample opportunity for the Board to have input. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report. The committee has reviewed and approved three contracts of a value above \$1M. The committee met virtually on Monday, September 23<sup>rd</sup>, to review and approve the second option year of the Baker and Taylor contract in the amount of \$1.1M, and also reviewed and approved the option year three contract for Overdrive in the amount of \$1.5M. Lastly, the committee met virtually on Tuesday, September 24<sup>th</sup> to review and approve the contract RSC Electrical and Mechanical Contractors Inc. for a partial roof and total HVAC replacement at the Mt. Pleasant Library in the amount of \$1.59M. This concluded the contracts review committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. He began by noting that excavation at the Southeast Library is completed, and the poured concrete is underway. Next, the project at Congress Heights is ongoing with new renderings and floor plans available. These have been submitted to the Commission of Fine Arts and unanimously approved. Next, he noted that a legislative hearing was held with the Deputy Mayor for Planning and Economic Development (DMPED) on September 16<sup>th</sup> to bring about the land swap with WMATA. The Deanwood Library RFP for design/build services is upcoming; the Chevy Chase Library project RFP has closed and DMPED is evaluating responses. For the Shaw Library project, ARPA funds have been approved by the Mayor and once approved by Council the RFP for the needed work will be issued as a CBE set-aside. This concluded the facilities committee report.

### **Programs, Partnerships, and Performance (P3) Committee Report**

Mr. Shanel Anthony presented the P3 committee report. He asked Ms. Linnea Hegarty, Director of Events, Exhibits and Development, to discuss the upcoming exhibition on the Negro Motorist Green Book. The exhibit has been traveling the country via the Smithsonian and will be at the MLK Library and in a smaller format at various neighborhood libraries. In addition to the focus on Green Book sites around the country, there is also a local component of the exhibit that focuses on the 150 Green Book sites that existed in Washington, D.C. The opening weekend of the exhibit, November 2-3, will feature a diner, a classic car show, and a Teen-a-Rama dance party at the MLK Library. Mr. Anthony continued with a round-up of other events and exhibits coming to the library in the next few months. This concluded the P3 committee report.

### **Finance Committee Report**

Ms. Cherylle Pacana presented the finance committee report. As of August 31<sup>st</sup> 2024, 91.8% of the fiscal year had elapsed, and the library had expended 82.7% or \$64.5M of the local budget. Labor and non-personnel services expenses are tracking slightly ahead of the prior year's expenditure rate. Overall the FY24 budget is trending as expected. As of September 23<sup>rd</sup>, there were 61.1 FTE vacant, of which 14 were in the hiring process. There are no known budget pressures at this time. This completed the finance committee report.

### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He began by discussing the decision by the DC Council to dissolve the Committee on Recreation, Libraries, and Youth Affairs. The new subcommittee on Libraries and Youth Affairs will be headed by Councilmember Zachary Parker (Ward 5). Mr. Oliver also related that Ms. Patrice Swift-Taylor, Executive Officer, gave a presentation on the program contract process to the Friends. He also gave kudos to the many library locations for participating in Art All Night. Next, he noted that the Federation would be holding elections on October 9<sup>th</sup> for open positions. He also touched on the recent donation by the Federation to the Branch Equity Fund in the amount of \$31,000. Mr. Oliver closed his remarks by providing a summary of recent Friends chapter events. This concluded the Federation report.

### **DCPL Foundation Report**

Ms. Susan Haight provided a report from the DCPL Foundation. The Foundation is working on the Gala this upcoming Saturday on the rooftop of the MLK Library. Gala honorees will be Cindy Hohl, ALA President; author Jacqueline Woodson; and Ann Friedman, founder and CEO of Planet Word. For the *Battle of the Banned* event, once again libraries have created exhibits based on banned books, and the most creative will receive awards. She concluded by noting that the Foundation is forming new partnerships in the city and expressed the Foundation's enthusiasm for supporting the upcoming Green Book exhibition. This concluded the Foundation report.

### **New Business**

There was no new business.

The meeting was adjourned at 7:42 pm.

**The Public Library of the District of Columbia  
Board of Library Trustees Meeting  
Minutes  
Administrative Offices  
Wednesday, November 20, 2024**

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, November 20, 2024, with Antonio (Tony) Williams, Chair, presiding.

Present: Antonio (Tony) Williams, Chair; Shanel Anthony, Vice Chair; Richard Reyes-Gavilan, Executive Director; Donella Brockington, Roswell Encina, Maria Peace, Andrew Trueblood and C. Brian Williams.

The meeting was called to order at 6:02 pm.

**Roll Call**

The roll was called and quorum was met.

**Adoption of the Agenda**

Mr. Tony Williams asked if the Trustees had reviewed the agenda, and asked for a vote of approval. Mr. Andrew Trueblood moved to adopt the agenda and Ms. Maria Peace seconded the motion, which was approved by the Board of Library Trustees.

**Public Comments**

Ms. Jill Eicher provided public comments discussing her gratitude toward the library and in particular, the inter-library loan program at DC Public Library in helping her develop her forthcoming book, "Mellon vs. Churchill: The Untold Story of Treasury Titans at War." Ms. Eichner credited the archival material she was able to access via the program for the positive reviews her book has so far received. This concluded public comments.

**Approval of the Meeting Minutes**

Mr. Tony Williams asked if the Trustees had reviewed the minutes from the meeting on October 2, 2024, and asked for a vote of approval. Ms. Donella Brockington moved to adopt the minutes and Mr. Brian Williams seconded the motion. The minutes were approved by the Board of Library Trustees.

**Chair's Report**

Mr. Tony Williams presented the Chair's report. Mr. Williams provided a few agenda highlights for the evening's meeting and welcomed the newest member of the Board, Mr. Roswell Encina, and asked Mr. Encina to introduce himself to the assembly. Mr. Williams also provided a valedictory thanks to departed Board member Victor Reinoso. Mr. Williams then reminded the Board that officer elections would be upcoming in January. This concluded the Chair's report.

### **Executive Director's Report**

Mr. Richard Reyes-Gavilan began his Executive Director's report by also welcoming Mr. Encina. He then provided information on the upcoming holiday markets downtown and at the library in partnership with WMATA. Next, he explained the keepsake left by each Board member's seat, commemorating the library's 2024 National Medal of Honor win. Mr. Reyes-Gavilan then asked the Chief of Public Services, Ms. Tiffany Alston, to introduce the library's new Director of Youth and Family Services, Ms. Shauntee Burns-Simpson.

Ms. Burns-Simpson provided a presentation to the Board regarding youth services for the District's diverse populations. She provided an overview of existing library youth services and initiatives, discussed the staffing challenges the system is currently experiencing and the need for additional types of positions to fully engage with the schools and other groups to serve the city's youth. This concluded the Executive Director's report.

### **Contracts Review Committee Report**

Ms. Donella Brockington presented the contracts review committee report, noting that there were no contracts to review in the period between Board meetings. This concluded the contracts review committee report.

### **Finance Committee Report**

Ms. Cherylle Pacana presented the finance committee report. Ms. Pacana noted that FY24 was in the process of being closed out, with the library expending over 96% of its local budget and all of the federal LSTA grant. Spending of the FY25 budget is underway. Ms. Pacana noted that there were 62 vacancies, of which 26.5 are in the hiring process. This completed the finance committee report.

### **Facilities Committee Report**

Mr. Andrew Trueblood presented the facilities committee report. Mr. Trueblood noted that the most recent meeting of the committee was on October 31. He pointed out the roadmap of all capital projects within the report and encouraged the Board to review the information. Mr. Trueblood discussed the enclosed West End Library report, which detailed lessons learned regarding the library's first mixed-use development. He noted that in the library's analysis, the West End Library has been a significant success in terms of usage and funding mechanisms, and lessons learned regarding design and other controls will be implemented in future projects at Deanwood and Chevy Chase.

Mr. Trueblood then introduced a resolution to name a space within the Capitol View Library for Ms. Francel Trotter Bellinger. Mr. Tony Williams asked the Board for a motion to approve the naming request. Mr. Trueblood did so, and it was seconded by Mr. Shanel Anthony. The proposal was voted on and approved by the Board of Library Trustees. This concluded the facilities committee report.

### **Programs, Partnerships, and Performance (P3) Committee Report**

Mr. Shanel Anthony presented the P3 committee report. He began by praising the latest quarterly performance report, highlighting increases in gate count, digital usage, computer sessions and other services compared with the prior fiscal year. He then related that at the most recent P3 committee meeting, Director of Community Engagement Ms. Martha Saccocio and Director of Customer Experience Ms. Monique McSween gave a presentation regarding the ongoing community engagement around the

development of new behavior guidelines for the library. He noted that the new Rules of Behavior would be brought before the Board by summer of 2025. This concluded the P3 committee report.

#### **Federation of Friends Report**

Mr. Robert Oliver provided a report from the Federation. He began by detailing the Federation's recent election, re-electing the previous vice president and treasurer into office. Mr. Oliver also noted the assistance given by the Georgetown Library Friends to the Friends of the Bellevue Library and an effort from the Cleveland Park Library Friends to assist the more under-resourced Friends groups at Rosedale and Benning Libraries. He also reminded the Board that many locations Friends groups are having book sales to raise funds to support library programs. Lastly, he remarked on some recent safety issues and provided kudos to the staff in how it was handled. This concluded the Federation report.

#### **DCPL Foundation Report**

Mr. Rob Hartman provided a report from the DCPL Foundation. He expressed his delight in hearing about so many programs and services during the meeting that are funded by the Foundation. He noted that in 2024 the library had asked for a record amount of funding support, all of which would not be supplied but that the Foundation was providing more support than in 2023, and was preparing to take the 2025 request to his Board at their December meeting. He also noted that earlier that afternoon the DCPL Foundation hosted a luncheon to honor several members of staff who support or implement Foundation-sponsored programs and events. Mr. Neil Bailey, Ms. Joanna Harris, Mr. David Quick, Chief Tonya Chapman and the public safety team, and Mr. Ryan Williams were all celebrated for their work in partnership with the Foundation. Mr. Hartman reminded the Board to consider year-end giving, and this concluded the Foundation report.

#### **New Business**

In closing, Mr. Reyes-Gavilan reminded the Board regarding the update DCPL staff holiday party to which they were also invited.

The meeting was adjourned at 7:34 pm.

## BOARD OF TRUSTEES

### Question Number 55

**Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY24 or FY25 to date?**

- At every board meeting, there is time set aside for public comments where members of the public can either sign up in advance or at the meeting to speak and ask questions.
- Public comments can also be submitted in writing, shared with library board members and the Executive Director, and added to the board meeting minutes.
- In the months between board meetings, there are regularly scheduled board committee (Finance and Budget, Facilities, and Programs, Partnerships, and Performance Oversight) meetings that are posted on the Library's website and are open to the public. Additionally, the Programs, Partnerships, and Performance Oversight Committee has, in partnership with library staff, formed advisory councils in the areas of visual arts and go-go on which community stakeholders sit and provide feedback, advice, and support.

Library customers can also provide feedback through the board page of the Library's website ([dclibrary.org/about-us/library-board-trustees](https://dclibrary.org/about-us/library-board-trustees)) and via email at [boardoflibrarytrustees@dc.gov](mailto:boardoflibrarytrustees@dc.gov) . Feedback is shared with the appropriate board member, and a response to the resident is usually provided by the Executive Director (or designee).

The Board of Library Trustees most often receives feedback from residents regarding new library buildings, upcoming library building projects, building maintenance, and the Library Facilities Master Plan. This feedback is factored into designs for or improvements to building projects and/or maintenance. In FY24, after receiving a request from the family of the late Francel Bellinger (a long-time member of the Friends of the Library) to rename the Capitol View Library, the library board solicited and heard community feedback that resulted in the naming of a space within the library.

# **I. GENERAL QUESTIONS**

## **TABS I56 – I79**

## **GENERAL QUESTIONS**

### **Question Number 56**

**Provide the number of visitors to DCPL, broken down by quarter and location in FY22, FY23, FY24 and to date in FY25.**

See the following page for the Library's visits by quarter.



### Gate Count by Quarter

| Library                           | FY22<br>Q1     | FY22<br>Q2     | FY22<br>Q3     | FY22<br>Q4     | FY22<br>Total    | FY23<br>Q1     | FY23<br>Q2     | FY23<br>Q3     | FY23<br>Q4     | FY23<br>Total    | FY24<br>Q1     | FY24<br>Q2     | FY24<br>Q3     | FY24<br>Q4     | FY24<br>Total    | FY25<br>Q1     |
|-----------------------------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|------------------|----------------|
| Martin Luther King Jr. Memorial   | 72,415         | 70,886         | 99,063         | 113,399        | 355,763          | 118,843        | 149,946        | 173,527        | 197,337        | 639,653          | 173,033        | 178,526        | 195,296        | 190,888        | 737,743          | 196,679        |
| Anacostia                         | 15,110         | 18,496         | 17,045         | 17,965         | 68,616           | 18,220         | 25,846         | 26,233         | 23,739         | 94,038           | 16,615         | 23,954         | 24,878         | 23,127         | 88,574           | 25,454         |
| Bellevue/William O. Lockridge     | 12,147         | 11,725         | 11,141         | 13,395         | 48,408           | 9,604          | 12,980         | 13,103         | 17,894         | 53,581           | 14,032         | 15,187         | 12,254         | 14,925         | 56,398           | 15,317         |
| Benning/Dorothy I. Height         | 18,347         | 19,378         | 20,869         | 22,895         | 81,489           | 20,354         | 27,039         | 25,728         | 27,994         | 101,115          | 25,844         | 29,604         | 28,496         | 34,300         | 118,244          | 29,222         |
| Capitol View                      | 26,522         | 34,844         | 16,781         | 17,954         | 96,101           | 15,368         | 17,950         | 17,755         | 19,455         | 70,528           | 17,056         | 20,794         | 20,135         | 23,376         | 81,361           | 21,015         |
| Chevy Chase                       | 20,626         | 21,447         | 20,156         | 20,254         | 82,483           | 20,280         | 24,146         | 23,696         | 24,687         | 92,809           | 22,912         | 26,682         | 25,802         | 27,312         | 102,708          | 23,695         |
| Cleveland Park                    | 43,776         | 58,563         | 51,491         | 45,687         | 199,517          | 43,699         | 45,508         | 41,529         | 45,319         | 176,055          | 42,063         | 46,098         | 53,185         | 51,496         | 192,842          | 52,817         |
| Deanwood                          | 6,459          | 6,961          | 8,270          | 9,898          | 31,588           | 8,957          | 10,177         | 11,811         | 12,363         | 43,308           | 9,316          | 8,934          | 9,833          | 11,720         | 39,803           | 9,142          |
| Francis Gregory                   | 11,174         | 10,171         | 9,785          | 10,661         | 41,791           | 8,985          | 11,831         | 12,532         | 13,517         | 46,865           | 11,157         | 12,937         | 13,925         | 18,019         | 56,038           | 13,523         |
| Georgetown                        | 16,747         | 17,218         | 20,836         | 19,760         | 74,561           | 20,396         | 23,349         | 25,118         | 26,792         | 95,655           | 24,447         | 26,726         | 29,596         | 29,011         | 109,780          | 30,542         |
| *Lamond-Riggs/Lillian J. Huff     | 5,168          | 5,433          | 8,434          | 21,219         | 40,254           | 20,250         | 27,159         | 26,837         | 31,868         | 106,114          | 27,519         | 30,201         | 32,304         | 34,609         | 124,633          | 32,438         |
| Mt. Pleasant                      | 38,904         | 54,916         | 44,353         | 43,473         | 181,646          | 41,530         | 42,099         | 36,187         | 39,542         | 159,358          | 36,960         | 41,083         | 48,693         | 49,396         | 176,132          | 46,600         |
| Northeast                         | 19,707         | 20,989         | 20,599         | 22,474         | 83,769           | 20,719         | 27,301         | 26,786         | 28,726         | 103,532          | 23,370         | 34,474         | 35,586         | 38,546         | 131,976          | 34,837         |
| Northwest One                     | 8,533          | 10,093         | 9,929          | 10,435         | 38,990           | 9,943          | 13,525         | 13,071         | 11,313         | 47,852           | 11,379         | 13,543         | 14,128         | 12,284         | 51,334           | 12,439         |
| Palisades                         | 15,714         | 17,794         | 17,690         | 17,240         | 68,438           | 19,328         | 23,573         | 21,934         | 22,629         | 87,464           | 23,260         | 25,592         | 24,769         | 25,789         | 99,410           | 25,238         |
| Parklands-Turner                  | 10,230         | 12,975         | 12,091         | 13,566         | 48,862           | 13,205         | 18,335         | 21,476         | 25,085         | 78,101           | 24,422         | 28,002         | 28,774         | 27,501         | 108,699          | 27,523         |
| Petworth                          | 35,709         | 49,327         | 34,812         | 32,193         | 152,041          | 30,461         | 35,011         | 30,355         | 33,755         | 129,582          | 33,600         | 42,087         | 39,886         | 38,785         | 154,358          | 41,001         |
| Rosedale                          | 11,824         | 11,414         | 12,562         | 13,809         | 49,609           | 10,796         | 13,551         | 16,506         | 21,581         | 62,434           | 16,229         | 18,634         | 21,967         | 22,676         | 79,506           | 19,221         |
| Shaw/Watha T. Daniel              | 27,378         | 36,897         | 25,894         | 26,404         | 116,573          | 26,104         | 32,096         | 29,344         | 32,951         | 120,495          | 32,959         | 40,952         | 38,836         | 43,223         | 155,970          | 42,530         |
| Shepherd Park/Juanita E. Thornton | 13,246         | 14,018         | 13,273         | 14,748         | 55,285           | 12,031         | 13,998         | 15,772         | 16,520         | 58,321           | 13,713         | 16,166         | 18,352         | 20,085         | 68,316           | 18,018         |
| **Southeast                       | 19,739         | 20,941         | 19,669         | 26,269         | 86,618           | 25,143         | 29,448         | 28,397         | 29,419         | 112,407          | 25,626         | 4,294          | 2,036          | 2,545          | 34,501           | 2,937          |
| Southwest                         | 22,482         | 39,470         | 27,016         | 27,064         | 116,032          | 22,663         | 28,282         | 29,611         | 28,370         | 108,926          | 25,543         | 30,184         | 34,271         | 34,660         | 124,658          | 31,764         |
| Takoma Park                       | 10,799         | 11,967         | 11,812         | 11,627         | 46,205           | 11,096         | 12,974         | 13,561         | 13,864         | 51,495           | 13,159         | 15,213         | 15,182         | 16,273         | 59,827           | 14,921         |
| Tenley-Friendship                 | 28,204         | 29,557         | 28,981         | 31,726         | 118,468          | 30,598         | 35,756         | 34,555         | 36,205         | 137,114          | 34,731         | 39,660         | 38,581         | 42,583         | 155,555          | 40,505         |
| West End                          | 42,447         | 57,422         | 22,975         | 35,828         | 158,672          | 37,721         | 39,497         | 35,319         | 35,171         | 147,708          | 35,350         | 39,342         | 41,518         | 43,471         | 159,681          | 45,672         |
| Woodridge                         | 22,927         | 25,400         | 23,040         | 23,867         | 95,234           | 23,326         | 26,586         | 25,514         | 27,922         | 103,348          | 23,130         | 27,036         | 27,475         | 28,766         | 106,407          | 25,185         |
| Neighborhood Libraries Total      | 503,919        | 617,416        | 509,504        | 550,411        | 2,181,250        | 520,777        | 618,017        | 602,730        | 646,681        | 2,388,205        | 584,392        | 657,379        | 680,462        | 714,478        | 2,636,711        | 681,556        |
| <b>SYSTEM TOTAL</b>               | <b>576,334</b> | <b>688,302</b> | <b>608,567</b> | <b>663,810</b> | <b>2,537,013</b> | <b>639,620</b> | <b>767,963</b> | <b>776,257</b> | <b>844,018</b> | <b>3,027,858</b> | <b>757,425</b> | <b>835,905</b> | <b>875,758</b> | <b>905,366</b> | <b>3,374,454</b> | <b>878,235</b> |

\* Lamond-Riggs/Lillian J. Huff Library reopened late Q3 FY22

\* \*\*Starting February 5, 2024, gate count for Arthur Capper TechExpress is reported under Southeast pending completion of its modernization.

## GENERAL QUESTIONS

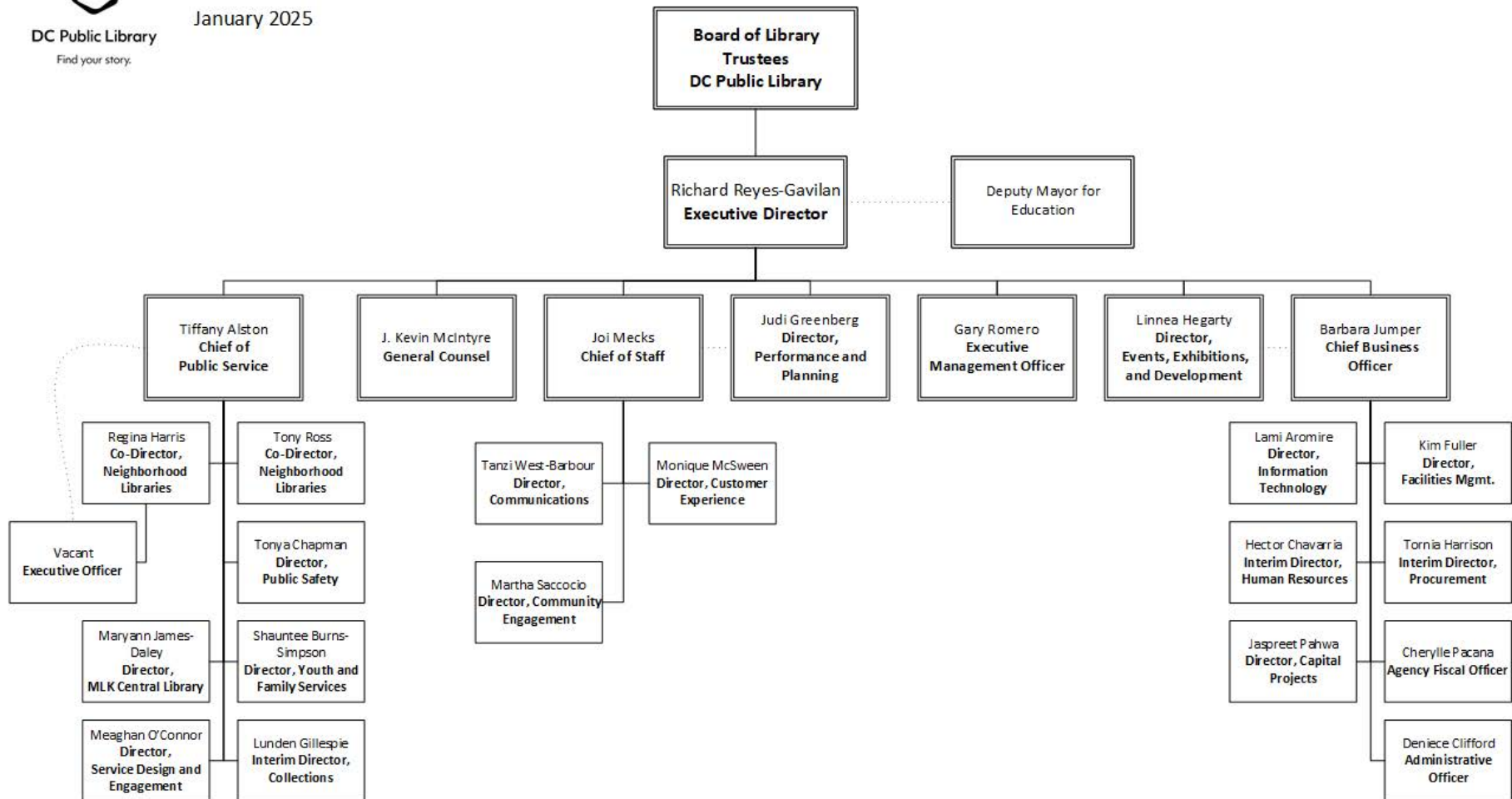
### Question Number 57

**Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY24 or to date in FY25.**

DC Public Library (DCPL) experienced the following staff changes to its organization chart during FY24 and to date in FY25:

- Shauntee Burns-Simpson was hired as the new Director of Youth and Family Services.
- Monique McSween was hired as the new Director of Customer Experience.
- Lauren Graves departed as Director of Human Resources; the hiring process for a new Director is currently underway. The Deputy Director of Human Resources, Hector Chavarria is serving as the Interim Director.
- Diane Wooden departed as Director of Procurement; the hiring process for a new Director is currently underway. Tonia Harrison is serving as the Interim Director.
- Sheryl Katzin departed as Director of Collections; the hiring process for a new Director is currently underway. The Circulation Manager, Lunden Gillespie, is serving as the Interim Director.
- Patrice Swift-Taylor departed as Executive Officer for Public Services; the hiring process for a new Executive Officer is currently underway.

The DC Public Library organization chart follows.



## GENERAL QUESTIONS

### Question Number 58

**Provide the agency's performance plan for FY24. Did DCPL meet the objectives set forth in the FY24 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including any explanations as to why any indicators were not met.**

See pages that follow for DC Public Library's FY24 Performance Plan and FY24 Performance Accountability Report.



# **DISTRICT OF COLUMBIA PUBLIC LIBRARY**

## **FY 2024 PERFORMANCE PLAN**

**DECEMBER 1, 2023**

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# 1 DISTRICT OF COLUMBIA PUBLIC LIBRARY

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*Mission:* The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

*Services:* The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

## 2 2024 OBJECTIVES

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### Strategic Objective

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Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

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### 3 2024 OPERATIONS

| Operation Title                                                                                                                           | Operation Description                                                                                                                                                               | Type of Operation |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>           |                                                                                                                                                                                     |                   |
| Programs and services                                                                                                                     | The Library offers programs to users of all ages.                                                                                                                                   | Daily Service     |
| Community Outreach                                                                                                                        | The Library serves the community by providing access to DCPL services and programs outside of our buildings.                                                                        | Daily Service     |
| Serve as a community hub:meeting and study spaces                                                                                         | The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.                                       | Daily Service     |
| <b>Provide services and programs that build and cultivate literacy and a love of reading.</b>                                             |                                                                                                                                                                                     |                   |
| Adult Literacy Services                                                                                                                   | DC Public Library offers adult literacy services through the Adult Literacy Resource Center.                                                                                        | Daily Service     |
| Early Literacy Programs                                                                                                                   | The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.                                                  | Daily Service     |
| Operate the Center for Accessibility                                                                                                      | The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library. | Daily Service     |
| Acquire books and other library materials                                                                                                 | Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.                                | Daily Service     |
| Provide library services to students and educators                                                                                        | Offer programs, services and support for students and educators.                                                                                                                    | Daily Service     |
| <b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b> |                                                                                                                                                                                     |                   |
| Provide access to local history and culture.                                                                                              | Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.                                            | Daily Service     |
| <b>Support digital citizenship through technology and internet access and training.</b>                                                   |                                                                                                                                                                                     |                   |
| Provide computer and technology training and assistance                                                                                   | Libraries throughout the District provide technology and internet training and assistance.                                                                                          | Daily Service     |
| Provide computer and technology access                                                                                                    | DCPL provides technology access through publicly available computers, printers and the internet.                                                                                    | Daily Service     |
| <b>Create and maintain a highly efficient, transparent, and responsive District government.</b>                                           |                                                                                                                                                                                     |                   |
| Southwest Neighborhood Library                                                                                                            | Capital Project.                                                                                                                                                                    | Key Project       |
| Southeast Neighborhood Library                                                                                                            | Capital Project.                                                                                                                                                                    | Key Project       |
| Long-term Operations (Shared Tech) Center                                                                                                 | Capital Project: Develop a long term operations/shared tech services center for DCPL.                                                                                               | Key Project       |

(continued)

| Operation Title                                                             | Operation Description                                                                               | Type of Operation |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------|
| Renovation and modernization of the Martin Luther King Jr. Memorial Library | Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library. | Key Project       |
| Capital Project: Lamond-Riggs                                               | Capital Project.                                                                                    | Key Project       |
| Maintain library facilities (Capital)                                       | General Improvements in the Capital Budget.                                                         | Key Project       |
| Operate neighborhood libraries                                              | Operate neighborhood library locations throughout the District.                                     | Daily Service     |
| Inform residents of library programs, services and projects                 | communications and outreach in support of DCPL programs, services, projects and operations.         | Daily Service     |
| Maintain library facilities                                                 | custodial and maintenance of libraries funded through operating funds.                              | Daily Service     |
| Strategic Planning/Data Analysis                                            | support agency operations through strategic planning and data analysis.                             | Daily Service     |
| Capital Projects                                                            | Capital Projects include various library projects in the Capital Plan.                              | Key Project       |

## 4 2024 STRATEGIC INITIATIVES

| Title                                                                               | Description                                                                                                                                                                                                                                                                                                                                                                                       | Proposed Completion Date |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Launch Building Stories Programming                                                 | DCPL will partner with the National Building Museum on their upcoming exhibition, Building Stories, an immersive exploration of the built environment in children's literature. DCPL will bring this exhibition to life at neighborhood libraries through programs, activities, book distribution, and exhibits targeting youth and their parents and caregivers.                                 | 9/30/2024                |
| Develop new Behavioral Guidelines                                                   | DCPL will begin the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color. | 9/30/2024                |
| Plan for the Library's Future                                                       | The Library will develop a number of plans to inform and guide future services, programs, and facilities. Building on engagement, research and analyses commenced in FY23, the Library will update elements of its 2020 Facilities Master Plan and develop a Strategic Framework Plan. An analysis of Library usage surrounding the U Street corridor will also be completed.                     | 9/30/2024                |
| Advance Functional Improvements at Neighborhood Libraries                           | The Library will initiate the design-build process for the Petworth Neighborhood Library. These improvements will reconfigure the spatial layout at the library to better meet the needs of the neighborhoods.                                                                                                                                                                                    | 9/30/2024                |
| Advance development of a new Congress Heights/Parklands Turner Neighborhood Library | The Library will finalize the community led building program, and advance the design for the new Congress Heights Library. In addition, the Library will continue coordination of utilities infrastructure and access with WMATA & the Office of the Deputy Mayor for Planning and Economic Development at the Congress Heights Metro station.                                                    | 9/30/2024                |
| Advance development for a renovated Southeast Neighborhood Library                  | In FY24, DCPL will secure permits and start construction to advance development for a renovated Southeast Neighborhood Library.                                                                                                                                                                                                                                                                   | 9/30/2024                |
| Undertake site selection for a neighborhood library to replace Northwest One        | The Library will collaborate with District agencies and community stakeholders to narrow down shortlisted sites inventoried by the site selection consultant in FY 23 within the desired and defined service area for a neighborhood library to replace Northwest-One library.                                                                                                                    | 9/30/2023                |
| Collaborate on development of a new Chevy Chase Library                             | The Library will continue to participate in the request for proposal process led by the Office of the Deputy Mayor for Planning and Economic Development for selection of developer, design and build team partners for the new Chevy Chase Library.                                                                                                                                              | 9/30/2024                |

|                                               |                                                                                                                                                                                                                                                                                                                                  |           |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Further development of a new Deanwood Library | The Library will continue to collaborate with WMATA on selection of developer, design and build team partners for the development of a new full-service Deanwood library within the WMATA's Joint Development at Deanwood Metro Station to replace the existing undersized library co-located at the Deanwood recreation center. | 9/30/2024 |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

## 5 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

### Key Performance Indicators

| Measure                                                                                                                                   | Directionality | FY 2021   | FY 2022   | FY 2023   | FY 2024 Target |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|-----------|-----------|----------------|
| <b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>           |                |           |           |           |                |
| Number of attendees at Library sponsored outreach sessions                                                                                | Up is Better   | 11,108    | 37,001    | 48,638    | 50,486         |
| Library Visits                                                                                                                            | Up is Better   | 901,705   | 2,537,013 | 3,027,858 | 3,055,430      |
| Number of attendees at Library sponsored programs                                                                                         | Up is Better   | 68,516    | 85,018    | 174,186   | 180,840        |
| <b>Provide services and programs that build and cultivate literacy and a love of reading.</b>                                             |                |           |           |           |                |
| Circulation of books and other library materials                                                                                          | Up is Better   | 4,953,224 | 6,304,703 | 7,041,325 | 7,252,565      |
| Circulation per capita                                                                                                                    | Up is Better   | 7.2       | 9.4       | 10.5      | 10.5           |
| Attendance at programs for children in their first five years                                                                             | Up is Better   | 31,677    | 35,069    | 66,730    | 69,279         |
| Number of active library accounts                                                                                                         | Up is Better   | 324,803   | 336,716   | 361,328   | 375,781        |
| Library accounts as a percent of total population                                                                                         | Up is Better   | 47.1%     | 50.3%     | 53.8%     | 55.9%          |
| <b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b> |                |           |           |           |                |
| "Dig DC" Visits                                                                                                                           | Up is Better   | 48,278    | 63,143    | 69,361    | 76,261         |
| <b>Support digital citizenship through technology and internet access and training.</b>                                                   |                |           |           |           |                |
| Wi-Fi Connections                                                                                                                         | Up is Better   | 223,140   | 419,352   | 572,481   | 580,575        |
| Number of people receiving technology training                                                                                            | Up is Better   | 3,548     | 6,338     | 5,222     | 5420           |

## Workload Measures

| Measure                                                                     | FY 2021       | FY 2022   | FY 2023   |
|-----------------------------------------------------------------------------|---------------|-----------|-----------|
| <b>Community Outreach</b>                                                   |               |           |           |
| Number of outreach sessions                                                 | 363           | 814       | 1,099     |
| <b>Programs and services</b>                                                |               |           |           |
| Library programs offered                                                    | 2,428         | 5,576     | 7,472     |
| <b>Serve as a community hub:meeting and study spaces</b>                    |               |           |           |
| Study room use                                                              | Not Available | 35,272    | 51,440    |
| number of community sponsored meetings systemwide                           | Not Available | 11,047    | 18,358    |
| <b>Acquire books and other library materials</b>                            |               |           |           |
| Local Book Budget                                                           | 6,530,432     | 6,280,432 | 4,780,432 |
| Digital Library                                                             | 2,249,239     | 2,421,476 | 2,907,094 |
| Database Usage                                                              | 1,581,890     | 1,720,317 | 1,809,183 |
| <b>Early Literacy Programs</b>                                              |               |           |           |
| Number of programs for children in their first five years                   | 426           | 1,208     | 2,089     |
| <b>Provide access to local history and culture.</b>                         |               |           |           |
| Number of Studio and Fabrication Lab Sessions                               | 82            | 308       | 243       |
| <b>Provide computer and technology access</b>                               |               |           |           |
| number of sessions on public access computers                               | 129,990       | 447,996   | 600,077   |
| <b>Provide computer and technology training and assistance</b>              |               |           |           |
| Number of computer and technology training programs and sessions systemwide | 355           | 878       | 803       |
| <b>Inform residents of library programs, services and projects</b>          |               |           |           |
| Social media engagement rate                                                | 1.6           | 2.5       | 2.2       |
| <b>Operate neighborhood libraries</b>                                       |               |           |           |
| Number of hours of unplanned closures at locations systemwide               | 261           | 809.5     | 345.5     |



# **DISTRICT OF COLUMBIA PUBLIC LIBRARY**

## **FY 2024 PERFORMANCE ACCOUNTABILITY REPORT**

**JANUARY 15, 2025**

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# **1 DISTRICT OF COLUMBIA PUBLIC LIBRARY**

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*Mission:* The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

*Services:* The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

## 2 2024 ACCOMPLISHMENTS

| Accomplishment                            | Impact on Agency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Impact on Residents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bilingual Staff Certifications Pilot      | DCPL recognizes that many staff are native speakers and/or are proficient in more than one language and use those spoken language skills in the course of their employment. As a way of investing in staff, DCPL created a professional development opportunity in the form of a certification test and increased compensation for those who passed the exam. As of October 2024, 23 staff have passed the proficiency test to become certified as bilingual at DCPL.                                                                                                                                                                                                                                                                                                                                                                                                                          | The goal of the bilingual certification program is to increase access to library services for limited and non-English proficient (LEP/NEP) and deaf and hard-of-hearing customers. The pilot program went into effect in September 2024, and certified bilingual staff have reported 145 interactions with individuals speaking Spanish and Amharic in the first month of the pilot. Although the Library utilizes telephonic interpretation services to assist LEP/NEP individuals and has ASL video interpretation via the same vendor, having staff on hand who can directly speak or sign with customers increases the likelihood of LEP/NEP and deaf or hard-of-hearing individuals to interact with staff, services and programs at the library. |
| DCPL Partnership with UDC Graduate School | At the start of the Fall 2024 semester, DCPL entered an innovative new partnership with the University of the District of Columbia (UDC) offering DCPL staff a fully funded, immersive opportunity to obtain a Master of Science in Counseling or Master of Arts in Mental Health and Rehabilitation Counseling. The initial cohort of 20 enrollees will graduate with the requisite skills to sit for their certification as a licensed counselor and equipped to address a myriad of concerns including mental health needs facing local communities and society today, with a focus on urban living and multicultural populations of youth, older adults, returning citizens and unhoused populations. The knowledge gained from this program will provide these employees with the skills to better serve the community and library users in need of this type of resource and assistance. | NA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

(continued)

| Accomplishment                            | Impact on Agency | Impact on Residents                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Offering no cost eye exams and eyeglasses | NA               | This year, DCPL entered a new partnership with Vision to Learn, a national non-profit, to offer no cost eye exams and eyeglasses for children ages 3-18. In August, as part of the Library's expanded Back to School programming, these services were offered at 12 library locations. 105 exams were completed and 59 sets of eyeglasses were provided. |

### 3 2024 OBJECTIVES

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#### Strategic Objective

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Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

Provide services and programs that build and cultivate literacy and a love of reading.

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

Support digital citizenship through technology and internet access and training.

Create and maintain a highly efficient, transparent, and responsive District government.

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## 4 2024 OPERATIONS

| Operation Title                                                                                                                           | Operation Description                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>           |                                                                                                                                                                                     |
| Programs and services: Daily Service                                                                                                      | The Library offers programs to users of all ages.                                                                                                                                   |
| Community Outreach: Daily Service                                                                                                         | The Library serves the community by providing access to DCPL services and programs outside of our buildings.                                                                        |
| Serve as a community hub:meeting and study spaces: Daily Service                                                                          | The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.                                       |
| <b>Provide services and programs that build and cultivate literacy and a love of reading.</b>                                             |                                                                                                                                                                                     |
| Adult Literacy Services: Daily Service                                                                                                    | DC Public Library offers adult literacy services through the Adult Literacy Resource Center.                                                                                        |
| Early Literacy Programs: Daily Service                                                                                                    | The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.                                                  |
| Operate the Center for Accessibility: Daily Service                                                                                       | The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library. |
| Acquire books and other library materials: Daily Service                                                                                  | Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.                                |
| Provide library services to students and educators: Daily Service                                                                         | Offer programs, services and support for students and educators.                                                                                                                    |
| <b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b> |                                                                                                                                                                                     |
| Provide access to local history and culture.: Daily Service                                                                               | Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.                                            |
| <b>Support digital citizenship through technology and internet access and training.</b>                                                   |                                                                                                                                                                                     |
| Provide computer and technology training and assistance: Daily Service                                                                    | Libraries throughout the District provide technology and internet training and assistance.                                                                                          |
| Provide computer and technology access: Daily Service                                                                                     | DCPL provides technology access through publicly available computers, printers and the internet.                                                                                    |
| <b>Create and maintain a highly efficient, transparent, and responsive District government.</b>                                           |                                                                                                                                                                                     |
| Southeast Neighborhood Library: Key Project                                                                                               | Capital Project.                                                                                                                                                                    |
| Maintain library facilities (Capital): Key Project                                                                                        | General Improvements in the Capital Budget.                                                                                                                                         |
| Operate neighborhood libraries: Daily Service                                                                                             | Operate neighborhood library locations throughout the District.                                                                                                                     |
| Inform residents of library programs, services and projects: Daily Service                                                                | communications and outreach in support of DCPL programs, services, projects and operations.                                                                                         |
| Maintain library facilities: Daily Service                                                                                                | custodial and maintenance of libraries funded through operating funds.                                                                                                              |
| Strategic Planning/Data Analysis: Daily Service                                                                                           | support agency operations through strategic planning and data analysis.                                                                                                             |

*(continued)*

| Operation Title               | Operation Description                                                  |
|-------------------------------|------------------------------------------------------------------------|
| Capital Projects: Key Project | Capital Projects include various library projects in the Capital Plan. |

## 5 2024 STRATEGIC INITIATIVES

In FY 2024, District of Columbia Public Library had 9 Strategic Initiatives and completed 77.7777778%.

| Title                                                                                | Description                                                                                                                                                                                                                                                                                                                                                                   | Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Launch Building Stories Programming                                                  | DCPL will partner with the National Building Museum on their upcoming exhibition, Building Stories, an immersive exploration of the built environment in children's literature. DCPL will bring this exhibition to life at neighborhood libraries through programs, activities, book distribution, and exhibits targeting youth and their parents and caregivers.             | Completed to date: 0-24%<br>The design of the exhibits to be placed at participating neighborhood libraries is being finalized. Programming at both neighborhood libraries and the National Building Museum will commence once exhibits are in place. The two institutions will cross-promote all offerings.<br>This initiative is the start of what will be an ongoing collaboration between the National Building Museum and DC Public Library. There have been a number of delays to the expected completion of this initiative including understanding the purpose and intent of the neighborhood library exhibit displays. With the exhibit designs completed, their roll out can move forward along with associated programming next Spring.                                                                                                                                                                                                                                                                                      |
| Plan for the Library's Future                                                        | The Library will develop a number of plans to inform and guide future services, programs, and facilities. Building on engagement, research and analyses commenced in FY23, the Library will update elements of its 2020 Facilities Master Plan and develop a Strategic Framework Plan. An analysis of Library usage surrounding the U Street corridor will also be completed. | Completed to date: 50-74%<br>The update to the Facilities Master Plan is nearing completion, with a draft of the document under review internally and publication expected by the end of the calendar year. The U Street Study, which entailed community engagement in the Adams Morgan and Dupont Circle neighborhoods, is a component of the FMP Update, and is largely complete. Taken together, these studies will inform funding requests and decisions around the renovation of current library facilities as well as any potential new locations under consideration. The Strategic Framework is being drafted with completion expected in the coming months to be followed by internal reviews before publication.<br>Usage and access mapping and analyses are being reviewed and informing finalization of the Facilities Master Plan Update (including the U Street area). A writer was identified and brought on to assist with the drafting of the Strategic Framework with completion expected no later than Spring 2025. |
| Advance development of a new Congress Heights/ Parklands Turner Neighborhood Library | The Library will finalize the community led building program, and advance the design for the new Congress Heights Library. In addition, the Library will continue coordination of utilities infrastructure and access with WMATA & the Office of the Deputy Mayor for Planning and Economic Development at the Congress Heights Metro station.                                | Completed to date: Complete<br>Schematic Design, Community Meetings and CFA are all complete. Project is in Design Development. Design Build Team is continuing to coordinate with Utilities and WMATA as the project develops.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Collaborate on development of a new Chevy Chase Library                      | The Library will continue to participate in the request for proposal process led by the Office of the Deputy Mayor for Planning and Economic Development for selection of developer, design and build team partners for the new Chevy Chase Library.                                                                                                                                              | Completed to date: Complete<br>The Office of the Deputy Mayor for Planning and Economic Development (DMPED) hosted community meetings in October 2023. At those meetings, DCPL presented its approach to the built environment and participated in answering questions from the community. The RFP response date was changed to 8/28/24. DCPL is part of the technical review panel with DMPED and is reviewing RFP responses. The RFP review will be completed in FY25.                                                                                                                                                             |
| Further development of a new Deanwood Library                                | The Library will continue to collaborate with WMATA on selection of developer, design and build team partners for the development of a new full-service Deanwood library within the WMATA's Joint Development at Deanwood Metro Station to replace the existing undersized library co-located at the Deanwood recreation center.                                                                  | Completed to date: Complete<br>The District and WMATA legal teams continue to collaborated on the terms of an agreement for the development of the new Deanwood Library. The issuance of an RFP to select a design team is underway.                                                                                                                                                                                                                                                                                                                                                                                                 |
| Advance Functional Improvements at Neighborhood Libraries                    | The Library will initiate the design-build process for the Petworth Neighborhood Library. These improvements will reconfigure the spatial layout at the library to better meet the needs of the neighborhoods.                                                                                                                                                                                    | Completed to date: Complete<br>The Design-Build Team is under contract for improvements to the Petworth Neighborhood Library with completed formulation of design GMP.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Develop new Behavioral Guidelines                                            | DCPL will begin the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color. | Completed to date: Complete<br>The planned FY24 phase of this project is complete. DCPL established a cross-functional working group, brought on a consultant to support the work, developed a thorough stakeholder map, and conducted extensive staff engagement. More than 100 staff participated in focus groups, with participation from every department in the agency. More than 200 staff responded to a staff survey. This input will be used to develop a guiding framework for the new behavior guidelines and we are on track to move to the Community Engagement phase of this project, which will be conducted in FY25. |
| Undertake site selection for a neighborhood library to replace Northwest One | The Library will collaborate with District agencies and community stakeholders to narrow down shortlisted sites inventoried by the site selection consultant in FY 23 within the desired and defined service area for a neighborhood library to replace Northwest-One library.                                                                                                                    | Completed to date: Complete<br>Collaboration with the community on the shortlisted sites is complete. Presentations made to the ANC and Civic Association and several community stakeholders on shortlisted sites, and feedback is zeroing in on closest sites along Rhode Island Ave NE.                                                                                                                                                                                                                                                                                                                                            |



|                                                                    |                                                                                                                                 |                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Advance development for a renovated Southeast Neighborhood Library | In FY24, DCPL will secure permits and start construction to advance development for a renovated Southeast Neighborhood Library. | Completed to date: Complete<br>Permits were secured and construction is well underway and on track. The excavation for the lowest level is complete, and concrete pours are underway. The community continues to receive written and visual updates and is excited about the progress. |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 6 2024 KEY PERFORMANCE INDICATORS AND WORKLOAD MEASURES

### Key Performance Indicators

| Measure                                                                                                                                   | Directionality | FY 2022   | FY 2023   | FY 2024 Q1     | FY 2024 Q2     | FY 2024 Q3     | FY 2024 Q4     | FY 2024   | FY 2024 Target | Was 2024 KPI Met? | Explanation of Unmet KPI                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|-----------|----------------|----------------|----------------|----------------|-----------|----------------|-------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.</b>           |                |           |           |                |                |                |                |           |                |                   |                                                                                                                    |
| Number of attendees at Library sponsored outreach sessions                                                                                | Up is Better   | 37,001    | 48,638    | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 52,030    | 50,486         | Met               |                                                                                                                    |
| Library Visits                                                                                                                            | Up is Better   | 2,537,013 | 3,027,858 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 3,374,454 | 3,055,430      | Met               |                                                                                                                    |
| Number of attendees at Library sponsored programs                                                                                         | Up is Better   | 85,018    | 188,258   | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 211,260   | 195,412        | Met               |                                                                                                                    |
| <b>Provide services and programs that build and cultivate literacy and a love of reading.</b>                                             |                |           |           |                |                |                |                |           |                |                   |                                                                                                                    |
| Circulation of books and other library materials                                                                                          | Up is Better   | 6,304,703 | 7,041,325 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 7,254,373 | 7,252,565      | Met               |                                                                                                                    |
| Circulation per capita                                                                                                                    | Up is Better   | 9.4       | 10.5      | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 10.7      | 10.5           | Met               |                                                                                                                    |
| Attendance at programs for children in their first five years                                                                             | Up is Better   | 35,069    | 66,730    | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 72,673    | 69,279         | Met               |                                                                                                                    |
| Number of active library accounts                                                                                                         | Up is Better   | 336,716   | 361,328   | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 432,625   | 375,781        | Met               |                                                                                                                    |
| Library accounts as a percent of total population                                                                                         | Up is Better   | 50.3%     | 53.8%     | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 63.7%     | 55.9%          | Met               |                                                                                                                    |
| <b>Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.</b> |                |           |           |                |                |                |                |           |                |                   |                                                                                                                    |
| "Dig DC" Visits                                                                                                                           | Up is Better   | 63,143    | 69,361    | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 69,729    | 76,261         | Nearly Met        | The system was unavailable for a period of time during the fiscal year which prevented us from meeting the target. |

Key Performance Indicators (continued)

| Measure                                                                          | Directionality | FY 2022 | FY 2023 | FY 2024 Q1     | FY 2024 Q2     | FY 2024 Q3     | FY 2024 Q4     | FY 2024 | FY 2024 Target | Was 2024 KPI Met? | Explanation of Unmet KPI |
|----------------------------------------------------------------------------------|----------------|---------|---------|----------------|----------------|----------------|----------------|---------|----------------|-------------------|--------------------------|
| Support digital citizenship through technology and internet access and training. |                |         |         |                |                |                |                |         |                |                   |                          |
| Wi-Fi Connections                                                                | Up is Better   | 419,352 | 572,481 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 632,257 | 580,575        | Met               |                          |
| Number of people receiving technology training                                   | Up is Better   | 6,338   | 5,421   | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 7,207   | 5627           | Met               |                          |

## Workload Measures

| Measure                                                                     | FY 2022   | FY 2023   | FY 2024 Q1     | FY 2024 Q2     | FY 2024 Q3     | FY 2024 Q4     | FY 2024   |
|-----------------------------------------------------------------------------|-----------|-----------|----------------|----------------|----------------|----------------|-----------|
| <b>Community Outreach</b>                                                   |           |           |                |                |                |                |           |
| Number of outreach sessions                                                 | 814       | 1,099     | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 1,015     |
| <b>Programs and services</b>                                                |           |           |                |                |                |                |           |
| Library programs offered                                                    | 5,576     | 7,571     | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 8,168     |
| <b>Serve as a community hub:meeting and study spaces</b>                    |           |           |                |                |                |                |           |
| Study room use                                                              | 35,272    | 51,440    | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 60,028    |
| number of community sponsored meetings systemwide                           | 11,047    | 18,358    | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 22,036    |
| <b>Acquire books and other library materials</b>                            |           |           |                |                |                |                |           |
| Local Book Budget                                                           | 6,280,432 | 4,780,432 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 4,780,432 |
| Digital Library                                                             | 2,421,476 | 2,907,094 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 3,417,493 |
| Database Usage                                                              | 1,720,317 | 1,809,183 | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 2,399,229 |
| <b>Early Literacy Programs</b>                                              |           |           |                |                |                |                |           |
| Number of programs for children in their first five years                   | 1,208     | 2,089     | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 2,291     |
| <b>Provide access to local history and culture.</b>                         |           |           |                |                |                |                |           |
| Number of Studio and Fabrication Lab Sessions                               | 308       | 243       | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 293       |
| <b>Provide computer and technology access</b>                               |           |           |                |                |                |                |           |
| number of sessions on public access computers                               | 447,996   | 600,077   | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 687,133   |
| <b>Provide computer and technology training and assistance</b>              |           |           |                |                |                |                |           |
| Number of computer and technology training programs and sessions systemwide | 878       | 841       | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 1,140     |
| <b>Inform residents of library programs, services and projects</b>          |           |           |                |                |                |                |           |
| Social media engagement rate                                                | 2.5       | 2.2       | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 5.2       |
| <b>Operate neighborhood libraries</b>                                       |           |           |                |                |                |                |           |
| Number of hours of unplanned closures at locations systemwide               | 809.5     | 345.5     | Annual Measure | Annual Measure | Annual Measure | Annual Measure | 676       |

## GENERAL QUESTIONS

### Question Number 59

**Provide the agency's performance plan for FY25. What changes have been made from the FY24 performance plan, and what steps has the agency taken to date in FY25 to meet the objectives set forth in the FY25 performance plan? Explain any FY25 targets that decreased from FY24 actuals, and any targets that were set and measured in FY24 but not FY25.**

The pages that follow are DC Public Library's FY25 Performance Plan. The Library is actively pursuing each objective and initiative submitted in the FY25 Performance Plan.

The FY25 Performance Plan now refers to "initiatives" as "projects". The FY25 plan includes nine projects, seven of which expand on initiatives in FY24 and two that are new.

The FY25 performance plan now refers to "operations" as "activities". The FY25 plan removes the operation for the Southeast Library, as it is redundant to the Capital Projects activity.

There have been no changes to the measures tracked from FY24 to FY25. In a few instances, the descriptions of measures are modified for clarity.

Most FY25 targets are lower than FY24 actuals. The Library projected targets using trend data and then factored in expected library operations in FY25. The lower targets are the result of planned closure of several libraries in FY25. This includes five libraries that will be closed for three to five months each and one for the entire fiscal year for building improvement and renovation projects.



# **DISTRICT OF COLUMBIA PUBLIC LIBRARY**

## **FY 2025 PERFORMANCE PLAN**

**NOVEMBER 26, 2024**

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# 1 INTRODUCTION

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This document presents the Fiscal Year 2025 Performance Plan for the District of Columbia Public Library.

This Performance Plan is the first of two agency performance documents published each year. The Performance Plan is published twice annually – preliminarily in March when the Mayor’s budget proposal is delivered, and again at the start of the fiscal year when budget decisions have been finalized. A companion document, the Performance Accountability Report (PAR), is published annually in January following the end of the fiscal year. Each PAR assesses agency performance relative to its annual Performance Plan.

**Performance Plan Structure:** Performance plans are comprised of agency Objectives, Administrative Structures (such as Divisions, Administrations, and Offices), Activities, Projects and related performance measures. The following describes these plan components, and the types of performance measures agencies use to assess their performance.

**Objectives:** Objectives are statements of the desired benefits that are expected from the performance of an agency’s mission. They describe the goals of the agency.

**Administrative Structures:** Administrative Structures represent the organizational units of an agency, such as Departments, Divisions, or Offices.

**Activities:** Activities represent the programs and services an agency provides. They reflect what an agency does on a regular basis (e.g., processing permits).

**Projects:** Projects are planned efforts that end once a particular outcome or goal is achieved.

**Measures:** Performance Measures may be associated with any plan component, or with the agency overall. Performance Measures can answer broad questions about an agency’s overall performance or the performance of an organizational unit, a program or service, or the implementation of a major project. Measures can answer questions like “How much did we do?”, “How well did we do it?”, “How quickly did we do it?”, and “Is anyone better off?” as described in the table below. Measures are printed throughout the Performance Plan, as they may be measuring an objective, an administrative structure, an activity, or be related to the agency performance as a whole.

| Measure Type | Measure Description                                                                                                                                                                                                                                                                                  | Example                                          |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Quantity     | Quantity measures assess the volume of work an agency performs. These measures can describe the inputs (e.g., requests or cases) that an agency receives or the work that an agency completes (e.g., licenses issued or cases closed). Quantity measures often start with the phrase “Number of...”. | “Number of public art projects completed”        |
| Quality      | Quality measures assess how well an agency’s work meets standards, specifications, resident needs, or resident expectations. These measures can directly describe the quality of decisions or products or they can assess resident feelings, like satisfaction.                                      | “Percent of citations issued that were appealed” |



(continued)

| Measure Type             | Measure Description                                                                                                                                                                                                                                                                                       | Example                                                            |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Efficiency               | Efficiency measures assess the resources an agency used to perform its work and the speed with which that work was performed. Efficiency measures can assess the unit cost to deliver a product or service, but typically these measures assess describe completion rates, processing times, and backlog. | "Percent of claims processed within 10 business days"              |
| Outcome                  | Outcome measures assess the results or impact of an agency's work. These measures describe the intended ultimate benefits associated with a program or service.                                                                                                                                           | "Percent of families returning to homelessness within 6-12 months" |
| Context                  | Context measures describe the circumstances or environment that the agency operates in. These measures are typically outside of the agency's direct control.                                                                                                                                              | "Recidivism rate for 18-24 year-olds"                              |
| District-wide Indicators | District-wide indicators describe demographic, economic, and environmental trends in the District of Columbia that are relevant to the agency's work, but are not in the control of a single agency.                                                                                                      | "Area median income"                                               |

*Agencies set targets for most performance measures before the start of the fiscal year.* Targets may represent goals, requirements, or national standards for a performance measure. Agencies strive to achieve targets each year, and agencies provide explanations for targets that are not met at the end of the fiscal year in the subsequent Performance Accountability Report. Not all measures are associated with a target. For example, newly added measures do not require targets for the first year, as agencies determine a data-informed benchmark. Additionally, change in some quantity or context measures and District-wide indicators may not indicate better or worse performance, but are "neutral" measures of demand or input, or are outside of the agency's direct control. In some cases the relative improvement of a measure over a prior period is a more meaningful indicator than meeting or exceeding a particular numerical goal, so a target is not set.

## 2 DISTRICT OF COLUMBIA PUBLIC LIBRARY OVERVIEW

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*Mission:* The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

*Summary of Services:* The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

### *Objectives:*

1. Strengthen communities
2. Build and cultivate literacy and a love of reading
3. Connect residents to local history and culture
4. Support digital citizenship
5. Efficient, Transparent, and Responsive Government

### *Activities:*

1. Programs and services
2. Community Outreach
3. Capital Funded Library Maintenance and General Improvements
4. Adult Literacy Services
5. Early Literacy Programs
6. Operate the Center for Accessibility
7. Acquire books and other library materials
8. Provide library services to students and educators
9. Provide access to local history and culture
10. Provide computer and technology training and assistance
11. Provide computer and technology access
12. Serve as a community hub: meeting and study spaces
13. Operate neighborhood libraries
14. Inform residents of library programs, services and projects
15. Maintain library facilities
16. Strategic Planning/Data Analysis
17. Capital Projects

### 3 OBJECTIVES

#### 3.1 STRENGTHEN COMMUNITIES

Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.

| Related Measures                                           | Measure Type | Directionality | FY2023    | FY2024    | FY2025 Target    |
|------------------------------------------------------------|--------------|----------------|-----------|-----------|------------------|
| Library Visits                                             | Quantity     | Up is Better   | 3,027,858 | 3,374,454 | <b>3,289,861</b> |
| Number of attendees at Library sponsored outreach sessions | Quantity     | Up is Better   | 48,638    | 52,030    | <b>53,590</b>    |
| Number of attendees at Library sponsored programs          | Quantity     | Up is Better   | 188,258   | 211,260   | <b>204,070</b>   |

#### 3.2 BUILD AND CULTIVATE LITERACY AND A LOVE OF READING

Provide services and programs that build and cultivate literacy and a love of reading.

| Related Measures                                                                     | Measure Type | Directionality | FY2023    | FY2024    | FY2025 Target    |
|--------------------------------------------------------------------------------------|--------------|----------------|-----------|-----------|------------------|
| Number of attendees at programs for children in their first five years               | Quantity     | Up is Better   | 66,730    | 72,673    | <b>71,728</b>    |
| Total circulation of books and other library materials including digital circulation | Quantity     | Up is Better   | 7,041,325 | 7,254,373 | <b>7,159,726</b> |
| Circulation per capita                                                               | Quantity     | Up is Better   | 10.5      | 10.70     | <b>10.5</b>      |
| Library accounts as a percent of total population                                    | Outcome      | Up is Better   | 53.8%     | 63.7%     | <b>63.7%</b>     |
| Number of active library accounts                                                    | Quantity     | Up is Better   | 361,328   | 432,625   | <b>432,625</b>   |

#### 3.3 CONNECT RESIDENTS TO LOCAL HISTORY AND CULTURE

Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.

| Related Measures        | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|-------------------------|--------------|----------------|--------|--------|---------------|
| Number of Dig DC Visits | Quantity     | Up is Better   | 69,361 | 69,729 | <b>73,215</b> |

### 3.4 SUPPORT DIGITAL CITIZENSHIP

Support digital citizenship through technology and internet access and training.

| Related Measures                               | Measure Type | Directionality | FY2023  | FY2024  | FY2025 Target |
|------------------------------------------------|--------------|----------------|---------|---------|---------------|
| Number of people receiving technology training | Quantity     | Up is Better   | 5,421   | 7,207   | 7,113         |
| Wi-Fi Connections                              | Quantity     | Up is Better   | 572,481 | 632,257 | 613,138       |

### 3.5 EFFICIENT, TRANSPARENT, AND RESPONSIVE GOVERNMENT

Create and maintain a highly efficient, transparent, and responsive District government.

No Related Measures

## 4 ACTIVITIES

### 4.1 SERVE AS A COMMUNITY HUB: MEETING AND STUDY SPACES

The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library.

| Related Measures                                  | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|---------------------------------------------------|--------------|----------------|--------|--------|---------------|
| Number of community sponsored meetings systemwide | Quantity     | Up is Better   | 18,358 | 22,036 | *             |
| Number of study room sessions                     | Quantity     | Up is Better   | 51,440 | 60,028 | *             |

\*Specific targets are not set for this measure

### 4.2 INFORM RESIDENTS OF LIBRARY PROGRAMS, SERVICES AND PROJECTS

Communications and outreach in support of DCPL programs, services, projects and operations.

| Related Measures             | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|------------------------------|--------------|----------------|--------|--------|---------------|
| Social media engagement rate | Quantity     | Up is Better   | 2.2    | 5.17   | *             |

\*Specific targets are not set for this measure

### 4.3 MAINTAIN LIBRARY FACILITIES

Custodial and maintenance of libraries funded through operating funds.

*No Related Measures*

### 4.4 STRATEGIC PLANNING/DATA ANALYSIS

Support agency operations through strategic planning and data analysis.

*No Related Measures*

### 4.5 PROVIDE ACCESS TO LOCAL HISTORY AND CULTURE

Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.

| Related Measures                              | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|-----------------------------------------------|--------------|----------------|--------|--------|---------------|
| Number of Studio and Fabrication Lab Sessions | Quantity     | Up is Better   | 243    | 293    | *             |

\*Specific targets are not set for this measure

## 4.6 CAPITAL FUNDED LIBRARY MAINTENANCE AND GENERAL IMPROVEMENTS

General Improvements in the Capital Budget.

*No Related Measures*

## 4.7 PROGRAMS AND SERVICES

The Library offers programs to users of all ages.

| Related Measures         | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|--------------------------|--------------|----------------|--------|--------|---------------|
| Library programs offered | Quantity     | Up is Better   | 7,571  | 8,168  | *             |

\*Specific targets are not set for this measure

## 4.8 COMMUNITY OUTREACH

The Library serves the community by providing access to DCPL services and programs outside of our buildings.

| Related Measures            | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|-----------------------------|--------------|----------------|--------|--------|---------------|
| Number of outreach sessions | Quantity     | Up is Better   | 1,099  | 1,015  | *             |

\*Specific targets are not set for this measure

## 4.9 ADULT LITERACY SERVICES

DC Public Library offers adult literacy services through the Adult Literacy Resource Center.

*No Related Measures*

#### 4.10 EARLY LITERACY PROGRAMS

The Library offers a range of services and programs to improve early literacy, such as story time and Sing, Talk and Read programs.

| Related Measures                                          | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|-----------------------------------------------------------|--------------|----------------|--------|--------|---------------|
| Number of programs for children in their first five years | Quantity     | Up is Better   | 2,089  | 2,291  | *             |

\*Specific targets are not set for this measure

#### 4.11 OPERATE THE CENTER FOR ACCESSIBILITY

The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.

*No Related Measures*

#### 4.12 ACQUIRE BOOKS AND OTHER LIBRARY MATERIALS

Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.

| Related Measures      | Measure Type | Directionality | FY2023    | FY2024    | FY2025 Target |
|-----------------------|--------------|----------------|-----------|-----------|---------------|
| Database Interactions | Quantity     | Up is Better   | 1,809,183 | 2,399,229 | *             |
| Digital Circulation   | Quantity     | Up is Better   | 2,907,094 | 3,417,493 | *             |
| Local Book Budget     | Quantity     | Neutral        | 4,780,432 | 4,780,432 | *             |

\*Specific targets are not set for this measure

#### 4.13 PROVIDE LIBRARY SERVICES TO STUDENTS AND EDUCATORS

Offer programs, services and support for students and educators.

*No Related Measures*

#### 4.14 PROVIDE COMPUTER AND TECHNOLOGY TRAINING AND ASSISTANCE

Libraries throughout the District provide technology and internet training and assistance.

| Related Measures                                                            | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|-----------------------------------------------------------------------------|--------------|----------------|--------|--------|---------------|
| Number of computer and technology training programs and sessions systemwide | Quantity     | Up is Better   | 841    | 1,140  | *             |

\*Specific targets are not set for this measure

#### 4.15 PROVIDE COMPUTER AND TECHNOLOGY ACCESS

DCPL provides technology access through publicly available computers, printers and the internet.

| Related Measures                              | Measure Type | Directionality | FY2023  | FY2024  | FY2025 Target |
|-----------------------------------------------|--------------|----------------|---------|---------|---------------|
| Number of sessions on public access computers | Quantity     | Up is Better   | 600,077 | 687,133 | *             |

\*Specific targets are not set for this measure

#### 4.16 OPERATE NEIGHBORHOOD LIBRARIES

Operate neighborhood library locations throughout the District.

| Related Measures                                              | Measure Type | Directionality | FY2023 | FY2024 | FY2025 Target |
|---------------------------------------------------------------|--------------|----------------|--------|--------|---------------|
| Number of hours of unplanned closures at locations systemwide | Outcome      | Down is Better | 345.5  | 676    | *             |

\*Specific targets are not set for this measure

#### 4.17 CAPITAL PROJECTS

Capital Projects include various library projects in the Capital Plan.

*No Related Measures*



## **5 PROJECTS**

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### **5.1 BEHAVIORAL GUIDELINES DEVELOPMENT**

*Proposed Completion Date:* September 30, 2025

DCPL will continue the process of co-creating its revised Behavior Guidelines and rules with District residents. While the co-creation will involve residents across the District emphasis will be placed on involving residents who are unhoused and organizations that serve/support these residents as well as teens, both of whom are key users of libraries and who are mostly people of color.

### **5.2 EXPAND EXHIBITIONS AT NEIGHBORHOOD LIBRARIES**

*Proposed Completion Date:* September 30, 2025

DCPL will expand exhibitions installed at Neighborhood Libraries. This will include the Building Stories exhibits planned in partnership with the National Building Museum for FY24 but delayed and the Negro Motorist Green Book exhibit, a partnership with Smithsonian's Traveling Exhibition program, scheduled for November 2024 to March 2025. DCPL strives to create exhibitions that speak directly to the experiences of D.C. residents throughout the city. We strive to create unique, neighborhood-specific exhibits, providing information and experiences that literally meet people where they are.

### **5.3 PROVIDE CULTURAL PROGRAMMING AT MLK LIBRARY**

*Proposed Completion Date:* September 30, 2026

DCPL will continue and expand MLK Library's cultural programming to continue to increase visits to the downtown core in support of DC's economic recovery. This includes hiring for a position dedicated to this cultural programming and acting as a liaison with partners in the Downtown Activation Plan. Cultural programming will include innovative discussions and activations around current events, books, heritage celebrations, and once-in-a-lifetime opportunities and events.

### **5.4 WELCOMING LIBRARIES**

*Proposed Completion Date:* September 30, 2025

DCPL will create more welcoming spaces by engaging two mental health specialists to provide group therapy and drop-in counseling services to DCPL customers. They will connect people to mental health resources that can stabilize individuals experiencing mental health challenges. Individuals will have access to more mental health resources in places they already regularly visit, and our libraries will be more welcoming to all customers. Service will be provided in all eight wards.

### **5.5 FINALIZE SITE SELECTION FOR A NEW NEIGHBORHOOD LIBRARY IN ECKINGTON-EDGEWOOD**

*Proposed Completion Date:* September 30, 2025

Based on stakeholder feedback solicited in FY24, the Library will finalize the most appropriate of the short-listed sites for a new library in the Eckington-Edgewood Neighborhood.

### **5.6 RENOVATE THE PETWORTH NEIGHBORHOOD LIBRARY**

*Proposed Completion Date:* September 30, 2025

The Library will complete the renovation currently in design for the Petworth Library. The renovation will reconfigure the spatial layout and install associated furniture, fixtures and equipment, power, and lighting to better meet the needs of the patrons. The renovation will require a brief closure.

## **5.7 CONSTRUCT AND OPEN A NEW FULL-SERVICE LIBRARY IN CONGRESS HEIGHTS**

*Proposed Completion Date:* September 30, 2027

Library will construct a new full-service library in Congress Heights to replace the Parklands Turner Neighborhood Library. The new library at the Congress Heights Metro station entails extensive coordination through construction with WMATA and the Office of the Deputy Mayor for Planning and Economic Development.

## **5.8 RENOVATE AND RE-OPEN THE SOUTHEAST NEIGHBORHOOD LIBRARY**

*Proposed Completion Date:* September 30, 2026

Library will finish the extensive renovation of the Southeast Neighborhood Library that will restore the historic structure, and expand the library both on site and below grade, almost doubling the size of the library.

## **5.9 CONSTRUCT AND OPEN A NEW FULL-SERVICE DEANWOOD NEIGHBORHOOD LIBRARY**

*Proposed Completion Date:* September 30, 2030

The Library will construct and open a new stand-alone, full-service library at the Deanwood Metro station to replace the existing undersized library co-located at the Deanwood Recreation Center. The new library at the Deanwood Metro station entails extensive coordination through construction with WMATA as well as the developer of the WMATA-led adjoining development.

## **GENERAL QUESTIONS**

### **Question Number 60**

**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:**

- a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;**
- b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.**
- c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.**

Reports follow.

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:  
- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY24 by Agency

| Appr - Appr Name                                        | Acct PL3 - Acct PL3 Name (PS/NPS)                 | Acct Group - Acct Group Name (CSG)            | Acct - Acct Name (OBJ)                       | FY24 Approved Budget | FY24 Revised Budget | FY24 Year End Expenditures |               |
|---------------------------------------------------------|---------------------------------------------------|-----------------------------------------------|----------------------------------------------|----------------------|---------------------|----------------------------|---------------|
| 1010 - LOCAL FUND                                       | 700000A - PERSONNEL SERVICES                      | 701100C - CONTINUING FULL TIME                | 7011001 - CONTINUING FULL TIME               | 42,556,372.12        | 42,406,372.12       | 42,362,209.49              |               |
|                                                         |                                                   | 701100C - CONTINUING FULL TIME Total          |                                              |                      | 42,556,372.12       | 42,406,372.12              | 42,362,209.49 |
|                                                         |                                                   | 701200C - CONTINUING FULL TIME - OTHERS       | 7012003 - CONTINUING PART TIME               | 636,163.86           | 636,163.86          | 640,388.07                 |               |
|                                                         |                                                   |                                               | 7012004 - TEMPORARY PART TIME                | 557,396.22           | 557,396.22          | 17,043.26                  |               |
|                                                         |                                                   |                                               | 7012005 - WHEN ACTUALLY EMPLOYED - WAE       | -                    | -                   | 651,301.62                 |               |
|                                                         |                                                   |                                               | 7012006 - TERM FULL TIME                     | 516,317.02           | 516,317.02          | 598,153.80                 |               |
|                                                         |                                                   | 701200C - CONTINUING FULL TIME - OTHERS Total |                                              |                      | 1,709,877.10        | 1,709,877.10               | 1,906,886.75  |
|                                                         |                                                   | 701300C - ADDITIONAL GROSS PAY                | 7013004 - SHIFT DIFFERENTIAL                 | 228,700.00           | 228,700.00          | 252,526.23                 |               |
|                                                         |                                                   |                                               | 7013005 - ADMINISTRATIVE PREMIUM             | -                    | -                   | 336.88                     |               |
|                                                         |                                                   |                                               | 7013007 - TERMINAL LEAVE                     | 186,000.00           | 186,000.00          | 192,865.75                 |               |
| 7013008 - HOLIDAY PAY                                   | 218,000.00                                        |                                               | 218,000.00                                   | 143,211.70           |                     |                            |               |
| 7013009 - SUNDAY PAY                                    | 782,170.00                                        |                                               | 782,170.00                                   | 380,597.92           |                     |                            |               |
| 7013012 - BONUS PAY                                     | -                                                 |                                               | -                                            | 13,000.00            |                     |                            |               |
| 7013015 - EARLY OUT INCENTIVE PAY                       | -                                                 |                                               | -                                            | 125,000.00           |                     |                            |               |
| 7013020 - PAYROLL - PAY-BACK SETTLEMENTS                | -                                                 |                                               | -                                            | -                    |                     |                            |               |
| 7013017 - SEVERANCE PAY                                 | -                                                 |                                               | -                                            | 7,210.92             |                     |                            |               |
| 701300C - ADDITIONAL GROSS PAY Total                    |                                                   |                                               | 1,414,870.00                                 | 1,414,870.00         | 1,114,749.40        |                            |               |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL              | 7014002 - GROUP LIFE INSURANCE                    | -                                             | -                                            | 25,740.83            |                     |                            |               |
|                                                         | 7014003 - HEALTH BENEFITS                         | -                                             | -                                            | 5,367,291.98         |                     |                            |               |
|                                                         | 7014008 - MISC FRINGE BENEFITS                    | 11,509,122.89                                 | 11,284,707.89                                | 170.89               |                     |                            |               |
|                                                         | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                             | -                                            | 2,596,456.64         |                     |                            |               |
|                                                         | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                                             | -                                            | 125,606.49           |                     |                            |               |
|                                                         | 7014015 - OPTICAL PLAN                            | -                                             | -                                            | 68,061.33            |                     |                            |               |
|                                                         | 7014016 - DENTAL PLAN                             | -                                             | -                                            | 115,423.96           |                     |                            |               |
|                                                         | 7014018 - PREPAID LEGAL                           | -                                             | -                                            | 82,372.19            |                     |                            |               |
|                                                         | 7014019 - MEDICARE CONTRIBUTION                   | -                                             | -                                            | 623,108.10           |                     |                            |               |
|                                                         | 7014020 - RETIREMENT                              | -                                             | -                                            | 1,890,796.58         |                     |                            |               |
| 7014021 - DC METRO BENEFITS                             | -                                                 | -                                             | 0.00                                         |                      |                     |                            |               |
| 7014022 - DC HEALTH BENEFIT FEES                        | -                                                 | -                                             | 245,637.77                                   |                      |                     |                            |               |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total        |                                                   |                                               | 11,509,122.89                                | 11,284,707.89        | 11,140,666.76       |                            |               |
| 701500C - OVERTIME PAY                                  | 7015001 - OVERTIME PAY                            | 405,412.00                                    | 405,412.00                                   | 584,491.11           |                     |                            |               |
| 701500C - OVERTIME PAY Total                            |                                                   |                                               | 405,412.00                                   | 405,412.00           | 584,491.11          |                            |               |
| 700000A - PERSONNEL SERVICES Total                      |                                                   |                                               |                                              | 57,595,654.11        | 57,221,239.11       | 57,109,003.51              |               |
| 710000A - NON-PERSONNEL SERVICES                        | 711100C - SUPPLIES & MATERIALS                    | 7111002 - OFFICE SUPPLIES                     | 2,890.00                                     | 2,890.00             | 28,065.56           |                            |               |
|                                                         |                                                   | 7111003 - CUSTODIAL & MAINTENANCE             | 21,425.00                                    | 21,425.00            | 67,892.50           |                            |               |
|                                                         |                                                   | 7111005 - EDUCATIONAL                         | 48,450.00                                    | 62,150.00            | 3,747.50            |                            |               |
|                                                         |                                                   | 7111008 - CLOTHING & UNIFORMS                 | 25,500.00                                    | 25,500.00            | 25,920.72           |                            |               |
|                                                         |                                                   | 7111010 - FOOD PROVISIONS                     | 7,225.00                                     | 7,225.00             | 1,634.03            |                            |               |
|                                                         |                                                   | 7111011 - GENERAL                             | 348,512.00                                   | 377,159.00           | 338,894.05          |                            |               |
|                                                         |                                                   | 7111024 - INT PENALTIES QUICK PAY CLS 20      | -                                            | -                    | -                   |                            |               |
|                                                         |                                                   | 7111021 - MERCHANDISE FOR RESALE              | -                                            | -                    | 2,248.63            |                            |               |
|                                                         |                                                   | 7111004 - MEDICAL SURGICAL & LAB              | -                                            | -                    | 60.00               |                            |               |
|                                                         |                                                   | 711100C - SUPPLIES & MATERIALS Total          |                                              |                      | 454,002.00          | 496,349.00                 | 468,462.99    |
| 712100C - ENERGY COMM & BLDG RENTALS                    | 7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC      | 137,476.00                                    | 137,476.00                                   | 119,707.96           |                     |                            |               |
| 712100C - ENERGY COMM & BLDG RENTALS Total              |                                                   |                                               | 137,476.00                                   | 137,476.00           | 119,707.96          |                            |               |
| 713100C - OTHER SERVICES & CHARGES                      | 7131002 - TRAVEL - LOCAL                          | 14,250.00                                     | 14,250.00                                    | 1,667.12             |                     |                            |               |
|                                                         | 7131003 - TRAVEL - OUT OF CITY                    | 16,375.00                                     | 16,375.00                                    | 62,994.67            |                     |                            |               |
|                                                         | 7131004 - TRANS CHARGES - MATERIALS               | -                                             | -                                            | 301.50               |                     |                            |               |
|                                                         | 7131005 - MAINTENANCE & REPAIRS - AUTO            | 206,017.64                                    | 163,947.87                                   | 150,208.60           |                     |                            |               |
|                                                         | 7131007 - MAINTENANCE & REPAIRS LAND & BUILDING   | 555,994.00                                    | 555,994.00                                   | 972,174.00           |                     |                            |               |
|                                                         | 7131008 - MAINTENANCE & REPAIRS OTHER             | -                                             | -                                            | 133,309.16           |                     |                            |               |
|                                                         | 7131009 - PROF SERVICE FEES & CONTR               | 8,410,674.07                                  | 8,978,499.08                                 | 7,640,737.82         |                     |                            |               |
|                                                         | 7131011 - OFFICE SUPPORT                          | -                                             | -                                            | (904.90)             |                     |                            |               |
|                                                         | 7131012 - PRINTING, DUPLICATING, ETC              | 37,000.00                                     | 71,294.85                                    | 105,579.88           |                     |                            |               |
|                                                         | 7131014 - TAXES & LICENSES                        | -                                             | -                                            | 468.00               |                     |                            |               |
| 7131015 - ADVERTISING                                   | 194,752.87                                        | 194,752.87                                    | 111,820.76                                   |                      |                     |                            |               |
| 7131016 - JUDGEMENTS, INDEMNITIES                       | -                                                 | -                                             | 8,708.67                                     |                      |                     |                            |               |
| 7131017 - POSTAGE                                       | -                                                 | -                                             | 88.14                                        |                      |                     |                            |               |
| 7131020 - TUITION FOR EMPLOYEE TRAINING                 | 34,875.00                                         | 34,875.00                                     | 9,340.09                                     |                      |                     |                            |               |
| 7131024 - CONFERENCE FEES                               | 22,813.00                                         | 22,813.00                                     | 17,631.19                                    |                      |                     |                            |               |
| 7131025 - PAYMENT OF MEMBERSHIP DUES                    | 27,850.00                                         | 27,850.00                                     | 43,776.28                                    |                      |                     |                            |               |
| 7131029 - PROFESSIONAL SERVICES                         | -                                                 | 212,171.40                                    | 719,747.63                                   |                      |                     |                            |               |
| 7131033 - MARKETING                                     | -                                                 | -                                             | 13,455.00                                    |                      |                     |                            |               |
| 7131036 - IT SOFTWARE MAINTENANCE                       | 143,232.33                                        | 143,232.33                                    | 166,011.03                                   |                      |                     |                            |               |
| 7131045 - INT PENALTIES QUICK PAY CLS 40                | -                                                 | -                                             | 2,024.18                                     |                      |                     |                            |               |
| 713100C - OTHER SERVICES & CHARGES Total                |                                                   |                                               | 9,663,833.91                                 | 10,436,055.40        | 10,159,138.82       |                            |               |
| 713200C - CONTRACTUAL SERVICES - OTHER                  | 7132001 - CONTRACTUAL SERVICES - OTHER            | 13,298.67                                     | 13,298.67                                    | 13,160.42            |                     |                            |               |
|                                                         | 7132002 - IT CONSULTANT CONTRACTS                 | 6,090.00                                      | 6,090.00                                     | 6,090.00             |                     |                            |               |
| 713200C - CONTRACTUAL SERVICES - OTHER Total            |                                                   |                                               | 19,388.67                                    | 19,388.67            | 19,250.42           |                            |               |
| 714100C - GOVERNMENT SUBSIDIES & GRANTS                 | 7141007 - GRANTS & GRATUITIES                     | -                                             | -                                            | 15,000.00            |                     |                            |               |
|                                                         | 7141002 - MAINTENANCE OF PERSONS                  | -                                             | 36,405.00                                    | 21,404.28            |                     |                            |               |
| 714100C - GOVERNMENT SUBSIDIES & GRANTS Total           |                                                   |                                               | -                                            | 36,405.00            | 36,404.28           |                            |               |
| 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING       | 7152001 - P-CARD CLEARING ACCOUNT                 | -                                             | -                                            | 3,420.16             |                     |                            |               |
| 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total |                                                   |                                               | -                                            | -                    | 3,420.16            |                            |               |
| 717100C - PURCHASES EQUIPMENT & MACHINERY               | 7171002 - PURCHASES FURNITURE & FIXTURES          | 109,901.00                                    | 44,405.37                                    | 60,759.33            |                     |                            |               |
|                                                         | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | 51,997.00                                     | 10,000.00                                    | 33,388.74            |                     |                            |               |
|                                                         | 7171005 - PURCHASES - OTHER EQUIPMENT             | 347,760.73                                    | 214,940.45                                   | 153,296.91           |                     |                            |               |
|                                                         | 7171006 - LIBRARY BOOKS                           | 4,791,481.78                                  | 5,424,556.18                                 | 5,174,064.62         |                     |                            |               |
|                                                         | 7171008 - IT HARDWARE ACQUISITIONS                | 133,264.16                                    | 225,105.02                                   | 136,974.69           |                     |                            |               |
|                                                         | 7171009 - IT SOFTWARE ACQUISITIONS                | 111,099.00                                    | 111,099.00                                   | 475,721.48           |                     |                            |               |
|                                                         | 7171010 - INSTALLATION                            | -                                             | -                                            | 9,557.00             |                     |                            |               |
|                                                         | 7171012 - INT PENALTIES QUICK PAY CLS 70          | -                                             | -                                            | 1,399.05             |                     |                            |               |
|                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                                               |                                              | 5,545,503.67         | 6,030,106.02        | 6,045,161.82               |               |
|                                                         | 717200C - RENTALS EQUIPMENT & OTHER               | 7172002 - RENTALS MACHINERY & EQUIPMENT       | 776,277.84                                   | 684,436.98           | 684,436.98          |                            |               |
| 717200C - RENTALS EQUIPMENT & OTHER Total               |                                                   |                                               | 776,277.84                                   | 684,436.98           | 684,436.98          |                            |               |
| 710000A - NON-PERSONNEL SERVICES Total                  |                                                   |                                               |                                              | 16,596,482.09        | 17,840,217.07       | 17,535,983.43              |               |
| 1010 - LOCAL FUND Total                                 |                                                   |                                               |                                              | 74,192,136.20        | 75,061,456.18       | 74,644,986.94              |               |
| 1060 - SPECIAL PURPOSE REVENUE FUNDS                    | 710000A - NON-PERSONNEL SERVICES                  | 711100C - SUPPLIES & MATERIALS                | 7111002 - OFFICE SUPPLIES                    | -                    | -                   | 10,899.06                  |               |
|                                                         |                                                   |                                               | 7111011 - GENERAL                            | 100,000.00           | 11,780.70           | -                          |               |
|                                                         |                                                   |                                               | 7111021 - MERCHANDISE FOR RESALE             | -                    | -                   | 881.64                     |               |
|                                                         |                                                   | 711100C - SUPPLIES & MATERIALS Total          |                                              |                      | 100,000.00          | 11,780.70                  | 11,780.70     |
|                                                         |                                                   | 712100C - ENERGY COMM & BLDG RENTALS          | 7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC | -                    | -                   | -                          |               |
|                                                         |                                                   | 712100C - ENERGY COMM & BLDG RENTALS Total    |                                              |                      | -                   | -                          | -             |
|                                                         |                                                   | 713100C - OTHER SERVICES & CHARGES            | 7131009 - PROF SERVICE FEES & CONTR          | 550,000.00           | 544,323.73          | 521,705.08                 |               |
|                                                         |                                                   |                                               | 7131036 - IT SOFTWARE MAINTENANCE            | -                    | -                   | 2,400.00                   |               |
|                                                         |                                                   |                                               | 7131045 - INT PENALTIES QUICK PAY CLS 40     | -                    | -                   | 21.77                      |               |
|                                                         |                                                   | 713100C - OTHER SERVICES & CHARGES Total      |                                              |                      | 550,000.00          | 544,323.73                 | 524,126.85    |
| 717100C - PURCHASES EQUIPMENT & MACHINERY               | 7171002 - PURCHASES FURNITURE & FIXTURES          | -                                             | -                                            | 17,467.26            |                     |                            |               |
|                                                         | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | -                                             | -                                            | 16,097.08            |                     |                            |               |
|                                                         | 7171005 - PURCHASES - OTHER EQUIPMENT             | 100,000.00                                    | 23,135.40                                    | 9,625.09             |                     |                            |               |
|                                                         | 7171008 - IT HARDWARE ACQUISITIONS                | 250,000.00                                    | 216,654.42                                   | 207,318.42           |                     |                            |               |
|                                                         | 7171009 - IT SOFTWARE ACQUISITIONS                | -                                             | -                                            | 9,336.00             |                     |                            |               |
|                                                         | 7171012 - INT PENALTIES QUICK PAY CLS 70          | -                                             | -                                            | 142.85               |                     |                            |               |
|                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                                               |                                              | 350,000.00           | 239,789.82          | 259,986.70                 |               |
| 710000A - NON-PERSONNEL SERVICES Total                  |                                                   |                                               |                                              | 1,000,000.00         | 795,894.25          | 795,894.25                 |               |
| 1060 - SPECIAL PURPOSE REVENUE FUNDS Total              |                                                   |                                               |                                              | 1,000,000.00         | 795,894.25          | 795,894.25                 |               |
| 4020 - FEDERAL GRANT FUND - FPR                         | 700000A - PERSONNEL SERVICES                      | 701100C - CONTINUING FULL TIME                | 7011001 - CONTINUING FULL TIME               | 5,784.00             | 49,540.93           | 14,124.70                  |               |
|                                                         |                                                   | 701100C - CONTINUING FULL TIME Total          |                                              |                      | 5,784.00            | 49,540.93                  | 14,124.70     |
|                                                         |                                                   | 701200C - CONTINUING FULL TIME - OTHERS       | 7012003 - CONTINUING PART TIME               | 21,886.00            | 21,886.00           | -                          |               |
|                                                         |                                                   |                                               | 7012004 - TEMPORARY PART TIME                | 79,665.00            | 108,247.42          | -                          |               |
|                                                         |                                                   |                                               | 7012005 - WHEN ACTUALLY EMPLOYED - WAE       | -                    | -                   | 13,564.38                  |               |
|                                                         |                                                   |                                               | 7012006 - TERM FULL TIME                     | 144,555.52           | 144,555.52          | 301,066.10                 |               |
|                                                         |                                                   | 701200C - CONTINUING FULL TIME - OTHERS Total |                                              |                      | 246,106.52          | 274,688.94                 | 314,630.48    |
|                                                         |                                                   | 701300C - ADDITIONAL GROSS PAY                | 7013004 - SHIFT DIFFERENTIAL                 | 2,000.00             | 1,253.77            | 1,012.40                   |               |
|                                                         |                                                   |                                               |                                              |                      |                     |                            |               |



FY24 by Agency

| Appr - Appr Name                      | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct Group Name (CSG)               | Acct - Acct Name (OBJ)                   | FY24 Approved<br>Budget | FY24 Revised<br>Budget | FY24 Year End<br>Expenditures |
|---------------------------------------|-----------------------------------------|--------------------------------------------------|------------------------------------------|-------------------------|------------------------|-------------------------------|
|                                       |                                         |                                                  | 7013007 - TERMINAL LEAVE                 | -                       | -                      | 111.58                        |
|                                       |                                         | 701300C - ADDITIONAL GROSS PAY Total             |                                          | 2,000.00                | 1,253.77               | 1,123.98                      |
|                                       |                                         | 701400C - FRINGE BENEFITS - CURR<br>PERSONNEL    | 7014002 - GROUP LIFE INSURANCE           | -                       | -                      | 179.21                        |
|                                       |                                         |                                                  | 7014003 - HEALTH BENEFITS                | -                       | -                      | 39,429.60                     |
|                                       |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS           | 65,491.54               | 83,152.19              | -                             |
|                                       |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                       | -                      | 19,416.70                     |
|                                       |                                         |                                                  | 7014015 - OPTICAL PLAN                   | -                       | -                      | 713.16                        |
|                                       |                                         |                                                  | 7014016 - DENTAL PLAN                    | -                       | -                      | 1,017.15                      |
|                                       |                                         |                                                  | 7014018 - PREPAID LEGAL                  | -                       | -                      | 36.36                         |
|                                       |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                       | -                      | 4,540.98                      |
|                                       |                                         |                                                  | 7014020 - RETIREMENT                     | -                       | -                      | 12,482.05                     |
|                                       |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                       | -                      | 1,072.53                      |
|                                       |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 65,491.54               | 83,152.19              | 78,887.74                     |
|                                       |                                         | 701500C - OVERTIME PAY                           |                                          | -                       | -                      | 294.76                        |
|                                       |                                         | 701500C - OVERTIME PAY Total                     |                                          | -                       | -                      | 294.76                        |
|                                       | 700000A - PERSONNEL SERVICES Total      |                                                  |                                          | 319,382.06              | 408,635.83             | 409,061.66                    |
|                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES | 711100C - SUPPLIES & MATERIALS                   | 7111002 - OFFICE SUPPLIES                | -                       | -                      | -                             |
|                                       |                                         |                                                  | 7111010 - FOOD PROVISIONS                | -                       | -                      | 687.43                        |
|                                       |                                         |                                                  | 7111011 - GENERAL                        | 20,000.00               | 24,649.41              | 23,961.37                     |
|                                       |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                          | 20,000.00               | 24,649.41              | 24,648.80                     |
|                                       |                                         | 712100C - ENERGY COMM & BLDG RENTALS             |                                          | -                       | 17,000.00              | 17,000.00                     |
|                                       |                                         | 712100C - ENERGY COMM & BLDG RENTALS Total       |                                          | -                       | 17,000.00              | 17,000.00                     |
|                                       |                                         | 713100C - OTHER SERVICES & CHARGES               | 7131003 - TRAVEL - OUT OF CITY           | -                       | -                      | 49,218.89                     |
|                                       |                                         |                                                  | 7131009 - PROF SERVICE FEES & CONTR      | 640,617.94              | 725,188.18             | 581,199.14                    |
|                                       |                                         |                                                  | 7131020 - TUITION FOR EMPLOYEE TRAINING  | -                       | -                      | 13,000.00                     |
|                                       |                                         |                                                  | 7131024 - CONFERENCE FEES                | -                       | -                      | 23,989.89                     |
|                                       |                                         |                                                  | 7131026 - AUDIT COSTS                    | -                       | 1,500.00               | 1,500.00                      |
|                                       |                                         |                                                  | 7131029 - PROFESSIONAL SERVICES          | -                       | -                      | 57,333.00                     |
|                                       |                                         |                                                  | 713100C - OTHER SERVICES & CHARGES Total |                         | 640,617.94             | 726,688.18                    |
|                                       |                                         | 714100C - GOVERNMENT SUBSIDIES & GRANTS          |                                          | -                       | 45,000.00              | -                             |
|                                       |                                         | 714100C - GOVERNMENT SUBSIDIES & GRANTS Total    |                                          | -                       | 45,000.00              | -                             |
|                                       |                                         | 717100C - PURCHASES EQUIPMENT &<br>MACHINERY     | 7171005 - PURCHASES - OTHER EQUIPMENT    | 112,101.00              | 191,573.12             | 20,620.36                     |
|                                       |                                         |                                                  | 7171006 - LIBRARY BOOKS                  | -                       | -                      | 68,659.33                     |
|                                       |                                         |                                                  | 7171008 - IT HARDWARE ACQUISITIONS       | -                       | -                      | 131,030.43                    |
|                                       |                                         |                                                  | 7171009 - IT SOFTWARE ACQUISITIONS       | -                       | -                      | 16,263.00                     |
|                                       |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                          | 112,101.00              | 191,573.12             | 236,573.12                    |
|                                       | 710000A - NON-PERSONNEL SERVICES Total  |                                                  |                                          | 772,718.94              | 1,004,910.71           | 1,004,462.84                  |
| 4020 - FEDERAL GRANT FUND - FPR Total |                                         |                                                  |                                          | 1,092,101.00            | 1,413,546.54           | 1,413,524.50                  |
| 4040 - PRIVATE GRANT FUND -FPR        |                                         |                                                  |                                          |                         |                        |                               |
|                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES | 713100C - OTHER SERVICES & CHARGES               | 7131009 - PROF SERVICE FEES & CONTR      | -                       | 9.00                   | -                             |
|                                       |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                          | -                       | 9.00                   | -                             |
|                                       |                                         | 717100C - PURCHASES EQUIPMENT & MACH             | 7171005 - PURCHASES - OTHER EQUIPMENT    | -                       | -                      | -                             |
|                                       |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                          | -                       | -                      | -                             |
|                                       | 710000A - NON-PERSONNEL SERVICES Total  |                                                  |                                          | -                       | 9.00                   | -                             |
| 4040 - PRIVATE GRANT FUND -FPR Total  |                                         |                                                  |                                          | -                       | 9.00                   | -                             |
| 4045 - PRIVATE DONATIONS -FPR         |                                         |                                                  |                                          |                         |                        |                               |
|                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES | 711100C - SUPPLIES & MATERIALS                   | 7111010 - FOOD PROVISIONS                | 1,500.00                | 1,500.00               | -                             |
|                                       |                                         |                                                  | 7111011 - GENERAL                        | 2,500.00                | 2,500.00               | -                             |
|                                       |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                          | 4,000.00                | 4,000.00               | -                             |
|                                       |                                         | 713100C - OTHER SERVICES & CHARGES               | 7131003 - TRAVEL - OUT OF CITY           | 7,000.00                | 7,000.00               | -                             |
|                                       |                                         |                                                  | 7131009 - PROF SERVICE FEES & CONTR      | 3,000.00                | 3,000.00               | 2,705.00                      |
|                                       |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                          | 10,000.00               | 10,000.00              | 2,705.00                      |
|                                       | 717100C - PURCHASES EQUIPMENT & MACH    | 7171005 - PURCHASES - OTHER EQUIPMENT            | 3,000.00                                 | 3,000.00                | -                      |                               |
|                                       |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                          | 3,000.00                | 3,000.00               | -                             |
|                                       | 710000A - NON-PERSONNEL SERVICES Total  |                                                  |                                          | 17,000.00               | 17,000.00              | 2,705.00                      |
| 4045 - PRIVATE DONATIONS -FPR Total   |                                         |                                                  |                                          | 17,000.00               | 17,000.00              | 2,705.00                      |
| Grand Total                           |                                         |                                                  |                                          | 76,301,237.20           | 77,287,905.97          | 76,857,110.69                 |

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:  
- At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

FY24 by Cost Center

| CC - CC Name                               | Appr - Appr Name        | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)                      | Acct - Acct Name (OBJ)                            | FY24 Approved Budget | FY24 Year End Expenditures | FY24 Year End Expenditures |
|--------------------------------------------|-------------------------|----------------------------------------|---------------------------------------------------------|---------------------------------------------------|----------------------|----------------------------|----------------------------|
| 0 - NO COST CENTER                         | 1010 - LOCAL FUND       | 710000A - NON-PERSONNEL                | 715200C - P-CARD CLEARING                               | 7152001 - P-CARD CLEARING ACCOUNT                 | -                    | -                          | 6,296.69                   |
|                                            |                         |                                        | 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total |                                                   | -                    | -                          | 6,296.69                   |
|                                            |                         |                                        | 710000A - NON-PERSONNEL SERVICES Total                  |                                                   | -                    | -                          | 6,296.69                   |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | -                    | -                          | 6,296.69                   |
| 0 - NO COST CENTER Total                   |                         |                                        |                                                         |                                                   | -                    | -                          | 6,296.69                   |
| 10001 - BUDGET DIVISION                    | 1010 - LOCAL FUND       | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING                                    | 7011001 - CONTINUING FULL TIME                    | 409,625.78           | 409,625.78                 | 384,721.48                 |
|                                            |                         |                                        | 701100C - CONTINUING FULL TIME Total                    |                                                   | 409,625.78           | 409,625.78                 | 384,721.48                 |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY                          | 7013007 - TERMINAL LEAVE                          | -                    | -                          | 26,139.60                  |
|                                            |                         |                                        |                                                         | 7013017 - SEVERANCE PAY                           | -                    | -                          | 7,210.92                   |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY Total                    |                                                   | -                    | -                          | 33,350.52                  |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL              | 7014002 - GROUP LIFE INSURANCE                    | -                    | -                          | 220.60                     |
|                                            |                         |                                        |                                                         | 7014003 - HEALTH BENEFITS                         | -                    | -                          | 60,371.44                  |
|                                            |                         |                                        |                                                         | 7014008 - MISC FRINGE BENEFITS                    | 106,502.70           | 106,502.70                 | -                          |
|                                            |                         |                                        |                                                         | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                    | -                          | 24,196.82                  |
|                                            |                         |                                        |                                                         | 7014015 - OPTICAL PLAN                            | -                    | -                          | 555.55                     |
|                                            |                         |                                        |                                                         | 7014016 - DENTAL PLAN                             | -                    | -                          | 842.31                     |
|                                            |                         |                                        |                                                         | 7014019 - MEDICARE CONTRIBUTION                   | -                    | -                          | 5,658.78                   |
|                                            |                         |                                        |                                                         | 7014020 - RETIREMENT                              | -                    | -                          | 19,236.00                  |
|                                            |                         |                                        |                                                         | 7014022 - DC HEALTH BENEFIT FEES                  | -                    | -                          | 2,882.06                   |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total        |                                                   | 106,502.70           | 106,502.70                 | 113,963.57                 |
|                                            |                         | 700000A - PERSONNEL SERVICES Total     |                                                         |                                                   | 516,128.48           | 516,128.48                 | 532,035.57                 |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS                          | 7111011 - GENERAL                                 | 950.00               | -                          | -                          |
|                                            |                         |                                        | 711100C - SUPPLIES & MATERIALS Total                    |                                                   | 950.00               | -                          | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES                      | 7131009 - PROF SERVICE FEES & CONTR               | 1,089.00             | -                          | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                   | 1,089.00             | -                          | -                          |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES Total |                                                         |                                                   | 2,039.00             | -                          | -                          |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | 518,167.48           | 516,128.48                 | 532,035.57                 |
| 10001 - BUDGET DIVISION Total              |                         |                                        |                                                         |                                                   | 518,167.48           | 516,128.48                 | 532,035.57                 |
| 10002 - ACCOUNTING DIVISION                | 1010 - LOCAL FUND       | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING                                    | 7011001 - CONTINUING FULL TIME                    | 462,250.81           | 462,250.81                 | 426,045.71                 |
|                                            |                         |                                        | 701100C - CONTINUING FULL TIME Total                    |                                                   | 462,250.81           | 462,250.81                 | 426,045.71                 |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY                          | 7013004 - SHIFT DIFFERENTIAL                      | -                    | -                          | -                          |
|                                            |                         |                                        |                                                         | 7013008 - HOLIDAY PAY                             | 500.00               | 500.00                     | -                          |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY Total                    |                                                   | 500.00               | 500.00                     | -                          |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL              | 7014002 - GROUP LIFE INSURANCE                    | -                    | -                          | 245.79                     |
|                                            |                         |                                        |                                                         | 7014003 - HEALTH BENEFITS                         | -                    | -                          | 38,771.94                  |
|                                            |                         |                                        |                                                         | 7014008 - MISC FRINGE BENEFITS                    | 120,185.21           | 120,185.21                 | -                          |
|                                            |                         |                                        |                                                         | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                    | -                          | 25,474.05                  |
|                                            |                         |                                        |                                                         | 7014015 - OPTICAL PLAN                            | -                    | -                          | 522.49                     |
|                                            |                         |                                        |                                                         | 7014016 - DENTAL PLAN                             | -                    | -                          | 753.86                     |
|                                            |                         |                                        |                                                         | 7014019 - MEDICARE CONTRIBUTION                   | -                    | -                          | 5,957.75                   |
|                                            |                         |                                        |                                                         | 7014020 - RETIREMENT                              | -                    | -                          | 16,953.83                  |
|                                            |                         |                                        |                                                         | 7014022 - DC HEALTH BENEFIT FEES                  | -                    | -                          | 1,881.21                   |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total        |                                                   | 120,185.21           | 120,185.21                 | 90,560.92                  |
|                                            |                         |                                        | 701500C - OVERTIME PAY                                  | 7015001 - OVERTIME PAY                            | 1,500.00             | 1,500.00                   | 5,060.96                   |
|                                            |                         |                                        | 701500C - OVERTIME PAY Total                            |                                                   | 1,500.00             | 1,500.00                   | 5,060.96                   |
|                                            |                         | 700000A - PERSONNEL SERVICES Total     |                                                         |                                                   | 584,436.02           | 584,436.02                 | 521,667.59                 |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS                          | 7111011 - GENERAL                                 | 1,000.00             | -                          | -                          |
|                                            |                         |                                        | 711100C - SUPPLIES & MATERIALS Total                    |                                                   | 1,000.00             | -                          | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES                      | 7131009 - PROF SERVICE FEES & CONTR               | 5,150.00             | -                          | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                   | 5,150.00             | -                          | -                          |
|                                            |                         |                                        | 717100C - PURCHASES                                     | 7171005 - PURCHASES - OTHER EQUIPMENT             | 500.00               | -                          | -                          |
|                                            |                         |                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY Total         |                                                   | 500.00               | -                          | -                          |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES Total |                                                         |                                                   | 6,650.00             | -                          | -                          |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | 591,086.02           | 584,436.02                 | 521,667.59                 |
| 10002 - ACCOUNTING DIVISION Total          |                         |                                        |                                                         |                                                   | 591,086.02           | 584,436.02                 | 521,667.59                 |
| 10050 - BUDGET DIVISION - GOC              | 1010 - LOCAL FUND       | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS                          | 7111011 - GENERAL                                 | -                    | 950.00                     | 443.82                     |
|                                            |                         |                                        | 711100C - SUPPLIES & MATERIALS Total                    |                                                   | -                    | 950.00                     | 443.82                     |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES                      | 7131009 - PROF SERVICE FEES & CONTR               | -                    | 1,089.00                   | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                   | -                    | 1,089.00                   | -                          |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES Total |                                                         |                                                   | -                    | 2,039.00                   | 443.82                     |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | -                    | 2,039.00                   | 443.82                     |
| 10050 - BUDGET DIVISION - GOC Total        |                         |                                        |                                                         |                                                   | -                    | 2,039.00                   | 443.82                     |
| 10051 - ACCOUNTING DIVISION - GOC          | 1010 - LOCAL FUND       | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS                          | 7111011 - GENERAL                                 | -                    | 1,000.00                   | 915.31                     |
|                                            |                         |                                        | 711100C - SUPPLIES & MATERIALS Total                    |                                                   | -                    | 1,000.00                   | 915.31                     |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES                      | 7131009 - PROF SERVICE FEES & CONTR               | -                    | 5,150.00                   | -                          |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                   | -                    | 5,150.00                   | -                          |
|                                            |                         |                                        | 717100C - PURCHASES                                     | 7171005 - PURCHASES - OTHER EQUIPMENT             | -                    | 500.00                     | -                          |
|                                            |                         |                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY Total         |                                                   | -                    | 500.00                     | -                          |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES Total |                                                         |                                                   | -                    | 6,650.00                   | 915.31                     |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | -                    | 6,650.00                   | 915.31                     |
| 10051 - ACCOUNTING DIVISION - GOC Total    |                         |                                        |                                                         |                                                   | -                    | 6,650.00                   | 915.31                     |
| 10086 - P-CARD CLEARING                    | 1010 - LOCAL FUND       | 710000A - NON-PERSONNEL                | 715200C - P-CARD CLEARING                               | 7152001 - P-CARD CLEARING ACCOUNT                 | -                    | -                          | (2,876.53)                 |
|                                            |                         |                                        | 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total |                                                   | -                    | -                          | (2,876.53)                 |
|                                            |                         |                                        | 710000A - NON-PERSONNEL SERVICES Total                  |                                                   | -                    | -                          | (2,876.53)                 |
|                                            | 1010 - LOCAL FUND Total |                                        |                                                         |                                                   | -                    | -                          | (2,876.53)                 |
| 10086 - P-CARD CLEARING Total              |                         |                                        |                                                         |                                                   | -                    | -                          | (2,876.53)                 |
| 50226 - FACILITIES MANAGEMENT OFFICE - CEO | 1010 - LOCAL FUND       | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING                                    | 7011001 - CONTINUING FULL TIME                    | 3,764,409.56         | 3,764,409.56               | 3,716,106.31               |
|                                            |                         |                                        | 701100C - CONTINUING FULL TIME Total                    |                                                   | 3,764,409.56         | 3,764,409.56               | 3,716,106.31               |
|                                            |                         |                                        | 701200C - CONTINUING                                    | 7012006 - TERM FULL TIME                          | 50,362.00            | 50,362.00                  | 54,577.55                  |
|                                            |                         |                                        | 701200C - CONTINUING FULL TIME - OTHERS Total           |                                                   | 50,362.00            | 50,362.00                  | 54,577.55                  |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY                          | 7013004 - SHIFT DIFFERENTIAL                      | 19,150.00            | 19,150.00                  | 22,901.72                  |
|                                            |                         |                                        |                                                         | 7013007 - TERMINAL LEAVE                          | 60,000.00            | 60,000.00                  | 8,206.49                   |
|                                            |                         |                                        |                                                         | 7013008 - HOLIDAY PAY                             | 25,500.00            | 25,500.00                  | 23,508.57                  |
|                                            |                         |                                        |                                                         | 7013009 - SUNDAY PAY                              | 34,500.00            | 34,500.00                  | 23,729.57                  |
|                                            |                         |                                        |                                                         | 7013015 - EARLY OUT INCENTIVE PAY                 | -                    | -                          | 20,000.00                  |
|                                            |                         |                                        | 701300C - ADDITIONAL GROSS PAY Total                    |                                                   | 139,150.00           | 139,150.00                 | 98,346.35                  |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL              | 7014002 - GROUP LIFE INSURANCE                    | -                    | -                          | 2,473.13                   |
|                                            |                         |                                        |                                                         | 7014003 - HEALTH BENEFITS                         | -                    | -                          | 587,220.67                 |
|                                            |                         |                                        |                                                         | 7014008 - MISC FRINGE BENEFITS                    | 991,840.61           | 991,840.61                 | -                          |
|                                            |                         |                                        |                                                         | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                    | -                          | 217,430.86                 |
|                                            |                         |                                        |                                                         | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                    | -                          | 23,725.96                  |
|                                            |                         |                                        |                                                         | 7014015 - OPTICAL PLAN                            | -                    | -                          | 6,762.02                   |
|                                            |                         |                                        |                                                         | 7014016 - DENTAL PLAN                             | -                    | -                          | 11,025.50                  |
|                                            |                         |                                        |                                                         | 7014018 - PREPAID LEGAL                           | -                    | -                          | 8,234.02                   |
|                                            |                         |                                        |                                                         | 7014019 - MEDICARE CONTRIBUTION                   | -                    | -                          | 54,032.40                  |
|                                            |                         |                                        |                                                         | 7014020 - RETIREMENT                              | -                    | -                          | 158,932.86                 |
|                                            |                         |                                        |                                                         | 7014022 - DC HEALTH BENEFIT FEES                  | -                    | -                          | 25,197.51                  |
|                                            |                         |                                        | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total        |                                                   | 991,840.61           | 991,840.61                 | 1,095,034.93               |
|                                            |                         |                                        | 701500C - OVERTIME PAY                                  | 7015001 - OVERTIME PAY                            | 142,012.00           | 142,012.00                 | 235,704.45                 |
|                                            |                         |                                        | 701500C - OVERTIME PAY Total                            |                                                   | 142,012.00           | 142,012.00                 | 235,704.45                 |
|                                            |                         | 700000A - PERSONNEL SERVICES Total     |                                                         |                                                   | 5,087,774.17         | 5,087,774.17               | 5,199,769.59               |
|                                            |                         | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS                          | 7111003 - CUSTODIAL & MAINTENANCE                 | 21,425.00            | 21,425.00                  | 67,892.50                  |
|                                            |                         |                                        |                                                         | 7111008 - CLOTHING & UNIFORMS                     | -                    | -                          | 7,402.28                   |
|                                            |                         |                                        |                                                         | 7111011 - GENERAL                                 | 157,531.00           | 182,531.00                 | 127,634.97                 |
|                                            |                         |                                        | 711100C - SUPPLIES & MATERIALS Total                    |                                                   | 178,956.00           | 203,956.00                 | 202,929.75                 |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES                      | 7131005 - MAINTENANCE & REPAIRS - AUTO            | 206,017.64           | 163,947.87                 | 150,208.60                 |
|                                            |                         |                                        |                                                         | 7131007 - MAINTENANCE & REPAIRS LAND & BUILDING   | 555,994.00           | 555,994.00                 | 972,174.00                 |
|                                            |                         |                                        |                                                         | 7131008 - MAINTENANCE & REPAIRS OTHER             | -                    | -                          | 52,700.86                  |
|                                            |                         |                                        |                                                         | 7131009 - PROF SERVICE FEES & CONTR               | 3,956,109.89         | 4,037,457.89               | 3,510,711.27               |
|                                            |                         |                                        |                                                         | 7131016 - JUDGEMENTS, INDEMNITIES                 | -                    | -                          | 8,608.67                   |
|                                            |                         |                                        |                                                         | 7131029 - PROFESSIONAL SERVICES                   | -                    | -                          | 15,000.00                  |
|                                            |                         |                                        |                                                         | 7131045 - INT PENALTIES QUICK PAY CLS 40          | -                    | -                          | 786.26                     |
|                                            |                         |                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                   | 4,718,121.53         | 4,757,399.76               | 4,710,189.66               |
|                                            |                         |                                        | 717100C - PURCHASES                                     | 7171002 - PURCHASES FURNITURE & FIXTURES          | 8,500.00             | -                          | -                          |



FY24 by Cost Center

| CC - CC Name | Appr - Appr Name | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct Group<br>Name (CSG)<br>EQUIPMENT &<br>717100C - PURCHASES EQUIPMENT & MACHINERY Total | Acct - Acct Name (OBJ)<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171005 - PURCHASES - 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FY24 by Cost Center

| CC - CC Name                               | Appr - Appr Name  | Acct PL3 - Acct PL3 Name (PS/NPS) | Acct Group - Acct Group Name (CSG) | Acct - Acct Name (OBJ)                           | FY24 Approved Budget | FY24 Year End Expenditures   | FY24 Year End Expenditures     |                                         |            |            |            |
|--------------------------------------------|-------------------|-----------------------------------|------------------------------------|--------------------------------------------------|----------------------|------------------------------|--------------------------------|-----------------------------------------|------------|------------|------------|
|                                            |                   | PERSONNEL SERVICES                | 711100C - SUPPLIES & MATERIALS     | 711100C - SUPPLIES & MATERIALS Total             | 6,033.00             | 6,033.00                     | 3,787.98                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 713100C - OTHER SERVICES & CHARGES               | 12,750.00            | 12,750.00                    | -                              |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131002 - TRAVEL - LOCAL                         | 11,521.00            | 11,521.00                    | 5,100.00                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131015 - ADVERTISING                            | -                    | -                            | 2,312.36                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131025 - PAYMENT OF MEMBERSHIP DUES             | -                    | -                            | 290.00                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131029 - PROFESSIONAL SERVICES                  | -                    | -                            | 15,004.00                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 713100C - OTHER SERVICES & CHARGES Total         | 24,271.00            | 24,271.00                    | 22,706.36                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 710000A - NON-PERSONNEL SERVICES Total           | 30,304.00            | 30,304.00                    | 26,494.34                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 1010 - LOCAL FUND Total                          | 635,779.98           | 635,779.98                   | 453,701.09                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 50229 - PROCUREMENT OFFICE Total                 | 635,779.98           | 635,779.98                   | 453,701.09                     |                                         |            |            |            |
|                                            | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES      | 701100C - CONTINUING FULL TIME     | 7011001 - CONTINUING FULL TIME                   | 220,739.71           | 220,739.71                   | 269,951.86                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701100C - CONTINUING FULL TIME Total             | 220,739.71           | 220,739.71                   | 269,951.86                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | -                    | -                            | 154.85                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014002 - GROUP LIFE INSURANCE                   | -                    | -                            | 28,538.70                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014003 - HEALTH BENEFITS                        | -                    | -                            | -                              |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014008 - MISC FRINGE BENEFITS                   | 57,392.32            | 57,392.32                    | -                              |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                    | -                            | 14,984.51                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014015 - OPTICAL PLAN                           | -                    | -                            | 395.53                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014016 - DENTAL PLAN                            | -                    | -                            | 566.55                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014019 - MEDICARE CONTRIBUTION                  | -                    | -                            | 3,628.11                       |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 7014020 - RETIREMENT               | 7014020 - RETIREMENT                             | -                    | -                            | 11,316.23                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014022 - DC HEALTH BENEFIT FEES                 | -                    | -                            | 1,257.94                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 57,392.32            | 57,392.32                    | 60,842.42                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701500C - OVERTIME PAY                           | -                    | -                            | 330.55                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7015001 - OVERTIME PAY                           | -                    | -                            | 330.55                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701500C - OVERTIME PAY Total                     | -                    | -                            | 330.55                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 700000A - PERSONNEL SERVICES Total               | 278,132.03           | 278,132.03                   | 331,124.83                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 710000A - NON-PERSONNEL SERVICES                 | 10,625.00            | 2,000.00                     | 1,978.56                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 711100C - SUPPLIES & MATERIALS                   | 10,625.00            | 2,000.00                     | 1,978.56                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 711100C - SUPPLIES & MATERIALS Total             | 10,625.00            | 2,000.00                     | 1,978.56                       |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 713100C - OTHER SERVICES & CHARGES | 7131003 - TRAVEL - OUT OF CITY                   | -                    | -                            | 1,399.43                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131008 - MAINTENANCE & REPAIRS OTHER            | -                    | -                            | 80,608.30                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131009 - PROF SERVICE FEES & CONTR              | 585,488.00           | 585,488.00                   | 399,290.40                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131011 - OFFICE SUPPORT                         | -                    | -                            | (904.90)                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131020 - TUITION FOR EMPLOYEE TRAINING          | -                    | -                            | 3,100.00                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131024 - CONFERENCE FEES                        | -                    | -                            | 2,297.00                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131025 - PAYMENT OF MEMBERSHIP DUES             | -                    | -                            | 495.00                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131029 - PROFESSIONAL SERVICES                  | -                    | -                            | 71,987.85                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131036 - IT SOFTWARE MAINTENANCE                | -                    | -                            | 10,734.72                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131045 - INT PENALTIES QUICK PAY CLS 40         | -                    | -                            | 95.99                          |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 713100C - OTHER SERVICES & CHARGES | 713100C - OTHER SERVICES & CHARGES Total         | 585,488.00           | 585,488.00                   | 569,103.79                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES                              | 68,000.00            | 3,777.00                     | 3,189.98                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7171005 - PURCHASES - OTHER EQUIPMENT            | 68,000.00            | 3,777.00                     | 3,189.98                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY        | 68,000.00            | 3,777.00                     | 3,189.98                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  | 68,000.00            | 3,777.00                     | 3,189.98                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 710000A - NON-PERSONNEL SERVICES Total           | 664,113.00           | 591,265.00                   | 574,272.33                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 1010 - LOCAL FUND Total                          | 942,245.03           | 869,397.03                   | 905,397.16                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 50230 - CAPITAL PROJECTS OFFICE Total            | 942,245.03           | 869,397.03                   | 905,397.16                     |                                         |            |            |            |
|                                            |                   |                                   |                                    |                                                  | 1010 - LOCAL FUND    | 700000A - PERSONNEL SERVICES | 701100C - CONTINUING FULL TIME | 7011001 - CONTINUING FULL TIME          | 821,877.03 | 821,877.03 | 753,713.00 |
|                                            |                   |                                   |                                    |                                                  |                      |                              |                                | 701100C - CONTINUING FULL TIME Total    | 821,877.03 | 821,877.03 | 753,713.00 |
| 701200C - CONTINUING PART TIME             | 24,474.50         | 24,474.50                         | 25,456.05                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 701200C - CONTINUING FULL TIME - OTHERS    | 24,474.50         | 24,474.50                         | 25,456.05                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 701300C - ADDITIONAL GROSS PAY             | 250.00            | 250.00                            | 766.65                             |                                                  |                      |                              |                                |                                         |            |            |            |
| 7013007 - TERMINAL LEAVE                   | -                 | -                                 | 6,176.02                           |                                                  |                      |                              |                                |                                         |            |            |            |
| 7013012 - BONUS PAY                        | -                 | -                                 | 10,000.00                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 701300C - ADDITIONAL GROSS PAY Total       | 250.00            | 250.00                            | 16,942.67                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL | -                 | -                                 | 332.20                             |                                                  |                      |                              |                                |                                         |            |            |            |
| 7014002 - GROUP LIFE INSURANCE             | -                 | -                                 | 43,881.38                          |                                                  |                      |                              |                                |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 7014003 - HEALTH BENEFITS          | 7014003 - HEALTH BENEFITS                        | 220,051.40           | 220,051.40                   | -                              |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014008 - MISC FRINGE BENEFITS                   | -                    | -                            | 42,922.43                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                    | -                            | 686.92                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014015 - OPTICAL PLAN                           | -                    | -                            | 1,265.53                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014016 - DENTAL PLAN                            | -                    | -                            | 11,435.41                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014019 - MEDICARE CONTRIBUTION                  | -                    | -                            | 29,243.10                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014020 - RETIREMENT                             | -                    | -                            | 2,355.68                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014022 - DC HEALTH BENEFIT FEES                 | -                    | -                            | 132,122.65                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 220,051.40           | 220,051.40                   | 132,122.65                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701500C - OVERTIME PAY                           | -                    | -                            | 11,238.24                      |                                         |            |            |            |
| 7015001 - OVERTIME PAY                     | -                 | -                                 | 11,238.24                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 701500C - OVERTIME PAY Total               | -                 | -                                 | 11,238.24                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 700000A - PERSONNEL SERVICES Total         | 1,066,652.93      | 1,066,652.93                      | 939,472.61                         |                                                  |                      |                              |                                |                                         |            |            |            |
|                                            |                   | 710000A - NON-PERSONNEL SERVICES  | 711100C - SUPPLIES & MATERIALS     | 7111002 - OFFICE SUPPLIES                        | -                    | -                            | 862.99                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7111010 - FOOD PROVISIONS                        | 7,225.00             | 7,225.00                     | 1,634.03                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7111011 - GENERAL                                | 1,844.00             | 4,819.00                     | 7,500.00                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 711100C - SUPPLIES & MATERIALS Total             | 9,069.00             | 12,044.00                    | 9,997.02                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 713100C - OTHER SERVICES & CHARGES               | 2,125.00             | 2,125.00                     | 1,651.16                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131003 - TRAVEL - OUT OF CITY                   | 110,810.00           | 104,535.00                   | 89,587.40                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131009 - PROF SERVICE FEES & CONTR              | -                    | -                            | 3,924.50                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131012 - PRINTING, DUPLICATING, ETC             | -                    | -                            | 20,000.00                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131015 - ADVERTISING                            | -                    | -                            | 1,883.95                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131020 - TUITION FOR EMPLOYEE TRAINING          | -                    | -                            | 250.00                         |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 7131024 - CONFERENCE FEES          | 7131024 - CONFERENCE FEES                        | 26,350.00            | 26,350.00                    | 32,375.00                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131025 - PAYMENT OF MEMBERSHIP DUES             | -                    | 30,000.00                    | 8,823.56                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7131029 - PROFESSIONAL SERVICES                  | 139,285.00           | 163,010.00                   | 158,495.57                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES                              | 1,700.00             | 5,000.00                     | 4,802.84                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7171005 - PURCHASES - OTHER EQUIPMENT            | 1,700.00             | 5,000.00                     | 4,802.84                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY        | 1,700.00             | 5,000.00                     | 4,802.84                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  | 1,700.00             | 5,000.00                     | 4,802.84                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 710000A - NON-PERSONNEL SERVICES Total           | 150,054.00           | 180,054.00                   | 173,295.43                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 1010 - LOCAL FUND Total                          | 1,216,706.93         | 1,246,706.93                 | 1,112,768.04                   |                                         |            |            |            |
|                                            |                   |                                   |                                    | 50231 - EXECUTIVE MANAGEMENT OFFICE Total        | 1,216,706.93         | 1,246,706.93                 | 1,112,768.04                   |                                         |            |            |            |
|                                            | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES      | 701100C - CONTINUING FULL TIME     | 7011001 - CONTINUING FULL TIME                   | 251,134.15           | 251,134.15                   | 289,099.70                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701100C - CONTINUING FULL TIME Total             | 251,134.15           | 251,134.15                   | 289,099.70                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | -                    | -                            | 67.45                          |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014002 - GROUP LIFE INSURANCE                   | -                    | -                            | 31,682.72                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014003 - HEALTH BENEFITS                        | 65,294.87            | 65,294.87                    | -                              |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014008 - MISC FRINGE BENEFITS                   | -                    | -                            | 16,387.98                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                    | -                            | 319.25                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014015 - OPTICAL PLAN                           | -                    | -                            | 493.32                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014016 - DENTAL PLAN                            | -                    | -                            | 3,890.03                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014019 - MEDICARE CONTRIBUTION                  | -                    | -                            | 14,454.91                      |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 7014020 - RETIREMENT               | 7014020 - RETIREMENT                             | -                    | -                            | 1,463.34                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014022 - DC HEALTH BENEFIT FEES                 | -                    | -                            | 68,759.00                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 65,294.87            | 65,294.87                    | 68,759.00                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 700000A - PERSONNEL SERVICES Total               | 316,429.02           | 316,429.02                   | 357,858.70                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 1010 - LOCAL FUND Total                          | 316,429.02           | 316,429.02                   | 357,858.70                     |                                         |            |            |            |
|                                            |                   |                                   |                                    | 50232 - STATEGIC PLANNING OFFICE Total           | 316,429.02           | 316,429.02                   | 357,858.70                     |                                         |            |            |            |
|                                            |                   |                                   |                                    |                                                  | 1010 - LOCAL FUND    | 700000A - PERSONNEL SERVICES | 701200C - CONTINUING FULL TIME | 7012003 - CONTINUING PART TIME          | 394,104.02 | 394,104.02 | 492,020.65 |
|                                            |                   |                                   |                                    |                                                  |                      |                              |                                | 701200C - CONTINUING FULL TIME          | -          | -          | 320.18     |
|                                            |                   |                                   |                                    |                                                  |                      |                              |                                | 7012005 - WHEN ACTUALLY EMPLOYED - WAE  | -          | -          | 78,606.28  |
|                                            |                   |                                   |                                    |                                                  |                      |                              |                                | 701200C - CONTINUING FULL TIME - OTHERS | -          | -          | 78,926.46  |
| 701300C - ADDITIONAL GROSS PAY             | -                 | -                                 | 38.06                              |                                                  |                      |                              |                                |                                         |            |            |            |
| 7013004 - SHIFT DIFFERENTIAL               | -                 | -                                 | 38.06                              |                                                  |                      |                              |                                |                                         |            |            |            |
| 701300C - ADDITIONAL GROSS PAY Total       | -                 | -                                 | 38.06                              |                                                  |                      |                              |                                |                                         |            |            |            |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL | -                 | -                                 | 283.88                             |                                                  |                      |                              |                                |                                         |            |            |            |
| 7014002 - GROUP LIFE INSURANCE             | -                 | -                                 | 53,708.73                          |                                                  |                      |                              |                                |                                         |            |            |            |
| 7014003 - HEALTH BENEFITS                  | 102,467.05        | 102,467.05                        | -                                  |                                                  |                      |                              |                                |                                         |            |            |            |
|                                            |                   | 700000A - PERSONNEL SERVICES      | 7014008 - MISC FRINGE BENEFITS     | 7014008 - MISC FRINGE BENEFITS                   | -                    | -                            | 32,941.65                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                    | -                            | 589.95                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014015 - OPTICAL PLAN                           | -                    | -                            | 900.10                         |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014016 - DENTAL PLAN                            | -                    | -                            | 8,076.29                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014019 - MEDICARE CONTRIBUTION                  | -                    | -                            | 24,616.89                      |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014020 - RETIREMENT                             | -                    | -                            | 2,742.13                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 7014022 - DC HEALTH BENEFIT FEES                 | -                    | -                            | 2,742.13                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | -                    | -                            | 2,742.13                       |                                         |            |            |            |
|                                            |                   |                                   |                                    | 701400                                           |                      |                              |                                |                                         |            |            |            |



FY24 by Cost Center

| CC - CC Name                                              | Appr - Appr Name                                | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)          | Acct Group - Acct Group<br>Name (CSG)            | Acct - Acct Name (OBJ)                           | FY24 Approved<br>Budget                          | FY24 Year End<br>Expenditures            | FY24 Year End<br>Expenditures |              |            |
|-----------------------------------------------------------|-------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|------------------------------------------|-------------------------------|--------------|------------|
|                                                           |                                                 |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  | 102,467.05                                       | 102,467.05                               | 123,859.62                    |              |            |
|                                                           |                                                 |                                                  | 701500C - OVERTIME P/7015001 - OVERTIME PAY      |                                                  | -                                                | -                                        | 7,851.33                      |              |            |
|                                                           |                                                 |                                                  | 701500C - OVERTIME PAY Total                     |                                                  | -                                                | -                                        | 7,851.33                      |              |            |
|                                                           |                                                 |                                                  | 700000A - PERSONNEL SERVICES Total               |                                                  | 496,571.07                                       | 496,571.07                               | 702,696.12                    |              |            |
|                                                           |                                                 | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES &<br>MATERIALS                | 7111002 - OFFICE SUPPLIES                        | -                                                | -                                        | 2,458.69                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7111011 - GENERAL                                | 17,000.00                                        | 7,000.00                                 | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7111021 - MERCHANDISE FOR RESALE                 | -                                                | -                                        | 2,248.63                      |              |            |
|                                                           |                                                 |                                                  | 711100C - SUPPLIES & MATERIALS Total             |                                                  | 17,000.00                                        | 7,000.00                                 | 4,707.32                      |              |            |
|                                                           |                                                 |                                                  | 713100C - OTHER<br>SERVICES &                    | 7131009 - PROF SERVICE FEES & CONTR              | 62,475.00                                        | 72,475.00                                | 59,406.45                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131012 - PRINTING, DUPLICATING, ETC             | -                                                | -                                        | 430.50                        |              |            |
|                                                           |                                                 |                                                  | 713100C - OTHER SERVICES & CHARGES Total         |                                                  | 62,475.00                                        | 72,475.00                                | 59,836.95                     |              |            |
|                                                           |                                                 |                                                  | 717100C - PURCHASES<br>EQUIPMENT &<br>MACHINERY  | 7171003 - PURCHASES EQUIPMENT & MACHINERY        | -                                                | -                                        | 9,514.22                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7171005 - PURCHASES - OTHER EQUIPMENT            | 19,125.00                                        | 19,125.00                                | 1,650.92                      |              |            |
|                                                           |                                                 |                                                  | 7171009 - IT SOFTWARE ACQUISITIONS               |                                                  | -                                                | -                                        | -                             |              |            |
|                                                           |                                                 |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                  | 19,125.00                                        | 19,125.00                                | 11,165.14                     |              |            |
|                                                           |                                                 | 710000A - NON-PERSONNEL SERVICES Total           |                                                  | 98,600.00                                        | 98,600.00                                        | 75,709.41                                |                               |              |            |
|                                                           | 1010 - LOCAL FUND Total                         |                                                  | 595,171.07                                       | 595,171.07                                       | 778,405.53                                       |                                          |                               |              |            |
| 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total |                                                 |                                                  |                                                  |                                                  | 595,171.07                                       | 595,171.07                               | 778,405.53                    |              |            |
| 50234 - GENERAL COUNSEL OFFICE - CEO                      |                                                 |                                                  |                                                  |                                                  | 432,125.53                                       | 432,125.53                               | 373,115.70                    |              |            |
|                                                           | 1010 - LOCAL<br>FUND                            | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                   | 432,125.53                                       | 432,125.53                               | 373,115.70                    |              |            |
|                                                           |                                                 |                                                  | 701100C - CONTINUING FULL TIME Total             |                                                  | 432,125.53                                       | 432,125.53                               | 373,115.70                    |              |            |
|                                                           |                                                 |                                                  | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                   | -                                                | -                                        | 103.45                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014003 - HEALTH BENEFITS                        | -                                                | -                                        | 38,459.70                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 112,352.63                                       | 112,352.63                               | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                                                | -                                        | 20,597.14                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014015 - OPTICAL PLAN                           | -                                                | -                                        | 407.89                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014016 - DENTAL PLAN                            | -                                                | -                                        | 590.46                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                                                | -                                        | 5,162.97                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014020 - RETIREMENT                             | -                                                | -                                        | 18,655.69                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014021 - DC METRO BENEFITS                      | -                                                | -                                        | (101.45)                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                                                | -                                        | 1,898.74                      |              |            |
|                                                           |                                                 |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  | 112,352.63                                       | 112,352.63                               | 85,774.59                     |              |            |
|                                                           |                                                 | 700000A - PERSONNEL SERVICES Total               |                                                  | 544,478.16                                       | 544,478.16                                       | 458,890.29                               |                               |              |            |
|                                                           |                                                 | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES &<br>MATERIALS                | 7111002 - OFFICE SUPPLIES                        | 2,890.00                                         | 2,890.00                                 | 938.15                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7111011 - GENERAL                                | -                                                | -                                        | 1,890.00                      |              |            |
|                                                           |                                                 |                                                  | 711100C - SUPPLIES & MATERIALS Total             |                                                  | 2,890.00                                         | 2,890.00                                 | 2,828.15                      |              |            |
|                                                           |                                                 |                                                  | 713100C - OTHER<br>SERVICES &<br>CHARGES         | 7131003 - TRAVEL - OUT OF CITY                   | -                                                | -                                        | 4,763.56                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131009 - PROF SERVICE FEES & CONTR              | 121,502.00                                       | 61,502.00                                | 31,164.88                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131025 - PAYMENT OF MEMBERSHIP DUES             | -                                                | -                                        | 9,716.28                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131029 - PROFESSIONAL SERVICES                  | -                                                | -                                        | (22,700.00)                   |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131036 - IT SOFTWARE MAINTENANCE                | -                                                | -                                        | 8,200.00                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131045 - INT PENALTIES QUICK PAY CLS 40         | -                                                | -                                        | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 713100C - OTHER SERVICES & CHARGES Total         |                                                  | 121,502.00                               | 61,502.00                     | 31,144.72    |            |
|                                                           |                                                 |                                                  | 717100C - PURCHASES                              | 7171005 - PURCHASES - OTHER EQUIPMENT            | 4,250.00                                         | 4,250.00                                 | 4,201.77                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7171012 - INT PENALTIES QUICK PAY CLS 70         | -                                                | -                                        | -                             |              |            |
|                                                           |                                                 |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                  | 4,250.00                                         | 4,250.00                                 | 4,201.77                      |              |            |
|                                                           |                                                 | 710000A - NON-PERSONNEL SERVICES Total           |                                                  | 128,642.00                                       | 68,642.00                                        | 38,174.64                                |                               |              |            |
|                                                           | 1010 - LOCAL FUND Total                         |                                                  | 673,120.16                                       | 613,120.16                                       | 497,064.93                                       |                                          |                               |              |            |
| 50234 - GENERAL COUNSEL OFFICE - CEO Total                |                                                 |                                                  |                                                  |                                                  | 673,120.16                                       | 613,120.16                               | 497,064.93                    |              |            |
| 50235 - COMMUNITY RELATIONS OFFICE - CEO                  |                                                 |                                                  |                                                  |                                                  | 224,894.49                                       | 224,894.49                               | 321,534.17                    |              |            |
|                                                           | 1010 - LOCAL<br>FUND                            | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                   | 224,894.49                                       | 224,894.49                               | 321,534.17                    |              |            |
|                                                           |                                                 |                                                  | 701100C - CONTINUING FULL TIME Total             |                                                  | 224,894.49                                       | 224,894.49                               | 321,534.17                    |              |            |
|                                                           |                                                 |                                                  | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                   | -                                                | -                                        | 185.35                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014003 - HEALTH BENEFITS                        | -                                                | -                                        | 53,448.59                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 58,472.57                                        | 58,472.57                                | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                                                | -                                        | 18,570.05                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014015 - OPTICAL PLAN                           | -                                                | -                                        | 556.70                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014016 - DENTAL PLAN                            | -                                                | -                                        | 708.84                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                                                | -                                        | 4,342.98                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014020 - RETIREMENT                             | -                                                | -                                        | 16,076.82                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                                                | -                                        | 2,603.35                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  | 58,472.57                                | 58,472.57                     | 96,492.68    |            |
|                                                           |                                                 |                                                  | 700000A - PERSONNEL SERVICES Total               |                                                  | 283,367.06                                       | 283,367.06                               | 418,026.85                    |              |            |
|                                                           |                                                 | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 713100C - OTHER<br>SERVICES &<br>CHARGES         | 7131009 - PROF SERVICE FEES & CONTR              | 1,977.00                                         | 1,977.00                                 | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131033 - MARKETING                              | -                                                | -                                        | 1,878.00                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131036 - IT SOFTWARE MAINTENANCE                | 620.00                                           | 620.00                                   | -                             |              |            |
|                                                           |                                                 |                                                  | 713100C - OTHER SERVICES & CHARGES Total         |                                                  | 2,597.00                                         | 2,597.00                                 | 1,878.00                      |              |            |
|                                                           |                                                 | 710000A - NON-PERSONNEL SERVICES Total           |                                                  | 2,597.00                                         | 2,597.00                                         | 1,878.00                                 |                               |              |            |
|                                                           |                                                 | 1010 - LOCAL FUND Total                          |                                                  | 285,964.06                                       | 285,964.06                                       | 419,904.85                               |                               |              |            |
|                                                           |                                                 | 50235 - COMMUNITY RELATIONS OFFICE - CEO Total   |                                                  |                                                  |                                                  |                                          | 285,964.06                    | 285,964.06   | 419,904.85 |
|                                                           |                                                 | 50236 - CUSTOMER EXPERIENCE OFFICE               |                                                  |                                                  |                                                  |                                          | 369,766.23                    | 369,766.23   | 229,869.60 |
|                                                           |                                                 |                                                  | 1010 - LOCAL<br>FUND                             | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME           | 369,766.23                    | 369,766.23   | 229,869.60 |
|                                                           |                                                 |                                                  |                                                  |                                                  | 701100C - CONTINUING FULL TIME Total             |                                          | 369,766.23                    | 369,766.23   | 229,869.60 |
|                                                           |                                                 |                                                  |                                                  |                                                  | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE           | -                             | -            | 129.92     |
|                                                           |                                                 |                                                  |                                                  |                                                  |                                                  | 7014003 - HEALTH BENEFITS                | -                             | -            | 35,494.48  |
|                                                           |                                                 |                                                  |                                                  |                                                  |                                                  | 7014008 - MISC FRINGE BENEFITS           | 96,139.22                     | 96,139.22    | -          |
|                                                           |                                                 |                                                  |                                                  |                                                  |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                             | -            | 13,364.83  |
|                                                           |                                                 |                                                  |                                                  |                                                  |                                                  | 7014015 - OPTICAL PLAN                   | -                             | -            | 319.25     |
|                                                           | 7014016 - DENTAL PLAN                           |                                                  |                                                  |                                                  |                                                  | -                                        | -                             | 493.32       |            |
| 7014019 - MEDICARE CONTRIBUTION                           | -                                               |                                                  |                                                  |                                                  |                                                  | -                                        | 3,125.67                      |              |            |
| 7014020 - RETIREMENT                                      | -                                               |                                                  |                                                  |                                                  |                                                  | -                                        | 11,314.36                     |              |            |
| 7014022 - DC HEALTH BENEFIT FEES                          | -                                               |                                                  |                                                  |                                                  |                                                  | -                                        | 1,757.50                      |              |            |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total          |                                                 |                                                  |                                                  |                                                  |                                                  | 96,139.22                                | 96,139.22                     | 65,999.33    |            |
| 700000A - PERSONNEL SERVICES Total                        |                                                 |                                                  |                                                  | 465,905.45                                       | 465,905.45                                       | 295,868.93                               |                               |              |            |
| 710000A - NON-<br>PERSONNEL<br>SERVICES                   | 711100C - SUPPLIES &<br>MATERIALS               |                                                  |                                                  | 7111002 - OFFICE SUPPLIES                        | -                                                | -                                        | 486.98                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7111011 - GENERAL                                | 1,700.00                                         | 1,700.00                                 | 1,200.00                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7111024 - INT PENALTIES QUICK PAY CLS 20         | -                                                | -                                        | -                             |              |            |
|                                                           | 711100C - SUPPLIES & MATERIALS Total            |                                                  |                                                  | 1,700.00                                         | 1,700.00                                         | 1,686.98                                 |                               |              |            |
|                                                           | 713100C - OTHER<br>SERVICES &<br>CHARGES        |                                                  |                                                  | 7131009 - PROF SERVICE FEES & CONTR              | 21,420.00                                        | 21,420.00                                | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131012 - PRINTING, DUPLICATING, ETC             | -                                                | -                                        | 9,986.24                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131029 - PROFESSIONAL SERVICES                  | -                                                | -                                        | 8,220.00                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7131045 - INT PENALTIES QUICK PAY CLS 40         | -                                                | -                                        | -                             |              |            |
|                                                           | 713100C - OTHER SERVICES & CHARGES Total        |                                                  |                                                  | 21,420.00                                        | 21,420.00                                        | 18,206.24                                |                               |              |            |
| 717100C - PURCHASES                                       | 7171005 - PURCHASES - OTHER EQUIPMENT           |                                                  |                                                  | 2,380.00                                         | 2,380.00                                         | 1,345.50                                 |                               |              |            |
|                                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                                  |                                                  | 2,380.00                                         | 2,380.00                                         | 1,345.50                                 |                               |              |            |
| 710000A - NON-PERSONNEL SERVICES Total                    |                                                 |                                                  |                                                  | 25,500.00                                        | 25,500.00                                        | 21,238.72                                |                               |              |            |
| 1010 - LOCAL FUND Total                                   |                                                 |                                                  |                                                  | 491,405.45                                       | 491,405.45                                       | 317,107.65                               |                               |              |            |
| 50236 - CUSTOMER EXPERIENCE OFFICE Total                  |                                                 |                                                  |                                                  |                                                  | 491,405.45                                       | 491,405.45                               | 317,107.65                    |              |            |
| 50237 - COMMUNICATIONS OFFICE - CEO                       |                                                 |                                                  |                                                  |                                                  | 1,201,579.76                                     | 1,201,579.76                             | 1,203,893.84                  |              |            |
|                                                           | 1010 - LOCAL<br>FUND                            |                                                  | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                   | 1,201,579.76                             | 1,201,579.76                  | 1,203,893.84 |            |
|                                                           |                                                 | 701100C - CONTINUING FULL TIME Total             |                                                  | 1,201,579.76                                     | 1,201,579.76                                     | 1,203,893.84                             |                               |              |            |
|                                                           |                                                 | 701200C -<br>CONTINUING FULL<br>TIME - OTHERS    |                                                  | 7012004 - TEMPORARY PART TIME                    | 55,915.00                                        | 55,915.00                                | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7012005 - WHEN ACTUALLY EMPLOYED - WAE           | -                                                | -                                        | 55,147.01                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7012006 - TERM FULL TIME                         | 259,814.51                                       | 259,814.51                               | 266,439.71                    |              |            |
|                                                           |                                                 | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                                  | 315,729.51                                       | 315,729.51                                       | 321,586.72                               |                               |              |            |
|                                                           |                                                 | 701300C - ADDITIONAL<br>GROSS PAY                |                                                  | 7013008 - HOLIDAY PAY                            | 1,200.00                                         | 1,200.00                                 | 734.81                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7013009 - SUNDAY PAY                             | 2,200.00                                         | 2,200.00                                 | 244.43                        |              |            |
|                                                           |                                                 | 701300C - ADDITIONAL GROSS PAY Total             |                                                  | 3,400.00                                         | 3,400.00                                         | 979.24                                   |                               |              |            |
|                                                           |                                                 | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL |                                                  | 7014002 - GROUP LIFE INSURANCE                   | -                                                | -                                        | 787.35                        |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014003 - HEALTH BENEFITS                        | -                                                | -                                        | 132,473.12                    |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 394,500.40                                       | 394,500.40                               | -                             |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                                                | -                                        | 93,840.35                     |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014015 - OPTICAL PLAN                           | -                                                | -                                        | 1,847.66                      |              |            |
|                                                           |                                                 |                                                  |                                                  | 7014016 - DENTAL PLAN                            | -                                                | -                                        | 3,017.23                      |              |            |

FY24 by Cost Center

| CC - CC Name                              | Appr - Appr Name | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)         | Acct Group - Acct Group<br>Name (CSG)     | Acct - Acct Name (OBJ)                           | FY24 Approved<br>Budget                           | FY24 Year End<br>Expenditures             | FY24 Year End<br>Expenditures |               |               |
|-------------------------------------------|------------------|-------------------------------------------------|-------------------------------------------|--------------------------------------------------|---------------------------------------------------|-------------------------------------------|-------------------------------|---------------|---------------|
|                                           |                  |                                                 |                                           | 7014018 - PREPAID LEGAL                          | -                                                 | -                                         | 845.72                        |               |               |
|                                           |                  |                                                 |                                           | 7014019 - MEDICARE CONTRIBUTION                  | -                                                 | -                                         | 22,500.52                     |               |               |
|                                           |                  |                                                 |                                           | 7014020 - RETIREMENT                             | -                                                 | -                                         | 73,570.53                     |               |               |
|                                           |                  |                                                 |                                           | 7014022 - DC HEALTH BENEFIT FEES                 | -                                                 | -                                         | 6,127.41                      |               |               |
|                                           |                  |                                                 |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 394,500.40                                        | 394,500.40                                | 335,009.89                    |               |               |
|                                           |                  |                                                 |                                           | 701500C - OVERTIME P/7015001 - OVERTIME PAY      | 1,000.00                                          | 1,000.00                                  | 87,306.70                     |               |               |
|                                           |                  |                                                 |                                           | 701500C - OVERTIME PAY Total                     | 1,000.00                                          | 1,000.00                                  | 87,306.70                     |               |               |
|                                           |                  |                                                 |                                           | 700000A - PERSONNEL SERVICES Total               | 1,916,209.67                                      | 1,916,209.67                              | 1,948,776.39                  |               |               |
|                                           |                  |                                                 |                                           | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & MATERIALS                    | 7111002 - OFFICE SUPPLIES                 | -                             | -             | 16,064.91     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7111011 - GENERAL                         | 16,660.00                     | 16,660.00     | -             |
|                                           |                  | 711100C - SUPPLIES & MATERIALS Total            |                                           |                                                  | 16,660.00                                         | 16,660.00                                 | 16,064.91                     |               |               |
|                                           |                  | 713100C - OTHER SERVICES & CHARGES              | 7131003 - TRAVEL - OUT OF CITY            |                                                  | -                                                 | -                                         | 5,272.74                      |               |               |
|                                           |                  |                                                 | 7131004 - TRANS CHARGES - MATERIALS       |                                                  | -                                                 | -                                         | 301.50                        |               |               |
|                                           |                  |                                                 | 7131009 - PROF SERVICE FEES & CONTR       |                                                  | 142,704.00                                        | 142,704.00                                | 81,541.24                     |               |               |
|                                           |                  |                                                 | 7131012 - PRINTING, DUPLICATING, ETC      |                                                  | 28,500.00                                         | 28,500.00                                 | 21,743.44                     |               |               |
|                                           |                  |                                                 | 7131014 - TAXES & LICENSES                |                                                  | -                                                 | -                                         | 468.00                        |               |               |
|                                           |                  |                                                 | 7131015 - ADVERTISING                     |                                                  | 188,199.87                                        | 188,199.87                                | 52,719.40                     |               |               |
|                                           |                  |                                                 | 7131029 - PROFESSIONAL SERVICES           |                                                  | -                                                 | -                                         | 180,874.65                    |               |               |
|                                           |                  |                                                 | 7131033 - MARKETING                       |                                                  | -                                                 | -                                         | 3,597.00                      |               |               |
|                                           |                  |                                                 | 7131036 - IT SOFTWARE MAINTENANCE         |                                                  | -                                                 | -                                         | 4,311.35                      |               |               |
|                                           |                  |                                                 | 7131045 - INT PENALTIES QUICK PAY CLS 40  |                                                  | -                                                 | -                                         | 218.14                        |               |               |
|                                           |                  | 713100C - OTHER SERVICES & CHARGES Total        |                                           |                                                  | 359,403.87                                        | 359,403.87                                | 351,047.46                    |               |               |
|                                           |                  | 717100C - PURCHASES EQUIPMENT & MACHINERY       | 7171003 - PURCHASES EQUIPMENT & MACHINERY |                                                  | 12,766.00                                         | 12,766.00                                 | 3,688.32                      |               |               |
|                                           |                  |                                                 | 7171005 - PURCHASES - OTHER EQUIPMENT     |                                                  | 882.00                                            | 882.00                                    | 4,999.00                      |               |               |
|                                           |                  |                                                 | 7171009 - IT SOFTWARE ACQUISITIONS        |                                                  |                                                   |                                           |                               |               |               |
|                                           |                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                           |                                                  | 13,648.00                                         | 13,648.00                                 | 9,047.32                      |               |               |
|                                           |                  | 710000A - NON-PERSONNEL SERVICES Total          |                                           | 389,711.87                                       | 389,711.87                                        | 376,159.69                                |                               |               |               |
|                                           |                  | 1010 - LOCAL FUND Total                         |                                           | 2,305,921.54                                     | 2,305,921.54                                      | 2,324,936.08                              |                               |               |               |
| 50237 - COMMUNICATIONS OFFICE - CEO Total |                  |                                                 |                                           |                                                  | 2,305,921.54                                      | 2,305,921.54                              | 2,324,936.08                  |               |               |
| 50238 - NEIGHBORHOOD LIBRARIES OFFICE     |                  |                                                 |                                           |                                                  | 16,393,618.32                                     | 16,393,618.32                             | 17,035,785.64                 |               |               |
|                                           |                  |                                                 |                                           | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                    | 16,393,618.32                             | 17,035,785.64                 |               |               |
|                                           |                  |                                                 |                                           | 701100C - CONTINUING FULL TIME Total             | 16,393,618.32                                     | 16,393,618.32                             | 17,035,785.64                 |               |               |
|                                           |                  |                                                 |                                           | 701200C - CONTINUING FULL TIME - OTHERS          | 7012003 - CONTINUING PART TIME                    | 398,114.97                                | 398,114.97                    | 332,788.46    |               |
|                                           |                  |                                                 |                                           |                                                  | 7012004 - TEMPORARY PART TIME                     | 106,927.70                                | 106,927.70                    | -             |               |
|                                           |                  |                                                 |                                           |                                                  | 7012005 - WHEN ACTUALLY EMPLOYED - WAE            | -                                         | -                             | 199,590.33    |               |
|                                           |                  |                                                 |                                           |                                                  | 7012006 - TERM FULL TIME                          | 122,220.00                                | 122,220.00                    | 134,499.99    |               |
|                                           |                  |                                                 |                                           | 701200C - CONTINUING FULL TIME - OTHERS Total    | 627,262.67                                        | 627,262.67                                | 666,878.78                    |               |               |
|                                           |                  |                                                 |                                           | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                      | 133,280.00                                | 133,280.00                    | 134,161.47    |               |
|                                           |                  |                                                 |                                           |                                                  | 7013005 - ADMINISTRATIVE PREMIUM                  | -                                         | -                             | 178.42        |               |
|                                           |                  |                                                 |                                           |                                                  | 7013007 - TERMINAL LEAVE                          | 63,000.00                                 | 63,000.00                     | 54,090.85     |               |
|                                           |                  |                                                 |                                           |                                                  | 7013008 - HOLIDAY PAY                             | 103,950.00                                | 103,950.00                    | 61,286.26     |               |
|                                           |                  |                                                 |                                           |                                                  | 7013009 - SUNDAY PAY                              | 621,970.00                                | 621,970.00                    | 235,984.20    |               |
|                                           |                  |                                                 |                                           |                                                  | 7013012 - BONUS PAY                               | -                                         | -                             | 3,000.00      |               |
|                                           |                  |                                                 |                                           |                                                  | 7013015 - EARLY OUT INCENTIVE PAY                 | -                                         | -                             | 40,000.00     |               |
|                                           |                  |                                                 |                                           | 701300C - ADDITIONAL GROSS PAY Total             | 922,200.00                                        | 922,200.00                                | 528,701.20                    |               |               |
|                                           |                  |                                                 |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                    | -                                         | -                             | 10,294.74     |               |
|                                           |                  |                                                 |                                           |                                                  | 7014003 - HEALTH BENEFITS                         | -                                         | -                             | 2,189,696.39  |               |
|                                           |                  |                                                 |                                           |                                                  | 7014008 - MISC FRINGE BENEFITS                    | 4,425,434.97                              | 4,362,434.97                  | -             |               |
|                                           |                  |                                                 |                                           |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                         | -                             | 1,048,842.76  |               |
|                                           |                  |                                                 |                                           |                                                  | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                                         | -                             | 32,953.18     |               |
|                                           |                  |                                                 |                                           |                                                  | 7014015 - OPTICAL PLAN                            | -                                         | -                             | 29,411.17     |               |
|                                           |                  |                                                 |                                           |                                                  | 7014016 - DENTAL PLAN                             | -                                         | -                             | 51,098.44     |               |
|                                           |                  |                                                 |                                           |                                                  | 7014018 - PREPAID LEGAL                           | -                                         | -                             | 44,149.28     |               |
|                                           |                  |                                                 |                                           |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                                         | -                             | 247,176.81    |               |
|                                           |                  |                                                 |                                           |                                                  | 7014020 - RETIREMENT                              | -                                         | -                             | 748,205.47    |               |
|                                           |                  |                                                 |                                           |                                                  | 7014021 - DC METRO BENEFITS                       | -                                         | -                             | 260.80        |               |
|                                           |                  |                                                 |                                           |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                                         | -                             | 104,090.79    |               |
|                                           |                  |                                                 |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 4,425,434.97                                      | 4,362,434.97                              | 4,506,179.83                  |               |               |
|                                           |                  |                                                 |                                           | 701500C - OVERTIME P/7015001 - OVERTIME PAY      | 25,600.00                                         | 25,600.00                                 | 32,822.22                     |               |               |
|                                           |                  |                                                 |                                           | 701500C - OVERTIME PAY Total                     | 25,600.00                                         | 25,600.00                                 | 32,822.22                     |               |               |
|                                           |                  |                                                 |                                           | 700000A - PERSONNEL SERVICES Total               | 22,394,115.96                                     | 22,331,115.96                             | 22,770,367.67                 |               |               |
|                                           |                  |                                                 |                                           | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & MATERIALS                    | 7111002 - OFFICE SUPPLIES                 | -                             | -             | 449.91        |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7111011 - GENERAL                         | 30,175.00                     | 30,175.00     | 30,670.41     |
|                                           |                  |                                                 |                                           |                                                  | 711100C - SUPPLIES & MATERIALS Total              | 30,175.00                                 | 30,175.00                     | 31,120.32     |               |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES                | 7131009 - PROF SERVICE FEES & CONTR       | 62,823.00                     | 62,823.00     | 70,397.21     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131011 - OFFICE SUPPORT                  | -                             | -             | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131012 - PRINTING, DUPLICATING, ETC      | 8,500.00                      | 8,500.00      | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131016 - JUDGEMENTS, INDEMNITIES         | -                             | -             | 100.00        |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131029 - PROFESSIONAL SERVICES           | -                             | -             | 5,700.00      |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131036 - IT SOFTWARE MAINTENANCE         | 4,794.00                      | 4,794.00      | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131045 - INT PENALTIES QUICK PAY CLS 40  | -                             | -             | 82.12         |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES Total          | 76,117.00                                 | 76,117.00                     | 76,279.33     |               |
|                                           |                  |                                                 |                                           |                                                  | 714100C - GOVERNMENT                              | 7141007 - GRANTS & GRATUITIES             | -                             | -             | 15,000.00     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7141002 - MAINTENANCE OF PERSONS          | -                             | 36,405.00     | 21,404.28     |
|                                           |                  |                                                 |                                           |                                                  | 714100C - GOVERNMENT SUBSIDIES & GRANTS Total     | -                                         | 36,405.00                     | 36,404.28     |               |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY         | 7171002 - PURCHASES FURNITURE & FIXTURES  | 101,401.00                    | 44,405.37     | 49,951.90     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171003 - PURCHASES EQUIPMENT & MACHINERY | -                             | -             | 17,397.48     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171005 - PURCHASES - OTHER EQUIPMENT     | 66,729.00                     | 28,100.23     | 21,751.14     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171008 - IT HARDWARE ACQUISITIONS        | 61,506.00                     | 61,506.00     | 33,932.51     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171009 - IT SOFTWARE ACQUISITIONS        | -                             | -             | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171010 - INSTALLATION                    | -                             | -             | 9,557.00      |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   | 229,636.00                                | 134,011.60                    | 132,590.03    |               |
|                                           |                  |                                                 |                                           |                                                  | 710000A - NON-PERSONNEL SERVICES Total            | 335,928.00                                | 276,708.60                    | 276,393.96    |               |
|                                           |                  | 1010 - LOCAL FUND Total                         | 22,730,043.96                             |                                                  | 22,607,824.56                                     | 23,046,761.63                             |                               |               |               |
|                                           |                  | 1060 - SPECIAL<br>PURPOSE<br>REVENUE<br>FUNDS   |                                           | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & MATERIALS                    | 7111002 - OFFICE SUPPLIES                 | -                             | -             | 10,899.06     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7111011 - GENERAL                         | 100,000.00                    | 11,780.70     | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7111021 - MERCHANDISE FOR RESALE          | -                             | -             | 881.64        |
|                                           |                  |                                                 |                                           |                                                  | 711100C - SUPPLIES & MATERIALS Total              | 100,000.00                                | 11,780.70                     | 11,780.70     |               |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES &                        | 7131009 - PROF SERVICE FEES & CONTR       | 300,000.00                    | 420,000.00    | 399,781.35    |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131045 - INT PENALTIES QUICK PAY CLS 40  | -                             | -             | 21.77         |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES Total          | 300,000.00                                | 420,000.00                    | 399,803.12    |               |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY         | 7171002 - PURCHASES FURNITURE & FIXTURES  | -                             | -             | 17,467.26     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171003 - PURCHASES EQUIPMENT & MACHINERY | -                             | -             | 16,097.08     |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171005 - PURCHASES - OTHER EQUIPMENT     | 100,000.00                    | 23,135.40     | 9,625.09      |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7171012 - INT PENALTIES QUICK PAY CLS 70  | -                             | -             | 142.85        |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   | 100,000.00                                | 23,135.40                     | 43,332.28     |               |
|                                           |                  |                                                 |                                           |                                                  | 710000A - NON-PERSONNEL SERVICES Total            | 500,000.00                                | 454,916.10                    | 454,916.10    |               |
|                                           |                  |                                                 |                                           |                                                  | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total        | 500,000.00                                | 454,916.10                    | 454,916.10    |               |
|                                           |                  | 4045 - PRIVATE<br>DONATIONS -<br>FPR            |                                           | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & MATERIALS                    | 7111010 - FOOD PROVISIONS                 | 1,500.00                      | 1,500.00      | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7111011 - GENERAL                         | 2,500.00                      | 2,500.00      | -             |
|                                           |                  |                                                 |                                           |                                                  | 711100C - SUPPLIES & MATERIALS Total              | 4,000.00                                  | 4,000.00                      | -             |               |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES &                        | 7131003 - TRAVEL - OUT OF CITY            | 7,000.00                      | 7,000.00      | -             |
|                                           |                  |                                                 |                                           |                                                  |                                                   | 7131009 - PROF SERVICE FEES & CONTR       | 3,000.00                      | 3,000.00      | 2,705.00      |
|                                           |                  |                                                 |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES Total          | 10,000.00                                 | 10,000.00                     | 2,705.00      |               |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY         | 7171005 - PURCHASES - OTHER EQUIPMENT     | 3,000.00                      | 3,000.00      | -             |
|                                           |                  |                                                 |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   | 3,000.00                                  | 3,000.00                      | -             |               |
|                                           |                  |                                                 |                                           |                                                  | 710000A - NON-PERSONNEL SERVICES Total            | 17,000.00                                 | 17,000.00                     | 2,705.00      |               |
|                                           |                  |                                                 |                                           |                                                  | 4045 - PRIVATE DONATIONS -FPR Total               | 17,000.00                                 | 17,000.00                     | 2,705.00      |               |
|                                           |                  | 50238 - NEIGHBORHOOD LIBRARIES OFFICE Total     |                                           |                                                  |                                                   |                                           | 23,247,043.96                 | 23,079,740.66 | 23,504,382.73 |
|                                           |                  | 50239 - MLK CENTRAL LIBRARY OFFICE              | 1010 - LOCAL<br>FUND                      | 700000A -<br>PERSONNEL                           | 701100C - CONTINUING                              | 7011001 - CONTINUING FULL TIME            | 6,820,383.67                  | 6,820,383.67  | 6,958,386.75  |
|                                           |                  |                                                 |                                           |                                                  | 701100C - CONTINUING FULL TIME Total              | 6,820,383.67                              | 6,820,383.67                  | 6,958,386.75  |               |



FY24 by Cost Center

| CC - CC Name | Appr - Appr Name | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)<br>SERVICES | Acct Group - Acct Group<br>Name (CSG)            | Acct - Acct Name (OBJ)                                                                                                                                                                                                                                                                                                                                                                                     | FY24 Approved<br>Budget                                                 | FY24 Year End<br>Expenditures                                                                                                                                                                                                                                                                                          | FY24 Year End<br>Expenditures                                                                                                                 |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|--------------|------------------|-----------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-------------------------------------------------|
|              |                  |                                                     | 701200C -<br>CONTINUING FULL<br>TIME - OTHERS    | 7012003 - CONTINUING PART TIME<br>7012004 - TEMPORARY PART TIME<br>7012005 - WHEN ACTUALLY EMPLOYED - WAE<br>7012006 - TERM FULL TIME                                                                                                                                                                                                                                                                      | 62,599.00<br>156,911.10<br>-<br>-                                       | 62,599.00<br>156,911.10<br>-<br>-                                                                                                                                                                                                                                                                                      | 75,266.20<br>-<br>111,237.05<br>6,387.79                                                                                                      |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                                                                                                                                                                                                                                                                                                                                                                                            | 219,510.10                                                              | 219,510.10                                                                                                                                                                                                                                                                                                             | 192,891.04                                                                                                                                    |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701300C - ADDITIONAL<br>GROSS PAY                | 7013004 - SHIFT DIFFERENTIAL<br>7013007 - TERMINAL LEAVE<br>7013008 - HOLIDAY PAY<br>7013009 - SUNDAY PAY<br>7013015 - EARLY OUT INCENTIVE PAY                                                                                                                                                                                                                                                             | 28,700.00<br>35,000.00<br>19,500.00<br>39,300.00<br>-                   | 28,700.00<br>35,000.00<br>19,500.00<br>39,300.00<br>-                                                                                                                                                                                                                                                                  | 42,861.15<br>46,955.94<br>17,819.18<br>53,366.72<br>25,000.00                                                                                 |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701300C - ADDITIONAL GROSS PAY Total             |                                                                                                                                                                                                                                                                                                                                                                                                            | 122,500.00                                                              | 122,500.00                                                                                                                                                                                                                                                                                                             | 186,002.99                                                                                                                                    |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE<br>7014003 - HEALTH BENEFITS<br>7014008 - MISC FRINGE BENEFITS<br>7014009 - RETIREMENT CONTRIBUTION - FICA<br>7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE<br>7014015 - OPTICAL PLAN<br>7014016 - DENTAL PLAN<br>7014018 - PREPAID LEGAL<br>7014019 - MEDICARE CONTRIBUTION<br>7014020 - RETIREMENT<br>7014021 - DC METRO BENEFITS<br>7014022 - DC HEALTH BENEFIT FEES | -<br>-<br>1,830,372.41<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-          | -<br>-<br>1,830,372.41<br>-<br>-<br>-<br>-<br>-<br>-<br>-                                                                                                                                                                                                                                                              | 4,081.02<br>875,289.89<br>-<br>414,472.87<br>25,032.27<br>10,249.81<br>18,238.60<br>13,416.62<br>99,729.66<br>311,956.06<br>3.05<br>39,180.05 |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                                                                                                                                                                                                                                                                                                                                                                            | 1,830,372.41                                                            | 1,830,372.41                                                                                                                                                                                                                                                                                                           | 1,811,649.90                                                                                                                                  |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701500C - OVERTIME P/7015001 - OVERTIME PAY      |                                                                                                                                                                                                                                                                                                                                                                                                            | 31,100.00                                                               | 31,100.00                                                                                                                                                                                                                                                                                                              | 9,646.50                                                                                                                                      |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 701500C - OVERTIME PAY Total                     |                                                                                                                                                                                                                                                                                                                                                                                                            | 31,100.00                                                               | 31,100.00                                                                                                                                                                                                                                                                                                              | 9,646.50                                                                                                                                      |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 700000A - PERSONNEL SERVICES Total               |                                                                                                                                                                                                                                                                                                                                                                                                            | 9,023,866.18                                                            | 9,023,866.18                                                                                                                                                                                                                                                                                                           | 9,158,577.18                                                                                                                                  |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & MATERIALS                                                                                                                                                                                                                                                                                                                                                                             | 7111002 - OFFICE SUPPLIES<br>7111005 - EDUCATIONAL<br>7111011 - GENERAL | -<br>-<br>18,352.00                                                                                                                                                                                                                                                                                                    | -<br>-<br>18,352.00                                                                                                                           | 83.93<br>49.00<br>16,922.07                   |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 711100C - SUPPLIES & MATERIALS Total             |                                                                                                                                                                                                                                                                                                                                                                                                            | 18,352.00                                                               | 18,352.00                                                                                                                                                                                                                                                                                                              | 17,055.00                                                                                                                                     |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 713100C - OTHER<br>SERVICES &<br>CHARGES         | 7131003 - TRAVEL - OUT OF CITY<br>7131009 - PROF SERVICE FEES & CONTR<br>7131016 - JUDGEMENTS, INDEMNITIES<br>7131024 - CONFERENCE FEES<br>7131029 - PROFESSIONAL SERVICES<br>7131036 - IT SOFTWARE MAINTENANCE<br>7131045 - INT PENALTIES QUICK PAY CLS 40                                                                                                                                                | -<br>292,343.00<br>-<br>-<br>-<br>-<br>-                                | -<br>631,639.73<br>-<br>-<br>-<br>-<br>-                                                                                                                                                                                                                                                                               | 30,786.26<br>389,466.10<br>-<br>379.00<br>121,793.46<br>207.90<br>432.47                                                                      |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 713100C - OTHER SERVICES & CHARGES Total         |                                                                                                                                                                                                                                                                                                                                                                                                            | 292,343.00                                                              | 631,639.73                                                                                                                                                                                                                                                                                                             | 543,065.19                                                                                                                                    |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 717100C - PURCHASES<br>EQUIPMENT &<br>MACHINERY  | 7171002 - PURCHASES FURNITURE & FIXTURES<br>7171003 - PURCHASES EQUIPMENT & MACHINERY<br>7171005 - PURCHASES - OTHER EQUIPMENT<br>7171006 - LIBRARY BOOKS<br>7171008 - IT HARDWARE ACQUISITIONS<br>7171009 - IT SOFTWARE ACQUISITIONS                                                                                                                                                                      | -<br>-<br>14,484.00<br>-<br>-<br>8,479.00                               | -<br>5,000.00<br>14,484.00<br>87,781.87<br>-<br>8,479.00                                                                                                                                                                                                                                                               | 9,669.43<br>2,301.04<br>10,012.37<br>593.25<br>-<br>-                                                                                         |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                                                                                                                                                                                                                                                                                                                                                                            | 22,963.00                                                               | 115,744.87                                                                                                                                                                                                                                                                                                             | 22,576.09                                                                                                                                     |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 710000A - NON-PERSONNEL SERVICES Total           |                                                                                                                                                                                                                                                                                                                                                                                                            | 333,658.00                                                              | 765,736.60                                                                                                                                                                                                                                                                                                             | 582,696.28                                                                                                                                    |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 1010 - LOCAL FUND Total                          |                                                                                                                                                                                                                                                                                                                                                                                                            | 9,357,524.18                                                            | 9,789,602.78                                                                                                                                                                                                                                                                                                           | 9,741,273.46                                                                                                                                  |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     | 4020 - FEDERAL<br>GRANT FUND -<br>FPR            | 700000A -<br>PERSONNEL<br>SERVICES                                                                                                                                                                                                                                                                                                                                                                         | 701100C - CONTINUING FULL TIME Total                                    | 7011001 - CONTINUING FULL TIME                                                                                                                                                                                                                                                                                         | 5,784.00                                                                                                                                      | 49,540.93                                     | 14,124.70                                                                                                 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701200C - CONTINUING FULL TIME - OTHERS                                 | 7012003 - CONTINUING PART TIME<br>7012004 - TEMPORARY PART TIME<br>7012005 - WHEN ACTUALLY EMPLOYED - WAE<br>7012006 - TERM FULL TIME                                                                                                                                                                                  | 21,886.00<br>79,665.00<br>-<br>144,555.52                                                                                                     | 21,886.00<br>108,247.42<br>-<br>144,555.52    | -<br>-<br>13,564.38<br>301,066.10                                                                         |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701200C - CONTINUING FULL TIME - OTHERS Total                           |                                                                                                                                                                                                                                                                                                                        | 246,106.52                                                                                                                                    | 274,688.94                                    | 314,630.48                                                                                                |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701300C - ADDITIONAL GROSS PAY                                          | 7013004 - SHIFT DIFFERENTIAL<br>7013007 - TERMINAL LEAVE                                                                                                                                                                                                                                                               | 2,000.00<br>-                                                                                                                                 | 1,253.77<br>-                                 | 1,012.40<br>111.58                                                                                        |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701300C - ADDITIONAL GROSS PAY Total                                    |                                                                                                                                                                                                                                                                                                                        | 2,000.00                                                                                                                                      | 1,253.77                                      | 1,123.98                                                                                                  |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701400C - FRINGE BENEFITS - CURR PERSONNEL                              | 7014002 - GROUP LIFE INSURANCE<br>7014003 - HEALTH BENEFITS<br>7014008 - MISC FRINGE BENEFITS<br>7014009 - RETIREMENT CONTRIBUTION - FICA<br>7014015 - OPTICAL PLAN<br>7014016 - DENTAL PLAN<br>7014018 - PREPAID LEGAL<br>7014019 - MEDICARE CONTRIBUTION<br>7014020 - RETIREMENT<br>7014022 - DC HEALTH BENEFIT FEES | -<br>-<br>65,491.54<br>-<br>-<br>-<br>-<br>-<br>-                                                                                             | -<br>-<br>83,152.19<br>-<br>-<br>-<br>-<br>-  | 179.21<br>39,429.60<br>-<br>19,416.70<br>713.16<br>1,017.15<br>36.36<br>4,540.98<br>12,482.05<br>1,072.53 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total                        |                                                                                                                                                                                                                                                                                                                        | 65,491.54                                                                                                                                     | 83,152.19                                     | 78,887.74                                                                                                 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701500C - OVERTIME P/7015001 - OVERTIME PAY                             |                                                                                                                                                                                                                                                                                                                        | -                                                                                                                                             | -                                             | 294.76                                                                                                    |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 701500C - OVERTIME PAY Total                                            |                                                                                                                                                                                                                                                                                                                        | -                                                                                                                                             | -                                             | 294.76                                                                                                    |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 700000A - PERSONNEL SERVICES Total                                      |                                                                                                                                                                                                                                                                                                                        | 319,382.06                                                                                                                                    | 408,635.83                                    | 409,061.66                                                                                                |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 710000A - NON-<br>PERSONNEL<br>SERVICES                                 | 711100C - SUPPLIES & MATERIALS                                                                                                                                                                                                                                                                                         | 7111002 - OFFICE SUPPLIES<br>7111010 - FOOD PROVISIONS<br>7111011 - GENERAL                                                                   | -<br>-<br>20,000.00                           | -<br>-<br>24,649.41                                                                                       | -<br>687.43<br>23,961.37                         |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 711100C - SUPPLIES & MATERIALS Total                                    |                                                                                                                                                                                                                                                                                                                        | 20,000.00                                                                                                                                     | 24,649.41                                     | 24,648.80                                                                                                 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 712100C - ENERGY COMM & BLDG RENTALS                                    | 7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC                                                                                                                                                                                                                                                                           | -                                                                                                                                             | 17,000.00                                     | 17,000.00                                                                                                 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 712100C - ENERGY COMM & BLDG RENTALS Total                              |                                                                                                                                                                                                                                                                                                                        | -                                                                                                                                             | 17,000.00                                     | 17,000.00                                                                                                 |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 713100C - OTHER<br>SERVICES &<br>CHARGES                                | 7131003 - TRAVEL - OUT OF CITY<br>7131009 - PROF SERVICE FEES & CONTR<br>7131020 - TUITION FOR EMPLOYEE TRAINING<br>7131024 - CONFERENCE FEES<br>7131026 - AUDIT COSTS<br>7131029 - PROFESSIONAL SERVICES                                                                                                              | -<br>640,617.94<br>-<br>-<br>-<br>-                                                                                                           | -<br>725,188.18<br>-<br>-<br>1,500.00<br>-    | 49,218.89<br>581,199.14<br>13,000.00<br>23,989.89<br>1,500.00<br>57,333.00                                |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 713100C - OTHER SERVICES & CHARGES Total                                |                                                                                                                                                                                                                                                                                                                        | 640,617.94                                                                                                                                    | 726,688.18                                    | 726,240.92                                                                                                |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 714100C - GOVERNMENT SUBSIDIES & GRANTS                                 | 7141007 - GRANTS & GRATUITIES                                                                                                                                                                                                                                                                                          | -                                                                                                                                             | 45,000.00                                     | -                                                                                                         |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 714100C - GOVERNMENT SUBSIDIES & GRANTS Total                           |                                                                                                                                                                                                                                                                                                                        | -                                                                                                                                             | 45,000.00                                     | -                                                                                                         |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY                               | 7171005 - PURCHASES - OTHER EQUIPMENT<br>7171006 - LIBRARY BOOKS<br>7171008 - IT HARDWARE ACQUISITIONS<br>7171009 - IT SOFTWARE ACQUISITIONS                                                                                                                                                                           | 112,101.00<br>-<br>-<br>-                                                                                                                     | 191,573.12<br>-<br>-<br>-                     | 20,620.36<br>68,659.33<br>131,030.43<br>16,263.00                                                         |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY Total                         |                                                                                                                                                                                                                                                                                                                        | 112,101.00                                                                                                                                    | 191,573.12                                    | 236,573.12                                                                                                |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 710000A - NON-PERSONNEL SERVICES Total                                  |                                                                                                                                                                                                                                                                                                                        | 772,718.94                                                                                                                                    | 1,004,910.71                                  | 1,004,462.84                                                                                              |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 4020 - FEDERAL GRANT FUND - FPR Total                                   |                                                                                                                                                                                                                                                                                                                        | 1,092,101.00                                                                                                                                  | 1,413,546.54                                  | 1,413,524.50                                                                                              |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 4040 - PRIVATE<br>GRANT FUND -<br>FPR                                   | 710000A - NON-<br>PERSONNEL<br>SERVICES                                                                                                                                                                                                                                                                                | 713100C - OTHER SERVICES & CHARGES                                                                                                            | 7131009 - PROF SERVICE FEES & CONTR           | -                                                                                                         | 9.00                                             | -                                                |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        | 713100C - OTHER SERVICES & CHARGES Total                                                                                                      |                                               | -                                                                                                         | 9.00                                             | -                                                |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY                                                                                                     | 7171005 - PURCHASES - OTHER EQUIPMENT         | -                                                                                                         | -                                                | -                                                |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY Total                                                                                               |                                               | -                                                                                                         | -                                                | -                                                |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        | 710000A - NON-PERSONNEL SERVICES Total                                                                                                        |                                               | -                                                                                                         | 9.00                                             | -                                                |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 4040 - PRIVATE GRANT FUND -FPR Total                                    |                                                                                                                                                                                                                                                                                                                        | -                                                                                                                                             | 9.00                                          | -                                                                                                         |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 50239 - MLK CENTRAL LIBRARY OFFICE Total                                |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           | 10,449,625.18                                    | 11,203,158.32                                    | 11,154,797.96                                   |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            | 50240 - YOUTH AND FAMILY SERVICES OFFICE                                | 1010 - LOCAL<br>FUND                                                                                                                                                                                                                                                                                                   | 700000A -<br>PERSONNEL<br>SERVICES                                                                                                            | 701100C - CONTINUING FULL TIME Total          | 7011001 - CONTINUING FULL TIME                                                                            | 3,734,880.94                                     | 3,584,880.94                                     | 3,006,970.66                                    |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               | 701200C - CONTINUING FULL TIME - OTHERS       | 7012003 - CONTINUING PART TIME<br>7012006 - TERM FULL TIME                                                | 66,893.66<br>-                                   | 66,893.66<br>-                                   | 71,742.50<br>1,686.35                           |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               | 701200C - CONTINUING FULL TIME - OTHERS Total |                                                                                                           | 66,893.66                                        | 66,893.66                                        | 73,428.85                                       |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               | 701300C - ADDITIONAL GROSS PAY                | 7013004 - SHIFT DIFFERENTIAL<br>7013007 - TERMINAL LEAVE<br>7013008 - HOLIDAY PAY<br>7013009 - SUNDAY PAY | 21,600.00<br>28,000.00<br>16,800.00<br>42,300.00 | 21,600.00<br>28,000.00<br>16,800.00<br>42,300.00 | 21,785.65<br>10,211.71<br>7,005.08<br>38,411.32 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |
|              |                  |                                                     |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                         |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                               |                                               |                                                                                                           |                                                  |                                                  |                                                 |

FY24 by Cost Center

| CC - CC Name                                       | Appr - Appr Name  | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct Group<br>Name (CSG)            | Acct - Acct Name (OBJ)                            | FY24 Approved<br>Budget                  | FY24 Year End<br>Expenditures | FY24 Year End<br>Expenditures |              |              |
|----------------------------------------------------|-------------------|-----------------------------------------|--------------------------------------------------|---------------------------------------------------|------------------------------------------|-------------------------------|-------------------------------|--------------|--------------|
|                                                    |                   |                                         | 701300C - ADDITIONAL PERSONNEL                   | 701300C - ADDITIONAL GROSS PAY Total              | 108,700.00                               | 108,700.00                    | 77,413.76                     |              |              |
|                                                    |                   |                                         |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL        | -                                        | -                             | 1,499.21                      |              |              |
|                                                    |                   |                                         |                                                  | 7014002 - GROUP LIFE INSURANCE                    | -                                        | -                             | 363,223.13                    |              |              |
|                                                    |                   |                                         |                                                  | 7014003 - HEALTH BENEFITS                         | 988,353.67                               | 826,938.67                    | 170.89                        |              |              |
|                                                    |                   |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS                    | -                                        | -                             | 187,987.10                    |              |              |
|                                                    |                   |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                        | -                             | 4,076.68                      |              |              |
|                                                    |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                            | -                                        | -                             | 7,571.25                      |              |              |
|                                                    |                   |                                         |                                                  | 7014016 - DENTAL PLAN                             | -                                        | -                             | 7,889.54                      |              |              |
|                                                    |                   |                                         |                                                  | 7014018 - PREPAID LEGAL                           | -                                        | -                             | 44,028.35                     |              |              |
|                                                    |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                                        | -                             | 142,356.68                    |              |              |
|                                                    |                   |                                         |                                                  | 7014020 - RETIREMENT                              | -                                        | -                             | 18,128.03                     |              |              |
|                                                    |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                                        | -                             | -                             |              |              |
|                                                    |                   |                                         |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  | 988,353.67                               | 826,938.67                    | 776,930.86                    |              |              |
|                                                    |                   |                                         |                                                  | 701500C - OVERTIME P/7015001 - OVERTIME PAY       | 7,000.00                                 | 7,000.00                      | 7,022.09                      |              |              |
|                                                    |                   |                                         |                                                  | 701500C - OVERTIME PAY Total                      | 7,000.00                                 | 7,000.00                      | 7,022.09                      |              |              |
|                                                    |                   |                                         | 700000A - PERSONNEL SERVICES Total               |                                                   | 4,905,828.27                             | 4,594,413.27                  | 3,941,766.22                  |              |              |
|                                                    |                   | 710000A - NON-PERSONNEL SERVICES        | 711100C - SUPPLIES & MATERIALS                   | 7111005 - EDUCATIONAL                             | 48,450.00                                | 48,450.00                     | -                             |              |              |
|                                                    |                   |                                         |                                                  | 7111011 - GENERAL                                 | 2,550.00                                 | 12,547.00                     | 54,560.45                     |              |              |
|                                                    |                   |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                   | 51,000.00                                | 60,997.00                     | 54,560.45                     |              |              |
|                                                    |                   |                                         | 713100C - OTHER SERVICES & CHARGES               | 7131003 - TRAVEL - OUT OF CITY                    | -                                        | -                             | 1,678.09                      |              |              |
|                                                    |                   |                                         |                                                  | 7131009 - PROF SERVICE FEES & CONTR               | 1,307,720.07                             | 1,386,564.58                  | 1,260,985.38                  |              |              |
|                                                    |                   |                                         |                                                  | 7131012 - PRINTING, DUPLICATING, ETC              | -                                        | 34,294.85                     | 69,495.20                     |              |              |
|                                                    |                   |                                         |                                                  | 7131015 - ADVERTISING                             | -                                        | -                             | 26,100.00                     |              |              |
|                                                    |                   |                                         |                                                  | 7131024 - CONFERENCE FEES                         | -                                        | -                             | 1,079.08                      |              |              |
|                                                    |                   |                                         |                                                  | 7131029 - PROFESSIONAL SERVICES                   | -                                        | -                             | 62,500.00                     |              |              |
|                                                    |                   |                                         |                                                  | 7131033 - MARKETING                               | -                                        | -                             | 7,980.00                      |              |              |
|                                                    |                   |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                   | 1,307,720.07                             | 1,420,859.43                  | 1,429,817.75                  |              |              |
|                                                    |                   |                                         | 717100C - PURCHASES                              |                                                   | 59,500.00                                | 34,481.49                     | 27,608.45                     |              |              |
|                                                    |                   |                                         | 7171005 - PURCHASES - OTHER EQUIPMENT            |                                                   | 59,500.00                                | 34,481.49                     | 27,608.45                     |              |              |
|                                                    |                   |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                   | 59,500.00                                | 34,481.49                     | 27,608.45                     |              |              |
|                                                    |                   | 710000A - NON-PERSONNEL SERVICES Total  |                                                  | 1,418,220.07                                      | 1,516,337.92                             | 1,511,986.65                  |                               |              |              |
|                                                    |                   | 1010 - LOCAL FUND Total                 |                                                  |                                                   |                                          |                               | 6,324,048.34                  | 6,110,751.19 | 5,453,752.87 |
| 50240 - YOUTH AND FAMILY SERVICES OFFICE Total     |                   |                                         |                                                  |                                                   | 6,324,048.34                             | 6,110,751.19                  | 5,453,752.87                  |              |              |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE       | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES            | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                    | 504,995.27                               | 504,995.27                    | 472,141.75                    |              |              |
|                                                    |                   |                                         |                                                  | 701100C - CONTINUING FULL TIME Total              | 504,995.27                               | 504,995.27                    | 472,141.75                    |              |              |
|                                                    |                   |                                         | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                      | 700.00                                   | 700.00                        | 809.21                        |              |              |
|                                                    |                   |                                         |                                                  | 7013007 - TERMINAL LEAVE                          | -                                        | -                             | 3,965.71                      |              |              |
|                                                    |                   |                                         |                                                  | 7013008 - HOLIDAY PAY                             | 9,000.00                                 | 9,000.00                      | 593.20                        |              |              |
|                                                    |                   |                                         |                                                  | 7013009 - SUNDAY PAY                              | 800.00                                   | 800.00                        | 1,089.56                      |              |              |
|                                                    |                   |                                         |                                                  | 701300C - ADDITIONAL GROSS PAY Total              | 10,500.00                                | 10,500.00                     | 6,457.68                      |              |              |
|                                                    |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                    | -                                        | -                             | 274.29                        |              |              |
|                                                    |                   |                                         |                                                  | 7014003 - HEALTH BENEFITS                         | -                                        | -                             | 56,632.27                     |              |              |
|                                                    |                   |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS                    | 131,298.77                               | 131,298.77                    | -                             |              |              |
|                                                    |                   |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                        | -                             | 28,417.88                     |              |              |
|                                                    |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                            | -                                        | -                             | 677.90                        |              |              |
|                                                    |                   |                                         |                                                  | 7014016 - DENTAL PLAN                             | -                                        | -                             | 1,170.67                      |              |              |
|                                                    |                   |                                         |                                                  | 7014018 - PREPAID LEGAL                           | -                                        | -                             | 493.97                        |              |              |
|                                                    |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                                        | -                             | 6,646.13                      |              |              |
|                                                    |                   |                                         |                                                  | 7014020 - RETIREMENT                              | -                                        | -                             | 23,590.96                     |              |              |
|                                                    |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                                        | -                             | 2,727.49                      |              |              |
|                                                    |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                   | 131,298.77                               | 131,298.77                    | 120,631.56                    |              |              |
|                                                    |                   |                                         | 701500C - OVERTIME P/7015001 - OVERTIME PAY      |                                                   | -                                        | -                             | 259.84                        |              |              |
|                                                    |                   |                                         | 701500C - OVERTIME PAY Total                     |                                                   | -                                        | -                             | 259.84                        |              |              |
|                                                    |                   |                                         | 700000A - PERSONNEL SERVICES Total               |                                                   | 646,794.04                               | 646,794.04                    | 599,490.83                    |              |              |
|                                                    |                   | 710000A - NON-PERSONNEL SERVICES        | 711100C - SUPPLIES & MATERIALS                   | 7111011 - GENERAL                                 | 14,450.00                                | 10,750.00                     | 10,715.96                     |              |              |
|                                                    |                   |                                         |                                                  | 711100C - SUPPLIES & MATERIALS Total              | 14,450.00                                | 10,750.00                     | 10,715.96                     |              |              |
|                                                    |                   |                                         | 713100C - OTHER SERVICES & CHARGES               | 7131003 - TRAVEL - OUT OF CITY                    | -                                        | -                             | 4,968.91                      |              |              |
|                                                    |                   |                                         |                                                  | 7131009 - PROF SERVICE FEES & CONTR               | 171,282.00                               | 150,223.00                    | 63,190.54                     |              |              |
|                                                    |                   |                                         |                                                  | 7131011 - OFFICE SUPPORT                          | -                                        | -                             | -                             |              |              |
|                                                    |                   |                                         |                                                  | 7131020 - TUITION FOR EMPLOYEE TRAINING           | -                                        | -                             | 129.99                        |              |              |
|                                                    |                   |                                         |                                                  | 7131024 - CONFERENCE FEES                         | -                                        | -                             | 375.00                        |              |              |
|                                                    |                   |                                         |                                                  | 7131029 - PROFESSIONAL SERVICES                   | -                                        | -                             | 69,679.10                     |              |              |
|                                                    |                   |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                   | 171,282.00                               | 150,223.00                    | 138,343.54                    |              |              |
|                                                    |                   |                                         | 717100C - PURCHASES                              |                                                   | 4,250.00                                 | 4,250.00                      | 3,700.00                      |              |              |
|                                                    |                   |                                         | 7171006 - LIBRARY BOOKS                          |                                                   | 11,050.00                                | 14,750.00                     | 5,810.29                      |              |              |
|                                                    |                   |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                   | 15,300.00                                | 19,000.00                     | 9,510.29                      |              |              |
|                                                    |                   | 710000A - NON-PERSONNEL SERVICES Total  |                                                  | 201,032.00                                        | 179,973.00                               | 158,569.79                    |                               |              |              |
|                                                    |                   | 1010 - LOCAL FUND Total                 |                                                  |                                                   |                                          |                               | 847,826.04                    | 826,767.04   | 758,060.62   |
|                                                    |                   | 4020 - FEDERAL GRANT FUND - FPR         | 710000A - NON-PERSONNEL                          | 713100C - OTHER SERV                              | 7131003 - TRAVEL - OUT OF CITY           | -                             | -                             | -            |              |
|                                                    |                   |                                         |                                                  |                                                   | 713100C - OTHER SERVICES & CHARGES Total | -                             | -                             | -            |              |
|                                                    |                   |                                         |                                                  | 710000A - NON-PERSONNEL SERVICES Total            |                                          | -                             | -                             | -            |              |
| 4020 - FEDERAL GRANT FUND - FPR Total              |                   |                                         |                                                  |                                                   | -                                        | -                             | -                             |              |              |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total |                   |                                         |                                                  |                                                   | 847,826.04                               | 826,767.04                    | 758,060.62                    |              |              |
| 50242 - COLLECTIONS OFFICE                         | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES            | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                    | 1,533,356.21                             | 1,533,356.21                  | 1,432,606.14                  |              |              |
|                                                    |                   |                                         |                                                  | 701100C - CONTINUING FULL TIME Total              | 1,533,356.21                             | 1,533,356.21                  | 1,432,606.14                  |              |              |
|                                                    |                   |                                         | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                      | 20.00                                    | 20.00                         | -                             |              |              |
|                                                    |                   |                                         |                                                  | 7013007 - TERMINAL LEAVE                          | -                                        | -                             | 19,836.55                     |              |              |
|                                                    |                   |                                         |                                                  | 7013008 - HOLIDAY PAY                             | 750.00                                   | 750.00                        | 344.42                        |              |              |
|                                                    |                   |                                         |                                                  | 7013015 - EARLY OUT INCENTIVE PAY                 | -                                        | -                             | -                             |              |              |
|                                                    |                   |                                         |                                                  | 701300C - ADDITIONAL GROSS PAY Total              | 770.00                                   | 770.00                        | 20,180.97                     |              |              |
|                                                    |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                    | -                                        | -                             | 1,506.23                      |              |              |
|                                                    |                   |                                         |                                                  | 7014003 - HEALTH BENEFITS                         | -                                        | -                             | 143,242.51                    |              |              |
|                                                    |                   |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS                    | 398,672.61                               | 398,672.61                    | -                             |              |              |
|                                                    |                   |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                        | -                             | 58,699.51                     |              |              |
|                                                    |                   |                                         |                                                  | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                                        | -                             | 32,465.16                     |              |              |
|                                                    |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                            | -                                        | -                             | 1,985.94                      |              |              |
|                                                    |                   |                                         |                                                  | 7014016 - DENTAL PLAN                             | -                                        | -                             | 3,402.09                      |              |              |
|                                                    |                   |                                         |                                                  | 7014018 - PREPAID LEGAL                           | -                                        | -                             | 2,333.14                      |              |              |
|                                                    |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                                        | -                             | 17,644.08                     |              |              |
|                                                    |                   |                                         |                                                  | 7014020 - RETIREMENT                              | -                                        | -                             | 47,700.58                     |              |              |
|                                                    |                   |                                         |                                                  | 7014021 - DC METRO BENEFITS                       | -                                        | -                             | 12.60                         |              |              |
|                                                    |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                                        | -                             | 3,904.70                      |              |              |
|                                                    |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                   | 398,672.61                               | 398,672.61                    | 312,896.54                    |              |              |
|                                                    |                   |                                         | 701500C - OVERTIME P/7015001 - OVERTIME PAY      |                                                   | -                                        | -                             | 2,394.79                      |              |              |
|                                                    |                   |                                         | 701500C - OVERTIME PAY Total                     |                                                   | -                                        | -                             | 2,394.79                      |              |              |
|                                                    |                   |                                         | 700000A - PERSONNEL SERVICES Total               |                                                   | 1,932,798.82                             | 1,932,798.82                  | 1,768,078.44                  |              |              |
|                                                    |                   | 710000A - NON-PERSONNEL SERVICES        | 711100C - SUPPLIES & MATERIALS                   | 7111002 - OFFICE SUPPLIES                         | -                                        | -                             | 6,720.00                      |              |              |
|                                                    |                   |                                         |                                                  | 7111011 - GENERAL                                 | 16,942.00                                | 16,942.00                     | 11,154.41                     |              |              |
|                                                    |                   |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                   | 16,942.00                                | 16,942.00                     | 17,874.41                     |              |              |
|                                                    |                   |                                         | 713100C - OTHER SERV                             | 7131009 - PROF SERVICE FEES & CONTR               | 151,860.00                               | 225,460.00                    | 209,179.71                    |              |              |
|                                                    |                   |                                         |                                                  | 713100C - OTHER SERVICES & CHARGES Total          | 151,860.00                               | 225,460.00                    | 209,179.71                    |              |              |
|                                                    |                   |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY        | 7171005 - PURCHASES - OTHER EQUIPMENT             | -                                        | -                             | 36,264.41                     |              |              |
|                                                    |                   |                                         |                                                  | 7171006 - LIBRARY BOOKS                           | 4,780,431.78                             | 5,322,024.31                  | 5,167,661.08                  |              |              |
|                                                    |                   |                                         |                                                  | 7171009 - IT SOFTWARE ACQUISITIONS                | -                                        | -                             | 295,637.82                    |              |              |
|                                                    |                   |                                         |                                                  | 7171012 - INT PENALTIES QUICK PAY CLS 70          | -                                        | -                             | 1,226.30                      |              |              |
|                                                    |                   |                                         |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   | 4,780,431.78                             | 5,322,024.31                  | 5,500,789.61                  |              |              |
|                                                    |                   |                                         | 710000A - NON-PERSONNEL SERVICES Total           |                                                   | 4,949,233.78                             | 5,564,426.31                  | 5,727,843.73                  |              |              |
|                                                    |                   |                                         | 1010 - LOCAL FUND Total                          |                                                   |                                          |                               |                               | 6,882,032.60 | 7,497,225.13 |
| 50242 - COLLECTIONS OFFICE Total                   |                   |                                         |                                                  |                                                   | 6,882,032.60                             | 7,497,225.13                  | 7,495,922.17                  |              |              |
| 50243 - PUBLIC SAFETY OFFICE                       | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES            | 701100C - CONTINUING                             | 7011001 - CONTINUING FULL TIME                    | 1,912,205.16                             | 1,912,205.16                  | 1,900,485.53                  |              |              |
|                                                    |                   |                                         | 701100C - CONTINUING FULL TIME Total             |                                                   | 1,912,205.16                             | 1,912,205.16                  | 1,900,485.53                  |              |              |
|                                                    |                   |                                         | 701200C -                                        | 7012003 - CONTINUING PART TIME                    | 84,081.73                                | 84,081.73                     | 134,814.68                    |              |              |



FY24 by Cost Center

| CC - CC Name                                   | Appr - Appr Name                                 | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)          | Acct Group - Acct Group<br>Name (CSG)            | Acct - Acct Name (OBJ)                           | FY24 Approved<br>Budget                                    | FY24 Year End<br>Expenditures           | FY24 Year End<br>Expenditures |              |              |
|------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|------------------------------------------------------------|-----------------------------------------|-------------------------------|--------------|--------------|
|                                                |                                                  |                                                  | CONTINUING FULL<br>TIME - OTHERS                 | 7012004 - TEMPORARY PART TIME                    | 148,457.50                                                 | 148,457.50                              | -                             |              |              |
|                                                |                                                  |                                                  |                                                  | 7012005 - WHEN ACTUALLY EMPLOYED - WAE           | -                                                          | -                                       | 206,720.95                    |              |              |
|                                                |                                                  |                                                  |                                                  |                                                  |                                                            |                                         |                               |              |              |
|                                                |                                                  |                                                  |                                                  | 701200C - CONTINUING FULL TIME - OTHERS Total    | 232,539.23                                                 | 232,539.23                              | 341,535.63                    |              |              |
|                                                |                                                  |                                                  | 701300C - ADDITIONAL<br>GROSS PAY                | 7013004 - SHIFT DIFFERENTIAL                     | 24,700.00                                                  | 24,700.00                               | 27,069.45                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7013005 - ADMINISTRATIVE PREMIUM                 | -                                                          | -                                       | 158.46                        |              |              |
|                                                |                                                  |                                                  |                                                  | 7013007 - TERMINAL LEAVE                         | -                                                          | -                                       | 1,465.92                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7013008 - HOLIDAY PAY                            | 35,050.00                                                  | 35,050.00                               | 29,755.49                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7013009 - SUNDAY PAY                             | 36,800.00                                                  | 36,800.00                               | 27,283.76                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7013015 - EARLY OUT INCENTIVE PAY                | -                                                          | -                                       | 40,000.00                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7013020 - PAYROLL - PAY-BACK SETTLEMENTS         | -                                                          | -                                       | -                             |              |              |
|                                                |                                                  |                                                  |                                                  | 701300C - ADDITIONAL GROSS PAY Total             | 96,550.00                                                  | 96,550.00                               | 125,733.08                    |              |              |
|                                                |                                                  |                                                  | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                   | -                                                          | -                                       | 1,182.19                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7014003 - HEALTH BENEFITS                        | -                                                          | -                                       | 284,043.39                    |              |              |
|                                                |                                                  |                                                  |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 557,633.53                                                 | 557,633.53                              | -                             |              |              |
|                                                |                                                  |                                                  |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                                                          | -                                       | 152,095.34                    |              |              |
|                                                |                                                  |                                                  |                                                  | 7014015 - OPTICAL PLAN                           | -                                                          | -                                       | 4,088.45                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7014016 - DENTAL PLAN                            | -                                                          | -                                       | 6,440.23                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7014018 - PREPAID LEGAL                          | -                                                          | -                                       | 4,579.36                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                                                          | -                                       | 36,640.27                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7014020 - RETIREMENT                             | -                                                          | -                                       | 83,545.97                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7014021 - DC METRO BENEFITS                      | -                                                          | -                                       | (175.00)                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                                                          | -                                       | 9,441.58                      |              |              |
|                                                |                                                  |                                                  |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 557,633.53                                                 | 557,633.53                              | 581,881.78                    |              |              |
|                                                |                                                  |                                                  |                                                  | 701500C - OVERTIME P/7015001 - OVERTIME PAY      | 167,000.00                                                 | 167,000.00                              | 130,364.62                    |              |              |
|                                                |                                                  |                                                  |                                                  | 701500C - OVERTIME PAY Total                     | 167,000.00                                                 | 167,000.00                              | 130,364.62                    |              |              |
|                                                |                                                  |                                                  |                                                  | 700000A - PERSONNEL SERVICES Total               | 2,965,927.92                                               | 2,965,927.92                            | 3,080,000.64                  |              |              |
|                                                |                                                  |                                                  |                                                  | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES &<br>MATERIALS                          | 7111008 - CLOTHING & UNIFORMS           | 25,500.00                     | 25,500.00    | 18,518.44    |
|                                                |                                                  |                                                  |                                                  |                                                  |                                                            | 7111011 - GENERAL                       | 7,000.00                      | 7,000.00     | 12,806.54    |
|                                                |                                                  |                                                  |                                                  |                                                  |                                                            | 7111004 - MEDICAL SURGICAL & LAB        | -                             | -            | 60.00        |
|                                                |                                                  |                                                  |                                                  |                                                  |                                                            | 711100C - SUPPLIES & MATERIALS Total    | 32,500.00                     | 32,500.00    | 31,384.98    |
|                                                |                                                  |                                                  |                                                  |                                                  | 713100C - OTHER<br>SERVICES &<br>CHARGES                   | 7131009 - PROF SERVICE FEES & CONTR     | 420,188.33                    | 420,188.33   | 426,664.09   |
|                                                |                                                  |                                                  |                                                  |                                                  |                                                            | 7131020 - TUITION FOR EMPLOYEE TRAINING | 12,750.00                     | 12,750.00    | 3,760.00     |
|                                                |                                                  | 7131029 - PROFESSIONAL SERVICES                  |                                                  |                                                  |                                                            | -                                       | 182,171.40                    | 182,090.01   |              |
|                                                |                                                  | 7131045 - INT PENALTIES QUICK PAY CLS 40         |                                                  |                                                  |                                                            | -                                       | -                             | 409.20       |              |
|                                                |                                                  | 713100C - OTHER SERVICES & CHARGES Total         |                                                  |                                                  |                                                            | 432,938.33                              | 615,109.73                    | 612,923.30   |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 713200C - CONTRACTU/7132001 - CONTRACTUAL SERVICES - OTHER | 13,298.67                               | 13,298.67                     | 13,160.42    |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 713200C - CONTRACTUAL SERVICES - OTHER Total               | 13,298.67                               | 13,298.67                     | 13,160.42    |              |
|                                                |                                                  | 717100C - PURCHASES<br>EQUIPMENT &<br>MACHINERY  |                                                  |                                                  | 7171002 - PURCHASES FURNITURE & FIXTURES                   | -                                       | -                             | 1,138.00     |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 7171003 - PURCHASES EQUIPMENT & MACHINERY                  | 51,997.00                               | 5,000.00                      | 3,816.00     |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 7171005 - PURCHASES - OTHER EQUIPMENT                      | 19,550.00                               | 36,300.00                     | -            |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total            | 71,547.00                               | 41,300.00                     | 4,954.00     |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 710000A - NON-PERSONNEL SERVICES Total                     | 550,284.00                              | 702,208.40                    | 662,422.70   |              |
|                                                |                                                  | 1010 - LOCAL FUND Total                          |                                                  |                                                  |                                                            |                                         | 3,516,211.92                  | 3,668,136.32 | 3,742,423.34 |
|                                                |                                                  | 50243 - PUBLIC SAFETY OFFICE Total               |                                                  |                                                  |                                                            |                                         | 3,516,211.92                  | 3,668,136.32 | 3,742,423.34 |
|                                                |                                                  | 50362 - ADMINISTRATIVE OPERATIONS OFFICE         |                                                  |                                                  |                                                            |                                         |                               |              |              |
|                                                |                                                  |                                                  | 1010 - LOCAL<br>FUND                             | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTINUING                                       | 7011001 - CONTINUING FULL TIME          | 224,378.66                    | 224,378.66   | 215,834.43   |
|                                                |                                                  |                                                  |                                                  |                                                  | 701100C - CONTINUING FULL TIME Total                       | 224,378.66                              | 224,378.66                    | 215,834.43   |              |
|                                                |                                                  |                                                  |                                                  |                                                  | 701200C - CONTINUING                                       | 7012006 - TERM FULL TIME                | -                             | -            | 89,198.00    |
|                                                |                                                  |                                                  |                                                  |                                                  | 701200C - CONTINUING FULL TIME - OTHERS Total              | -                                       | -                             | 89,198.00    |              |
|                                                | 701300C - ADDITIONAL                             | 7013007 - TERMINAL LEAVE                         |                                                  |                                                  | -                                                          | -                                       | 1,308.63                      |              |              |
|                                                | 701300C - ADDITIONAL GROSS PAY Total             | -                                                |                                                  |                                                  | -                                                          | 1,308.63                                |                               |              |              |
|                                                | 701400C - FRINGE<br>BENEFITS - CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                   |                                                  |                                                  | -                                                          | -                                       | 167.95                        |              |              |
|                                                |                                                  | 7014003 - HEALTH BENEFITS                        |                                                  |                                                  | -                                                          | -                                       | 31,764.73                     |              |              |
|                                                |                                                  | 7014008 - MISC FRINGE BENEFITS                   |                                                  |                                                  | 58,338.45                                                  | 58,338.45                               | -                             |              |              |
|                                                |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         |                                                  |                                                  | -                                                          | -                                       | 18,268.15                     |              |              |
|                                                |                                                  | 7014015 - OPTICAL PLAN                           |                                                  |                                                  | -                                                          | -                                       | 246.07                        |              |              |
|                                                |                                                  | 7014016 - DENTAL PLAN                            |                                                  |                                                  | -                                                          | -                                       | 593.53                        |              |              |
|                                                |                                                  | 7014019 - MEDICARE CONTRIBUTION                  |                                                  |                                                  | -                                                          | -                                       | 4,272.38                      |              |              |
|                                                |                                                  | 7014020 - RETIREMENT                             |                                                  |                                                  | -                                                          | -                                       | 13,509.20                     |              |              |
|                                                |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 |                                                  |                                                  | -                                                          | -                                       | 1,614.25                      |              |              |
|                                                |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  |                                                  | 58,338.45                                                  | 58,338.45                               | 70,436.26                     |              |              |
|                                                | 700000A - PERSONNEL SERVICES Total               | 282,717.11                                       |                                                  |                                                  | 282,717.11                                                 | 376,777.32                              |                               |              |              |
|                                                | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPLIES & #                           |                                                  | 7111011 - GENERAL                                | 34,000.00                                                  | 47,000.00                               | 46,199.77                     |              |              |
|                                                |                                                  |                                                  |                                                  | 711100C - SUPPLIES & MATERIALS Total             | 34,000.00                                                  | 47,000.00                               | 46,199.77                     |              |              |
|                                                |                                                  | 713100C - OTHER<br>SERVICES &<br>CHARGES         |                                                  | 7131009 - PROF SERVICE FEES & CONTR              | -                                                          | 72,069.77                               | 62,100.00                     |              |              |
|                                                |                                                  |                                                  |                                                  | 7131020 - TUITION FOR EMPLOYEE TRAINING          | -                                                          | -                                       | (199.00)                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7131024 - CONFERENCE FEES                        | -                                                          | -                                       | 6,900.00                      |              |              |
|                                                |                                                  |                                                  |                                                  | 7131025 - PAYMENT OF MEMBERSHIP DUES             | -                                                          | -                                       | 900.00                        |              |              |
|                                                |                                                  |                                                  |                                                  | 713100C - OTHER SERVICES & CHARGES Total         | -                                                          | 72,069.77                               | 69,701.00                     |              |              |
|                                                |                                                  |                                                  |                                                  | 710000A - NON-PERSONNEL SERVICES Total           | 34,000.00                                                  | 119,069.77                              | 115,900.77                    |              |              |
| 1010 - LOCAL FUND Total                        |                                                  |                                                  |                                                  |                                                  | 316,717.11                                                 | 401,786.88                              | 492,678.09                    |              |              |
| 50362 - ADMINISTRATIVE OPERATIONS OFFICE Total |                                                  |                                                  |                                                  |                                                  | 316,717.11                                                 | 401,786.88                              | 492,678.09                    |              |              |
| Grand Total                                    |                                                  |                                                  |                                                  |                                                  | 76,301,237.20                                              | 77,287,905.97                           | 76,857,110.69                 |              |              |

**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:**  
**- At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.**

**FY24 by Program**

| Program Name                                                 | CC - CC Name                                     | Appr - Appr Name                          | Acct PL3 - Acct PL3 Name (PS/NPS)         | Acct Group - Acct Group Name (CSG)         | FY24 Approved Budget               | FY24 Year End Expenditures | FY24 Year End Expenditures |            |
|--------------------------------------------------------------|--------------------------------------------------|-------------------------------------------|-------------------------------------------|--------------------------------------------|------------------------------------|----------------------------|----------------------------|------------|
| 0 - NO PROGRAM                                               | 0 - NO COST CENTER                               | 1010 - LOCAL FUND                         | 710000A - NON-PERSONNEL SERVICES          | 715200C - P-CARD CLEARING ACCOUNT BUDG     | -                                  | -                          | 6,296.69                   |            |
|                                                              |                                                  |                                           | 710000A - NON-PERSONNEL SERVICES Total    |                                            | -                                  | -                          | 6,296.69                   |            |
|                                                              |                                                  | 1010 - LOCAL FUND Total                   |                                           | -                                          | -                                  | 6,296.69                   |                            |            |
|                                                              | 0 - NO COST CENTER Total                         |                                           | -                                         | -                                          | 6,296.69                           |                            |                            |            |
| 0 - NO PROGRAM Total                                         |                                                  |                                           |                                           |                                            | -                                  | -                          | 6,296.69                   |            |
| 100003 - COMMUNICATIONS - GENERAL                            | 50237 - COMMUNICATIONS OFFICE - CEO              | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 1,201,579.76                       | 1,201,579.76               | 1,203,893.84               |            |
|                                                              |                                                  |                                           |                                           | 701200C - CONTINUING FULL TIME - OTHERS    | 315,729.51                         | 315,729.51                 | 321,586.72                 |            |
|                                                              |                                                  |                                           |                                           | 701300C - ADDITIONAL GROSS PAY             | 3,400.00                           | 3,400.00                   | 979.24                     |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 394,500.40                         | 394,500.40                 | 335,009.89                 |            |
|                                                              |                                                  |                                           |                                           | 701500C - OVERTIME PAY                     | 1,000.00                           | 1,000.00                   | 87,306.70                  |            |
|                                                              |                                                  | 700000A - PERSONNEL SERVICES Total        |                                           | 1,916,209.67                               | 1,916,209.67                       | 1,948,776.39               |                            |            |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS            | 16,660.00                                  | 16,660.00                          | 16,064.91                  |                            |            |
|                                                              |                                                  |                                           | 713100C - OTHER SERVICES & CHARGES        | 359,403.87                                 | 359,403.87                         | 351,047.46                 |                            |            |
|                                                              |                                                  |                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY | 13,648.00                                  | 13,648.00                          | 9,047.32                   |                            |            |
|                                                              | 710000A - NON-PERSONNEL SERVICES Total           |                                           | 389,711.87                                | 389,711.87                                 | 376,159.69                         |                            |                            |            |
| 1010 - LOCAL FUND Total                                      |                                                  | 2,305,921.54                              | 2,305,921.54                              | 2,324,936.08                               |                                    |                            |                            |            |
| 50237 - COMMUNICATIONS OFFICE - CEO Total                    |                                                  | 2,305,921.54                              | 2,305,921.54                              | 2,324,936.08                               |                                    |                            |                            |            |
| 100003 - COMMUNICATIONS - GENERAL Total                      |                                                  |                                           |                                           |                                            | 2,305,921.54                       | 2,305,921.54               | 2,324,936.08               |            |
| 100007 - LANGUAGE ACCESS                                     | 50231 - EXECUTIVE MANAGEMENT                     | 1010 - LOCAL FUND                         | 710000A - NON-PERSONNEL SERVICES          | 713100C - OTHER SERVICES & CHARGES         | 12,112.00                          | 12,112.00                  | 9,587.40                   |            |
|                                                              |                                                  |                                           | 710000A - NON-PERSONNEL SERVICES Total    |                                            | 12,112.00                          | 12,112.00                  | 9,587.40                   |            |
|                                                              |                                                  |                                           | 1010 - LOCAL FUND Total                   |                                            | 12,112.00                          | 12,112.00                  | 9,587.40                   |            |
|                                                              |                                                  | 50231 - EXECUTIVE MANAGEMENT OFFICE Total |                                           | 12,112.00                                  | 12,112.00                          | 9,587.40                   |                            |            |
| 100007 - LANGUAGE ACCESS Total                               |                                                  |                                           |                                           |                                            | 12,112.00                          | 12,112.00                  | 9,587.40                   |            |
| 100022 - CONTRACTING AND PROCUREMENT - GENERAL               | 50229 - PROCUREMENT OFFICE                       | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 480,496.81                         | 480,496.81                 | 348,073.78                 |            |
|                                                              |                                                  |                                           |                                           | 701300C - ADDITIONAL GROSS PAY             | 50.00                              | 50.00                      | 7,902.89                   |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 124,929.17                         | 124,929.17                 | 71,230.08                  |            |
|                                                              |                                                  |                                           |                                           | 700000A - PERSONNEL SERVICES Total         |                                    | 605,475.98                 | 605,475.98                 | 427,206.75 |
|                                                              |                                                  |                                           |                                           | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS     | 6,033.00                   | 6,033.00                   | 3,787.98   |
|                                                              |                                                  | 713100C - OTHER SERVICES & CHARGES        | 24,271.00                                 |                                            | 24,271.00                          | 22,706.36                  |                            |            |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES Total    |                                           | 30,304.00                                  | 30,304.00                          | 26,494.34                  |                            |            |
|                                                              | 1010 - LOCAL FUND Total                          |                                           | 635,779.98                                | 635,779.98                                 | 453,701.09                         |                            |                            |            |
| 50229 - PROCUREMENT OFFICE Total                             |                                                  | 635,779.98                                | 635,779.98                                | 453,701.09                                 |                                    |                            |                            |            |
| 100022 - CONTRACTING AND PROCUREMENT - GENERAL Total         |                                                  |                                           |                                           |                                            | 635,779.98                         | 635,779.98                 | 453,701.09                 |            |
| 100042 - FLEET MANAGEMENT - GENERAL                          | 50226 - FACILITIES MANAGEMENT OFFICE - CEO       | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 479,354.11                         | 479,354.11                 | 509,806.64                 |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 124,632.07                         | 124,632.07                 | 167,240.57                 |            |
|                                                              |                                                  |                                           |                                           | 701500C - OVERTIME PAY                     | -                                  | -                          | 708.41                     |            |
|                                                              |                                                  |                                           |                                           | 700000A - PERSONNEL SERVICES Total         |                                    | 603,986.18                 | 603,986.18                 | 677,755.62 |
|                                                              |                                                  |                                           |                                           | 710000A - NON-PERSONNEL SERVICES           | 713100C - OTHER SERVICES & CHARGES | 206,017.64                 | 163,947.87                 | 154,508.60 |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES Total    |                                           |                                            | 206,017.64                         | 163,947.87                 | 154,508.60                 |            |
|                                                              |                                                  | 1010 - LOCAL FUND Total                   |                                           | 810,003.82                                 | 767,934.05                         | 832,264.22                 |                            |            |
|                                                              | 50226 - FACILITIES MANAGEMENT OFFICE - CEO Total |                                           | 810,003.82                                | 767,934.05                                 | 832,264.22                         |                            |                            |            |
| 100042 - FLEET MANAGEMENT - GENERAL Total                    |                                                  |                                           |                                           |                                            | 810,003.82                         | 767,934.05                 | 832,264.22                 |            |
| 100058 - HUMAN RESOURCE SERVICES - GENERAL                   | 50228 - HUMAN RESOURCES OFFICE - CEO             | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 793,220.16                         | 793,220.16                 | 819,861.58                 |            |
|                                                              |                                                  |                                           |                                           | 701200C - CONTINUING FULL TIME - OTHERS    | 83,920.51                          | 83,920.51                  | -                          |            |
|                                                              |                                                  |                                           |                                           | 701300C - ADDITIONAL GROSS PAY             | -                                  | -                          | 5,080.97                   |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 228,056.49                         | 228,056.49                 | 171,126.28                 |            |
|                                                              |                                                  |                                           |                                           | 701500C - OVERTIME PAY                     | -                                  | -                          | 1,126.17                   |            |
|                                                              |                                                  | 700000A - PERSONNEL SERVICES Total        |                                           | 1,105,197.16                               | 1,105,197.16                       | 997,195.00                 |                            |            |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS            | 1,700.00                                   | 1,700.00                           | 823.53                     |                            |            |
|                                                              |                                                  |                                           | 713100C - OTHER SERVICES & CHARGES        | 22,553.00                                  | 22,553.00                          | 19,393.58                  |                            |            |
|                                                              |                                                  |                                           | 710000A - NON-PERSONNEL SERVICES Total    |                                            | 24,253.00                          | 24,253.00                  | 20,217.11                  |            |
|                                                              | 1010 - LOCAL FUND Total                          |                                           | 1,129,450.16                              | 1,129,450.16                               | 1,017,412.11                       |                            |                            |            |
| 50228 - HUMAN RESOURCES OFFICE - CEO Total                   |                                                  | 1,129,450.16                              | 1,129,450.16                              | 1,017,412.11                               |                                    |                            |                            |            |
| 100058 - HUMAN RESOURCE SERVICES - GENERAL Total             |                                                  |                                           |                                           |                                            | 1,129,450.16                       | 1,129,450.16               | 1,017,412.11               |            |
| 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL           | 50227 - INFORMATION TECHNOLOGY OFFICE - CEO      | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 601,753.49                         | 601,753.49                 | 616,421.16                 |            |
|                                                              |                                                  |                                           |                                           | 701300C - ADDITIONAL GROSS PAY             | 1,600.00                           | 1,600.00                   | 394.56                     |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 156,455.91                         | 156,455.91                 | 139,024.70                 |            |
|                                                              |                                                  |                                           |                                           | 701500C - OVERTIME PAY                     | 17,400.00                          | 17,400.00                  | 16,693.72                  |            |
|                                                              |                                                  |                                           |                                           | 700000A - PERSONNEL SERVICES Total         |                                    | 777,209.40                 | 777,209.40                 | 772,534.14 |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES          | 712100C - ENERGY COMM & BLDG RENTALS      | 137,476.00                                 | 137,476.00                         | 119,707.96                 |                            |            |
|                                                              |                                                  |                                           | 713100C - OTHER SERVICES & CHARGES        | 286,086.11                                 | 286,086.11                         | 285,984.97                 |                            |            |
|                                                              |                                                  |                                           | 713200C - CONTRACTUAL SERVICES - OTHER    | 6,090.00                                   | 6,090.00                           | 6,090.00                   |                            |            |
|                                                              |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY | 169,414.73                                | 169,414.73                                 | 168,245.08                         |                            |                            |            |
|                                                              | 710000A - NON-PERSONNEL SERVICES Total           |                                           | 599,066.84                                | 599,066.84                                 | 580,028.01                         |                            |                            |            |
| 1010 - LOCAL FUND Total                                      |                                                  | 1,376,276.24                              | 1,376,276.24                              | 1,352,562.15                               |                                    |                            |                            |            |
| 50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total            |                                                  | 1,376,276.24                              | 1,376,276.24                              | 1,352,562.15                               |                                    |                            |                            |            |
| 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total     |                                                  |                                           |                                           |                                            | 1,376,276.24                       | 1,376,276.24               | 1,352,562.15               |            |
| 100092 - LEGAL SERVICES - GENERAL                            | 50234 - GENERAL COUNSEL OFFICE - CEO             | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 432,125.53                         | 432,125.53                 | 373,115.70                 |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 112,352.63                         | 112,352.63                 | 85,774.59                  |            |
|                                                              |                                                  |                                           |                                           | 700000A - PERSONNEL SERVICES Total         |                                    | 544,478.16                 | 544,478.16                 | 458,890.29 |
|                                                              |                                                  |                                           |                                           | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS     | 2,890.00                   | 2,890.00                   | 2,828.15   |
|                                                              |                                                  |                                           |                                           |                                            | 713100C - OTHER SERVICES & CHARGES | 121,502.00                 | 61,502.00                  | 31,144.72  |
|                                                              |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY | 4,250.00                                  | 4,250.00                                   | 4,201.77                           |                            |                            |            |
|                                                              |                                                  | 710000A - NON-PERSONNEL SERVICES Total    |                                           | 128,642.00                                 | 68,642.00                          | 38,174.64                  |                            |            |
|                                                              | 1010 - LOCAL FUND Total                          |                                           | 673,120.16                                | 613,120.16                                 | 497,064.93                         |                            |                            |            |
| 50234 - GENERAL COUNSEL OFFICE - CEO Total                   |                                                  | 673,120.16                                | 613,120.16                                | 497,064.93                                 |                                    |                            |                            |            |
| 100092 - LEGAL SERVICES - GENERAL Total                      |                                                  |                                           |                                           |                                            | 673,120.16                         | 613,120.16                 | 497,064.93                 |            |
| 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL | 50226 - FACILITIES MANAGEMENT OFFICE - CEO       | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 397,227.28                         | 397,227.28                 | 327,712.26                 |            |
|                                                              |                                                  |                                           |                                           | 701300C - ADDITIONAL GROSS PAY             | 30,000.00                          | 30,000.00                  | (561.59)                   |            |
|                                                              |                                                  |                                           |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 103,279.09                         | 103,279.09                 | 80,363.07                  |            |
|                                                              |                                                  |                                           |                                           | 700000A - PERSONNEL SERVICES Total         |                                    | 530,506.37                 | 530,506.37                 | 407,513.74 |
|                                                              |                                                  |                                           |                                           | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS     | 36,125.00                  | 36,125.00                  | 34,494.51  |
|                                                              | 713100C - OTHER SERVICES & CHARGES               | 398,915.00                                | 416,040.00                                |                                            | 395,001.11                         |                            |                            |            |
| 717100C - PURCHASES EQUIPMENT & MACHINERY                    |                                                  | 8,500.00                                  | -                                         | -                                          |                                    |                            |                            |            |



**FY24 by Program**

| Program Name                                                       | CC - CC Name                                     | Appr - Appr Name                       | Acct PL3 - Acct PL3 Name (PS/NPS)         | Acct Group - Acct Group Name (CSG)         | FY24 Approved Budget               | FY24 Year End Expenditures | FY24 Year End Expenditures |            |            |
|--------------------------------------------------------------------|--------------------------------------------------|----------------------------------------|-------------------------------------------|--------------------------------------------|------------------------------------|----------------------------|----------------------------|------------|------------|
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES Total    |                                            | 443,540.00                         | 452,165.00                 | 429,495.62                 |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | 974,046.37                         | 982,671.37                 | 837,009.36                 |            |            |
|                                                                    | 50226 - FACILITIES MANAGEMENT OFFICE - CEO Total |                                        |                                           |                                            | 974,046.37                         | 982,671.37                 | 837,009.36                 |            |            |
| 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total |                                                  |                                        |                                           |                                            | 974,046.37                         | 982,671.37                 | 837,009.36                 |            |            |
| 100148 - TRAINING AND DEVELOPMENT - GENERAL                        | 50228 - HUMAN RESOURCES OFFICE - CEO             | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701200C - CONTINUING FULL TIME - OTHERS    | 26,324.00                          | 26,324.00                  | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 6,844.24                           | 6,844.24                   | -                          |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | 33,168.24                          | 33,168.24                  | -                          |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS             | -                                  | 13,700.00                  | 3,698.50                   |            |            |
|                                                                    |                                                  |                                        |                                           | 713100C - OTHER SERVICES & CHARGES         | 62,188.00                          | 62,188.00                  | 41,866.27                  |            |            |
|                                                                    |                                                  |                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY | 850.00                                     | 850.00                             | -                          |                            |            |            |
|                                                                    |                                                  | 710000A - NON-PERSONNEL SERVICES Total |                                           | 63,038.00                                  | 76,738.00                          | 45,564.77                  |                            |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | 96,206.24                          | 109,906.24                 | 45,564.77                  |            |            |
| 50228 - HUMAN RESOURCES OFFICE - CEO Total                         |                                                  |                                        |                                           |                                            | 96,206.24                          | 109,906.24                 | 45,564.77                  |            |            |
| 100148 - TRAINING AND DEVELOPMENT - GENERAL Total                  |                                                  |                                        |                                           |                                            | 96,206.24                          | 109,906.24                 | 45,564.77                  |            |            |
| 100151 - EXECUTIVE ADMINISTRATION                                  | 50231 - EXECUTIVE MANAGEMENT OFFICE              | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 167,944.93                         | 167,944.93                 | 142,396.72                 |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 43,665.68                          | 43,665.68                  | 28,567.32                  |            |            |
|                                                                    |                                                  | 700000A - PERSONNEL SERVICES Total     |                                           | 211,610.61                                 | 211,610.61                         | 170,964.04                 |                            |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | 211,610.61                         | 211,610.61                 | 170,964.04                 |            |            |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                          |                                                  |                                        |                                           |                                            | 211,610.61                         | 211,610.61                 | 170,964.04                 |            |            |
| 100151 - EXECUTIVE ADMINISTRATION Total                            |                                                  |                                        |                                           |                                            | 211,610.61                         | 211,610.61                 | 170,964.04                 |            |            |
| 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT                      | 50231 - EXECUTIVE MANAGEMENT OFFICE              | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 504,629.57                         | 504,629.57                 | 461,193.54                 |            |            |
|                                                                    |                                                  |                                        |                                           | 701200C - CONTINUING FULL TIME - OTHERS    | 24,474.50                          | 24,474.50                  | 25,456.05                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701300C - ADDITIONAL GROSS PAY             | 250.00                             | 250.00                     | 16,942.67                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 137,567.06                         | 137,567.06                 | 75,742.84                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701500C - OVERTIME PAY                     | -                                  | -                          | 11,238.24                  |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | 666,921.13                         | 666,921.13                 | 590,573.34                 |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS             | 7,225.00                           | 8,500.00                   | 6,634.03                   |            |            |
|                                                                    |                                                  |                                        |                                           | 713100C - OTHER SERVICES & CHARGES         | 8,071.00                           | 6,796.00                   | 5,354.61                   |            |            |
|                                                                    |                                                  | 710000A - NON-PERSONNEL SERVICES Total |                                           | 15,296.00                                  | 15,296.00                          | 11,988.64                  |                            |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | 682,217.13                         | 682,217.13                 | 602,561.98                 |            |            |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                          |                                                  |                                        |                                           |                                            | 682,217.13                         | 682,217.13                 | 602,561.98                 |            |            |
| 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total                |                                                  |                                        |                                           |                                            | 682,217.13                         | 682,217.13                 | 602,561.98                 |            |            |
| 150002 - AGENCY ACCOUNTING SERVICES                                | 10002 - ACCOUNTING DIVISION                      | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 462,250.81                         | 462,250.81                 | 426,045.71                 |            |            |
|                                                                    |                                                  |                                        |                                           | 701300C - ADDITIONAL GROSS PAY             | 500.00                             | 500.00                     | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 120,185.21                         | 120,185.21                 | 90,560.92                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701500C - OVERTIME PAY                     | 1,500.00                           | 1,500.00                   | 5,060.96                   |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | 584,436.02                         | 584,436.02                 | 521,667.59                 |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS             | 1,000.00                           | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 713100C - OTHER SERVICES & CHARGES         | 5,150.00                           | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 500.00                             | -                          | -                          |            |            |
|                                                                    |                                                  | 710000A - NON-PERSONNEL SERVICES Total |                                           | 6,650.00                                   | -                                  | -                          |                            |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | 591,086.02                         | 584,436.02                 | 521,667.59                 |            |            |
|                                                                    |                                                  | 10002 - ACCOUNTING DIVISION Total      |                                           |                                            |                                    |                            | 591,086.02                 | 584,436.02 | 521,667.59 |
|                                                                    |                                                  | 10051 - ACCOUNTING DIVISION - GOC      | 1010 - LOCAL FUND                         | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS     | -                          | 1,000.00                   | 915.31     |            |
|                                                                    | 713100C - OTHER SERVICES & CHARGES               |                                        |                                           | -                                          | 5,150.00                           | -                          |                            |            |            |
|                                                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY        |                                        |                                           | -                                          | 500.00                             | -                          |                            |            |            |
| 710000A - NON-PERSONNEL SERVICES Total                             |                                                  |                                        |                                           | -                                          | 6,650.00                           | 915.31                     |                            |            |            |
| 1010 - LOCAL FUND Total                                            |                                                  |                                        | -                                         | 6,650.00                                   | 915.31                             |                            |                            |            |            |
| 10051 - ACCOUNTING DIVISION - GOC Total                            |                                                  |                                        |                                           |                                            | -                                  | 6,650.00                   | 915.31                     |            |            |
| 150002 - AGENCY ACCOUNTING SERVICES Total                          |                                                  |                                        |                                           |                                            | 591,086.02                         | 591,086.02                 | 522,582.90                 |            |            |
| 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES        | 10001 - BUDGET DIVISION                          | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 409,625.78                         | 409,625.78                 | 384,721.48                 |            |            |
|                                                                    |                                                  |                                        |                                           | 701300C - ADDITIONAL GROSS PAY             | -                                  | -                          | 33,350.52                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 106,502.70                         | 106,502.70                 | 113,963.57                 |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | 516,128.48                         | 516,128.48                 | 532,035.57                 |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS             | 950.00                             | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 713100C - OTHER SERVICES & CHARGES         | 1,089.00                           | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 710000A - NON-PERSONNEL SERVICES Total     | 2,039.00                           | -                          | -                          |            |            |
|                                                                    |                                                  |                                        | 1010 - LOCAL FUND Total                   |                                            |                                    | 518,167.48                 | 516,128.48                 | 532,035.57 |            |
|                                                                    |                                                  | 10001 - BUDGET DIVISION Total          |                                           |                                            |                                    |                            | 518,167.48                 | 516,128.48 | 532,035.57 |
|                                                                    |                                                  | 10050 - BUDGET DIVISION - GOC          | 1010 - LOCAL FUND                         | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS     | -                          | 950.00                     | 443.82     |            |
|                                                                    |                                                  |                                        |                                           |                                            | 713100C - OTHER SERVICES & CHARGES | -                          | 1,089.00                   | -          |            |
|                                                                    |                                                  |                                        |                                           | 710000A - NON-PERSONNEL SERVICES Total     |                                    | -                          | 2,039.00                   | 443.82     |            |
| 1010 - LOCAL FUND Total                                            |                                                  |                                        |                                           | -                                          | 2,039.00                           | 443.82                     |                            |            |            |
| 10050 - BUDGET DIVISION - GOC Total                                |                                                  |                                        |                                           |                                            | -                                  | 2,039.00                   | 443.82                     |            |            |
| 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total  |                                                  |                                        |                                           |                                            | 518,167.48                         | 518,167.48                 | 532,479.39                 |            |            |
| 150011 - PAYROLL DEFAULT                                           | 10002 - ACCOUNTING DIVISION                      | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | -                                  | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 701300C - ADDITIONAL GROSS PAY             | -                                  | -                          | -                          |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | -                                  | -                          | -                          |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | -                                  | -                          | -                          |            |            |
|                                                                    |                                                  | 1010 - LOCAL FUND Total                |                                           |                                            | -                                  | -                          | -                          |            |            |
| 10002 - ACCOUNTING DIVISION Total                                  |                                                  |                                        |                                           |                                            | -                                  | -                          | -                          |            |            |
| 150011 - PAYROLL DEFAULT Total                                     |                                                  |                                        |                                           |                                            | -                                  | -                          | -                          |            |            |
| 150012 - P-CARD CLEARING                                           | 10086 - P-CARD CLEARING                          | 1010 - LOCAL FUND                      | 710000A - NON-PERSONNEL SERVICES          | 715200C - P-CARD CLEARING ACCOUNT BUDGET   | -                                  | -                          | (2,876.53)                 |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES Total    |                                            | -                                  | -                          | (2,876.53)                 |            |            |
|                                                                    |                                                  |                                        | 1010 - LOCAL FUND Total                   |                                            |                                    | -                          | -                          | (2,876.53) |            |
|                                                                    |                                                  | 10086 - P-CARD CLEARING Total          |                                           |                                            |                                    |                            | -                          | -          | (2,876.53) |
| 150012 - P-CARD CLEARING Total                                     |                                                  |                                        |                                           |                                            | -                                  | -                          | (2,876.53)                 |            |            |
| 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES                    | 50230 - CAPITAL PROJECTS OFFICE                  | 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME             | 220,739.71                         | 220,739.71                 | 269,951.86                 |            |            |
|                                                                    |                                                  |                                        |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 57,392.32                          | 57,392.32                  | 60,842.42                  |            |            |
|                                                                    |                                                  |                                        |                                           | 701500C - OVERTIME PAY                     | -                                  | -                          | 330.55                     |            |            |
|                                                                    |                                                  |                                        | 700000A - PERSONNEL SERVICES Total        |                                            | 278,132.03                         | 278,132.03                 | 331,124.83                 |            |            |
|                                                                    |                                                  |                                        | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS             | 10,625.00                          | 2,000.00                   | 1,978.56                   |            |            |
|                                                                    |                                                  |                                        |                                           | 713100C - OTHER SERVICES & CHARGES         | 585,488.00                         | 585,488.00                 | 569,103.79                 |            |            |
|                                                                    |                                                  |                                        |                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 68,000.00                          | 3,777.00                   | 3,189.98                   |            |            |
|                                                                    |                                                  | 710000A - NON-PERSONNEL SERVICES Total |                                           | 664,113.00                                 | 591,265.00                         | 574,272.33                 |                            |            |            |
| 1010 - LOCAL FUND Total                                            |                                                  |                                        | 942,245.03                                | 869,397.03                                 | 905,397.16                         |                            |                            |            |            |
| 50230 - CAPITAL PROJECTS OFFICE Total                              |                                                  |                                        |                                           |                                            | 942,245.03                         | 869,397.03                 | 905,397.16                 |            |            |

**FY24 by Program**

| Program Name                                                  | CC - CC Name                                        | Appr - Appr Name                                 | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)       | FY24 Approved Budget | FY24 Year End Expenditures | FY24 Year End Expenditures |              |              |
|---------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------|----------------------------------------|------------------------------------------|----------------------|----------------------------|----------------------------|--------------|--------------|
| 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total         |                                                     |                                                  |                                        |                                          | 942,245.03           | 869,397.03                 | 905,397.16                 |              |              |
| 500142 - ASSET MANAGEMENT                                     | 50226 - FACILITIES MANAGEMENT                       | 1010 - LOCAL FUND                                | 710000A - NON-PERSONNEL SE             | 713100C - OTHER SERVICES & CHARGES       | 24,739.00            | 24,739.00                  | 24,464.00                  |              |              |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES Total |                                          |                      |                            | 24,739.00                  | 24,739.00    | 24,464.00    |
|                                                               |                                                     | 1010 - LOCAL FUND Total                          |                                        |                                          |                      | 24,739.00                  | 24,739.00                  | 24,464.00    |              |
|                                                               |                                                     | 50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total |                                        |                                          |                      | 24,739.00                  | 24,739.00                  | 24,464.00    |              |
| 500142 - ASSET MANAGEMENT SERVICES Total                      |                                                     |                                                  |                                        |                                          | 24,739.00            | 24,739.00                  | 24,464.00                  |              |              |
| 500143 - CUSTODIAL AND MAINTENANCE SERVICES                   | 50226 - FACILITIES MANAGEMENT OFFICE - CE0          | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 2,887,828.17         | 2,887,828.17               | 2,878,587.41               |              |              |
|                                                               |                                                     |                                                  |                                        | 701200C - CONTINUING FULL TIME - OTHERS  | 50,362.00            | 50,362.00                  | 54,577.55                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701300C - ADDITIONAL GROSS PAY           | 109,150.00           | 109,150.00                 | 98,907.94                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 763,929.45           | 763,929.45                 | 847,431.29                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701500C - OVERTIME PAY                   | 142,012.00           | 142,012.00                 | 234,996.04                 |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 3,953,281.62               | 3,953,281.62 | 4,114,500.23 |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 142,831.00           | 167,831.00                 | 168,435.24                 |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 4,088,449.89         | 4,152,672.89               | 4,136,215.95               |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN           |                                        | 61,000.00                                | 36,000.00            | 35,001.26                  |                            |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total           |                                        |                                          |                      | 4,292,280.89               | 4,356,503.89               | 4,339,652.45 |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                  |                                        | 8,245,562.51                             | 8,309,785.51         | 8,454,152.68               |                            |              |              |
| 50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total              |                                                     |                                                  |                                        | 8,245,562.51                             | 8,309,785.51         | 8,454,152.68               |                            |              |              |
| 500143 - CUSTODIAL AND MAINTENANCE SERVICES Total             |                                                     |                                                  |                                        |                                          | 8,245,562.51         | 8,309,785.51               | 8,454,152.68               |              |              |
| 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES       | 50227 - INFORMATION TECHNOLOGY OFFICE - CE0         | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 1,004,576.36         | 1,004,576.36               | 1,095,570.05               |              |              |
|                                                               |                                                     |                                                  |                                        | 701200C - CONTINUING FULL TIME - OTHERS  | 62,860.92            | 62,860.92                  | 62,407.67                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701300C - ADDITIONAL GROSS PAY           | 8,700.00             | 8,700.00                   | 5,915.83                   |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 277,533.69           | 277,533.69                 | 310,259.37                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701500C - OVERTIME PAY                   | 12,800.00            | 12,800.00                  | 36,668.93                  |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 1,366,470.97               | 1,366,470.97 | 1,510,821.85 |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 10,000.00            | 10,000.00                  | 9,690.27                   |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 819,944.00           | 819,944.00                 | 809,975.43                 |              |              |
|                                                               |                                                     |                                                  |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN   | 16,758.16            | 108,599.02                 | 110,134.46                 |              |              |
|                                                               |                                                     |                                                  |                                        | 717200C - RENTALS EQUIPMENT & OTHER      | 776,277.84           | 684,436.98                 | 684,436.98                 |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total           |                                        |                                          |                      | 1,622,980.00               | 1,622,980.00               | 1,614,237.14 |              |
|                                                               |                                                     | 1010 - LOCAL FUND Total                          |                                        |                                          |                      | 2,989,450.97               | 2,989,450.97               | 3,125,058.99 |              |
|                                                               |                                                     | 1060 - SPECIAL PURPOSE REVENUE FUNDS             | 710000A - NON-PERSONNEL SERVICES       | 712100C - ENERGY COMM & BLDG RENTALS     | -                    | -                          | -                          |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 250,000.00           | 124,323.73                 | 124,323.73                 |              |              |
|                                                               |                                                     |                                                  |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN   | 250,000.00           | 216,654.42                 | 216,654.42                 |              |              |
| 710000A - NON-PERSONNEL SERVICES Total                        |                                                     |                                                  |                                        | 500,000.00                               | 340,978.15           | 340,978.15                 |                            |              |              |
| 1060 - SPECIAL PURPOSE REVENUE FUNDS Total                    |                                                     |                                                  |                                        | 500,000.00                               | 340,978.15           | 340,978.15                 |                            |              |              |
| 50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total             |                                                     |                                                  |                                        | 3,489,450.97                             | 3,330,429.12         | 3,466,037.14               |                            |              |              |
| 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total |                                                     |                                                  |                                        |                                          | 3,489,450.97         | 3,330,429.12               | 3,466,037.14               |              |              |
| 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES        | 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 394,104.02           | 394,104.02                 | 492,020.65                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701200C - CONTINUING FULL TIME - OTHERS  | -                    | -                          | 78,926.46                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701300C - ADDITIONAL GROSS PAY           | -                    | -                          | 38.06                      |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 102,467.05           | 102,467.05                 | 123,859.62                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701500C - OVERTIME PAY                   | -                    | -                          | 7,851.33                   |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 496,571.07                 | 496,571.07   | 702,696.12   |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 17,000.00            | 7,000.00                   | 4,707.32                   |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 62,475.00            | 72,475.00                  | 59,836.95                  |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN           |                                        | 19,125.00                                | 19,125.00            | 11,165.14                  |                            |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total           |                                        |                                          |                      | 98,600.00                  | 98,600.00                  | 75,709.41    |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                  |                                        | 595,171.07                               | 595,171.07           | 778,405.53                 |                            |              |              |
| 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total     |                                                     |                                                  |                                        | 595,171.07                               | 595,171.07           | 778,405.53                 |                            |              |              |
| 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total  |                                                     |                                                  |                                        |                                          | 595,171.07           | 595,171.07                 | 778,405.53                 |              |              |
| 500146 - EXECUTIVE MANAGEMENT SERVICES                        | 50231 - EXECUTIVE MANAGEMENT OFFICE                 | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 149,302.53           | 149,302.53                 | 150,122.74                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 38,818.66            | 38,818.66                  | 27,812.49                  |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 188,121.19                 | 188,121.19   | 177,935.23   |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 1,844.00             | 3,544.00                   | 3,362.99                   |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 119,102.00           | 144,102.00                 | 143,553.56                 |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN           |                                        | 1,700.00                                 | 5,000.00             | 4,802.84                   |                            |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total           |                                        |                                          |                      | 122,646.00                 | 152,646.00                 | 151,719.39   |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                  |                                        | 310,767.19                               | 340,767.19           | 329,654.62                 |                            |              |              |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                     |                                                     |                                                  |                                        | 310,767.19                               | 340,767.19           | 329,654.62                 |                            |              |              |
| 500146 - EXECUTIVE MANAGEMENT SERVICES Total                  |                                                     |                                                  |                                        |                                          | 310,767.19           | 340,767.19                 | 329,654.62                 |              |              |
| 500148 - STATEGIC PLANNING SERVICES                           | 50232 - STATEGIC PLANNING OFFICE                    | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 251,134.15           | 251,134.15                 | 289,099.70                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 65,294.87            | 65,294.87                  | 68,759.00                  |              |              |
|                                                               |                                                     | 700000A - PERSONNEL SERVICES Total               |                                        |                                          |                      | 316,429.02                 | 316,429.02                 | 357,858.70   |              |
|                                                               |                                                     | 1010 - LOCAL FUND Total                          |                                        |                                          |                      | 316,429.02                 | 316,429.02                 | 357,858.70   |              |
| 50232 - STATEGIC PLANNING OFFICE Total                        |                                                     |                                                  |                                        | 316,429.02                               | 316,429.02           | 357,858.70                 |                            |              |              |
| 500148 - STATEGIC PLANNING SERVICES Total                     |                                                     |                                                  |                                        |                                          | 316,429.02           | 316,429.02                 | 357,858.70                 |              |              |
| 500150 - ADULT SERVICES                                       | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE        | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 504,995.27           | 504,995.27                 | 472,141.75                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701300C - ADDITIONAL GROSS PAY           | 10,500.00            | 10,500.00                  | 6,457.68                   |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 131,298.77           | 131,298.77                 | 120,631.56                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701500C - OVERTIME PAY                   | -                    | -                          | 259.84                     |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 646,794.04                 | 646,794.04   | 599,490.83   |
|                                                               |                                                     |                                                  | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 10,200.00            | 6,500.00                   | 6,465.96                   |              |              |
|                                                               |                                                     |                                                  |                                        | 713100C - OTHER SERVICES & CHARGES       | 131,448.00           | 110,389.00                 | 108,249.63                 |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN           |                                        | 11,050.00                                | 14,750.00            | 9,510.29                   |                            |              |              |
| 710000A - NON-PERSONNEL SERVICES Total                        |                                                     |                                                  |                                        | 152,698.00                               | 131,639.00           | 124,225.88                 |                            |              |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                  |                                        | 799,492.04                               | 778,433.04           | 723,716.71                 |                            |              |              |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total            |                                                     |                                                  |                                        | 799,492.04                               | 778,433.04           | 723,716.71                 |                            |              |              |
| 500150 - ADULT SERVICES Total                                 |                                                     |                                                  |                                        |                                          | 799,492.04           | 778,433.04                 | 723,716.71                 |              |              |
| 500151 - CHILDREN AND YOUNG ADULT SERVICES                    | 50240 - YOUTH AND FAMILY SERVICES OFFICE            | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 3,734,880.94         | 3,584,880.94               | 3,006,970.66               |              |              |
|                                                               |                                                     |                                                  |                                        | 701200C - CONTINUING FULL TIME - OTHERS  | 66,893.66            | 66,893.66                  | 73,428.85                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701300C - ADDITIONAL GROSS PAY           | 108,700.00           | 108,700.00                 | 77,413.76                  |              |              |
|                                                               |                                                     |                                                  |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 988,353.67           | 826,938.67                 | 776,930.86                 |              |              |
|                                                               |                                                     |                                                  |                                        | 701500C - OVERTIME PAY                   | 7,000.00             | 7,000.00                   | 7,022.09                   |              |              |
|                                                               |                                                     |                                                  | 700000A - PERSONNEL SERVICES Total     |                                          |                      |                            | 4,905,828.27               | 4,594,413.27 | 3,941,766.22 |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS         | 51,000.00                                | 60,997.00            | 54,560.45                  |                            |              |              |
| 713100C - OTHER SERVICES & CHARGES                            | 1,307,720.07                                        |                                                  | 1,420,859.43                           | 1,429,817.75                             |                      |                            |                            |              |              |



**FY24 by Program**

| Program Name                                                   | CC - CC Name                                 | Appr - Appr Name                          | Acct PL3 - Acct PL3 Name (PS/NPS)                | Acct Group - Acct Group Name (CSG)         | FY24 Approved Budget                      | FY24 Year End Expenditures | FY24 Year End Expenditures |              |
|----------------------------------------------------------------|----------------------------------------------|-------------------------------------------|--------------------------------------------------|--------------------------------------------|-------------------------------------------|----------------------------|----------------------------|--------------|
|                                                                |                                              | 1010 - LOCAL FUND Total                   | 710000A - NON-PERSONNEL SERVICES Total           |                                            | 59,500.00                                 | 34,481.49                  | 27,608.45                  |              |
|                                                                |                                              |                                           |                                                  |                                            | 1,418,220.07                              | 1,516,337.92               | 1,511,986.65               |              |
|                                                                |                                              |                                           |                                                  |                                            | 6,324,048.34                              | 6,110,751.19               | 5,453,752.87               |              |
|                                                                |                                              |                                           | 50240 - YOUTH AND FAMILY SERVICES OFFICE Total   |                                            | 6,324,048.34                              | 6,110,751.19               | 5,453,752.87               |              |
|                                                                |                                              |                                           | 500151 - CHILDREN AND YOUNG ADULT SERVICES Total |                                            | 6,324,048.34                              | 6,110,751.19               | 5,453,752.87               |              |
| 500152 - COLLECTIONS SERVICES                                  | 50242 - COLLECTIONS OFFICE                   | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES                     | 701100C - CONTINUING FULL TIME             | 1,533,356.21                              | 1,533,356.21               | 1,432,606.14               |              |
|                                                                |                                              |                                           |                                                  | 701300C - ADDITIONAL GROSS PAY             | 770.00                                    | 770.00                     | 20,180.97                  |              |
|                                                                |                                              |                                           |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 398,672.61                                | 398,672.61                 | 312,896.54                 |              |
|                                                                |                                              |                                           |                                                  | 701500C - OVERTIME PAY                     | -                                         | -                          | 2,394.79                   |              |
|                                                                |                                              |                                           | 700000A - PERSONNEL SERVICES Total               |                                            | 1,932,798.82                              | 1,932,798.82               | 1,768,078.44               |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS             |                                           | 16,942.00                  | 16,942.00                  | 17,874.41    |
|                                                                |                                              |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES         |                                           | 151,860.00                 | 225,460.00                 | 209,179.71   |
|                                                                |                                              |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY  |                                           | 4,780,431.78               | 5,322,024.31               | 5,500,789.61 |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES Total           |                                            | 4,949,233.78                              | 5,564,426.31               | 5,727,843.73               |              |
| 1010 - LOCAL FUND Total                                        |                                              | 6,882,032.60                              | 7,497,225.13                                     | 7,495,922.17                               |                                           |                            |                            |              |
| 50242 - COLLECTIONS OFFICE Total                               |                                              | 6,882,032.60                              | 7,497,225.13                                     | 7,495,922.17                               |                                           |                            |                            |              |
| 500152 - COLLECTIONS SERVICES Total                            |                                              |                                           |                                                  |                                            | 6,882,032.60                              | 7,497,225.13               | 7,495,922.17               |              |
| 500153 - LIBRARY PROGRAM INFORMATION SERVICES                  | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE | 1010 - LOCAL FUND                         | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS             | 4,250.00                                  | 4,250.00                   | 4,250.00                   |              |
|                                                                |                                              |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES         | 39,834.00                                 | 39,834.00                  | 30,093.91                  |              |
|                                                                |                                              |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 4,250.00                                  | 4,250.00                   | -                          |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES Total           |                                            | 48,334.00                                 | 48,334.00                  | 34,343.91                  |              |
| 1010 - LOCAL FUND Total                                        |                                              | 48,334.00                                 | 48,334.00                                        | 34,343.91                                  |                                           |                            |                            |              |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total             |                                              | 48,334.00                                 | 48,334.00                                        | 34,343.91                                  |                                           |                            |                            |              |
| 500153 - LIBRARY PROGRAM INFORMATION SERVICES Total            |                                              |                                           |                                                  |                                            | 48,334.00                                 | 48,334.00                  | 34,343.91                  |              |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES       | 50239 - MLK CENTRAL LIBRARY OFFICE           | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES                     | 701100C - CONTINUING FULL TIME             | 5,961,500.98                              | 5,961,500.98               | 5,911,910.49               |              |
|                                                                |                                              |                                           |                                                  | 701200C - CONTINUING FULL TIME - OTHERS    | 148,393.00                                | 148,393.00                 | 136,023.71                 |              |
|                                                                |                                              |                                           |                                                  | 701300C - ADDITIONAL GROSS PAY             | 115,800.00                                | 115,800.00                 | 179,939.46                 |              |
|                                                                |                                              |                                           |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 1,588,572.45                              | 1,588,572.45               | 1,544,995.31               |              |
|                                                                |                                              |                                           |                                                  | 701500C - OVERTIME PAY                     | 31,100.00                                 | 31,100.00                  | 9,284.56                   |              |
|                                                                |                                              |                                           | 700000A - PERSONNEL SERVICES Total               |                                            | 7,845,366.43                              | 7,845,366.43               | 7,782,153.53               |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS             | 10,277.00                                 | 10,277.00                  | 9,819.10                   |              |
|                                                                |                                              |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES         | 265,125.00                                | 604,421.73                 | 516,313.15                 |              |
|                                                                |                                              |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 9,554.00                                  | 102,335.87                 | 9,167.09                   |              |
|                                                                |                                              |                                           |                                                  | 710000A - NON-PERSONNEL SERVICES Total     |                                           | 284,956.00                 | 717,034.60                 | 535,299.34   |
|                                                                |                                              |                                           | 1010 - LOCAL FUND Total                          |                                            | 8,130,322.43                              | 8,562,401.03               | 8,317,452.87               |              |
|                                                                |                                              |                                           | 4020 - FEDERAL GRANT FUND - FPR                  | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS            | -                          | -                          | -            |
|                                                                |                                              |                                           |                                                  |                                            | 713100C - OTHER SERVICES & CHARGES        | -                          | 31,651.79                  | 31,500.00    |
|                                                                |                                              |                                           |                                                  |                                            | 714100C - GOVERNMENT SUBSIDIES & GRANTS   | -                          | 45,000.00                  | -            |
|                                                                |                                              |                                           |                                                  |                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY | -                          | 81,082.98                  | 126,082.98   |
| 710000A - NON-PERSONNEL SERVICES Total                         |                                              | -                                         |                                                  |                                            | 157,734.77                                | 157,582.98                 |                            |              |
| 4020 - FEDERAL GRANT FUND - FPR Total                          |                                              | -                                         | 157,734.77                                       | 157,582.98                                 |                                           |                            |                            |              |
| 50239 - MLK CENTRAL LIBRARY OFFICE Total                       |                                              | 8,130,322.43                              | 8,720,135.80                                     | 8,475,035.85                               |                                           |                            |                            |              |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total |                                              |                                           |                                                  |                                            | 8,130,322.43                              | 8,720,135.80               | 8,475,035.85               |              |
| 500156 - NEIGHBORHOOD LIBRARY SERVICES                         | 50238 - NEIGHBORHOOD LIBRARIES OFFICE        | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES                     | 701100C - CONTINUING FULL TIME             | 16,393,618.32                             | 16,393,618.32              | 17,035,785.64              |              |
|                                                                |                                              |                                           |                                                  | 701200C - CONTINUING FULL TIME - OTHERS    | 627,262.67                                | 627,262.67                 | 666,878.78                 |              |
|                                                                |                                              |                                           |                                                  | 701300C - ADDITIONAL GROSS PAY             | 922,200.00                                | 922,200.00                 | 528,701.20                 |              |
|                                                                |                                              |                                           |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 4,425,434.97                              | 4,362,434.97               | 4,506,179.83               |              |
|                                                                |                                              |                                           |                                                  | 701500C - OVERTIME PAY                     | 25,600.00                                 | 25,600.00                  | 32,822.22                  |              |
|                                                                |                                              |                                           | 700000A - PERSONNEL SERVICES Total               |                                            | 22,394,115.96                             | 22,331,115.96              | 22,770,367.67              |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS             | 30,175.00                                 | 30,175.00                  | 31,120.32                  |              |
|                                                                |                                              |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES         | 76,117.00                                 | 76,117.00                  | 76,279.33                  |              |
|                                                                |                                              |                                           |                                                  | 714100C - GOVERNMENT SUBSIDIES & GRANTS    | -                                         | 36,405.00                  | 36,404.28                  |              |
|                                                                |                                              |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 229,636.00                                | 134,011.60                 | 132,590.03                 |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES Total           |                                            | 335,928.00                                | 276,708.60                 | 276,393.96                 |              |
|                                                                |                                              |                                           | 1010 - LOCAL FUND Total                          |                                            | 22,730,043.96                             | 22,607,824.56              | 23,046,761.63              |              |
|                                                                |                                              |                                           | 1060 - SPECIAL PURPOSE REVENUE FUNDS             | 710000A - NON-PERSONNEL SERVICES           | 711100C - SUPPLIES & MATERIALS            | 100,000.00                 | 11,780.70                  | 11,780.70    |
|                                                                |                                              |                                           |                                                  |                                            | 713100C - OTHER SERVICES & CHARGES        | 300,000.00                 | 420,000.00                 | 399,803.12   |
|                                                                |                                              |                                           |                                                  |                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY | 100,000.00                 | 23,135.40                  | 43,332.28    |
|                                                                |                                              |                                           |                                                  |                                            | 710000A - NON-PERSONNEL SERVICES Total    |                            | 500,000.00                 | 454,916.10   |
|                                                                |                                              |                                           | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total       |                                            | 500,000.00                                | 454,916.10                 | 454,916.10                 |              |
| 4045 - PRIVATE DONATIONS - FPR                                 | 710000A - NON-PERSONNEL SERVICES             | 711100C - SUPPLIES & MATERIALS            | 4,000.00                                         | 4,000.00                                   | -                                         |                            |                            |              |
|                                                                |                                              | 713100C - OTHER SERVICES & CHARGES        | 10,000.00                                        | 10,000.00                                  | 2,705.00                                  |                            |                            |              |
|                                                                |                                              | 717100C - PURCHASES EQUIPMENT & MACHINERY | 3,000.00                                         | 3,000.00                                   | -                                         |                            |                            |              |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total    |                                                  | 17,000.00                                  | 17,000.00                                 | 2,705.00                   |                            |              |
| 4045 - PRIVATE DONATIONS -FPR Total                            |                                              | 17,000.00                                 | 17,000.00                                        | 2,705.00                                   |                                           |                            |                            |              |
| 50238 - NEIGHBORHOOD LIBRARIES OFFICE Total                    |                                              | 23,247,043.96                             | 23,079,740.66                                    | 23,504,382.73                              |                                           |                            |                            |              |
| 500156 - NEIGHBORHOOD LIBRARY SERVICES Total                   |                                              |                                           |                                                  |                                            | 23,247,043.96                             | 23,079,740.66              | 23,504,382.73              |              |
| 500157 - PUBLIC SAFETY SERVICES                                | 50243 - PUBLIC SAFETY OFFICE                 | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES                     | 701100C - CONTINUING FULL TIME             | 1,912,205.16                              | 1,912,205.16               | 1,900,485.53               |              |
|                                                                |                                              |                                           |                                                  | 701200C - CONTINUING FULL TIME - OTHERS    | 232,539.23                                | 232,539.23                 | 341,535.63                 |              |
|                                                                |                                              |                                           |                                                  | 701300C - ADDITIONAL GROSS PAY             | 96,550.00                                 | 96,550.00                  | 125,733.08                 |              |
|                                                                |                                              |                                           |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 557,633.53                                | 557,633.53                 | 581,881.78                 |              |
|                                                                |                                              |                                           |                                                  | 701500C - OVERTIME PAY                     | 167,000.00                                | 167,000.00                 | 130,364.62                 |              |
|                                                                |                                              |                                           | 700000A - PERSONNEL SERVICES Total               |                                            | 2,965,927.92                              | 2,965,927.92               | 3,080,000.64               |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES                 | 711100C - SUPPLIES & MATERIALS             | 32,500.00                                 | 32,500.00                  | 31,384.98                  |              |
|                                                                |                                              |                                           |                                                  | 713100C - OTHER SERVICES & CHARGES         | 432,938.33                                | 615,109.73                 | 612,923.30                 |              |
|                                                                |                                              |                                           |                                                  | 713200C - CONTRACTUAL SERVICES - OTHER     | 13,298.67                                 | 13,298.67                  | 13,160.42                  |              |
|                                                                |                                              |                                           |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY  | 71,547.00                                 | 41,300.00                  | 4,954.00                   |              |
| 710000A - NON-PERSONNEL SERVICES Total                         |                                              | 550,284.00                                | 702,208.40                                       | 662,422.70                                 |                                           |                            |                            |              |
| 1010 - LOCAL FUND Total                                        |                                              | 3,516,211.92                              | 3,668,136.32                                     | 3,742,423.34                               |                                           |                            |                            |              |
| 50243 - PUBLIC SAFETY OFFICE Total                             |                                              | 3,516,211.92                              | 3,668,136.32                                     | 3,742,423.34                               |                                           |                            |                            |              |
| 500157 - PUBLIC SAFETY SERVICES Total                          |                                              |                                           |                                                  |                                            | 3,516,211.92                              | 3,668,136.32               | 3,742,423.34               |              |
| 500159 - VOLUNTEER SERVICES                                    | 50235 - COMMUNITY RELATIONS OFFICE - CEO     | 1010 - LOCAL FUND                         | 700000A - PERSONNEL SERVICES                     | 701100C - CONTINUING FULL TIME             | 75,775.00                                 | 75,775.00                  | 76,191.27                  |              |
|                                                                |                                              |                                           |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL | 19,701.50                                 | 19,701.50                  | 16,971.31                  |              |
|                                                                |                                              |                                           | 700000A - PERSONNEL SERVICES Total               |                                            | 95,476.50                                 | 95,476.50                  | 93,162.58                  |              |
|                                                                |                                              |                                           | 710000A - NON-PERSONNEL SERVICES                 | 713100C - OTHER SERVICES & CHARGES         |                                           | 2,597.00                   | 2,597.00                   | 1,878.00     |
|                                                                |                                              |                                           |                                                  | 710000A - NON-PERSONNEL SERVICES Total     |                                           | 2,597.00                   | 2,597.00                   | 1,878.00     |
| 1010 - LOCAL FUND Total                                        |                                              | 98,073.50                                 | 98,073.50                                        | 95,040.58                                  |                                           |                            |                            |              |

**FY24 by Program**

| Program Name                                      | CC - CC Name                             | Appr - Appr Name                               | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)       | FY24 Approved Budget                    | FY24 Year End Expenditures | FY24 Year End Expenditures |            |
|---------------------------------------------------|------------------------------------------|------------------------------------------------|----------------------------------------|------------------------------------------|-----------------------------------------|----------------------------|----------------------------|------------|
| 50235 - COMMUNITY RELATIONS OFFICE - CE0 Total    |                                          |                                                |                                        |                                          | 98,073.50                               | 98,073.50                  | 95,040.58                  |            |
| 500159 - VOLUNTEERS SERVICES Total                |                                          |                                                |                                        |                                          | 98,073.50                               | 98,073.50                  | 95,040.58                  |            |
| 500272 - ADMINISTRATIVE OPERATIONS SERVICES       | 50362 - ADMINISTRATIVE OPERATIONS OFFICE | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 224,378.66                              | 224,378.66                 | 215,834.43                 |            |
|                                                   |                                          |                                                |                                        | 701200C - CONTINUING FULL TIME - OTHERS  | -                                       | -                          | 89,198.00                  |            |
|                                                   |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY           | -                                       | -                          | 1,308.63                   |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 58,338.45                               | 58,338.45                  | 70,436.26                  |            |
|                                                   |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                          | 282,717.11                              | 282,717.11                 | 376,777.32                 |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 34,000.00                               | 47,000.00                  | 46,199.77                  |            |
|                                                   |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES       | -                                       | 72,069.77                  | 69,701.00                  |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                          | 34,000.00                               | 119,069.77                 | 115,900.77                 |            |
|                                                   |                                          | 1010 - LOCAL FUND Total                        |                                        | 316,717.11                               | 401,786.88                              | 492,678.09                 |                            |            |
|                                                   |                                          | 50362 - ADMINISTRATIVE OPERATIONS OFFICE Total |                                        | 316,717.11                               | 401,786.88                              | 492,678.09                 |                            |            |
| 500272 - ADMINISTRATIVE OPERATIONS SERVICES Total |                                          |                                                |                                        |                                          | 316,717.11                              | 401,786.88                 | 492,678.09                 |            |
| 500274 - CUSTOMER EXPERIENCE SERVICES             | 50236 - CUSTOMER EXPERIENCE OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 369,766.23                              | 369,766.23                 | 229,869.60                 |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 96,139.22                               | 96,139.22                  | 65,999.33                  |            |
|                                                   |                                          |                                                |                                        | 700000A - PERSONNEL SERVICES Total       |                                         | 465,905.45                 | 465,905.45                 | 295,868.93 |
|                                                   |                                          |                                                |                                        | 710000A - NON-PERSONNEL SERVICES         | 711100C - SUPPLIES & MATERIALS          | 1,700.00                   | 1,700.00                   | 1,686.98   |
|                                                   |                                          |                                                | 713100C - OTHER SERVICES & CHARGES     |                                          | 21,420.00                               | 21,420.00                  | 18,206.24                  |            |
|                                                   |                                          |                                                | 717100C - PURCHASES EQUIPMENT & MACHIN |                                          | 2,380.00                                | 2,380.00                   | 1,345.50                   |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                          | 25,500.00                               | 25,500.00                  | 21,238.72                  |            |
|                                                   |                                          |                                                | 1010 - LOCAL FUND Total                |                                          | 491,405.45                              | 491,405.45                 | 317,107.65                 |            |
|                                                   |                                          | 50236 - CUSTOMER EXPERIENCE OFFICE Total       |                                        | 491,405.45                               | 491,405.45                              | 317,107.65                 |                            |            |
|                                                   |                                          | 500274 - CUSTOMER EXPERIENCE SERVICES Total    |                                        |                                          |                                         |                            | 491,405.45                 | 491,405.45 |
| 500154 - ADULT LEARNING SERVICES                  | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 461,145.56                              | 461,145.56                 | 578,626.38                 |            |
|                                                   |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY           | 3,500.00                                | 3,500.00                   | 2,616.78                   |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 119,897.84                              | 119,897.84                 | 134,515.66                 |            |
|                                                   |                                          |                                                |                                        | 700000A - PERSONNEL SERVICES Total       |                                         | 584,543.40                 | 584,543.40                 | 715,758.82 |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 1,700.00                                | 1,700.00                   | 1,534.69                   |            |
|                                                   |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES       | 19,295.00                               | 19,295.00                  | 19,317.04                  |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                          | 20,995.00                               | 20,995.00                  | 20,851.73                  |            |
|                                                   |                                          |                                                | 1010 - LOCAL FUND Total                |                                          | 605,538.40                              | 605,538.40                 | 736,610.55                 |            |
|                                                   |                                          |                                                | 4020 - FEDERAL GRANT FUND - FPR        | 700000A - PERSONNEL SERVICE              | 701100C - CONTINUING FULL TIME          | 5,784.00                   | 49,540.93                  | 14,124.70  |
|                                                   |                                          |                                                |                                        |                                          | 701200C - CONTINUING FULL TIME - OTHERS | 246,106.52                 | 274,688.94                 | 314,630.48 |
|                                                   |                                          | 701300C - ADDITIONAL GROSS PAY                 |                                        |                                          | 2,000.00                                | 1,253.77                   | 1,123.98                   |            |
|                                                   |                                          | 701400C - FRINGE BENEFITS - CURR PERSONN       |                                        |                                          | 65,491.54                               | 83,152.19                  | 78,887.74                  |            |
|                                                   |                                          | 701500C - OVERTIME PAY                         |                                        | -                                        | -                                       | 294.76                     |                            |            |
|                                                   |                                          | 700000A - PERSONNEL SERVICES Total             |                                        | 319,382.06                               | 408,635.83                              | 409,061.66                 |                            |            |
|                                                   |                                          | 710000A - NON-PERSONNEL SERVICES               |                                        | 711100C - SUPPLIES & MATERIALS           | 20,000.00                               | 24,649.41                  | 24,648.80                  |            |
|                                                   |                                          |                                                |                                        | 712100C - ENERGY COMM & BLDG RENTALS     | -                                       | 17,000.00                  | 17,000.00                  |            |
|                                                   |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES       | 640,617.94                              | 695,036.39                 | 694,740.92                 |            |
|                                                   |                                          |                                                |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN   | 112,101.00                              | 110,490.14                 | 110,490.14                 |            |
|                                                   |                                          | 710000A - NON-PERSONNEL SERVICES Total         |                                        | 772,718.94                               | 847,175.94                              | 846,879.86                 |                            |            |
|                                                   |                                          | 4020 - FEDERAL GRANT FUND - FPR Total          |                                        | 1,092,101.00                             | 1,255,811.77                            | 1,255,941.52               |                            |            |
|                                                   |                                          | 4040 - PRIVATE GRANT FUND - FPR                | 710000A - NON-PERSONNEL SERVICES       | 713100C - OTHER SERVICES & CHARGES       | -                                       | 9.00                       | -                          |            |
|                                                   |                                          |                                                |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN   | -                                       | -                          | -                          |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                          | -                                       | 9.00                       | -                          |            |
|                                                   |                                          | 4040 - PRIVATE GRANT FUND -FPR Total           |                                        | -                                        | 9.00                                    | -                          |                            |            |
|                                                   |                                          | 50239 - MLK CENTRAL LIBRARY OFFICE Total       |                                        | 1,697,639.40                             | 1,861,359.17                            | 1,992,552.07               |                            |            |
| 500154 - ADULT LEARNING SERVICES Total            |                                          |                                                |                                        |                                          | 1,697,639.40                            | 1,861,359.17               | 1,992,552.07               |            |
| 500147 - COMMUNITY RELATIONS - GENERAL            | 50235 - COMMUNITY RELATIONS OFFICE - CE0 | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 149,119.49                              | 149,119.49                 | 245,342.90                 |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 38,771.07                               | 38,771.07                  | 79,521.37                  |            |
|                                                   |                                          | 700000A - PERSONNEL SERVICES Total             |                                        | 187,890.56                               | 187,890.56                              | 324,864.27                 |                            |            |
|                                                   |                                          | 1010 - LOCAL FUND Total                        |                                        | 187,890.56                               | 187,890.56                              | 324,864.27                 |                            |            |
|                                                   |                                          | 50235 - COMMUNITY RELATIONS OFFICE - CE0 Total |                                        | 187,890.56                               | 187,890.56                              | 324,864.27                 |                            |            |
| 500147 - COMMUNITY RELATIONS - GENERAL Total      |                                          |                                                |                                        |                                          | 187,890.56                              | 187,890.56                 | 324,864.27                 |            |
| 500149 - CENTER FOR ACCESSIBILITY                 | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME           | 397,737.13                              | 397,737.13                 | 467,849.88                 |            |
|                                                   |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY           | 3,200.00                                | 3,200.00                   | 3,446.75                   |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 103,411.65                              | 103,411.65                 | 127,788.57                 |            |
|                                                   |                                          |                                                |                                        | 701500C - OVERTIME PAY                   | -                                       | -                          | 361.94                     |            |
|                                                   |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                          | 504,348.78                              | 504,348.78                 | 599,447.14                 |            |
|                                                   |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS           | 6,375.00                                | 6,375.00                   | 5,701.21                   |            |
|                                                   |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES       | 7,923.00                                | 7,923.00                   | 7,435.00                   |            |
|                                                   |                                          |                                                | 717100C - PURCHASES EQUIPMENT & MACHIN |                                          | 13,409.00                               | 13,409.00                  | 13,409.00                  |            |
|                                                   |                                          | 710000A - NON-PERSONNEL SERVICES Total         |                                        | 27,707.00                                | 27,707.00                               | 26,545.21                  |                            |            |
|                                                   |                                          | 1010 - LOCAL FUND Total                        |                                        | 532,055.78                               | 532,055.78                              | 625,992.35                 |                            |            |
| 50239 - MLK CENTRAL LIBRARY OFFICE Total          |                                          | 532,055.78                                     | 532,055.78                             | 625,992.35                               |                                         |                            |                            |            |
| 500149 - CENTER FOR ACCESSIBILITY Total           |                                          |                                                |                                        |                                          | 532,055.78                              | 532,055.78                 | 625,992.35                 |            |
| 500158 - TEEN COUNCIL                             | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICE            | 701200C - CONTINUING FULL TIME - OTHERS  | 71,117.10                               | 71,117.10                  | 56,867.33                  |            |
|                                                   |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSONN | 18,490.47                               | 18,490.47                  | 4,350.36                   |            |
|                                                   |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                          | 89,607.57                               | 89,607.57                  | 61,217.69                  |            |
|                                                   |                                          | 1010 - LOCAL FUND Total                        |                                        | 89,607.57                                | 89,607.57                               | 61,217.69                  |                            |            |
|                                                   |                                          | 50239 - MLK CENTRAL LIBRARY OFFICE Total       |                                        | 89,607.57                                | 89,607.57                               | 61,217.69                  |                            |            |
| 500158 - TEEN COUNCIL Total                       |                                          |                                                |                                        |                                          | 89,607.57                               | 89,607.57                  | 61,217.69                  |            |
| Grand Total                                       |                                          |                                                |                                        |                                          | 76,301,237.20                           | 77,287,905.97              | 76,857,110.69              |            |



**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:**  
**- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;**

**FY25 Q1 by Agency (Dec Closed)**

| Appr - Appr Name                       | Acct PL3 - Acct PL3 Name (PS/NPS)                       | Acct Group - Acct Group Name (CSG)              | Acct - Acct Name (OBJ)                            | FY25 Approved Budget                            | FY25 Revised Budget | FY25 1st Quarter Expenditures |               |              |
|----------------------------------------|---------------------------------------------------------|-------------------------------------------------|---------------------------------------------------|-------------------------------------------------|---------------------|-------------------------------|---------------|--------------|
| 1010 - LOCAL FUND                      | 700000A - PERSONNEL SERVICES                            | 701100C - CONTINUING FULL TIME                  | 7011001 - CONTINUING FULL TIME                    | 43,885,020.93                                   | 43,885,020.93       | 10,853,497.28                 |               |              |
|                                        |                                                         | 701100C - CONTINUING FULL TIME Total            |                                                   |                                                 | 43,885,020.93       | 43,885,020.93                 | 10,853,497.28 |              |
|                                        |                                                         | 701200C - CONTINUING FULL TIME - OTHERS         | 7012003 - CONTINUING PART TIME                    | 524,437.84                                      | 524,437.84          | 152,064.43                    |               |              |
|                                        |                                                         |                                                 | 7012004 - TEMPORARY PART TIME                     | 73,805.50                                       | 73,805.50           | -                             |               |              |
|                                        |                                                         |                                                 | 7012005 - WHEN ACTUALLY EMPLOYED - WAE            | 511,222.55                                      | 511,222.55          | 164,139.17                    |               |              |
|                                        |                                                         |                                                 | 7012006 - TERM FULL TIME                          | 845,898.66                                      | 845,898.66          | 156,123.29                    |               |              |
|                                        |                                                         |                                                 | 701200C - CONTINUING FULL TIME - OTHERS Total     |                                                 |                     | 1,955,364.55                  | 1,955,364.55  | 472,326.89   |
|                                        |                                                         | 701300C - ADDITIONAL GROSS PAY                  | 7013004 - SHIFT DIFFERENTIAL                      | 350,000.00                                      | 350,000.00          | 78,080.87                     |               |              |
|                                        |                                                         |                                                 | 7013007 - TERMINAL LEAVE                          | 299,592.00                                      | 299,592.00          | 13,608.51                     |               |              |
|                                        |                                                         |                                                 | 7013008 - HOLIDAY PAY                             | 218,000.00                                      | 218,000.00          | 52,686.96                     |               |              |
|                                        |                                                         |                                                 | 7013009 - SUNDAY PAY                              | 547,278.00                                      | 547,278.00          | 103,088.79                    |               |              |
|                                        |                                                         |                                                 | 7013012 - BONUS PAY                               | -                                               | -                   | -                             |               |              |
|                                        |                                                         |                                                 | 7013015 - EARLY OUT INCENTIVE PAY                 | -                                               | -                   | 40,000.00                     |               |              |
|                                        |                                                         |                                                 | 701300C - ADDITIONAL GROSS PAY Total              |                                                 |                     | 1,414,870.00                  | 1,414,870.00  | 287,465.13   |
|                                        |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL      | 7014002 - GROUP LIFE INSURANCE                    | -                                               | -                   | 6,602.90                      |               |              |
|                                        |                                                         |                                                 | 7014003 - HEALTH BENEFITS                         | -                                               | -                   | 1,330,175.19                  |               |              |
|                                        |                                                         |                                                 | 7014008 - MISC FRINGE BENEFITS                    | 11,330,032.14                                   | 11,330,032.14       | -                             |               |              |
|                                        |                                                         |                                                 | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                               | -                   | 659,220.41                    |               |              |
|                                        |                                                         |                                                 | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                                               | -                   | 29,620.45                     |               |              |
|                                        |                                                         |                                                 | 7014015 - OPTICAL PLAN                            | -                                               | -                   | 18,998.98                     |               |              |
|                                        |                                                         |                                                 | 7014016 - DENTAL PLAN                             | -                                               | -                   | 27,956.72                     |               |              |
|                                        |                                                         |                                                 | 7014018 - PREPAID LEGAL                           | -                                               | -                   | 20,186.98                     |               |              |
|                                        |                                                         |                                                 | 7014019 - MEDICARE CONTRIBUTION                   | -                                               | -                   | 159,723.56                    |               |              |
|                                        |                                                         |                                                 | 7014020 - RETIREMENT                              | -                                               | -                   | 498,129.23                    |               |              |
|                                        |                                                         |                                                 | 7014022 - DC HEALTH BENEFIT FEES                  | -                                               | -                   | 65,364.45                     |               |              |
|                                        |                                                         |                                                 | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                                                 |                     | 11,330,032.14                 | 11,330,032.14 | 2,815,978.87 |
|                                        |                                                         |                                                 | 701500C - OVERTIME PAY                            | 7015001 - OVERTIME PAY                          | 405,412.00          | 405,412.00                    | 171,038.51    |              |
|                                        |                                                         | 701500C - OVERTIME PAY Total                    |                                                   |                                                 | 405,412.00          | 405,412.00                    | 171,038.51    |              |
|                                        |                                                         | 700000A - PERSONNEL SERVICES Total              |                                                   |                                                 | 58,990,699.62       | 58,990,699.62                 | 14,600,306.68 |              |
|                                        |                                                         | 710000A - NON-PERSONNEL SERVICES                | 711100C - SUPPLIES & MATERIALS                    | 7111002 - OFFICE SUPPLIES                       | 2,321.58            | 2,321.58                      | 5,288.40      |              |
|                                        |                                                         |                                                 |                                                   | 7111003 - CUSTODIAL & MAINTENANCE               | 17,210.99           | 17,210.99                     | 5,393.78      |              |
|                                        |                                                         |                                                 |                                                   | 7111005 - EDUCATIONAL                           | 38,920.55           | 38,920.55                     | -             |              |
|                                        |                                                         |                                                 |                                                   | 7111008 - CLOTHING & UNIFORMS                   | 20,484.50           | 20,484.50                     | -             |              |
|                                        | 7111010 - FOOD PROVISIONS                               |                                                 |                                                   | 5,803.94                                        | 5,803.94            | 760.48                        |               |              |
|                                        | 711100C - SUPPLIES & MATERIALS                          |                                                 | 7111011 - GENERAL                                 | 288,164.44                                      | 288,164.44          | 5,376.45                      |               |              |
|                                        |                                                         |                                                 | 711100C - SUPPLIES & MATERIALS Total              |                                                 |                     | 372,906.00                    | 372,906.00    | 16,819.11    |
|                                        |                                                         |                                                 | 712100C - ENERGY COMM & BLDG RENTALS              | 7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC    | 137,476.00          | 137,476.00                    | -             |              |
|                                        |                                                         |                                                 | 712100C - ENERGY COMM & BLDG RENTALS Total        |                                                 |                     | 137,476.00                    | 137,476.00    | -            |
|                                        |                                                         |                                                 | 713100C - OTHER SERVICES & CHARGES                | 7131002 - TRAVEL - LOCAL                        | 14,250.00           | 14,250.00                     | -             |              |
|                                        |                                                         |                                                 |                                                   | 7131003 - TRAVEL - OUT OF CITY                  | 16,375.00           | 16,375.00                     | 10,332.10     |              |
|                                        |                                                         |                                                 |                                                   | 7131005 - MAINTENANCE & REPAIRS - AUTO          | 221,299.24          | 221,299.24                    | 33,343.00     |              |
|                                        |                                                         |                                                 |                                                   | 7131007 - MAINTENANCE & REPAIRS LAND & BUILDING | 555,994.00          | 555,994.00                    | 14,794.24     |              |
|                                        |                                                         |                                                 |                                                   | 7131008 - MAINTENANCE & REPAIRS OTHER           | -                   | -                             | -             |              |
|                                        |                                                         |                                                 |                                                   | 7131009 - PROF SERVICE FEES & CONTR             | 8,799,965.17        | 8,799,965.17                  | 1,043,510.74  |              |
|                                        |                                                         |                                                 |                                                   | 7131012 - PRINTING, DUPLICATING, ETC            | 37,000.00           | 37,000.00                     | -             |              |
|                                        |                                                         |                                                 |                                                   | 7131015 - ADVERTISING                           | 194,752.87          | 194,752.87                    | 454.68        |              |
|                                        |                                                         |                                                 |                                                   | 7131017 - POSTAGE                               | -                   | -                             | -             |              |
|                                        | 7131020 - TUITION FOR EMPLOYEE TRAINING                 |                                                 |                                                   | 34,875.00                                       | 34,875.00           | 650.00                        |               |              |
|                                        | 7131024 - CONFERENCE FEES                               |                                                 |                                                   | 22,813.00                                       | 22,813.00           | 5,341.82                      |               |              |
|                                        | 7131025 - PAYMENT OF MEMBERSHIP DUES                    |                                                 |                                                   | 27,850.00                                       | 27,850.00           | 460.00                        |               |              |
|                                        | 7131029 - PROFESSIONAL SERVICES                         |                                                 |                                                   | -                                               | -                   | 1,200.00                      |               |              |
|                                        | 7131036 - IT SOFTWARE MAINTENANCE                       |                                                 |                                                   | 147,437.56                                      | 147,437.56          | 194,221.22                    |               |              |
|                                        | 713100C - OTHER SERVICES & CHARGES Total                |                                                 |                                                   | 10,072,611.84                                   | 10,072,611.84       | 1,304,307.80                  |               |              |
|                                        | 713200C - CONTRACTUAL SERVICES - OTHER                  |                                                 | 7132001 - CONTRACTUAL SERVICES - OTHER            | 13,298.67                                       | 13,298.67           | -                             |               |              |
|                                        |                                                         |                                                 | 7132002 - IT CONSULTANT CONTRACTS                 | 14,059.36                                       | 14,059.36           | 8,163.50                      |               |              |
|                                        |                                                         |                                                 | 713200C - CONTRACTUAL SERVICES - OTHER Total      |                                                 |                     | 27,358.03                     | 27,358.03     | 8,163.50     |
|                                        | 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING       |                                                 | 7152001 - P-CARD CLEARING ACCOUNT                 | -                                               | -                   | 22,582.00                     |               |              |
|                                        | 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total |                                                 |                                                   | -                                               | -                   | 22,582.00                     |               |              |
|                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY               |                                                 | 7171002 - PURCHASES FURNITURE & FIXTURES          | 94,800.11                                       | 94,800.11           | -                             |               |              |
|                                        |                                                         |                                                 | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | 46,867.51                                       | 46,867.51           | 2,346.40                      |               |              |
|                                        |                                                         |                                                 | 7171005 - PURCHASES - OTHER EQUIPMENT             | 317,166.72                                      | 317,166.72          | -                             |               |              |
|                                        |                                                         |                                                 | 7171006 - LIBRARY BOOKS                           | 4,790,689.56                                    | 4,790,689.56        | 707,090.15                    |               |              |
|                                        |                                                         |                                                 | 7171008 - IT HARDWARE ACQUISITIONS                | 104,556.70                                      | 104,556.70          | 3,304.25                      |               |              |
|                                        |                                                         |                                                 | 7171009 - IT SOFTWARE ACQUISITIONS                | 111,038.06                                      | 111,038.06          | -                             |               |              |
|                                        |                                                         |                                                 | 7171007 - TEXT BOOKS                              | -                                               | -                   | (26.10)                       |               |              |
|                                        |                                                         |                                                 | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                                                 |                     | 5,465,118.66                  | 5,465,118.66  | 712,714.70   |
|                                        |                                                         |                                                 | 717200C - RENTALS EQUIPMENT & OTHER               | 7172002 - RENTALS MACHINERY & EQUIPMENT         | 776,277.84          | 776,277.84                    | 114,072.82    |              |
|                                        | 717200C - RENTALS EQUIPMENT & OTHER Total               |                                                 |                                                   | 776,277.84                                      | 776,277.84          | 114,072.82                    |               |              |
|                                        | 710000A - NON-PERSONNEL SERVICES Total                  |                                                 |                                                   | 16,851,748.37                                   | 16,851,748.37       | 2,178,659.93                  |               |              |
| 1010 - LOCAL FUND Total                |                                                         |                                                 |                                                   | 75,842,447.99                                   | 75,842,447.99       | 16,778,966.61                 |               |              |
| 1060 - SPECIAL PURPOSE REVENUE FUNDS   | 710000A - NON-PERSONNEL SERVICES                        | 711100C - SUPPLIES & MATERIALS                  | 7111002 - OFFICE SUPPLIES                         | -                                               | -                   | -                             |               |              |
|                                        |                                                         |                                                 | 7111011 - GENERAL                                 | 150,000.00                                      | 150,000.00          | -                             |               |              |
|                                        |                                                         |                                                 | 7111021 - MERCHANDISE FOR RESALE                  | -                                               | -                   | 3,505.00                      |               |              |
|                                        |                                                         | 711100C - SUPPLIES & MATERIALS Total            |                                                   |                                                 | 150,000.00          | 150,000.00                    | 3,505.00      |              |
|                                        |                                                         | 713100C - OTHER SERVICES & CHARGES              | 7131009 - PROF SERVICE FEES & CONTR               | 700,000.00                                      | 700,000.00          | 64,706.23                     |               |              |
|                                        |                                                         |                                                 | 7131017 - POSTAGE                                 | -                                               | -                   | -                             |               |              |
|                                        |                                                         |                                                 | 7131036 - IT SOFTWARE MAINTENANCE                 | -                                               | -                   | 27,000.00                     |               |              |
|                                        |                                                         |                                                 | 713100C - OTHER SERVICES & CHARGES Total          |                                                 |                     | 700,000.00                    | 700,000.00    | 91,706.23    |
|                                        |                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY       | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | -                                               | -                   | 179.00                        |               |              |
|                                        |                                                         |                                                 | 7171005 - PURCHASES - OTHER EQUIPMENT             | 250,000.00                                      | 250,000.00          | -                             |               |              |
|                                        |                                                         |                                                 | 7171008 - IT HARDWARE ACQUISITIONS                | 250,000.00                                      | 250,000.00          | -                             |               |              |
|                                        |                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                                   |                                                 | 500,000.00          | 500,000.00                    | 179.00        |              |
| 710000A - NON-PERSONNEL SERVICES Total |                                                         |                                                 | 1,350,000.00                                      | 1,350,000.00                                    | 95,390.23           |                               |               |              |

FY25 Q1 by Agency (Dec Closed)

| Appr - Appr Name                           | Acct PL3 - Acct PL3 Name (PS/NPS)               | Acct Group - Acct Group Name (CSG)               | Acct - Acct Name (OBJ)                   | FY25 Approved Budget | FY25 Revised Budget | FY25 1st Quarter Expenditures |
|--------------------------------------------|-------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------|---------------------|-------------------------------|
| 1060 - SPECIAL PURPOSE REVENUE FUNDS Total |                                                 |                                                  |                                          | 1,350,000.00         | 1,350,000.00        | 95,390.23                     |
| 4020 - FEDERAL GRANT FUND - FPR            | 700000A - PERSONNEL SERVICES                    | 701100C - CONTINUING FULL TIME                   | 7011001 - CONTINUING FULL TIME           | 71,579.00            | 71,579.00           | -                             |
|                                            |                                                 | 701100C - CONTINUING FULL TIME Total             |                                          | 71,579.00            | 71,579.00           | -                             |
|                                            |                                                 | 701200C - CONTINUING FULL TIME - OTHERS          | 7012003 - CONTINUING PART TIME           | 90,805.00            | 90,805.00           | -                             |
|                                            |                                                 |                                                  | 7012005 - WHEN ACTUALLY EMPLOYED - WAE   | -                    | -                   | 2,476.87                      |
|                                            |                                                 |                                                  | 7012006 - TERM FULL TIME                 | 236,764.00           | 236,764.00          | 77,742.75                     |
|                                            |                                                 | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                          | 327,569.00           | 327,569.00          | 80,219.62                     |
|                                            |                                                 | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL             | 500.00               | 500.00              | 1,078.28                      |
|                                            |                                                 |                                                  | 7013009 - SUNDAY PAY                     | -                    | -                   | 25.31                         |
|                                            |                                                 | 701300C - ADDITIONAL GROSS PAY Total             |                                          | 500.00               | 500.00              | 1,103.59                      |
|                                            |                                                 | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE           | -                    | -                   | 45.25                         |
|                                            |                                                 |                                                  | 7014003 - HEALTH BENEFITS                | -                    | -                   | 10,537.70                     |
|                                            |                                                 |                                                  | 7014008 - MISC FRINGE BENEFITS           | 99,787.00            | 99,787.00           | -                             |
|                                            |                                                 |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                    | -                   | 4,773.43                      |
|                                            |                                                 |                                                  | 7014015 - OPTICAL PLAN                   | -                    | -                   | 211.53                        |
|                                            |                                                 |                                                  | 7014016 - DENTAL PLAN                    | -                    | -                   | 266.31                        |
|                                            |                                                 |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                    | -                   | 1,116.36                      |
|                                            |                                                 |                                                  | 7014020 - RETIREMENT                     | -                    | -                   | 3,572.20                      |
|                                            |                                                 |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                    | -                   | 382.59                        |
|                                            |                                                 | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 99,787.00            | 99,787.00           | 20,905.37                     |
|                                            | 700000A - PERSONNEL SERVICES Total              |                                                  | 499,435.00                               | 499,435.00           | 102,228.58          |                               |
|                                            | 710000A - NON-PERSONNEL SERVICES                | 711100C - SUPPLIES & MATERIALS                   | 7111010 - FOOD PROVISIONS                | -                    | -                   | 143.46                        |
|                                            |                                                 |                                                  | 7111011 - GENERAL                        | 20,000.00            | 20,000.00           | -                             |
|                                            |                                                 | 711100C - SUPPLIES & MATERIALS Total             |                                          | 20,000.00            | 20,000.00           | 143.46                        |
|                                            |                                                 | 713100C - OTHER SERVICES & CHARGES               | 7131002 - TRAVEL - LOCAL                 | -                    | -                   | 750.00                        |
|                                            |                                                 |                                                  | 7131003 - TRAVEL - OUT OF CITY           | -                    | -                   | 1,248.66                      |
|                                            |                                                 |                                                  | 7131009 - PROF SERVICE FEES & CONTR      | 625,022.00           | 625,022.00          | 96,415.72                     |
|                                            |                                                 | 713100C - OTHER SERVICES & CHARGES Total         |                                          | 625,022.00           | 625,022.00          | 98,414.38                     |
|                                            |                                                 | 717100C - PURCHASES EQUIPMENT & MACHINERY        | 7171005 - PURCHASES - OTHER EQUIPMENT    | 112,101.00           | 112,101.00          | -                             |
|                                            |                                                 |                                                  | 7171006 - LIBRARY BOOKS                  | -                    | -                   | -                             |
|                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                                  | 112,101.00                               | 112,101.00           | -                   |                               |
|                                            | 710000A - NON-PERSONNEL SERVICES Total          |                                                  | 757,123.00                               | 757,123.00           | 98,557.84           |                               |
| 4020 - FEDERAL GRANT FUND - FPR Total      |                                                 |                                                  |                                          | 1,256,558.00         | 1,256,558.00        | 200,786.42                    |
| 4045 - PRIVATE DONATIONS -FPR              | 710000A - NON-PERSONNEL SERVICES                | 711100C - SUPPLIES & MATERIALS                   | 7111010 - FOOD PROVISIONS                | 1,500.00             | 1,500.00            | -                             |
|                                            |                                                 |                                                  | 7111011 - GENERAL                        | 2,500.00             | 2,500.00            | -                             |
|                                            |                                                 | 711100C - SUPPLIES & MATERIALS Total             |                                          | 4,000.00             | 4,000.00            | -                             |
|                                            |                                                 | 713100C - OTHER SERVICES & CHARGES               | 7131003 - TRAVEL - OUT OF CITY           | 7,000.00             | 7,000.00            | -                             |
|                                            |                                                 |                                                  | 7131009 - PROF SERVICE FEES & CONTR      | 3,000.00             | 3,000.00            | -                             |
|                                            |                                                 | 713100C - OTHER SERVICES & CHARGES Total         |                                          | 10,000.00            | 10,000.00           | -                             |
|                                            |                                                 | 717100C - PURCHASES EQUIPMENT & MACHINERY        | 7171005 - PURCHASES - OTHER EQUIPMENT    | 3,000.00             | 3,000.00            | -                             |
|                                            | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                                  | 3,000.00                                 | 3,000.00             | -                   |                               |
| 710000A - NON-PERSONNEL SERVICES Total     |                                                 | 17,000.00                                        | 17,000.00                                | -                    |                     |                               |
| 4045 - PRIVATE DONATIONS -FPR Total        |                                                 |                                                  |                                          | 17,000.00            | 17,000.00           | -                             |
| Grand Total                                |                                                 |                                                  |                                          | 78,466,005.99        | 78,466,005.99       | 17,075,143.26                 |

**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:**  
**- At the program (Cost Center) level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object**

**FY25 Q1 by Cost Center (Dec Closed)**

| CC - CC Name                            | Appr - Appr Name                    | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)                 | Acct Group - Acct<br>Group Name<br>(CSG)         | Acct - Acct Name (OBJ)                   | FY25 Approved<br>Budget | FY25 Revised<br>Budget | FY25 1st Quarter<br>Expenditures |
|-----------------------------------------|-------------------------------------|---------------------------------------------------------|--------------------------------------------------|------------------------------------------|-------------------------|------------------------|----------------------------------|
| 10001 - BUDGET<br>DIVISION              | 1010 - LOCAL<br>FUND                | 700000A -<br>PERSONNEL<br>SERVICES                      | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | -                       | -                      | 17,326.32                        |
|                                         |                                     |                                                         | 701100C - CONTINUING FULL TIME Total             |                                          | -                       | -                      | 17,326.32                        |
|                                         |                                     |                                                         | 701400C -                                        | 7014002 - GROUP LIFE INSURANCE           | -                       | -                      | 9.95                             |
|                                         |                                     |                                                         | FRINGE                                           | 7014003 - HEALTH BENEFITS                | -                       | -                      | 2,416.10                         |
|                                         |                                     |                                                         | BENEFITS -                                       | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                       | -                      | 997.73                           |
|                                         |                                     |                                                         | CURR                                             | 7014015 - OPTICAL PLAN                   | -                       | -                      | 26.15                            |
|                                         |                                     |                                                         |                                                  | 7014016 - DENTAL PLAN                    | -                       | -                      | 33.88                            |
|                                         |                                     |                                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                       | -                      | 233.33                           |
|                                         |                                     |                                                         |                                                  | 7014020 - RETIREMENT                     | -                       | -                      | 866.32                           |
|                                         |                                     |                                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                       | -                      | 128.87                           |
|                                         |                                     |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | -                       | -                      | 4,712.33                         |
|                                         |                                     | 700000A - PERSONNEL SERVICES Total                      |                                                  | -                                        | -                       | 22,038.65              |                                  |
|                                         | 1010 - LOCAL FUND Total             |                                                         | -                                                | -                                        | 22,038.65               |                        |                                  |
| 10001 - BUDGET DIVISION Total           |                                     |                                                         |                                                  |                                          | -                       | -                      | 22,038.65                        |
| 10002 -<br>ACCOUNTING<br>DIVISION       | 1010 - LOCAL<br>FUND                | 700000A -<br>PERSONNEL<br>SERVICES                      | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | -                       | -                      | 32,825.05                        |
|                                         |                                     |                                                         | 701100C - CONTINUING FULL TIME Total             |                                          | -                       | -                      | 32,825.05                        |
|                                         |                                     |                                                         | 701300C - ADDITI                                 | 7013004 - SHIFT DIFFERENTIAL             | -                       | -                      | 0.12                             |
|                                         |                                     |                                                         | 701300C - ADDITIONAL GROSS PAY Total             |                                          | -                       | -                      | 0.12                             |
|                                         |                                     |                                                         | 701400C -                                        | 7014002 - GROUP LIFE INSURANCE           | -                       | -                      | 19.19                            |
|                                         |                                     |                                                         | FRINGE                                           | 7014003 - HEALTH BENEFITS                | -                       | -                      | 3,751.97                         |
|                                         |                                     |                                                         | BENEFITS -                                       | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                       | -                      | 2,234.32                         |
|                                         |                                     |                                                         | CURR                                             | 7014015 - OPTICAL PLAN                   | -                       | -                      | 67.55                            |
|                                         |                                     |                                                         |                                                  | 7014016 - DENTAL PLAN                    | -                       | -                      | 89.99                            |
|                                         |                                     |                                                         |                                                  | 7014018 - PREPAID LEGAL                  | -                       | -                      | 1.16                             |
|                                         |                                     |                                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                       | -                      | 522.55                           |
|                                         |                                     |                                                         |                                                  | 7014020 - RETIREMENT                     | -                       | -                      | 1,648.34                         |
|                                         |                                     |                                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                       | -                      | 200.13                           |
|                                         |                                     |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | -                       | -                      | 8,535.20                         |
|                                         |                                     |                                                         | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                   | -                       | -                      | 5,060.31                         |
|                                         |                                     |                                                         | 701500C - OVERTIME PAY Total                     |                                          | -                       | -                      | 5,060.31                         |
|                                         |                                     | 700000A - PERSONNEL SERVICES Total                      |                                                  | -                                        | -                       | 46,420.68              |                                  |
|                                         | 1010 - LOCAL FUND Total             |                                                         | -                                                | -                                        | 46,420.68               |                        |                                  |
| 10002 - ACCOUNTING DIVISION Total       |                                     |                                                         |                                                  |                                          | -                       | -                      | 46,420.68                        |
| 10050 - BUDGET<br>DIVISION - GOC        | 1010 - LOCAL<br>FUND                | 700000A -<br>PERSONNEL<br>SERVICES                      | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | 428,002.96              | 428,002.96             | 86,529.65                        |
|                                         |                                     |                                                         | 701100C - CONTINUING FULL TIME Total             |                                          | 428,002.96              | 428,002.96             | 86,529.65                        |
|                                         |                                     |                                                         | 701400C -                                        | 7014002 - GROUP LIFE INSURANCE           | -                       | -                      | 45.41                            |
|                                         |                                     |                                                         | FRINGE                                           | 7014003 - HEALTH BENEFITS                | -                       | -                      | 9,282.86                         |
|                                         |                                     |                                                         | BENEFITS -                                       | 7014008 - MISC FRINGE BENEFITS           | 107,000.74              | 107,000.74             | -                                |
|                                         |                                     |                                                         | CURR                                             | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                       | -                      | 5,070.89                         |
|                                         |                                     |                                                         |                                                  | 7014015 - OPTICAL PLAN                   | -                       | -                      | 100.48                           |
|                                         |                                     |                                                         |                                                  | 7014016 - DENTAL PLAN                    | -                       | -                      | 130.20                           |
|                                         |                                     |                                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                       | -                      | 1,185.93                         |
|                                         |                                     |                                                         |                                                  | 7014020 - RETIREMENT                     | -                       | -                      | 3,340.39                         |
|                                         |                                     |                                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                       | -                      | 495.10                           |
|                                         |                                     |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 107,000.74              | 107,000.74             | 19,651.26                        |
|                                         |                                     | 700000A - PERSONNEL SERVICES Total                      |                                                  | 535,003.70                               | 535,003.70              | 106,180.91             |                                  |
|                                         |                                     | 710000A - NON-<br>PERSONNEL<br>SERVICES                 | 711100C - SUPPL                                  | 7111011 - GENERAL                        | 763.15                  | 763.15                 | -                                |
|                                         |                                     | 711100C - SUPPLIES & MATERIALS Total                    |                                                  | 763.15                                   | 763.15                  | -                      |                                  |
|                                         |                                     |                                                         | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR      | 1,089.00                | 1,089.00               | -                                |
|                                         |                                     | 713100C - OTHER SERVICES & CHARGES Total                |                                                  | 1,089.00                                 | 1,089.00                | -                      |                                  |
|                                         |                                     | 710000A - NON-PERSONNEL SERVICES Total                  |                                                  | 1,852.15                                 | 1,852.15                | -                      |                                  |
|                                         |                                     | 1010 - LOCAL FUND Total                                 |                                                  | 536,855.85                               | 536,855.85              | 106,180.91             |                                  |
|                                         | 10050 - BUDGET DIVISION - GOC Total |                                                         |                                                  |                                          |                         | 536,855.85             | 536,855.85                       |
| 10051 -<br>ACCOUNTING<br>DIVISION - GOC | 1010 - LOCAL<br>FUND                | 700000A -<br>PERSONNEL<br>SERVICES                      | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | 431,556.42              | 431,556.42             | 75,828.71                        |
|                                         |                                     |                                                         | 701100C - CONTINUING FULL TIME Total             |                                          | 431,556.42              | 431,556.42             | 75,828.71                        |
|                                         |                                     |                                                         | 701300C - ADDITI                                 | 7013007 - TERMINAL LEAVE                 | 19,000.00               | 19,000.00              | -                                |
|                                         |                                     |                                                         | 701300C - ADDITIONAL GROSS PAY Total             |                                          | 19,000.00               | 19,000.00              | -                                |
|                                         |                                     |                                                         | 701400C -                                        | 7014002 - GROUP LIFE INSURANCE           | -                       | -                      | 43.71                            |
|                                         |                                     |                                                         | FRINGE                                           | 7014003 - HEALTH BENEFITS                | -                       | -                      | 6,227.75                         |
|                                         |                                     |                                                         | BENEFITS -                                       | 7014008 - MISC FRINGE BENEFITS           | 107,889.11              | 107,889.11             | -                                |
|                                         |                                     |                                                         | CURR                                             | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                       | -                      | 4,557.86                         |
|                                         |                                     |                                                         |                                                  | 7014015 - OPTICAL PLAN                   | -                       | -                      | 82.59                            |
|                                         |                                     |                                                         |                                                  | 7014016 - DENTAL PLAN                    | -                       | -                      | 101.16                           |
|                                         |                                     |                                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                       | -                      | 1,065.97                         |
|                                         |                                     |                                                         |                                                  | 7014020 - RETIREMENT                     | -                       | -                      | 3,791.47                         |
|                                         |                                     |                                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                       | -                      | 332.15                           |
|                                         |                                     |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 107,889.11              | 107,889.11             | 16,202.66                        |
|                                         |                                     |                                                         | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                   | 1,238.00                | 1,238.00               | 1,060.65                         |
|                                         |                                     |                                                         | 701500C - OVERTIME PAY Total                     |                                          | 1,238.00                | 1,238.00               | 1,060.65                         |
|                                         |                                     | 700000A - PERSONNEL SERVICES Total                      |                                                  | 559,683.53                               | 559,683.53              | 93,092.02              |                                  |
|                                         |                                     | 710000A - NON-<br>PERSONNEL<br>SERVICES                 | 711100C - SUPPL                                  | 7111011 - GENERAL                        | 803.31                  | 803.31                 | -                                |
|                                         |                                     | 711100C - SUPPLIES & MATERIALS Total                    |                                                  | 803.31                                   | 803.31                  | -                      |                                  |
|                                         |                                     |                                                         | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR      | 5,150.00                | 5,150.00               | -                                |
|                                         |                                     | 713100C - OTHER SERVICES & CHARGES Total                |                                                  | 5,150.00                                 | 5,150.00                | -                      |                                  |
|                                         |                                     |                                                         | 717100C - PURCH                                  | 7171005 - PURCHASES - OTHER EQUIPMENT    | 464.15                  | 464.15                 | -                                |
|                                         |                                     | 717100C - PURCHASES EQUIPMENT & MACHINERY Total         |                                                  | 464.15                                   | 464.15                  | -                      |                                  |
|                                         |                                     | 710000A - NON-PERSONNEL SERVICES Total                  |                                                  | 6,417.46                                 | 6,417.46                | -                      |                                  |
|                                         | 1010 - LOCAL FUND Total             |                                                         | 566,100.99                                       | 566,100.99                               | 93,092.02               |                        |                                  |
| 10051 - ACCOUNTING DIVISION - GOC Total |                                     |                                                         |                                                  |                                          | 566,100.99              | 566,100.99             | 93,092.02                        |
| 10086 - P-CARD<br>CLEARING              | 1010 - LOCAL<br>FUND                | 710000A - NON-<br>PERSONNEL                             | 715200C - P-CAR                                  | 7152001 - P-CARD CLEARING ACCOUNT        | -                       | -                      | 22,582.00                        |
|                                         |                                     | 715200C - P-CARD CLEARING ACCOUNT BUDGET TRACKING Total |                                                  | -                                        | -                       | 22,582.00              |                                  |
|                                         |                                     | 710000A - NON-PERSONNEL SERVICES Total                  |                                                  | -                                        | -                       | 22,582.00              |                                  |



**FY25 Q1 by Cost Center (Dec Closed)**

| CC - CC Name                                           | Appr - Appr Name                                | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)              | Acct Group - Acct<br>Group Name<br>(CSG)         | Acct - Acct Name (OBJ)                            | FY25 Approved<br>Budget | FY25 Revised<br>Budget         | FY25 1st Quarter<br>Expenditures |              |              |
|--------------------------------------------------------|-------------------------------------------------|------------------------------------------------------|--------------------------------------------------|---------------------------------------------------|-------------------------|--------------------------------|----------------------------------|--------------|--------------|
|                                                        | 1010 - LOCAL FUND Total                         |                                                      |                                                  |                                                   | -                       | -                              | 22,582.00                        |              |              |
| 10086 - P-CARD CLEARING Total                          |                                                 |                                                      |                                                  |                                                   | -                       | -                              | 22,582.00                        |              |              |
| 50226 -<br>FACILITIES<br>MANAGEMENT<br>OFFICE - CEO    | 1010 - LOCAL<br>FUND                            | 700000A -<br>PERSONNEL<br>SERVICES                   | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME                    | 3,659,537.09            | 3,659,537.09                   | 947,677.60                       |              |              |
|                                                        |                                                 |                                                      | 701100C - CONTINUING FULL TIME Total             |                                                   | 3,659,537.09            | 3,659,537.09                   | 947,677.60                       |              |              |
|                                                        |                                                 |                                                      | 701200C - CONTIN                                 | 7012006 - TERM FULL TIME                          | 54,248.69               | 54,248.69                      | 13,700.40                        |              |              |
|                                                        |                                                 |                                                      | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                                   | 54,248.69               | 54,248.69                      | 13,700.40                        |              |              |
|                                                        |                                                 |                                                      | 701300C -<br>ADDITIONAL<br>GROSS PAY             | 7013004 - SHIFT DIFFERENTIAL                      | 26,500.00               | 26,500.00                      | 5,767.42                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7013007 - TERMINAL LEAVE                          | 24,000.00               | 24,000.00                      | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 7013008 - HOLIDAY PAY                             | 45,800.00               | 45,800.00                      | 6,512.74                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7013009 - SUNDAY PAY                              | 43,400.00               | 43,400.00                      | 6,241.70                         |              |              |
|                                                        |                                                 |                                                      | 701300C - ADDITIONAL GROSS PAY Total             |                                                   | 139,700.00              | 139,700.00                     | 18,521.86                        |              |              |
|                                                        |                                                 |                                                      | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR        | 7014002 - GROUP LIFE INSURANCE                    | -                       | -                              | 633.99                           |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014003 - HEALTH BENEFITS                         | -                       | -                              | 150,743.44                       |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014008 - MISC FRINGE BENEFITS                    | 928,446.45              | 928,446.45                     | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                       | -                              | 55,585.98                        |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                       | -                              | 6,137.73                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014015 - OPTICAL PLAN                            | -                       | -                              | 1,924.79                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014016 - DENTAL PLAN                             | -                       | -                              | 2,751.28                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014018 - PREPAID LEGAL                           | -                       | -                              | 1,994.69                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                       | -                              | 13,812.63                        |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014020 - RETIREMENT                              | -                       | -                              | 40,554.04                        |              |              |
|                                                        |                                                 |                                                      |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                       | -                              | 6,910.39                         |              |              |
|                                                        |                                                 |                                                      | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                   | 928,446.45              | 928,446.45                     | 281,048.96                       |              |              |
|                                                        |                                                 |                                                      | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                            | 154,113.00              | 154,113.00                     | 61,493.75                        |              |              |
|                                                        |                                                 |                                                      | 701500C - OVERTIME PAY Total                     |                                                   | 154,113.00              | 154,113.00                     | 61,493.75                        |              |              |
|                                                        |                                                 | 700000A - PERSONNEL SERVICES Total                   |                                                  |                                                   |                         | 4,936,045.23                   | 4,936,045.23                     | 1,322,442.57 |              |
|                                                        |                                                 | 710000A - NON-<br>PERSONNEL<br>SERVICES              | 711100C -<br>SUPPLIES &                          | 7111003 - CUSTODIAL & MAINTENANCE                 | 17,210.99               | 17,210.99                      | 5,393.78                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7111011 - GENERAL                                 | 126,546.81              | 126,546.81                     | 2,675.88                         |              |              |
|                                                        |                                                 |                                                      | 711100C - SUPPLIES & MATERIALS Total             |                                                   | 143,757.80              | 143,757.80                     | 8,069.66                         |              |              |
|                                                        |                                                 |                                                      | 713100C -<br>OTHER<br>SERVICES &<br>CHARGES      | 7131005 - MAINTENANCE & REPAIRS - AUTO            | 221,299.24              | 221,299.24                     | 33,343.00                        |              |              |
|                                                        |                                                 |                                                      |                                                  | 7131007 - MAINTENANCE & REPAIRS LAND & BUILDING   | 555,994.00              | 555,994.00                     | 14,794.24                        |              |              |
|                                                        |                                                 |                                                      |                                                  | 7131009 - PROF SERVICE FEES & CONTR               | 3,956,109.89            | 3,956,109.89                   | 675,512.53                       |              |              |
|                                                        |                                                 |                                                      |                                                  | 7131017 - POSTAGE                                 | -                       | -                              | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 7131029 - PROFESSIONAL SERVICES                   | -                       | -                              | -                                |              |              |
|                                                        |                                                 |                                                      | 713100C - OTHER SERVICES & CHARGES Total         |                                                   | 4,733,403.13            | 4,733,403.13                   | 723,649.77                       |              |              |
|                                                        |                                                 |                                                      | 717100C -<br>PURCHASES                           | 7171002 - PURCHASES FURNITURE & FIXTURES          | 7,890.60                | 7,890.60                       | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 7171005 - PURCHASES - OTHER EQUIPMENT             | 56,626.67               | 56,626.67                      | -                                |              |              |
|                                                        |                                                 |                                                      | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                   | 64,517.27               | 64,517.27                      | -                                |              |              |
|                                                        |                                                 | 710000A - NON-PERSONNEL SERVICES Total               |                                                  |                                                   |                         | 4,941,678.20                   | 4,941,678.20                     | 731,719.43   |              |
|                                                        |                                                 | 1010 - LOCAL FUND Total                              |                                                  |                                                   |                         |                                | 9,877,723.43                     | 9,877,723.43 | 2,054,162.00 |
|                                                        |                                                 | 50226 - FACILITIES MANAGEMENT OFFICE - CEO Total     |                                                  |                                                   |                         |                                | 9,877,723.43                     | 9,877,723.43 | 2,054,162.00 |
|                                                        |                                                 | 50227 -<br>INFORMATION<br>TECHNOLOGY<br>OFFICE - CEO | 1010 - LOCAL<br>FUND                             | 700000A -<br>PERSONNEL<br>SERVICES                | 701100C - CONTIN        | 7011001 - CONTINUING FULL TIME | 1,598,776.75                     | 1,598,776.75 | 470,459.67   |
| 701100C - CONTINUING FULL TIME Total                   |                                                 |                                                      |                                                  |                                                   | 1,598,776.75            | 1,598,776.75                   | 470,459.67                       |              |              |
| 701200C - CONTIN                                       | 7012006 - TERM FULL TIME                        |                                                      |                                                  |                                                   | 63,486.17               | 63,486.17                      | 887.00                           |              |              |
| 701200C - CONTINUING FULL TIME - OTHERS Total          |                                                 |                                                      |                                                  |                                                   | 63,486.17               | 63,486.17                      | 887.00                           |              |              |
| 701300C -<br>ADDITIONAL<br>GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                    |                                                      |                                                  |                                                   | 2,200.00                | 2,200.00                       | 532.96                           |              |              |
|                                                        | 7013007 - TERMINAL LEAVE                        |                                                      |                                                  |                                                   | 1,000.00                | 1,000.00                       | -                                |              |              |
|                                                        | 7013008 - HOLIDAY PAY                           |                                                      |                                                  |                                                   | 2,400.00                | 2,400.00                       | 784.08                           |              |              |
|                                                        | 7013009 - SUNDAY PAY                            |                                                      |                                                  |                                                   | 810.00                  | 810.00                         | 170.51                           |              |              |
| 701300C - ADDITIONAL GROSS PAY Total                   |                                                 |                                                      |                                                  |                                                   | 6,410.00                | 6,410.00                       | 1,487.55                         |              |              |
| 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                  |                                                      |                                                  |                                                   | -                       | -                              | 246.52                           |              |              |
|                                                        | 7014003 - HEALTH BENEFITS                       |                                                      |                                                  |                                                   | -                       | -                              | 53,564.65                        |              |              |
|                                                        | 7014008 - MISC FRINGE BENEFITS                  |                                                      |                                                  |                                                   | 415,565.75              | 415,565.75                     | -                                |              |              |
|                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA        |                                                      |                                                  |                                                   | -                       | -                              | 28,083.70                        |              |              |
|                                                        | 7014015 - OPTICAL PLAN                          |                                                      |                                                  |                                                   | -                       | -                              | 844.40                           |              |              |
|                                                        | 7014016 - DENTAL PLAN                           |                                                      |                                                  |                                                   | -                       | -                              | 1,016.47                         |              |              |
|                                                        | 7014018 - PREPAID LEGAL                         |                                                      |                                                  |                                                   | -                       | -                              | 106.20                           |              |              |
|                                                        | 7014019 - MEDICARE CONTRIBUTION                 |                                                      |                                                  |                                                   | -                       | -                              | 6,606.09                         |              |              |
|                                                        | 7014020 - RETIREMENT                            |                                                      |                                                  |                                                   | -                       | -                              | 22,203.09                        |              |              |
|                                                        | 7014022 - DC HEALTH BENEFIT FEES                |                                                      |                                                  |                                                   | -                       | -                              | 2,855.28                         |              |              |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total       |                                                 |                                                      |                                                  |                                                   | 415,565.75              | 415,565.75                     | 115,526.40                       |              |              |
| 701500C - OVERT                                        | 7015001 - OVERTIME PAY                          |                                                      |                                                  |                                                   | 28,634.00               | 28,634.00                      | 7,547.20                         |              |              |
| 701500C - OVERTIME PAY Total                           |                                                 |                                                      |                                                  |                                                   | 28,634.00               | 28,634.00                      | 7,547.20                         |              |              |
| 700000A - PERSONNEL SERVICES Total                     |                                                 |                                                      |                                                  | 2,112,872.67                                      | 2,112,872.67            | 595,907.82                     |                                  |              |              |
| 710000A - NON-<br>PERSONNEL<br>SERVICES                | 711100C - SUPPL                                 |                                                      |                                                  | 7111011 - GENERAL                                 | 8,033.14                | 8,033.14                       | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 711100C - SUPPLIES & MATERIALS Total              |                         | 8,033.14                       | 8,033.14                         | -            |              |
|                                                        | 712100C - ENERG                                 |                                                      |                                                  | 7121009 - TELEPHONE, TELETYPE, TELEGRAM, ETC      | 137,476.00              | 137,476.00                     | -                                |              |              |
|                                                        | 712100C - ENERGY COMM & BLDG RENTALS Total      |                                                      |                                                  | 137,476.00                                        | 137,476.00              | -                              |                                  |              |              |
|                                                        | 713100C -<br>OTHER                              |                                                      |                                                  | 7131009 - PROF SERVICE FEES & CONTR               | 963,211.78              | 963,211.78                     | 187,312.09                       |              |              |
|                                                        |                                                 |                                                      |                                                  | 7131036 - IT SOFTWARE MAINTENANCE                 | 142,023.56              | 142,023.56                     | 187,651.22                       |              |              |
|                                                        | 713100C - OTHER SERVICES & CHARGES Total        |                                                      |                                                  | 1,105,235.34                                      | 1,105,235.34            | 374,963.31                     |                                  |              |              |
|                                                        | 713200C - CONTR                                 |                                                      |                                                  | 7132002 - IT CONSULTANT CONTRACTS                 | 14,059.36               | 14,059.36                      | 8,163.50                         |              |              |
|                                                        | 713200C - CONTRACTUAL SERVICES - OTHER Total    |                                                      |                                                  | 14,059.36                                         | 14,059.36               | 8,163.50                       |                                  |              |              |
|                                                        | 717100C -<br>PURCHASES<br>EQUIPMENT &           |                                                      |                                                  | 7171005 - PURCHASES - OTHER EQUIPMENT             | 1,380.72                | 1,380.72                       | -                                |              |              |
|                                                        |                                                 |                                                      |                                                  | 7171008 - IT HARDWARE ACQUISITIONS                | 70,556.70               | 70,556.70                      | 3,304.25                         |              |              |
|                                                        |                                                 |                                                      |                                                  | 7171009 - IT SOFTWARE ACQUISITIONS                | 100,888.00              | 100,888.00                     | -                                |              |              |
|                                                        | 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                                      |                                                  | 172,825.42                                        | 172,825.42              | 3,304.25                       |                                  |              |              |
|                                                        | 717200C - RENTA                                 |                                                      |                                                  | 7172002 - RENTALS MACHINERY & EQUIPMENT           | 776,277.84              | 776,277.84                     | 114,072.82                       |              |              |
|                                                        | 717200C - RENTALS EQUIPMENT & OTHER Total       |                                                      |                                                  | 776,277.84                                        | 776,277.84              | 114,072.82                     |                                  |              |              |
| 710000A - NON-PERSONNEL SERVICES Total                 |                                                 |                                                      |                                                  | 2,213,907.10                                      | 2,213,907.10            | 500,503.88                     |                                  |              |              |
| 1010 - LOCAL FUND Total                                |                                                 |                                                      |                                                  |                                                   | 4,326,779.77            | 4,326,779.77                   | 1,096,411.70                     |              |              |
| 1060 - SPECIAL<br>PURPOSE<br>REVENUE<br>FUNDS          | 1060 - SPECIAL<br>PURPOSE<br>REVENUE<br>FUNDS   | 710000A - NON-<br>PERSONNEL<br>SERVICES              | 713100C -                                        | 7131009 - PROF SERVICE FEES & CONTR               | 250,000.00              | 250,000.00                     | 3,850.00                         |              |              |
|                                                        |                                                 |                                                      | OTHER                                            | 7131036 - IT SOFTWARE MAINTENANCE                 | -                       | -                              | 27,000.00                        |              |              |
|                                                        |                                                 |                                                      | 713100C - OTHER SERVICES & CHARGES Total         |                                                   | 250,000.00              | 250,000.00                     | 30,850.00                        |              |              |
|                                                        |                                                 |                                                      | 717100C - PURCH                                  | 7171008 - IT HARDWARE ACQUISITIONS                | 250,000.00              | 250,000.00                     | -                                |              |              |

**FY25 Q1 by Cost Center (Dec Closed)**

| CC - CC Name                               | Appr - Appr Name     | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct<br>Group Name<br>(CSG)          | Acct - Acct Name (OBJ) | FY25 Approved<br>Budget | FY25 Revised<br>Budget | FY25 1st Quarter<br>Expenditures |
|--------------------------------------------|----------------------|-----------------------------------------|---------------------------------------------------|------------------------|-------------------------|------------------------|----------------------------------|
|                                            |                      |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                        | 250,000.00              | 250,000.00             | -                                |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 500,000.00              | 500,000.00             | 30,850.00                        |
|                                            |                      |                                         | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total        |                        | 500,000.00              | 500,000.00             | 30,850.00                        |
|                                            |                      |                                         | 50227 - INFORMATION TECHNOLOGY OFFICE - CEO Total |                        | 4,826,779.77            | 4,826,779.77           | 1,127,261.70                     |
| 50228 - HUMAN<br>RESOURCES<br>OFFICE - CEO | 1010 - LOCAL<br>FUND | 700000A -<br>PERSONNEL<br>SERVICES      | 701100C - CONTINUING FULL TIME                    |                        | 979,527.94              | 979,527.94             | 183,853.18                       |
|                                            |                      |                                         | 701100C - CONTINUING FULL TIME Total              |                        | 979,527.94              | 979,527.94             | 183,853.18                       |
|                                            |                      |                                         | 701300C - ADDITIONAL GROSS PAY Total              |                        | -                       | -                      | 758.22                           |
|                                            |                      |                                         | 701300C - ADDITIONAL GROSS PAY Total              |                        | -                       | -                      | 758.22                           |
|                                            |                      |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                        | 227,640.98              | 227,640.98             | 38,765.54                        |
|                                            |                      |                                         | 701500C - OVERTIME PAY Total                      |                        | 2,284.00                | 2,284.00               | -                                |
|                                            |                      |                                         | 701500C - OVERTIME PAY Total                      |                        | 2,284.00                | 2,284.00               | -                                |
|                                            |                      |                                         | 700000A - PERSONNEL SERVICES Total                |                        | 1,209,452.92            | 1,209,452.92           | 223,376.94                       |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 1,365.63                | 1,365.63               | -                                |
|                                            |                      |                                         | 711100C - SUPPLIES & MATERIALS Total              |                        | 1,365.63                | 1,365.63               | -                                |
|                                            |                      |                                         | 713100C - OTHER SERVICES & CHARGES Total          |                        | 84,741.00               | 84,741.00              | 3,361.24                         |
|                                            |                      |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                        | 789.06                  | 789.06                 | -                                |
|                                            |                      |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                        | 789.06                  | 789.06                 | -                                |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 86,895.69               | 86,895.69              | 3,361.24                         |
|                                            |                      |                                         | 1010 - LOCAL FUND Total                           |                        | 1,296,348.61            | 1,296,348.61           | 226,738.18                       |
|                                            |                      |                                         | 50228 - HUMAN RESOURCES OFFICE - CEO Total        |                        | 1,296,348.61            | 1,296,348.61           | 226,738.18                       |
| 50229 -<br>PROCUREMENT<br>OFFICE           | 1010 - LOCAL<br>FUND | 700000A -<br>PERSONNEL<br>SERVICES      | 701100C - CONTINUING FULL TIME                    |                        | 342,411.90              | 342,411.90             | 108,224.68                       |
|                                            |                      |                                         | 701100C - CONTINUING FULL TIME Total              |                        | 342,411.90              | 342,411.90             | 108,224.68                       |
|                                            |                      |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                        | 85,602.97               | 85,602.97              | 23,613.17                        |
|                                            |                      |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                        | 85,602.97               | 85,602.97              | 23,613.17                        |
|                                            |                      |                                         | 700000A - PERSONNEL SERVICES Total                |                        | 428,014.87              | 428,014.87             | 131,837.85                       |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 4,846.39                | 4,846.39               | -                                |
|                                            |                      |                                         | 711100C - SUPPLIES & MATERIALS Total              |                        | 4,846.39                | 4,846.39               | -                                |
|                                            |                      |                                         | 713100C - OTHER SERVICES & CHARGES Total          |                        | 24,271.00               | 24,271.00              | 5,554.68                         |
|                                            |                      |                                         | 713100C - OTHER SERVICES & CHARGES Total          |                        | 24,271.00               | 24,271.00              | 5,554.68                         |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 29,117.39               | 29,117.39              | 5,554.68                         |
|                                            |                      |                                         | 1010 - LOCAL FUND Total                           |                        | 457,132.26              | 457,132.26             | 137,392.53                       |
|                                            |                      |                                         | 50229 - PROCUREMENT OFFICE Total                  |                        | 457,132.26              | 457,132.26             | 137,392.53                       |
| 50230 - CAPITAL<br>PROJECTS<br>OFFICE      | 1010 - LOCAL<br>FUND | 700000A -<br>PERSONNEL<br>SERVICES      | 701100C - CONTINUING FULL TIME                    |                        | 200,805.79              | 200,805.79             | 67,704.32                        |
|                                            |                      |                                         | 701100C - CONTINUING FULL TIME Total              |                        | 200,805.79              | 200,805.79             | 67,704.32                        |
|                                            |                      |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                        | 67,442.45               | 67,442.45              | 16,244.25                        |
|                                            |                      |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                        | 67,442.45               | 67,442.45              | 16,244.25                        |
|                                            |                      |                                         | 701500C - OVERTIME PAY Total                      |                        | -                       | -                      | 236.99                           |
|                                            |                      |                                         | 701500C - OVERTIME PAY Total                      |                        | -                       | -                      | 236.99                           |
|                                            |                      |                                         | 700000A - PERSONNEL SERVICES Total                |                        | 268,248.24              | 268,248.24             | 84,185.56                        |
|                                            |                      |                                         | 710000A - NON-PERSONNEL SERVICES Total            |                        | 8,535.21                | 8,535.21               | -                                |
|                                            |                      |                                         | 711100C - SUPPLIES & MATERIALS Total              |                        | 8,535.21                | 8,535.21               | -                                |
|                                            |                      |                                         | 713100C - OTHER SERVICES & CHARGES Total          |                        | 575,488.00              | 575,488.00             | 18,679.00                        |
|                                            |                      |                                         | 713100C - OTHER SERVICES & CHARGES Total          |                        | 575,488.00              | 575,488.00             | 18,679.00                        |
|                                            |                      |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                        | 63,124.81               | 63,124.81              | -                                |
|                                            |                      |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                        | 63,124.81               | 63,124.81              | -                                |



**FY25 Q1 by Cost Center (Dec Closed)**

| CC - CC Name                                                    | Appr - Appr Name                                        | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)          | Acct Group - Acct<br>Group Name<br>(CSG)                | Acct - Acct Name (OBJ)                                                      | FY25 Approved<br>Budget                                                                                       | FY25 Revised<br>Budget                                                        | FY25 1st Quarter<br>Expenditures   |                    |                            |            |
|-----------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------|--------------------|----------------------------|------------|
|                                                                 |                                                         | 710000A - NON-PERSONNEL SERVICES Total           |                                                         |                                                                             | 647,148.02                                                                                                    | 647,148.02                                                                    | 18,679.00                          |                    |                            |            |
|                                                                 | 1010 - LOCAL FUND Total                                 |                                                  |                                                         |                                                                             | 915,396.26                                                                                                    | 915,396.26                                                                    | 102,864.56                         |                    |                            |            |
| 50230 - CAPITAL PROJECTS OFFICE Total                           |                                                         |                                                  |                                                         |                                                                             | 915,396.26                                                                                                    | 915,396.26                                                                    | 102,864.56                         |                    |                            |            |
| 50231 -<br>EXECUTIVE<br>MANAGEMENT<br>OFFICE                    | 1010 - LOCAL<br>FUND                                    | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTIN                                        | 7011001 - CONTINUING FULL TIME                                              | 756,874.17                                                                                                    | 756,874.17                                                                    | 174,705.00                         |                    |                            |            |
|                                                                 |                                                         |                                                  | 701100C - CONTINUING FULL TIME Total                    |                                                                             |                                                                                                               | 756,874.17                                                                    | 756,874.17                         | 174,705.00         |                            |            |
|                                                                 |                                                         |                                                  | 701200C - CONTIN                                        | 7012003 - CONTINUING PART TIME                                              | 26,345.34                                                                                                     | 26,345.34                                                                     | 29.78                              |                    |                            |            |
|                                                                 |                                                         |                                                  | 701200C - CONTINUING FULL TIME - OTHERS Total           |                                                                             |                                                                                                               | 26,345.34                                                                     | 26,345.34                          | 29.78              |                            |            |
|                                                                 |                                                         |                                                  | 701300C -<br>ADDITIONAL                                 | 7013004 - SHIFT DIFFERENTIAL<br>7013012 - BONUS PAY                         | 850.00<br>-                                                                                                   | 850.00<br>-                                                                   | 4.55<br>-                          |                    |                            |            |
|                                                                 |                                                         |                                                  | 701300C - ADDITIONAL GROSS PAY Total                    |                                                                             |                                                                                                               | 850.00                                                                        | 850.00                             | 4.55               |                            |            |
|                                                                 |                                                         |                                                  | 701400C -<br>FRINGE                                     | 7014002 - GROUP LIFE INSURANCE<br>7014003 - HEALTH BENEFITS                 | -<br>-                                                                                                        | -<br>-                                                                        | 72.10<br>9,905.92                  |                    |                            |            |
|                                                                 |                                                         |                                                  | BENEFITS -<br>CURR                                      | 7014008 - MISC FRINGE BENEFITS<br>7014009 - RETIREMENT CONTRIBUTION - FICA  | 195,804.89<br>-                                                                                               | 195,804.89<br>-                                                               | -<br>4,937.05                      |                    |                            |            |
|                                                                 |                                                         |                                                  |                                                         | 7014015 - OPTICAL PLAN<br>7014016 - DENTAL PLAN                             | -<br>-                                                                                                        | -<br>-                                                                        | 163.04<br>248.87                   |                    |                            |            |
|                                                                 |                                                         |                                                  |                                                         | 7014019 - MEDICARE CONTRIBUTION<br>7014020 - RETIREMENT                     | -<br>-                                                                                                        | -<br>-                                                                        | 2,473.46<br>6,294.63               |                    |                            |            |
|                                                                 |                                                         |                                                  |                                                         | 7014022 - DC HEALTH BENEFIT FEES                                            | -                                                                                                             | -                                                                             | 528.34                             |                    |                            |            |
|                                                                 |                                                         |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total        |                                                                             |                                                                                                               | 195,804.89                                                                    | 195,804.89                         | 24,623.41          |                            |            |
|                                                                 |                                                         |                                                  | 701500C - OVERT                                         | 7015001 - OVERTIME PAY                                                      | -                                                                                                             | -                                                                             | 99.96                              |                    |                            |            |
|                                                                 |                                                         |                                                  | 701500C - OVERTIME PAY Total                            |                                                                             |                                                                                                               | -                                                                             | -                                  | 99.96              |                            |            |
|                                                                 |                                                         |                                                  | 700000A - PERSONNEL SERVICES Total                      |                                                                             |                                                                                                               |                                                                               | 979,874.40                         | 979,874.40         | 199,462.70                 |            |
|                                                                 |                                                         |                                                  | 710000A - NON-<br>PERSONNEL<br>SERVICES                 | 711100C -<br>SUPPLIES &                                                     | 7111010 - FOOD PROVISIONS<br>7111011 - GENERAL                                                                | 5,803.94<br>1,481.31                                                          | 5,803.94<br>1,481.31               | 760.48<br>-        |                            |            |
|                                                                 |                                                         |                                                  | 711100C - SUPPLIES & MATERIALS Total                    |                                                                             |                                                                                                               | 7,285.25                                                                      | 7,285.25                           | 760.48             |                            |            |
|                                                                 |                                                         |                                                  |                                                         | 713100C -<br>OTHER<br>SERVICES &                                            | 7131003 - TRAVEL - OUT OF CITY<br>7131009 - PROF SERVICE FEES & CONTR<br>7131025 - PAYMENT OF MEMBERSHIP DUES | 2,125.00<br>90,810.00<br>26,350.00                                            | 2,125.00<br>90,810.00<br>26,350.00 | -<br>507.19<br>-   |                            |            |
|                                                                 |                                                         |                                                  | 713100C - OTHER SERVICES & CHARGES Total                |                                                                             |                                                                                                               | 119,285.00                                                                    | 119,285.00                         | 507.19             |                            |            |
|                                                                 |                                                         |                                                  | 717100C - PURCH                                         | 7171005 - PURCHASES - OTHER EQUIPMENT                                       | 1,578.12                                                                                                      | 1,578.12                                                                      | -                                  |                    |                            |            |
|                                                                 |                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                         |                                                                             | 1,578.12                                                                                                      | 1,578.12                                                                      | -                                  |                    |                            |            |
|                                                                 |                                                         | 710000A - NON-PERSONNEL SERVICES Total           |                                                         |                                                                             |                                                                                                               | 128,148.37                                                                    | 128,148.37                         | 1,267.67           |                            |            |
|                                                                 |                                                         | 1010 - LOCAL FUND Total                          |                                                         |                                                                             |                                                                                                               |                                                                               | 1,108,022.77                       | 1,108,022.77       | 200,730.37                 |            |
|                                                                 |                                                         | 50231 - EXECUTIVE MANAGEMENT OFFICE Total        |                                                         |                                                                             |                                                                                                               |                                                                               | 1,108,022.77                       | 1,108,022.77       | 200,730.37                 |            |
|                                                                 |                                                         | 50232 -<br>STATEGIC<br>PLANNING<br>OFFICE        | 1010 - LOCAL<br>FUND                                    | 700000A -<br>PERSONNEL<br>SERVICES                                          | 701100C - CONTIN                                                                                              | 7011001 - CONTINUING FULL TIME                                                | 287,945.09                         | 287,945.09         | 72,670.01                  |            |
|                                                                 |                                                         |                                                  |                                                         |                                                                             | 701100C - CONTINUING FULL TIME Total                                                                          |                                                                               |                                    | 287,945.09         | 287,945.09                 | 72,670.01  |
|                                                                 |                                                         |                                                  |                                                         |                                                                             | 701400C -<br>FRINGE                                                                                           | 7014002 - GROUP LIFE INSURANCE<br>7014003 - HEALTH BENEFITS                   | -<br>-                             | -<br>-             | 16.95<br>7,905.85          |            |
|                                                                 |                                                         |                                                  |                                                         |                                                                             | BENEFITS -<br>CURR                                                                                            | 7014008 - MISC FRINGE BENEFITS<br>7014009 - RETIREMENT CONTRIBUTION - FICA    | 71,986.27<br>-                     | 71,986.27<br>-     | -<br>4,149.80              |            |
|                                                                 |                                                         |                                                  |                                                         |                                                                             |                                                                                                               | 7014015 - OPTICAL PLAN<br>7014016 - DENTAL PLAN                               | -<br>-                             | -<br>-             | 94.43<br>123.99            |            |
|                                                                 | 7014019 - MEDICARE CONTRIBUTION<br>7014020 - RETIREMENT |                                                  |                                                         |                                                                             | -<br>-                                                                                                        | -<br>-                                                                        | 970.53<br>3,633.48                 |                    |                            |            |
|                                                                 | 7014022 - DC HEALTH BENEFIT FEES                        |                                                  |                                                         |                                                                             | -                                                                                                             | -                                                                             | 421.69                             |                    |                            |            |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total                |                                                         |                                                  |                                                         |                                                                             | 71,986.27                                                                                                     | 71,986.27                                                                     | 17,316.72                          |                    |                            |            |
| 700000A - PERSONNEL SERVICES Total                              |                                                         |                                                  |                                                         |                                                                             | 359,931.36                                                                                                    | 359,931.36                                                                    | 89,986.73                          |                    |                            |            |
| 1010 - LOCAL FUND Total                                         |                                                         |                                                  |                                                         |                                                                             | 359,931.36                                                                                                    | 359,931.36                                                                    | 89,986.73                          |                    |                            |            |
| 50232 - STATEGIC PLANNING OFFICE Total                          |                                                         |                                                  |                                                         |                                                                             | 359,931.36                                                                                                    | 359,931.36                                                                    | 89,986.73                          |                    |                            |            |
| 50233 - EVENTS,<br>EXHIBITIONS,<br>AND<br>DEVELOPMENT<br>OFFICE | 1010 - LOCAL<br>FUND                                    |                                                  |                                                         |                                                                             | 700000A -<br>PERSONNEL<br>SERVICES                                                                            | 701100C - CONTIN                                                              | 7011001 - CONTINUING FULL TIME     | 460,195.49         | 460,195.49                 | 166,120.22 |
|                                                                 |                                                         |                                                  |                                                         | 701100C - CONTINUING FULL TIME Total                                        |                                                                                                               |                                                                               | 460,195.49                         | 460,195.49         | 166,120.22                 |            |
|                                                                 |                                                         |                                                  |                                                         | 701200C -<br>CONTINUING                                                     |                                                                                                               | 7012003 - CONTINUING PART TIME<br>7012005 - WHEN ACTUALLY EMPLOYED - WAE      | -<br>80,784.00                     | -<br>80,784.00     | 7,820.04<br>19,083.61      |            |
|                                                                 |                                                         |                                                  |                                                         | 701200C - CONTINUING FULL TIME - OTHERS Total                               |                                                                                                               |                                                                               | 80,784.00                          | 80,784.00          | 26,903.65                  |            |
|                                                                 |                                                         |                                                  |                                                         | 701300C -<br>ADDITIONAL<br>GROSS PAY                                        |                                                                                                               | 7013004 - SHIFT DIFFERENTIAL<br>7013008 - HOLIDAY PAY<br>7013009 - SUNDAY PAY | -<br>300.00<br>-                   | -<br>300.00<br>-   | 403.64<br>231.72<br>115.86 |            |
|                                                                 |                                                         |                                                  |                                                         | 701300C - ADDITIONAL GROSS PAY Total                                        |                                                                                                               |                                                                               | 300.00                             | 300.00             | 751.22                     |            |
|                                                                 |                                                         |                                                  |                                                         | 701400C -<br>FRINGE                                                         |                                                                                                               | 7014002 - GROUP LIFE INSURANCE<br>7014003 - HEALTH BENEFITS                   | -<br>-                             | -<br>-             | 100.00<br>16,816.56        |            |
|                                                                 |                                                         |                                                  |                                                         | BENEFITS -<br>CURR                                                          |                                                                                                               | 7014008 - MISC FRINGE BENEFITS<br>7014009 - RETIREMENT CONTRIBUTION - FICA    | 135,244.88<br>-                    | 135,244.88<br>-    | -<br>10,720.64             |            |
|                                                                 |                                                         |                                                  | 7014015 - OPTICAL PLAN<br>7014016 - DENTAL PLAN         | -<br>-                                                                      |                                                                                                               | -<br>-                                                                        | 245.46<br>361.84                   |                    |                            |            |
|                                                                 |                                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION<br>7014020 - RETIREMENT | -<br>-                                                                      |                                                                                                               | -<br>-                                                                        | 2,821.67<br>8,696.98               |                    |                            |            |
|                                                                 |                                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                        | -                                                                           |                                                                                                               | -                                                                             | 896.96                             |                    |                            |            |
|                                                                 |                                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                         |                                                                             |                                                                                                               | 135,244.88                                                                    | 135,244.88                         | 40,660.11          |                            |            |
|                                                                 |                                                         | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                                  | 2,687.00                                                                    |                                                                                                               | 2,687.00                                                                      | 8,135.37                           |                    |                            |            |
|                                                                 |                                                         | 701500C - OVERTIME PAY Total                     |                                                         |                                                                             |                                                                                                               | 2,687.00                                                                      | 2,687.00                           | 8,135.37           |                            |            |
|                                                                 |                                                         | 700000A - PERSONNEL SERVICES Total               |                                                         |                                                                             |                                                                                                               | 679,211.37                                                                    | 679,211.37                         | 242,570.57         |                            |            |
|                                                                 |                                                         | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C -<br>SUPPLIES &                                 | 7111002 - OFFICE SUPPLIES<br>7111011 - GENERAL                              |                                                                                                               | -<br>13,656.33                                                                | -<br>13,656.33                     | -<br>1,712.26      |                            |            |
|                                                                 |                                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                         |                                                                             |                                                                                                               | 13,656.33                                                                     | 13,656.33                          | 1,712.26           |                            |            |
|                                                                 |                                                         |                                                  | 713100C -<br>OTHER                                      | 7131009 - PROF SERVICE FEES & CONTR<br>7131036 - IT SOFTWARE MAINTENANCE    |                                                                                                               | 62,475.00<br>-                                                                | 62,475.00<br>-                     | 418.00<br>6,570.00 |                            |            |
|                                                                 |                                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                         |                                                                             |                                                                                                               | 62,475.00                                                                     | 62,475.00                          | 6,988.00           |                            |            |
|                                                                 |                                                         |                                                  | 717100C -<br>PURCHASES                                  | 7171005 - PURCHASES - OTHER EQUIPMENT<br>7171009 - IT SOFTWARE ACQUISITIONS | 17,753.85<br>-                                                                                                | 17,753.85<br>-                                                                | -<br>-                             |                    |                            |            |
|                                                                 |                                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                         |                                                                             | 17,753.85                                                                                                     | 17,753.85                                                                     | -                                  |                    |                            |            |
|                                                                 |                                                         | 710000A - NON-PERSONNEL SERVICES Total           |                                                         |                                                                             |                                                                                                               | 93,885.18                                                                     | 93,885.18                          | 8,700.26           |                            |            |



FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                                              | Appr - Appr Name                                       | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)        | Acct Group - Acct<br>Group Name<br>(CSG)               | Acct - Acct Name (OBJ)                                 | FY25 Approved<br>Budget                  | FY25 Revised<br>Budget                | FY25 1st Quarter<br>Expenditures |              |              |            |            |           |
|-----------------------------------------------------------|--------------------------------------------------------|------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|------------------------------------------|---------------------------------------|----------------------------------|--------------|--------------|------------|------------|-----------|
| 1010 - LOCAL FUND Total                                   |                                                        |                                                |                                                        |                                                        | 773,096.55                               | 773,096.55                            | 251,270.83                       |              |              |            |            |           |
| 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total |                                                        |                                                |                                                        |                                                        | 773,096.55                               | 773,096.55                            | 251,270.83                       |              |              |            |            |           |
| 50234 -<br>GENERAL<br>COUNSEL<br>OFFICE - CEO             | 1010 - LOCAL<br>FUND                                   | 700000A -<br>PERSONNEL<br>SERVICES             | 701100C - CONTIN                                       |                                                        | 7011001 - CONTINUING FULL TIME           |                                       |                                  | 421,375.82   | 421,375.82   | 127,980.82 |            |           |
|                                                           |                                                        |                                                | 701100C - CONTINUING FULL TIME Total                   |                                                        |                                          |                                       |                                  | 421,375.82   | 421,375.82   | 127,980.82 |            |           |
|                                                           |                                                        |                                                | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                         |                                          |                                       |                                  |              | -            | -          | 45.47      |           |
|                                                           |                                                        |                                                |                                                        | 7014003 - HEALTH BENEFITS                              |                                          |                                       |                                  |              | -            | -          | 11,385.80  |           |
|                                                           |                                                        |                                                |                                                        | 7014008 - MISC FRINGE BENEFITS                         |                                          | 105,343.96                            |                                  |              | 105,343.96   | -          | -          |           |
|                                                           |                                                        |                                                |                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA               |                                          |                                       |                                  |              | -            | -          | 6,135.08   |           |
|                                                           |                                                        |                                                |                                                        | 7014015 - OPTICAL PLAN                                 |                                          |                                       |                                  |              | -            | -          | 139.83     |           |
|                                                           |                                                        |                                                |                                                        | 7014016 - DENTAL PLAN                                  |                                          |                                       |                                  |              | -            | -          | 185.95     |           |
|                                                           |                                                        |                                                |                                                        | 7014019 - MEDICARE CONTRIBUTION                        |                                          |                                       |                                  |              | -            | -          | 1,782.53   |           |
|                                                           |                                                        |                                                |                                                        | 7014020 - RETIREMENT                                   |                                          |                                       |                                  |              | -            | -          | 6,399.01   |           |
|                                                           |                                                        |                                                |                                                        | 7014022 - DC HEALTH BENEFIT FEES                       |                                          |                                       |                                  |              | -            | -          | 607.19     |           |
|                                                           |                                                        |                                                | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total       |                                                        |                                          |                                       |                                  | 105,343.96   | 105,343.96   | 26,680.86  |            |           |
|                                                           |                                                        | 700000A - PERSONNEL SERVICES Total             |                                                        |                                                        |                                          |                                       | 526,719.78                       | 526,719.78   | 154,661.68   |            |            |           |
|                                                           |                                                        | 710000A - NON-<br>PERSONNEL<br>SERVICES        | 711100C - SUPPL                                        |                                                        | 7111002 - OFFICE SUPPLIES                |                                       |                                  | 2,321.58     | 2,321.58     | -          |            |           |
|                                                           |                                                        |                                                | 711100C - SUPPLIES & MATERIALS Total                   |                                                        |                                          |                                       |                                  | 2,321.58     | 2,321.58     | -          |            |           |
|                                                           |                                                        |                                                | 713100C -<br>OTHER<br>SERVICES &<br>CHARGES            | 7131003 - TRAVEL - OUT OF CITY                         |                                          |                                       |                                  |              | -            | -          | 7,207.30   |           |
|                                                           |                                                        |                                                |                                                        | 7131009 - PROF SERVICE FEES & CONTR                    |                                          | 63,553.17                             |                                  |              | 63,553.17    | 14,822.16  | -          |           |
|                                                           |                                                        |                                                |                                                        | 7131024 - CONFERENCE FEES                              |                                          |                                       |                                  |              | -            | -          | 4,126.82   |           |
|                                                           |                                                        |                                                | 713100C - OTHER SERVICES & CHARGES Total               |                                                        |                                          |                                       |                                  | 63,553.17    | 63,553.17    | 26,156.28  |            |           |
|                                                           |                                                        |                                                | 717100C - PURCH                                        |                                                        | 7171005 - PURCHASES - OTHER EQUIPMENT    |                                       |                                  | 3,945.30     | 3,945.30     | -          |            |           |
|                                                           |                                                        |                                                | 717100C - PURCHASES EQUIPMENT & MACHINERY Total        |                                                        |                                          |                                       |                                  | 3,945.30     | 3,945.30     | -          |            |           |
|                                                           |                                                        | 710000A - NON-PERSONNEL SERVICES Total         |                                                        |                                                        |                                          |                                       | 69,820.05                        | 69,820.05    | 26,156.28    |            |            |           |
| 1010 - LOCAL FUND Total                                   |                                                        |                                                |                                                        |                                                        | 596,539.83                               | 596,539.83                            | 180,817.96                       |              |              |            |            |           |
| 50234 - GENERAL COUNSEL OFFICE - CEO Total                |                                                        |                                                |                                                        |                                                        | 596,539.83                               | 596,539.83                            | 180,817.96                       |              |              |            |            |           |
| 50235 -<br>COMMUNITY<br>RELATIONS<br>OFFICE - CEO         | 1010 - LOCAL<br>FUND                                   | 700000A -<br>PERSONNEL<br>SERVICES             | 701100C - CONTIN                                       |                                                        | 7011001 - CONTINUING FULL TIME           |                                       |                                  | 320,777.55   | 320,777.55   | 80,822.96  |            |           |
|                                                           |                                                        |                                                | 701100C - CONTINUING FULL TIME Total                   |                                                        |                                          |                                       |                                  | 320,777.55   | 320,777.55   | 80,822.96  |            |           |
|                                                           |                                                        |                                                | 701300C - ADDITI                                       | 7013009 - SUNDAY PAY                                   |                                          |                                       |                                  |              | 50.00        | 50.00      | -          |           |
|                                                           |                                                        |                                                |                                                        | 701300C - ADDITIONAL GROSS PAY Total                   |                                          |                                       |                                  |              | 50.00        | 50.00      | -          |           |
|                                                           |                                                        |                                                |                                                        | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE           |                                       |                                  |              |              | -          | -          | 46.59     |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014003 - HEALTH BENEFITS                |                                       |                                  |              |              | -          | -          | 13,682.66 |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014008 - MISC FRINGE BENEFITS           |                                       | 80,194.39                        |              |              | 80,194.39  | -          | -         |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA |                                       |                                  |              |              | -          | -          | 4,647.96  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014015 - OPTICAL PLAN                   |                                       |                                  |              |              | -          | -          | 166.12    |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014016 - DENTAL PLAN                    |                                       |                                  |              |              | -          | -          | 167.62    |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014019 - MEDICARE CONTRIBUTION          |                                       |                                  |              |              | -          | -          | 1,087.04  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014020 - RETIREMENT                     |                                       |                                  |              |              | -          | -          | 4,041.17  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014022 - DC HEALTH BENEFIT FEES         |                                       |                                  |              |              | -          | -          | 729.75    |
|                                                           |                                                        |                                                | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total       |                                                        |                                          |                                       |                                  | 80,194.39    | 80,194.39    | 24,568.91  |            |           |
|                                                           |                                                        | 700000A - PERSONNEL SERVICES Total             |                                                        |                                                        |                                          |                                       |                                  | 401,021.94   | 401,021.94   | 105,391.87 |            |           |
|                                                           |                                                        | 710000A - NON-<br>PERSONNEL<br>SERVICES        | 713100C -<br>OTHER                                     | 7131009 - PROF SERVICE FEES & CONTR                    |                                          | 1,977.00                              |                                  |              | 1,977.00     | -          |            |           |
|                                                           |                                                        |                                                |                                                        | 7131036 - IT SOFTWARE MAINTENANCE                      |                                          | 620.00                                |                                  |              | 620.00       | -          |            |           |
|                                                           |                                                        |                                                | 713100C - OTHER SERVICES & CHARGES Total               |                                                        |                                          |                                       |                                  | 2,597.00     | 2,597.00     | -          |            |           |
|                                                           |                                                        | 710000A - NON-PERSONNEL SERVICES Total         |                                                        |                                                        |                                          |                                       | 2,597.00                         | 2,597.00     | -            |            |            |           |
|                                                           |                                                        | 1010 - LOCAL FUND Total                        |                                                        |                                                        |                                          |                                       | 403,618.94                       | 403,618.94   | 105,391.87   |            |            |           |
|                                                           |                                                        | 50235 - COMMUNITY RELATIONS OFFICE - CE0 Total |                                                        |                                                        |                                          |                                       | 403,618.94                       | 403,618.94   | 105,391.87   |            |            |           |
|                                                           |                                                        | 50236 -<br>CUSTOMER<br>EXPERIENCE<br>OFFICE    | 1010 - LOCAL<br>FUND                                   | 700000A -<br>PERSONNEL<br>SERVICES                     | 701100C - CONTIN                         |                                       | 7011001 - CONTINUING FULL TIME   |              |              | 378,087.11 | 378,087.11 | 93,495.74 |
| 701100C - CONTINUING FULL TIME Total                      |                                                        |                                                |                                                        |                                                        |                                          |                                       |                                  | 378,087.11   | 378,087.11   | 93,495.74  |            |           |
| 701300C - ADDITI                                          | 7013007 - TERMINAL LEAVE                               |                                                |                                                        |                                                        |                                          |                                       |                                  | 500.00       | 500.00       | -          |            |           |
|                                                           | 701300C - ADDITIONAL GROSS PAY Total                   |                                                |                                                        |                                                        |                                          |                                       |                                  | 500.00       | 500.00       | -          |            |           |
|                                                           | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL |                                                |                                                        |                                                        | 7014002 - GROUP LIFE INSURANCE           |                                       |                                  |              |              | -          | -          | 52.42     |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014003 - HEALTH BENEFITS                |                                       |                                  |              |              | -          | -          | 13,466.16 |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014008 - MISC FRINGE BENEFITS           |                                       | 94,521.78                        |              |              | 94,521.78  | -          | -         |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA |                                       |                                  |              |              | -          | -          | 5,460.31  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014015 - OPTICAL PLAN                   |                                       |                                  |              |              | -          | -          | 137.37    |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014016 - DENTAL PLAN                    |                                       |                                  |              |              | -          | -          | 182.59    |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014019 - MEDICARE CONTRIBUTION          |                                       |                                  |              |              | -          | -          | 1,276.97  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014020 - RETIREMENT                     |                                       |                                  |              |              | -          | -          | 2,842.38  |
|                                                           |                                                        |                                                |                                                        |                                                        | 7014022 - DC HEALTH BENEFIT FEES         |                                       |                                  |              |              | -          | -          | 680.95    |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total          |                                                        |                                                |                                                        |                                                        |                                          |                                       |                                  | 94,521.78    | 94,521.78    | 24,099.15  |            |           |
| 700000A - PERSONNEL SERVICES Total                        |                                                        |                                                |                                                        |                                                        |                                          |                                       | 473,108.89                       | 473,108.89   | 117,594.89   |            |            |           |
| 710000A - NON-<br>PERSONNEL<br>SERVICES                   | 711100C - SUPPL                                        |                                                |                                                        | 7111011 - GENERAL                                      |                                          |                                       | 1,365.63                         | 1,365.63     | -            |            |            |           |
|                                                           | 711100C - SUPPLIES & MATERIALS Total                   |                                                |                                                        |                                                        |                                          |                                       | 1,365.63                         | 1,365.63     | -            |            |            |           |
|                                                           | 713100C - OTHER                                        |                                                |                                                        | 7131009 - PROF SERVICE FEES & CONTR                    |                                          | 21,420.00                             |                                  |              | 21,420.00    | -          | -          |           |
|                                                           |                                                        |                                                |                                                        | 713100C - OTHER SERVICES & CHARGES Total               |                                          |                                       |                                  |              | 21,420.00    | 21,420.00  | -          |           |
|                                                           |                                                        |                                                |                                                        | 717100C - PURCH                                        |                                          | 7171005 - PURCHASES - OTHER EQUIPMENT |                                  |              | 2,209.37     | 2,209.37   | -          |           |
|                                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY Total        |                                                |                                                        |                                                        |                                          |                                       | 2,209.37                         | 2,209.37     | -            |            |            |           |
| 710000A - NON-PERSONNEL SERVICES Total                    |                                                        |                                                |                                                        |                                                        |                                          |                                       | 24,995.00                        | 24,995.00    | -            |            |            |           |
| 1010 - LOCAL FUND Total                                   |                                                        |                                                |                                                        |                                                        | 498,103.89                               | 498,103.89                            | 117,594.89                       |              |              |            |            |           |
| 50236 - CUSTOMER EXPERIENCE OFFICE Total                  |                                                        |                                                |                                                        |                                                        | 498,103.89                               | 498,103.89                            | 117,594.89                       |              |              |            |            |           |
| 50237 -<br>COMMUNICATIO<br>NS OFFICE - CEO                | 1010 - LOCAL<br>FUND                                   | 700000A -<br>PERSONNEL<br>SERVICES             | 701100C - CONTIN                                       |                                                        | 7011001 - CONTINUING FULL TIME           |                                       |                                  | 1,296,989.08 | 1,296,989.08 | 305,522.48 |            |           |
|                                                           |                                                        |                                                | 701100C - CONTINUING FULL TIME Total                   |                                                        |                                          |                                       |                                  | 1,296,989.08 | 1,296,989.08 | 305,522.48 |            |           |
|                                                           |                                                        |                                                | 701200C -<br>CONTINUING                                | 7012005 - WHEN ACTUALLY EMPLOYED - WAE                 |                                          | 55,915.00                             |                                  |              | 55,915.00    | 13,272.17  | -          |           |
|                                                           |                                                        |                                                |                                                        | 7012006 - TERM FULL TIME                               |                                          | 268,598.11                            |                                  |              | 268,598.11   | 68,940.94  | -          |           |
|                                                           |                                                        |                                                | 701200C - CONTINUING FULL TIME - OTHERS Total          |                                                        |                                          |                                       |                                  | 324,513.11   | 324,513.11   | 82,213.11  |            |           |
|                                                           |                                                        |                                                | 701300C -<br>ADDITIONAL<br>GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                           |                                          |                                       |                                  |              | -            | -          | 601.63     |           |
|                                                           |                                                        |                                                |                                                        | 7013008 - HOLIDAY PAY                                  |                                          | 1,600.00                              |                                  |              | 1,600.00     | -          | -          |           |
|                                                           |                                                        |                                                |                                                        | 7013009 - SUNDAY PAY                                   |                                          | 600.00                                |                                  |              | 600.00       | -          | -          |           |
| 701300C - ADDITIONAL GROSS PAY Total                      |                                                        |                                                |                                                        |                                                        | 2,200.00                                 | 2,200.00                              | 601.63                           |              |              |            |            |           |

FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                                    | Appr - Appr Name                      | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS)   | Acct Group - Acct<br>Group Name<br>(CSG)               | Acct - Acct Name (OBJ)                            | FY25 Approved<br>Budget | FY25 Revised<br>Budget | FY25 1st Quarter<br>Expenditures |              |
|-------------------------------------------------|---------------------------------------|-------------------------------------------|--------------------------------------------------------|---------------------------------------------------|-------------------------|------------------------|----------------------------------|--------------|
|                                                 |                                       |                                           | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                    | -                       | -                      | 200.55                           |              |
|                                                 |                                       |                                           |                                                        | 7014003 - HEALTH BENEFITS                         | -                       | -                      | 32,944.91                        |              |
|                                                 |                                       |                                           |                                                        | 7014008 - MISC FRINGE BENEFITS                    | 405,432.29              | 405,432.29             | -                                |              |
|                                                 |                                       |                                           |                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                       | -                      | 22,126.49                        |              |
|                                                 |                                       |                                           |                                                        | 7014015 - OPTICAL PLAN                            | -                       | -                      | 528.24                           |              |
|                                                 |                                       |                                           |                                                        | 7014016 - DENTAL PLAN                             | -                       | -                      | 748.41                           |              |
|                                                 |                                       |                                           |                                                        | 7014018 - PREPAID LEGAL                           | -                       | -                      | 203.53                           |              |
|                                                 |                                       |                                           |                                                        | 7014019 - MEDICARE CONTRIBUTION                   | -                       | -                      | 5,700.83                         |              |
|                                                 |                                       |                                           |                                                        | 7014020 - RETIREMENT                              | -                       | -                      | 18,642.77                        |              |
|                                                 |                                       |                                           |                                                        | 7014022 - DC HEALTH BENEFIT FEES                  | -                       | -                      | 1,725.82                         |              |
|                                                 |                                       |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total       |                                                   | 405,432.29              | 405,432.29             | 82,821.55                        |              |
|                                                 |                                       |                                           | 701500C - OVERT                                        | 7015001 - OVERTIME PAY                            | 42,387.00               | 42,387.00              | 20,817.13                        |              |
|                                                 |                                       |                                           | 701500C - OVERTIME PAY Total                           |                                                   | 42,387.00               | 42,387.00              | 20,817.13                        |              |
|                                                 |                                       | 700000A - PERSONNEL SERVICES Total        |                                                        |                                                   |                         | 2,071,521.48           | 2,071,521.48                     | 491,975.90   |
|                                                 |                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES   | 711100C -<br>SUPPLIES &                                | 7111002 - OFFICE SUPPLIES                         | -                       | -                      | 5,288.40                         |              |
|                                                 |                                       |                                           |                                                        | 7111011 - GENERAL                                 | 13,383.21               | 13,383.21              | -                                |              |
|                                                 |                                       |                                           | 711100C - SUPPLIES & MATERIALS Total                   |                                                   | 13,383.21               | 13,383.21              | 5,288.40                         |              |
|                                                 |                                       |                                           | 713100C -<br>OTHER<br>SERVICES &<br>CHARGES            | 7131003 - TRAVEL - OUT OF CITY                    | -                       | -                      | 1,218.56                         |              |
|                                                 |                                       |                                           |                                                        | 7131009 - PROF SERVICE FEES & CONTR               | 587,704.00              | 587,704.00             | 2,155.20                         |              |
|                                                 |                                       |                                           |                                                        | 7131012 - PRINTING, DUPLICATING, ETC              | 28,500.00               | 28,500.00              | -                                |              |
|                                                 |                                       |                                           |                                                        | 7131015 - ADVERTISING                             | 188,199.87              | 188,199.87             | -                                |              |
|                                                 |                                       |                                           |                                                        | 7131024 - CONFERENCE FEES                         | -                       | -                      | 120.00                           |              |
|                                                 |                                       |                                           |                                                        | 7131029 - PROFESSIONAL SERVICES                   | -                       | -                      | 1,200.00                         |              |
|                                                 |                                       |                                           | 713100C - OTHER SERVICES & CHARGES Total               |                                                   | 804,403.87              | 804,403.87             | 4,693.76                         |              |
|                                                 |                                       |                                           | 717100C -<br>PURCHASES                                 | 7171005 - PURCHASES - OTHER EQUIPMENT             | 11,787.52               | 11,787.52              | -                                |              |
|                                                 |                                       |                                           |                                                        | 7171009 - IT SOFTWARE ACQUISITIONS                | 882.00                  | 882.00                 | -                                |              |
|                                                 |                                       |                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY Total        |                                                   | 12,669.52               | 12,669.52              | -                                |              |
|                                                 |                                       | 710000A - NON-PERSONNEL SERVICES Total    |                                                        |                                                   |                         | 830,456.60             | 830,456.60                       | 9,982.16     |
|                                                 |                                       | 1010 - LOCAL FUND Total                   |                                                        |                                                   |                         | 2,901,978.08           | 2,901,978.08                     | 501,958.06   |
|                                                 |                                       | 50237 - COMMUNICATIONS OFFICE - CEO Total |                                                        |                                                   |                         | 2,901,978.08           | 2,901,978.08                     | 501,958.06   |
| 50238 -<br>NEIGHBORHOOD<br>LIBRARIES<br>OFFICE  | 1010 - LOCAL<br>FUND                  | 700000A -<br>PERSONNEL<br>SERVICES        | 701100C - CONTIN                                       | 7011001 - CONTINUING FULL TIME                    | 17,694,270.00           | 17,694,270.00          | 4,237,987.58                     |              |
|                                                 |                                       |                                           | 701100C - CONTINUING FULL TIME Total                   |                                                   | 17,694,270.00           | 17,694,270.00          | 4,237,987.58                     |              |
|                                                 |                                       |                                           | 701200C -<br>CONTINUING<br>FULL TIME -                 | 7012003 - CONTINUING PART TIME                    | 305,373.10              | 305,373.10             | 81,351.63                        |              |
|                                                 |                                       |                                           |                                                        | 7012005 - WHEN ACTUALLY EMPLOYED - WAE            | 138,331.25              | 138,331.25             | 44,422.65                        |              |
|                                                 |                                       |                                           |                                                        | 7012006 - TERM FULL TIME                          | 166,492.69              | 166,492.69             | 42,732.98                        |              |
|                                                 |                                       |                                           | 701200C - CONTINUING FULL TIME - OTHERS Total          |                                                   | 610,197.04              | 610,197.04             | 168,507.26                       |              |
|                                                 |                                       |                                           | 701300C -<br>ADDITIONAL<br>GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                      | 221,450.00              | 221,450.00             | 42,030.10                        |              |
|                                                 |                                       |                                           |                                                        | 7013007 - TERMINAL LEAVE                          | 151,000.00              | 151,000.00             | 9,141.47                         |              |
|                                                 |                                       |                                           |                                                        | 7013008 - HOLIDAY PAY                             | 94,500.00               | 94,500.00              | 24,048.56                        |              |
|                                                 |                                       |                                           |                                                        | 7013009 - SUNDAY PAY                              | 314,768.00              | 314,768.00             | 64,301.60                        |              |
|                                                 |                                       |                                           |                                                        | 7013015 - EARLY OUT INCENTIVE PAY                 | -                       | -                      | 40,000.00                        |              |
|                                                 |                                       |                                           | 701300C - ADDITIONAL GROSS PAY Total                   |                                                   | 781,718.00              | 781,718.00             | 179,521.73                       |              |
|                                                 |                                       |                                           | 701400C -<br>FRINGE<br>BENEFITS -<br>CURR<br>PERSONNEL | 7014002 - GROUP LIFE INSURANCE                    | -                       | -                      | 2,565.56                         |              |
|                                                 |                                       |                                           |                                                        | 7014003 - HEALTH BENEFITS                         | -                       | -                      | 517,228.91                       |              |
|                                                 |                                       |                                           |                                                        | 7014008 - MISC FRINGE BENEFITS                    | 4,468,584.83            | 4,468,584.83           | -                                |              |
|                                                 |                                       |                                           |                                                        | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                       | -                      | 264,137.51                       |              |
|                                                 |                                       |                                           |                                                        | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                       | -                      | 8,383.64                         |              |
|                                                 |                                       |                                           |                                                        | 7014015 - OPTICAL PLAN                            | -                       | -                      | 7,828.93                         |              |
|                                                 |                                       |                                           |                                                        | 7014016 - DENTAL PLAN                             | -                       | -                      | 11,963.39                        |              |
|                                                 |                                       |                                           |                                                        | 7014018 - PREPAID LEGAL                           | -                       | -                      | 10,617.40                        |              |
|                                                 |                                       |                                           |                                                        | 7014019 - MEDICARE CONTRIBUTION                   | -                       | -                      | 62,227.60                        |              |
|                                                 |                                       |                                           |                                                        | 7014020 - RETIREMENT                              | -                       | -                      | 195,747.89                       |              |
|                                                 |                                       |                                           |                                                        | 7014022 - DC HEALTH BENEFIT FEES                  | -                       | -                      | 26,302.04                        |              |
|                                                 |                                       |                                           | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total       |                                                   | 4,468,584.83            | 4,468,584.83           | 1,107,002.87                     |              |
|                                                 |                                       |                                           | 701500C - OVERT                                        | 7015001 - OVERTIME PAY                            | 18,108.00               | 18,108.00              | 4,473.05                         |              |
|                                                 |                                       |                                           | 701500C - OVERTIME PAY Total                           |                                                   | 18,108.00               | 18,108.00              | 4,473.05                         |              |
|                                                 |                                       | 700000A - PERSONNEL SERVICES Total        |                                                        |                                                   |                         | 23,572,877.87          | 23,572,877.87                    | 5,697,492.49 |
|                                                 |                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES   | 711100C - SUPPL                                        | 7111011 - GENERAL                                 | 24,239.99               | 24,239.99              | 671.82                           |              |
|                                                 |                                       |                                           | 711100C - SUPPLIES & MATERIALS Total                   |                                                   | 24,239.99               | 24,239.99              | 671.82                           |              |
|                                                 |                                       |                                           | 713100C -<br>OTHER<br>SERVICES &<br>CHARGES            | 7131009 - PROF SERVICE FEES & CONTR               | 62,823.00               | 62,823.00              | 110.00                           |              |
|                                                 |                                       |                                           |                                                        | 7131012 - PRINTING, DUPLICATING, ETC              | 8,500.00                | 8,500.00               | -                                |              |
|                                                 |                                       |                                           |                                                        | 7131036 - IT SOFTWARE MAINTENANCE                 | 4,794.00                | 4,794.00               | -                                |              |
|                                                 |                                       |                                           | 713100C - OTHER SERVICES & CHARGES Total               |                                                   | 76,117.00               | 76,117.00              | 110.00                           |              |
|                                                 |                                       |                                           | 717100C -<br>PURCHASES<br>EQUIPMENT &<br>MACHINERY     | 7171002 - PURCHASES FURNITURE & FIXTURES          | 86,909.51               | 86,909.51              | -                                |              |
|                                                 |                                       |                                           |                                                        | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | -                       | -                      | 1,110.00                         |              |
|                                                 |                                       |                                           |                                                        | 7171005 - PURCHASES - OTHER EQUIPMENT             | 66,729.00               | 66,729.00              | -                                |              |
|                                                 |                                       |                                           |                                                        | 7171008 - IT HARDWARE ACQUISITIONS                | 34,000.00               | 34,000.00              | -                                |              |
|                                                 |                                       |                                           | 717100C - PURCHASES EQUIPMENT & MACHINERY Total        |                                                   | 187,638.51              | 187,638.51             | 1,110.00                         |              |
|                                                 |                                       | 710000A - NON-PERSONNEL SERVICES Total    |                                                        |                                                   |                         | 287,995.50             | 287,995.50                       | 1,891.82     |
|                                                 |                                       | 1010 - LOCAL FUND Total                   |                                                        |                                                   |                         | 23,860,873.37          | 23,860,873.37                    | 5,699,384.31 |
| 1060 - SPECIAL<br>PURPOSE<br>REVENUE<br>FUNDS   |                                       | 710000A - NON-<br>PERSONNEL<br>SERVICES   | 711100C -<br>SUPPLIES &<br>MATERIALS                   | 7111002 - OFFICE SUPPLIES                         | -                       | -                      | -                                |              |
|                                                 |                                       |                                           |                                                        | 7111011 - GENERAL                                 | 150,000.00              | 150,000.00             | -                                |              |
|                                                 |                                       |                                           |                                                        | 7111021 - MERCHANDISE FOR RESALE                  | -                       | -                      | 3,505.00                         |              |
|                                                 |                                       |                                           | 711100C - SUPPLIES & MATERIALS Total                   |                                                   | 150,000.00              | 150,000.00             | 3,505.00                         |              |
|                                                 |                                       |                                           | 713100C -<br>OTHER                                     | 7131009 - PROF SERVICE FEES & CONTR               | 450,000.00              | 450,000.00             | 60,856.23                        |              |
|                                                 |                                       |                                           |                                                        | 7131017 - POSTAGE                                 | -                       | -                      | -                                |              |
|                                                 |                                       |                                           | 713100C - OTHER SERVICES & CHARGES Total               |                                                   | 450,000.00              | 450,000.00             | 60,856.23                        |              |
|                                                 |                                       |                                           | 717100C -<br>PURCHASES                                 | 7171003 - PURCHASES EQUIPMENT & MACHINERY         | -                       | -                      | 179.00                           |              |
|                                                 | 7171005 - PURCHASES - OTHER EQUIPMENT | 250,000.00                                | 250,000.00                                             | -                                                 |                         |                        |                                  |              |
| 717100C - PURCHASES EQUIPMENT & MACHINERY Total |                                       | 250,000.00                                | 250,000.00                                             | 179.00                                            |                         |                        |                                  |              |

FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                                | Appr - Appr Name                           | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct<br>Group Name<br>(CSG)         | Acct - Acct Name (OBJ)                            | FY25 Approved<br>Budget                   | FY25 Revised<br>Budget              | FY25 1st Quarter<br>Expenditures |              |              |            |
|---------------------------------------------|--------------------------------------------|-----------------------------------------|--------------------------------------------------|---------------------------------------------------|-------------------------------------------|-------------------------------------|----------------------------------|--------------|--------------|------------|
|                                             |                                            | 710000A - NON-PERSONNEL SERVICES Total  |                                                  |                                                   | 850,000.00                                | 850,000.00                          | 64,540.23                        |              |              |            |
|                                             | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total |                                         |                                                  |                                                   | 850,000.00                                | 850,000.00                          | 64,540.23                        |              |              |            |
|                                             | 4045 - PRIVATE<br>DONATIONS -<br>FPR       | 710000A - NON-<br>PERSONNEL<br>SERVICES | 711100C -                                        | 7111010 - FOOD PROVISIONS                         | 1,500.00                                  | 1,500.00                            | -                                |              |              |            |
|                                             |                                            |                                         | SUPPLIES &                                       | 7111011 - GENERAL                                 | 2,500.00                                  | 2,500.00                            | -                                |              |              |            |
|                                             |                                            |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                   | 4,000.00                                  | 4,000.00                            | -                                |              |              |            |
|                                             |                                            |                                         | 713100C -                                        | 7131003 - TRAVEL - OUT OF CITY                    | 7,000.00                                  | 7,000.00                            | -                                |              |              |            |
|                                             |                                            |                                         | OTHER                                            | 7131009 - PROF SERVICE FEES & CONTR               | 3,000.00                                  | 3,000.00                            | -                                |              |              |            |
|                                             |                                            |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                   | 10,000.00                                 | 10,000.00                           | -                                |              |              |            |
|                                             |                                            |                                         | 717100C - PURCH                                  | 7171005 - PURCHASES - OTHER EQUIPMENT             | 3,000.00                                  | 3,000.00                            | -                                |              |              |            |
|                                             |                                            |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                   | 3,000.00                                  | 3,000.00                            | -                                |              |              |            |
|                                             | 710000A - NON-PERSONNEL SERVICES Total     |                                         |                                                  |                                                   | 17,000.00                                 | 17,000.00                           | -                                |              |              |            |
|                                             | 4045 - PRIVATE DONATIONS -FPR Total        |                                         |                                                  |                                                   | 17,000.00                                 | 17,000.00                           | -                                |              |              |            |
| 50238 - NEIGHBORHOOD LIBRARIES OFFICE Total |                                            |                                         |                                                  | 24,727,873.37                                     | 24,727,873.37                             | 5,763,924.54                        |                                  |              |              |            |
| 50239 - MLK<br>CENTRAL<br>LIBRARY OFFICE    | 1010 - LOCAL<br>FUND                       | 700000A -<br>PERSONNEL<br>SERVICES      | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME                    | 6,846,352.20                              | 6,846,352.20                        | 1,712,557.09                     |              |              |            |
|                                             |                                            |                                         | 701100C - CONTINUING FULL TIME Total             |                                                   | 6,846,352.20                              | 6,846,352.20                        | 1,712,557.09                     |              |              |            |
|                                             |                                            |                                         | 701200C -                                        | 7012003 - CONTINUING PART TIME                    | 64,996.03                                 | 64,996.03                           | 23,157.62                        |              |              |            |
|                                             |                                            |                                         | CONTINUING                                       | 7012004 - TEMPORARY PART TIME                     | 41,163.00                                 | 41,163.00                           | -                                |              |              |            |
|                                             |                                            |                                         | FULL TIME -                                      | 7012005 - WHEN ACTUALLY EMPLOYED - WAE            | 117,961.80                                | 117,961.80                          | 30,979.11                        |              |              |            |
|                                             |                                            |                                         | OTHERS                                           | 7012006 - TERM FULL TIME                          | -                                         | -                                   | 14,227.56                        |              |              |            |
|                                             |                                            |                                         | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                                   | 224,120.83                                | 224,120.83                          | 68,364.29                        |              |              |            |
|                                             |                                            |                                         | 701300C -                                        | 7013004 - SHIFT DIFFERENTIAL                      | 41,700.00                                 | 41,700.00                           | 12,952.45                        |              |              |            |
|                                             |                                            |                                         | ADDITIONAL                                       | 7013007 - TERMINAL LEAVE                          | 54,592.00                                 | 54,592.00                           | 4,467.04                         |              |              |            |
|                                             |                                            |                                         | GROSS PAY                                        | 7013008 - HOLIDAY PAY                             | 11,875.00                                 | 11,875.00                           | 8,184.86                         |              |              |            |
|                                             |                                            |                                         |                                                  | 7013009 - SUNDAY PAY                              | 84,700.00                                 | 84,700.00                           | 13,021.70                        |              |              |            |
|                                             |                                            |                                         | 701300C - ADDITIONAL GROSS PAY Total             |                                                   | 192,867.00                                | 192,867.00                          | 38,626.05                        |              |              |            |
|                                             |                                            |                                         | 701400C -                                        | 7014002 - GROUP LIFE INSURANCE                    | -                                         | -                                   | 1,029.05                         |              |              |            |
|                                             |                                            |                                         | FRINGE                                           | 7014003 - HEALTH BENEFITS                         | -                                         | -                                   | 217,107.11                       |              |              |            |
|                                             |                                            |                                         | BENEFITS -                                       | 7014008 - MISC FRINGE BENEFITS                    | 1,743,863.57                              | 1,743,863.57                        | -                                |              |              |            |
|                                             |                                            |                                         | CURR                                             | 7014009 - RETIREMENT CONTRIBUTION - FICA          | -                                         | -                                   | 103,918.46                       |              |              |            |
|                                             |                                            |                                         | PERSONNEL                                        | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE | -                                         | -                                   | 3,905.41                         |              |              |            |
|                                             |                                            |                                         |                                                  | 7014015 - OPTICAL PLAN                            | -                                         | -                                   | 2,867.98                         |              |              |            |
|                                             |                                            |                                         |                                                  | 7014016 - DENTAL PLAN                             | -                                         | -                                   | 4,442.49                         |              |              |            |
|                                             |                                            |                                         |                                                  | 7014018 - PREPAID LEGAL                           | -                                         | -                                   | 3,296.87                         |              |              |            |
|                                             |                                            |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                   | -                                         | -                                   | 24,838.99                        |              |              |            |
|                                             |                                            |                                         |                                                  | 7014020 - RETIREMENT                              | -                                         | -                                   | 81,979.55                        |              |              |            |
|                                             |                                            |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                  | -                                         | -                                   | 10,363.90                        |              |              |            |
|                                             |                                            |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                   | 1,743,863.57                              | 1,743,863.57                        | 453,749.81                       |              |              |            |
|                                             |                                            |                                         | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                            | 4,601.00                                  | 4,601.00                            | 2,400.14                         |              |              |            |
|                                             |                                            |                                         | 701500C - OVERTIME PAY Total                     |                                                   | 4,601.00                                  | 4,601.00                            | 2,400.14                         |              |              |            |
|                                             |                                            |                                         | 700000A - PERSONNEL SERVICES Total               |                                                   |                                           |                                     | 9,011,804.60                     | 9,011,804.60 | 2,275,697.38 |            |
|                                             |                                            |                                         | 710000A - NON-<br>PERSONNEL<br>SERVICES          | 711100C - SUPPL                                   | 7111011 - GENERAL                         | 14,742.40                           | 14,742.40                        | -            |              |            |
|                                             |                                            |                                         |                                                  | 711100C - SUPPLIES & MATERIALS Total              |                                           | 14,742.40                           | 14,742.40                        | -            |              |            |
|                                             |                                            |                                         |                                                  | 713100C - OTHER                                   | 7131009 - PROF SERVICE FEES & CONTR       | 292,343.00                          | 292,343.00                       | 34,267.33    |              |            |
|                                             |                                            |                                         |                                                  | 713100C - OTHER SERVICES & CHARGES Total          |                                           | 292,343.00                          | 292,343.00                       | 34,267.33    |              |            |
|                                             |                                            |                                         |                                                  | 717100C -                                         | 7171003 - PURCHASES EQUIPMENT & MACHINERY | -                                   | -                                | 1,236.40     |              |            |
|                                             |                                            |                                         |                                                  | PURCHASES                                         | 7171005 - PURCHASES - OTHER EQUIPMENT     | 12,837.70                           | 12,837.70                        | -            |              |            |
|                                             |                                            |                                         |                                                  | EQUIPMENT &                                       | 7171006 - LIBRARY BOOKS                   | -                                   | -                                | 4,999.54     |              |            |
|                                             |                                            |                                         |                                                  | MACHINERY                                         | 7171009 - IT SOFTWARE ACQUISITIONS        | 8,479.00                            | 8,479.00                         | -            |              |            |
|                                             |                                            |                                         |                                                  | 717100C - PURCHASES EQUIPMENT & MACHINERY Total   |                                           | 21,316.70                           | 21,316.70                        | 6,235.94     |              |            |
|                                             |                                            |                                         | 710000A - NON-PERSONNEL SERVICES Total           |                                                   |                                           |                                     | 328,402.10                       | 328,402.10   | 40,503.27    |            |
|                                             |                                            | 1010 - LOCAL FUND Total                 |                                                  |                                                   |                                           | 9,340,206.70                        | 9,340,206.70                     | 2,316,200.65 |              |            |
|                                             |                                            | 4020 - FEDERAL<br>GRANT FUND -<br>FPR   | 700000A -<br>PERSONNEL<br>SERVICES               | 701100C - CONTIN                                  | 7011001 - CONTINUING FULL TIME            | 71,579.00                           | 71,579.00                        | -            |              |            |
|                                             |                                            |                                         |                                                  | 701100C - CONTINUING FULL TIME Total              |                                           | 71,579.00                           | 71,579.00                        | -            |              |            |
|                                             |                                            |                                         |                                                  | 701200C -                                         | 7012003 - CONTINUING PART TIME            | 90,805.00                           | 90,805.00                        | -            |              |            |
|                                             |                                            |                                         |                                                  | CONTINUING                                        | 7012005 - WHEN ACTUALLY EMPLOYED - WAE    | -                                   | -                                | 2,476.87     |              |            |
|                                             |                                            |                                         |                                                  | FULL TIME -                                       | 7012006 - TERM FULL TIME                  | 236,764.00                          | 236,764.00                       | 77,742.75    |              |            |
|                                             |                                            |                                         |                                                  | 701200C - CONTINUING FULL TIME - OTHERS Total     |                                           | 327,569.00                          | 327,569.00                       | 80,219.62    |              |            |
|                                             |                                            |                                         |                                                  | 701300C -                                         | 7013004 - SHIFT DIFFERENTIAL              | 500.00                              | 500.00                           | 1,078.28     |              |            |
|                                             |                                            |                                         |                                                  | ADDITIONAL                                        | 7013009 - SUNDAY PAY                      | -                                   | -                                | 25.31        |              |            |
|                                             |                                            |                                         |                                                  | 701300C - ADDITIONAL GROSS PAY Total              |                                           | 500.00                              | 500.00                           | 1,103.59     |              |            |
|                                             |                                            |                                         |                                                  | 701400C -                                         | 7014002 - GROUP LIFE INSURANCE            | -                                   | -                                | 45.25        |              |            |
|                                             |                                            |                                         |                                                  | FRINGE                                            | 7014003 - HEALTH BENEFITS                 | -                                   | -                                | 10,537.70    |              |            |
|                                             |                                            |                                         |                                                  | BENEFITS -                                        | 7014008 - MISC FRINGE BENEFITS            | 99,787.00                           | 99,787.00                        | -            |              |            |
|                                             |                                            |                                         |                                                  | CURR                                              | 7014009 - RETIREMENT CONTRIBUTION - FICA  | -                                   | -                                | 4,773.43     |              |            |
|                                             |                                            |                                         |                                                  | PERSONNEL                                         | 7014015 - OPTICAL PLAN                    | -                                   | -                                | 211.53       |              |            |
|                                             |                                            |                                         |                                                  |                                                   | 7014016 - DENTAL PLAN                     | -                                   | -                                | 266.31       |              |            |
|                                             |                                            |                                         |                                                  |                                                   | 7014019 - MEDICARE CONTRIBUTION           | -                                   | -                                | 1,116.36     |              |            |
|                                             |                                            |                                         |                                                  |                                                   | 7014020 - RETIREMENT                      | -                                   | -                                | 3,572.20     |              |            |
|                                             |                                            |                                         |                                                  |                                                   | 7014022 - DC HEALTH BENEFIT FEES          | -                                   | -                                | 382.59       |              |            |
|                                             |                                            |                                         |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total  |                                           | 99,787.00                           | 99,787.00                        | 20,905.37    |              |            |
|                                             |                                            |                                         |                                                  | 700000A - PERSONNEL SERVICES Total                |                                           |                                     |                                  | 499,435.00   | 499,435.00   | 102,228.58 |
|                                             |                                            |                                         |                                                  | 710000A - NON-<br>PERSONNEL<br>SERVICES           | 711100C -                                 | 7111010 - FOOD PROVISIONS           | -                                | -            | 143.46       |            |
|                                             |                                            |                                         |                                                  |                                                   | SUPPLIES &                                | 7111011 - GENERAL                   | 20,000.00                        | 20,000.00    | -            |            |
|                                             |                                            |                                         |                                                  |                                                   | 711100C - SUPPLIES & MATERIALS Total      |                                     | 20,000.00                        | 20,000.00    | 143.46       |            |
|                                             |                                            |                                         |                                                  |                                                   | 713100C -                                 | 7131002 - TRAVEL - LOCAL            | -                                | -            | 750.00       |            |
|                                             |                                            |                                         |                                                  |                                                   | OTHER                                     | 7131003 - TRAVEL - OUT OF CITY      | -                                | -            | 1,248.66     |            |
|                                             |                                            |                                         |                                                  |                                                   | SERVICES &                                | 7131009 - PROF SERVICE FEES & CONTR | 625,022.00                       | 625,022.00   | 96,415.72    |            |
|                                             |                                            |                                         |                                                  |                                                   | 713100C - OTHER SERVICES & CHARGES Total  |                                     | 625,022.00                       | 625,022.00   | 98,414.38    |            |
|                                             |                                            |                                         |                                                  | 717100C -                                         | 7171005 - PURCHASES - OTHER EQUIPMENT     | 112,101.00                          | 112,101.00                       | -            |              |            |
|                                             |                                            |                                         |                                                  | PURCHASES                                         | 7171006 - LIBRARY BOOKS                   | -                                   | -                                | -            |              |            |



FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                                     | Appr - Appr Name                                  | Acct PL3 - Acct                                    | Acct Group - Acct                                | Acct - Acct Name (OBJ)                   | FY25 Approved    | FY25 Revised                   | FY25 1st Quarter |              |              |
|--------------------------------------------------|---------------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|------------------|--------------------------------|------------------|--------------|--------------|
|                                                  |                                                   | PL3 Name                                           | Group Name                                       |                                          | Budget           | Budget                         | Expenditures     |              |              |
|                                                  |                                                   | (PS/NPS)                                           | (CSG)                                            |                                          |                  |                                |                  |              |              |
|                                                  |                                                   | 717100C - PURCHASES EQUIPMENT & MACHINERY Total    |                                                  |                                          |                  |                                | 112,101.00       | 112,101.00   | -            |
|                                                  |                                                   | 710000A - NON-PERSONNEL SERVICES Total             |                                                  |                                          | 757,123.00       | 757,123.00                     | 98,557.84        |              |              |
|                                                  | 4020 - FEDERAL GRANT FUND - FPR Total             |                                                    |                                                  |                                          | 1,256,558.00     | 1,256,558.00                   | 200,786.42       |              |              |
| 50239 - MLK CENTRAL LIBRARY OFFICE Total         |                                                   |                                                    |                                                  |                                          | 10,596,764.70    | 10,596,764.70                  | 2,516,987.07     |              |              |
| 50240 - YOUTH AND FAMILY SERVICES OFFICE         | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICES                       | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | 3,142,666.37     | 3,142,666.37                   | 790,259.99       |              |              |
|                                                  |                                                   |                                                    | 701100C - CONTINUING FULL TIME Total             |                                          | 3,142,666.37     | 3,142,666.37                   | 790,259.99       |              |              |
|                                                  |                                                   |                                                    | 701200C - CONTIN                                 | 7012003 - CONTINUING PART TIME           | 69,725.50        | 69,725.50                      | 22,626.08        |              |              |
|                                                  |                                                   |                                                    | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                          | 69,725.50        | 69,725.50                      | 22,626.08        |              |              |
|                                                  |                                                   |                                                    | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL             | 28,500.00        | 28,500.00                      | 5,997.26         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7013007 - TERMINAL LEAVE                 | 14,000.00        | 14,000.00                      | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7013008 - HOLIDAY PAY                    | 10,000.00        | 10,000.00                      | 3,751.42         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7013009 - SUNDAY PAY                     | 42,000.00        | 42,000.00                      | 11,954.50        |              |              |
|                                                  |                                                   |                                                    | 701300C - ADDITIONAL GROSS PAY Total             |                                          | 94,500.00        | 94,500.00                      | 21,703.18        |              |              |
|                                                  |                                                   |                                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE           | -                | -                              | 396.72           |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014003 - HEALTH BENEFITS                | -                | -                              | 95,954.88        |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014008 - MISC FRINGE BENEFITS           | 803,097.98       | 803,097.98                     | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                | -                              | 49,599.76        |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014015 - OPTICAL PLAN                   | -                | -                              | 1,144.43         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014016 - DENTAL PLAN                    | -                | -                              | 1,887.31         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014018 - PREPAID LEGAL                  | -                | -                              | 1,964.44         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                | -                              | 11,599.99        |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014020 - RETIREMENT                     | -                | -                              | 39,825.08        |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                | -                              | 5,181.86         |              |              |
|                                                  |                                                   |                                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 803,097.98       | 803,097.98                     | 207,554.47       |              |              |
|                                                  |                                                   |                                                    | 701500C - OVERT                                  | 7015001 - OVERTIME PAY                   | 3,652.00         | 3,652.00                       | 454.64           |              |              |
|                                                  |                                                   |                                                    | 701500C - OVERTIME PAY Total                     |                                          | 3,652.00         | 3,652.00                       | 454.64           |              |              |
|                                                  |                                                   | 700000A - PERSONNEL SERVICES Total                 |                                                  | 4,113,641.85                             | 4,113,641.85     | 1,042,598.36                   |                  |              |              |
|                                                  |                                                   | 710000A - NON-PERSONNEL SERVICES                   | 711100C - SUPPLIES &                             | 7111005 - EDUCATIONAL                    | 38,920.55        | 38,920.55                      | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7111011 - GENERAL                        | 2,048.45         | 2,048.45                       | -                |              |              |
|                                                  |                                                   |                                                    | 711100C - SUPPLIES & MATERIALS Total             |                                          | 40,969.00        | 40,969.00                      | -                |              |              |
|                                                  |                                                   |                                                    | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR      | 1,311,279.00     | 1,311,279.00                   | 80,347.04        |              |              |
|                                                  |                                                   |                                                    | 713100C - OTHER SERVICES & CHARGES Total         |                                          | 1,311,279.00     | 1,311,279.00                   | 80,347.04        |              |              |
|                                                  |                                                   |                                                    | 717100C - PURCHASES                              | 7171005 - PURCHASES - OTHER EQUIPMENT    | 55,234.21        | 55,234.21                      | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7171007 - TEXT BOOKS                     | -                | -                              | -                |              |              |
|                                                  |                                                   |                                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                          | 55,234.21        | 55,234.21                      | -                |              |              |
|                                                  |                                                   | 710000A - NON-PERSONNEL SERVICES Total             |                                                  | 1,407,482.21                             | 1,407,482.21     | 80,347.04                      |                  |              |              |
|                                                  |                                                   | 1010 - LOCAL FUND Total                            |                                                  |                                          |                  |                                | 5,521,124.06     | 5,521,124.06 | 1,122,945.40 |
|                                                  |                                                   | 50240 - YOUTH AND FAMILY SERVICES OFFICE Total     |                                                  |                                          |                  |                                | 5,521,124.06     | 5,521,124.06 | 1,122,945.40 |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE     | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICES                       | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME           | 526,551.80       | 526,551.80                     | 114,883.13       |              |              |
|                                                  |                                                   |                                                    | 701100C - CONTINUING FULL TIME Total             |                                          | 526,551.80       | 526,551.80                     | 114,883.13       |              |              |
|                                                  |                                                   |                                                    | 701200C - CONTIN                                 | 7012006 - TERM FULL TIME                 | 202,268.00       | 202,268.00                     | -                |              |              |
|                                                  |                                                   |                                                    | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                          | 202,268.00       | 202,268.00                     | -                |              |              |
|                                                  |                                                   |                                                    | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL             | 800.00           | 800.00                         | 855.33           |              |              |
|                                                  |                                                   |                                                    |                                                  | 7013008 - HOLIDAY PAY                    | 1,200.00         | 1,200.00                       | 745.72           |              |              |
|                                                  |                                                   |                                                    |                                                  | 7013009 - SUNDAY PAY                     | 950.00           | 950.00                         | 235.92           |              |              |
|                                                  |                                                   |                                                    | 701300C - ADDITIONAL GROSS PAY Total             |                                          | 2,950.00         | 2,950.00                       | 1,836.97         |              |              |
|                                                  |                                                   |                                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE           | -                | -                              | 66.56            |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014003 - HEALTH BENEFITS                | -                | -                              | 14,228.40        |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014008 - MISC FRINGE BENEFITS           | 184,215.96       | 184,215.96                     | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA | -                | -                              | 6,893.88         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014015 - OPTICAL PLAN                   | -                | -                              | 157.97           |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014016 - DENTAL PLAN                    | -                | -                              | 245.94           |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014018 - PREPAID LEGAL                  | -                | -                              | 53.16            |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014019 - MEDICARE CONTRIBUTION          | -                | -                              | 1,612.29         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014020 - RETIREMENT                     | -                | -                              | 4,687.00         |              |              |
|                                                  |                                                   |                                                    |                                                  | 7014022 - DC HEALTH BENEFIT FEES         | -                | -                              | 758.83           |              |              |
|                                                  |                                                   |                                                    | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                          | 184,215.96       | 184,215.96                     | 28,704.03        |              |              |
|                                                  |                                                   | 700000A - PERSONNEL SERVICES Total                 |                                                  | 915,985.76                               | 915,985.76       | 145,424.13                     |                  |              |              |
|                                                  |                                                   | 710000A - NON-PERSONNEL SERVICES                   | 711100C - SUPPLIES &                             | 7111005 - EDUCATIONAL                    | -                | -                              | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7111011 - GENERAL                        | 19,807.88        | 19,807.88                      | -                |              |              |
|                                                  |                                                   |                                                    | 711100C - SUPPLIES & MATERIALS Total             |                                          | 19,807.88        | 19,807.88                      | -                |              |              |
|                                                  |                                                   |                                                    | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR      | 168,313.00       | 168,313.00                     | (2,397.00)       |              |              |
|                                                  |                                                   |                                                    | 713100C - OTHER SERVICES & CHARGES Total         |                                          | 168,313.00       | 168,313.00                     | (2,397.00)       |              |              |
|                                                  |                                                   |                                                    | 717100C - PURCHASES EQUIPMENT &                  | 7171005 - PURCHASES - OTHER EQUIPMENT    | 3,945.30         | 3,945.30                       | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7171006 - LIBRARY BOOKS                  | 10,257.78        | 10,257.78                      | -                |              |              |
|                                                  |                                                   |                                                    | 717100C - PURCHASES EQUIPMENT &                  | 7171007 - TEXT BOOKS                     | -                | -                              | -                |              |              |
|                                                  |                                                   |                                                    |                                                  | 7171007 - TEXT BOOKS                     | -                | -                              | -                |              |              |
|                                                  |                                                   |                                                    | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                          | 14,203.08        | 14,203.08                      | -                |              |              |
|                                                  |                                                   | 710000A - NON-PERSONNEL SERVICES Total             |                                                  | 202,323.96                               | 202,323.96       | (2,397.00)                     |                  |              |              |
|                                                  |                                                   | 1010 - LOCAL FUND Total                            |                                                  |                                          |                  |                                | 1,118,309.72     | 1,118,309.72 | 143,027.13   |
|                                                  |                                                   | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total |                                                  |                                          |                  |                                | 1,118,309.72     | 1,118,309.72 | 143,027.13   |
|                                                  |                                                   | 50242 - COLLECTIONS OFFICE                         | 1010 - LOCAL FUND                                | 700000A - PERSONNEL SERVICES             | 701100C - CONTIN | 7011001 - CONTINUING FULL TIME | 1,434,345.30     | 1,434,345.30 | 397,763.08   |
| 701100C - CONTINUING FULL TIME Total             |                                                   |                                                    |                                                  |                                          | 1,434,345.30     | 1,434,345.30                   | 397,763.08       |              |              |
| 701300C - ADDITIONAL                             | 7013004 - SHIFT DIFFERENTIAL                      |                                                    |                                                  |                                          | -                | -                              | 601.63           |              |              |
|                                                  | 7013008 - HOLIDAY PAY                             |                                                    |                                                  |                                          | 500.00           | 500.00                         | -                |              |              |
| 701300C - ADDITIONAL GROSS PAY Total             |                                                   |                                                    |                                                  |                                          | 500.00           | 500.00                         | 601.63           |              |              |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                    |                                                    |                                                  |                                          | -                | -                              | 403.38           |              |              |
|                                                  | 7014003 - HEALTH BENEFITS                         |                                                    |                                                  |                                          | -                | -                              | 45,181.44        |              |              |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014008 - MISC FRINGE BENEFITS                    |                                                    |                                                  |                                          | 358,586.32       | 358,586.32                     | -                |              |              |
|                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA          |                                                    |                                                  |                                          | -                | -                              | 16,548.90        |              |              |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE |                                                    |                                                  |                                          | -                | -                              | 8,320.58         |              |              |
|                                                  | 7014013 - RETIREMENT CONTRIBUTION - CIVIL SERVICE |                                                    |                                                  |                                          | -                | -                              | 8,320.58         |              |              |
| 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                   |                                                    |                                                  |                                          | 358,586.32       | 358,586.32                     | -                |              |              |

FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                             | Appr - Appr Name  | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct<br>Group Name<br>(CSG)         | Acct - Acct Name (OBJ)                           | FY25 Approved<br>Budget | FY25 Revised<br>Budget | FY25 1st Quarter<br>Expenditures |              |
|------------------------------------------|-------------------|-----------------------------------------|--------------------------------------------------|--------------------------------------------------|-------------------------|------------------------|----------------------------------|--------------|
|                                          |                   |                                         |                                                  | Acct - Acct Name (OBJ)                           |                         |                        |                                  |              |
|                                          |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                           | -                       | -                      | 658.06                           |              |
|                                          |                   |                                         |                                                  | 7014016 - DENTAL PLAN                            | -                       | -                      | 958.18                           |              |
|                                          |                   |                                         |                                                  | 7014018 - PREPAID LEGAL                          | -                       | -                      | 628.18                           |              |
|                                          |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                       | -                      | 4,868.89                         |              |
|                                          |                   |                                         |                                                  | 7014020 - RETIREMENT                             | -                       | -                      | 12,824.42                        |              |
|                                          |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                       | -                      | 1,541.76                         |              |
|                                          |                   |                                         |                                                  | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total | 358,586.32              | 358,586.32             | 91,933.79                        |              |
|                                          |                   |                                         |                                                  | 701500C - OVERT                                  | 818.00                  | 818.00                 | -                                |              |
|                                          |                   |                                         |                                                  | 701500C - OVERTIME PAY Total                     | 818.00                  | 818.00                 | -                                |              |
|                                          |                   | 700000A - PERSONNEL SERVICES Total      | 1,794,249.62                                     | 1,794,249.62                                     | 490,298.50              |                        |                                  |              |
|                                          |                   | 710000A - NON-                          | 711100C - SUPPL                                  | 7111011 - GENERAL                                | 13,609.74               | 13,609.74              | 316.49                           |              |
|                                          |                   |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                  | 13,609.74               | 13,609.74              | 316.49                           |              |
|                                          |                   |                                         | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR              | 151,860.00              | 151,860.00             | 26,927.20                        |              |
|                                          |                   |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                  | 151,860.00              | 151,860.00             | 26,927.20                        |              |
|                                          |                   |                                         | 717100C - PURCHASES                              | 7171006 - LIBRARY BOOKS                          | 4,780,431.78            | 4,780,431.78           | 702,090.61                       |              |
|                                          |                   |                                         |                                                  |                                                  | -                       | -                      | (26.10)                          |              |
|                                          |                   |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                  | 4,780,431.78            | 4,780,431.78           | 702,064.51                       |              |
|                                          |                   | 710000A - NON-PERSONNEL SERVICES Total  | 4,945,901.52                                     | 4,945,901.52                                     | 729,308.20              |                        |                                  |              |
|                                          |                   | 1010 - LOCAL FUND Total                 |                                                  |                                                  |                         | 6,740,151.14           | 6,740,151.14                     | 1,219,606.70 |
| 50242 - COLLECTIONS OFFICE Total         |                   |                                         |                                                  | 6,740,151.14                                     | 6,740,151.14            | 1,219,606.70           |                                  |              |
| 50243 - PUBLIC SAFETY OFFICE             | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES            | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME                   | 2,431,489.68            | 2,431,489.68           | 529,800.22                       |              |
|                                          |                   |                                         | 701100C - CONTINUING FULL TIME Total             |                                                  | 2,431,489.68            | 2,431,489.68           | 529,800.22                       |              |
|                                          |                   |                                         | 701200C - CONTINUING FULL TIME - OTHERS          | 7012003 - CONTINUING PART TIME                   | 57,997.87               | 57,997.87              | 17,079.28                        |              |
|                                          |                   |                                         |                                                  | 7012004 - TEMPORARY PART TIME                    | 32,642.50               | 32,642.50              | -                                |              |
|                                          |                   |                                         |                                                  | 7012005 - WHEN ACTUALLY EMPLOYED - WAE           | 118,230.50              | 118,230.50             | 56,381.63                        |              |
|                                          |                   |                                         | 701200C - CONTINUING FULL TIME - OTHERS Total    |                                                  | 208,870.87              | 208,870.87             | 73,460.91                        |              |
|                                          |                   |                                         | 701300C - ADDITIONAL GROSS PAY                   | 7013004 - SHIFT DIFFERENTIAL                     | 28,000.00               | 28,000.00              | 7,575.56                         |              |
|                                          |                   |                                         |                                                  | 7013007 - TERMINAL LEAVE                         | 35,500.00               | 35,500.00              | -                                |              |
|                                          |                   |                                         |                                                  | 7013008 - HOLIDAY PAY                            | 49,825.00               | 49,825.00              | 8,427.86                         |              |
|                                          |                   |                                         |                                                  | 7013009 - SUNDAY PAY                             | 60,000.00               | 60,000.00              | 7,047.00                         |              |
|                                          |                   |                                         |                                                  | 7013015 - EARLY OUT INCENTIVE PAY                | -                       | -                      | -                                |              |
|                                          |                   |                                         | 701300C - ADDITIONAL GROSS PAY Total             |                                                  | 173,325.00              | 173,325.00             | 23,050.42                        |              |
|                                          |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                   | -                       | -                      | 310.45                           |              |
|                                          |                   |                                         |                                                  | 7014003 - HEALTH BENEFITS                        | -                       | -                      | 68,973.88                        |              |
|                                          |                   |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 659,244.72              | 659,244.72             | -                                |              |
|                                          |                   |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                       | -                      | 40,240.28                        |              |
|                                          |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                           | -                       | -                      | 1,132.51                         |              |
|                                          |                   |                                         |                                                  | 7014016 - DENTAL PLAN                            | -                       | -                      | 1,406.51                         |              |
|                                          |                   |                                         |                                                  | 7014018 - PREPAID LEGAL                          | -                       | -                      | 1,321.35                         |              |
|                                          |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                       | -                      | 9,616.60                         |              |
|                                          |                   |                                         |                                                  | 7014020 - RETIREMENT                             | -                       | -                      | 22,647.16                        |              |
|                                          |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                       | -                      | 2,506.26                         |              |
|                                          |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  | 659,244.72              | 659,244.72             | 148,155.00                       |              |
|                                          |                   |                                         | 701500C - OVERT                                  |                                                  | 146,890.00              | 146,890.00             | 59,259.32                        |              |
|                                          |                   |                                         | 701500C - OVERTIME PAY Total                     |                                                  | 146,890.00              | 146,890.00             | 59,259.32                        |              |
|                                          |                   | 700000A - PERSONNEL SERVICES Total      |                                                  |                                                  |                         | 3,619,820.27           | 3,619,820.27                     | 833,725.87   |
|                                          |                   | 710000A - NON-PERSONNEL SERVICES        | 711100C - SUPPLIES &                             | 7111008 - CLOTHING & UNIFORMS                    | 20,484.50               | 20,484.50              | -                                |              |
|                                          |                   |                                         |                                                  | 7111011 - GENERAL                                | 5,623.20                | 5,623.20               | -                                |              |
|                                          |                   |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                  | 26,107.70               | 26,107.70              | -                                |              |
|                                          |                   |                                         | 713100C - OTHER                                  | 7131009 - PROF SERVICE FEES & CONTR              | 426,838.33              | 426,838.33             | 500.00                           |              |
|                                          |                   |                                         |                                                  | 7131020 - TUITION FOR EMPLOYEE TRAINING          | 12,750.00               | 12,750.00              | -                                |              |
|                                          |                   |                                         | 713100C - OTHER SERVICES & CHARGES Total         |                                                  | 439,588.33              | 439,588.33             | 500.00                           |              |
|                                          |                   |                                         | 713200C - CONTR                                  | 7132001 - CONTRACTUAL SERVICES - OTHER           | 13,298.67               | 13,298.67              | -                                |              |
|                                          |                   |                                         |                                                  | 713200C - CONTRACTUAL SERVICES - OTHER Total     | 13,298.67               | 13,298.67              | -                                |              |
|                                          |                   |                                         | 717100C - PURCHASES                              | 7171003 - PURCHASES EQUIPMENT & MACHINERY        | 46,867.51               | 46,867.51              | -                                |              |
|                                          |                   |                                         |                                                  | 7171005 - PURCHASES - OTHER EQUIPMENT            | 19,550.00               | 19,550.00              | -                                |              |
|                                          |                   |                                         | 717100C - PURCHASES EQUIPMENT & MACHINERY Total  |                                                  | 66,417.51               | 66,417.51              | -                                |              |
|                                          |                   | 710000A - NON-PERSONNEL SERVICES Total  |                                                  |                                                  |                         | 545,412.21             | 545,412.21                       | 500.00       |
|                                          |                   | 1010 - LOCAL FUND Total                 |                                                  |                                                  |                         | 4,165,232.48           | 4,165,232.48                     | 834,225.87   |
|                                          |                   | 50243 - PUBLIC SAFETY OFFICE Total      |                                                  |                                                  |                         | 4,165,232.48           | 4,165,232.48                     | 834,225.87   |
| 50362 - ADMINISTRATIVE OPERATIONS OFFICE | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES            | 701100C - CONTIN                                 | 7011001 - CONTINUING FULL TIME                   | 246,482.42              | 246,482.42             | 58,499.78                        |              |
|                                          |                   |                                         | 701100C - CONTINUING FULL TIME Total             |                                                  | 246,482.42              | 246,482.42             | 58,499.78                        |              |
|                                          |                   |                                         | 701200C - CONTIN                                 | 7012006 - TERM FULL TIME                         | 90,805.00               | 90,805.00              | 15,634.41                        |              |
|                                          |                   |                                         |                                                  | 701200C - CONTINUING FULL TIME - OTHERS Total    | 90,805.00               | 90,805.00              | 15,634.41                        |              |
|                                          |                   |                                         | 701300C - ADDITI                                 | 7013007 - TERMINAL LEAVE                         | -                       | -                      | -                                |              |
|                                          |                   |                                         |                                                  | 701300C - ADDITIONAL GROSS PAY Total             | -                       | -                      | -                                |              |
|                                          |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL       | 7014002 - GROUP LIFE INSURANCE                   | -                       | -                      | 42.91                            |              |
|                                          |                   |                                         |                                                  | 7014003 - HEALTH BENEFITS                        | -                       | -                      | 4,885.22                         |              |
|                                          |                   |                                         |                                                  | 7014008 - MISC FRINGE BENEFITS                   | 84,321.85               | 84,321.85              | -                                |              |
|                                          |                   |                                         |                                                  | 7014009 - RETIREMENT CONTRIBUTION - FICA         | -                       | -                      | 4,450.55                         |              |
|                                          |                   |                                         |                                                  | 7014015 - OPTICAL PLAN                           | -                       | -                      | 69.32                            |              |
|                                          |                   |                                         |                                                  | 7014016 - DENTAL PLAN                            | -                       | -                      | 134.00                           |              |
|                                          |                   |                                         |                                                  | 7014019 - MEDICARE CONTRIBUTION                  | -                       | -                      | 1,040.84                         |              |
|                                          |                   |                                         |                                                  | 7014020 - RETIREMENT                             | -                       | -                      | 2,924.98                         |              |
|                                          |                   |                                         |                                                  | 7014022 - DC HEALTH BENEFIT FEES                 | -                       | -                      | 260.60                           |              |
|                                          |                   |                                         | 701400C - FRINGE BENEFITS - CURR PERSONNEL Total |                                                  | 84,321.85               | 84,321.85              | 13,808.42                        |              |
|                                          |                   | 700000A - PERSONNEL SERVICES Total      |                                                  |                                                  |                         | 421,609.27             | 421,609.27                       | 87,942.61    |
|                                          |                   | 710000A - NON-PERSONNEL SERVICES        | 711100C - SUPPLIES &                             | 7111002 - OFFICE SUPPLIES                        | -                       | -                      | -                                |              |
|                                          |                   |                                         |                                                  | 7111011 - GENERAL                                | 27,312.66               | 27,312.66              | -                                |              |
|                                          |                   |                                         | 711100C - SUPPLIES & MATERIALS Total             |                                                  | 27,312.66               | 27,312.66              | -                                |              |

FY25 Q1 by Cost Center (Dec Closed)

| CC - CC Name                                   | Appr - Appr Name | Acct PL3 - Acct<br>PL3 Name<br>(PS/NPS) | Acct Group - Acct<br>Group Name<br>(CSG) | Acct - Acct Name (OBJ) | FY25 Approved<br>Budget                  | FY25 Revised<br>Budget | FY25 1st Quarter<br>Expenditures |           |
|------------------------------------------------|------------------|-----------------------------------------|------------------------------------------|------------------------|------------------------------------------|------------------------|----------------------------------|-----------|
|                                                |                  |                                         | 713100C - OTHER                          |                        | 7131009 - PROF SERVICE FEES & CONTR      | 30,000.00              | 30,000.00                        | -         |
|                                                |                  |                                         |                                          |                        | 713100C - OTHER SERVICES & CHARGES Total | 30,000.00              | 30,000.00                        | -         |
|                                                |                  |                                         |                                          |                        | 710000A - NON-PERSONNEL SERVICES Total   | 57,312.66              | 57,312.66                        | -         |
|                                                |                  |                                         |                                          |                        | 1010 - LOCAL FUND Total                  | 478,921.93             | 478,921.93                       | 87,942.61 |
| 50362 - ADMINISTRATIVE OPERATIONS OFFICE Total |                  |                                         |                                          |                        | 478,921.93                               | 478,921.93             | 87,942.61                        |           |
| Grand Total                                    |                  |                                         |                                          |                        | 78,466,005.99                            | 78,466,005.99          | 17,075,143.26                    |           |



**Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY24 and to date in FY25:**  
**- At the activity (Program) level, provide the information broken out by source of funds and by Comptroller Source Group.**

**FY25 Q1 by Program (Dec Closed)**

| Program Name                                                       | CC - CC Name                                | Appr - Appr Name  | Acct PL3 - Acct PL3 Name (PS/NPS)         | Acct Group - Acct Group Name (CSG)      | FY25 Approved Budget | FY25 Revised Budget | FY25 1st Quarter Expenditures |              |            |
|--------------------------------------------------------------------|---------------------------------------------|-------------------|-------------------------------------------|-----------------------------------------|----------------------|---------------------|-------------------------------|--------------|------------|
| 100003 - COMMUNICATIONS - GENERAL                                  | 50237 - COMMUNICATIONS OFFICE - CE0         | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 1,296,989.08         | 1,296,989.08        | 305,522.48                    |              |            |
|                                                                    |                                             |                   |                                           | 701200C - CONTINUING FULL TIME - OTHERS | 324,513.11           | 324,513.11          | 82,213.11                     |              |            |
|                                                                    |                                             |                   |                                           | 701300C - ADDITIONAL GROSS PAY          | 2,200.00             | 2,200.00            | 601.63                        |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 405,432.29           | 405,432.29          | 82,821.55                     |              |            |
|                                                                    |                                             |                   |                                           | 701500C - OVERTIME PAY                  | 42,387.00            | 42,387.00           | 20,817.13                     |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 2,071,521.48                  | 2,071,521.48 | 491,975.90 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS          | 13,383.21            | 13,383.21           | 5,288.40                      |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 804,403.87           | 804,403.87          | 4,693.76                      |              |            |
|                                                                    |                                             |                   |                                           | 717100C - PURCHASES EQUIPMENT & MACHIN  | 12,669.52            | 12,669.52           | -                             |              |            |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES Total    |                                         |                      |                     | 830,456.60                    | 830,456.60   | 9,982.16   |
| 1010 - LOCAL FUND Total                                            |                                             |                   |                                           | 2,901,978.08                            | 2,901,978.08         | 501,958.06          |                               |              |            |
| 50237 - COMMUNICATIONS OFFICE - CE0 Total                          |                                             |                   |                                           | 2,901,978.08                            | 2,901,978.08         | 501,958.06          |                               |              |            |
| 100003 - COMMUNICATIONS - GENERAL Total                            |                                             |                   |                                           |                                         | 2,901,978.08         | 2,901,978.08        | 501,958.06                    |              |            |
| 100007 - LANGUAGE ACCESS                                           | 50231 - EXECUTIVE MANAGEMENT                | 1010 - LOCAL FUND | 710000A - NON-PERSONNEL SERVICES          | 713100C - OTHER SERVICES & CHARGES      | 12,112.00            | 12,112.00           | 507.19                        |              |            |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES Total    |                                         |                      |                     | 12,112.00                     | 12,112.00    | 507.19     |
|                                                                    |                                             |                   | 1010 - LOCAL FUND Total                   |                                         |                      |                     | 12,112.00                     | 12,112.00    | 507.19     |
|                                                                    |                                             |                   | 50231 - EXECUTIVE MANAGEMENT OFFICE Total |                                         |                      |                     | 12,112.00                     | 12,112.00    | 507.19     |
| 100007 - LANGUAGE ACCESS Total                                     |                                             |                   |                                           |                                         | 12,112.00            | 12,112.00           | 507.19                        |              |            |
| 100022 - CONTRACTING AND PROCUREMENT - GENERAL                     | 50229 - PROCUREMENT OFFICE                  | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 342,411.90           | 342,411.90          | 108,224.68                    |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 85,602.97            | 85,602.97           | 23,613.17                     |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 428,014.87                    | 428,014.87   | 131,837.85 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS          | 4,846.39             | 4,846.39            | -                             |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 24,271.00            | 24,271.00           | 5,554.68                      |              |            |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES Total    |                                         |                      |                     | 29,117.39                     | 29,117.39    | 5,554.68   |
|                                                                    |                                             |                   | 1010 - LOCAL FUND Total                   |                                         |                      |                     | 457,132.26                    | 457,132.26   | 137,392.53 |
| 50229 - PROCUREMENT OFFICE Total                                   |                                             |                   |                                           | 457,132.26                              | 457,132.26           | 137,392.53          |                               |              |            |
| 100022 - CONTRACTING AND PROCUREMENT - GENERAL Total               |                                             |                   |                                           |                                         | 457,132.26           | 457,132.26          | 137,392.53                    |              |            |
| 100042 - FLEET MANAGEMENT - GENERAL                                | 50226 - FACILITIES MANAGEMENT OFFICE - CE0  | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 509,932.47           | 509,932.47          | 130,171.08                    |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 127,483.13           | 127,483.13          | 43,261.15                     |              |            |
|                                                                    |                                             |                   |                                           | 701500C - OVERTIME PAY                  | -                    | -                   | 2,819.16                      |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 637,415.60                    | 637,415.60   | 176,251.39 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 713100C - OTHER SERVICES & CHARGES      | 221,299.24           | 221,299.24          | -                             |              |            |
|                                                                    |                                             |                   |                                           | 710000A - NON-PERSONNEL SERVICES Total  |                      |                     |                               | 221,299.24   | 221,299.24 |
|                                                                    |                                             |                   | 1010 - LOCAL FUND Total                   |                                         |                      |                     | 858,714.84                    | 858,714.84   | 176,251.39 |
| 50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total                   |                                             |                   |                                           | 858,714.84                              | 858,714.84           | 176,251.39          |                               |              |            |
| 100042 - FLEET MANAGEMENT - GENERAL Total                          |                                             |                   |                                           |                                         | 858,714.84           | 858,714.84          | 176,251.39                    |              |            |
| 100058 - HUMAN RESOURCE SERVICES - GENERAL                         | 50228 - HUMAN RESOURCES OFFICE - CE0        | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 979,527.94           | 979,527.94          | 183,853.18                    |              |            |
|                                                                    |                                             |                   |                                           | 701300C - ADDITIONAL GROSS PAY          | -                    | -                   | 758.22                        |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 227,640.98           | 227,640.98          | 38,765.54                     |              |            |
|                                                                    |                                             |                   |                                           | 701500C - OVERTIME PAY                  | 2,184.00             | 2,184.00            | -                             |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 1,209,352.92                  | 1,209,352.92 | 223,376.94 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS          | 1,365.63             | 1,365.63            | -                             |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 22,553.00            | 22,553.00           | 3,361.24                      |              |            |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES Total    |                                         |                      |                     | 23,918.63                     | 23,918.63    | 3,361.24   |
|                                                                    |                                             |                   | 1010 - LOCAL FUND Total                   |                                         |                      |                     | 1,233,271.55                  | 1,233,271.55 | 226,738.18 |
| 50228 - HUMAN RESOURCES OFFICE - CE0 Total                         |                                             |                   |                                           | 1,233,271.55                            | 1,233,271.55         | 226,738.18          |                               |              |            |
| 100058 - HUMAN RESOURCE SERVICES - GENERAL Total                   |                                             |                   |                                           |                                         | 1,233,271.55         | 1,233,271.55        | 226,738.18                    |              |            |
| 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL                 | 50227 - INFORMATION TECHNOLOGY OFFICE - CE0 | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 614,202.88           | 614,202.88          | 156,801.20                    |              |            |
|                                                                    |                                             |                   |                                           | 701300C - ADDITIONAL GROSS PAY          | 1,460.00             | 1,460.00            | 606.97                        |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 153,550.72           | 153,550.72          | 35,393.60                     |              |            |
|                                                                    |                                             |                   |                                           | 701500C - OVERTIME PAY                  | 12,685.00            | 12,685.00           | 2,699.58                      |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 781,898.60                    | 781,898.60   | 195,501.35 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 712100C - ENERGY COMM & BLDG RENTALS    | 137,476.00           | 137,476.00          | -                             |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 290,291.34           | 290,291.34          | 119,099.24                    |              |            |
|                                                                    |                                             |                   |                                           | 713200C - CONTRACTUAL SERVICES - OTHER  | 14,059.36            | 14,059.36           | 8,163.50                      |              |            |
|                                                                    |                                             |                   |                                           | 717100C - PURCHASES EQUIPMENT & MACHIN  | 157,268.72           | 157,268.72          | 3,304.25                      |              |            |
| 710000A - NON-PERSONNEL SERVICES Total                             |                                             |                   |                                           | 599,095.42                              | 599,095.42           | 130,566.99          |                               |              |            |
| 1010 - LOCAL FUND Total                                            |                                             |                   |                                           | 1,380,994.02                            | 1,380,994.02         | 326,068.34          |                               |              |            |
| 50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total                  |                                             |                   |                                           | 1,380,994.02                            | 1,380,994.02         | 326,068.34          |                               |              |            |
| 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total           |                                             |                   |                                           |                                         | 1,380,994.02         | 1,380,994.02        | 326,068.34                    |              |            |
| 100092 - LEGAL SERVICES - GENERAL                                  | 50234 - GENERAL COUNSEL OFFICE - CE0        | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 421,375.82           | 421,375.82          | 127,980.82                    |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 105,343.96           | 105,343.96          | 26,680.86                     |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 526,719.78                    | 526,719.78   | 154,661.68 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS          | 2,321.58             | 2,321.58            | -                             |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 63,553.17            | 63,553.17           | 26,156.28                     |              |            |
|                                                                    |                                             |                   |                                           | 717100C - PURCHASES EQUIPMENT & MACHIN  | 3,945.30             | 3,945.30            | -                             |              |            |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES Total    |                                         |                      |                     | 69,820.05                     | 69,820.05    | 26,156.28  |
| 1010 - LOCAL FUND Total                                            |                                             |                   |                                           | 596,539.83                              | 596,539.83           | 180,817.96          |                               |              |            |
| 50234 - GENERAL COUNSEL OFFICE - CE0 Total                         |                                             |                   |                                           | 596,539.83                              | 596,539.83           | 180,817.96          |                               |              |            |
| 100092 - LEGAL SERVICES - GENERAL Total                            |                                             |                   |                                           |                                         | 596,539.83           | 596,539.83          | 180,817.96                    |              |            |
| 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL       | 50226 - FACILITIES MANAGEMENT OFFICE - CE0  | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701100C - CONTINUING FULL TIME          | 273,842.85           | 273,842.85          | 82,872.90                     |              |            |
|                                                                    |                                             |                   |                                           | 701300C - ADDITIONAL GROSS PAY          | 2,000.00             | 2,000.00            | -                             |              |            |
|                                                                    |                                             |                   |                                           | 701400C - FRINGE BENEFITS - CURR PERSON | 68,460.71            | 68,460.71           | 20,244.23                     |              |            |
|                                                                    |                                             |                   | 700000A - PERSONNEL SERVICES Total        |                                         |                      |                     | 344,303.56                    | 344,303.56   | 103,117.13 |
|                                                                    |                                             |                   | 710000A - NON-PERSONNEL SERVICES          | 711100C - SUPPLIES & MATERIALS          | 29,019.71            | 29,019.71           | 773.79                        |              |            |
|                                                                    |                                             |                   |                                           | 713100C - OTHER SERVICES & CHARGES      | 398,915.00           | 398,915.00          | 14,794.24                     |              |            |
|                                                                    |                                             |                   |                                           | 717100C - PURCHASES EQUIPMENT & MACHIN  | 7,890.60             | 7,890.60            | -                             |              |            |
| 710000A - NON-PERSONNEL SERVICES Total                             |                                             |                   |                                           | 435,825.31                              | 435,825.31           | 15,568.03           |                               |              |            |
| 1010 - LOCAL FUND Total                                            |                                             |                   |                                           | 780,128.87                              | 780,128.87           | 118,685.16          |                               |              |            |
| 50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total                   |                                             |                   |                                           | 780,128.87                              | 780,128.87           | 118,685.16          |                               |              |            |
| 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total |                                             |                   |                                           |                                         | 780,128.87           | 780,128.87          | 118,685.16                    |              |            |
| 100148 - TRAINING                                                  | 50228 - HUMAN RESOURCES                     | 1010 - LOCAL FUND | 700000A - PERSONNEL SERVICES              | 701400C - FRINGE BENEFITS - CURR PERSON | -                    | -                   | -                             |              |            |
|                                                                    |                                             |                   |                                           | 701500C - OVERTIME PAY                  | 100.00               | 100.00              | -                             |              |            |

**FY25 Q1 by Program (Dec Closed)**

| Program Name                                                      | CC - CC Name                        | Appr - Appr Name                                  | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)      | FY25 Approved Budget | FY25 Revised Budget | FY25 1st Quarter Expenditures |            |
|-------------------------------------------------------------------|-------------------------------------|---------------------------------------------------|----------------------------------------|-----------------------------------------|----------------------|---------------------|-------------------------------|------------|
| AND DEVELOPMENT - GENERAL                                         | OFFICE - CEO                        |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | 100.00               | 100.00              | -                             |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 713100C - OTHER SERVICES & CHARGES      | 62,188.00            | 62,188.00           | -                             |            |
|                                                                   |                                     |                                                   |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 789.06               | 789.06              | -                             |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES Total |                                         | 62,977.06            | 62,977.06           | -                             |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | 63,077.06                               | 63,077.06            | -                   |                               |            |
|                                                                   |                                     | 50228 - HUMAN RESOURCES OFFICE - CEO Total        |                                        |                                         |                      | 63,077.06           | 63,077.06                     | -          |
|                                                                   |                                     | 100148 - TRAINING AND DEVELOPMENT - GENERAL Total |                                        |                                         |                      | 63,077.06           | 63,077.06                     | -          |
| 100151 - EXECUTIVE ADMINISTRATION                                 | 50231 - EXECUTIVE MANAGEMENT OFFICE | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 169,639.00           | 169,639.00          | 26,117.15                     |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 42,409.75            | 42,409.75           | 5,376.81                      |            |
|                                                                   |                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | 212,048.75           | 212,048.75          | 31,493.96                     |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | 212,048.75                              | 212,048.75           | 31,493.96           |                               |            |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                         |                                     |                                                   |                                        | 212,048.75                              | 212,048.75           | 31,493.96           |                               |            |
| 100151 - EXECUTIVE ADMINISTRATION Total                           |                                     |                                                   |                                        | 212,048.75                              | 212,048.75           | 31,493.96           |                               |            |
| 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT                     | 50231 - EXECUTIVE MANAGEMENT OFFICE | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 437,932.64           | 437,932.64          | 110,851.99                    |            |
|                                                                   |                                     |                                                   |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 26,345.34            | 26,345.34           | 29.78                         |            |
|                                                                   |                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 850.00               | 850.00              | 4.55                          |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 116,069.51           | 116,069.51          | 12,222.33                     |            |
|                                                                   |                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | -                    | -                   | 99.96                         |            |
|                                                                   |                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | 581,197.49           | 581,197.49          | 123,208.61                    |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL                | 711100C - SUPPLIES & MATERIALS          | 5,803.94             | 5,803.94            | 760.48                        |            |
|                                                                   |                                     |                                                   | 713100C - OTHER SERVICES & CHARGES     | 8,071.00                                | 8,071.00             | -                   |                               |            |
|                                                                   |                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        | 13,874.94                               | 13,874.94            | 760.48              |                               |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | 595,072.43                              | 595,072.43           | 123,969.09          |                               |            |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                         |                                     |                                                   |                                        | 595,072.43                              | 595,072.43           | 123,969.09          |                               |            |
| 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total               |                                     |                                                   |                                        | 595,072.43                              | 595,072.43           | 123,969.09          |                               |            |
| 150002 - AGENCY ACCOUNTING SERVICES                               | 10002 - ACCOUNTING DIVISION         | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | -                    | -                   | 32,256.07                     |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | -                    | -                   | 8,329.17                      |            |
|                                                                   |                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | -                    | -                   | 5,060.31                      |            |
|                                                                   |                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | -                    | -                   | 45,645.55                     |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | -                                       | -                    | 45,645.55           |                               |            |
|                                                                   | 10002 - ACCOUNTING DIVISION Total   |                                                   |                                        |                                         | -                    | -                   | 45,645.55                     |            |
|                                                                   | 10051 - ACCOUNTING DIVISION - GOC   | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 431,556.42           | 431,556.42          | 75,828.71                     |            |
|                                                                   |                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 19,000.00            | 19,000.00           | -                             |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 107,889.11           | 107,889.11          | 16,202.66                     |            |
|                                                                   |                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | 1,238.00             | 1,238.00            | 1,060.65                      |            |
| 700000A - PERSONNEL SERVICES Total                                |                                     |                                                   | 559,683.53                             | 559,683.53                              | 93,092.02            |                     |                               |            |
| 710000A - NON-PERSONNEL SERVICES                                  |                                     |                                                   | 711100C - SUPPLIES & MATERIALS         | 803.31                                  | 803.31               | -                   |                               |            |
|                                                                   |                                     |                                                   | 713100C - OTHER SERVICES & CHARGES     | 5,150.00                                | 5,150.00             | -                   |                               |            |
|                                                                   |                                     |                                                   | 717100C - PURCHASES EQUIPMENT & MACHIN | 464.15                                  | 464.15               | -                   |                               |            |
| 710000A - NON-PERSONNEL SERVICES Total                            |                                     | 6,417.46                                          | 6,417.46                               | -                                       |                      |                     |                               |            |
| 1010 - LOCAL FUND Total                                           |                                     | 566,100.99                                        | 566,100.99                             | 93,092.02                               |                      |                     |                               |            |
| 10051 - ACCOUNTING DIVISION - GOC Total                           |                                     |                                                   |                                        | 566,100.99                              | 566,100.99           | 93,092.02           |                               |            |
| 150002 - AGENCY ACCOUNTING SERVICES Total                         |                                     |                                                   |                                        | 566,100.99                              | 566,100.99           | 138,737.57          |                               |            |
| 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES       | 10001 - BUDGET DIVISION             | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | -                    | -                   | 17,326.32                     |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | -                    | -                   | 4,712.33                      |            |
|                                                                   |                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | -                    | -                   | 22,038.65                     |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | -                                       | -                    | 22,038.65           |                               |            |
|                                                                   | 10001 - BUDGET DIVISION Total       |                                                   |                                        |                                         | -                    | -                   | 22,038.65                     |            |
|                                                                   | 10050 - BUDGET DIVISION - GOC       | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 428,002.96           | 428,002.96          | 86,529.65                     |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 107,000.74           | 107,000.74          | 19,651.26                     |            |
|                                                                   |                                     |                                                   |                                        | 700000A - PERSONNEL SERVICES Total      |                      | 535,003.70          | 535,003.70                    | 106,180.91 |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 763.15               | 763.15              | -                             |            |
|                                                                   |                                     |                                                   |                                        | 713100C - OTHER SERVICES & CHARGES      | 1,089.00             | 1,089.00            | -                             |            |
| 710000A - NON-PERSONNEL SERVICES Total                            |                                     |                                                   | 1,852.15                               | 1,852.15                                | -                    |                     |                               |            |
| 1010 - LOCAL FUND Total                                           |                                     | 536,855.85                                        | 536,855.85                             | 106,180.91                              |                      |                     |                               |            |
| 10050 - BUDGET DIVISION - GOC Total                               |                                     |                                                   |                                        | 536,855.85                              | 536,855.85           | 106,180.91          |                               |            |
| 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total |                                     |                                                   |                                        | 536,855.85                              | 536,855.85           | 128,219.56          |                               |            |
| 150011 - PAYROLL DEFAULT                                          | 10002 - ACCOUNTING DIVISION         | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | -                    | -                   | 568.98                        |            |
|                                                                   |                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | -                    | -                   | 0.12                          |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | -                    | -                   | 206.03                        |            |
|                                                                   |                                     | 700000A - PERSONNEL SERVICES Total                |                                        | -                                       | -                    | 775.13              |                               |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | -                                       | -                    | 775.13              |                               |            |
| 10002 - ACCOUNTING DIVISION Total                                 |                                     |                                                   |                                        | -                                       | -                    | 775.13              |                               |            |
| 150011 - PAYROLL DEFAULT Total                                    |                                     |                                                   |                                        | -                                       | -                    | 775.13              |                               |            |
| 150012 - P-CARD CLEARING                                          | 10086 - P-CARD CLEARING             | 1010 - LOCAL FUND                                 | 710000A - NON-PERSONNEL SERVICE        | 715200C - P-CARD CLEARING ACCOUNT BUDC  | -                    | -                   | 22,582.00                     |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES Total |                                         | -                    | -                   | 22,582.00                     |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | -                                       | -                    | 22,582.00           |                               |            |
| 10086 - P-CARD CLEARING Total                                     |                                     |                                                   |                                        | -                                       | -                    | 22,582.00           |                               |            |
| 150012 - P-CARD CLEARING Total                                    |                                     |                                                   |                                        | -                                       | -                    | 22,582.00           |                               |            |
| 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES                   | 50230 - CAPITAL PROJECTS OFFICE     | 1010 - LOCAL FUND                                 | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 200,805.79           | 200,805.79          | 67,704.32                     |            |
|                                                                   |                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 67,442.45            | 67,442.45           | 16,244.25                     |            |
|                                                                   |                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | -                    | -                   | 236.99                        |            |
|                                                                   |                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         | 268,248.24           | 268,248.24          | 84,185.56                     |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 8,535.21             | 8,535.21            | -                             |            |
|                                                                   |                                     |                                                   |                                        | 713100C - OTHER SERVICES & CHARGES      | 575,488.00           | 575,488.00          | 18,679.00                     |            |
|                                                                   |                                     |                                                   | 717100C - PURCHASES EQUIPMENT & MACHIN | 63,124.81                               | 63,124.81            | -                   |                               |            |
| 710000A - NON-PERSONNEL SERVICES Total                            |                                     | 647,148.02                                        | 647,148.02                             | 18,679.00                               |                      |                     |                               |            |
| 1010 - LOCAL FUND Total                                           |                                     | 915,396.26                                        | 915,396.26                             | 102,864.56                              |                      |                     |                               |            |
| 50230 - CAPITAL PROJECTS OFFICE Total                             |                                     |                                                   |                                        | 915,396.26                              | 915,396.26           | 102,864.56          |                               |            |
| 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total             |                                     |                                                   |                                        | 915,396.26                              | 915,396.26           | 102,864.56          |                               |            |
| 500142 - ASSET MANAGEMENT                                         | 50226 - FACILITIES MANAGEMENT       | 1010 - LOCAL FUND                                 | 710000A - NON-PERSONNEL SERVICE        | 713100C - OTHER SERVICES & CHARGES      | 24,739.00            | 24,739.00           | 450.00                        |            |
|                                                                   |                                     |                                                   | 710000A - NON-PERSONNEL SERVICES Total |                                         | 24,739.00            | 24,739.00           | 450.00                        |            |
|                                                                   |                                     | 1010 - LOCAL FUND Total                           |                                        | 24,739.00                               | 24,739.00            | 450.00              |                               |            |
| 50226 - FACILITIES MANAGEMENT OFFICE - CEO Total                  |                                     |                                                   |                                        | 24,739.00                               | 24,739.00            | 450.00              |                               |            |
| 500142 - ASSET MANAGEMENT SERVICES Total                          |                                     |                                                   |                                        | 24,739.00                               | 24,739.00            | 450.00              |                               |            |
| 500143 -                                                          | 50226 -                             | 1010 - LOCAL                                      | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 2,875,761.77         | 2,875,761.77        | 734,633.62                    |            |



**FY25 Q1 by Program (Dec Closed)**

| Program Name                                                  | CC - CC Name                                        | Appr - Appr Name                                  | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)      | FY25 Approved Budget | FY25 Revised Budget | FY25 1st Quarter Expenditures |              |              |
|---------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------|----------------------------------------|-----------------------------------------|----------------------|---------------------|-------------------------------|--------------|--------------|
| CUSTODIAL AND MAINTENANCE SERVICES                            | FACILITIES MANAGEMENT OFFICE - CE0                  | FUND                                              |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 54,248.69            | 54,248.69           | 13,700.40                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 137,700.00           | 137,700.00          | 18,521.86                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 732,502.61           | 732,502.61          | 217,543.58                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | 154,113.00           | 154,113.00          | 58,674.59                     |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 3,954,326.07                  | 3,954,326.07 | 1,043,074.05 |
|                                                               |                                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 114,738.09           | 114,738.09          | 7,295.87                      |              |              |
|                                                               |                                                     |                                                   |                                        | 713100C - OTHER SERVICES & CHARGES      | 4,088,449.89         | 4,088,449.89        | 708,405.53                    |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN            |                                        |                                         |                      | 56,626.67           | 56,626.67                     | -            |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        |                                         |                      | 4,259,814.65        | 4,259,814.65                  | 715,701.40   |              |
|                                                               |                                                     | 1010 - LOCAL FUND Total                           |                                        |                                         |                      | 8,214,140.72        | 8,214,140.72                  | 1,758,775.45 |              |
| 50226 - FACILITIES MANAGEMENT OFFICE - CE0 Total              |                                                     |                                                   |                                        | 8,214,140.72                            | 8,214,140.72         | 1,758,775.45        |                               |              |              |
| 500143 - CUSTODIAL AND MAINTENANCE SERVICES Total             |                                                     |                                                   |                                        |                                         | 8,214,140.72         | 8,214,140.72        | 1,758,775.45                  |              |              |
| 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES       | 50227 - INFORMATION TECHNOLOGY OFFICE - CE0         | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 984,573.87           | 984,573.87          | 313,658.47                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 63,486.17            | 63,486.17           | 887.00                        |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 4,950.00             | 4,950.00            | 880.58                        |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 262,015.03           | 262,015.03          | 80,132.80                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701500C - OVERTIME PAY                  | 15,949.00            | 15,949.00           | 4,847.62                      |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 1,330,974.07                  | 1,330,974.07 | 400,406.47   |
|                                                               |                                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 8,033.14             | 8,033.14            | -                             |              |              |
|                                                               |                                                     |                                                   |                                        | 713100C - OTHER SERVICES & CHARGES      | 814,944.00           | 814,944.00          | 255,864.07                    |              |              |
|                                                               |                                                     |                                                   |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 15,556.70            | 15,556.70           | -                             |              |              |
|                                                               |                                                     |                                                   |                                        | 717200C - RENTALS EQUIPMENT & OTHER     | 776,277.84           | 776,277.84          | 114,072.82                    |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        |                                         |                      | 1,614,811.68        | 1,614,811.68                  | 369,936.89   |              |
|                                                               |                                                     | 1010 - LOCAL FUND Total                           |                                        |                                         |                      | 2,945,785.75        | 2,945,785.75                  | 770,343.36   |              |
|                                                               |                                                     | 1060 - SPECIAL PURPOSE REVENUE                    | 710000A - NON-PERSONNEL SERVICES       | 713100C - OTHER SERVICES & CHARGES      | 250,000.00           | 250,000.00          | 30,850.00                     |              |              |
|                                                               |                                                     |                                                   | 717100C - PURCHASES EQUIPMENT & MACHIN |                                         | 250,000.00           | 250,000.00          | -                             |              |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        |                                         |                      | 500,000.00          | 500,000.00                    | 30,850.00    |              |
|                                                               |                                                     | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total        |                                        |                                         |                      | 500,000.00          | 500,000.00                    | 30,850.00    |              |
|                                                               |                                                     | 50227 - INFORMATION TECHNOLOGY OFFICE - CE0 Total |                                        |                                         |                      | 3,445,785.75        | 3,445,785.75                  | 801,193.36   |              |
| 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total |                                                     |                                                   |                                        |                                         | 3,445,785.75         | 3,445,785.75        | 801,193.36                    |              |              |
| 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES        | 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 460,195.49           | 460,195.49          | 166,120.22                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 80,784.00            | 80,784.00           | 26,903.65                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 300.00               | 300.00              | 751.22                        |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 135,244.88           | 135,244.88          | 40,660.11                     |              |              |
|                                                               |                                                     |                                                   | 701500C - OVERTIME PAY                 | 2,687.00                                | 2,687.00             | 8,135.37            |                               |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 679,211.37                    | 679,211.37   | 242,570.57   |
|                                                               |                                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 13,656.33            | 13,656.33           | 1,712.26                      |              |              |
|                                                               |                                                     | 713100C - OTHER SERVICES & CHARGES                |                                        | 62,475.00                               | 62,475.00            | 6,988.00            |                               |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN            |                                        |                                         |                      | 17,753.85           | 17,753.85                     | -            |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        |                                         |                      | 93,885.18           | 93,885.18                     | 8,700.26     |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                   |                                        | 773,096.55                              | 773,096.55           | 251,270.83          |                               |              |              |
| 50233 - EVENTS, EXHIBITIONS, AND DEVELOPMENT OFFICE Total     |                                                     |                                                   |                                        | 773,096.55                              | 773,096.55           | 251,270.83          |                               |              |              |
| 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total  |                                                     |                                                   |                                        |                                         | 773,096.55           | 773,096.55          | 251,270.83                    |              |              |
| 500146 - EXECUTIVE MANAGEMENT SERVICES                        | 50231 - EXECUTIVE MANAGEMENT OFFICE                 | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 149,302.53           | 149,302.53          | 37,735.86                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 37,325.63            | 37,325.63           | 7,024.27                      |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 186,628.16                    | 186,628.16   | 44,760.13    |
|                                                               |                                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 1,481.31             | 1,481.31            | -                             |              |              |
|                                                               |                                                     | 713100C - OTHER SERVICES & CHARGES                |                                        | 99,102.00                               | 99,102.00            | -                   |                               |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN            |                                        |                                         |                      | 1,578.12            | 1,578.12                      | -            |              |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES Total            |                                        |                                         |                      | 102,161.43          | 102,161.43                    | -            |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                   |                                        | 288,789.59                              | 288,789.59           | 44,760.13           |                               |              |              |
| 50231 - EXECUTIVE MANAGEMENT OFFICE Total                     |                                                     |                                                   |                                        | 288,789.59                              | 288,789.59           | 44,760.13           |                               |              |              |
| 500146 - EXECUTIVE MANAGEMENT SERVICES Total                  |                                                     |                                                   |                                        |                                         | 288,789.59           | 288,789.59          | 44,760.13                     |              |              |
| 500148 - STATEGIC PLANNING SERVICES                           | 50232 - STATEGIC PLANNING OFFICE                    | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 287,945.09           | 287,945.09          | 72,670.01                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 71,986.27            | 71,986.27           | 17,316.72                     |              |              |
|                                                               |                                                     | 700000A - PERSONNEL SERVICES Total                |                                        |                                         |                      | 359,931.36          | 359,931.36                    | 89,986.73    |              |
|                                                               |                                                     | 1010 - LOCAL FUND Total                           |                                        |                                         |                      | 359,931.36          | 359,931.36                    | 89,986.73    |              |
| 50232 - STATEGIC PLANNING OFFICE Total                        |                                                     |                                                   |                                        | 359,931.36                              | 359,931.36           | 89,986.73           |                               |              |              |
| 500148 - STATEGIC PLANNING SERVICES Total                     |                                                     |                                                   |                                        |                                         | 359,931.36           | 359,931.36          | 89,986.73                     |              |              |
| 500150 - ADULT SERVICES                                       | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE        | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 526,551.80           | 526,551.80          | 114,883.13                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 202,268.00           | 202,268.00          | -                             |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 2,950.00             | 2,950.00            | 1,836.97                      |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 184,215.96           | 184,215.96          | 28,704.03                     |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 915,985.76                    | 915,985.76   | 145,424.13   |
|                                                               |                                                     | 710000A - NON-PERSONNEL SERVICES                  | 711100C - SUPPLIES & MATERIALS         | 16,393.80                               | 16,393.80            | -                   |                               |              |              |
|                                                               |                                                     |                                                   | 713100C - OTHER SERVICES & CHARGES     | 131,448.00                              | 131,448.00           | (2,397.00)          |                               |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN            |                                        |                                         |                      | 10,257.78           | 10,257.78                     | -            |              |
| 710000A - NON-PERSONNEL SERVICES Total                        |                                                     |                                                   |                                        | 158,099.58                              | 158,099.58           | (2,397.00)          |                               |              |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                   |                                        | 1,074,085.34                            | 1,074,085.34         | 143,027.13          |                               |              |              |
| 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total            |                                                     |                                                   |                                        | 1,074,085.34                            | 1,074,085.34         | 143,027.13          |                               |              |              |
| 500150 - ADULT SERVICES Total                                 |                                                     |                                                   |                                        |                                         | 1,074,085.34         | 1,074,085.34        | 143,027.13                    |              |              |
| 500151 - CHILDREN AND YOUNG ADULT SERVICES                    | 50240 - YOUTH AND FAMILY SERVICES OFFICE            | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 3,142,666.37         | 3,142,666.37        | 790,259.99                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 69,725.50            | 69,725.50           | 22,626.08                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 94,500.00            | 94,500.00           | 21,703.18                     |              |              |
|                                                               |                                                     |                                                   |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 803,097.98           | 803,097.98          | 207,554.47                    |              |              |
|                                                               |                                                     |                                                   | 701500C - OVERTIME PAY                 | 3,652.00                                | 3,652.00             | 454.64              |                               |              |              |
|                                                               |                                                     |                                                   | 700000A - PERSONNEL SERVICES Total     |                                         |                      |                     | 4,113,641.85                  | 4,113,641.85 | 1,042,598.36 |
|                                                               |                                                     |                                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 40,969.00            | 40,969.00           | -                             |              |              |
|                                                               |                                                     | 713100C - OTHER SERVICES & CHARGES                |                                        | 1,311,279.00                            | 1,311,279.00         | 80,347.04           |                               |              |              |
|                                                               |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN            |                                        |                                         |                      | 55,234.21           | 55,234.21                     | -            |              |
| 710000A - NON-PERSONNEL SERVICES Total                        |                                                     |                                                   |                                        | 1,407,482.21                            | 1,407,482.21         | 80,347.04           |                               |              |              |
| 1010 - LOCAL FUND Total                                       |                                                     |                                                   |                                        | 5,521,124.06                            | 5,521,124.06         | 1,122,945.40        |                               |              |              |
| 50240 - YOUTH AND FAMILY SERVICES OFFICE Total                |                                                     |                                                   |                                        | 5,521,124.06                            | 5,521,124.06         | 1,122,945.40        |                               |              |              |
| 500151 - CHILDREN AND YOUNG ADULT SERVICES Total              |                                                     |                                                   |                                        |                                         | 5,521,124.06         | 5,521,124.06        | 1,122,945.40                  |              |              |
| 500152 - COLLECTIO                                            | 50242 - COLLECTIONS                                 | FUND                                              |                                        | 701100C - CONTINUING FULL TIME          | 1,434,345.30         | 1,434,345.30        | 397,763.08                    |              |              |
|                                                               |                                                     |                                                   |                                        | 701300C - ADDITIONAL GROSS PAY          | 500.00               | 500.00              | 601.63                        |              |              |

**FY25 Q1 by Program (Dec Closed)**

| Program Name                                                   | CC - CC Name                                 | Appr - Appr Name                                    | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)      | FY25 Approved Budget | FY25 Revised Budget | FY25 1st Quarter Expenditures |
|----------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------|----------------------------------------|-----------------------------------------|----------------------|---------------------|-------------------------------|
| NS SERVICES                                                    | OFFICE                                       |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 358,586.32           | 358,586.32          | 91,933.79                     |
|                                                                |                                              |                                                     |                                        | 701500C - OVERTIME PAY                  | 818.00               | 818.00              | -                             |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 1,794,249.62         | 1,794,249.62        | 490,298.50                    |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 13,609.74            | 13,609.74           | 316.49                        |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 151,860.00           | 151,860.00          | 26,927.20                     |
|                                                                |                                              |                                                     |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 4,780,431.78         | 4,780,431.78        | 702,064.51                    |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES Total |                                         | 4,945,901.52         | 4,945,901.52        | 729,308.20                    |
| 1010 - LOCAL FUND Total                                        |                                              | 6,740,151.14                                        | 6,740,151.14                           | 1,219,606.70                            |                      |                     |                               |
| 50242 - COLLECTIONS OFFICE Total                               |                                              | 6,740,151.14                                        | 6,740,151.14                           | 1,219,606.70                            |                      |                     |                               |
| 500152 - COLLECTIONS SERVICES Total                            |                                              |                                                     |                                        |                                         | 6,740,151.14         | 6,740,151.14        | 1,219,606.70                  |
| 500153 - LIBRARY PROGRAM INFORMATION SERVICES                  | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE | 1010 - LOCAL FUND                                   | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 3,414.08             | 3,414.08            | -                             |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 36,865.00            | 36,865.00           | -                             |
|                                                                |                                              |                                                     |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 3,945.30             | 3,945.30            | -                             |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES Total |                                         | 44,224.38            | 44,224.38           | -                             |
|                                                                |                                              | 1010 - LOCAL FUND Total                             |                                        | 44,224.38                               | 44,224.38            | -                   |                               |
|                                                                |                                              | 50241 - SERVICE DESIGN AND ENGAGEMENT OFFICE Total  |                                        | 44,224.38                               | 44,224.38            | -                   |                               |
|                                                                |                                              | 500153 - LIBRARY PROGRAM INFORMATION SERVICES Total |                                        |                                         |                      |                     | 44,224.38                     |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES       | 50239 - MLK CENTRAL LIBRARY OFFICE           | 1010 - LOCAL FUND                                   | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 5,792,108.90         | 5,792,108.90        | 1,440,462.93                  |
|                                                                |                                              |                                                     |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 150,790.03           | 150,790.03          | 57,413.66                     |
|                                                                |                                              |                                                     |                                        | 701300C - ADDITIONAL GROSS PAY          | 171,317.00           | 171,317.00          | 35,819.76                     |
|                                                                |                                              |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 1,461,970.04         | 1,461,970.04        | 384,315.52                    |
|                                                                |                                              |                                                     |                                        | 701500C - OVERTIME PAY                  | 4,418.00             | 4,418.00            | 1,534.85                      |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 7,580,603.97         | 7,580,603.97        | 1,919,546.72                  |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 9,555.65             | 9,555.65            | -                             |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 265,125.00           | 265,125.00          | 33,334.00                     |
|                                                                |                                              | 717100C - PURCHASES EQUIPMENT & MACHIN              |                                        | 8,869.04                                | 8,869.04             | 6,235.94            |                               |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total              |                                        | 283,549.69                              | 283,549.69           | 39,569.94           |                               |
|                                                                |                                              | 1010 - LOCAL FUND Total                             |                                        | 7,864,153.66                            | 7,864,153.66         | 1,959,116.66        |                               |
| 50239 - MLK CENTRAL LIBRARY OFFICE Total                       |                                              | 7,864,153.66                                        | 7,864,153.66                           | 1,959,116.66                            |                      |                     |                               |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total |                                              |                                                     |                                        |                                         | 7,864,153.66         | 7,864,153.66        | 1,959,116.66                  |
| 500156 - NEIGHBORHOOD LIBRARY SERVICES                         | 50238 - NEIGHBORHOOD LIBRARIES OFFICE        | 1010 - LOCAL FUND                                   | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 17,694,270.00        | 17,694,270.00       | 4,237,987.58                  |
|                                                                |                                              |                                                     |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 610,197.04           | 610,197.04          | 168,507.26                    |
|                                                                |                                              |                                                     |                                        | 701300C - ADDITIONAL GROSS PAY          | 781,718.00           | 781,718.00          | 179,521.73                    |
|                                                                |                                              |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 4,468,584.83         | 4,468,584.83        | 1,107,002.87                  |
|                                                                |                                              |                                                     |                                        | 701500C - OVERTIME PAY                  | 18,108.00            | 18,108.00           | 4,473.05                      |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 23,572,877.87        | 23,572,877.87       | 5,697,492.49                  |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 24,239.99            | 24,239.99           | 671.82                        |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 76,117.00            | 76,117.00           | 110.00                        |
|                                                                |                                              |                                                     |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 187,638.51           | 187,638.51          | 1,110.00                      |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES Total |                                         | 287,995.50           | 287,995.50          | 1,891.82                      |
|                                                                |                                              |                                                     | 1010 - LOCAL FUND Total                |                                         | 23,860,873.37        | 23,860,873.37       | 5,699,384.31                  |
|                                                                |                                              |                                                     | 1060 - SPECIAL PURPOSE REVENUE FUNDS   | 710000A - NON-PERSONNEL SERVICES        | 150,000.00           | 150,000.00          | 3,505.00                      |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 450,000.00           | 450,000.00          | 60,856.23                     |
|                                                                |                                              |                                                     |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 250,000.00           | 250,000.00          | 179.00                        |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total              |                                        | 850,000.00                              | 850,000.00           | 64,540.23           |                               |
|                                                                |                                              | 1060 - SPECIAL PURPOSE REVENUE FUNDS Total          |                                        | 850,000.00                              | 850,000.00           | 64,540.23           |                               |
|                                                                |                                              | 4045 - PRIVATE DONATIONS - FPR                      | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 4,000.00             | 4,000.00            | -                             |
|                                                                |                                              |                                                     | 713100C - OTHER SERVICES & CHARGES     | 10,000.00                               | 10,000.00            | -                   |                               |
|                                                                |                                              |                                                     | 717100C - PURCHASES EQUIPMENT & MACHIN | 3,000.00                                | 3,000.00             | -                   |                               |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total              |                                        | 17,000.00                               | 17,000.00            | -                   |                               |
|                                                                |                                              | 4045 - PRIVATE DONATIONS -FPR Total                 |                                        | 17,000.00                               | 17,000.00            | -                   |                               |
| 50238 - NEIGHBORHOOD LIBRARIES OFFICE Total                    |                                              |                                                     |                                        |                                         | 24,727,873.37        | 24,727,873.37       | 5,763,924.54                  |
| 50239 - MLK CENTRAL LIBRARY OFFICE                             | 1010 - LOCAL FUND                            | 710000A - NON-PERSONNEL SE                          | 717100C - PURCHASES EQUIPMENT & MACHIN | -                                       | -                    | -                   |                               |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total              |                                        | -                                       | -                    | -                   |                               |
|                                                                | 1010 - LOCAL FUND Total                      |                                                     |                                        | -                                       | -                    | -                   |                               |
| 50239 - MLK CENTRAL LIBRARY OFFICE Total                       |                                              |                                                     |                                        |                                         | -                    | -                   | -                             |
| 500156 - NEIGHBORHOOD LIBRARY SERVICES Total                   |                                              |                                                     |                                        |                                         | 24,727,873.37        | 24,727,873.37       | 5,763,924.54                  |
| 500157 - PUBLIC SAFETY SERVICES                                | 50243 - PUBLIC SAFETY OFFICE                 | 1010 - LOCAL FUND                                   | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 2,431,489.68         | 2,431,489.68        | 529,800.22                    |
|                                                                |                                              |                                                     |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 208,870.87           | 208,870.87          | 73,460.91                     |
|                                                                |                                              |                                                     |                                        | 701300C - ADDITIONAL GROSS PAY          | 173,325.00           | 173,325.00          | 23,050.42                     |
|                                                                |                                              |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 659,244.72           | 659,244.72          | 148,155.00                    |
|                                                                |                                              |                                                     |                                        | 701500C - OVERTIME PAY                  | 146,890.00           | 146,890.00          | 59,259.32                     |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 3,619,820.27         | 3,619,820.27        | 833,725.87                    |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 26,107.70            | 26,107.70           | -                             |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 439,588.33           | 439,588.33          | 500.00                        |
|                                                                |                                              | 713200C - CONTRACTUAL SERVICES - OTHER              |                                        | 13,298.67                               | 13,298.67            | -                   |                               |
|                                                                |                                              | 717100C - PURCHASES EQUIPMENT & MACHIN              |                                        | 66,417.51                               | 66,417.51            | -                   |                               |
|                                                                |                                              | 710000A - NON-PERSONNEL SERVICES Total              |                                        | 545,412.21                              | 545,412.21           | 500.00              |                               |
| 1010 - LOCAL FUND Total                                        |                                              | 4,165,232.48                                        | 4,165,232.48                           | 834,225.87                              |                      |                     |                               |
| 50243 - PUBLIC SAFETY OFFICE Total                             |                                              | 4,165,232.48                                        | 4,165,232.48                           | 834,225.87                              |                      |                     |                               |
| 500157 - PUBLIC SAFETY SERVICES Total                          |                                              |                                                     |                                        |                                         | 4,165,232.48         | 4,165,232.48        | 834,225.87                    |
| 500159 - VOLUNTEERS SERVICES                                   | 50235 - COMMUNITY RELATIONS OFFICE - CE0     | 1010 - LOCAL FUND                                   | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 76,234.88            | 76,234.88           | 19,151.94                     |
|                                                                |                                              |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 19,058.72            | 19,058.72           | 4,310.90                      |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 95,293.60            | 95,293.60           | 23,462.84                     |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SE             | 713100C - OTHER SERVICES & CHARGES      | 2,597.00             | 2,597.00            | -                             |
|                                                                |                                              |                                                     |                                        | 710000A - NON-PERSONNEL SERVICES Total  |                      | 2,597.00            | 2,597.00                      |
|                                                                |                                              | 1010 - LOCAL FUND Total                             |                                        | 97,890.60                               | 97,890.60            | 23,462.84           |                               |
|                                                                |                                              | 50235 - COMMUNITY RELATIONS OFFICE - CE0 Total      |                                        | 97,890.60                               | 97,890.60            | 23,462.84           |                               |
| 500159 - VOLUNTEERS SERVICES Total                             |                                              |                                                     |                                        |                                         | 97,890.60            | 97,890.60           | 23,462.84                     |
| 500272 - ADMINISTRATIVE OPERATIONS SERVICES                    | 50362 - ADMINISTRATIVE OPERATIONS OFFICE     | 1010 - LOCAL FUND                                   | 700000A - PERSONNEL SERVICE            | 701100C - CONTINUING FULL TIME          | 246,482.42           | 246,482.42          | 58,499.78                     |
|                                                                |                                              |                                                     |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 90,805.00            | 90,805.00           | 15,634.41                     |
|                                                                |                                              |                                                     |                                        | 701300C - ADDITIONAL GROSS PAY          | -                    | -                   | -                             |
|                                                                |                                              |                                                     |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 84,321.85            | 84,321.85           | 13,808.42                     |
|                                                                |                                              |                                                     | 700000A - PERSONNEL SERVICES Total     |                                         | 421,609.27           | 421,609.27          | 87,942.61                     |
|                                                                |                                              |                                                     | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 27,312.66            | 27,312.66           | -                             |
|                                                                |                                              |                                                     |                                        | 713100C - OTHER SERVICES & CHARGES      | 30,000.00            | 30,000.00           | -                             |



**FY25 Q1 by Program (Dec Closed)**

| Program Name                                             | CC - CC Name                             | Appr - Appr Name                               | Acct PL3 - Acct PL3 Name (PS/NPS)      | Acct Group - Acct Group Name (CSG)      | FY25 Approved Budget | FY25 Revised Budget  | FY25 1st Quarter Expenditures |
|----------------------------------------------------------|------------------------------------------|------------------------------------------------|----------------------------------------|-----------------------------------------|----------------------|----------------------|-------------------------------|
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                         | 57,312.66            | 57,312.66            | -                             |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 478,921.93           | 478,921.93           | 87,942.61                     |
|                                                          |                                          | 50362 - ADMINISTRATIVE OPERATIONS OFFICE Total |                                        |                                         | 478,921.93           | 478,921.93           | 87,942.61                     |
| <b>500272 - ADMINISTRATIVE OPERATIONS SERVICES Total</b> |                                          |                                                |                                        |                                         | <b>478,921.93</b>    | <b>478,921.93</b>    | <b>87,942.61</b>              |
| 500274 - CUSTOMER EXPERIENCE SERVICES                    | 50236 - CUSTOMER EXPERIENCE OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING FULL TIME          | 378,087.11           | 378,087.11           | 93,495.74                     |
|                                                          |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY          | 500.00               | 500.00               | -                             |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 94,521.78            | 94,521.78            | 24,099.15                     |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 473,108.89           | 473,108.89           | 117,594.89                    |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 1,365.63             | 1,365.63             | -                             |
|                                                          |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES      | 21,420.00            | 21,420.00            | -                             |
|                                                          |                                          |                                                |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 2,209.37             | 2,209.37             | -                             |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                         | 24,995.00            | 24,995.00            | -                             |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 498,103.89           | 498,103.89           | 117,594.89                    |
|                                                          |                                          | 50236 - CUSTOMER EXPERIENCE OFFICE Total       |                                        |                                         | 498,103.89           | 498,103.89           | 117,594.89                    |
| <b>500274 - CUSTOMER EXPERIENCE SERVICES Total</b>       |                                          |                                                |                                        |                                         | <b>498,103.89</b>    | <b>498,103.89</b>    | <b>117,594.89</b>             |
| 500154 - ADULT LEARNING SERVICES                         | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING FULL TIME          | 580,113.47           | 580,113.47           | 148,963.12                    |
|                                                          |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY          | 17,800.00            | 17,800.00            | 1,429.48                      |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 145,028.37           | 145,028.37           | 35,165.26                     |
|                                                          |                                          |                                                |                                        | 701500C - OVERTIME PAY                  | 171.00               | 171.00               | -                             |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 743,112.84           | 743,112.84           | 185,557.86                    |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 65.63                | 65.63                | -                             |
|                                                          |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES      | 19,295.00            | 19,295.00            | 933.33                        |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                         | 19,360.63            | 19,360.63            | 933.33                        |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 762,473.47           | 762,473.47           | 186,491.19                    |
|                                                          |                                          | 4020 - FEDERAL GRANT FUND - FPR                | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING FULL TIME          | 71,579.00            | 71,579.00            | -                             |
|                                                          |                                          |                                                |                                        | 701200C - CONTINUING FULL TIME - OTHERS | 327,569.00           | 327,569.00           | 80,219.62                     |
|                                                          |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY          | 500.00               | 500.00               | 1,103.59                      |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 99,787.00            | 99,787.00            | 20,905.37                     |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 499,435.00           | 499,435.00           | 102,228.58                    |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 20,000.00            | 20,000.00            | 143.46                        |
|                                                          |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES      | 625,022.00           | 625,022.00           | 98,414.38                     |
|                                                          |                                          |                                                |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 112,101.00           | 112,101.00           | -                             |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                         | 757,123.00           | 757,123.00           | 98,557.84                     |
|                                                          |                                          | 4020 - FEDERAL GRANT FUND - FPR Total          |                                        |                                         | 1,256,558.00         | 1,256,558.00         | 200,786.42                    |
|                                                          |                                          | 50239 - MLK CENTRAL LIBRARY OFFICE Total       |                                        |                                         | 2,019,031.47         | 2,019,031.47         | 387,277.61                    |
| <b>500154 - ADULT LEARNING SERVICES Total</b>            |                                          |                                                |                                        |                                         | <b>2,019,031.47</b>  | <b>2,019,031.47</b>  | <b>387,277.61</b>             |
| 500147 - COMMUNITY RELATIONS GENERAL                     | 50235 - COMMUNITY RELATIONS OFFICE - CE0 | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING FULL TIME          | 244,542.67           | 244,542.67           | 61,671.02                     |
|                                                          |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY          | 50.00                | 50.00                | -                             |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 61,135.67            | 61,135.67            | 20,258.01                     |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 305,728.34           | 305,728.34           | 81,929.03                     |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 305,728.34           | 305,728.34           | 81,929.03                     |
|                                                          |                                          | 50235 - COMMUNITY RELATIONS OFFICE - CE0 Total |                                        |                                         | 305,728.34           | 305,728.34           | 81,929.03                     |
| <b>500147 - COMMUNITY RELATIONS - GENERAL Total</b>      |                                          |                                                |                                        |                                         | <b>305,728.34</b>    | <b>305,728.34</b>    | <b>81,929.03</b>              |
| 500149 - CENTER FOR ACCESSIBILITY                        | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICES           | 701100C - CONTINUING FULL TIME          | 474,129.83           | 474,129.83           | 123,131.04                    |
|                                                          |                                          |                                                |                                        | 701300C - ADDITIONAL GROSS PAY          | 3,750.00             | 3,750.00             | 1,376.81                      |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 118,532.46           | 118,532.46           | 33,431.34                     |
|                                                          |                                          |                                                |                                        | 701500C - OVERTIME PAY                  | 12.00                | 12.00                | 865.29                        |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 596,424.29           | 596,424.29           | 158,804.48                    |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES       | 711100C - SUPPLIES & MATERIALS          | 5,121.12             | 5,121.12             | -                             |
|                                                          |                                          |                                                |                                        | 713100C - OTHER SERVICES & CHARGES      | 7,923.00             | 7,923.00             | -                             |
|                                                          |                                          |                                                |                                        | 717100C - PURCHASES EQUIPMENT & MACHIN  | 12,447.66            | 12,447.66            | -                             |
|                                                          |                                          |                                                | 710000A - NON-PERSONNEL SERVICES Total |                                         | 25,491.78            | 25,491.78            | -                             |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 621,916.07           | 621,916.07           | 158,804.48                    |
|                                                          |                                          | 50239 - MLK CENTRAL LIBRARY OFFICE Total       |                                        |                                         | 621,916.07           | 621,916.07           | 158,804.48                    |
| <b>500149 - CENTER FOR ACCESSIBILITY Total</b>           |                                          |                                                |                                        |                                         | <b>621,916.07</b>    | <b>621,916.07</b>    | <b>158,804.48</b>             |
| 500158 - TEEN COUNCIL                                    | 50239 - MLK CENTRAL LIBRARY OFFICE       | 1010 - LOCAL FUND                              | 700000A - PERSONNEL SERVICES           | 701200C - CONTINUING FULL TIME - OTHERS | 73,330.80            | 73,330.80            | 10,950.63                     |
|                                                          |                                          |                                                |                                        | 701400C - FRINGE BENEFITS - CURR PERSON | 18,332.70            | 18,332.70            | 837.69                        |
|                                                          |                                          |                                                | 700000A - PERSONNEL SERVICES Total     |                                         | 91,663.50            | 91,663.50            | 11,788.32                     |
|                                                          |                                          | 1010 - LOCAL FUND Total                        |                                        |                                         | 91,663.50            | 91,663.50            | 11,788.32                     |
|                                                          |                                          | 50239 - MLK CENTRAL LIBRARY OFFICE Total       |                                        |                                         | 91,663.50            | 91,663.50            | 11,788.32                     |
| <b>500158 - TEEN COUNCIL Total</b>                       |                                          |                                                |                                        |                                         | <b>91,663.50</b>     | <b>91,663.50</b>     | <b>11,788.32</b>              |
| <b>Grand Total</b>                                       |                                          |                                                |                                        |                                         | <b>78,466,005.99</b> | <b>78,466,005.99</b> | <b>17,075,143.26</b>          |

## GENERAL QUESTIONS

### Question Number 61

Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

#### FY 2024 Intra-Districts - DCPL as Seller

| BUYER AGENCY        | BUYER APPROPRIATED FUND | PROJECT / Award | Program/ Cost Center | FY24 Year End Expenditure | Purpose                                  |
|---------------------|-------------------------|-----------------|----------------------|---------------------------|------------------------------------------|
| NONE                |                         |                 |                      |                           |                                          |
|                     | Capital Sub-total       |                 |                      | \$ -                      |                                          |
| DL0                 | 1010001                 | 402418/1000974  | 500204/50291         | 61,708.37                 | Board of Elections,Voting Facility Usage |
| GA0                 | 1010001                 | 402121/1000882  | 400210/40086         | 756,124.50                | DCPS Shared Technical Services           |
| GA0                 | 1060135                 | 402378/2002327  | 400196/40086         | 1,260.00                  | DHHS Afterschool Program                 |
| EN0                 | 1010001                 | 402537/1000051  | 300110/30136         | 25,000.00                 | Art All Night                            |
| JM0                 | 4020002                 | 401348/2000806  | 700223/70366         | 14,795.40                 | Newsline Services                        |
| AM0                 | 1011014                 | 400030/5000000  | 500057/50098         | 89,568.48                 | DGS West End Maintenance Fund            |
| DX0                 | 1010001                 | 402032/1000851  | 100028/50298         | 1,100.00                  | DCPL Facility Usage                      |
| GE0                 | 1010001                 | 402200/1000910  | 400370/40255         | 1,900.00                  | Student Leadership Summit                |
| JR0                 | 4020002                 | 401610/2000821  | 700223/70366         | 1,260.00                  | DCPL Facility Usage                      |
| SR0                 | 1060245                 | 402243/6000201  | 300146/30181         | 2,340.00                  | DCPL Facility Usage                      |
| AP0                 | 1010001                 | 402564/6000321  | 500067/50137         | 1,000.00                  | Asian and Pacific Islander Affairs       |
| CR0                 | 1060267                 | 402387/6000321  | 300050/30063         | 6,690.00                  | DCPL Facility Usage                      |
| Operating Sub-Total |                         |                 |                      | \$ 962,746.75             |                                          |

#### FY 2024 Intra-Districts - DCPL as Buyer

| SELLER AGENCY       | BUYER APPROPRIATED FUND | PROJECT / Award | Program/ Cost Center | FY24 Year End Expenditure | Purpose                         |
|---------------------|-------------------------|-----------------|----------------------|---------------------------|---------------------------------|
| CU0                 | 3030300                 | 300259/3000040  | 500141/50230         | 0                         | Third Party Inspection          |
| RJ0                 | 3030300                 | 300233/3000040  | 500141/50230         | 394,423.00                | Captive Insurance               |
|                     | Capital Sub-total       |                 |                      | \$ 394,423.00             |                                 |
| JZ0                 | 1010001                 | 401420/1001025  | 500156/50238         | 21,404.28                 | Credible Messenger              |
| HC0                 | 1010001                 | 402015/1000853  | 500143/50226         | 8,157.76                  | Rodent Inspection               |
| AT0                 | 4020002                 | 401747/2001632  | 500154/50239         | 1,500.00                  | Federal Audit Cost              |
| TO0                 | 1010001                 | 401516/1000876  | 500144/50227         | 199,919.98                | OCTO-Internet and WAN Services  |
| UC0                 | 1010001                 | 400094/1000031  | 500157/50243         | 6,510.42                  | Radio System Usage              |
| KT0                 | 1010001                 | 400098/1000031  | 100042/50226         | 150,208.60                | Fleet Management                |
| TO0                 | 1010001                 | 400092/1000031  | 100071/50227         | 30,469.35                 | IT Assessment                   |
| TO0                 | 1010001                 | 400100/1000031  | 100071/50227         | 2,575.00                  | IT Assessment                   |
| TO0                 | 1010001                 | 400093/1000031  | 100071/50227         | 80,861.55                 | IT Assessment                   |
| TO0                 | 1010001                 | 400095/1000031  | 100071/50227         | 10,824.01                 | IT Assessment                   |
| TO0                 | 1010001                 | 400096/1000031  | 100071/50227         | 688.74                    | IT Assessment                   |
| TO0                 | 1010001                 | 400097/1000031  | 100071/50227         | 11,497.76                 | IT Assessment                   |
| TO0                 | 1010001                 | 400091/1000031  | 100071/50227         | 6,990.00                  | IT Assessment                   |
| TO0                 | 1010001                 | 401065/1000318  | 100071/50227         | 116,179.67                | RTS DC-NET                      |
| AS0                 | 1010001                 | 402014/1000836  | 100071/50227         | 3,528.29                  | RTS Non DC-NET                  |
| BE0                 | 1010001                 | 401063/1000320  | 500157/50234         | 20,464.20                 | Employment Suitability Services |
| HA0                 | 1010109                 | 400099/1000032  | 500151/50240         | 3,483.02                  | Vital Records                   |
| TO0                 | 4020002                 | 200135/2001632  | 500154/50239         | 17,000.00                 | RTS DC-NET                      |
| Operating Sub-Total |                         |                 |                      | \$ 692,262.63             |                                 |

| SELLER AGENCY | BUYER APPROPRIATED FUND | PROJECT / Award | Program/ Cost Center | FY24 Year End Expenditure |
|---------------|-------------------------|-----------------|----------------------|---------------------------|
|---------------|-------------------------|-----------------|----------------------|---------------------------|

Purpose

**FY 2025 1ST QTR Intra-Districts - DCPL as Sellers**

| BUYER AGENCY | BUYER APPROPRIATED FUND | PROJECT / Award | Program/ Cost Center | FY25 1st QTR Budget Available |
|--------------|-------------------------|-----------------|----------------------|-------------------------------|
| NONE         |                         |                 |                      |                               |
|              | Capital Sub-total       |                 |                      | \$ -                          |
|              |                         |                 |                      |                               |
| GA0          | 1010001                 | 402747/1000069  | 400210/40104         | 769,579.00                    |
| AM0          | 1011014                 | 400030/5000000  | 500057/50098         | 120,000.00                    |
| JR0          | 4020002                 | 401610/2001925  | 100158/70371         | 3,120.00                      |
|              |                         |                 |                      |                               |
|              |                         |                 |                      |                               |
|              | Operating Sub-Total     |                 |                      | \$ 892,699.00                 |

FY24 Capital IntraAgency Projects

DCPS Shared Technical Services

DGS West End Maintenance Fund

Facility Usage

**FY 2025 1ST QTR Intra-Districts - DCPL as Buyer**

| SELLER AGENCY | BUYER APPROPRIATED FUND | PROJECT / Award | Program/ Cost Center | FY25 1st QTR Budget Available |
|---------------|-------------------------|-----------------|----------------------|-------------------------------|
| NONE          |                         |                 |                      |                               |
|               | Capital Sub-total       |                 |                      | \$ -                          |

Purpose

|     |                     |                |              |               |
|-----|---------------------|----------------|--------------|---------------|
| KT0 | 1010001             | 400098/1000031 | 100042/50226 | 174,929.47    |
| HC0 | 1010001             | 402015/1000853 | 500143/50226 | 10,000.00     |
| TO0 | 1010001             | 400092/1000031 | 100071/50227 | 26,830.40     |
| TO0 | 1010001             | 400093/1000031 | 100071/50227 | 86,988.54     |
| TO0 | 1010001             | 400095/1000031 | 100071/50227 | 12,215.00     |
| TO0 | 1010001             | 400096/1000031 | 100071/50227 | 688.74        |
| TO0 | 1010001             | 400097/1000031 | 100071/50227 | 11,800.88     |
| TO0 | 1010001             | 400091/1000031 | 100071/50227 | 14,059.36     |
| TO0 | 1010001             | 400100/1000031 | 100071/50227 | 3,500.00      |
| TO0 | 1010001             | 401065/1000318 | 100071/50227 | 120,000.00    |
| AS0 | 1010001             | 402014/1000836 | 100071/50227 | 17,476.00     |
| BE0 | 1010001             | 401063/1000320 | 100092/50234 | 28,023.73     |
| UC0 | 1010001             | 400094/1000031 | 500157/50243 | 13,298.67     |
|     | Operating Sub-Total |                |              | \$ 519,810.79 |

Fleet Management DC Public Library

Rodent Inspection

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

IT Assessment

RTS DC-NET

RTS Non DC-NET

Employment Suitability Services

Radio Services

## GENERAL QUESTIONS

### Question Number 62

Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY24 and to date in FY25. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded \$100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

#### FY24 Reprogrammings

| Fund Type               | Reprogramming Amount | Purpose / Reason                                                                                                                                                       | Programs / Activities Affected                                                                                                           |
|-------------------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| E-Rate                  | \$ 17,000.00         | To re-align NPS funding within various programs to support management priorities                                                                                       | IT Office(50227)                                                                                                                         |
| Local                   | \$ 63,000.00         | To re-align PS and NPS funding within various programs to support public safety and security priorities, administrative operations and training development needs.     | Various programs and activities were impacted                                                                                            |
| Federal Grant           | \$ 17,000.00         | To re-align NPS funding within the Library Services and Technology Act grant to support grant project operations.                                                      | MLK Central Library Office (50239) / Literacy Resources Services (500154)                                                                |
| Local                   | \$ 569,613.00        | To re-align NPS funding within various programs to support public safety and security priorities, administrative services operational needs, and cultural programming. | Various programs and activities were impacted                                                                                            |
| Local                   | \$ 11,405.00         | To re-align NPS account groups within Adult Services and Neighborhood Libraries Program to support operational needs.                                                  | Adult Services Office (50241)/Adult Services (500150) and Neighborhood Libraries Office (50238) / Neighborhood Library Services (500156) |
| Local                   | \$ 73,600.00         | To realign NPS funding account groups within Non-Lapsing Collections to implement a new Integrated Library System.                                                     | CollectionsOffice (50242)/ Collections Services(500152)                                                                                  |
| Local                   | \$ 35,000.00         | To realign management priorities that have developed in FY24 (under the Books from Birth Fund (1010109))                                                               | Children and Young Adult Services Office (50240)                                                                                         |
| Special Purpose Revenue | \$ 120,000.00        | To re-align NPS funding within the Special Purpose Revenue Fund to support management priorities for additional programming and services.                              | Neighborhood Library Services(50238/500156)                                                                                              |
| Local                   | \$ 311,415.00        | FY24 Year End Reprogramming (Mayoral Reprogramming)                                                                                                                    | Various programs and activities were impacted                                                                                            |
| Capital                 | \$ 4,699,170.00      | Reprogram funds from 5 Capital Projects to the Southeast Library Capital Project for escalation construction costs.                                                    | Capital Projects Office (50230) / 21st Century Capital Projects Services (500141)                                                        |

#### FY25 Reprogrammings (to date)

| Fund Type | Reprogramming Amount | Purpose / Reason | Programs / Activities Affected |
|-----------|----------------------|------------------|--------------------------------|
| NONE      |                      |                  |                                |

## GENERAL QUESTIONS

### Question Number 63

**Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY24 and to date in FY25. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage.**

Fix costs forecasts are developed by the Department of General Services (DGS), Office of the Chief Technology Officer (OCTO), and Office of Finance and Resource Management (OFRM) at least two years in advance. The variance in utility costs, between the forecasted and actual in FY24, can be attributed to electricity and gas consumption being greater than the budgeted amount at various library locations. DCPL has not yet received expenditure data for the Sustainable DC budgets. Thus, expenditures were not reported in this category.

All Fixed Costs are budgeted centrally with DGS, OCTO, and OFRM, except for \$137,000 budgeted under DCPL local funding for Request for Telephone Services (RTS). This RTS funding accounts for 22.9 percent of the Information Technology Services (Program 100071) NPS budget in FY24.

## DC Public Library Fixed Costs - Budget vs Actuals

|                            | FY24 DGS Revised Forecast | FY24 Actuals        | Variance          | % Change    |
|----------------------------|---------------------------|---------------------|-------------------|-------------|
| Electricity                | 2,154,331.60              | 2,452,723.53        | (298,391.93)      | -13.9%      |
| Sustainable DC             | 187,119.91                |                     | 187,119.91        | 100.0%      |
| Water                      | 607,030.58                | 527,677.60          | 79,352.98         | 13.1%       |
| Steam                      | 753,725.00                | 719,916.60          | 33,808.40         | 4.5%        |
| Gas                        | 137,399.89                | 170,983.92          | (33,584.03)       | -24.4%      |
| Waste Mgmt                 | 6,968.76                  | 0.00                | 6,968.76          | 100.0%      |
| Security                   | 50,434.13                 | 0.00                | 50,434.13         | 100.0%      |
| Telecomm -                 | 562,396.08                | 180,801.56          | 381,594.52        | 68%         |
| Lease/Rent                 | 289,427.18                | 272,106.64          | 17,320.54         | 6%          |
| <b>Subtotal - DGS/OCTO</b> | <b>4,748,833.13</b>       | <b>4,324,209.85</b> | <b>424,623.28</b> | <b>8.9%</b> |

|                          | FY24 DCPL Revised Budget | FY24 Actuals      | Variance         | % Change     |
|--------------------------|--------------------------|-------------------|------------------|--------------|
| RTS* (budget within CE0) | 137,476.00               | 119,707.96        | 17,768.04        | 12.9%        |
| Security                 | 0.00                     | 0.00              | 0.00             | 0.0%         |
| <b>Subtotal - DCPL</b>   | <b>137,476.00</b>        | <b>119,707.96</b> | <b>17,768.04</b> | <b>12.9%</b> |

| Year Over Year Budget Compare | FY24 DGS Revised Forecast | FY25 DGS Forecast   | Variance            | % Change     |
|-------------------------------|---------------------------|---------------------|---------------------|--------------|
| Electricity                   | 2,154,331.60              | 2,882,929.01        | 728,597.41          | 33.8%        |
| Water                         | 607,030.58                | 602,420.50          | (4,610.08)          | -0.8%        |
| Steam                         | 753,725.00                | 906,442.13          | 152,717.13          | 20.3%        |
| Sustainable DC                | 187,119.91                | 235,474.32          | 48,354.41           | 25.8%        |
| Gas                           | 137,399.89                | 88,146.88           | (49,253.01)         | -35.8%       |
| Waste Mgmt                    | 6,968.76                  | 0.00                | (6,968.76)          | -100.0%      |
| Security                      | 50,434.13                 | 358,083.41          | 307,649.28          | 610.0%       |
| Telecomm-                     | 562,396.08                | 498,431.69          | (63,964.39)         | 32.5%        |
| Lease/Rent                    | 289,427.18                | 288,008.76          | (1,418.42)          | -0.5%        |
| <b>Subtotal - DGS/OCTO</b>    | <b>4,748,833.13</b>       | <b>5,859,936.70</b> | <b>1,111,103.57</b> | <b>23.4%</b> |

|                        | FY24 DCPL Revised Budget | FY25 DCPL Budget  | Variance          | % Change      |
|------------------------|--------------------------|-------------------|-------------------|---------------|
| Telecom/RTS            | 137,476.00               | 498,431.69        | 360,955.69        | 262.6%        |
| Security               | 50,434.13                | 358,083.41        | 307,649.28        | -85.9%        |
| <b>Subtotal - DCPL</b> | <b>187,910.13</b>        | <b>856,515.10</b> | <b>668,604.97</b> | <b>355.8%</b> |

\* RTS - Request for Telephone Service

\*\* MLK Jr Memorial Library is the only facility that uses Steam.

\*\*\*No information available for FY24 and FY25 Actuals.

Telecom Data from OCTO, All Other Data Furnished by DGS.

| FY25 DGS Forecast   | FY 25 Actuals OCT to DEC | Available Balance   |
|---------------------|--------------------------|---------------------|
| 2,882,929.01        | 336,202.22               | 2,546,726.79        |
| 235,474.32          |                          | 235,474.32          |
| 602,420.50          | 93,919.98                | 508,500.52          |
| 906,442.13          | 222,797.76               | 683,644.37          |
| 88,146.88           | 29,297.88                | 58,849.00           |
| 0.00                |                          | 0.00                |
| 358,083.41          |                          | 358,083.41          |
| 498,431.69          | 21,436.84                | 476,994.85          |
| 288,008.76          |                          | 288,008.76          |
| <b>5,859,936.70</b> | <b>703,654.68</b>        | <b>5,156,282.02</b> |

| FY25 DCPL Budget  | FY25 Actuals - To Date | Available Balance |
|-------------------|------------------------|-------------------|
| 137,476.00        | 0.00                   | 137,476.00        |
| 358,083.41        | 0.00                   | 358,083.41        |
| <b>495,559.41</b> | <b>0.00</b>            | <b>495,559.41</b> |



DEPARTMENT OF GENERAL SERVICES  
FY2024 BUDGET FORMULATION (FIXED COSTS ONLY)  
806

| Values          |             |                    |                           |                     |                             |                       |                       |                            |                            |                        |                          |                      |                       |
|-----------------|-------------|--------------------|---------------------------|---------------------|-----------------------------|-----------------------|-----------------------|----------------------------|----------------------------|------------------------|--------------------------|----------------------|-----------------------|
| Fund            | Agency Code | Responsible Agency | Sum of Total<br>Occupancy | Sum of Total<br>Gas | Sum of Total<br>Electricity | Sum of Total<br>Steam | Sum of Total<br>Water | Sum of Total<br>Sustain DC | Sum of Total<br>Waste Mgmt | Sum of Total<br>Energy | Sum of Total<br>Security | Sum of Total<br>Rent | Sum of Grand<br>Total |
| Ded Taxes       | CE          | DC Public Library  | -                         | -                   | 59,258.00                   | -                     | -                     | 3,175.77                   | 2,849.63                   | 65,283.40              | -                        | -                    | 65,283.40             |
| Ded Taxes Total |             |                    | -                         | -                   | 59,258.00                   | -                     | -                     | 3,175.77                   | 2,849.63                   | 65,283.40              | -                        | -                    | 65,283.40             |
| Local           | CE          | DC Public Library  | -                         | 137,399.89          | 2,154,331.60                | 753,725.00            | 607,030.58            | 187,119.91                 | 6,968.76                   | 3,846,575.74           | 50,434.13                | 289,427.18           | 4,186,437.05          |
| Local Total     |             |                    | -                         | 137,399.89          | 2,154,331.60                | 753,725.00            | 607,030.58            | 187,119.91                 | 6,968.76                   | 3,846,575.74           | 50,434.13                | 289,427.18           | 4,186,437.05          |
| Grand Total     |             |                    | -                         | 137,399.89          | 2,213,589.60                | 753,725.00            | 607,030.58            | 190,295.67                 | 9,818.39                   | 3,911,859.14           | 50,434.13                | 289,427.18           | 4,251,720.45          |

Total Fixed Cost Estimates

DEPARTMENT OF GENERAL SERVICES  
FY2025 BUDGET FORMULATION (NPS MAYOR'S BUDGET)  
DRAFT 5

March 27, 2024

Total Fixed Costs

| Values      |             |                    |                   |                           |                     |                     |                          |                     |                        |                    |                    |
|-------------|-------------|--------------------|-------------------|---------------------------|---------------------|---------------------|--------------------------|---------------------|------------------------|--------------------|--------------------|
| Fund        | Agency Code | Responsible Agency | Sum of Gas Budget | Sum of Electricity Budget | Sum of Steam Budget | Sum of Water Budget | Sum of Sustain DC Budget | Sum of Waste Budget | Sum of Security Budget | Sum of Rent Budget | Sum of Grand Total |
| Local Total |             |                    | 88,146.88         | 2,882,929.01              | 906,442.13          | 602,420.50          | 235,474.32               | -                   | 358,083.41             | 288,008.76         | 5,361,505.02       |
| Grand Total |             |                    | 88,146.88         | 2,882,929.01              | 906,442.13          | 602,420.50          | 235,474.32               | -                   | 358,083.41             | 288,008.76         | 5,361,505.02       |

## DC Public Library - FY2024 Electric Data

| Agency Code | Building Name                          | Account #   | Service Address          | EXPENDITURE TOTAL | CONSUMPTION TOTAL |
|-------------|----------------------------------------|-------------|--------------------------|-------------------|-------------------|
| CE          | Anacostia Library                      | 55015393295 | 1800 Good Hope Rd SE     | 70,610.21         | 382,600           |
| CE          | Bellevue Library                       | 55016536181 | 115 Atlantic St SW       | 75,561.66         | 416,387           |
| CE          | Benning Neighborhood Library           | 55014571818 | 3935 Benning Rd NE       | 183,468.95        | 1,058,879         |
| CE          | Capitol View Library                   | 55021127059 | 5001 Central Ave SE      | 51,544.26         | 286,090           |
| CE          | Chevy Chase Library                    | 55019799976 | 5625 Conn Ave NW         | 64,175.16         | 350,387           |
| CE          | Cleveland Park Library                 | 50013364901 | 3310 Conn Ave NW         | 68,280.91         | 354,286           |
| CE          | Deanwood Rec Ctr                       | 55015203007 | 1350 49th St NE          | 28,298.93         | 207,561           |
| CE          | Francis A Gregory Neighborhood Library | 55016463766 | 3660 Alabama Ave SE      | 91,253.08         | 525,313           |
| CE          | Georgetown Library                     | 55020095760 | 3260 R St NW             | 79,682.21         | 436,699           |
| CE          | Lamond-Riggs Library                   | 55030276327 | 5401 South Dakota Ave NE | 70,747.74         | 345,686           |
| CE          | M.L. King Jr. Library                  | 55021489756 | 901 G St NW Loc Lib      | 710,734.46        | 6,848,908         |
| CE          | Mt. Pleasant Library                   | 55019767759 | 3160 16th St NW          | 73,499.54         | 407,550           |
| CE          | Northeast Library                      | 55021171479 | 100 7th & MD Av NE       | 63,719.03         | 341,616           |
| CE          | Palisades Library                      | 55020169250 | 4901 V St NW             | 54,455.11         | 296,499           |
| CE          | Parkland Turner Library                | 55012470534 | 1547 Alabama AveSe       | 7,176.34          | 35,891            |
| CE          | Parkland Turner Library                | 55012471391 | 1549 Alabama AveSe       | 6,782.16          | 33,707            |
| CE          | Penn Center                            | 55020215400 | 1709 3rd St NE           | 255.59            | 876               |
| CE          | Penn Center                            | 55021489541 | 1709 3rd St NE           | 26,995.14         | 144,717           |
| CE          | Petworth Library                       | 55013921758 | 4200 Kansas Ave NW       | 86,568.32         | 474,184           |
| CE          | Shepherd Park Library                  | 55017360987 | 7420 Georgia Ave NW      | 40,440.77         | 215,648           |
| CE          | Southeast Branch                       | 55021245760 | 403 7th St SE            | 6,701.82          | 35,134            |
| CE          | Southwest Neighborhood Library         | 50025795993 | 900 Wesley Pl SW         | 61,713.07         | 292,386           |
| CE          | Takoma Park Library                    | 55019819709 | 100 5th and Cedar St NW  | 31,434.34         | 171,166           |
| CE          | Tenley Library                         | 55021314988 | 4450 Wisconsin Ave NW    | 116,604.00        | 657,547           |
| CE          | Walker Jones ES/Library                | 55020139816 | 1125 New Jersey Ave NW   | 29,287.49         | 145,182           |
| CE          | Watha T Daniels Library                | 55016472965 | 1630 7th St NW           | 222,315.28        | 1,275,808         |
| CE          | West End Library                       | 50013708032 | 2301 L St NW             | 55,959.20         | 299,026           |
| CE          | Woodridge Library                      | 50005552711 | 1801 Hamlin St NE        | 74,458.77         | 393,103           |
|             |                                        |             |                          | \$ 2,452,723.53   | 16,432,833        |

## DC PUBLIC LIBRARY - WASHINGTON GAS

FY2024

| Code | Building Name                  | Building_Address         | Service Address      | New Acct #   | FY24 TOTAL<br>CONSUMPTION | FY24 TOTAL<br>EXPENDITURES |
|------|--------------------------------|--------------------------|----------------------|--------------|---------------------------|----------------------------|
| CE   | Anacostia Library              | 1800 Good Hope Rd SE     | 1800 Good Hope Rd SE | 120000113445 | 6,110.6                   | \$ 9,327.72                |
| CE   | Bellevue Library               | 115 Atlantic St SW       | 115 Atlantic St SW   | 120001528369 | 315.7                     | \$ 1,295.15                |
| CE   | Capitol View Library           | 5001 Central Ave SE      | 5001 Central Ave SE  | 120000186342 | 6,233.9                   | \$ 9,417.76                |
| CE   | Cleveland Park Library         | 3310 Conn Ave NW         | 3310 Conn Ave NW     | 110000449691 | 775.7                     | \$ 1,517.26                |
| CE   | Deanwood Rec Ctr               | 1350 49th St NE          | 1350 49th St NE      | 120000348850 | 3,061.8                   | \$ 4,363.30                |
| CE   | Francis Gregory Library        | 3660 Alabama Ave SE      | 3660 Ala Ave SE      | 120000235826 | 23,470.5                  | \$ 33,200.26               |
| CE   | Georgetown Library             | 3260 R St NW             | 3260 R St NW         | 120000101168 | 6,413.9                   | \$ 9,928.42                |
| CE   | Lamond-Riggs Library           | 5401 S Dakota Ave NE     | 5401 S Dakota Ave NE | 110001670907 | 4,681.7                   | \$ 7,297.69                |
| CE   | Mt Pleasant Library            | 3160 16th St NW          | 3160 16th St NW      | 120000388344 | 4,844.4                   | \$ 7,752.29                |
| CE   | Palisades Library              | 4901 V St NW             | 4901 V St NW         | 120001623962 | 302.9                     | \$ 788.65                  |
| CE   | Parklands-Turner Library       | 1547-1549 Alabama Ave SE | 1547 Alabama Ave SE  | 120000214904 | 1,951.0                   | \$ 3,261.58                |
| CE   | Penn Center                    | 1709 3rd St NE           | 1709 3rd St NE       | 120000661336 | 13,980.1                  | \$ 20,085.64               |
| CE   | Petworth Library               | 4200 Kansas Ave NW       | 4200 Kansas Ave NW   | 120001377221 | 2,523.7                   | \$ 4,091.46                |
| CE   | Rosedale Comm Ctr & Library    | 1701 Gales St NE         | 1701 Gales St NE     | 120001301585 | 17,078.8                  | \$ 25,107.06               |
| CE   | Shepherd Park Library          | 7420 Georgia Ave NW      | 7420 Georgia Ave NW  | 120000599502 | 2,670.7                   | \$ 4,338.50                |
| CE   | Southeast Branch               | 403 7th St SE            | 403 7th St SE        | 120000398558 | 743.9                     | \$ 1,223.76                |
| CE   | Southwest Branch Library       | 900 Wesley Pl SW         | 900 Wesley Pl SW     | 110001430377 | 4,919.6                   | \$ 7,786.78                |
| CE   | Takoma Park Library            | 416 Cedar St NW          | 500 Cedar St NW      | 120001420294 | 4,687.0                   | \$ 7,476.52                |
| CE   | Tenley Library                 | 4450 Wisc Ave NW         | 4450 Wisc Ave NW     | 120001180153 | 1,886.3                   | \$ 3,583.78                |
| CE   | Walker-Jones Elem              | 1125 N J Ave NW          | 1125 N J Ave NW      | 120001632039 | 3,890.1                   | \$ 5,519.55                |
| CE   | Watha T. Daniel (Shaw) Library | 1630 7th St NW           | 1630 7th St NW       | 120001193669 | 724.8                     | \$ 1,398.70                |
| CE   | Woodridge Library              | 1801 R I Ave NE          | 1801 R I Ave NE      | 120001212055 | 1,153.3                   | \$ 2,222.09                |
|      |                                |                          | SUB-TOTAL            |              | 112,420.4                 | \$ 170,983.92              |

**\*\*Southeast Library closed for renovation; final bill 3-5-2024; stopped service effective 2-7-2024**

DC Public Library - FY2024 Water Data

| BUILDING NAME                               | SERVICE ADDRESS                 | Old Acct # | New Acct # | FY24 TOTAL CONSUMPTION | FY24 TOTAL EXPENDITURES | COMMENTS |
|---------------------------------------------|---------------------------------|------------|------------|------------------------|-------------------------|----------|
| Anacostia Interim Library                   | 1800 Marion Barry Ave SE (1800) | 102878     | 2004528    | 212.57                 | \$ 17,231.05            |          |
| Bellevue Library (formerly Wash Highland)   | 115 Atlantic St SW              | 106030     | 2004533    | 0.00                   | \$ 2,724.42             |          |
| Bellevue Library (formerly Wash Highland)   | 115 Atlantic St SW              | 267039     | 2004538    | 128.86                 | \$ 5,468.30             |          |
| Benning Branch Library                      | 3935 Benning Rd NE              | 140877     | 2004536    | 211.05                 | \$ 15,071.31            |          |
| Capitol View Library                        | 5001 Central Ave SE             | 102862     | 2004527    | 257.70                 | \$ 11,448.93            |          |
| Cleveland Park Library                      | 3310 Conn Ave NW                | 79226      | 2006715    | 192.35                 | \$ 8,281.34             |          |
| Deanwood Rec Ctr & Library                  | 1350 49th St NE                 |            | 2005109    | 525.55                 | \$ 10,848.88            |          |
| Francis A Gregory Library                   | 3660 Alabama Ave SE             | 102941     | 2004530    | 113.96                 | \$ 3,512.70             |          |
| Georgetown Library                          | 3260 R St NW                    | 79184      | 2004715    | 296.44                 | \$ 12,968.50            |          |
| Lamond-Riggs Library                        | 5401 South Dakota Ave NE        |            | 2032220    | 155.51                 | \$ 12,148.11            |          |
| M.L. King Jr. Library                       | 901 G St NW                     | 2036274    | 2037718    | 13982.36               | \$ 282,065.66           |          |
| Mt. Pleasant Library                        | 1600 Lamont St NW               | 79131      | 2004714    | 1458.32                | \$ 30,950.32            |          |
| Northeast Library                           | 330 7th St NE                   | 140855     | 2004535    | 116.84                 | \$ 5,516.88             |          |
| Palisades Library                           | 4901 V St NW                    | 79100      | 2004712    | 0.00                   | \$ 6,880.41             |          |
| Penn Center                                 | 1709 3rd St NE                  |            | 2004680    | 751.87                 | \$ 16,821.90            |          |
| Penn Center                                 | 309 Randolph Pl NE              |            | 2004681    | 2.96                   | \$ 4,826.21             |          |
| Petworth Library                            | 4200 Kansas Ave NW              | 79087      | 2004711    | 231.28                 | \$ 8,956.13             |          |
| Shepherd Park Library (Juanita E. Thornton) | 7420 Georgia Ave NW             | 79922      | 2004526    | 218.48                 | \$ 10,034.60            |          |
| Southeast Branch                            | 647 7th St SE                   | 102935     | 2004529    | 0.00                   | \$ 1,619.04             |          |
| Southeast Branch                            | 403 7TH ST SE                   | 106029     | 2004532    | 127.97                 | \$ 3,057.08             |          |
| Southwest Branch Library                    | 900 Wesley Pl SW                |            | 2023692    | 96.89                  | \$ 10,406.97            |          |
| Takoma Park Library                         | 416 Cedar St NW                 | 79105      | 2004713    | 86.78                  | \$ 3,924.79             |          |
| Tenley Library                              | 4450 Wisconsin Ave NW           | 79225      | 2004716    | 254.15                 | \$ 14,495.28            |          |
| Walker-Jones Elem & Library                 | 1125 New Jersey Ave NW          |            | 2004938    | 43.20                  | \$ 2,472.60             |          |
| Watha T Daniel/ Shaw Library                | 1630 7th St NW                  | 221573     | 2004537    | 334.47                 | \$ 13,259.06            |          |
| Woodridge Library                           | 1801 Hamlin St NE               | 297154     | 2004539    | 189.39                 | \$ 12,687.13            |          |
|                                             | SUB-TOTAL                       |            |            | 19,988.97              | \$ 527,677.60           |          |

## FY2024 - STEAM

| Pay From | Code | Service Address | File # | Bldg #   | New RWA # | FY2024 Total Consumption | FY2024 Total Expenditures |
|----------|------|-----------------|--------|----------|-----------|--------------------------|---------------------------|
| AM       | CE   | 901 G St NW     | 114    | DC1278ZZ | C3109063  | 18,494.0                 | \$ 719,916.60             |
| TOTALS   |      |                 |        |          |           | 18,494.0                 | \$ 719,916.60             |

## FY2024 - Rental (DCPL)

| Sum of PAYMENT AMOUNT |                              |                   |
|-----------------------|------------------------------|-------------------|
| AGENCY CODE           | LEASE ADDRESS                | Total             |
| CE                    | 1523-1571 Alabama Avenue, SE | 272,106.64        |
| CE Total              |                              | <b>272,106.64</b> |

272,106.64

Data Not Yet Received for FY25



**FY 2024 - DCPL Telecom**

| CEO        | FY24 Budget | FY24 Expenditures | FY25 Budget | FY25 YTD Exp |
|------------|-------------|-------------------|-------------|--------------|
| Non -DCNet | 17,476      | 3,528             | 17,476      | 0            |
| DCNet      | 120,000     | 116,180           | 120,000     | 0            |
| Total      | 137,476     | 119,708           | 137,476     | 0            |

Expenditure Data Not Yet Received for FY25

| FY 2024 ESTIMATES |             |                   |                |              |
|-------------------|-------------|-------------------|----------------|--------------|
| AGENCY TYPE       | AGENCY CODE | FY24<br>NON-DCNET | FY24<br>DC-NET | Total        |
| Local             | CE          | 169,744.04        | \$392,652.04   | \$562,396.08 |

| FY 2025 TELECOM ESTIMATES [NON-DCNET & DCNET] |             |                                                               |                                                           |       |                               |
|-----------------------------------------------|-------------|---------------------------------------------------------------|-----------------------------------------------------------|-------|-------------------------------|
| AGENCY TYPE                                   | AGENCY CODE | Non DC-NET<br>Telecom Services<br>OFRM( Seller<br>Agency AS0) | DC-NET Telecom<br>Services<br>OCTO (Seller<br>Agency TO0) | Total | FY2025 Approved<br>Assessment |
| Local                                         | CE          | -                                                             | \$ -                                                      | -     | 498,431.69 from FY26 file     |

| In-House CEO | Budget  | Actual Exp |                        |
|--------------|---------|------------|------------------------|
| FY24         | 137,476 | 119,708    | see DIFS Acct: 7121009 |
| FY25         | 137,476 | 0          |                        |

|              |                                    |            |                                            |                                         |
|--------------|------------------------------------|------------|--------------------------------------------|-----------------------------------------|
| Project      | AS0 OFFICE OF FINANCE AND RESOURCE |            |                                            |                                         |
| Organization | MANAGEMENT                         |            |                                            | FY24 NON-DCNet Actuals as of 12/31/2024 |
| Fiscal Year  | 2024                               |            |                                            |                                         |
|              |                                    |            |                                            |                                         |
| Fund Number  | Subtask Name                       | GL Account | Expenditure Type                           | Sum of Transaction<br>Amount            |
| 1010001      | CEO_DC PUBLIC LIBRARY              | 712100C    | 7121009 TELEPHONE, TELETYPE, TELEGRAM, ETC | \$ 180,801.56                           |
| Grand Total  |                                    |            |                                            | \$ 180,801.56                           |

|              |                                    |            |                                            |                                         |
|--------------|------------------------------------|------------|--------------------------------------------|-----------------------------------------|
| Project      | AS0 OFFICE OF FINANCE AND RESOURCE |            |                                            |                                         |
| Organization | MANAGEMENT                         |            |                                            | FY25 NON-DCNet Actuals as of 01/28/2025 |
| Fiscal Year  | 2025                               |            |                                            |                                         |
|              |                                    |            |                                            |                                         |
| Fund Number  | Subtask Name                       | GL Account | Expenditure Type                           | Sum of Transaction<br>Amount            |
| 1010001      | CEO_DC PUBLIC LIBRARY              | 712100C    | 7121009 TELEPHONE, TELETYPE, TELEGRAM, ETC | \$ 21,436.84                            |
| Grand Total  |                                    |            |                                            | \$ 21,436.84                            |

## **GENERAL QUESTIONS**

### **Question Number 64**

**Describe any spending pressures that existed in FY24. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.**

In FY24, DC Public Library did not have any spending pressures.



## GENERAL QUESTIONS

### Question Number 65

**Identify potential areas where spending pressures may exist in FY25. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY25 budget.**

The DC Public Library (DCPL) currently has no projected spending pressures in FY25.

DCPL may request up to \$863,000 of Personnel Services funding from the Workforce Investment Account (UP0), the impact from the FY25 three percent Union COLA package, effective pay period beginning October 6, 2024. Approximately 70 percent of DC Public Library staff are union employees. This COLA was not budgeted as part of the FY25 Formulation Budget and DCPL hopes to receive funding from the Workforce Investment Account (UP0) to close this projected gap, if salary lapse is not enough.

GENERAL QUESTIONS

Question Number 66

Provide a list of all FY24 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

data as of 1-24-25

| Program (Level 0)                                        | Program                                                           | Posn Nbr               | Title                               | Name                                | Source | FTE Count |
|----------------------------------------------------------|-------------------------------------------------------------------|------------------------|-------------------------------------|-------------------------------------|--------|-----------|
| AFO000 - Agency Financial Operations                     | 150002 - AGENCY ACCOUNTING SERVICES                               | 00005070               | Accounts Payable Technician         | Henderson,Bianca Chermese           | Local  | 1         |
|                                                          |                                                                   | 00006790               | Agency Fiscal Officer               | Pacana,Rosemarie                    | Local  | 0.5       |
|                                                          |                                                                   | 00008475               | Financial Manager                   | Chisolm,Anieka                      | Local  | 1         |
|                                                          |                                                                   | 00013935               | Accounts Payable Supervisor         | Morgan,Carlisha Andrea              | Local  | 1         |
|                                                          |                                                                   | 00026619               | Accounts Payable Technician         | VACANT                              | Local  | 1         |
|                                                          | 150002 - AGENCY ACCOUNTING SERVICES Total                         |                        |                                     |                                     |        | 4.5       |
|                                                          | 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES       | 00006790               | Agency Fiscal Officer               | Pacana,Rosemarie                    | Local  | 0.5       |
|                                                          |                                                                   | 00035867               | Budget Officer                      | Moore,Orsheka P                     | Local  | 1         |
|                                                          |                                                                   | 00036344               | Budget Analyst                      | McPherson,Danielle                  | Local  | 1         |
|                                                          |                                                                   | 00039210               | Budget Analyst                      | Powell,Daniel                       | Local  | 1         |
|                                                          | 150003 - AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES Total |                        |                                     |                                     |        | 3.5       |
| AFO000 - Agency Financial Operations Total               |                                                                   |                        |                                     |                                     |        | 8         |
| AMP000 - Agency Management Program                       | 100003 - COMMUNICATIONS - GENERAL                                 | 00000454               | Chief of Staff                      | Mecks,Joilette Michelle             | Local  | 1         |
|                                                          |                                                                   | 00003382               | Producer                            | Williams,Ryan L                     | Local  | 1         |
|                                                          |                                                                   | 00016029               | Audiovisual Mechanic                | Marshall Jr.,Robert C               | Local  | 1         |
|                                                          |                                                                   | 00018226               | Audiovisual Mechanic                | Wimbush,Paul A                      | Local  | 1         |
|                                                          |                                                                   | 00020537               | Social Media Specialist             | Garces,Diego                        | Local  | 1         |
|                                                          |                                                                   | 00023940               | Audiovisual Mechanic                | Moore II,Maurice                    | Local  | 1         |
|                                                          |                                                                   | 00035114               | Senior Graphic Designer             | Greaves,George F                    | Local  | 1         |
|                                                          |                                                                   | 00042687               | Print Production Manager            | Cooper,Jon A                        | Local  | 1         |
|                                                          |                                                                   | 00044646               | Public Affairs Spec (Media)         | Williams,George A                   | Local  | 1         |
|                                                          |                                                                   | 00046105               | Supervisory Public Affairs Spe      | Thomas,Katherine A                  | Local  | 1         |
|                                                          |                                                                   | 00047810               | Office Manager                      | Ward,Deborah A                      | Local  | 1         |
|                                                          |                                                                   | 00082176               | Visual Information Specialist       | Mouledoux,Danielle C                | Local  | 1         |
|                                                          |                                                                   | 00082190               | Administrative Support Assistant    | Loud,Jordan H                       | Local  | 1         |
|                                                          |                                                                   | 00082300               | Events Program Specialist           | Toms,Chanel C                       | Local  | 1         |
|                                                          |                                                                   | 00082318               | Digital Content Writer/Editor       | Connolly,Maggie K                   | Local  | 1         |
|                                                          |                                                                   | 00082387               | Dir Mkting & Communications         | West Barbour,Tanzi                  | Local  | 1         |
|                                                          |                                                                   | TBD                    | Special Events Specialist           | VACANT (New FY25 1.0 FTE)           | Local  | 0         |
|                                                          | 100003 - COMMUNICATIONS - GENERAL Total                           |                        |                                     |                                     |        | 16        |
|                                                          | 100022 - CONTRACTING AND PROCUREMENT - GENERAL                    | 00044648               | Supv Contract Specialist            | VACANT                              | Local  | 1         |
|                                                          |                                                                   | 00045601               | Supervisory Contract Specialist     | Harrison-Samuels,Tornia Denis       | Local  | 1         |
|                                                          |                                                                   | 00045602               | Lead Contract Specialist            | Concepcion,Janet C                  | Local  | 1         |
|                                                          |                                                                   | 00016135               | Contract Specialist                 | VACANT (FY24 - Inactivated in FY25) | Local  | 1         |
|                                                          | 100022 - CONTRACTING AND PROCUREMENT - GENERAL Total              |                        |                                     |                                     |        | 4         |
|                                                          | 100042 - FLEET MANAGEMENT - GENERAL                               | 00009867               | Motor Vehicle Operator              | Wilhoit,Carlos F                    | Local  | 1         |
|                                                          |                                                                   | 00017338               | Motor Vehicle Operator              | Edwards,Jesse D                     | Local  | 1         |
|                                                          |                                                                   | 00019576               | Motor Vehicle Operator              | Wills,James H                       | Local  | 1         |
|                                                          |                                                                   | 00046474               | Supervisory Motor Vehicle Opr       | Thomas,Jamarle K                    | Local  | 1         |
|                                                          |                                                                   | 00047774               | Distribution Services Manager       | Gunter,Shalonda D                   | Local  | 1         |
|                                                          |                                                                   | 00082377               | Motor Vehicle Operator              | Harrison,Shenell I                  | Local  | 1         |
|                                                          |                                                                   | 00082378               | Motor Vehicle Operator              | Holmes Sr.,Kevin D                  | Local  | 1         |
|                                                          | 100042 - FLEET MANAGEMENT - GENERAL Total                         |                        |                                     |                                     |        | 7         |
|                                                          | 100058 - HUMAN RESOURCE SERVICES - GENERAL                        | 00001505               | Director of Human Resources         | VACANT                              | Local  | 1         |
|                                                          |                                                                   | 00011935               | Human Resources Specialist          | Scott,Marlene Delores James         | Local  | 1         |
|                                                          |                                                                   | 00015536               | Human Resources Specialist          | Samuel,Breona W                     | Local  | 1         |
|                                                          |                                                                   | 00021344               | Human Resources Assistant           | Downing,Astarte Z                   | Local  | 1         |
|                                                          |                                                                   | 00023322               | Human Resource Specialist (Emp Rel) | Vahey,Brandon                       | Local  | 1         |
|                                                          |                                                                   | 00025441               | Human Resources Specialist          | Hopkins,Tahlita Lynn                | Local  | 1         |
|                                                          |                                                                   | 00034943               | Human Resources Specialist          | Miller,Melody                       | Local  | 1         |
|                                                          |                                                                   | 00041080               | Interim Director of Human Resources | Chavarria,Hector W                  | Local  | 1         |
|                                                          |                                                                   | 00046475               | Human Resources Specialist          | Holodnak,Tiffany                    | Local  | 1         |
|                                                          | 100058 - HUMAN RESOURCE SERVICES - GENERAL Total                  |                        |                                     |                                     |        | 9         |
|                                                          | 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL                | 00013149               | IT Specialist (Customer Supp)       | Jackson,Elizabeth Anne              | Local  | 1         |
|                                                          |                                                                   | 00018325               | IT Specialist (Network)             | Busby,Michael B                     | Local  | 1         |
|                                                          |                                                                   | 00022786               | Information Technology Specialist   | Sydnor,Barry Cosanga                | Local  | 1         |
|                                                          |                                                                   | 00025042               | IT Specialist (Customer Support)    | Akinola,Akinwole O                  | Local  | 1         |
|                                                          |                                                                   | 00045365               | IT Specialist (Internet)            | Cruz,Ian                            | Local  | 1         |
|                                                          |                                                                   | 00076984               | IT Specialist                       | Martin,Wesley C                     | Local  | 1         |
| 100071 - INFORMATION TECHNOLOGY SERVICES - GENERAL Total |                                                                   |                        |                                     |                                     | 6      |           |
| 100092 - LEGAL SERVICES - GENERAL                        | 00012475                                                          | General Counsel        | McIntyre,James K.                   | Local                               | 1      |           |
|                                                          | 00046051                                                          | Attorney Advisor       | Hill,Zachary                        | Local                               | 1      |           |
|                                                          | 00082155                                                          | Deputy General Counsel | Hall,Chanel G.                      | Local                               | 1      |           |
| 100092 - LEGAL SERVICES - GENERAL Total                  |                                                                   |                        |                                     |                                     | 3      |           |

|                                          |                                                                    |          |                                    |                                     |         |      |
|------------------------------------------|--------------------------------------------------------------------|----------|------------------------------------|-------------------------------------|---------|------|
|                                          | 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL       | 00044645 | Facilities Management Officer      | Fuller,Kim Sebrena                  | Local   | 1    |
|                                          |                                                                    | 00082380 | Facilities Coordinator             | Barnett,Gilbert A                   | Local   | 1    |
|                                          |                                                                    | 00082386 | Facilities Coordinator             | Fantroy,Sierra K                    | Local   | 1    |
|                                          |                                                                    | 00025832 | Administrative Support Assistant   | VACANT (FY24 - Inactivated in FY25) | Local   | 1    |
|                                          | 100113 - PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL Total |          |                                    |                                     |         | 4    |
|                                          | 100148 - TRAINING AND DEVELOPMENT -                                | 00047429 | Human Resources Assistant          | VACANT (FY24 - Inactivated in FY25) | Local   | 0.5  |
|                                          |                                                                    | 00082138 | Training Specialist                | VACANT (FY24 - Inactivated in FY25) | Local   | 1    |
|                                          | 100148 - TRAINING AND DEVELOPMENT - GENERAL Total                  |          |                                    |                                     |         | 1.5  |
|                                          | 100151 - EXECUTIVE ADMINISTRATION                                  | 00001074 | Compliance Analyst                 | Johnson,Michelle                    | Local   | 1    |
|                                          |                                                                    | 00043325 | Administrative Assistant           | Gees,Catherine S                    | Local   | 1    |
|                                          | 100151 - EXECUTIVE ADMINISTRATION Total                            |          |                                    |                                     |         | 2    |
|                                          | 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT                      | 00002711 | Executive Director                 | Reyes-Gavilan,Richard               | Local   | 1    |
|                                          |                                                                    | 00043831 | Director of Business Operations    | Jumper,Barbara DeLaine              | Local   | 1    |
|                                          | 100154 - PERFORMANCE AND STRATEGIC MANAGEMENT Total                |          |                                    |                                     |         | 2    |
| AMP000 - Agency Management Program Total |                                                                    |          |                                    |                                     |         | 54.5 |
| GO0044 - Business Operations Services    | 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES                    | 00013427 | Director Capital Construction      | Pahwa,Jaspreet G                    | Local   | 1    |
|                                          |                                                                    | 00034022 | Project Manager (Capital Proje     | VACANT                              | Capital | 1    |
|                                          |                                                                    | 00043111 | Executive Assistant                | Tabron,Moneick A                    | Local   | 1    |
|                                          |                                                                    | 00046403 | Project Manager (Capital)          | VACANT                              | Capital | 1    |
|                                          |                                                                    | 00047900 | Project Manager (Capital Proje     | Dure,Samantha R                     | Capital | 1    |
|                                          | 500141 - 21ST CENTURY CAPITAL PROJECTS SERVICES Total              |          |                                    |                                     |         | 5    |
|                                          | 500143 - CUSTODIAL AND MAINTENANCE SERVICES                        | 00006412 | Facilities Operations Manager      | VACANT                              | Local   | 1    |
|                                          |                                                                    | 00007268 | Facility Manager                   | Price,Ronald                        | Local   | 1    |
|                                          |                                                                    | 00008691 | Custodial Worker/Laborer           | Galvez,Daysi Corina                 | Local   | 1    |
|                                          |                                                                    | 00010717 | Custodial Worker/Laborer           | Burr,Anthony Jesse                  | Local   | 1    |
|                                          |                                                                    | 00010778 | Custodial Worker/Laborer           | Wells,Paul Lawrence                 | Local   | 1    |
|                                          |                                                                    | 00014114 | A/C Equipment Mechanic             | Hazell,Anthony                      | Local   | 1    |
|                                          |                                                                    | 00014563 | Custodial Worker Supervisor        | Segovia,Wendy Yamileth              | Local   | 1    |
|                                          |                                                                    | 00015273 | Deputy Director Facilities Mg      | Banks,Jonathan Richard              | Local   | 1    |
|                                          |                                                                    | 00015554 | Boiler Plant Operator Supvsr       | Regester,Stephen J                  | Local   | 1    |
|                                          |                                                                    | 00015609 | Plumber                            | Davis,Sylvester R                   | Local   | 1    |
|                                          |                                                                    | 00017465 | A/C Equipment Mechanic             | Young,Juan M                        | Local   | 1    |
|                                          |                                                                    | 00017796 | Maintenance Worker (Engineering)   | Brown,Andre P                       | Local   | 1    |
|                                          |                                                                    | 00018158 | Custodial Worker/Laborer           | Gross,Lamont                        | Local   | 1    |
|                                          |                                                                    | 00018504 | Custodial Worker/Laborer           | Whitfield,Richard                   | Local   | 1    |
|                                          |                                                                    | 00019909 | Painter                            | Thorne,John R                       | Local   | 1    |
|                                          |                                                                    | 00020291 | Painter                            | Robb,Michael                        | Local   | 1    |
|                                          |                                                                    | 00021918 | Custodial Worker/Laborer           | Smith,Edgar Arlester                | Local   | 1    |
|                                          |                                                                    | 00021982 | Custodial Worker/Laborer           | Hodge,Anthony R                     | Local   | 1    |
|                                          |                                                                    | 00021991 | Custodial Worker/Laborer           | Williams Jr.,Robert Lee             | Local   | 1    |
|                                          |                                                                    | 00022137 | Maintenance Worker                 | VACANT                              | Local   | 1    |
|                                          |                                                                    | 00022190 | A/C Equipment Mechanic             | Johnson,Michael J                   | Local   | 1    |
|                                          |                                                                    | 00024725 | Electrician                        | Makle,Kevin A                       | Local   | 1    |
|                                          |                                                                    | 00025109 | Custodial Worker/Laborer           | Bacon,Franklin L                    | Local   | 1    |
|                                          |                                                                    | 00025306 | A/C Equipment Mechanic             | VACANT                              | Local   | 1    |
|                                          |                                                                    | 00025462 | Custodial Worker/Laborer           | Davis,Brian C                       | Local   | 1    |
|                                          |                                                                    | 00025486 | Maintenance Worker                 | Barnes,Michael H                    | Local   | 1    |
|                                          |                                                                    | 00026015 | Custodial Worker/Laborer           | Flood,Calvin H                      | Local   | 1    |
|                                          |                                                                    | 00026254 | Custodial Worker/Laborer           | Gray,Deborah S                      | Local   | 1    |
|                                          |                                                                    | 00026730 | Materials Handler                  | Wayns Jr.,Carroll Stricklin         | Local   | 1    |
|                                          |                                                                    | 00027221 | Receptionist                       | Lyons Jr.,Darrin C                  | Local   | 1    |
|                                          |                                                                    | 00027442 | Carpenter                          | Roach,Darrin C                      | Local   | 1    |
|                                          |                                                                    | 00033594 | Custodial Worker/Laborer           | McElrath,Tamara C                   | Local   | 1    |
|                                          |                                                                    | 00038920 | Boiler Plant Operator Supvsr       | Walker Sr.,Michael                  | Local   | 1    |
|                                          |                                                                    | 00047426 | A/C Equipment Mechanic             | Thompson,Jeffrey K                  | Local   | 1    |
|                                          |                                                                    | 00047427 | A/C Equipment Mechanic             | Thompson,Claude Anthony             | Local   | 1    |
|                                          |                                                                    | 00070160 | A/C Equipment Mechanic             | Abouelmagd,Mostafa A                | Local   | 1    |
|                                          |                                                                    | 00082352 | Custodial Worker Supervisor        | Lloyd,Izetta L                      | Local   | 1    |
|                                          |                                                                    | 00082379 | A/C Equipment Mechanic             | VACANT                              | Local   | 1    |
|                                          |                                                                    | 00082381 | A/C Equipment Mechanic             | Wyatt,Sean Christopher              | Local   | 1    |
|                                          |                                                                    | 00082382 | Electrician                        | Irving Jr.,Phillip K                | Local   | 1    |
|                                          |                                                                    | 00082383 | Facility Manager                   | Gilbert,Keith                       | Local   | 1    |
|                                          |                                                                    | 00082384 | Carpenter                          | Larin Portillo,Herson G             | Local   | 1    |
|                                          |                                                                    | 00082388 | Plumber                            | Gibson,Tony M                       | Local   | 1    |
|                                          | 500143 - CUSTODIAL AND MAINTENANCE SERVICES Total                  |          |                                    |                                     |         | 43   |
|                                          | 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES            | 00017910 | Supervisory Information Technology | Blahnik,Andrew G                    | Local   | 1    |
|                                          |                                                                    | 00034027 | Information Technology Specialist  | Thomas,Aaron                        | Local   | 1    |
|                                          |                                                                    | 00044481 | Director Information Technology    | Aromire,Odunlami O                  | Local   | 1    |
|                                          |                                                                    | 00045913 | IT Specialist                      | Oulahyane,Youssef                   | Local   | 1    |
|                                          |                                                                    | 00076982 | Supervisory IT Specialist          | Givens,Cedric C                     | Local   | 1    |
|                                          |                                                                    | 00077006 | IT Specialist (Customer Support)   | Allen-Carlisle,Arlene L             | Local   | 1    |
|                                          |                                                                    | 00082371 | IT Specialist (Customer Support)   | Blackmon,Keith R                    | Local   | 1    |
|                                          |                                                                    | 00082372 | IT Specialist (Customer Support)   | Toure,Oumar                         | Local   | 1    |
|                                          |                                                                    | 00082373 | IT Specialist (Network)            | King,Kevin                          | Local   | 1    |

|                                                               |                                                              |                                  |                                     |                                     |       |     |   |
|---------------------------------------------------------------|--------------------------------------------------------------|----------------------------------|-------------------------------------|-------------------------------------|-------|-----|---|
|                                                               |                                                              | 00082374                         | IT Specialist (Customer Support)    | Abana,Haruna                        | Local | 1   |   |
|                                                               |                                                              | 00082376                         | IT Project Manager                  | Hill,Ian M                          | Local | 1   |   |
|                                                               |                                                              | 00109113                         | IT Specialist (Telecom)             | Buchanan,Steven J                   | Local | 1   |   |
|                                                               |                                                              | 00000001                         | Information Technology Specialist   | VACANT (FY24 - Inactivated in FY25) | Local | 1   |   |
| 500144 - PUBLIC SERVICE INFORMATION TECHNOLOGY SERVICES Total |                                                              |                                  |                                     |                                     |       | 13  |   |
| 500272 - ADMINISTRATIVE OPERATIONS SERVICES                   | 00023652                                                     | Program Coordinator              | Lyles,Rashard D                     | Local                               | 1     |     |   |
|                                                               | 00024832                                                     | Administrative Officer           | Clifford,Deniece S.                 | Local                               | 1     |     |   |
|                                                               | 00047772                                                     | Risk Manager                     | VACANT                              | Local                               | 1     |     |   |
|                                                               | 00102578                                                     | Administrative Support Assistant | Reid,Cynthia M                      | Local                               | 1     |     |   |
|                                                               | 00047431                                                     | Risk Manager                     | VACANT (FY24 - Inactivated in FY25) | Local                               | 1     |     |   |
| 500272 - ADMINISTRATIVE OPERATIONS SERVICES Total             |                                                              |                                  |                                     |                                     |       | 5   |   |
| GO0044 - Business Operations Services Total                   |                                                              |                                  |                                     |                                     |       | 66  |   |
| GO0045 - Chief Librarian Services                             | 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES       | 00026701                         | Executive Assistant                 | Johnson,Aleia S                     | Local | 1   |   |
|                                                               |                                                              | 00034028                         | Passport Acceptance Agent           | Hubbard,Nicole A                    | Local | 0.5 |   |
|                                                               |                                                              | 00040923                         | Dir Strategic Partners & Dev        | Hegarty,Emily Linnea Dyer           | Local | 1   |   |
|                                                               |                                                              | 00046484                         | Lead Passport Acceptance Agent      | Muhammad,Abdurrahman                | Local | 1   |   |
|                                                               |                                                              | 00073144                         | Events Program Coordinator          | Huang,YuHsuan                       | Local | 1   |   |
|                                                               |                                                              | 00082150                         | Exhibits Coordinator                | Miller,Monica                       | Local | 1   |   |
|                                                               |                                                              | 00082260                         | Passport Program Support Techn      | VACANT                              | Local | 0.5 |   |
|                                                               |                                                              | 00082324                         | Passport Program Support Techn      | VACANT                              | Local | 1   |   |
|                                                               |                                                              | 00100238                         | Events Program Coordinator          | Hunter,Ayahna N                     | Local | 1   |   |
|                                                               |                                                              | 00100240                         | Events Manager                      | Greene,Tenikka M                    | Local | 1   |   |
|                                                               | 500145 - EVENTS, EXHIBITIONS, AND DEVELOPMENT SERVICES Total |                                  |                                     |                                     |       |     | 9 |
|                                                               | 500146 - EXECUTIVE MANAGEMENT SERVICES                       | 00025135                         | Executive Management Officer        | Romero,Gary A                       | Local | 1   |   |
|                                                               | 500146 - EXECUTIVE MANAGEMENT SERVICES Total                 |                                  |                                     |                                     |       |     | 1 |
|                                                               | 500147 - INTERGOVERNMENTAL AFFAIRS                           | 00013224                         | Community Engagement Specialist     | Waters,Monisa Loretta               | Local | 1   |   |
|                                                               |                                                              | 00044130                         | Director of Community Relations     | Saccocio,Martha N                   | Local | 1   |   |
|                                                               | 500147 - INTERGOVERNMENTAL AFFAIRS Total                     |                                  |                                     |                                     |       |     | 2 |
|                                                               | 500148 - STATEGIC PLANNING SERVICES                          | 00082385                         | Data Analyst                        | Sreekumar,Jyothis                   | Local | 1   |   |
|                                                               |                                                              | 00082389                         | Director Strategic Planning         | Greenberg,Judith C                  | Local | 1   |   |
|                                                               | 500148 - STATEGIC PLANNING SERVICES Total                    |                                  |                                     |                                     |       |     | 2 |
|                                                               | 500274 - CUSTOMER EXPERIENCE SERVICES                        | 00009168                         | Customer Experience Manager         | Akiti,Andrea P                      | Local | 1   |   |
|                                                               |                                                              | 00010737                         | Dir of Customer Experience          | McSween,Monique                     | Local | 1   |   |
|                                                               |                                                              | 00019020                         | Library Design & Appearance Co      | McCoy,Ryan C                        | Local | 1   |   |
|                                                               | 500274 - CUSTOMER EXPERIENCE SERVICES Total                  |                                  |                                     |                                     |       |     | 3 |
| GO0045 - Chief Librarian Services Total                       |                                                              |                                  |                                     |                                     |       | 17  |   |
| GO0046 - Library Services                                     | 500149 - ADAPTIVE SERVICES                                   | 00009775                         | Librarian                           | Rosen,Janice Faye                   | Local | 1   |   |
|                                                               |                                                              | 00015132                         | Librarian                           | McKinney,Deborah B                  | Local | 1   |   |
|                                                               |                                                              | 00015662                         | Library Technician                  | Harrison,Bernard Jr                 | Local | 1   |   |
|                                                               |                                                              | 00033391                         | Librarian(Adaptive Technology)      | Timony,James Patrick                | Local | 1   |   |
|                                                               |                                                              | 00075608                         | Library Associate                   | Jackson,Paisley N                   | Local | 1   |   |
|                                                               |                                                              | 00109096                         | Library Associate                   | Newsome,Keri A                      | Local | 1   |   |
|                                                               | 500149 - ADAPTIVE SERVICES Total                             |                                  |                                     |                                     |       |     | 6 |
|                                                               | 500150 - ADULT SERVICES                                      | 00073153                         | Supervisory Librarian               | Kerelchuk,Nicholas Thomas           | Local | 1   |   |
|                                                               |                                                              | 00076985                         | Adult Services Coordinator          | Quick,David B                       | Local | 1   |   |
|                                                               |                                                              | 00082144                         | Mental Health Specialist            | VACANT                              | Local | 1   |   |
|                                                               |                                                              | 00085425                         | Assistant Manager                   | Mias,Sarah A                        | Local | 1   |   |
|                                                               |                                                              | 00097165                         | Civic Engagement Coordinator        | Veiga,Diana E                       | Local | 1   |   |
|                                                               |                                                              | 00100237                         | Library Associate                   | Cedres Ortiz,Aimee C                | Local | 1   |   |
|                                                               |                                                              | 00114805                         | Mental Health Specialist            | VACANT (New FY25 1.0 FTE)           | Local | 0   |   |
|                                                               |                                                              | 00114806                         | Mental Health Specialist            | VACANT (New FY25 0.5 FTE)           | Local | 0   |   |
|                                                               |                                                              | 00114808                         | Mental Health Specialist            | VACANT (New FY25 0.5 FTE)           | Local | 0   |   |
|                                                               | 500150 - ADULT SERVICES Total                                |                                  |                                     |                                     |       |     | 6 |
|                                                               | 500151 - CHILDREN AND YOUNG ADULT SERVICES                   | 00001316                         | Supervisory Librarian               | Farquhar,Erin                       | Local | 1   |   |
|                                                               |                                                              | 00001338                         | Children's Librarian                | Fogarty,Claire A                    | Local | 1   |   |
|                                                               |                                                              | 00001708                         | Librarian                           | Digwood,Brandon E                   | Local | 1   |   |
|                                                               |                                                              | 00002262                         | Librarian                           | Coyle,SaraBeth P                    | Local | 1   |   |
|                                                               |                                                              | 00006856                         | Children's Librarian                | Beham,Sarah E                       | Local | 1   |   |
|                                                               |                                                              | 00006908                         | Children's Librarian                | Daud,Tasneem                        | Local | 1   |   |
|                                                               |                                                              | 00009907                         | Children's Librarian                | Garcia Gongora,Liliana              | Local | 1   |   |
|                                                               |                                                              | 00011090                         | Children's Librarian                | Sturm,Verity                        | Local | 1   |   |
|                                                               |                                                              | 00011094                         | Librarian                           | Kulikowski,Julie A                  | Local | 1   |   |
|                                                               |                                                              | 00012329                         | Children's Librarian                | McCray,Terry S                      | Local | 1   |   |
|                                                               |                                                              | 00012608                         | Children's Librarian                | VACANT                              | Local | 1   |   |
|                                                               |                                                              | 00012673                         | Librarian                           | Allen,Cheryl O                      | Local | 1   |   |
|                                                               |                                                              | 00014487                         | Library Associate                   | Sims,Jasmine A                      | Local | 1   |   |
|                                                               |                                                              | 00015269                         | Children's Librarian                | Ballentine,Patricia M.              | Local | 1   |   |
|                                                               |                                                              | 00015570                         | Children's Librarian                | Ginsburg,Shoshana G                 | Local | 1   |   |
|                                                               |                                                              | 00015622                         | Supervisory Librarian               | Moeller,Julie C                     | Local | 1   |   |
| 00016063                                                      |                                                              | Children Prog/Partnership Coor   | Boston,Carmen Lynette               | Local                               | 1     |     |   |
| 00016474                                                      |                                                              | Library Associate                | Barber,Blake A                      | Local                               | 1     |     |   |
| 00017719                                                      |                                                              | Library Associate                | Pierce,Allison M                    | Local                               | 1     |     |   |
| 00020185                                                      |                                                              | Library Associate                | Brenowitz,Kathleen S                | Local                               | 1     |     |   |
| 00020190                                                      |                                                              | Supervisory Librarian            | Sterling,Elizabeth L                | Local                               | 1     |     |   |



|                                                          |          |                                 |                              |         |     |
|----------------------------------------------------------|----------|---------------------------------|------------------------------|---------|-----|
|                                                          | 00025885 | Children's Librarian            | Hames,Katherin M             | Local   | 1   |
|                                                          | 00028368 | Children's Librarian            | Melvin,Annaliese             | Local   | 1   |
|                                                          | 00033014 | Children's Librarian            | Lichtle-Mullenix,Kaitlyn E   | Local   | 1   |
|                                                          | 00033340 | Children's Librarian            | Kotchka,Karen L              | Local   | 1   |
|                                                          | 00034933 | Library Associate               | Mendez,Manuel J              | Local   | 1   |
|                                                          | 00039285 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00039288 | Children's Librarian            | Meehan,Mary Catherine H      | Local   | 1   |
|                                                          | 00047444 | Early Literacy Services Coord   | VACANT                       | Local   | 1   |
|                                                          | 00050764 | Children's Librarian            | Williams,Stephanie W         | Local   | 1   |
|                                                          | 00070165 | Children's Librarian            | Fields,Audrey                | Local   | 1   |
|                                                          | 00073145 | Children's Librarian            | Dyer,Katherine E             | Local   | 1   |
|                                                          | 00073149 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00075026 | Librarian                       | Arnold,Claire O'Leary        | Local   | 1   |
|                                                          | 00075027 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00075610 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00076970 | Children's Librarian            | Wagner,Catherine Gayle       | Local   | 1   |
|                                                          | 00082152 | Library Associate               | Colgan,James C               | Local   | 1   |
|                                                          | 00082168 | Library Associate               | Whaley,Victoria Toliver      | Local   | 1   |
|                                                          | 00082200 | Library Associate               | White,Rachel                 | Local   | 0.5 |
|                                                          | 00082201 | Library Associate               | Prince,Louise L              | Local   | 0.5 |
|                                                          | 00082222 | Library Associate               | Zaunbrecher,Malarie A        | Local   | 1   |
|                                                          | 00082320 | Children's Librarian            | Borysiewicz,Shelley LeAnn    | Local   | 1   |
|                                                          | 00082321 | Children's Librarian            | Zaino,Mark                   | Local   | 1   |
|                                                          | 00082327 | Children's Librarian            | Bateman,Marisa H             | Local   | 1   |
|                                                          | 00082330 | Children's Librarian            | Livoti,Annclaire             | Local   | 1   |
|                                                          | 00094561 | Children's Librarian            | Wackerbarth,Susan A          | Local   | 1   |
|                                                          | 00094566 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00100162 | Children's Librarian            | VACANT                       | Local   | 1   |
|                                                          | 00106022 | Children's Librarian            | Williamson,Jesse L           | Local   | 1   |
| 500151 - CHILDREN AND YOUNG ADULT SERVICES Total         |          |                                 |                              |         | 49  |
| 500152 - COLLECTIONS SERVICES                            | 00001948 | Interim Director of Collections | Gillespie,Lunden A           | Local   | 1   |
|                                                          | 00003014 | Coor Juvenile & Special Pop     | Lukehart,Wendy B             | Local   | 1   |
|                                                          | 00005172 | Librarian                       | Gibson,William A             | Local   | 1   |
|                                                          | 00007317 | Library Technician              | Thornton,Ricardo             | Local   | 1   |
|                                                          | 00007676 | Library Technician              | White,Montay Broderick       | Local   | 1   |
|                                                          | 00013454 | Librarian                       | Mohr,Diane L                 | Local   | 1   |
|                                                          | 00016485 | Asst Chief Acquisitions         | Davis,Dennis L               | Local   | 1   |
|                                                          | 00018355 | Library Technician              | Sorrell,Tyrone V             | Local   | 1   |
|                                                          | 00018655 | Library Technician              | Day,Pamela Islar             | Local   | 1   |
|                                                          | 00020212 | Library Technician              | Proctor,Marvin L             | Local   | 1   |
|                                                          | 00020648 | Library Technician              | VACANT                       | Local   | 1   |
|                                                          | 00021861 | Catalog Support Technician      | Aycox,Janice E               | Local   | 1   |
|                                                          | 00025456 | Library Technician              | Nesbit,Ricardo               | Local   | 1   |
|                                                          | 00035115 | Library Technician              | Folarin,Adebayo Adedeji      | Local   | 1   |
|                                                          | 00039805 | Library Program Coordinator     | Summerall,Jamequa P.         | Local   | 1   |
|                                                          | 00042230 | Library Technician              | West,Dolores Lachay          | Local   | 1   |
|                                                          | 00043475 | Director of Collections         | VACANT                       | Local   | 1   |
|                                                          | 00044274 | Assistant Manager               | McDanold,Shana L             | Local   | 1   |
|                                                          | 00070162 | Library Associate               | Curington,Demetrius T        | Local   | 1   |
|                                                          | 00076979 | Supervisory Librarian           | Holzman,Melody L             | Local   | 1   |
|                                                          | 00082339 | Electronic Resources Librarian  | DeRome,April E               | Local   | 1   |
| 500152 - COLLECTIONS SERVICES Total                      |          |                                 |                              |         | 21  |
| 500154 - LITERACY RESOURCES SERVICES                     | 00000235 | Library Program Coordinator     | Singleton,Shelby R           | Federal | 1   |
|                                                          | 00002726 | Supvy Education Specialist      | Patrick,Chenniah M           | Local   | 1   |
|                                                          | 00003221 | Audio Specialist                | Maier,Ryan J                 | Federal | 1   |
|                                                          | 00017596 | Educational Specialist          | White Richardson,Anntoinette | Local   | 1   |
|                                                          | 00021577 | Program Support Assistant       | VACANT                       | Federal | 0.5 |
|                                                          | 00024724 | Assistant Manager               | Grogan,Desire P              | Local   | 1   |
|                                                          | 00032535 | Education Specialist            | Williams,Paula Johnson       | Local   | 1   |
|                                                          | 00082133 | Educational Specialist          | Merrion,Benjamin Thomas      | Local   | 1   |
|                                                          | 00082221 | Library Associate               | Gaines,Joshua Robert         | Local   | 1   |
|                                                          | 00105976 | Outreach Specialist             | Williams,Michael C           | Federal | 1   |
|                                                          | 00106968 | Library Program Coordinator     | Kirkland,Chelsea C           | Federal | 1   |
|                                                          | 00113897 | Public Affairs Specialist       | Hughes Spruill,Zerline       | Federal | 0.5 |
| 500154 - LITERACY RESOURCES SERVICES Total               |          |                                 |                              |         | 11  |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES | 00002694 | Chief Public Services           | Alston,Tiffany               | Local   | 1   |
|                                                          | 00002879 | Librarian                       | Billings,Alexandra M         | Local   | 1   |
|                                                          | 00004883 | Library Technician              | Randall,Elaine Williams      | Local   | 1   |
|                                                          | 00005669 | Library Associate               | Goepfert,Christine E         | Local   | 1   |
|                                                          | 00005760 | Librarian                       | Smith,Brandy M               | Local   | 1   |
|                                                          | 00006347 | Library Support Coordinator     | Bess,Caleb J                 | Local   | 1   |
|                                                          | 00007620 | Administrative Support Asst     | VACANT                       | Local   | 1   |
|                                                          | 00008380 | Librarian                       | Casto,Susan Michele          | Local   | 1   |
|                                                          | 00008499 | Supervisory Librarian           | VACANT                       | Local   | 1   |

|          |                                    |                         |       |     |
|----------|------------------------------------|-------------------------|-------|-----|
| 00008899 | Library Technician                 | Bankins,JaNey           | Local | 1   |
| 00009821 | Library Associate                  | Staley Jr.,Jervey L     | Local | 1   |
| 00009848 | Library Technician                 | Elliott,Nikki I         | Local | 1   |
| 00010129 | Program Support Assistant          | Laws,Ryan D             | Local | 1   |
| 00011537 | Assistant Manager                  | Greek,Mark              | Local | 1   |
| 00011604 | Library Support Coordinator        | Ovens,April C           | Local | 1   |
| 00011621 | Librarian                          | VACANT                  | Local | 1   |
| 00012950 | Supervisory Librarian              | Cavallero,Jennifer S    | Local | 1   |
| 00013410 | Supervisory Librarian              | Benitez,Victor M        | Local | 1   |
| 00013813 | Executive Officer                  | VACANT                  | Local | 1   |
| 00014938 | Library Technician                 | Ferguson,Anthony        | Local | 1   |
| 00015349 | Librarian                          | Shepard,Ryan M          | Local | 1   |
| 00015507 | Director MLK Library               | James-Daley,Maryann V.  | Local | 1   |
| 00016383 | Library Associate                  | Gyamfi,Angel Mary       | Local | 1   |
| 00017511 | Library Associate                  | Hunter,Antonia          | Local | 1   |
| 00020073 | Assistant Manager                  | Farley,Laura M          | Local | 1   |
| 00021158 | Library Associate                  | Stone,Isaac K           | Local | 1   |
| 00022235 | Executive Assistant                | Middleton,Audrey R      | Local | 1   |
| 00022392 | Director Neighborhood Libraries    | Ross,Anthony G          | Local | 1   |
| 00022428 | Administrative Support Assistant   | Owens,Amber K           | Local | 1   |
| 00024712 | Library Associate                  | Costolanski,Peter S     | Local | 1   |
| 00025015 | Library Associate                  | Cosby,Jasmine A.        | Local | 1   |
| 00025027 | Library Technician                 | Henry,Marc Anthony      | Local | 1   |
| 00025766 | Library Program Coordinator        | Campbell,Natalie B      | Local | 1   |
| 00028308 | Library Associate                  | Campbell,Dubian A       | Local | 1   |
| 00028314 | Librarian                          | Peyton,Alicea           | Local | 1   |
| 00039284 | Library Associate                  | Stratton,Molly Lynn     | Local | 1   |
| 00039286 | Library Technician                 | McLaughlin,Jaelah C     | Local | 1   |
| 00039290 | Librarian                          | Foster,Jennifer E       | Local | 1   |
| 00043327 | Librarian                          | McCool,Karen Iva Berry  | Local | 1   |
| 00043344 | Library Technician                 | Gray,Stephon            | Local | 1   |
| 00046907 | Library Technician                 | Andrews,Gloria A        | Local | 1   |
| 00047773 | Library Associate                  | Bakare,Olubunmi Viola   | Local | 1   |
| 00048058 | Special Collections Manager        | Warwick,Lisa L          | Local | 1   |
| 00048070 | Library Technician                 | De Arman,Joanna C       | Local | 1   |
| 00048085 | Library Associate                  | Deadwyler,Stephen David | Local | 1   |
| 00073157 | Library Technician                 | Ziyadah,Magdy M         | Local | 1   |
| 00073159 | Library Technician                 | Fields,Tenethia D       | Local | 1   |
| 00075022 | Library Technician                 | Lucas,Tracy A           | Local | 1   |
| 00076973 | Librarian                          | Bond,Phillip J          | Local | 1   |
| 00076974 | Library Associate                  | Reid,William B          | Local | 0.5 |
| 00076978 | Librarian                          | Davis,Amanda H          | Local | 1   |
| 00076980 | Director Service Design & Eng      | O'Connor,Meaghan K      | Local | 1   |
| 00076983 | Library Program Coordinator        | Goodwin,Joshua A        | Local | 1   |
| 00076994 | Administrative Support Assistant   | Graves,Shakira M        | Local | 1   |
| 00082135 | Librarian                          | McNitt,Megan E          | Local | 1   |
| 00082139 | Library Associate                  | Upshur-Williams,Miya N  | Local | 1   |
| 00082145 | Archivist                          | VACANT                  | Local | 1   |
| 00082147 | Archivist                          | Gray,Derek Mitchell     | Local | 1   |
| 00082149 | Librarian                          | Brady,Sarah A           | Local | 1   |
| 00082151 | Library Program Coordinator        | Thompson,Maya Lin       | Local | 1   |
| 00082170 | Library Associate                  | Pila,Nathaniel Allen T  | Local | 1   |
| 00082175 | Library Associate                  | Lipscomb,Derrell M      | Local | 1   |
| 00082177 | Library Associate                  | Bryant,Rebecca B        | Local | 1   |
| 00082182 | Library Associate                  | Davis,Lauren H          | Local | 1   |
| 00082189 | Library Associate                  | New,Mathew C            | Local | 1   |
| 00082308 | Library Technician                 | Holliday,Bridget        | Local | 1   |
| 00082309 | Library Associate                  | VACANT                  | Local | 0.5 |
| 00082326 | Library Program Coordinator        | Burns,Tora              | Local | 1   |
| 00082332 | Special Assistant                  | Black,Sarah Jane        | Local | 1   |
| 00094573 | Librarian                          | Addison,Natalia C       | Local | 1   |
| 00100156 | Supervisory Librarian              | Brennan,Esti            | Local | 1   |
| 00100160 | Supervisory Librarian              | VACANT                  | Local | 1   |
| 00100239 | Adult Digital Literacy Coordinator | McNeal,Natalya S        | Local | 1   |
| 00100247 | Librarian                          | LaRose,Robert A         | Local | 1   |
| 00102573 | Library Technician                 | Baker,Khailynn A        | Local | 1   |
| 00102574 | Library Technician                 | Williams,Hosea Lee      | Local | 1   |
| 00102577 | Library Associate                  | VACANT                  | Local | 1   |
| 00102579 | Library Technician                 | Allen,Donald            | Local | 1   |
| 00102583 | Library Technician                 | Williams,Rhea R         | Local | 1   |
| 00109100 | Assistant Manager                  | Dubois,Joseette L E     | Local | 1   |
| 00109108 | Supervisory Librarian              | Schanfield,Abigail E    | Local | 1   |
| 00109109 | Assistant Manager                  | Davis,Kari J            | Local | 1   |
| 00109119 | Education Services Specialist      | Peterson,Janice A       | Local | 1   |

|                                                                |          |                                  |                                     |       |      |
|----------------------------------------------------------------|----------|----------------------------------|-------------------------------------|-------|------|
|                                                                | 00002663 | Assistant Manager                | VACANT (FY24 - Inactivated in FY25) | Local | 1    |
|                                                                | 00012411 | Operations Manager               | VACANT (FY24 - Inactivated in FY25) | Local | 1    |
|                                                                | 00015726 | Administrative Support Asst      | VACANT (FY24 - Inactivated in FY25) | Local | 1    |
| 500155 - MARTIN LUTHER KING JR MEMORIAL LIBRARY SERVICES Total |          |                                  |                                     |       | 85   |
| 500156 - NEIGHBORHOOD LIBRARY SERVICES                         | 00000010 | Librarian                        | Mcdermott,Shawn J                   | Local | 1    |
|                                                                | 00000183 | Librarian                        | Mckinney,Tamara Marea               | Local | 1    |
|                                                                | 00000190 | Library Associate                | Cammack,Elizabeth A                 | Local | 1    |
|                                                                | 00000216 | Library Technician               | Jones,Michael D                     | Local | 1    |
|                                                                | 00000279 | Supervisory Librarian            | Johnson,Tawanda Deshawn             | Local | 1    |
|                                                                | 00000423 | Library Associate                | Anderson,M'Bwende N                 | Local | 1    |
|                                                                | 00000471 | Library Associate                | LaRue,Keisha J                      | Local | 1    |
|                                                                | 00000940 | Library Technician               | Wayns,Zachery                       | Local | 1    |
|                                                                | 00001559 | Assistant Manager                | Mitchell,Kari R                     | Local | 1    |
|                                                                | 00002058 | Library Associate                | Bailey,Neil K                       | Local | 1    |
|                                                                | 00002293 | Library Associate                | Washington,Robert                   | Local | 1    |
|                                                                | 00002708 | Supervisory Librarian            | King,April S                        | Local | 1    |
|                                                                | 00003049 | Librarian                        | VACANT                              | Local | 1    |
|                                                                | 00003263 | Library Associate                | Gluckman,Jeffrey N                  | Local | 1    |
|                                                                | 00004212 | Library Associate                | Johnson 5th,J Edwards               | Local | 1    |
|                                                                | 00004605 | Library Associate                | Pondexter,Kirstin                   | Local | 1    |
|                                                                | 00004609 | Supervisory Librarian            | VACANT                              | Local | 1    |
|                                                                | 00005339 | Supervisory Librarian            | Henry-Smith,Carmel                  | Local | 1    |
|                                                                | 00005755 | Library Associate                | Dickson,Michael S                   | Local | 0.25 |
|                                                                | 00006377 | Supervisory Librarian            | Jordan,Kendra P                     | Local | 1    |
|                                                                | 00006461 | Supervisory Librarian            | VACANT                              | Local | 1    |
|                                                                | 00006608 | Library Technician               | Davis,Tonya R                       | Local | 1    |
|                                                                | 00007182 | Library Associate                | Nicholson,Ebony                     | Local | 1    |
|                                                                | 00007200 | Library Associate                | Gillette,David Patrick              | Local | 1    |
|                                                                | 00007250 | Assistant Manager                | Oliver,Portia Camille               | Local | 1    |
|                                                                | 00007258 | Library Associate                | Wunderlich,Yvette R                 | Local | 1    |
|                                                                | 00007445 | Librarian                        | Haeder,Valerie                      | Local | 1    |
|                                                                | 00007632 | Librarian                        | Snow,Margarette L                   | Local | 1    |
|                                                                | 00007674 | Librarian                        | Fontem,Oliver                       | Local | 1    |
|                                                                | 00008226 | Librarian                        | Jones,Caitlin A                     | Local | 1    |
|                                                                | 00008890 | Librarian                        | Ross,Iris G                         | Local | 1    |
|                                                                | 00009563 | Library Associate                | Alemu,Mary T                        | Local | 1    |
|                                                                | 00009855 | Library Associate                | Carroll,Zawadi                      | Local | 1    |
|                                                                | 00009896 | Director Youth & Family Services | Burns-Simpson,Shauntee              | Local | 1    |
|                                                                | 00010266 | Library Technician               | Baker,Francia M                     | Local | 1    |
|                                                                | 00010540 | Lead Library Technician          | Sampson,Eliza M                     | Local | 1    |
|                                                                | 00010665 | Librarian                        | Campos,Leslie C                     | Local | 1    |
|                                                                | 00010817 | Library Technician               | Jacobs,Nikko                        | Local | 1    |
|                                                                | 00010940 | Librarian                        | Armstrong,Virgil                    | Local | 1    |
|                                                                | 00010974 | Lead Library Technician          | Akins,Renee                         | Local | 1    |
|                                                                | 00011100 | Program Support Assistant        | Hines,Renee P                       | Local | 1    |
|                                                                | 00011697 | Supervisory Librarian            | Neher,Jeffrey E                     | Local | 1    |
|                                                                | 00011851 | Librarian                        | Despertr Jr.,Kenneth R              | Local | 1    |
|                                                                | 00011965 | Supervisory Librarian            | Jones,Linda W                       | Local | 1    |
|                                                                | 00012243 | Program Support Assistant        | Green,Kanisha R                     | Local | 1    |
|                                                                | 00012694 | Library Technician               | Fisher,Helen L                      | Local | 1    |
|                                                                | 00013096 | Library Associate                | Kellar,Wendell                      | Local | 1    |
|                                                                | 00013157 | Library Associate                | Krafcik,Caroline                    | Local | 1    |
|                                                                | 00014015 | Librarian                        | Morris,Meredith Anne                | Local | 1    |
|                                                                | 00014338 | Library Associate                | Knott,Christopher J                 | Local | 1    |
|                                                                | 00014525 | Library Technician               | Smith,Domonique L                   | Local | 1    |
|                                                                | 00014574 | Library Technician               | Guerrier,Andre Reynolds             | Local | 1    |
|                                                                | 00014689 | Library Associate                | Wheelwright,Amanda Jo               | Local | 1    |
|                                                                | 00014789 | Library Technician               | Boone,Graemme Denyce                | Local | 1    |
|                                                                | 00014814 | Library Technician               | Carter,Clarence L                   | Local | 1    |
|                                                                | 00014879 | Library Technician               | Lemus Pena,Maria Isabel             | Local | 1    |
|                                                                | 00015073 | Supervisory Librarian            | Hirsch,Deborah J                    | Local | 1    |
|                                                                | 00015515 | Library Technician               | Wayne,Michael Anthony               | Local | 1    |
|                                                                | 00015744 | Library Associate                | Dada,Olabajo O                      | Local | 1    |
|                                                                | 00015802 | Library Technician               | Myers,Aurora                        | Local | 1    |
|                                                                | 00016040 | Library Technician               | Bargeman,Roy Lemonds                | Local | 1    |
|                                                                | 00016129 | Library Associate                | Henderson,Loyal                     | Local | 1    |
|                                                                | 00016152 | Librarian                        | Babel,Elisa A                       | Local | 1    |
|                                                                | 00016437 | Library Technician               | VACANT                              | Local | 1    |
|                                                                | 00016544 | Library Associate                | Grimaila,Zoe M                      | Local | 1    |
|                                                                | 00016697 | Library Technician               | Minson,Brandon A                    | Local | 1    |
|                                                                | 00016720 | Library Associate                | Katz,Myra E                         | Local | 0.3  |
|                                                                | 00016895 | Library Technician               | Rafael,Angelina T                   | Local | 1    |
|                                                                | 00017183 | Librarian                        | Simpkins,Cheryl Diane               | Local | 1    |
|                                                                | 00017649 | Library Associate                | Yates,Da'Shawn Y                    | Local | 1    |

|          |                                 |                         |       |      |
|----------|---------------------------------|-------------------------|-------|------|
| 00017966 | Library Technician              | Gravitt,Towanda A       | Local | 1    |
| 00018008 | Library Technician              | Jones,Pauline P         | Local | 1    |
| 00018165 | Library Technician              | Nelson,Brittney         | Local | 1    |
| 00018822 | Librarian                       | Jones,Wanda Elaine      | Local | 1    |
| 00020116 | Library Technician              | Wilson,Taylor Nicole    | Local | 1    |
| 00020119 | Library Technician              | Woolfolk,Trevor         | Local | 1    |
| 00020345 | Librarian                       | Menchal,Emily Nicole    | Local | 1    |
| 00020535 | Supervisory Librarian           | Strusienski,Julia Marie | Local | 1    |
| 00020743 | Library Technician              | Carrigan,Ahmari A       | Local | 1    |
| 00021259 | Library Technician              | Mayo,Stacey Denice      | Local | 1    |
| 00021737 | Supervisory Librarian           | Graham,Janette          | Local | 1    |
| 00021973 | Librarian                       | Tanner,Janna C          | Local | 1    |
| 00021989 | Lead Library Technician         | Greenwood,Monica R      | Local | 1    |
| 00022232 | Library Technician              | Barnes,Denise F         | Local | 1    |
| 00023236 | Library Associate               | Chappell,Orlando F      | Local | 1    |
| 00023899 | Library Technician              | Akyeampomah,Qualitress  | Local | 1    |
| 00024036 | Supervisory Librarian           | Davis,Yvette F          | Local | 1    |
| 00024286 | Library Technician              | VACANT                  | Local | 1    |
| 00024502 | Library Associate               | Johnson,William Samuel  | Local | 1    |
| 00024606 | Supervisory Librarian           | Myers,Tracy D           | Local | 1    |
| 00025387 | Supervisory Librarian           | Gaston,David N          | Local | 1    |
| 00025401 | Library Associate               | Price,Beverly Allisha   | Local | 1    |
| 00025937 | Library Technician              | Dohawk,Cheyenne L       | Local | 1    |
| 00026193 | Library Technician              | Perry,Darnelle D        | Local | 1    |
| 00027224 | Library Technician              | Hook Jr.,Anthony David  | Local | 1    |
| 00027491 | Library Associate               | Guest,Cameron C         | Local | 1    |
| 00027833 | Supervisory Librarian           | Mitchell,Ashley T       | Local | 1    |
| 00028305 | Librarian                       | Brown,Dunnell O         | Local | 1    |
| 00028316 | Library Associate               | Nixon,Gina              | Local | 1    |
| 00028341 | Librarian                       | White,Eric H            | Local | 1    |
| 00028358 | Library Technician              | Fonseca,Marina Isabel   | Local | 1    |
| 00032323 | Library Support Coordinator     | Hook,Lisa L             | Local | 1    |
| 00032397 | Librarian                       | Sambasivan,Jayanthi     | Local | 1    |
| 00032670 | Library Technician              | Ferrell,Carmelia Yvette | Local | 1    |
| 00032983 | Library Technician              | Thompson,Lashon R       | Local | 1    |
| 00033090 | Librarian                       | VACANT                  | Local | 1    |
| 00034020 | Library Associate               | Reed,Nicola M           | Local | 1    |
| 00034024 | Library Technician              | Miller-Key,Anita M      | Local | 1    |
| 00034820 | Library Associate               | Fox,Dawn N.             | Local | 1    |
| 00034898 | Library Associate               | Allen,Junae M           | Local | 1    |
| 00034938 | Library Technician              | Little,Jestine S        | Local | 0.5  |
| 00034948 | Library Associate               | Tsui,Kingta             | Local | 1    |
| 00034987 | Library Associate               | Williams,Mathew James   | Local | 1    |
| 00035105 | Library Associate               | Bush,Erin L             | Local | 1    |
| 00035126 | Library Associate               | Dixon,E'Qvette M        | Local | 1    |
| 00036289 | Library Technician              | Belsky,David            | Local | 1    |
| 00039212 | Library Associate               | VACANT                  | Local | 0.25 |
| 00039213 | Teen Services Coordinator       | Harris,Joanna Margaret  | Local | 1    |
| 00039281 | Library Associate               | Rosser,Vanette S        | Local | 1    |
| 00039282 | Library Associate               | Auerbach,Carol          | Local | 1    |
| 00039292 | Library Associate               | Timus Jr.,Ronald J.     | Local | 1    |
| 00039294 | Library Associate               | Jones,Kelly A           | Local | 0.25 |
| 00039296 | Library Associate               | Kehshen,Hanna T         | Local | 1    |
| 00039298 | Library Technician              | Conway,Rochelle         | Local | 1    |
| 00039300 | Library Associate               | Phillips,Vanessa J      | Local | 1    |
| 00039803 | Operations Manager              | Freeman,Stefanie A      | Local | 1    |
| 00039804 | Library Associate               | Blanks,Jonathan P       | Local | 0.25 |
| 00042685 | Librarian                       | Wilson,Monica           | Local | 1    |
| 00043326 | Library Associate               | Carcamo,Julio Alejandro | Local | 1    |
| 00043343 | Library Technician              | Harris,Victor           | Local | 1    |
| 00044132 | Library Associate               | Chambers,Portia R       | Local | 1    |
| 00044150 | Library Associate               | VACANT                  | Local | 1    |
| 00044151 | Library Associate               | Coyle,Adrienne V        | Local | 1    |
| 00044153 | Library Technician              | Brock,Shilaina C        | Local | 1    |
| 00044381 | Library Technician              | Wheeler,Justin L        | Local | 1    |
| 00044568 | Library Associate               | Jerome,Amoryl S         | Local | 0.25 |
| 00044656 | Library Associate               | VACANT                  | Local | 1    |
| 00044660 | Library Technician              | Brown,Fayeth P          | Local | 1    |
| 00046406 | Supervisory Librarian           | Badalamenti,Jean M      | Local | 1    |
| 00047428 | Supervisory Librarian           | Oxley,Rebecca G         | Local | 1    |
| 00070145 | Director Neighborhood Libraries | Harris,Regina L         | Local | 1    |
| 00070159 | Supervisory Librarian           | Escher,Maria T          | Local | 1    |
| 00070161 | Supervisory Librarian           | Sumler,Tracy Reid       | Local | 1    |
| 00070164 | Supervisory Librarian           | Schneider,Robert J      | Local | 1    |



|          |                             |                          |       |      |
|----------|-----------------------------|--------------------------|-------|------|
| 00073140 | Assistant Manager           | Bautista,Fatima          | Local | 1    |
| 00073142 | Library Technician          | Gross,Jennifer E         | Local | 1    |
| 00073151 | Library Associate           | VACANT                   | Local | 1    |
| 00073155 | Library Associate           | Shaw,Ryan A.             | Local | 1    |
| 00073156 | Library Technician          | Butler,Dominique Nicole  | Local | 1    |
| 00073158 | Library Associate           | Gyamfi,Hanna K           | Local | 1    |
| 00075023 | Library Technician          | Blount,Miltonette Denise | Local | 1    |
| 00075025 | Library Associate           | Wilson,Blake             | Local | 0.5  |
| 00075028 | Library Support Coordinator | Damtoft,Anne C           | Local | 1    |
| 00075605 | Library Associate           | Newsome,Venita M         | Local | 1    |
| 00075606 | Supervisory Librarian       | Dougherty,Barbara F      | Local | 1    |
| 00076971 | Libria Associate            | Lindsey,Ieshia           | Local | 1    |
| 00076972 | Librarian                   | VACANT                   | Local | 1    |
| 00076992 | Library Technician          | Myrie,Alesha A           | Local | 1    |
| 00076993 | Library Associate           | Turnage,Keith A          | Local | 1    |
| 00076996 | Library Associate           | Noble,Bryan T.           | Local | 1    |
| 00076997 | Library Associate           | Johnson,Jordan C         | Local | 1    |
| 00076999 | Library Associate           | Conn,Michelle            | Local | 1    |
| 00077000 | Supervisory Librarian       | Stevenson,Christopher B  | Local | 1    |
| 00077007 | Library Associate           | Lewis,Jason L            | Local | 0.5  |
| 00077009 | Library Associate           | Danielson,Casey S        | Local | 1    |
| 00077011 | Library Technician          | Ferrufino,Nancy          | Local | 1    |
| 00082134 | Librarian                   | VACANT                   | Local | 1    |
| 00082142 | Librarian                   | VACANT                   | Local | 1    |
| 00082143 | Assistant Manager           | Nguyen,My Thuy           | Local | 1    |
| 00082148 | Assistant Manager           | Peterson,Kevin           | Local | 1    |
| 00082154 | Library Associate           | Britton,Kandace K        | Local | 1    |
| 00082156 | Library Associate           | Rivera,Michael Alexander | Local | 1    |
| 00082157 | Library Associate           | Abedi,Mohammad Hassan    | Local | 1    |
| 00082159 | Library Associate           | Okuleye,Ayodeji A        | Local | 1    |
| 00082160 | Library Associate           | VACANT                   | Local | 1    |
| 00082162 | Library Associate           | VACANT                   | Local | 1    |
| 00082163 | Library Associate           | VACANT                   | Local | 1    |
| 00082164 | Library Associate           | Arrendell,Donna          | Local | 1    |
| 00082166 | Library Associate           | Watkins,Wendy D          | Local | 1    |
| 00082167 | Library Associate           | Willis,Robert B          | Local | 1    |
| 00082169 | Library Associate           | Lewis,Detric             | Local | 1    |
| 00082172 | Library Associate           | Sims,Christian T         | Local | 1    |
| 00082173 | Library Associate           | Washington,Jonee S       | Local | 0.5  |
| 00082174 | Library Associate           | Garcia,Carolina          | Local | 1    |
| 00082180 | Library Associate           | VACANT                   | Local | 1    |
| 00082181 | Library Associate           | VACANT                   | Local | 1    |
| 00082184 | Library Associate           | Heard,Zataunia           | Local | 1    |
| 00082185 | Library Associate           | Sealey,Pauline           | Local | 1    |
| 00082186 | Library Associate           | Shelton-Epps,Braxton M   | Local | 1    |
| 00082187 | Library Technician          | Coles,Kierra Denise      | Local | 1    |
| 00082188 | Library Associate           | Evans,Larry J            | Local | 1    |
| 00082191 | Library Technician          | Troia,Nadine R           | Local | 1    |
| 00082194 | Library Technician          | Dyer,Tiffany C           | Local | 1    |
| 00082195 | Library Technician          | Tinsley,Diann            | Local | 1    |
| 00082205 | Library Associate           | Charity,Guy D            | Local | 0.25 |
| 00082206 | Library Associate           | Stevanus,Eugene E        | Local | 1    |
| 00082212 | Assistant Manager           | Smoot,Jessica N          | Local | 1    |
| 00082213 | Library Associate           | Jolly,Malcolm            | Local | 1    |
| 00082214 | Library Associate           | Pittard,Melanie A        | Local | 0.5  |
| 00082217 | Library Associate           | Lacey,Brittany           | Local | 1    |
| 00082219 | Library Associate           | Harris Jr,Nolan          | Local | 1    |
| 00082220 | Library Associate           | McFarland,Alyce K.       | Local | 0.25 |
| 00082223 | Library Associate           | Spotswood,Jessica S      | Local | 0.5  |
| 00082226 | Library Associate           | VACANT                   | Local | 0.5  |
| 00082227 | Library Associate           | Jones,Joy E              | Local | 0.5  |
| 00082228 | Library Associate           | Stewart,Faith R          | Local | 1    |
| 00082229 | Library Associate           | Fitts,Ruth Withnell      | Local | 0.5  |
| 00082232 | Library Associate           | Powell,Micah N           | Local | 1    |
| 00082235 | Library Associate           | Greer,Christina C        | Local | 1    |
| 00082236 | Library Associate           | Jones,Maria Patrice      | Local | 1    |
| 00082240 | Library Associate           | VACANT                   | Local | 0.25 |
| 00082241 | Assistant Manager           | Edmonds,David Lionel     | Local | 1    |
| 00082245 | Library Associate           | Cornell,Barbara B        | Local | 1    |
| 00082262 | Library Associate           | Allen,Kevin              | Local | 1    |
| 00082266 | Library Associate           | Quinn,Robert JP          | Local | 1    |
| 00082277 | Library Associate           | Wills,Sheena M           | Local | 1    |
| 00082281 | Library Technician          | Hooks,Tashinee           | Local | 1    |
| 00082295 | Library Technician          | Kabia,Nakia M            | Local | 1    |

|                                 |                                              |                                         |                                     |       |       |
|---------------------------------|----------------------------------------------|-----------------------------------------|-------------------------------------|-------|-------|
|                                 | 00082296                                     | Library Associate                       | Offor,Chidimma I                    | Local | 1     |
|                                 | 00082298                                     | Library Technician                      | Jones,Jeremiah Elijah               | Local | 1     |
|                                 | 00082301                                     | Library Technician                      | Robinson Sr.,James O                | Local | 1     |
|                                 | 00082302                                     | Library Technician                      | Stephens,Shalone D                  | Local | 1     |
|                                 | 00082305                                     | Library Associate                       | Rockler,Aleezah P                   | Local | 1     |
|                                 | 00082306                                     | Library Associate                       | Gross,Thomas S                      | Local | 1     |
|                                 | 00082307                                     | Library Technician                      | Smith,Tiffany Michelle              | Local | 1     |
|                                 | 00082310                                     | Library Associate                       | VACANT                              | Local | 1     |
|                                 | 00082311                                     | Library Technician                      | Caldwell,Tracee Lynette             | Local | 1     |
|                                 | 00082319                                     | Librarian                               | Jeffries,John C                     | Local | 1     |
|                                 | 00082322                                     | Supervisory Librarian                   | VACANT                              | Local | 1     |
|                                 | 00082323                                     | Library Associate                       | Proctor,Devyn F                     | Local | 1     |
|                                 | 00082328                                     | Supervisory Librarian                   | Ranallo,Craig A                     | Local | 1     |
|                                 | 00087525                                     | Library Associate                       | Coates,Jamel                        | Local | 1     |
|                                 | 00094562                                     | Library Associate                       | Davis,Melissa E                     | Local | 1     |
|                                 | 00094563                                     | Library Associate                       | Otto,CarolAnne                      | Local | 1     |
|                                 | 00094565                                     | Library Associate                       | Smith,Alexandra N                   | Local | 1     |
|                                 | 00094571                                     | Librarian                               | Epperson,Amanda M                   | Local | 1     |
|                                 | 00099857                                     | Library Associate                       | VACANT                              | Local | 1     |
|                                 | 00099858                                     | Library Associate                       | VACANT                              | Local | 1     |
|                                 | 00099859                                     | Library Support Coordinator             | Robinson,LaToya Donise              | Local | 1     |
|                                 | 00100159                                     | Supervisory Librarian                   | MacCall,Melinda A                   | Local | 1     |
|                                 | 00100161                                     | Supervisory Librarian                   | Castillo,Sharrese C                 | Local | 1     |
|                                 | 00100242                                     | Library Technician                      | Dyer,Gloria R                       | Local | 1     |
|                                 | 00100248                                     | Library Associate                       | Moten,Marquis L                     | Local | 1     |
|                                 | 00100359                                     | Program Support Assistant               | VACANT                              | Local | 1     |
|                                 | 00102572                                     | Library Associate                       | Franklin,Isaiah                     | Local | 1     |
|                                 | 00102576                                     | Library Technician                      | Battle,Kimberly                     | Local | 1     |
|                                 | 00102580                                     | Library Technician                      | Williams,Erin D                     | Local | 1     |
|                                 | 00102581                                     | Library Associate                       | Wade,Kyron P                        | Local | 1     |
|                                 | 00102582                                     | Library Technician                      | Wright,Anthony A                    | Local | 1     |
|                                 | 00102584                                     | Library Associate                       | Johnson,Lisa D                      | Local | 1     |
|                                 | 00102585                                     | Library Technician                      | VACANT                              | Local | 1     |
|                                 | 00102586                                     | Library Technician                      | VACANT                              | Local | 1     |
|                                 | 00102587                                     | Library Associate                       | Costas Velasco,Isabel               | Local | 1     |
|                                 | 00105687                                     | Library Associate                       | Norman,Porsche N                    | Local | 1     |
|                                 | 00105689                                     | Library Associate                       | Bromberg Gaber,Yonah L              | Local | 1     |
|                                 | 00105690                                     | Library Associate                       | Thompson,Kali D                     | Local | 1     |
|                                 | 00105691                                     | Library Associate                       | Suarez-Findlay,Amaya R              | Local | 1     |
|                                 | 00105692                                     | Library Associate                       | Weiss,Melissa A                     | Local | 1     |
|                                 | 00106023                                     | Library Technician                      | Wilson,Dominique A                  | Local | 1     |
|                                 | 00106024                                     | Library Associate                       | Sisk,Sheena L                       | Local | 1     |
|                                 | 00106025                                     | Library Technician                      | Wilson,Darrin L                     | Local | 1     |
|                                 | 00109093                                     | Librarian Technician                    | Ballinger,Laprele                   | Local | 1     |
|                                 | 00109094                                     | Library Associate                       | Shavandy,Phariborze                 | Local | 1     |
|                                 | 00109095                                     | Library Associate                       | Bailey,Lauren T                     | Local | 1     |
|                                 | 00109097                                     | Library Associate                       | Hines,Erica L                       | Local | 1     |
|                                 | 00109098                                     | Library Associate                       | Mason,Janice                        | Local | 1     |
|                                 | 00109099                                     | Assistant Manager                       | Rodgers,Walter Reuben               | Local | 1     |
|                                 | 00109101                                     | Assistant Manager                       | Havlicek,Holly A                    | Local | 1     |
|                                 | 00109102                                     | Assistant Manager                       | Norr,Melissa Jan                    | Local | 1     |
|                                 | 00109103                                     | Assistant Manager                       | VACANT                              | Local | 1     |
|                                 | 00109104                                     | Assistant Manager                       | Pelton,Elaine Gabrielle             | Local | 1     |
|                                 | 00109105                                     | Supervisory Librarian                   | Dunning,Kayla                       | Local | 1     |
|                                 | 00109106                                     | Assistant Manager                       | Hargreaves,Abigail R                | Local | 1     |
|                                 | 00109107                                     | Assistant Manager                       | Matsakis,Kalliroi L                 | Local | 1     |
|                                 | 00112644                                     | Library Associate                       | Taylor,Angela Elizabeth             | Local | 1     |
|                                 | 00112645                                     | Library Associate                       | Cohen,Justin A                      | Local | 1     |
|                                 | 00094567                                     | Librarian                               | VACANT (FY24 - Inactivated in FY25) | Local | 1     |
|                                 | 500156 - NEIGHBORHOOD LIBRARY SERVICES Total |                                         |                                     |       | 265.8 |
| 500157 - PUBLIC SAFETY SERVICES | 00002166                                     | Special Police Officer                  | Mobley,Regina Anita                 | Local | 1     |
|                                 | 00005981                                     | Special Police Officer                  | Smith,Vernon                        | Local | 0.5   |
|                                 | 00006203                                     | Special Police Officer                  | Files,Ronald J                      | Local | 1     |
|                                 | 00008086                                     | Staff Assistant                         | Davis Kennie,Leslie                 | Local | 0.5   |
|                                 | 00009029                                     | Training Specialist                     | VACANT                              | Local | 0.5   |
|                                 | 00010463                                     | Special Police Officer                  | Franklin,Brian T                    | Local | 1     |
|                                 | 00012823                                     | Supv Special Police Officer (Captain)   | Johnson,Laretta                     | Local | 1     |
|                                 | 00014014                                     | Director Public Safety                  | Chapman,Tonya D                     | Local | 1     |
|                                 | 00016775                                     | Special Police Officer                  | Spriggs,Davina M                    | Local | 1     |
|                                 | 00017441                                     | Special Police Officer                  | Copeland,Amanda                     | Local | 1     |
|                                 | 00021947                                     | Supvy Special Police Officer (Sergeant) | Wallace,Latione Young               | Local | 1     |
|                                 | 00025188                                     | Special Police Officer                  | Davis,Porsha M                      | Local | 1     |
|                                 | 00026080                                     | Special Police Officer                  | Williams,Daryl E                    | Local | 1     |
|                                 | 00028307                                     | Special Police Officer                  | Lockard,Martha R                    | Local | 1     |

|                                              |                                        |                                  |                                         |                                         |       |       |      |
|----------------------------------------------|----------------------------------------|----------------------------------|-----------------------------------------|-----------------------------------------|-------|-------|------|
|                                              |                                        | 00028310                         | Supvy Special Police Officer            | VACANT                                  | Local | 1     |      |
|                                              |                                        | 00028337                         | Lead Special Police Officer             | Mickens,Anthony Thomas                  | Local | 1     |      |
|                                              |                                        | 00037781                         | Special Police Officer                  | Marshall,Tiffany M                      | Local | 1     |      |
|                                              |                                        | 00044131                         | Special Police Officer                  | VACANT                                  | Local | 1     |      |
|                                              |                                        | 00047171                         | Supvy Special Police Officer (Sergeant) | Scott,Garrett                           | Local | 1     |      |
|                                              |                                        | 00047172                         | Supvy Special Police Officer (Sergeant) | Murray,Darrell E                        | Local | 1     |      |
|                                              |                                        | 00082312                         | Special Police Officer                  | Jackson Sr.,Dante D                     | Local | 1     |      |
|                                              |                                        | 00082314                         | Special Police Officer                  | Jenkins,Alphonso F                      | Local | 1     |      |
|                                              |                                        | 00082315                         | Supv Special Police Officer (Lt)        | Wiley,Carla P                           | Local | 1     |      |
|                                              |                                        | 00082316                         | Special Police Officer                  | Simpkins,Bonita S                       | Local | 1     |      |
|                                              |                                        | 00082317                         | Special Police Officer                  | Chaney,Jurgen                           | Local | 1     |      |
|                                              |                                        | 00082333                         | Library Program Coordinator             | Sims,Sabrina R                          | Local | 0.5   |      |
|                                              |                                        | 00082390                         | Special Police Officer                  | Catoe,Esther                            | Local | 0.5   |      |
|                                              |                                        | 00099846                         | Special Police Officer                  | Prince,Navon M                          | Local | 1     |      |
|                                              |                                        | 00099847                         | Special Police Officer                  | Richardson Jr.,William A                | Local | 1     |      |
|                                              |                                        | 00099849                         | Special Police Officer                  | Whitaker,Latare C                       | Local | 1     |      |
|                                              |                                        | 00099850                         | Special Police Officer                  | Kingman,Stephen P                       | Local | 1     |      |
|                                              |                                        | 00099851                         | Supvy Special Police Officer            | VACANT                                  | Local | 1     |      |
|                                              |                                        | 00099852                         | Special Police Officer                  | Burns,Andre E                           | Local | 1     |      |
|                                              |                                        | 00100243                         | Lead Special Police Officer             | VACANT                                  | Local | 1     |      |
|                                              |                                        | 00100244                         | Special Police Officer                  | Diggs,Keon E                            | Local | 1     |      |
|                                              |                                        | 00100245                         | Special Police Officer                  | McLendon Jr.,Ronnie                     | Local | 1     |      |
|                                              |                                        | 00100246                         | Special Police Officer                  | Davis,Tyrone Leroy                      | Local | 1     |      |
|                                              |                                        | 00106026                         | Special Police Officer                  | Wright,Christian A                      | Local | 1     |      |
|                                              |                                        | 00113992                         | Special Police Officer                  | Kelly,Dasjia Lakesha (New FY25 1.0 FTE) | Local | 0     |      |
|                                              |                                        | 00113993                         | Special Police Officer                  | Duodu,Daniel (New FY25 1.0 FTE)         | Local | 0     |      |
|                                              |                                        | 00113994                         | Special Police Officer                  | VACANT (New FY25 1.0 FTE)               | Local | 0     |      |
|                                              |                                        | 00113995                         | Special Police Officer                  | VACANT (New FY25 1.0 FTE)               | Local | 0     |      |
|                                              |                                        | 00113996                         | Special Police Officer                  | VACANT (New FY25 1.0 FTE)               | Local | 0     |      |
|                                              | 500157 - PUBLIC SAFETY SERVICES Total  |                                  |                                         |                                         |       |       | 35.5 |
|                                              | 500158 - TEENS OF DISTRINCTION PROGRAM | 00046736                         | Teen Aide                               | Hubbard,London C                        | Local | 0.3   |      |
|                                              |                                        | 00047957                         | Teen Aide                               | Clausell,Doran L                        | Local | 0.3   |      |
|                                              |                                        | 00047971                         | Teen Aide                               | Gibson,Marcus D                         | Local | 0.3   |      |
|                                              |                                        | 00077013                         | Teen Aide                               | VACANT                                  | Local | 0.3   |      |
| 00077014                                     |                                        | Teen Aide                        | Jenkins,Lyndze K                        | Local                                   | 0.3   |       |      |
| 00094758                                     |                                        | Teen Aide                        | Ogundimu,Felicia                        | Local                                   | 0.3   |       |      |
| 00094759                                     |                                        | Teen Aide                        | Anderson Grant,Ella                     | Local                                   | 0.3   |       |      |
| 00094760                                     |                                        | Teen Aide                        | Rashumaa,Ifasen Kwame                   | Local                                   | 0.3   |       |      |
| 500158 - TEENS OF DISTRINCTION PROGRAM Total |                                        |                                  |                                         |                                         |       | 2.4   |      |
| 500159 - VOLUNTEERS SERVICES                 | 00034025                               | Program Support Specialist (Vol) | Lucas,Stacey B                          | Local                                   | 1     |       |      |
| 500159 - VOLUNTEERS SERVICES Total           |                                        |                                  |                                         |                                         |       | 1     |      |
| GO0046 - Library Services Total              |                                        |                                  |                                         |                                         |       | 482.7 |      |
| Grand Total                                  |                                        |                                  |                                         |                                         |       | 628.2 |      |

Note: Please note that some position numbers may be shifted to different activities as needs change.

FY24 Local approved at 620.40 FTEs. In FY25, 9.5 Local vacant FTEs were decreased and 8.0 FTEs were added (5.0 FTEs for Special Police Officers, 2.0 FTEs for Mental Health Specialist, and 1.0 FTE for Special Events Specialist for Downtown Activation (which is still being Classified and listed above with a TBD Position number)

FY24 Federal approved at 4.5 FTEs. In FY25, the LSTA grant was approved with 5.0 FTEs.

FY24 Capital approved at 3.0 FTEs.

## GENERAL QUESTIONS

### Question Number 67

**How many vacancies were posted for DCPL during FY24? To date in FY25? Which positions and why were the positions vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.**

| <b>Fiscal Year</b>      | <b>Vacancies</b>                                       |
|-------------------------|--------------------------------------------------------|
| FY24                    | 72                                                     |
| FY25                    | 64                                                     |
| <b>POSTED POSITIONS</b> |                                                        |
| <b>FY24</b>             | Administrative Support Assistant                       |
|                         | Archivist                                              |
|                         | Assistant Manager (DC Jail Library)                    |
|                         | Attorney Advisor                                       |
|                         | Deputy General Counsel                                 |
|                         | Director of Customer Experience                        |
|                         | Director of Human Resources                            |
|                         | Events Manager                                         |
|                         | Events Program Coordinator                             |
|                         | Human Resource Specialist (Employee/Labor Relations)   |
|                         | Information Technology Specialist (System Admin – ILS) |
|                         | IT Specialist (Telecom)                                |
|                         | Lead Contract Specialist                               |
|                         | Librarian                                              |
|                         | Library Associate (Digital Navigator)                  |
|                         | Library Program Coordinator (Collections)              |
|                         | Library Support Coordinator                            |
|                         | Library Technician                                     |
|                         | Mental Health Specialist                               |
|                         | Passport Program Support Technician                    |
|                         | Project Manager (Capital Projects)                     |
|                         | Risk Manager                                           |
|                         | Special Assistant                                      |
|                         | Supervisory Librarian                                  |
|                         | Supv Special Police Office (Capt)                      |
|                         | Supv Special Police Officer (Lt)                       |
|                         | Teen Aide                                              |

| POSTED POSITIONS |                                      |
|------------------|--------------------------------------|
| FY25 to date     | Administrative Assistant             |
|                  | Administrative Support Assistant     |
|                  | Executive Officer                    |
|                  | Human Resources Assistant            |
|                  | Librarian (The People's Archive)     |
|                  | Library Associate (Floater)          |
|                  | Library Technician                   |
|                  | Mental Health Specialist (Part-Time) |
|                  | Mental Health Specialist             |
|                  | Project Manager (Capital Projects)   |
|                  | Risk Manager                         |
|                  | Special Police Officer               |
|                  | Supvy Special Police Officer (SGT)   |

| Why were the positions vacated? |                     |
|---------------------------------|---------------------|
| FY24                            |                     |
|                                 | New Positions       |
|                                 | Internal Promotions |
|                                 | Internal Transfers  |
|                                 | Resignations        |
|                                 | Terminations        |
| FY25                            |                     |
|                                 | Resignations        |
|                                 | Internal Promotions |
|                                 | Terminations        |

## **GENERAL QUESTIONS**

### **Question Number 68**

**How many employee performance evaluations were completed in FY24 and how was performance measured against position descriptions? To date in FY25? What steps are taken to correct poor performance and how long does an employee have to correct their performance?**

Performance evaluations were completed for 100 percent of DC Public Library (DCPL) employees in FY24. These evaluations are based on goals established early in the fiscal year, aligned with each job classification's duties and agency priorities.

The FY25 goal-setting process is currently underway. Goals are mandatory for all staff and must be established within 30 days for new hires or position changes. Supervisors monitor individual goal achievement throughout the year, updating them as necessary to include new objectives. Managers also conduct mid-year evaluation reviews for each employee.

If, after 90 days from goal establishment, an employee's performance is below satisfactory on any goal, a Performance Improvement Plan (PIP) is created. This plan, lasting 30–90 days, is closely monitored by the manager through regular coaching meetings. Should the employee not succeed in completing the PIP, next steps are taken in accordance with the collective bargaining agreements for union staff or the District Personnel Manual for non-union staff.

## **GENERAL QUESTIONS**

### **Question Number 69**

**Provide the Committee with the following:**

- A. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;**
- B. A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;**
- C. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date; and**
- D. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.**

Reports follow.

**A. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, and a narrative description of efforts to electrifying the DCPL fleet;**

| <b>Vehicle Tag Number</b> | <b>Own/Lease Status</b> | <b>Year</b> | <b>Make</b> | <b>Model</b>          | <b>Department Assigned</b>     | <b>Department Responsible POC</b> |
|---------------------------|-------------------------|-------------|-------------|-----------------------|--------------------------------|-----------------------------------|
| DC-15892                  | Own                     | 2024        | Dodge       | ProMaster Cargo Van   | Facilities -Trades             | Jonathan Banks                    |
| DC12596                   | Lease                   | 2018        | Dodge       | Ram Pick-up           | Facilities - Janitorial        | Wendy Segovia                     |
| 53-7646                   | Own                     | 2010        | Ford        | F-150 Crew Cab        | Facilities- Janitorial         | Wendy Segovia                     |
| 53-11811                  | Own                     | 2017        | Chevrolet   | Silverado             | Public Safety - Security       | Tonya Chapman                     |
| DC-12621                  | Lease                   | 2018        | Dodge       | Ram 1500              | Public Safety - Security       | Tonya Chapman                     |
| DC- 12627                 | Lease                   | 2018        | Toyota      | Tacoma                | Public Safety - Security       | Tonya Chapman                     |
| 53-14943                  | Own                     | 2023        | Chrysler    | Pacifica Pinnacle     | Public Safety - Security       | Tonya Chapman                     |
| 53-14945                  | Own                     | 2023        | Chrysler    | Pacifica Pinnacle     | Public Safety - Security       | Tonya Chapman                     |
| 53-14944                  | Own                     | 2023        | Chrysler    | Pacifica Pinnacle     | Public Safety - Security       | Tonya Chapman                     |
| DC-16696                  | Own                     | 2024        | Dodge       | ProMaster Cargo Van   | Facilities -Trades             | Jonathan Banks                    |
| 53-14176                  | Own                     | 2021        | Ford        | E-150                 | Facilities - Engineering       | Jonathan Banks                    |
| DC-12821                  | Own                     | 2017        | Ford        | F-150 Crew Cab Pickup | Facilities- Engineering        | Jonathan Banks                    |
| DC-12179                  | Lease                   | 2018        | Toyota      | Tacoma Pick-up        | Facilities- Engineering        | Jonathan Banks                    |
| DC-12622                  | Lease                   | 2018        | Dodge       | Ram Pickup            | Facilities- Engineering        | Jonathan Banks<br>Keith Gilbert   |
| DC-12482                  | Lease                   | 2018        | Ford        | Transit (T-250-Cargo) | Facilities - Trades            | Jonathan Banks                    |
| DC-12475                  | Lease                   | 2018        | Ford        | Transit               | Facilities - Trades            | Jonathan Banks<br>Darrin Roach    |
| 53-14071                  | Own                     | 2021        | Ford        | E-150                 | Facilities - Trades            | Jonathan Banks                    |
| DC-11963                  | Lease                   | 2018        | Chevy       | Express 1500          | Facilities -Trades             | Jonathan Banks<br>Phil Irving     |
| DC-11922                  | Lease                   | 2018        | Dodge       | Caravan SE            | Facilities - Distribution Svcs | Shalonda Gunter                   |
| 53-13901                  | Own                     | 2022        | Isuzu       | NPR Box Truck         | Facilities - Distribution Svcs | Shalonda Gunter                   |
| 53-13906                  | Own                     | 2022        | Isuzu       | NPR Box Truck         | Facilities - Distribution Svcs | Shalonda Gunter                   |



|          |       |      |        |               |                                |                                        |
|----------|-------|------|--------|---------------|--------------------------------|----------------------------------------|
| 53-13907 | Own   | 2022 | Isuzu  | NPR Box Truck | Facilities - Distribution Svcs | Shalonda Gunter                        |
| 53-13900 | Own   | 2022 | Isuzu  | NPR Box Truck | Facilities - Distribution Svcs | Shalonda Gunter                        |
| 53-11603 | Own   | 2017 | Dodge  | Caravan       | Information Technology         | Cedric Givens                          |
| DC-12015 | Lease | 2018 | Toyota | Corolla       | Information Technology         | Cedric Givens                          |
| DC-11860 | Own   | 2017 | Ford   | E350 Step Van | Service Design and Engagement  | Meaghan O'Connor<br>Nicholas Kerelchuk |
| DC-12396 | Lease | 2018 | Dodge  | Caravan       | Communications                 | Deborah Ward                           |
| DC-12593 | Lease | 2018 | Dodge  | Ram Pickup    | Facilities - Engineers         | Jonathan Banks<br>Keith Gilbert        |

#### Electrification Plan:

In FY26, DC Public Library (DCPL) plans to procure two electric vehicles (EVs) and two corresponding charging stations to support its commitment to sustainability and environmental responsibility. This strategic acquisition is part of the organization's ongoing efforts to reduce its carbon footprint and enhance its fleet operations. The total cost for the procurement of the electric vehicles and chargers is estimated at \$838,672.00. This investment will enable DCPL to transition to more energy-efficient and eco-friendly transportation options, aligning with broader goals for reducing emissions and promoting green initiatives. Additionally, DCPL plans to purchase two EVs and charging stations each year after that, further advancing its sustainable transportation goals and reinforcing its commitment to environmental stewardship.

**B. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY24 and to date in FY25, and the amount;**

**FY24**

| <b>7013015 - Early Out Incentive Pay</b> |                        |            |
|------------------------------------------|------------------------|------------|
| Name                                     | Title                  | Amount     |
| Freeman,Sheldon T                        | Librarian              | 25,000.00  |
| Newman,Ethel Shirlene                    | Library Technician     | 25,000.00  |
| Grays,Darrell M                          | Maintenance Worker     | 25,000.00  |
| Drew,Ervin                               | Special Police Officer | 25,000.00  |
| Hicks,Terry L                            | Special Police Officer | 20,000.00  |
|                                          |                        | 120,000.00 |

| <b>7013001 - Additional Income Allowance</b> |       |        |
|----------------------------------------------|-------|--------|
| Name                                         | Title | Amount |
| N/A                                          |       |        |

| <b>7013012 - Bonus Pay (Pay Rate Change)</b> |                                |           |
|----------------------------------------------|--------------------------------|-----------|
| Name                                         | Title                          | Amount    |
| Peterson,Kevin                               | Assistant Manager              | 3,000.00  |
| Muhammad,Abdurrahman                         | Lead Passport Acceptance Agent | 10,000.00 |
|                                              |                                | 13,000.00 |

**FY25 1st QTR**

| <b>7013015 - Early Out Incentive Pay</b> |                    |           |
|------------------------------------------|--------------------|-----------|
| Name                                     | Title              | Amount    |
| Conry,Hanife O                           | Library Technician | 20,000.00 |
| Ward,Joann Elizabeth                     | Library Associate  | 20,000.00 |
|                                          |                    | 40,000.00 |

| <b>7013001 - Additional Income Allowance</b> |       |        |
|----------------------------------------------|-------|--------|
| Name                                         | Title | Amount |
| N/A                                          |       |        |

| <b>7013010/12 - Add'l Gross Pay / Bonus Pay</b> |       |        |
|-------------------------------------------------|-------|--------|
| Name                                            | Title | Amount |
| N/A                                             |       |        |

**Bilingual Stipend (PeopleSoft Code LAN- Language Fluency and DIFS Account 7013004 - Shift Differential)**  
**Each Receives \$115.38 per pay period (for three years from Stipend Start Date)**

| Employee Name          | Title                       | Test Language | Stipend Start Date | Stipend End Date |
|------------------------|-----------------------------|---------------|--------------------|------------------|
| Bryant, Rebecca        | Library Associate           | Spanish       | 9/22/2024          | 9/18/2027        |
| Chavarria, Hector      | Director of Human Resources | Spanish       | 9/22/2024          | 9/18/2027        |
| Cornell, Barbara       | Library Associate           | French        | 9/22/2024          | 9/18/2027        |
| Costas Velasco, Isabel | Library Associate           | Spanish       | 9/22/2024          | 9/18/2027        |
| Ferrufino, Nancy       | Library Technician          | Spanish       | 9/22/2024          | 9/18/2027        |
| Fonseca, Marina        | Library Technician          | Spanish       | 9/22/2024          | 9/18/2027        |
| Garcia, Carolina       | Library Associate           | Spanish       | 9/22/2024          | 9/18/2027        |
| Guerrier, Andre        | Library Technician          | French        | 9/22/2024          | 9/18/2027        |

| Employee Name         | Title                       | Test Language | Stipend Start Date | Stipend End Date |
|-----------------------|-----------------------------|---------------|--------------------|------------------|
| Kehshen, Hanna        | Library Associate           | Amharic       | 9/22/2024          | 9/18/2027        |
| Kirkland, Chelsea     | Library Program Coordinator | Spanish       | 9/22/2024          | 9/18/2027        |
| Lemus Pena, Maria     | Library Technician          | Spanish       | 9/22/2024          | 9/18/2027        |
| Mcnitt, Megan         | Librarian                   | Spanish       | 9/22/2024          | 9/18/2027        |
| Nguyen, My            | Assistant Manager           | Vietnamese    | 9/22/2024          | 9/18/2027        |
| Ortiz, Aimee          | Library Associate           | French        | 9/22/2024          | 9/18/2027        |
| Otto, Carolanne       | Library Associate           | Spanish       | 9/22/2024          | 9/18/2027        |
| Wills, Sheena         | Library Associate           | French        | 9/22/2024          | 9/18/2027        |
|                       |                             |               |                    |                  |
| Garces, Diego         | Social Media Specialist     | Spanish       | 10/20/2024         | 10/16/2027       |
| Segovia, Wendy        | Custodial Worker Supervisor | Spanish       | 10/20/2024         | 10/16/2027       |
| Pila, Nathaniel       | Library Associate           | Tagalog       | 10/20/2024         | 10/16/2027       |
| Offor, Chidimma       | Library Associate           | Spanish       | 10/20/2024         | 10/16/2027       |
| Suarez Findlay, Amaya | Library Associate           | Spanish       | 10/20/2024         | 10/16/2027       |
| Gibson, William       | Librarian                   | Spanish       | 10/20/2024         | 10/16/2027       |
| Benitez, Victor       | Supervisory Librarian       | Spanish       | 10/20/2024         | 10/16/2027       |
|                       |                             |               |                    |                  |
| Larin, Herson         | Carpenter                   | Spanish       | 12/1/2025          | 12/11/2027       |
| Quinn, Robert         | Library Associate           | French        | 12/1/2025          | 12/11/2027       |
|                       |                             |               |                    |                  |

C. A list of the total overtime and workman's compensation payments paid in FY24 & FY25 to date;

|                        | <u>FY24</u> | <u>FY25 1st QTR</u> |                                                                                                |
|------------------------|-------------|---------------------|------------------------------------------------------------------------------------------------|
| Overtime               | 584,785.87  | 171,038.51          |                                                                                                |
| Workman's Compensation | -           | -                   | FY24 & FY25 expenditures are charged against the Employee's Compensation Fund, not the agency. |

**D. A list of travel expenses for FY24 and to date in FY25, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.**

**FY24 Travel Expenditures**

| NAME                   | NAME OF COURSE & LOCATION                                                | TRAINING DATES          | Amount Paid |
|------------------------|--------------------------------------------------------------------------|-------------------------|-------------|
| Abigail Hargreaves     | Public Library Association Conference 2024                               | 04/02/2024 - 04/06/2024 | 1,500.00    |
| Alexandra Genia        | International Indigenous Librarians' Forum                               | 11/26/2023 - 12/01/2023 | 1,500.00    |
| Alicia McNeal          | Employment Law Conference                                                | 11/30/2023 - 12/01/2023 | 386.02      |
| Annaliese Melvin       | American Library Association (ALA) Annual Conference                     | 6/26/2024 - 07/02/2024  | 910.46      |
| Anthony Ross           | Public Library Association Conference 2024                               | 04/02/2024 - 04/06/2024 | 1,892.96    |
| Ashley Mitchell        | Public Library Association Conference 2024                               | 04/02/2024 - 04/06/2024 | 616.25      |
| Barbara Jumper         | Approach to Leadership Excellence Orlando, FL                            | 9/16/2024 - 09/19/2024  | 326.14      |
| Breona Samuel          | PLA Training Conference - Columbus, OH                                   | 4/03/2024 - 4/06/2024   | 304.47      |
| Carmen Boston          | ALSC National Institute Conference - Denver, CO                          | 9/19/2024 - 09/22/2024  | 229.00      |
| Carmen Boston          | ALSC National Institute Conference - Denver, CO                          | 9/19/2024 - 09/22/2024  | 1,678.09    |
| Carolina Garcia        | American Library Association (ALA) Annual Conference                     | 6/28/2024 - 07/02/2024  | 1,849.40    |
| Catherine Wagner       | Public Library Association Conference 2024                               | 04/02/2024 - 04/06/2024 | 1,500.00    |
| Chanel Hall            | General Counsel Conference East                                          | 10/02/2023 - 10/03/2023 | 277.55      |
| Chanel Hall            | PLI Training Negotiation Workshop - NY, NY                               | 7/16/2024 - 07/18/2024  | 218.50      |
| Chelsea Kirkland       | Net Inclusion 2024                                                       | 02/13/2024 - 02/15/2024 | 1,248.59    |
| David Quick            | Public Library Association Conference 2024                               | 04/03/2024 - 04/10/2024 | 700.75      |
| Eric White             | ASALH 109th Annual Conference - Pittsburgh, PA                           | 9/25/2024 - 09/29/2024  | 995.00      |
| Eric White             | ASALH 109th Annual Conference - Pittsburgh, PA                           | 9/25/2024 - 09/29/2024  | 505.00      |
| Hector Chavarria       | Chicago SHRM Conference                                                  | 06/22/2024 - 06/27/2024 | 661.16      |
| James McIntyre         | General Counsel Conference East - Brooklyn, NY                           | 10/02/2023 - 10/03/2023 | 230.86      |
| James McIntyre         | PLI Training Negotiation Workshop - NY, NY                               | 7/16/2024 - 07/18/2024  | 252.25      |
| Jean Badalamenti       | American Public Health Association Annual Meeting                        | 11/12/2023 - 11/15/2023 | 1,500.00    |
| Jean Badalamenti       | American Public Health Association Annual Meeting                        | 11/12/2023 - 11/15/2023 | 500.00      |
| Joilette Mecks         | COMPA 2024 Annual Conference                                             | 02/25/2024 - 02/28/2024 | 455.64      |
| Joilette Mecks         | Approach to Leadership Excellence Orlando, FL                            | 9/16/2024 - 09/22/2024  | 659.42      |
| Josette Dubois         | Public Library Association Conference 2024                               | 04/02/2024 - 04/05/2024 | 23.58       |
| Julie Seigel           | 2024 ALA Conference and Exhibition                                       | 06/27/2024 - 07/01/2024 | 410.00      |
| Karen McCool           | Music OCLC Users Group/Music Library Association Meeting                 | 2/27/2024 - 03/03/2024  | 98.25       |
| Kayla Dunning          | National Conference of African American Librarians - New Orleans, LA     | 7/24/2024 - 07/28/2024  | 753.04      |
| Liliana Garcia Gongora | Public Library Association Conference 2024                               | 04/02/2024 - 04/05/2024 | 413.45      |
| Lisa Warwick           | Society of American Archivists Conference - Virtual                      | 8/15/2024 - 08/17/2024  | 499.00      |
| Maryann James-Daley    | Public Library Association Conference 2024                               | 4/2/2024 - 04/06/2024   | 2,063.16    |
| Maurice Moore          | Documentary Vide Shoot for DCPL Archive of the GoGo Band Los Angeles, CA | 02/01/2024 - 02/05/2024 | 1,053.90    |
| Miya Upshur-Williams   | 88th Annual Meeting of the Society of American Archivists - Per Diem     | 08/14/2024 - 08/17/2024 | 704.58      |
| Monica Wilson          | Young Adult Services Symposium                                           | 11/10/2023 - 11/12/2023 | 738.20      |
| Natalya McNeal         | National Future of EDU Tech Conference                                   | 01/23/2024 - 01/26/2024 | 781.55      |
| Nathaniel Allen Pila   | ALA Annual Conference                                                    | 06/26/2024 - 07/02/2024 | 1,103.15    |
| Regina Harris          | ALA Annual Conference - San Diego, CA                                    | 06/26/2024 - 07/02/2024 | 2,808.41    |
| Renee Hines            | Taking Action for Wellbeing Copeland Center Conference                   | 08/11/2024 - 08/13/2024 | 276.50      |
| Robert LaRose          | NDSA's Digital Preservation 2023: Preserving Legacy                      | 11/15/2023 - 11/16/2023 | 1,156.63    |
| Ryan Laws              | Taking Action for Wellbeing Copeland Center Conference                   | 08/11/2024 - 08/13/2024 | 276.50      |
| Ryan McCoy             | NEOCON 2024                                                              | 06/09/2024 - 06/13/2024 | 919.15      |
| Shauntee Burns-Simpson | IDEAL Conference - Toronto, ON                                           | 7/15/2024 - 7/17/2024   | 1,913.04    |
| Shauntee Burns-Simpson | NCAAL BCALA Conference New Orleans, LA                                   | 7/24/2024 - 7/28/2024   | 341.96      |
| Shauntee Burns-Simpson | ALA Conference - San Diego, CA                                           | 6/27/2024 - 07/02/2024  | 1,360.11    |
| Shauntee Burns-Simpson | Youth Services Leadership Forum - Cleveland, OH                          | 7/26/2024 - 07/27/2024  | 103.20      |
| Shilaina Brock         | National Conference of African American Librarians - New Orleans, LA     | 07/23/2024 - 07/28/2024 | 262.95      |
| Stacey Lucas           | Points of Light Conference - Houston, TX                                 | 6/10/2024 - 06/14/2024  | 935.45      |
| Stefanie Freeman       | National Conference of African American Librarians - New Orleans, LA     | 7/24/2024 - 07/28/2024  | 405.00      |
| Tawanda Johnson        | National Conference of African American Librarians - New Orleans, LA     | 7/24/2024 - 07/28/2024  | 322.01      |
| Tiffany Alston         | 12th National Conference of African American Librarians New Orleans, LA  | 7/24/2024 - 7/28/2024   | 371.45      |
| Tiffany Alston         | Approach to Leadership Excellence Orlando, FL                            | 9/15/2024 - 09/19/2024  | 449.59      |
| Tora Burns             | ALSC National Institute Conference - Denver, CO                          | 9/19/2024 - 09/22/2024  | 229.00      |
| Tora Burns             | ALSC National Institute Conference - Denver, CO                          | 9/19/2024 - 09/22/2024  | 1,850.18    |
| Yolanda Harvin         | National Conference of African American Librarians - New Orleans, LA     | 7/24/2024 - 07/28/2024  | 420.23      |
|                        |                                                                          |                         |             |
| <b>Grand Total</b>     |                                                                          |                         | 43,940.73   |

|                                                                 |                   |
|-----------------------------------------------------------------|-------------------|
| Travel Charged to Purchase Card (i.e., airfare, train, lodging) | 73,434.19         |
| <b>Grand Total</b>                                              | <b>117,374.92</b> |

| NAME                             | NAME OF COURSE & LOCATION                                | TRAINING DATES          | Amount Paid |
|----------------------------------|----------------------------------------------------------|-------------------------|-------------|
| FY25 1st QTR Travel Expenditures |                                                          |                         |             |
| NAME                             | NAME OF COURSE & LOCATION                                | TRAINING DATES          | Amount Paid |
| Ashley Mitchell                  | 2024 ULC Annual Leadership Forum (Philadelphia, PA)      | 10/22/24 - 10/25/24     | 456.37      |
| Chanel Hall                      | NAWL General Counsel Institute - Training (New York, NY) | 11/6/24 - 11/9/24       | 406.63      |
| Hector Chavarria                 | NELI Employment Law Conference (New Orleans, LA)         | 12/4/24 - 12/7/24       | 434.82      |
| James Kevin McIntyre             | General Counsel Conference East (New York, NY)           | 11/17/24 - 11/20/24     | 400.27      |
| Julia Strusienski                | 24 ULC Annual Leadership Forum Philadelphia, PA          | 10/23/2024 - 10/25/2024 | 792.29      |
|                                  |                                                          |                         |             |
|                                  |                                                          |                         |             |
| Grand Total                      |                                                          |                         | 2,490.38    |

|                                                                 |           |
|-----------------------------------------------------------------|-----------|
| Travel Charged to Purchase Card (i.e., airfare, train, lodging) | 17,347.69 |
| Grand Total                                                     | 19,838.07 |

## GENERAL QUESTIONS

### Question Number 70

**Provide the following information for all grants awarded to or accepted by DCPL during FY24 and to date in FY25:**

- a. **Grant Number/Title;**
- b. **Approved Budget Authority;**
- c. **Expenditures (including encumbrances and pre-encumbrances);**
- d. **Purpose of the grant;**
- e. **Grant deliverables;**
- f. **Grant outcomes, including grantee performance;**
- g. **Any corrective actions taken or technical assistance provided;**
- h. **DCPL program and activity supported by the grant;**
- i. **DCPL employee(s) responsible for grant deliverables; and**
- j. **Source of funds.**

### **FY24**

**Grant Number/Title:** LS-253620-OLS-23, "LSTA State Grants"

**Approved Budget Authority:** \$1,256,558.00

**Expenditures (including encumbrances and pre-encumbrances):** \$1,256,558.00

**Purpose of the grant:** The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

**Grant deliverables:** The grant supported sign language interpretation for staff and public programs, GED exam preparation, Microsoft Office Specialist certification programs and other digital inclusion efforts, teen programming, accessibility, digitization and preservation of library special collections, ongoing talent management initiatives, care kits supporting customers without homes, new adaptive technology, virtual reference services, and staff training and development.

**Grant outcomes, including grantee performance:**

- The Adult Learning department provided two consecutive six-week cycles of virtual instruction for adults preparing for the Microsoft Office Certification Exam and, upon passing, to earn the Microsoft Office Specialist (MOS) Certification in one or more Microsoft applications; and taught 20 adults new Google workspace skills via the Grow with Google program.
- Provided American Sign Language interpretation for public programs and deaf/hard of hearing staff meetings.
- Preserved and made accessible digitized special collections in the People's Archive
- Supported ongoing staff talent management activities including Purpose and Core Values work
- Supported staff training and professional development via conferences and specialized training for senior and executive management
- Purchased items for more than 1,000 care kits, 350 hydration kits, and 600 flow kits with essential supplies for customers experiencing homelessness.

**Any corrective actions taken or technical assistance provided:** No corrective actions or technical assistance was provided.

**DCPL program and activity supported by the grant:** Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, etc.

**DCPL employee responsible for grant deliverables:** Sarah Black

**Source of funds:** Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

\*\*

**Grant Number/Title:** LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

**Approved Budget Authority:** \$748,481.00 (Total six-year grant)

**Expenditures (including encumbrances and pre-encumbrances):** \$126,082.98

**Purpose of the grant:** This was a multi-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country were selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites received training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

**Grant deliverables:** The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022, with additional equipment purchases in January 2024 for all partners. Grants were based on institutional need with a general minimum support of \$6,000 per lab. The grant also funded a Project Manager position who is the subject matter expert and liaison to the cohort members.

**Grant outcomes, including grantee performance:** Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) is the main repository of grant information. It has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. Due to the pandemic the grant was extended through February 2024 with final reporting due in June 2024. The grant was officially closed out and the final report delivered to the Institute of Museum and Library Services (IMLS) in June. The website will continue to be available and updated when needed.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, IMLS extended the grant to February 2024.

**DCPL program and activity supported by the grant:** The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

**DCPL employee responsible for grant deliverables:** Nicholas Kerelchuk

**Source of funds:** Institute of Museum and Library Services under the National Leadership Grant (NLG).



\*\*

**Grant Number/Title:** CCDI Grant for Libraries, Archives, Museums

**Approved Budget Authority:** \$52,329.93

**Expenditures (including encumbrances and pre-encumbrances):** \$31,500

**Purpose of the grant:** The CCDI grant for Libraries, Archives, Museums provides support to libraries, archives, and museums that use Library of Congress digital materials to create projects that center one or more of the following groups: Black, Indigenous, Hispanic or Latino, Asian American and Pacific Islander, and/or other communities of color.

**Grant deliverables:** Six oral history interviews and a community convening/celebration at the completion of the project.

**Grant outcomes, including grantee performance:** The grant awarded to DCPL incorporated the Library of Congress' historical photos from the 1980s featuring Washington's Ethiopian community taken by Elena Bradunas. Bradunas was part of the Library of Congress' Ethnic Heritage and Language Schools in America Project. As a project coordinator and fieldworker, she visited ethnic schools over three months to photograph and interview individuals involved in the programs. The People's Archives used this collection as a starting point for the collection of oral histories and a community convening that reflect the cultural impact that Ethiopian people and the many communities with ties to the East African nation have on the District of Columbia. Washington, D.C. has the largest population of Ethiopian people living outside of Ethiopia. The People's Archive developed Documenting the Ethiopian Communities of DC to highlight contemporary Ethiopian narratives and investigate the impact that the Ethiopian community and the District of Columbia have on each other.

The Library successfully partnered with Tsedaye Makonnen, Aisha White, and Hannah Giorgis to create six oral history interviews capturing the Ethiopian Community of Washington, D.C. The interviews include metadata and are available on the DC Public Library website. Drop-in hours were available at the Memory Lab for members of the Ethiopian community to learn more about library resources and personal archiving. The Library organized a community convening with additional funding from the DC Public Library Foundation. The convening was hosted at Sankofa Books, Video, and Cafe and featured Ras Band; as well as the mobile Memory Lab so participants could learn about personal archiving and donating to the archive.

**Any corrective actions taken or technical assistance provided:** The scope of the grant was adjusted with guidance from Library of Congress staff in June 2024. Access to the funding was delayed and limited the amount of time available for the grant activities to take place.

**DCPL program and activity supported by the grant:** The People's Archive, adult programs

**DCPL employee(s) responsible for grant deliverables:** Maya Thompson; Lisa Warwick

**Source of funds:** Library of Congress

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## **FY25 to Date**

**Grant Number/Title:** LS-256812-OLS-24, "LSTA State Grants"

**Approved Budget Authority:** \$1,256,248.00

**Expenditures (including encumbrances and pre-encumbrances):** \$227,262.60

**Purpose of the grant:** The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

**Grant deliverables:** The grant will support sign language interpretation for staff and public programs, adaptive services, GED and Microsoft Specialist exam preparation, digital inclusion projects, teen programs, digitization and preservation of library special collections, purchase of public technology in libraries, ongoing talent management initiatives, health and human services-related training for staff, staff salaries and benefits, staff professional training and development opportunities, improved services for non-English speakers, support for the WE Care program, outreach, virtual learning and reference resources.

**Grant outcomes, including grantee performance:** All program elements supported by this grant will be implemented in FY25.

**Any corrective actions taken or technical assistance provided:** Neither corrective action nor technical assistance has been needed.

**DCPL program and activity supported by the grant:** Center for Accessibility, Adult Learning Department, the People's Archive, teen projects/programs, staff professional development, WE Care, and the Outreach department.

**DCPL employee responsible for grant deliverables:** Sarah Black

**Source of funds:** Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

## GENERAL QUESTIONS

### Question Number 71

**Provide the following information for all grants/subgrants awarded by DCPL during FY24 and to date in FY25:**

- a. **Grant Number/Title;**
- b. **Approved Budget Authority;**
- c. **Expenditures (including encumbrances and pre-encumbrances);**
- d. **Purpose of the grant;**
- e. **Grant deliverables;**
- f. **Grant outcomes, including grantee/subgrantee performance;**
- g. **Any corrective actions taken or technical assistance provided;**
- h. **DCPL employee/s responsible for overseeing the grant; and**
- i. **Source of funds.**

**Grant Number/Title:** LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

**Approved Budget Authority:** \$748,481.00 (Total six-year grant)

**Expenditures (including encumbrances and pre-encumbrances):** \$15,000

**Purpose of the grant:** This is a five-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DC Public Library (DCPL) Memory Lab. Sixteen libraries across the country are selected to participate in the project to build their own Memory Lab programs. The Memory Lab Network sites receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these Memory Labs are being used to refine and inform current and future models.

**Grant deliverables:** The first cohort of seven nationwide Memory Labs was trained and began implementing their own labs via subgrants in FY18. FY19 consisted of online workshops, webinars, purchasing equipment and building out the physical Labs at each location. Visits were made to four labs to check progress and aid in their development. At the end of FY19 the second cohort of seven new Labs was chosen. The second cohort began training in mid-January 2020. The grant was delayed due to the public health emergency as partnering institutions were shut down and/or operating in a limited capacity. Equipment for the second cohort was purchased in September 2022, with additional equipment purchases in January 2024 for all partners. Grants are based on institutional need with a general minimum support of \$6,000 per lab. The grant also funds a Project Manager position that is the subject matter expert and liaison to the cohort members.

**Grant outcomes, including grantee performance:** Anecdotal outcomes from cohort members have been collected through site visits and impact stories. A website (<https://memorylabnetwork.github.io/>) is the main repository of grant information. It has been created and will be continually updated with grant information, partner information, training videos, and a vast online library of research and information regarding personal digital archiving. Due to the pandemic the grant was extended through February 2024

with final reporting due in June 2024. The grant was officially closed out with final report delivered to the Institute of Museum and Library Services (IMLS) in June. The website will continue to be available and updated when needed.

**Any corrective actions taken or technical assistance provided:** Due to the pandemic, the grant was extended to February 2024 by IMLS.

**DCPL program and activity supported by the grant:** The Labs@DCPL, special collections, leadership and innovation, and strategic planning for program evaluation.

**DCPL employee responsible for grant deliverables:** Nicholas Kerelchuk

**Source of funds:** Institute of Museum and Library Services under the National Leadership Grant (NLG).

## GENERAL QUESTIONS

### Question Number 72

Provide the following information for all contracts awarded by DCPL during FY24 and to date in FY25:

Please include:

- a. Contract Number;
- b. Approved Budget Authority;
- c. Funding Source;
- d. Whether it was competitively bid or sole sourced;
- e. Expenditures (including encumbrances and pre-encumbrances);
- f. Purpose of the contract;
- g. Name of the vendor;
- h. Contract deliverables;
- i. Contract outcomes;
- j. Any corrective actions taken or technical assistance provided; and
- k. DCPL employee/s responsible for overseeing the contract.

See the below list of contracts awarded by DC Public Library during FY24.

| Contract Number DCPL-2024-C-0001                              |                                          | PO698456 |
|---------------------------------------------------------------|------------------------------------------|----------|
| Contract Number                                               | DCPL-2024-C-0001                         |          |
| Approved Budget Authority                                     | \$900,000.00                             |          |
| Funding Source                                                | 1010109 (Books from Birth – non-lapsing) |          |
| Competitively Bid or Sole Source                              | Sole Source                              |          |
| Expenditures                                                  | \$850,324.52                             |          |
| Purpose of Contract                                           | Books from Birth Program                 |          |
| Name of Vendor                                                | Dollywood Foundation                     |          |
| Contract Deliverables                                         | Delivery of Books                        |          |
| Contract Outcomes                                             | Delivery of Books                        |          |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                     |          |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Regina Harris                            |          |
| Contract Number DCPL-2024-C-0003                              |                                          | PO702482 |
| Contract Number                                               | DCPL-2024-C-0003                         |          |
| Approved Budget Authority                                     | \$38,579.70                              |          |
| Funding Source                                                | Local                                    |          |
| Competitively Bid or Sole Source                              | Competitively Bid                        |          |
| Expenditures                                                  | \$38,579.70                              |          |
| Purpose of Contract                                           | Snow and Ice Removal Services            |          |
| Name of Vendor                                                | STAR Enterprises                         |          |
| Contract Deliverables                                         | Removal of Snow and Ice                  |          |
| Contract Outcomes                                             | Removal of Snow and Ice                  |          |

|                                                                      |                                                                                                                  |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                             |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jonathan Banks                                                                                                   |
| <b>Contract Number DCPL-2024-C-0004</b>                              | <b>PO706298</b>                                                                                                  |
| <b>Contract Number</b>                                               | DCPL-2024-C-0004                                                                                                 |
| <b>Approved Budget Authority</b>                                     | \$295,637.82                                                                                                     |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                                              |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                |
| <b>Expenditures</b>                                                  | \$295,637.82                                                                                                     |
| <b>Purpose of Contract</b>                                           | Integrated Library System                                                                                        |
| <b>Name of Vendor</b>                                                | Innovative Interfaces, Inc.                                                                                      |
| <b>Contract Deliverables</b>                                         | Install and support Integrated Library System                                                                    |
| <b>Contract Outcomes</b>                                             | Implementation of an Integrated Library System                                                                   |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                             |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                                                                                     |
| <b>Contract Number DCPL-2024-C-0005</b>                              | <b>PO701794</b>                                                                                                  |
| <b>Contract Number</b>                                               | DCPL-2024-C-0005                                                                                                 |
| <b>Approved Budget Authority</b>                                     | \$327,286.00                                                                                                     |
| <b>Funding Source</b>                                                | 3030300 (Long Term/G.O./I.T. Bonds)                                                                              |
| <b>Competitively Bid or Sole Source</b>                              | Sole Source                                                                                                      |
| <b>Expenditures</b>                                                  | \$278,258.66                                                                                                     |
| <b>Purpose of Contract</b>                                           | A&E Services for Shaw Library                                                                                    |
| <b>Name of Vendor</b>                                                | Quinn Evans                                                                                                      |
| <b>Contract Deliverables</b>                                         | Architect Engineer Services for Shaw Library                                                                     |
| <b>Contract Outcomes</b>                                             | Design and Construction Documents                                                                                |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                             |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jaspreet Pahwa                                                                                                   |
| <b>Contract Number DCPL-2024-C-0020A</b>                             | <b>PO709568/PO707020</b>                                                                                         |
| <b>Contract Number</b>                                               | DCPL-2024-C-0020A                                                                                                |
| <b>Approved Budget Authority</b>                                     | NTE \$950,000.00                                                                                                 |
| <b>Funding Source</b>                                                | 1010001 (Local); 4020002 (Federal grant)                                                                         |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                |
| <b>Expenditures</b>                                                  | \$75,785.00                                                                                                      |
| <b>Purpose of Contract</b>                                           | Community Engagement, Outreach and Planning                                                                      |
| <b>Name of Vendor</b>                                                | Brick and Story, LLC                                                                                             |
| <b>Contract Deliverables</b>                                         | Engage with D.C. residents, gather critical feedback, and plan projects and initiatives throughout the District. |
| <b>Contract Outcomes</b>                                             | Community Engagement, Outreach and Planning                                                                      |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                             |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Martha Saccocio                                                                                                  |
| <b>Contract Number DCPL-2024-C-0020B</b>                             | <b>PO707646</b>                                                                                                  |

|                                                                      |                                                                                                                        |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Contract Number</b>                                               | DCPL-2024-C-0020B                                                                                                      |
| <b>Approved Budget Authority</b>                                     | NTE \$950,000.00                                                                                                       |
| <b>Funding Source</b>                                                | 4020002 (Federal grant)                                                                                                |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                      |
| <b>Expenditures</b>                                                  | \$53,125.00                                                                                                            |
| <b>Purpose of Contract</b>                                           | Community Engagement, Outreach and Planning                                                                            |
| <b>Name of Vendor</b>                                                | Metropolitan Strategies & Solutions                                                                                    |
| <b>Contract Deliverables</b>                                         | Engaged with DC residents, gathered critical feedback, and planned projects and initiatives throughout the District.   |
| <b>Contract Outcomes</b>                                             | Community Engagement, Outreach and Planning                                                                            |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Martha Saccocio                                                                                                        |
| <b>Contract Number DCPL-2024-C-0020C</b>                             | <b>PO707175</b>                                                                                                        |
| <b>Contract Number</b>                                               | DCPL-2024-C-0020C                                                                                                      |
| <b>Approved Budget Authority</b>                                     | NTE \$950,000.00                                                                                                       |
| <b>Funding Source</b>                                                | 4020002 (Federal grant)                                                                                                |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                      |
| <b>Expenditures</b>                                                  | \$44,000.00                                                                                                            |
| <b>Purpose of Contract</b>                                           | Community Engagement, Outreach and Planning                                                                            |
| <b>Name of Vendor</b>                                                | Link Strategic Partners                                                                                                |
| <b>Contract Deliverables</b>                                         | Engaged with D.C. residents, gathered critical feedback, and planned projects and initiatives throughout the District. |
| <b>Contract Outcomes</b>                                             | Community Engagement, Outreach and Planning                                                                            |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Martha Saccocio                                                                                                        |
| <b>Contract Number DCPL-2024-C-0020D</b>                             |                                                                                                                        |
| <b>Contract Number</b>                                               | DCPL-2024-C-0020D                                                                                                      |
| <b>Approved Budget Authority</b>                                     | NTE \$950,000.00                                                                                                       |
| <b>Funding Source</b>                                                | N/A                                                                                                                    |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                      |
| <b>Expenditures</b>                                                  | \$0.00                                                                                                                 |
| <b>Purpose of Contract</b>                                           | Community Engagement, Outreach and Planning Tasks                                                                      |
| <b>Name of Vendor</b>                                                | Atmos Solutions, Inc.                                                                                                  |
| <b>Contract Deliverables</b>                                         | Engage with DC residents, gather critical feedback, and plan projects and initiatives throughout the District.         |
| <b>Contract Outcomes</b>                                             | No outcomes due to no expenditures against contract.                                                                   |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Martha Saccocio                                                                                                        |
| <b>Contract Number DCPL-2024-C-0021A</b>                             | <b>PO709496</b>                                                                                                        |
| <b>Contract Number</b>                                               | DCPL-2024-C-0021A                                                                                                      |

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| Approved Budget Authority                                     | NTE \$950,000.00                                          |
| Funding Source                                                | 1010001 (Local)                                           |
| Competitively Bid or Sole Source                              | Competitively Bid                                         |
| Expenditures                                                  | \$10,000.00                                               |
| Purpose of Contract                                           | On-Call Audio Visual Services                             |
| Name of Vendor                                                | Olive Tree, Inc.                                          |
| Contract Deliverables                                         | Audio Visual Services                                     |
| Contract Outcomes                                             | Audio Visual Services                                     |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                      |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                        |
| <b>Contract Number DCPL-2024-C-0021B</b>                      |                                                           |
| Contract Number                                               | DCPL-2024-C-0021B                                         |
| Approved Budget Authority                                     | NTE \$950,000.00                                          |
| Funding Source                                                | N/A                                                       |
| Competitively Bid or Sole Source                              | Competitive Bid                                           |
| Expenditures                                                  | \$0.00                                                    |
| Purpose of Contract                                           | On-Call Audio Visual Services                             |
| Name of Vendor                                                | Foundation Entertainment, LLC                             |
| Contract Deliverables                                         | Audio Visual Services                                     |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract.      |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                      |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                        |
| <b>Contract Number DCPL-2024-C-0027A</b>                      |                                                           |
| <b>PO711082/PO714080</b>                                      |                                                           |
| Contract Number                                               | DCPL-2024-C-0027A                                         |
| Approved Budget Authority                                     | NTE \$950,000.00                                          |
| Funding Source                                                | 106032 (Revenue Generating Activities)<br>1010001 (Local) |
| Competitively Bid or Sole Source                              | Competitively Bid                                         |
| Expenditures                                                  | \$633,980.00                                              |
| Purpose of Contract                                           | Event Management & Planning Services                      |
| Name of Vendor                                                | Olive Tree, Inc.                                          |
| Contract Deliverables                                         | Event Management & Planning Services                      |
| Contract Outcomes                                             | Event Management & Planning Services                      |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                      |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                        |
| <b>Contract Number DCPL-2024-C-0027B</b>                      |                                                           |
| Contract Number                                               | DCPL-2024-C-0027B                                         |
| Approved Budget Authority                                     | NTE \$950,000.00                                          |
| Funding Source                                                | N/A                                                       |
| Competitively Bid or Sole Source                              | Competitively Bid                                         |
| Expenditures                                                  | \$0.00                                                    |



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|---------------------------------------------------------------|-----------------------------------------------------------------|
| Purpose of Contract                                           | Event Management & Planning Services                            |
| Name of Vendor                                                | Bayne, LLC                                                      |
| Contract Deliverables                                         | Event Management & Planning Services                            |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract.            |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                            |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                              |
| <b>Contract Number DCPL-2024-C-0027C</b>                      |                                                                 |
| Contract Number                                               | DCPL-2024-C-0027C                                               |
| Approved Budget Authority                                     | NTE \$950,000.00                                                |
| Funding Source                                                | N/A                                                             |
| Competitively Bid or Sole Source                              | Competitively Bid                                               |
| Expenditures                                                  | \$0.00                                                          |
| Purpose of Contract                                           | Event Management & Planning Services                            |
| Name of Vendor                                                | Reid Rodell, LLC                                                |
| Contract Deliverables                                         | Event Management & Planning Services                            |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract.            |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                            |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                              |
| <b>Contract Number DCPL-2024-T-0035</b>                       |                                                                 |
| <b>PO699753</b>                                               |                                                                 |
| Contract Number                                               | DCPL-2024-T-0035                                                |
| Approved Budget Authority                                     | \$206,658.48                                                    |
| Funding Source                                                | 1010001 (Local Funds)                                           |
| Competitively Bid or Sole Source                              | GSA - GS-07F-225CA                                              |
| Expenditures                                                  | \$206,658.48                                                    |
| Purpose of Contract                                           | MLK Library Hardware and Software Maintenance Agreement Renewal |
| Name of Vendor                                                | Johnson Controls Security Solutions                             |
| Contract Deliverables                                         | Maintenance Agreement Renewal                                   |
| Contract Outcomes                                             | Maintenance Agreement Renewal                                   |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                            |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tonya Chapman                                                   |
| <b>Contract Number DCPL-2024-C-0036</b>                       |                                                                 |
| <b>PO706262</b>                                               |                                                                 |
| Contract Number                                               | DCPL-2024-C-0036                                                |
| Approved Budget Authority                                     | \$271,711.42                                                    |
| Funding Source                                                | 1010001(Local Funds)                                            |
| Competitively Bid or Sole Source                              | Competitively Bid                                               |
| Expenditures                                                  | \$231,630.07                                                    |
| Purpose of Contract                                           | Unarmed Public Safety Ambassadors for the DC Public Library     |
| Name of Vendor                                                | Watkins Security                                                |
| Contract Deliverables                                         | Unarmed Security Ambassadors for the DC Public Library          |

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| <b>Contract Outcomes</b>                                             | Unarmed Security Ambassadors assigned select library locations                           |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                     |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Tonya Chapman                                                                            |
| <b>Contract Number DCPL-2024-C-0040</b>                              | <b>PO710297</b>                                                                          |
| <b>Contract Number</b>                                               | DCPL-2024-C-0040                                                                         |
| <b>Approved Budget Authority</b>                                     | \$440,258.50                                                                             |
| <b>Funding Source</b>                                                | 3030300 (Long Term/G.O./I.T. Bonds)                                                      |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                        |
| <b>Expenditures</b>                                                  | \$198,116.50                                                                             |
| <b>Purpose of Contract</b>                                           | MLK Library Cooling Tower Repairs                                                        |
| <b>Name of Vendor</b>                                                | RSC Electrical & Mechanical Contractors, Inc.                                            |
| <b>Contract Deliverables</b>                                         | Rerouting the Cooling Tower Condenser Water Supply System at MLK Library                 |
| <b>Contract Outcomes</b>                                             | Rerouting the Cooling Tower Condenser Water Supply System at MLK Library                 |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                     |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jaspreet Pahwa                                                                           |
| <b>Contract Number DCPL-2024-T-0041</b>                              | <b>PO706872</b>                                                                          |
| <b>Contract Number</b>                                               | DCPL-2024-T-0041                                                                         |
| <b>Approved Budget Authority</b>                                     | \$73,600.00                                                                              |
| <b>Funding Source</b>                                                | SLD E-Rate reimbursement                                                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                        |
| <b>Expenditures</b>                                                  | \$73,600.00                                                                              |
| <b>Purpose of Contract</b>                                           | Innovative Polaris Integrated Library System (ILS)                                       |
| <b>Name of Vendor</b>                                                | The Triage Group                                                                         |
| <b>Contract Deliverables</b>                                         | Project Management & Online Executive Support                                            |
| <b>Contract Outcomes</b>                                             | Project Management & Online Executive Support                                            |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                     |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                                                             |
| <b>Contract Number DCPL-2024-C-0042</b>                              | <b>PO710400</b>                                                                          |
| <b>Contract Number</b>                                               | DCPL-2024-C-0042                                                                         |
| <b>Approved Budget Authority</b>                                     | \$1,593,200.00                                                                           |
| <b>Funding Source</b>                                                | 3030300 (Long Term/G.O./I.T. Bonds)                                                      |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                        |
| <b>Expenditures</b>                                                  | \$0.00                                                                                   |
| <b>Purpose of Contract</b>                                           | Mt. Pleasant Library Partial Roof and Total HVAC System Replacement                      |
| <b>Name of Vendor</b>                                                | RSC Electrical & Mechanical Contractors, Inc.                                            |
| <b>Contract Deliverables</b>                                         | Partial Roof Replacement & Total Rooftop HVAC System Replacement at Mt. Pleasant Library |
| <b>Contract Outcomes</b>                                             | No outcomes due to no expenditures against contract.                                     |

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| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | Letter of Concern was issued on December 11, 2024 to address scheduling issues. Vendor responded on December 18, 2024. All issues have been resolved. |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Kim Fuller                                                                                                                                            |
| <b>Contract Number DCPL-2022-C-0027A</b>                             | <b>PO711458/PO696296</b>                                                                                                                              |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027A                                                                                                                                     |
| <b>Approved Budget Authority</b>                                     | \$1,410,000.00                                                                                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                                                                                   |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                                                     |
| <b>Expenditures</b>                                                  | \$1,210,016.34                                                                                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                                                                                  |
| <b>Name of Vendor</b>                                                | Baker & Taylor LLC                                                                                                                                    |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                                                                  |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                                                                                      |
| <b>Contract Number DCPL-2022-C-0027B</b>                             | <b>PO696295/PO706104</b>                                                                                                                              |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027B                                                                                                                                     |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                                                                                          |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                                                                                   |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                                                     |
| <b>Expenditures</b>                                                  | \$452,667.00                                                                                                                                          |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                                                                                  |
| <b>Name of Vendor</b>                                                | Brodart Co.                                                                                                                                           |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                                                                  |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                                                                                      |
| <b>Contract Number DCPL-2022-C-0027C</b>                             | <b>PO696298/PO713648</b>                                                                                                                              |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027C                                                                                                                                     |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                                                                                          |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                                                                                   |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                                                                     |
| <b>Expenditures</b>                                                  | \$392,255.40                                                                                                                                          |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                                                                                  |
| <b>Name of Vendor</b>                                                | Ingram Library Services                                                                                                                               |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools.                                                                   |

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| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027D</b>                             | <b>PO706101</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027D                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$222,353.00                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Follett Content Solutions, LLC                                                      |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027E</b>                             | <b>PO706102</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027E                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account - non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitive Sealed Proposal                                                         |
| <b>Expenditures</b>                                                  | \$191,410.00                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Mackin Book Company dba Mackin Educational Resources                                |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027F</b>                             | <b>PO696297</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027F                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$80,000.00                                                                         |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Midwest Tape, LLC                                                                   |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |

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| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027G</b>                             |                                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027G                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$0.00                                                                              |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Multicultural Books and Videos                                                      |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | No outcomes due to no expenditures against contract.                                |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027H</b>                             | <b>PO706103</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027H                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$159,736.00                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Hertzberg New Method, Inc. dba Perma-Bound Books                                    |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0002</b>                              | <b>PO696294</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0002                                                                    |
| <b>Approved Budget Authority</b>                                     | \$2,000,000.00                                                                      |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$1,996,191.38                                                                      |
| <b>Purpose of Contract</b>                                           | Downloadable Digital Content Services                                               |
| <b>Name of Vendor</b>                                                | OverDrive                                                                           |

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| <b>Contract Deliverables</b>                                         | Annual subscription for ebooks, audiobook and digital video collections and single purchase of digital titles. |
| <b>Contract Outcomes</b>                                             | Annual subscription for ebooks, audiobook and digital video collections and single purchase of digital titles. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                           |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                                               |
| <b>Contract Number DCPL-2020-C-0030</b>                              | <b>PO713320/PO701277</b>                                                                                       |
| <b>Contract Number</b>                                               | DCPL-2020-C-0030                                                                                               |
| <b>Approved Budget Authority</b>                                     | \$200,500.00                                                                                                   |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                                                |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                              |
| <b>Expenditures</b>                                                  | \$155,500.00                                                                                                   |
| <b>Purpose of Contract</b>                                           | Oral History Collaboration Services                                                                            |
| <b>Name of Vendor</b>                                                | Humanities Council of Washington DC                                                                            |
| <b>Contract Deliverables</b>                                         | Salary, Benefits and Administrative Costs; Grantmaking Training and Programmatic Activities                    |
| <b>Contract Outcomes</b>                                             | Salary, Benefits and Administrative Costs; Grantmaking Training and Programmatic Activities                    |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                           |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Maryann James-Daley                                                                                            |
| <b>Contract Number DCPL-2020-C-0025</b>                              | <b>PO696299</b>                                                                                                |
| <b>Contract Number</b>                                               | DCPL-2020-C-0025                                                                                               |
| <b>Approved Budget Authority</b>                                     | \$57,981.58                                                                                                    |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                                                |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                              |
| <b>Expenditures</b>                                                  | \$57,981.58                                                                                                    |
| <b>Purpose of Contract</b>                                           | Self-Checkout System                                                                                           |
| <b>Name of Vendor</b>                                                | Bibliotheca                                                                                                    |
| <b>Contract Deliverables</b>                                         | Service, maintenance and warranty of self-checkout system.                                                     |
| <b>Contract Outcomes</b>                                             | Service, maintenance and warranty of self-checkout system.                                                     |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                                           |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                                                                                   |
| <b>Contract Number DCPL-2021-C-0002</b>                              | <b>PO696300</b>                                                                                                |
| <b>Contract Number</b>                                               | DCPL-2021-C-0002                                                                                               |
| <b>Approved Budget Authority</b>                                     | \$149,862.00                                                                                                   |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                                                |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                                              |
| <b>Expenditures</b>                                                  | \$83,459.00                                                                                                    |
| <b>Purpose of Contract</b>                                           | Website Content Management System Maintenance Services                                                         |
| <b>Name of Vendor</b>                                                | The Triage Group                                                                                               |

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| <b>Contract Deliverables</b>                                         | Website Content Management System Maintenance Services |
| <b>Contract Outcomes</b>                                             | Website Content Management System Maintenance Services |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                           |
| <b>Contract Number DCPL-2020-C-0018</b>                              | <b>PO701847</b>                                        |
| <b>Contract Number</b>                                               | DCPL-2020-C-0018                                       |
| <b>Approved Budget Authority</b>                                     | \$320,481.09                                           |
| <b>Funding Source</b>                                                | 3030304 (Short-Term Bond)                              |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                      |
| <b>Expenditures</b>                                                  | \$320,481.09                                           |
| <b>Purpose of Contract</b>                                           | Network Infrastructure Upgrades                        |
| <b>Name of Vendor</b>                                                | Networking for Future                                  |
| <b>Contract Deliverables</b>                                         | New or Replacement Switches                            |
| <b>Contract Outcomes</b>                                             | New or Replacement Switches                            |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                           |
| <b>Contract Number DCPL-2021-C-0019</b>                              | <b>PO697918</b>                                        |
| <b>Contract Number</b>                                               | DCPL-2021-C-0019                                       |
| <b>Approved Budget Authority</b>                                     | \$1,029,258.34                                         |
| <b>Funding Source</b>                                                | 1010001 (Local)                                        |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                      |
| <b>Expenditures</b>                                                  | \$1,029,258.34                                         |
| <b>Purpose of Contract</b>                                           | Janitorial Services for Branch Libraries               |
| <b>Name of Vendor</b>                                                | Community Bridge                                       |
| <b>Contract Deliverables</b>                                         | Janitorial Services for Branch Libraries               |
| <b>Contract Outcomes</b>                                             | Janitorial Services for Branch Libraries               |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Kim Fuller                                             |
| <b>Contract Number DCPL-2020-C-0028</b>                              | <b>PO697920</b>                                        |
| <b>Contract Number</b>                                               | DCPL-2020-C-0028                                       |
| <b>Approved Budget Authority</b>                                     | \$638,440.46                                           |
| <b>Funding Source</b>                                                | 1010001 (Local)                                        |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                      |
| <b>Expenditures</b>                                                  | \$638,440.45                                           |
| <b>Purpose of Contract</b>                                           | Janitorial Services at MLK Library                     |
| <b>Name of Vendor</b>                                                | Community Bridge                                       |
| <b>Contract Deliverables</b>                                         | Janitorial Services at MLK Library                     |
| <b>Contract Outcomes</b>                                             | Janitorial Services at MLK Library                     |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                   |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Kim Fuller                                             |

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|---------------------------------------------------------------|--------------------------------------------------------------------------|
| <b>Contract Number DCPL-2021-C-0007</b>                       | <b>PO707177/PO697491</b>                                                 |
| Contract Number                                               | DCPL-2021-C-0007                                                         |
| Approved Budget Authority                                     | \$251,844.00                                                             |
| Funding Source                                                | 1010001 (Local)                                                          |
| Competitively Bid or Sole Source                              | Competitively Bid                                                        |
| Expenditures                                                  | \$228,259.00                                                             |
| Purpose of Contract                                           | Landscape Services                                                       |
| Name of Vendor                                                | Lamay dba Daylily Landscaping                                            |
| Contract Deliverables                                         | Monthly Landscaping                                                      |
| Contract Outcomes                                             | Monthly Landscaping                                                      |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                                     |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Kim Fuller                                                               |
| <b>Contract Number DCPL-2021-C-0029</b>                       | <b>PO696797</b>                                                          |
| Contract Number                                               | DCPL-2021-C-0029                                                         |
| Approved Budget Authority                                     | \$174,720.00                                                             |
| Funding Source                                                | 1010001 (Local)                                                          |
| Competitively Bid or Sole Source                              | Competitively Bid                                                        |
| Expenditures                                                  | \$174,720.00                                                             |
| Purpose of Contract                                           | Building Engineering Services at MLK Library                             |
| Name of Vendor                                                | RSC Electrical & Mechanical                                              |
| Contract Deliverables                                         | Consolidated Maintenance Services for Weekend Building Engineer Services |
| Contract Outcomes                                             | Consolidated Maintenance Services for Weekend Building Engineer Services |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                                     |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Jonathan Banks                                                           |
| <b>Contract Number DCPL-2022-C-0024</b>                       | <b>PO696928/PO698427</b>                                                 |
| Contract Number                                               | DCPL-2022-C-0024                                                         |
| Approved Budget Authority                                     | \$754,328.00                                                             |
| Funding Source                                                | 1010001 (Local)                                                          |
| Competitively Bid or Sole Source                              | Competitively Bid                                                        |
| Expenditures                                                  | \$753,857.25                                                             |
| Purpose of Contract                                           | Repair and Maintenance of Mechanical, Electrical, Plumbing Systems       |
| Name of Vendor                                                | RSC Electrical & Mechanical                                              |
| Contract Deliverables                                         | MEP SYSTEM SERVICES                                                      |
| Contract Outcomes                                             | MEP SYSTEM SERVICES                                                      |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                                     |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Jonathan Banks                                                           |
| <b>Contract Number DCPL-2022-C-0018</b>                       | <b>PO708698</b>                                                          |
| Contract Number                                               | DCPL-2022-C-0018                                                         |
| Approved Budget Authority                                     | \$576,920.00                                                             |
| Funding Source                                                | 3030300 (Long-Term/G.O./I.T. Bonds)                                      |
| Competitively Bid or Sole Source                              | Competitively Bid                                                        |



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| <b>Expenditures</b>                                                  | \$576,920.00                                         |
| <b>Purpose of Contract</b>                                           | Congress Heights - Design Build                      |
| <b>Name of Vendor</b>                                                | Turner Construction                                  |
| <b>Contract Deliverables</b>                                         | Design Development for New Library                   |
| <b>Contract Outcomes</b>                                             | Design Development for New Library                   |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                 |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jaspreet Pahwa                                       |
| <b>Contract Number DCPL-2019-C-0071</b>                              | <b>PO617957</b>                                      |
| <b>Contract Number</b>                                               | DCPL-2019-C-0071                                     |
| <b>Approved Budget Authority</b>                                     | \$19,700,000.00                                      |
| <b>Funding Source</b>                                                | 0300 (Capital)                                       |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                    |
| <b>Expenditures</b>                                                  | \$12,917,411.41                                      |
| <b>Purpose of Contract</b>                                           | Southeast Library Design-Build                       |
| <b>Name of Vendor</b>                                                | Whiting-Turner                                       |
| <b>Contract Deliverables</b>                                         | Design and Construction                              |
| <b>Contract Outcomes</b>                                             | Design and Construction                              |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                 |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jaspreet Pahwa                                       |
| <b>Contract Number DCPL-2022-C-0003A</b>                             |                                                      |
| <b>Contract Number</b>                                               | DCPL-2022-C-0003A                                    |
| <b>Approved Budget Authority</b>                                     | NTE \$250,000.00                                     |
| <b>Funding Source</b>                                                | N/A                                                  |
| <b>Competitively Bid or Sole Source</b>                              | Competitive Bid                                      |
| <b>Expenditures</b>                                                  | \$0.00                                               |
| <b>Purpose of Contract</b>                                           | Graphic Design Services                              |
| <b>Name of Vendor</b>                                                | Link Strategic Partners                              |
| <b>Contract Deliverables</b>                                         | Graphic Design Services                              |
| <b>Contract Outcomes</b>                                             | No outcomes due to no expenditures against contract. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                 |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0003B</b>                             |                                                      |
| <b>Contract Number</b>                                               | DCPL-2022-C-0003B                                    |
| <b>Approved Budget Authority</b>                                     | NTE \$250,000.00                                     |
| <b>Funding Source</b>                                                | N/A                                                  |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                    |
| <b>Expenditures</b>                                                  | \$0.00                                               |
| <b>Purpose of Contract</b>                                           | Graphic Design Services                              |
| <b>Name of Vendor</b>                                                | Taoti Creative                                       |
| <b>Contract Deliverables</b>                                         | Graphic Design Services                              |
| <b>Contract Outcomes</b>                                             | No outcomes due to no expenditures against contract. |

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|---------------------------------------------------------------|------------------------------------------------------|
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0003C</b>                      |                                                      |
| Contract Number                                               | DCPL-2022-C-0003C                                    |
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | N/A                                                  |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$0.00                                               |
| Purpose of Contract                                           | Graphic Design Services                              |
| Name of Vendor                                                | 3Heads Creative, LLC                                 |
| Contract Deliverables                                         | Graphic Design Services                              |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0003D</b>                      |                                                      |
| Contract Number                                               | DCPL-2022-C-0003D                                    |
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | N/A                                                  |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$0.00                                               |
| Purpose of Contract                                           | Graphic Design Services                              |
| Name of Vendor                                                | Moya Design Partners                                 |
| Contract Deliverables                                         | Graphic Design Services                              |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0004B</b>                      |                                                      |
| Contract Number                                               | DCPL-2022-C-0004B                                    |
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | N/A                                                  |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$0.00                                               |
| Purpose of Contract                                           | Photography Services                                 |
| Name of Vendor                                                | Imagine Photography                                  |
| Contract Deliverables                                         | Photography Services                                 |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0004C</b>                      | <b>PO701013</b>                                      |
| Contract Number                                               | DCPL-2022-C-0004C                                    |

|                                                               |                                                      |
|---------------------------------------------------------------|------------------------------------------------------|
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | 1010001 (Local)                                      |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$8,990.78                                           |
| Purpose of Contract                                           | Photography Services                                 |
| Name of Vendor                                                | Emerald Cut Public Relations, LLC                    |
| Contract Deliverables                                         | Photography Services                                 |
| Contract Outcomes                                             | Photography Services                                 |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0006A</b>                      |                                                      |
| Contract Number                                               | DCPL-2022-C-0006A                                    |
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | N/A                                                  |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$0.00                                               |
| Purpose of Contract                                           | Media Relations Services                             |
| Name of Vendor                                                | Michael J. Bento dba Engage Strategies, LLC          |
| Contract Deliverables                                         | Media Relations Services                             |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |
| <b>Contract Number DCPL-2022-C-0006B</b>                      |                                                      |
| Contract Number                                               | DCPL-2022-C-0006B                                    |
| Approved Budget Authority                                     | NTE \$250,000.00                                     |
| Funding Source                                                | N/A                                                  |
| Competitively Bid or Sole Source                              | Competitively Bid                                    |
| Expenditures                                                  | \$0.00                                               |
| Purpose of Contract                                           | Media Relations Services                             |
| Name of Vendor                                                | Link Strategic Partners                              |
| Contract Deliverables                                         | Media Relations Services                             |
| Contract Outcomes                                             | No outcomes due to no expenditures against contract. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                 |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tanzi West-Barbour                                   |

See the below list of contracts awarded by DC Public Library to date in FY25.

|                                         |                  |
|-----------------------------------------|------------------|
| <b>Contract Number DCPL-2025-C-0001</b> | <b>PO715487</b>  |
| Contract Number                         | DCPL-202C-C-0001 |
| Approved Budget Authority               | \$900,000.00     |

|                                                               |                                                                                     |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Funding Source                                                | 1010109 (Books from Birth – non-lapsing)                                            |
| Competitively Bid or Sole Source                              | Sole Source                                                                         |
| Expenditures                                                  | \$293,167.10                                                                        |
| Purpose of Contract                                           | Books from Birth Program                                                            |
| Name of Vendor                                                | Dollywood Foundation                                                                |
| Contract Deliverables                                         | Delivery of Books                                                                   |
| Contract Outcomes                                             | Delivery of Books                                                                   |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                                                |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Regina Harris                                                                       |
| <b>Contract Number DCPL-2025-T-0006</b>                       | <b>PO717031</b>                                                                     |
| Contract Number                                               | DCPL-2025-T-0006                                                                    |
| Approved Budget Authority                                     | \$421,714.15                                                                        |
| Funding Source                                                | 1010003 (Local)                                                                     |
| Competitively Bid or Sole Source                              | GSA - GS-07F-225CA                                                                  |
| Expenditures                                                  | \$0.00                                                                              |
| Purpose of Contract                                           | MLK Library Hardware and Software Maintenance Agreement Renewal                     |
| Name of Vendor                                                | Johnson Controls Security Solutions                                                 |
| Contract Deliverables                                         | Maintenance Agreement Renewal                                                       |
| Contract Outcomes                                             | Maintenance Agreement Renewal                                                       |
| Any Corrective Actions Taken or Technical Assistance Provided | No                                                                                  |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Tonya Chapman                                                                       |
| <b>Contract Number DCPL-2022-C-0027A</b>                      | <b>PO721034</b>                                                                     |
| Contract Number                                               | DCPL-2022-C-0027A                                                                   |
| Approved Budget Authority                                     | \$1,410,000.00                                                                      |
| Funding Source                                                | 1010003 (Local)                                                                     |
| Competitively Bid or Sole Source                              | Competitively Bid                                                                   |
| Expenditures                                                  | \$161,097.47                                                                        |
| Purpose of Contract                                           | Books, Materials & Selected Services                                                |
| Name of Vendor                                                | Baker & Taylor LLC                                                                  |
| Contract Deliverables                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| Contract Outcomes                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| Any Corrective Actions Taken or Technical Assistance Provided | None                                                                                |
| DCPL Employee(s) Responsible for Overseeing the Contract      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027B</b>                      | <b>PO721051</b>                                                                     |
| Contract Number                                               | DCPL-2022-C-0027B                                                                   |
| Approved Budget Authority                                     | \$950,000.00                                                                        |
| Funding Source                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| Competitively Bid or Sole Source                              | Competitively Bid                                                                   |
| Expenditures                                                  | \$183,285.69                                                                        |

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| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Brodart Co.                                                                         |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027C</b>                             | <b>PO721299</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027C                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$2,289.20                                                                          |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Ingram Library Services                                                             |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027D</b>                             | <b>PO721094</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027D                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$205,727.65                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Follett Content Solutions, LLC                                                      |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027E</b>                             | <b>PO721105</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027E                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$219,468.19                                                                        |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |

|                                                                      |                                                                                     |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Name of Vendor</b>                                                | Mackin Book Company dba Mackin Educational Resources                                |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027F</b>                             | <b>PO714953</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027F                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$40,000.00                                                                         |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Midwest Tape, LLC                                                                   |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027G</b>                             |                                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027G                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$0.00                                                                              |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |
| <b>Name of Vendor</b>                                                | Multicultural Books and Videos                                                      |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2022-C-0027H</b>                             |                                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0027H                                                                   |
| <b>Approved Budget Authority</b>                                     | \$950,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010105 (Library Collections Account – non-lapsing)                                 |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$0.00                                                                              |
| <b>Purpose of Contract</b>                                           | Books, Materials & Selected Services                                                |

|                                                                      |                                                                                     |
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| <b>Name of Vendor</b>                                                | Hertzberg New Method, Inc. dba Perma-Bound Books                                    |
| <b>Contract Deliverables</b>                                         | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Contract Outcomes</b>                                             | Provide books, materials, and selected services for DCPL and the DC Public Schools. |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lunden Gillespie                                                                    |
| <b>Contract Number DCPL-2021-C-0002</b>                              | <b>PO717157</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2021-C-0002                                                                    |
| <b>Approved Budget Authority</b>                                     | \$115,133.00                                                                        |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                     |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$67,078.00                                                                         |
| <b>Purpose of Contract</b>                                           | Website Content Management System Maintenance Services                              |
| <b>Name of Vendor</b>                                                | The Triage Group                                                                    |
| <b>Contract Deliverables</b>                                         | Website Content Management System Maintenance Services                              |
| <b>Contract Outcomes</b>                                             | Website Content Management System Maintenance Services                              |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Lami Aromire                                                                        |
| <b>Contract Number DCPL-2021-C-0029</b>                              | <b>PO715965</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2021-C-0029                                                                    |
| <b>Approved Budget Authority</b>                                     | \$175,000.00                                                                        |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                     |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$0.00                                                                              |
| <b>Purpose of Contract</b>                                           | Building Engineering Services at MLK Library                                        |
| <b>Name of Vendor</b>                                                | RSC Electrical & Mechanical                                                         |
| <b>Contract Deliverables</b>                                         | Consolidated Maintenance Services for Weekend Building Engineer Services            |
| <b>Contract Outcomes</b>                                             | Consolidated Maintenance Services for Weekend Building Engineer Services            |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                                                                                |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jonathan Banks                                                                      |
| <b>Contract Number DCPL-2022-C-0004C</b>                             | <b>PO717035</b>                                                                     |
| <b>Contract Number</b>                                               | DCPL-2022-C-0004C                                                                   |
| <b>Approved Budget Authority</b>                                     | NTE \$250,000.00                                                                    |
| <b>Funding Source</b>                                                | 1010001 (Local)                                                                     |
| <b>Competitively Bid or Sole Source</b>                              | Competitively Bid                                                                   |
| <b>Expenditures</b>                                                  | \$15,000.00                                                                         |
| <b>Purpose of Contract</b>                                           | Photography Services                                                                |
| <b>Name of Vendor</b>                                                | Emerald Cut Public Relations, LLC                                                   |

|                                                                      |                               |
|----------------------------------------------------------------------|-------------------------------|
| <b>Contract Deliverables</b>                                         | Photography Services          |
| <b>Contract Outcomes</b>                                             | Photography Services          |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                          |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Tanzi West-Barbour            |
| <b>Contract Number DCPL-2024-C-0003</b>                              | <b>PO717038</b>               |
| <b>Contract Number</b>                                               | DCPL-2024-C-0003              |
| <b>Approved Budget Authority</b>                                     | \$100,000.00                  |
| <b>Funding Source</b>                                                | 1010001 (Local)               |
| <b>Competitively Bid or Sole Source</b>                              | Request for Proposal          |
| <b>Expenditures</b>                                                  | \$47,347.15                   |
| <b>Purpose of Contract</b>                                           | Snow and Ice Removal Services |
| <b>Name of Vendor</b>                                                | STAR Enterprises              |
| <b>Contract Deliverables</b>                                         | Removal of Snow and Ice       |
| <b>Contract Outcomes</b>                                             | Removal of Snow and Ice       |
| <b>Any Corrective Actions Taken or Technical Assistance Provided</b> | None                          |
| <b>DCPL Employee(s) Responsible for Overseeing the Contract</b>      | Jonathan Banks                |



## GENERAL QUESTIONS

### Question Number 73

Provide the following information for all contract modifications made by DCPL during FY24 and to date in FY25, broken down by agency program and activity:

- Name of the vendor;
- Purpose and reason of the contract modification;
- Employee/s responsible for overseeing the contract;
- Modification cost, including budgeted amount and actual spent; and
- Funding source.

List of contract modifications made by DCPL during FY24.

| NAME OF VENDOR                                          | PURPOSE OF CONTRACT MODIFICATION                                         | EMPLOYEE RESPONSIBLE FOR OVERSEEING CONTRACT | MODIFICATION COST (including Budgeted Amount and Actual Spent)                                                                                      | FUNDING SOURCE |
|---------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Community Bridge, Inc.<br>DCAM-2020-C-0028              | Additional Janitorial Services for MLK Library                           | Kim Fuller<br>Facilities                     | PO709801-V7<br>\$227,272.23 (Budgeted)<br>\$11,166.30 (Modification)<br>\$238,438.53 (Total)<br>\$237,669.78 (Actual Spent)<br>\$768.75 (Remaining) | Local          |
| Konstrukture, LLC<br>DCAM-20-CS-RFQ-0001AB              | Additional Doors and General Maintenance Services                        | Kim Fuller<br>Facilities                     | PO698580-V3<br>\$55,800 (Budgeted)<br>\$25,000 (Modification)<br>\$80,800 (Total)<br>\$78,339 (Actual Spent)<br>\$2,461 (Remaining)                 | Local          |
| Jerome L. Taylor Trucking, Inc.<br>DCAM-24-NC-RFP-0003A | Additional Collection/ Disposal Services                                 | Kim Fuller<br>Facilities                     | PO713514-V2<br>\$57,810 (Budgeted)<br>\$72 (Modification)<br>\$57,882 (Total)<br>\$0 (Actual Spent)<br>\$57,882 (Remaining)                         | Local          |
| Collins Elevator Service, Inc.<br>DCWA Agreement #10117 | Additional Non-Proprietary Elevator Services                             | Kim Fuller<br>Facilities                     | PO706188-V6<br>\$50,000 (Budgeted)<br>\$101,275.86 (Modification)<br>\$151,275.86 (Total)<br>\$150,625.86 (Actual Spent)<br>\$650 (Remaining)       | Local          |
| WB Waste Solutions, LLC<br>DCAM-24-NC-EM-0002C          | De-obligation of Unused Funds for Waste Collection and Disposal Services | Kim Fuller<br>Facilities                     | PO701126-V2<br>\$4,253.86 (Budgeted)<br>-\$361.41 (Modification)<br>\$3,892.45 (Total)<br>\$3,892.45 (Actual Spent)<br>\$0 (Remaining)              | Local          |
| Daylily Landscaping, LLC<br>DCPL-2021-C-0007            | Administrative Change to Requisition                                     | Kim Fuller<br>Facilities                     | PO707177-V2<br>\$105,984 (Budgeted)<br>\$0 (Modification)<br>\$105,984 (Total)<br>\$105,984 (Actual Spent)                                          | Local          |

|                                                               |                                                                          |                                               |                                                                                                                                                     |                                         |
|---------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
|                                                               |                                                                          |                                               | \$0 (Balance)                                                                                                                                       |                                         |
| Midwest Tape, LLC<br>DCPL-2022-C-0027F                        | Additional Media Collection                                              | Dennis Davis Collections                      | PO696297-V5<br>\$50,000 (Budgeted)<br>\$30,000 (Modification)<br>\$80,000 (Total)<br>\$63,807.50 (Actual Spent)<br>\$16,192.50 (Balance)            | Library Collections Account – Non-Lapse |
| Public Performance Management, LLC                            | Administrative Change to Requisition                                     | Lami Aromire Information Technology           | PO696398-V2<br>\$470,946.72 (Budgeted)<br>\$0 (Modification)<br>\$470,946.72 (Total)<br>\$470,946.72 (Actual Spent)<br>\$0 (Balance)                | Local                                   |
| F&L Construction, Inc.<br>DCAM-24-NC-EM-0002A-FL              | De-obligation of Unused Funds for Waste Collection and Disposal Services | Kim Fuller Facilities                         | PO700870-V2<br>\$7,571.72 (Budgeted)<br>-\$2,329.76 (Modification)<br>\$5,241.96 (Total)<br>\$5,241.96 (Actual Spent)<br>\$0 (Balance)              | Local                                   |
| Community Bridge, Inc.<br>DCPL-2021-C-0019                    | Janitorial Services at MLK Library – Less Cost than Budgeted             | Kim Fuller Facilities                         | PO697918-V3<br>\$1,080,208.88 (Budgeted)<br>-\$50,950.54 (Modification)<br>\$1,029,258.34 (Total)<br>\$1,029,258.34 (Actual Spent)<br>\$0 (Balance) | Local                                   |
| Olive Tree, Inc.<br>DCPL-2024-C-0027A                         | Additional Event Management Services                                     | Tanzi West Barbour Marketing & Communications | PO711082-V2<br>\$275,000 (Budgeted)<br>\$102,500 (Modification)<br>\$377,500 (Total)<br>\$377,500 (Actual Spent)<br>\$0 (Balance)                   | Local                                   |
| HRGM Corporation<br>DCPL-2022-C-0033                          | Emergency Garage Gate Repairs at MLK Library                             | Kim Fuller Facilities                         | PO703027-V3<br>\$44,308 (Budgeted)<br>\$36,631.30 (Modification)<br>\$80,939.30 (Total)<br>\$80,939.30 (Actual Spent)<br>\$0 (Balance)              | Capital                                 |
| Johnson Controls Security Solutions, LLC<br>GSA# GS-07F-225CA | Additional Security Hardware Maintenance                                 | Tonya Chapman Office of Public Safety         | PO704844-V2<br>\$163,304.34 (Budgeted)<br>\$40,739.04 (Modification)<br>\$204,043.38 (Total)<br>\$204,043.38 (Actual Spent)<br>\$0 (Balance)        | Local                                   |
| The Triage Group, LLC<br>DCPL-2024-T-0041                     | Change In Funding Source (Innovative Polaris Integrated Library System)  | Lami Aromire Information Technology           | PO706872-V2<br>\$73,600 (Budgeted)<br>\$0 (Modification)<br>\$73,600 (Total)<br>\$73,600 (Actual Spent)<br>\$0 (Balance)                            | Library Collections Account - Non-Lapse |

|                                                            |                                                                                   |                          |                                                                                                                                                           |                                         |
|------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Key Urban, LLC<br>DCPL-2023-C-0032                         | Site Selection Study for Eckington/ Edgewood library – Less Cost than Budgeted    | Jaspreet Pahwa Capital   | PO701430-V2<br>\$43,500 (Budgeted)<br>- <b>\$7,250 (Modification)</b><br>\$36,250 (Total)<br>\$36,250 (Actual Spent)<br>\$0 (Balance)                     | Local                                   |
| HRGM Corporation<br>DCAM-22-CS-RFQ-0001F                   | Additional Roofing/Building Repairs and Maintenance                               | Kim Fuller Facilities    | PO697955-V2<br>\$50,000 (Budgeted)<br>\$3,000 (Modification)<br>\$53,000 (Total)<br>\$53,000 (Actual Spent)<br>\$0 (Balance)                              | Local                                   |
| Community Bridge, Inc.<br>DCPL-2020-C-0028                 | Additional Janitorial Services for MLK Library                                    | Kim Fuller Facilities    | PO675156-V11<br>\$621,481.11 (Budgeted)<br>\$15,681.99 (Modification)<br>\$637,163.10 (Total)<br>\$637,123.10 (Actual Spent)<br>\$40 (Balance)            | Local                                   |
| Ingram Library Services, LLC<br>DCPL-2022-C-0027C          | De-obligation of Unused Funds for Books, Materials and Selected Services          | Dennis Davis Collections | PO696298-V3<br>\$400,000 (Budgeted)<br>- <b>\$35,000 (Modification)</b><br>\$365,000 (Total)<br>\$265,177.31 (Actual Spent)<br>\$99,822.69 (Balance)      | Library Collections Account – Non-Lapse |
| Community Bridge, Inc.<br>DCPL-2020-C-0028                 | Additional Services for Events at MLK Library                                     | Kim Fuller Facilities    | PO697920-V4<br>\$633,427.99 (Budgeted)<br>\$4,012.47 (Modification)<br>\$637,440.46 (Total)<br>\$637,440.45 (Actual Spent)<br>\$0.01 (Balance)            | Local                                   |
| Smoot/Gilbane III MLK, A Joint Venture<br>DCPL-2016-C-0005 | De-obligation of Unused Funds for Additional Construction Services throughout MLK | Jaspreet Pahwa Capital   | PO688304-V2<br>\$1,177,382.71 (Budgeted)<br>- <b>\$99,844.71 (Modification)</b><br>\$1,077,538 (Total)<br>\$1,077,538 (Actual Spent)<br>\$0 (Balance)     | Long Term/ G.O./I.T. Bonds              |
| Community Bridge, Inc.<br>DCPL-2021-C-0019                 | Additional Services at Neighborhood Libraries                                     | Kim Fuller Facilities    | PO708408-V2<br>\$569,100 (Budgeted)<br>- <b>\$41,073.64 (Modification)</b><br>\$528,026.36 (Total)<br>\$522,218.34 (Actual Spent)<br>\$5,808.02 (Balance) | Local                                   |
| Daylily Landscaping, LLC<br>DCPL-2021-C-0007               | Landscaping Services – Less Cost than Budgeted                                    | Kim Fuller Facilities    | PO697491-V2<br>\$150,210 (Budgeted)<br>- <b>\$4,350 (Modification)</b><br>\$145,860 (Total)<br>\$122,275 (Actual Spent)<br>\$23,585 (Balance)             | Local                                   |
| Brodart Co.<br>DCPL-2022-C-0027B                           | Books and Other Library Materials – Less Cost than Budgeted                       | Dennis Davis Collections | PO696295-V2<br>\$300,000 (Budgeted)<br>- <b>\$30,000 (Modification)</b><br>\$270,000 (Total)<br>\$234,631.86 (Actual Spent)<br>\$35,368.14 (Balance)      | Library Collections Account – Non-Lapse |

|                                                               |                                                                 |                                               |                                                                                                                                                     |                                         |
|---------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| RSC Electrical & Mechanical Contractors<br>DCPL-2022-C-0024   | Additional Work in IT Room At Chevy Chase Library               | Kim Fuller Facilities                         | PO715434-V2<br>\$642,674 (Budgeted)<br>\$1,160 (Modification)<br>\$643,834 (Total)<br>\$643,374.62 (Actual Spent)<br>\$459.38 (Balance)             | Local                                   |
| OverDrive, Inc.<br>DCPL-2022-C-0002                           | Additional Subscription to E-Books, Audiobooks & Digital Videos | Dennis Davis Collections                      | PO696294-V2<br>\$1,500,000 (Budgeted)<br>\$500,000 (Modification)<br>\$2,000,000 (Total)<br>\$1,996,191.38 (Actual Spent)<br>\$3,808.62 (Balance)   | Library Collections Account – Non-Lapse |
| Baker & Taylor, LLC<br>DCPL-2022-C-0027A                      | Additional Annual Book Lease                                    | Dennis Davis Collections                      | PO711458-V2<br>\$75,000 (Budgeted)<br>\$75,000 (Modification)<br>\$150,000 (Total)<br>\$150,000 (Actual Spent)<br>\$0 (Balance)                     | Library Collections Account – Non-Lapse |
| Baker & Taylor, LLC<br>DCPL-2022-C-0027A                      | Additional Selected Services and Materials to Build Collection  | Dennis Davis Collections                      | PO696296-V5<br>\$1,150,000 (Budgeted)<br>\$110,000 (Modification)<br>\$1,260,000 (Total)<br>\$1,060,016.34 (Actual Spent)<br>\$199,983.66 (Balance) | Library Collections Account – Non-Lapse |
| Johnson Controls Security Solutions, LLC<br>GSA# GS-07F-225CA | Administrative Change Only-Requisition Properties Changed       | Tonya Chapman Office of Public Safety         | PO699435-V2<br>\$45,240 (Budgeted)<br>\$0 (Modification)<br>\$45,240 (Total)<br>\$45,250 (Actual Spent)<br>\$0 (Balance)                            | Local                                   |
| Otis Elevator Company<br>GSA # 47QSHA20D0002                  | Elevator Maintenance Services – Less Cost than Budgeted         | Kim Fuller Facilities                         | PO699832-V5<br>\$99,000 (Budgeted)<br>-\$34,106.97 (Modification)<br>\$64,893.03 (Total)<br>\$37,281.90 (Actual Spent)<br>\$27,611.13 (Balance)     | Local                                   |
| Olive Tree, Inc.<br>DCPL-2023-C-0047                          | Additional Event Management Services                            | Tanzi West Barbour Marketing & Communications | PO693169-V4<br>\$250,000 (Budgeted)<br>\$334,875 (Modification)<br>\$584,875 (Total)<br>\$0 (Actual Spent)<br>\$584,875 (Balance)                   | Local                                   |
| Johnson Controls Security Solutions, LLC<br>GSA# GS-07F-225CA | Security Technology Services – Less Cost than Budgeted          | Tonya Chapman Office of Public Safety         | PO676436-V2<br>\$48,720 (Budgeted)<br>-\$1,740 (Modification)<br>\$46,980 (Total)<br>\$46,980 (Actual Spent)<br>\$0 (Balance)                       | Local                                   |
| Watkins Security Agency of DC, Inc.<br>DCPL-2023-C-0036       | Funding Codes Change (Security Guards)                          | Tonya Chapman Office of Public Safety         | PO706262-V4<br>\$271,711.42 (Budgeted)<br>\$0 (Modification)<br>\$271,711.42 (Total)<br>\$271,630.07 (Actual Spent)<br>\$81.35 (Balance)            | Local                                   |

|                                                             |                                                                           |                                               |                                                                                                                                                  |                                         |
|-------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Multicultural Books & Videos<br>DCPL-2022-C-0027G           | Additional Services and Materials to Build Collection                     | Dennis Davis Collections                      | PO700804-V2<br>\$5,000 (Budgeted)<br>\$30,000 (Modification)<br>\$35,000 (Total)<br>\$3,725 (Actual Spent)<br>\$31,275 (Balance)                 | Library Collections Account – Non-Lapse |
| Andean Consulting Solutions International<br>CW108302       | De-obligation of Unused Funds for Interpretation and Translation Services | Sarah Black Center for Accessibility          | PO698569-V3<br>\$12,112 (Budgeted)<br><del>-\$8,500 (Modification)</del><br>\$3,612 (Total)<br>\$1,087.40 (Actual Spent)<br>\$2,524.60 (Balance) | Local                                   |
| Emerald Cut Public Relations, LLC<br>DCPL-2022-C-0004C      | Additional Event Management Services                                      | Tanzi West Barbour Marketing & Communications | PO697967-V2<br>\$3,000 (Budgeted)<br>\$450 (Modification)<br>\$3,450 (Total)<br>\$3,450 (Actual Spent)<br>\$0 (Balance)                          | Local                                   |
| Page After Page Business Systems, Inc.<br>DCPL-2023-C-0044  | To Correct the Unit Pricing (Managed Print Services)                      | Lami Aromire Information Technology           | PO702829-V3<br>\$213,490.20 (Budgeted)<br>\$0.06 (Modification)<br>\$213,490.26 (Total)<br>\$213,490.26 (Actual Spent)<br>\$0 (Balance)          | Local                                   |
| CDW Government, LLC<br>CW94883                              | Additional Subscription License                                           | Lami Aromire Information Technology           | PO707693-V2<br>\$46,717.80 (Budgeted)<br>\$304.80 (Modification)<br>\$47,022.60 (Total)<br>\$47,022.60 (Actual Spent)<br>\$0 (Balance)           | Local                                   |
| RSC Electrical & Mechanical Contractors<br>DCPL-2022-C-0024 | Additional MEP Systems Services                                           | Kim Fuller Facilities                         | PO696928-V3<br>\$650,000 (Budgeted)<br>\$54,328 (Modification)<br>704,328 (Total)<br>\$703,857.25 (Actual Spent)<br>\$470.75 (Balance)           | Local                                   |
| STAR Enterprises<br>DCPL-2024-C-0003                        | Additional Snow & Ice Removal Services                                    | Kim Fuller Facilities                         | PO702482-V3<br>\$15,000 (Budgeted)<br>\$23,579.70 (Modification)<br>\$38,579.70 (Total)<br>\$38,579.70 (Actual Spent)<br>\$0 (Balance)           | Local                                   |
| Innovative Interfaces, Inc.<br>DCPL-2024-C-0004             | Additional Online Custom Videos for new Integrated Library System         | Lami Aromire Information Technology           | PO706298-V4<br>\$265,517 (Budgeted)<br>\$30,120.82 (Modification)<br>\$295,637.82 (Total)<br>\$295,637.82 (Actual Spent)<br>\$0 (Balance)        | Library Collections Account – Non-Lapse |
| R. McGhee & Associates<br>DCPL-2023-T-0051                  | Change In Funding Attributes (ADA Services and Final Report)              | Kim Fuller Facilities                         | PO699963-V2<br>\$114,310 (Budgeted)<br>\$0 (Modification)<br>\$114,310 (Total)<br>\$114,310 (Actual Spent)<br>\$0 (Balance)                      | Local                                   |

List of contract modifications made by DCPL to date in FY25.

**FY25**

| <b>NAME OF VENDOR</b>                                | <b>PURPOSE OF CONTRACT MODIFICATION</b>                                           | <b>EMPLOYEE RESPONSIBLE FOR OVERSEEING CONTRACT</b> | <b>MODIFICATION COST (including Budgeted Amount and Actual Spent)</b>                                                                                            | <b>FUNDING SOURCE</b>         |
|------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| JDC Construction Company, LLC<br>DCPL-2025-T-0017    | Funding For the Remainder of Option Year Two for Construction Management Services | Kim Fuller<br>Facilities                            | PO703987-V2<br>\$158,969.40 (Budgeted)<br>\$162,000 (Modification)<br>\$320,969.40 (Total)<br>\$144,606.67 (Actual Spent)<br>\$176,362.73 (Balance)              | Capital                       |
| Community Bridge, Inc.<br>DCPL-2020-C-0028           | Additional Services for Events at MLK Library                                     | Kim Fuller<br>Facilities                            | PO715953-V2<br>\$517,825.08 (Budgeted)<br>\$36,350 (Modification)<br>\$554,175.08 (Total)<br>\$215,040 (Actual Spent)<br>\$339,335.08 (Balance)                  | Local                         |
| Whiting-Turner Contracting Co.<br>DCPL-2019-C-0071   | Southeast Library Construction - Additional Funding Source                        | Jaspreet Pahwa<br>Capital                           | PO701576-V4<br>\$3,575,000 (Budgeted)<br>\$20,279,018.59 (Modification)<br>\$23,854,018.59 (Total)<br>\$2,871,834.93 (Actual Spent)<br>\$20,982,183.66 (Balance) | Federal/Capital               |
| ECS Mid-Atlantic, LLC<br>DCPL-2024-SS-0005           | Additional Compliance Inspections                                                 | Jaspreet Pahwa<br>Capital                           | PO706202-V2<br>\$105,948.75 (Budgeted)<br>\$12,058.75 (Modification)<br>\$118,007.50 (Total)<br>\$90,486.50 (Actual Spent)<br>\$27,521 (Balance)                 | Long Term/<br>G.O./I.T. Bonds |
| Foundation Entertainment (FEAV)<br>DCPL-2024-C-0021B | Additional AV Support                                                             | Tanzi West Barbour<br>Marketing & Communications    | PO717036-V2<br>\$9,000 (Budgeted)<br>\$1,090 (Modification)<br>\$10,090 (Total)<br>\$0 (Actual Spent)<br>\$10,090 (Balance)                                      | Local                         |
| Quinn Evans Architects, Inc.<br>DCPL-2024-C-0005     | Additional Design Services for Library Renovations                                | Jaspreet Pahwa<br>Capital                           | PO701794-V3<br>\$327,286 (Budgeted)<br>\$312,089 (Modification)<br>\$639,375 (Total)<br>\$278,258.66 (Actual Spent)<br>\$361,116.34 (Balance)                    | Federal/Capital               |
| The Triage Group, LLC<br>DCPL-2021-C-0002            | Administrative Change in Funding Attributes                                       | Lami Aromire<br>Information Technology              | PO717416-V2<br>\$75,186 (Budgeted)<br>\$0 (Modification)<br>\$75,186 (Total)<br>\$23,845 (Actual Spent)<br>\$51,341 (Balance)                                    | SLD E-Rate<br>Reimbursement   |
| OJT Architects, Inc.<br>DCPL-2013-C-0004             | Additional Post-Occupancy Design Services                                         | Jaspreet Pahwa<br>Capital                           | PO690288-V3<br>\$12,000 (Budgeted)<br>\$37,500 (Modification)<br>\$49,500 (Total)<br>\$39,718.60 (Actual Spent)                                                  | Long Term/<br>G.O./I.T. Bonds |

|                                                                   |                                                                                                       |                          |                                                                                                                                         |         |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------|
|                                                                   |                                                                                                       |                          | \$9,781.40 (Balance)                                                                                                                    |         |
| RSC Electrical & Mechanical Contractors, Inc.<br>DCPL-2024-C-0042 | To Fund Full Contract for Partial Roof Replacement & HVAC System Replacement for Mt. Pleasant Library | Kim Fuller Facilities    | PO710400-V2<br>\$175,000 (Budgeted)<br>\$1,418,200 (Modification)<br>\$1,593.200 (Total)<br>\$0 (Actual Spent)<br>\$1,593,200 (Balance) | Capital |
| Key Urban, LLC<br>DCPL-2023-C-0032                                | Additional Management Services & Architectural Diagrams                                               | Jaspreet Pahwa Capital   | PO709260-V2<br>\$24,900 (Budgeted)<br>\$21,600 (Modification)<br>\$46,500 (Total)<br>\$18,100 (Actual Spent)<br>\$28,400 (Balance)      | Capital |
| Ingram Library Services, LLC<br>DCPL-2022-C-0027C                 | Additional Ingram material for DCPL/UDC Master Program                                                | Dennis Davis Collections | PO717850-V3<br>\$6,904.92 (Budgeted)<br>\$1,392.39 (Modification)<br>\$8,297.31 (Total)<br>\$0 (Spent)<br>\$8,297.31 (Balance)          | Local   |

## GENERAL QUESTIONS

### Question Number 74

For FY24 and FY25 to date, provide the number of contracts and procurements executed by your agency, as well as the typical timeframe from the beginning of the solicitation process to contract execution for:

- a. Contracts and procurements under \$250,000;
- b. Contracts and procurements between \$250,000-\$999,999; and
- c. Contracts and procurements over \$1 million.

Below is the number of procurements and contracts executed in FY24 and to date in FY25.

| <b>FY24/FY25 to date<br/>Types of Contracts/<br/>Procurements Executed</b> | <b>FY24/FY25 to date<br/>Number of Contracts/<br/>Procurements Executed</b> |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Under \$250,000                                                            | 641                                                                         |
| \$250,000 - \$999,999                                                      | 28                                                                          |
| \$1 million or more                                                        | 8                                                                           |
| <b>Total</b>                                                               | <b>677</b>                                                                  |

DCPL's procurement timelines are as follows:

- For contracts and procurements under \$250,000, the typical timeframe for contract execution is three to 60 days from the start of the solicitation process.
- For contracts and procurements between \$250,000 and \$999,999, the typical timeframe for contract execution is 60 to 90 days from the start of the solicitation process.
- For contracts and procurements exceeding \$1 million, the typical timeframe for contract execution is 90 to 120 days from the start of the solicitation process. Contracts that are \$1 million or more require approval by the Library Board's Contract Review Committee before submission to City Council.



## GENERAL QUESTIONS

### Question Number 75

**In cases where you have been dissatisfied with the procurement process, what have been the major issues? What changes to contracting and procurement policies, practices, or systems would help your agency deliver more reliable, cost-effective, and timely services?**

DC Public Library (DCPL) has independent procurement authority, enabling the agency to conduct its own procurement activities without direct involvement from the District's Office of Contracting and Procurement (OCP). While DCPL adheres to the District's laws, regulations, policies and procedures, this autonomy streamlines the procurement process within the agency.

DCPL collaborates with various District government agencies, including those with independent procurement authority, as well as OCP and the Department of Small and Local Business Development, to ensure clarity on procurement laws and best practices. When challenges arise in navigating procurement rules and regulations, DCPL works with the relevant District agency to identify and implement an effective solution.

Similar to other procurement agencies within the District government, the Federal government, and surrounding jurisdictions, retaining experienced procurement professionals has proven challenging. Increasing procurement flexibility, such as raising thresholds for simplified acquisitions, would enable procurement departments to focus on larger, more complex procurements. This shift would also provide administrative staff and requisitioners with hands-on procurement experience, fostering skill development and creating pathways for career advancement.

Additionally, greater inter-District collaboration to establish more city-wide contracts for frequently procured goods and services would benefit all agencies. These contracts would allow the District to secure high-quality goods and services at lower costs while reducing the time and effort required to prepare statements of work, identify responsible vendors, and navigate the purchasing process. The expanded use of city-wide contracts would streamline procurement activities, enhancing efficiency and overall effectiveness.

## **GENERAL QUESTIONS**

### **Question Number 76**

**Provide the following information for all purchase card transactions during FY24 and to date in FY25, as well as a narrative description of the internal process for accounting for purchase card transactions.**

- a. Employee that made the transaction;**
- b. Transaction amount; and**
- c. Transaction purpose.**

The JP Morgan Chase report titled "Transaction Details" is attached. The report includes the cardholder's name, each purchase card transaction amount and descriptions of goods or services purchased from FY24 and to date in FY25 (October 1, 2023 - January 30, 2025).

Internal purchase card reconciliation is handled through constant communication between the cardholder (CH), their approving officials (AO) and the agency program coordinator (APC). By the 5th of each month, the CH reviews all transactions listed in their account in the online PaymentNet System, uploads vendor receipts in the Transaction Detail Screen, and provides the original vendor receipts as well as any relevant supporting documentation to the AOs and APC.

By the 10th of each month, the AO logs into PaymentNet and reviews and approves transactions from CHs under their jurisdiction. The AOs review each transaction to verify that the goods or services were received, view the attached receipt, confirm that the nature of the purchase was within programmatic guidelines, and that receipts match amounts listed in PaymentNet. The AO will note any discrepancies in PaymentNet and will mark each transaction as Approved or Disapproved as applicable.

Subsequently, the APC generates:

- 1. Transaction Detail
- 2. Declines Report
- 3. Transaction Disputes
- 4. Unusual Activity Analysis Report
- 5. Transaction Pending Review/Approval Report
- 6. Suspension/Cancellation Report

The APC reviews each transaction to ensure that no fraud, waste, or abuse, or a failure to follow programmatic guidelines or procedures are identified. The APC then coordinates the monthly Agency Review Team (ART), comprised of the Agency Fiscal Officer, Budget Officer, APC and Asst APC, meeting by the 15<sup>th</sup> of each month to discuss the reports.

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID                       | Transaction Date | Post Date  | Merchant Name           | Merchant City     | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|--------------------------------------|------------------|------------|-------------------------|-------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| BANKS, JONATHAN *****6275            |                  |            |                         |                   |                         |      |              |               |           |                  |
| 4277586335001                        | 10/24/2023       | 10/26/2023 | THE HOME DEPOT #2583    | WASHINGTON        | DC                      | 5200 | \$67.40      | \$0.00        | \$0.00    | Purchase         |
| 4279075462001                        | 10/27/2023       | 10/27/2023 | GIH*GLOBALINDUSTRIALE Q | 800-645-2986      | FL                      | 5085 | \$4,165.99   | \$0.00        | \$0.00    | Purchase         |
| 4280838964001                        | 10/25/2023       | 10/30/2023 | JACKNOBCORP             | 6312319400        | NY                      | 5085 | \$742.00     | \$0.00        | \$42.00   | Purchase         |
| 4285312969001                        | 10/31/2023       | 11/02/2023 | ZORO TOOLS, INC.        | BUFFALO GROVE     | IL                      | 5085 | \$1,875.35   | \$0.00        | \$0.00    | Purchase         |
| 4288468829001                        | 11/03/2023       | 11/06/2023 | SMARTSIGN               | BROOKLYN          | NY                      | 5399 | \$79.81      | \$0.00        | \$6.51    | Purchase         |
| 4296602274001                        | 11/10/2023       | 11/13/2023 | ZORO TOOLS, INC.        | BUFFALO GROVE     | IL                      | 5085 | \$40.94      | \$0.00        | \$0.00    | Purchase         |
| 4300019436001                        | 11/14/2023       | 11/15/2023 | COLONIAL ELECTRIC SUPP  | WASHINGTON        | DC                      | 5065 | \$78.40      | \$0.00        | \$0.00    | Purchase         |
| 4304642099001                        | 11/17/2023       | 11/20/2023 | CENTRAL TRANSPORT LLC   | 586-9397000       | MI                      | 4214 | \$442.70     | \$0.00        | \$0.00    | Purchase         |
| 4304642100001                        | 11/17/2023       | 11/20/2023 | COMMUNITY BRIDGE INC    | 2027014008        | DC                      | 7349 | \$575.00     | \$0.00        | \$0.00    | Purchase         |
| 4304642101001                        | 11/17/2023       | 11/20/2023 | COMMUNITY BRIDGE INC    | 2027014008        | DC                      | 7349 | \$125.00     | \$0.00        | \$0.00    | Purchase         |
| 4304642102001                        | 11/17/2023       | 11/20/2023 | ZORO TOOLS, INC.        | BUFFALO GROVE     | IL                      | 5085 | \$281.13     | \$0.00        | \$0.00    | Purchase         |
| 4304642103001                        | 11/18/2023       | 11/20/2023 | ZORO TOOLS, INC.        | BUFFALO GROVE     | IL                      | 5085 | \$10.19      | \$0.00        | \$0.00    | Purchase         |
| 4306408074001                        | 11/20/2023       | 11/21/2023 | COLONIAL ELECTRIC SUPP  | WASHINGTON        | DC                      | 5065 | \$655.20     | \$0.00        | \$0.00    | Purchase         |
| 4307447065001                        | 11/22/2023       | 11/22/2023 | GIH*GLOBALINDUSTRIALE Q | 800-645-2986      | FL                      | 5085 | \$0.00       | (\$3,575.00)  | \$0.00    | Purchase         |
| 4308553690001                        | 11/22/2023       | 11/24/2023 | ZORO TOOLS, INC.        | BUFFALO GROVE     | IL                      | 5085 | \$1,596.63   | \$0.00        | \$0.00    | Purchase         |
| BANKS, JONATHAN *****6275 Sub-Total: |                  |            |                         | 15 Transaction(s) |                         |      | \$10,735.74  | (\$3,575.00)  | \$48.51   |                  |
| BANKS, JONATHAN *****4156            |                  |            |                         |                   |                         |      |              |               |           |                  |
| 4321712249001                        | 12/06/2023       | 12/07/2023 | S FREEDMAN AND SONS -   | LANDOVER          | MD                      | 5085 | \$1,117.64   | \$0.00        | \$0.00    | Purchase         |
| 4324823165001                        | 12/07/2023       | 12/11/2023 | HOMEDEPOT.COM           | 800-430-3376      | GA                      | 5200 | \$320.31     | \$0.00        | \$0.00    | Purchase         |
| 4336051839001                        | 12/20/2023       | 12/21/2023 | IN *DAYLILY LANDSCAPIN  | 800-262-3246      | CA                      | 0780 | \$1,250.00   | \$0.00        | \$0.00    | Purchase         |
| 4336051840001                        | 12/20/2023       | 12/21/2023 | IN *DAYLILY LANDSCAPIN  | 800-262-3246      | CA                      | 0780 | \$265.00     | \$0.00        | \$0.00    | Purchase         |

# Transaction Detail

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| Transaction ID | Transaction Date | Post Date  | Merchant Name          | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4336051841001  | 12/20/2023       | 12/21/2023 | IN *ENVIRONMENTAL HEAL | 410-4938104   | MD                      | 8911 | \$950.00     | \$0.00        | \$0.00    | Purchase         |
| 4336051842001  | 12/20/2023       | 12/21/2023 | S FREEDMAN AND SONS -  | LANDOVER      | MD                      | 5085 | \$1,117.64   | \$0.00        | \$0.00    | Purchase         |
| 4339367167001  | 12/26/2023       | 12/27/2023 | EAGLEMATFLO            | 3017622000    | MD                      | 5085 | \$250.00     | \$0.00        | \$0.00    | Purchase         |
| 4341873187001  | 12/30/2023       | 01/02/2024 | QUADIENT INC ORACLE    | MILFORD       | CT                      | 7399 | \$83.60      | \$0.00        | \$0.00    | Purchase         |
| 4346938814001  | 01/05/2024       | 01/08/2024 | HOMEDEPOT.COM          | 800-430-3376  | GA                      | 5200 | \$188.92     | \$0.00        | \$0.00    | Purchase         |
| 4372719599001  | 01/30/2024       | 02/01/2024 | THE HOME DEPOT #2583   | WASHINGTON    | DC                      | 5200 | \$0.00       | (\$42.34)     | \$-2.40   | Purchase         |
| 4372719600001  | 01/30/2024       | 02/01/2024 | THE HOME DEPOT #2583   | WASHINGTON    | DC                      | 5200 | \$42.34      | \$0.00        | \$2.40    | Purchase         |
| 4372719601001  | 01/30/2024       | 02/01/2024 | THE HOME DEPOT #2583   | WASHINGTON    | DC                      | 5200 | \$39.94      | \$0.00        | \$0.00    | Purchase         |
| 4397406842001  | 02/23/2024       | 02/26/2024 | SQ *CENTRAL SAFE AND L | WASHINGTON    | DC                      | 8999 | \$1,211.50   | \$0.00        | \$0.00    | Purchase         |
| 4424838803001  | 03/20/2024       | 03/21/2024 | IN *GENERAL MERCHANDIS | 202-8328666   | DC                      | 5231 | \$874.00     | \$0.00        | \$0.00    | Purchase         |
| 4429437676001  | 03/25/2024       | 03/26/2024 | EAGLEMATFLO            | 3017622000    | MD                      | 5085 | \$750.00     | \$0.00        | \$0.00    | Purchase         |
| 4446724079001  | 04/11/2024       | 04/12/2024 | WISS JANNEY ELSTNER AS | 08472727400   | IL                      | 7399 | \$954.00     | \$0.00        | \$0.00    | Purchase         |
| 4468935819001  | 05/02/2024       | 05/03/2024 | DOOR CLOSER SERVICE CO | BLADENSBURG   | MD                      | 5999 | \$100.80     | \$0.00        | \$5.71    | Purchase         |
| 4475031449001  | 05/08/2024       | 05/09/2024 | ID TECHNOLOGY LLC      | FORT WORTH    | TX                      | 5046 | \$845.16     | \$0.00        | \$64.42   | Purchase         |
| 4492288308001  | 05/23/2024       | 05/24/2024 | SQ *CENTRAL SAFE AND L | WASHINGTON    | DC                      | 8999 | \$981.50     | \$0.00        | \$58.89   | Purchase         |
| 4492288309001  | 05/23/2024       | 05/24/2024 | THOMPSON CONSTRUCTION  | WASHINGTON    | DC                      | 1520 | \$2,500.00   | \$0.00        | \$0.00    | Purchase         |
| 4496821826001  | 05/28/2024       | 05/29/2024 | JACKNOB CORP           | 6312319400    | NY                      | 5039 | \$116.50     | \$0.00        | \$0.00    | Purchase         |
| 4496821827001  | 05/28/2024       | 05/29/2024 | SQ *OVERHEAD DOOR COMP | SILVER SPRING | MD                      | 1799 | \$831.14     | \$0.00        | \$49.86   | Purchase         |
| 4498177127001  | 05/30/2024       | 05/30/2024 | ULINE                  | 800-295-5510  | WI                      | 5964 | \$323.86     | \$0.00        | \$0.00    | Purchase         |
| 4498177128001  | 05/29/2024       | 05/30/2024 | COMPLIANCE SIGNS.COM   | BROOKSVILLE   | FL                      | 5099 | \$559.84     | \$0.00        | \$0.00    | Purchase         |
| 4501487185001  | 05/31/2024       | 06/03/2024 | S FREEDMAN AND SONS -  | LANDOVER      | MD                      | 5085 | \$1,117.64   | \$0.00        | \$0.00    | Purchase         |
| 4505272274001  | 06/04/2024       | 06/05/2024 | AMAZON.COM*CL7MC3713   | AMZN.COM/BILL | WA                      | 5942 | \$39.78      | \$0.00        | \$0.00    | Purchase         |

# Transaction Detail

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|----------------|------------------|------------|---------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4510290897001  | 06/07/2024       | 06/10/2024 | JACKNOB CORP              | 6312319400    | NY                      | 5039 | \$276.00     | \$0.00        | \$0.00    | Purchase         |
| 4510290898001  | 06/07/2024       | 06/10/2024 | COMMUNITY BRIDGE INC      | 2027014008    | DC                      | 7349 | \$260.00     | \$0.00        | \$0.00    | Purchase         |
| 4510290899001  | 06/07/2024       | 06/10/2024 | COMMUNITY BRIDGE INC      | 2027014008    | DC                      | 7349 | \$410.00     | \$0.00        | \$0.00    | Purchase         |
| 4512625965001  | 05/31/2024       | 06/11/2024 | COMPLIANCESIGNS.COM       | BROOKSVILLE   | FL                      | 5099 | \$0.00       | (\$31.69)     | \$0.00    | Purchase         |
| 4527712688001  | 06/24/2024       | 06/25/2024 | COMMUNITY BRIDGE INC      | 2027014008    | DC                      | 7349 | \$49.40      | \$0.00        | \$0.00    | Purchase         |
| 4528378867001  | 06/25/2024       | 06/26/2024 | A1 SMALL ENGINE REPAIR    | UPPER MARLBOR | MD                      | 7538 | \$1,081.77   | \$0.00        | \$0.00    | Purchase         |
| 4528378868001  | 06/25/2024       | 06/26/2024 | IN *ENVIRONMENTAL<br>HEAL | 410-4938104   | MD                      | 8911 | \$900.00     | \$0.00        | \$0.00    | Purchase         |
| 4532634716001  | 07/02/2024       | 07/03/2024 | A1 SMALL ENGINE REPAIR    | UPPER MARLBOR | MD                      | 7538 | \$656.07     | \$0.00        | \$0.00    | Purchase         |
| 4534569136001  | 07/03/2024       | 07/04/2024 | AMAZON.COM*R71H23ZO1      | SEATTLE       | WA                      | 5942 | \$39.98      | \$0.00        | \$0.00    | Purchase         |
| 4575930331001  | 08/01/2024       | 08/01/2024 | ULINE                     | 800-295-5510  | WI                      | 5964 | \$1,375.36   | \$0.00        | \$0.00    | Purchase         |
| 4577622350001  | 08/01/2024       | 08/02/2024 | SMARTSIGN                 | BROOKLYN      | NY                      | 5399 | \$367.89     | \$0.00        | \$29.99   | Purchase         |
| 4587548620001  | 08/08/2024       | 08/09/2024 | SQ *OVERHEAD DOOR<br>COMP | SILVER SPRING | MD                      | 1799 | \$796.00     | \$0.00        | \$47.76   | Purchase         |
| 4597454666001  | 08/15/2024       | 08/16/2024 | US GREEN BUILD COUNCIL    | 02028287422   | DC                      | 8641 | \$175.00     | \$0.00        | \$0.00    | Purchase         |
| 4615731388001  | 08/28/2024       | 08/29/2024 | WORKEASY SOFTWARE         | PEMBROKE PINE | FL                      | 5734 | \$1,800.00   | \$0.00        | \$0.00    | Purchase         |
| 4623258485001  | 09/03/2024       | 09/04/2024 | COMMUNITY BRIDGE INC      | 2027014008    | DC                      | 7349 | \$49.40      | \$0.00        | \$0.00    | Purchase         |
| 4634758656001  | 09/12/2024       | 09/12/2024 | ULINE                     | 800-295-5510  | WI                      | 5964 | \$688.61     | \$0.00        | \$0.00    | Purchase         |
| 4638864114001  | 09/13/2024       | 09/16/2024 | SQ *OVERHEAD DOOR<br>COMP | SILVER SPRING | MD                      | 1799 | \$597.00     | \$0.00        | \$35.82   | Purchase         |
| 4638864115001  | 09/13/2024       | 09/16/2024 | SQ *CENTRAL SAFE AND L    | WASHINGTON    | DC                      | 8999 | \$1,038.00   | \$0.00        | \$62.28   | Purchase         |
| 4643431547001  | 09/17/2024       | 09/18/2024 | RYDIN DECAL- MOTO         | STREAMWOOD    | IL                      | 5111 | \$376.54     | \$0.00        | \$0.00    | Purchase         |
| 4643431548001  | 09/17/2024       | 09/18/2024 | ES FLAGPOLES              | GRASONVILLE   | MD                      | 5999 | \$2,385.98   | \$0.00        | \$135.07  | Purchase         |
| 4653944707001  | 09/24/2024       | 09/25/2024 | IN *DAYLILY LANDSCAPIN    | 800-262-3246  | CA                      | 0780 | \$2,500.00   | \$0.00        | \$0.00    | Purchase         |
| 4653944708001  | 09/25/2024       | 09/25/2024 | ULINE                     | 800-295-5510  | WI                      | 5964 | \$4,372.01   | \$0.00        | \$0.00    | Purchase         |
| 4653944709001  | 09/25/2024       | 09/25/2024 | ULINE                     | 800-295-5510  | WI                      | 5964 | \$128.96     | \$0.00        | \$0.00    | Purchase         |

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Transaction Detail

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID | Transaction Date | Post Date  | Merchant Name             | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|---------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4653944710001  | 09/24/2024       | 09/25/2024 | IN *PJ RELOCATORS         | 240-5080613   | MD                      | 7299 | \$630.00     | \$0.00        | \$0.00    | Purchase         |
| 4653944711001  | 09/24/2024       | 09/25/2024 | IN *PJ RELOCATORS         | 240-5080613   | MD                      | 7299 | \$450.00     | \$0.00        | \$0.00    | Purchase         |
| 4655684274001  | 09/25/2024       | 09/26/2024 | SHERWIN WILLIAMS 72392    | WASHINGTON    | DC                      | 5231 | \$1,073.11   | \$0.00        | \$60.75   | Purchase         |
| 4655684275001  | 09/25/2024       | 09/26/2024 | S FREEDMAN AND SONS -     | LANDOVER      | MD                      | 5085 | \$932.20     | \$0.00        | \$0.00    | Purchase         |
| 4657452285001  | 09/26/2024       | 09/27/2024 | EAGLEMATFLO               | 3017622000    | MD                      | 5085 | \$618.00     | \$0.00        | \$0.00    | Purchase         |
| 4659790967001  | 09/27/2024       | 09/30/2024 | EAGLEMATFLO               | 3017622000    | MD                      | 5085 | \$618.00     | \$0.00        | \$34.98   | Purchase         |
| 4659790968001  | 09/27/2024       | 09/30/2024 | SHERWIN WILLIAMS 72392    | WASHINGTON    | DC                      | 5231 | \$1,305.06   | \$0.00        | \$73.88   | Purchase         |
| 4691114872001  | 10/18/2024       | 10/21/2024 | SQ *OVERHEAD DOOR<br>COMP | SILVER SPRING | MD                      | 1799 | \$398.00     | \$0.00        | \$23.88   | Purchase         |
| 4701621153001  | 10/24/2024       | 10/28/2024 | HOMEDEPOT.COM             | 800-430-3376  | GA                      | 5200 | \$1,079.52   | \$0.00        | \$0.00    | Purchase         |
| 4704561175001  | 10/28/2024       | 10/29/2024 | GDTs                      | 3015804024    | MD                      | 7629 | \$1,000.00   | \$0.00        | \$0.00    | Purchase         |
| 4727690489001  | 11/13/2024       | 11/14/2024 | GBCI                      | 08007951747   | DC                      | 8999 | \$85.00      | \$0.00        | \$0.00    | Purchase         |
| 4727690490001  | 11/13/2024       | 11/14/2024 | SMARTSIGN                 | BROOKLYN      | NY                      | 5399 | \$1,232.03   | \$0.00        | \$100.44  | Purchase         |
| 4731814351001  | 11/14/2024       | 11/18/2024 | HOMEDEPOT.COM             | 800-430-3376  | GA                      | 5200 | \$65.88      | \$0.00        | \$0.00    | Purchase         |
| 4736343238001  | 11/18/2024       | 11/20/2024 | HOMEDEPOT.COM             | 800-430-3376  | GA                      | 5200 | \$298.45     | \$0.00        | \$0.00    | Purchase         |
| 4765969571001  | 12/12/2024       | 12/12/2024 | APPLE.COM/US              | 800-676-2775  | CA                      | 5732 | \$119.00     | \$0.00        | \$0.00    | Purchase         |
| 4765969572001  | 12/11/2024       | 12/12/2024 | ID TECHNOLOGY LLC         | FORT WORTH    | TX                      | 5046 | \$2,279.31   | \$0.00        | \$173.73  | Purchase         |
| 4773795870001  | 12/17/2024       | 12/18/2024 | SQ *ILLUSTRIOUS ELEMEN    | GOSQ.COM      | MD                      | 1520 | \$1,673.81   | \$0.00        | \$100.42  | Purchase         |
| 4792985122001  | 01/08/2025       | 01/08/2025 | DISPUTE CREDIT            | CHICAGO       | IL                      | 5046 | \$0.00       | (\$522.06)    | \$0.00    | Purchase         |
| 4810969414001  | 01/22/2025       | 01/23/2025 | SP ACTIONFLAG             | CHARLOTTE     | NC                      | 5999 | \$1,546.06   | \$0.00        | \$0.00    | Purchase         |
| 4810969415001  | 01/23/2025       | 01/23/2025 | AMAZON MKTPL              | AMZN.COM/BILL | WA                      | 5942 | \$444.74     | \$0.00        | \$0.00    | Purchase         |
| 4816755045001  | 01/27/2025       | 01/28/2025 | SQ *ILLUSTRIOUS ELEMEN    | GOSQ.COM      | MD                      | 1520 | \$1,339.98   | \$0.00        | \$80.39   | Purchase         |

BANKS, JONATHAN \*\*\*\*\*4156 Sub-Total:

70 Transaction(s)

\$54,343.23

(\$596.09)

\$1,138.27

FREDERICK, AMBER \*\*\*\*\*1898

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Transaction Detail

# Transaction Detail

## DCPCARD

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4247351211001  | 09/29/2023       | 10/02/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$119.14     | \$0.00        | \$3.57    | Purchase         |
| 4272608102001  | 10/20/2023       | 10/23/2023 | COLORID                | CORNELIUS     | NC                      | 5099 | \$54.00      | \$0.00        | \$0.00    | Purchase         |
| 4272608103001  | 10/20/2023       | 10/23/2023 | THE CALVIN PRICE GROUP | 2403506116    | MD                      | 5111 | \$708.77     | \$0.00        | \$0.00    | Purchase         |
| 4272608104001  | 10/20/2023       | 10/23/2023 | THE CALVIN PRICE GROUP | 2403506116    | MD                      | 5111 | \$138.53     | \$0.00        | \$0.00    | Purchase         |
| 4274736099001  | 10/23/2023       | 10/24/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$2,075.00   | \$0.00        | \$0.00    | Purchase         |
| 4274736100001  | 10/23/2023       | 10/24/2023 | PAYPAL                 | 4029357733    | CA                      | 5970 | \$520.00     | \$0.00        | \$29.43   | Purchase         |
| 4274736101001  | 10/23/2023       | 10/24/2023 | ZPS STORE              | 8775025593    | IA                      | 5732 | \$1,605.78   | \$0.00        | \$0.00    | Purchase         |
| 4276114400001  | 10/23/2023       | 10/25/2023 | DEMCO INC              | 800-9624463   | WI                      | 5111 | \$70.92      | \$0.00        | \$0.00    | Purchase         |
| 4277586372001  | 10/23/2023       | 10/26/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$1,555.00   | \$0.00        | \$0.00    | Purchase         |
| 4279075501001  | 10/26/2023       | 10/27/2023 | WWW.INFOTODAY.COM      | MEDFORD       | NJ                      | 5815 | \$2,136.00   | \$0.00        | \$0.00    | Purchase         |
| 4279075502001  | 10/26/2023       | 10/27/2023 | PAYPAL                 | 4029357733    | CA                      | 5735 | \$500.00     | \$0.00        | \$28.30   | Purchase         |
| 4279075503001  | 10/26/2023       | 10/27/2023 | EMERGENCY 911 SECURITY | WASHINGTON    | DC                      | 5065 | \$438.41     | \$0.00        | \$0.00    | Purchase         |
| 4280839011001  | 10/27/2023       | 10/30/2023 | COMMUNITY BRIDGE INC   | 2027014008    | DC                      | 7349 | \$1,000.00   | \$0.00        | \$0.00    | Purchase         |
| 4280839012001  | 10/26/2023       | 10/30/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$64.55      | \$0.00        | \$1.94    | Purchase         |
| 4282798322001  | 10/30/2023       | 10/31/2023 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$69.17      | \$0.00        | \$0.00    | Purchase         |
| 4283985819001  | 10/26/2023       | 11/01/2023 | COLORID                | CORNELIUS     | NC                      | 5099 | \$908.00     | \$0.00        | \$0.00    | Purchase         |
| 4286725020001  | 11/01/2023       | 11/03/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$54.16      | \$0.00        | \$1.62    | Purchase         |
| 4291940733001  | 11/06/2023       | 11/08/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$1,555.00   | \$0.00        | \$0.00    | Purchase         |
| 4291940734001  | 11/06/2023       | 11/08/2023 | DEMCO INC              | 800-9624463   | WI                      | 5111 | \$3,090.00   | \$0.00        | \$0.00    | Purchase         |
| 4291940735001  | 11/06/2023       | 11/08/2023 | SIGNARAMA DC NORTH     | WASHINGTON    | DC                      | 7333 | \$340.00     | \$0.00        | \$0.00    | Purchase         |
| 4294885112001  | 11/09/2023       | 11/10/2023 | CLASS ENJOYCPR         | LEWES         | DE                      | 8299 | \$440.00     | \$0.00        | \$0.00    | Purchase         |
| 4294885113001  | 11/09/2023       | 11/10/2023 | TEXTHELP INC           | WOBURN        | MA                      | 8299 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4294885114001  | 11/09/2023       | 11/10/2023 | TOUCAN PRINTING & PROM | WASHINGTON    | DC                      | 2741 | \$2,466.00   | \$0.00        | \$0.00    | Purchase         |

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Transaction Detail

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| Transaction ID | Transaction Date | Post Date  | Merchant Name          | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4294885115001  | 11/09/2023       | 11/10/2023 | ZPS STORE              | 8775025593    | IA                      | 5732 | \$394.19     | \$0.00        | \$0.00    | Purchase         |
| 4296602306001  | 11/09/2023       | 11/13/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$166.53     | \$0.00        | \$5.00    | Purchase         |
| 4304642159001  | 11/16/2023       | 11/20/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$66.04      | \$0.00        | \$1.98    | Purchase         |
| 4304642160001  | 11/17/2023       | 11/20/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4306408091001  | 11/20/2023       | 11/21/2023 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$74.32      | \$0.00        | \$0.00    | Purchase         |
| 4306408092001  | 11/20/2023       | 11/21/2023 | THE GREEN BOOK         | MIDDLETOWN    | MD                      | 5192 | \$170.00     | \$0.00        | \$0.00    | Purchase         |
| 4307447106001  | 11/20/2023       | 11/22/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$26.33      | \$0.00        | \$0.79    | Purchase         |
| 4307447107001  | 11/21/2023       | 11/22/2023 | REI                    | MIAMISBURG    | OH                      | 5969 | \$412.41     | \$0.00        | \$0.00    | Purchase         |
| 4308553713001  | 11/21/2023       | 11/24/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$251.30     | \$0.00        | \$7.54    | Purchase         |
| 4308553714001  | 11/22/2023       | 11/24/2023 | REI                    | MIAMISBURG    | OH                      | 5969 | \$159.43     | \$0.00        | \$0.00    | Purchase         |
| 4308553715001  | 11/23/2023       | 11/24/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$0.00       | (\$1,555.00)  | \$0.00    | Purchase         |
| 4312442838001  | 11/28/2023       | 11/29/2023 | CONTACTA, INC.         | HOLLAND       | MI                      | 5975 | \$149.85     | \$0.00        | \$8.48    | Purchase         |
| 4312442839001  | 11/28/2023       | 11/29/2023 | MVS INC                | WASHINGTON    | DC                      | 7379 | \$379.00     | \$0.00        | \$0.00    | Purchase         |
| 4313849897001  | 11/28/2023       | 11/30/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$137.42     | \$0.00        | \$4.12    | Purchase         |
| 4316973459001  | 12/01/2023       | 12/04/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$94.78      | \$0.00        | \$2.84    | Purchase         |
| 4318955251001  | 12/04/2023       | 12/05/2023 | EMERGENCY 911 SECURITY | WASHINGTON    | DC                      | 5065 | \$2,834.56   | \$0.00        | \$0.00    | Purchase         |
| 4320287343001  | 12/04/2023       | 12/06/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$67.91      | \$0.00        | \$2.04    | Purchase         |
| 4320287344001  | 12/04/2023       | 12/06/2023 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$3.38       | \$0.00        | \$0.10    | Purchase         |
| 4320287345001  | 12/05/2023       | 12/06/2023 | PAYPAL                 | 4029357733    | CA                      | 5942 | \$350.00     | \$0.00        | \$19.81   | Purchase         |
| 4323155731001  | 12/06/2023       | 12/08/2023 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4323155732001  | 12/07/2023       | 12/08/2023 | KINGSLEY.COM           | 9094451240    | CA                      | 5085 | \$119.00     | \$0.00        | \$0.00    | Purchase         |
| 4326695892001  | 12/11/2023       | 12/12/2023 | PAYPAL                 | 4029357733    | CA                      | 7829 | \$515.00     | \$0.00        | \$29.15   | Purchase         |
| 4326695893001  | 12/11/2023       | 12/12/2023 | EMERGENCY 911 SECURITY | WASHINGTON    | DC                      | 5065 | \$56.88      | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|----------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4326695894001  | 12/11/2023       | 12/12/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$265.72     | \$0.00        | \$0.00    | Purchase         |
| 4326695895001  | 12/11/2023       | 12/12/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$106.04     | \$0.00        | \$0.00    | Purchase         |
| 4326695896001  | 12/11/2023       | 12/12/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$86.43      | \$0.00        | \$0.00    | Purchase         |
| 4329305024001  | 12/13/2023       | 12/14/2023 | KINGSLEY.COM               | 9094451240    | CA                      | 5085 | \$39.00      | \$0.00        | \$0.00    | Purchase         |
| 4329305025001  | 12/12/2023       | 12/14/2023 | DEMCO INC                  | 800-9624463   | WI                      | 5111 | \$2,510.69   | \$0.00        | \$0.00    | Purchase         |
| 4329305026001  | 12/13/2023       | 12/14/2023 | CALENDLY                   | AVONDALE ESTA | GA                      | 5734 | \$508.80     | \$0.00        | \$0.00    | Purchase         |
| 4332159993001  | 12/15/2023       | 12/18/2023 | CALENDLY                   | AVONDALE ESTA | GA                      | 5734 | \$0.00       | (\$28.80)     | \$0.00    | Purchase         |
| 4332159994001  | 12/15/2023       | 12/18/2023 | METROPOLITAN               | WASHINGTON    | DC                      | 5046 | \$42.11      | \$0.00        | \$1.26    | Purchase         |
| 4333879859001  | 12/18/2023       | 12/19/2023 | PAYPAL                     | 4029357733    | CA                      | 8999 | \$60.00      | \$0.00        | \$0.00    | Purchase         |
| 4333879860001  | 12/18/2023       | 12/19/2023 | MARYLAND SMALL ARMS<br>RA  | UPPER MARLBOR | MD                      | 5941 | \$250.00     | \$0.00        | \$0.00    | Purchase         |
| 4333879861001  | 12/18/2023       | 12/19/2023 | MARYLAND SMALL ARMS<br>RA  | UPPER MARLBOR | MD                      | 5941 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4334952005001  | 12/19/2023       | 12/20/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$0.00       | (\$56.88)     | \$0.00    | Purchase         |
| 4336051860001  | 12/19/2023       | 12/21/2023 | METROPOLITAN               | WASHINGTON    | DC                      | 5046 | \$96.67      | \$0.00        | \$2.90    | Purchase         |
| 4336051861001  | 12/20/2023       | 12/21/2023 | KURZWEIL EDUCATION,<br>INC | 800-894-5374  | TX                      | 8299 | \$2,400.00   | \$0.00        | \$0.00    | Purchase         |
| 4337114584001  | 12/21/2023       | 12/22/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$136.14     | \$0.00        | \$0.00    | Purchase         |
| 4337114585001  | 12/21/2023       | 12/22/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$102.95     | \$0.00        | \$0.00    | Purchase         |
| 4337114586001  | 12/21/2023       | 12/22/2023 | EMERGENCY 911 SECURITY     | WASHINGTON    | DC                      | 5065 | \$29.49      | \$0.00        | \$0.00    | Purchase         |
| 4338203358001  | 12/22/2023       | 12/26/2023 | BIALEK ENVIRONMENTS        | ROCKVILLE     | MD                      | 1799 | \$1,952.50   | \$0.00        | \$0.00    | Purchase         |
| 4341873203001  | 12/28/2023       | 01/02/2024 | DEMCO INC                  | 800-9624463   | WI                      | 5111 | \$668.33     | \$0.00        | \$0.00    | Purchase         |
| 4344465832001  | 01/02/2024       | 01/04/2024 | BIALEK ENVIRONMENTS        | ROCKVILLE     | MD                      | 1799 | \$1,952.51   | \$0.00        | \$0.00    | Purchase         |
| 4345571304001  | 01/05/2024       | 01/05/2024 | ULINE                      | 800-295-5510  | WI                      | 5964 | \$2,024.24   | \$0.00        | \$0.00    | Purchase         |
| 4346938851001  | 01/05/2024       | 01/08/2024 | USPS CHANGE OF<br>ADDRESS  | 800-2383150   | TN                      | 9402 | \$31.05      | \$0.00        | \$0.00    | Purchase         |

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|---------------------------------------|------------------|------------|------------------------|-------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4348665888001                         | 01/08/2024       | 01/09/2024 | SAFETYFIRST            | 2026403878        | MD                      | 8244 | \$1,000.00   | \$0.00        | \$56.60   | Purchase         |
| 4351169062001                         | 01/09/2024       | 01/11/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$540.00     | \$0.00        | \$0.00    | Purchase         |
| 4351169063001                         | 01/10/2024       | 01/11/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736      | IL                      | 8220 | \$64.01      | \$0.00        | \$0.00    | Purchase         |
| 4351169064001                         | 01/10/2024       | 01/11/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736      | IL                      | 8220 | \$62.62      | \$0.00        | \$0.00    | Purchase         |
| 4352516695001                         | 01/11/2024       | 01/12/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4354047447001                         | 01/11/2024       | 01/15/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$300.00     | \$0.00        | \$0.00    | Purchase         |
| 4354047448001                         | 01/11/2024       | 01/15/2024 | PERKINS TRUST          | 06179243434       | MA                      | 8249 | \$1,266.00   | \$0.00        | \$74.48   | Purchase         |
| 4354047449001                         | 01/12/2024       | 01/15/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$450.00     | \$0.00        | \$0.00    | Purchase         |
| 4359182363001                         | 01/17/2024       | 01/19/2024 | DEMCO INC              | 800-9624463       | WI                      | 5111 | \$610.64     | \$0.00        | \$0.00    | Purchase         |
| 4359182364001                         | 01/18/2024       | 01/19/2024 | EMERGENCY 911 SECURITY | WASHINGTON        | DC                      | 5065 | \$59.28      | \$0.00        | \$0.00    | Purchase         |
| 4365236437001                         | 01/24/2024       | 01/25/2024 | EB PROJECT MANAGEMENT  | 8014137200        | CA                      | 7399 | \$314.94     | \$0.00        | \$0.00    | Purchase         |
| 4365236438001                         | 01/24/2024       | 01/25/2024 | EMERGENCY 911 SECURITY | WASHINGTON        | DC                      | 5065 | \$15.70      | \$0.00        | \$0.00    | Purchase         |
| 4366627912001                         | 01/24/2024       | 01/26/2024 | METROPOLITAN           | WASHINGTON        | DC                      | 5046 | \$58.94      | \$0.00        | \$1.77    | Purchase         |
| 4368234082001                         | 01/26/2024       | 01/29/2024 | EMERGENCY 911 SECURITY | WASHINGTON        | DC                      | 5065 | \$1,185.06   | \$0.00        | \$0.00    | Purchase         |
| 4368234083001                         | 01/26/2024       | 01/29/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4370113751001                         | 01/29/2024       | 01/30/2024 | PAYPAL                 | 4029357733        | CA                      | 8999 | \$1,555.00   | \$0.00        | \$0.00    | Purchase         |
| 4371362594001                         | 01/30/2024       | 01/31/2024 | ACCUCUT                | 402-934-1110      | NE                      | 5949 | \$155.00     | \$0.00        | \$0.00    | Purchase         |
| FREDERICK, AMBER *****1898 Sub-Total: |                  |            |                        | 85 Transaction(s) |                         |      | \$49,556.62  | (\$1,640.68)  | \$283.72  |                  |
| LYLES, RASHARD *****1817              |                  |            |                        |                   |                         |      |              |               |           |                  |
| 4254108533001                         | 10/03/2023       | 10/06/2023 | MARRIOTT BROOKLYN BRID | 718-246-7000      | NY                      | 3509 | \$1,280.79   | \$0.00        | \$0.00    | Purchase         |
| 4254108534001                         | 10/03/2023       | 10/06/2023 | MARRIOTT BROOKLYN BRID | 718-246-7000      | NY                      | 3509 | \$1,280.79   | \$0.00        | \$0.00    | Purchase         |
| 4272607970001                         | 10/20/2023       | 10/23/2023 | AMERICAN AIRLINES      | FORT WORTH        | TX                      | 3001 | \$382.80     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4272607971001  | 10/21/2023       | 10/23/2023 | AMERLIBASSOC ECOMMERCE | CHICAGO       | IL                      | 5942 | \$379.00     | \$0.00        | \$35.23   | Purchase         |
| 4288468656001  | 11/03/2023       | 11/06/2023 | OCOOCH HARDWOODS       | VIOLA         | WI                      | 5211 | \$812.57     | \$0.00        | \$42.36   | Purchase         |
| 4290579106001  | 11/06/2023       | 11/07/2023 | SP AMERICAN BUTTON M   | PLANO         | TX                      | 8299 | \$413.68     | \$0.00        | \$0.00    | Purchase         |
| 4302951604001  | 11/16/2023       | 11/17/2023 | TOUCAN PRINTING & PROM | WASHINGTON    | DC                      | 2741 | \$609.50     | \$0.00        | \$0.00    | Purchase         |
| 4316973183001  | 12/01/2023       | 12/04/2023 | AVERY PRODUCTS CORPORA | 7146748117    | CA                      | 5111 | \$60.24      | \$0.00        | \$0.00    | Purchase         |
| 4330640698001  | 12/13/2023       | 12/15/2023 | AMTRAK .CO34           | WASHINGTON    | DC                      | 4112 | \$301.00     | \$0.00        | \$0.00    | Purchase         |
| 4330640699001  | 12/14/2023       | 12/15/2023 | DELTA                  | ATLANTA       | GA                      | 3058 | \$218.95     | \$0.00        | \$0.00    | Purchase         |
| 4334951882001  | 12/19/2023       | 12/20/2023 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$187.80     | \$0.00        | \$0.00    | Purchase         |
| 4334951883001  | 12/19/2023       | 12/20/2023 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$22.04      | \$0.00        | \$0.00    | Purchase         |
| 4334951884001  | 12/19/2023       | 12/20/2023 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$22.04      | \$0.00        | \$0.00    | Purchase         |
| 4334951885001  | 12/19/2023       | 12/20/2023 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$187.80     | \$0.00        | \$0.00    | Purchase         |
| 4334951886001  | 12/19/2023       | 12/20/2023 | MARITZ AT&L* ALA       | FENTON        | MO                      | 8999 | \$200.00     | \$0.00        | \$0.00    | Purchase         |
| 4337114477001  | 12/21/2023       | 12/22/2023 | MARITZ AT&L* ALA       | FENTON        | MO                      | 8999 | \$641.00     | \$0.00        | \$0.00    | Purchase         |
| 4354047224001  | 01/11/2024       | 01/15/2024 | AMER LIB ASSOC-CAREER  | CHICAGO       | IL                      | 5969 | \$525.00     | \$0.00        | \$0.00    | Purchase         |
| 4354047225001  | 01/13/2024       | 01/15/2024 | AMER LIB ASSOC-CAREER  | CHICAGO       | IL                      | 5969 | \$225.00     | \$0.00        | \$0.00    | Purchase         |
| 4360727162001  | 01/19/2024       | 01/22/2024 | PAYPAL                 | 4029357733    | CA                      | 8398 | \$250.00     | \$0.00        | \$0.00    | Purchase         |
| 4360727163001  | 01/17/2024       | 01/22/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$597.05     | \$0.00        | \$0.00    | Purchase         |
| 4360727164001  | 01/18/2024       | 01/22/2024 | AMER LIB ASSOC-CAREER  | CHICAGO       | IL                      | 5969 | \$365.00     | \$0.00        | \$0.00    | Purchase         |
| 4360727165001  | 01/20/2024       | 01/22/2024 | SHERATON VISTANA VILLA | ORLANDO       | FL                      | 3503 | \$499.50     | \$0.00        | \$0.00    | Purchase         |
| 4362592819001  | 01/22/2024       | 01/23/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$176.21     | \$0.00        | \$0.00    | Purchase         |
| 4366627792001  | 01/25/2024       | 01/26/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$310.19     | \$0.00        | \$0.00    | Purchase         |
| 4366627793001  | 01/25/2024       | 01/26/2024 | MARITZ AT&L* ALA       | FENTON        | MO                      | 8999 | \$641.00     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4372719458001  | 01/30/2024       | 02/01/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$1,220.96   | \$0.00        | \$0.00    | Purchase         |
| 4372719459001  | 01/30/2024       | 02/01/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$1,220.96   | \$0.00        | \$0.00    | Purchase         |
| 4374121232001  | 02/01/2024       | 02/02/2024 | ELEVENLABS.IO          | NEW YORK      | NY                      | 5734 | \$11.00      | \$0.00        | \$0.00    | Purchase         |
| 4374121233001  | 02/01/2024       | 02/02/2024 | CAMBRIA HOTEL EL SEGUN | EL SEGUNDO    | CA                      | 7011 | \$888.46     | \$0.00        | \$0.00    | Purchase         |
| 4374121234001  | 02/01/2024       | 02/02/2024 | CAMBRIA HOTEL EL SEGUN | EL SEGUNDO    | CA                      | 7011 | \$888.46     | \$0.00        | \$0.00    | Purchase         |
| 4386211893001  | 02/13/2024       | 02/14/2024 | DELTA                  | ATLANTA       | GA                      | 3058 | \$304.20     | \$0.00        | \$0.00    | Purchase         |
| 4400655072001  | 02/27/2024       | 02/28/2024 | LEAP TICKETS           | WEXFORD       | PA                      | 5734 | \$30.00      | \$0.00        | \$0.00    | Purchase         |
| 4402071414001  | 02/28/2024       | 02/29/2024 | EMBASSY SUITES         | NEW ORLEANS   | LA                      | 3695 | \$1,019.31   | \$0.00        | \$0.00    | Purchase         |
| 4405234167001  | 03/01/2024       | 03/04/2024 | TOUCAN PRINTING & PROM | WASHINGTON    | DC                      | 2741 | \$206.00     | \$0.00        | \$0.00    | Purchase         |
| 4405234168001  | 02/29/2024       | 03/04/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$253.95     | \$0.00        | \$0.00    | Purchase         |
| 4405234169001  | 03/01/2024       | 03/04/2024 | ELEVENLABS.IO          | NEW YORK      | NY                      | 5734 | \$22.00      | \$0.00        | \$0.00    | Purchase         |
| 4407249415001  | 03/03/2024       | 03/05/2024 | HILTON CINCINNATI NETH | 2159722263    | OH                      | 7011 | \$1,097.55   | \$0.00        | \$0.00    | Purchase         |
| 4408551980001  | 03/05/2024       | 03/06/2024 | TRAINER S WAREHOUSE    | 508-6533770   | MA                      | 5943 | \$107.68     | \$0.00        | \$0.00    | Purchase         |
| 4411415272001  | 03/04/2024       | 03/08/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$1,943.69   | \$0.00        | \$0.00    | Purchase         |
| 4411415273001  | 03/04/2024       | 03/08/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$351.83     | \$0.00        | \$0.00    | Purchase         |
| 4413068534001  | 03/08/2024       | 03/11/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$27.47      | \$0.00        | \$0.00    | Purchase         |
| 4419028629001  | 03/14/2024       | 03/15/2024 | HOTELSCOM7278208232382 | HOTELS.COM    | WA                      | 4722 | \$1,353.42   | \$0.00        | \$0.00    | Purchase         |
| 4419028630001  | 03/13/2024       | 03/15/2024 | MANAGEMENT CONCEPTS    | 703-7909595   | VA                      | 8299 | \$1,883.95   | \$0.00        | \$0.00    | Purchase         |
| 4424838604001  | 03/20/2024       | 03/21/2024 | PAYPAL                 | 4029357733    | CA                      | 5999 | \$1,000.00   | \$0.00        | \$0.00    | Purchase         |
| 4429437567001  | 03/25/2024       | 03/26/2024 | IN *THE WASHINGTON INF | 800-262-3246  | CA                      | 5994 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4430604338001  | 03/25/2024       | 03/27/2024 | AMER LIB ASSOC-CAREER  | CHICAGO       | IL                      | 5969 | \$410.00     | \$0.00        | \$0.00    | Purchase         |
| 4434400805001  | 03/29/2024       | 04/01/2024 | BLACK CAUCUS OF THE AM | WINSTON-SALEM | NC                      | 7399 | \$375.00     | \$0.00        | \$0.00    | Purchase         |

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID | Transaction Date | Post Date  | Merchant Name          | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4434400806001  | 03/29/2024       | 04/01/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$409.97     | \$0.00        | \$0.00    | Purchase         |
| 4441098816001  | 04/05/2024       | 04/08/2024 | COURTYARD BY MARRIOTT  | COLUMBUS      | OH                      | 3690 | \$525.24     | \$0.00        | \$0.00    | Purchase         |
| 4441098817001  | 04/06/2024       | 04/08/2024 | HILTON GARDEN INN COLU | 6142637200    | OH                      | 3604 | \$629.80     | \$0.00        | \$0.00    | Purchase         |
| 4446723966001  | 04/11/2024       | 04/12/2024 | PAYPAL                 | 4029357733    | CA                      | 5999 | \$775.00     | \$0.00        | \$0.00    | Purchase         |
| 4448302289001  | 04/11/2024       | 04/15/2024 | SPIRIT AIRLINES        | MIRAMAR       | FL                      | 3260 | \$126.09     | \$0.00        | \$0.00    | Purchase         |
| 4448302290001  | 04/11/2024       | 04/15/2024 | UNITED AIRLINES        | CHICAGO       | IL                      | 3000 | \$163.45     | \$0.00        | \$0.00    | Purchase         |
| 4454231674001  | 04/18/2024       | 04/19/2024 | ELEVENLABS.IO          | NEW YORK      | NY                      | 5734 | \$22.00      | \$0.00        | \$0.00    | Purchase         |
| 4455787894001  | 04/19/2024       | 04/22/2024 | BLACK CAUCUS OF THE AM | WINSTON-SALEM | NC                      | 7399 | \$150.00     | \$0.00        | \$0.00    | Purchase         |
| 4455787895001  | 04/19/2024       | 04/22/2024 | BLACK CAUCUS OF THE AM | WINSTON-SALEM | NC                      | 7399 | \$400.00     | \$0.00        | \$0.00    | Purchase         |
| 4455787896001  | 04/19/2024       | 04/22/2024 | BLACK CAUCUS OF THE AM | WINSTON-SALEM | NC                      | 7399 | \$150.00     | \$0.00        | \$0.00    | Purchase         |
| 4455787897001  | 04/19/2024       | 04/22/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$308.21     | \$0.00        | \$0.00    | Purchase         |
| 4455787898001  | 04/19/2024       | 04/22/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$308.21     | \$0.00        | \$0.00    | Purchase         |
| 4455787899001  | 04/19/2024       | 04/22/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$346.96     | \$0.00        | \$0.00    | Purchase         |

LYLES, RASHARD \*\*\*\*\*1817 Sub-Total:

60 Transaction(s)

\$30,019.77

\$0.00

\$77.59

LYLES, RASHARD \*\*\*\*\*9062

|               |            |            |                        |            |     |      |            |        |        |          |
|---------------|------------|------------|------------------------|------------|-----|------|------------|--------|--------|----------|
| 4786675404001 | 12/30/2024 | 01/02/2025 | STANDARD OFFICE SUPPLY | WASHINGTON | DC  | 5046 | \$189.68   | \$0.00 | \$0.00 | Purchase |
| 4788166573001 | 12/31/2024 | 01/03/2025 | STANDARD OFFICE SUPPLY | WASHINGTON | DC  | 5046 | \$155.48   | \$0.00 | \$0.00 | Purchase |
| 4795835061001 | 01/09/2025 | 01/10/2025 | APL* IPSTACK           | VIENNA     | DUB | 5734 | \$148.04   | \$0.00 | \$0.00 | Purchase |
| 4795835062001 | 01/08/2025 | 01/10/2025 | STANDARD OFFICE SUPPLY | WASHINGTON | DC  | 5046 | \$31.72    | \$0.00 | \$0.00 | Purchase |
| 4797603025001 | 01/10/2025 | 01/13/2025 | LUHF & LUMM LLC        | WASHINGTON | DC  | 7641 | \$1,074.44 | \$0.00 | \$0.00 | Purchase |
| 4806300438001 | 01/16/2025 | 01/20/2025 | STANDARD OFFICE SUPPLY | WASHINGTON | DC  | 5046 | \$3.78     | \$0.00 | \$0.00 | Purchase |
| 4812447573001 | 01/22/2025 | 01/24/2025 | STANDARD OFFICE SUPPLY | WASHINGTON | DC  | 5046 | \$450.63   | \$0.00 | \$0.00 | Purchase |

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Transaction Detail

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

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Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID                      | Transaction Date | Post Date  | Merchant Name         | Merchant City    | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|-------------------------------------|------------------|------------|-----------------------|------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| LYLES, RASHARD *****9062 Sub-Total: |                  |            |                       | 7 Transaction(s) |                         |      | \$2,053.77   | \$0.00        | \$0.00    |                  |
| MIDDLETON, AUDREY *****2854         |                  |            |                       |                  |                         |      |              |               |           |                  |
| 4375730228001                       | 02/02/2024       | 02/05/2024 | KINGSLEY              | 9094451240       | CA                      | 5311 | \$205.00     | \$0.00        | \$11.60   | Purchase         |
| 4383264795001                       | 02/08/2024       | 02/12/2024 | PAYPAL                | 4029357733       | CA                      | 8398 | \$1,200.00   | \$0.00        | \$0.00    | Purchase         |
| 4383264796001                       | 02/07/2024       | 02/12/2024 | PAYPAL                | 4029357733       | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4394422488001                       | 02/20/2024       | 02/22/2024 | METROPOLITAN          | WASHINGTON       | DC                      | 5046 | \$87.27      | \$0.00        | \$2.62    | Purchase         |
| 4394422489001                       | 02/21/2024       | 02/22/2024 | B & W STAT LABORATORY | WASHINGTON       | DC                      | 8071 | \$40.00      | \$0.00        | \$0.00    | Purchase         |
| 4394422490001                       | 02/21/2024       | 02/22/2024 | DC *GOV'T PAYMENT     | 202-442-4423     | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4394422491001                       | 02/21/2024       | 02/22/2024 | MARC LLC              | WASHINGTON       | DC                      | 8099 | \$60.00      | \$0.00        | \$0.00    | Purchase         |
| 4395795332001                       | 02/21/2024       | 02/23/2024 | METROPOLITAN          | WASHINGTON       | DC                      | 5046 | \$608.57     | \$0.00        | \$18.26   | Purchase         |
| 4397406848001                       | 02/22/2024       | 02/26/2024 | BIALEK ENVIRONMENTS   | ROCKVILLE        | MD                      | 1799 | \$1,641.52   | \$0.00        | \$0.00    | Purchase         |
| 4397406849001                       | 02/23/2024       | 02/26/2024 | PAYPAL                | 4029357733       | MD                      | 8299 | \$800.00     | \$0.00        | \$45.28   | Purchase         |
| 4400655165001                       | 02/26/2024       | 02/28/2024 | METROPOLITAN          | WASHINGTON       | DC                      | 5046 | \$83.93      | \$0.00        | \$2.52    | Purchase         |
| 4409976348001                       | 03/04/2024       | 03/07/2024 | PAYPAL                | 4029357733       | CA                      | 8999 | \$525.00     | \$0.00        | \$0.00    | Purchase         |
| 4413068755001                       | 03/08/2024       | 03/11/2024 | ACCUCUT               | 402-934-1110     | NE                      | 5949 | \$120.00     | \$0.00        | \$0.00    | Purchase         |
| 4417686346001                       | 03/12/2024       | 03/14/2024 | PAYPAL                | 4029357733       | CA                      | 7392 | \$47.90      | \$0.00        | \$0.00    | Purchase         |
| 4419028758001                       | 03/12/2024       | 03/15/2024 | PAYPAL                | 4029357733       | CA                      | 8999 | \$525.00     | \$0.00        | \$0.00    | Purchase         |
| 4420520617001                       | 03/14/2024       | 03/18/2024 | METROPOLITAN          | WASHINGTON       | DC                      | 5046 | \$449.91     | \$0.00        | \$13.50   | Purchase         |
| 4420520618001                       | 03/15/2024       | 03/18/2024 | KAPWING PRO PLAN      | NEWARK           | DE                      | 5734 | \$192.00     | \$0.00        | \$0.00    | Purchase         |
| 4420520619001                       | 03/14/2024       | 03/18/2024 | PAYPAL                | 4029357733       | CA                      | 8999 | \$320.00     | \$0.00        | \$0.00    | Purchase         |
| 4422286520001                       | 03/18/2024       | 03/19/2024 | PAYPAL                | 4029357733       | CA                      | 5946 | \$525.00     | \$0.00        | \$29.72   | Purchase         |
| 4423506526001                       | 03/18/2024       | 03/20/2024 | METROPOLITAN          | WASHINGTON       | DC                      | 5046 | \$505.71     | \$0.00        | \$15.17   | Purchase         |
| 4423506527001                       | 03/18/2024       | 03/20/2024 | PAYPAL                | 4029357733       | CA                      | 8999 | \$525.00     | \$0.00        | \$0.00    | Purchase         |

# Transaction Detail

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| Transaction ID | Transaction Date | Post Date  | Merchant Name                  | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|--------------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4423506528001  | 03/18/2024       | 03/20/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$0.00       | (\$525.00)    | \$0.00    | Purchase         |
| 4429437677001  | 03/25/2024       | 03/26/2024 | AMERICAN UNIFORM SALES         | ALEXANDRIA    | VA                      | 5137 | \$2,034.89   | \$0.00        | \$101.74  | Purchase         |
| 4431876985001  | 03/26/2024       | 03/28/2024 | METROPOLITAN                   | WASHINGTON    | DC                      | 5046 | \$608.57     | \$0.00        | \$18.26   | Purchase         |
| 4460229890001  | 04/24/2024       | 04/25/2024 | SWEETWATER SOUND               | 2604328176    | IN                      | 5733 | \$4,201.77   | \$0.00        | \$0.00    | Purchase         |
| 4468935821001  | 05/02/2024       | 05/03/2024 | BLACK CAUCUS OF THE AM         | WINSTON-SALEM | NC                      | 7399 | \$150.00     | \$0.00        | \$0.00    | Purchase         |
| 4468935822001  | 05/02/2024       | 05/03/2024 | BLACK CAUCUS OF THE AM         | WINSTON-SALEM | NC                      | 7399 | \$400.00     | \$0.00        | \$0.00    | Purchase         |
| 4475031456001  | 05/08/2024       | 05/09/2024 | VMO*VIMEO.COM                  | 646-470-8422  | NY                      | 8699 | \$900.00     | \$0.00        | \$0.00    | Purchase         |
| 4475031457001  | 05/07/2024       | 05/09/2024 | AMER LIB ASSOC-CAREER          | CHICAGO       | IL                      | 5969 | \$470.00     | \$0.00        | \$0.00    | Purchase         |
| 4477976868001  | 05/11/2024       | 05/13/2024 | DROPBOX*W8MZ8X4FSHZK           | DROPBOX.COM   | CA                      | 4816 | \$2,442.24   | \$0.00        | \$138.24  | Purchase         |
| 4492288311001  | 05/23/2024       | 05/24/2024 | STANDARD GRAPHICS MID-ATLANTIC | ARLINGTON     | VA                      | 7338 | \$360.00     | \$0.00        | \$0.00    | Purchase         |
| 4496821830001  | 05/28/2024       | 05/29/2024 | DROPBOX*W8MZ8X4FSHZK           | DROPBOX.COM   | CA                      | 4816 | \$0.00       | (\$138.24)    | \$-138.24 | Purchase         |
| 4501487191001  | 05/31/2024       | 06/03/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$2,499.00   | \$0.00        | \$0.00    | Purchase         |
| 4505272275001  | 06/04/2024       | 06/05/2024 | OTTER.AI                       | MOUNTAIN VIEW | CA                      | 5734 | \$1,440.00   | \$0.00        | \$0.00    | Purchase         |
| 4514062465001  | 06/11/2024       | 06/12/2024 | BLUEBAY OFFICE INC             | 2023371003    | DC                      | 5943 | \$110.00     | \$0.00        | \$0.00    | Purchase         |
| 4517117824001  | 06/11/2024       | 06/14/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$625.00     | \$0.00        | \$0.00    | Purchase         |
| 4521378163001  | 06/17/2024       | 06/18/2024 | BLUEBAY OFFICE INC             | 2023371003    | DC                      | 5943 | \$239.00     | \$0.00        | \$0.00    | Purchase         |
| 4522747409001  | 06/17/2024       | 06/19/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$325.00     | \$0.00        | \$0.00    | Purchase         |
| 4522747410001  | 06/18/2024       | 06/19/2024 | CHICAGO BOOKS & JOURNA         | 800-621-2736  | IL                      | 8220 | \$44.34      | \$0.00        | \$0.00    | Purchase         |
| 4522747411001  | 06/18/2024       | 06/19/2024 | CHICAGO BOOKS & JOURNA         | 800-621-2736  | IL                      | 8220 | \$70.21      | \$0.00        | \$0.00    | Purchase         |
| 4525513081001  | 06/20/2024       | 06/21/2024 | DOITBEST.COM                   | FORT WAYNE    | IN                      | 5251 | \$30.94      | \$0.00        | \$0.00    | Purchase         |
| 4526744640001  | 06/18/2024       | 06/24/2024 | STANDARD OFFICE SUPPLY         | WASHINGTON    | DC                      | 5046 | \$979.62     | \$0.00        | \$0.00    | Purchase         |
| 4547259250001  | 07/09/2024       | 07/10/2024 | QR CODE KIT (UQR.ME)           | WILMINGTON    | DE                      | 5734 | \$479.40     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4550176418001  | 07/10/2024       | 07/12/2024 | PAYPAL                 | 4029357733    | CA                      | 5999 | \$775.00     | \$0.00        | \$0.00    | Purchase         |
| 4561108397001  | 07/19/2024       | 07/22/2024 | EB TAKING ACTION FOR   | 8014137200    | CA                      | 7399 | \$900.00     | \$0.00        | \$0.00    | Purchase         |
| 4561108398001  | 07/19/2024       | 07/22/2024 | SOCIETY OF AMERICAN AR | 3126060722    | IL                      | 8398 | \$289.00     | \$0.00        | \$26.87   | Purchase         |
| 4561108399001  | 07/19/2024       | 07/22/2024 | DEMCO INC              | 800-9624463   | WI                      | 5111 | \$1,650.92   | \$0.00        | \$0.00    | Purchase         |
| 4565199527001  | 07/23/2024       | 07/24/2024 | MYTURN.COM             | LEBANON       | NH                      | 5734 | \$2,420.00   | \$0.00        | \$0.00    | Purchase         |
| 4565199528001  | 07/23/2024       | 07/24/2024 | FP *APPLIED IMAGE LLC  | 215-8260880   | NJ                      | 8911 | \$515.00     | \$0.00        | \$0.00    | Purchase         |
| 4574349719001  | 07/30/2024       | 07/31/2024 | CLASS ENJOYCPR         | LEWES         | DE                      | 8299 | \$775.00     | \$0.00        | \$0.00    | Purchase         |
| 4584209385001  | 08/06/2024       | 08/07/2024 | DROPBOX*DRJMKTDQMXF S  | DROPBOX.COM   | CA                      | 4816 | \$219.35     | \$0.00        | \$0.00    | Purchase         |
| 4584209386001  | 08/06/2024       | 08/07/2024 | QUALIFICATION TARGETS  | HAMMOND       | WI                      | 5099 | \$370.10     | \$0.00        | \$0.00    | Purchase         |
| 4585875250001  | 08/07/2024       | 08/08/2024 | TOUCAN PRINTING & PROM | WASHINGTON    | DC                      | 2741 | \$224.50     | \$0.00        | \$0.00    | Purchase         |
| 4595762830001  | 08/09/2024       | 08/15/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$79.95      | \$0.00        | \$0.00    | Purchase         |
| 4595762831001  | 08/13/2024       | 08/15/2024 | STANDARD OFFICE SUPPLY | WASHINGTON    | DC                      | 5046 | \$205.70     | \$0.00        | \$0.00    | Purchase         |
| 4595762832001  | 08/14/2024       | 08/15/2024 | VIRGINIA LIBRARY ASSOC | 757-6890594   | VA                      | 8699 | \$205.00     | \$0.00        | \$0.00    | Purchase         |
| 4599731199001  | 08/16/2024       | 08/19/2024 | DROPBOX*DRJMKTDQMXF S  | DROPBOX.COM   | CA                      | 4816 | \$0.00       | (\$219.35)    | \$0.00    | Purchase         |
| 4623258488001  | 09/03/2024       | 09/04/2024 | STREAMYARD.COM         | WILMINGTON    | DE                      | 5734 | \$468.00     | \$0.00        | \$0.00    | Purchase         |
| 4626377265001  | 09/05/2024       | 09/06/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$665.95     | \$0.00        | \$0.00    | Purchase         |
| 4628586602001  | 09/04/2024       | 09/09/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$900.00     | \$0.00        | \$0.00    | Purchase         |
| 4628586603001  | 09/06/2024       | 09/09/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$1,200.00   | \$0.00        | \$0.00    | Purchase         |
| 4628586604001  | 09/06/2024       | 09/09/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$1,540.00   | \$0.00        | \$0.00    | Purchase         |
| 4628586605001  | 09/06/2024       | 09/09/2024 | PAYPAL                 | 4029357733    | CA                      | 5971 | \$830.00     | \$0.00        | \$0.00    | Purchase         |
| 4628586606001  | 09/06/2024       | 09/09/2024 | PAYPAL                 | 4029357733    | CA                      | 5942 | \$410.00     | \$0.00        | \$23.21   | Purchase         |
| 4628586607001  | 09/06/2024       | 09/09/2024 | PAYPAL                 | 4029357733    | CA                      | 7333 | \$2,000.00   | \$0.00        | \$113.21  | Purchase         |
| 4628586608001  | 09/06/2024       | 09/09/2024 | PAYPAL                 | 4029357733    | CA                      | 8211 | \$1,545.00   | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|--------------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4628586609001  | 09/06/2024       | 09/09/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$750.00     | \$0.00        | \$0.00    | Purchase         |
| 4631376340001  | 09/09/2024       | 09/10/2024 | SQ *ABOUT COMICS               | GOSQ.COM      | CA                      | 5192 | \$2,248.63   | \$0.00        | \$134.90  | Purchase         |
| 4633034257001  | 09/10/2024       | 09/11/2024 | STANDARD GRAPHICS MID-ATLANTIC | ARLINGTON     | VA                      | 7338 | \$284.00     | \$0.00        | \$0.00    | Purchase         |
| 4633034258001  | 09/10/2024       | 09/11/2024 | STANDARD GRAPHICS MID-ATLANTIC | ARLINGTON     | VA                      | 7338 | \$280.00     | \$0.00        | \$0.00    | Purchase         |
| 4638864121001  | 09/11/2024       | 09/16/2024 | PAYPAL                         | 4029357733    | CA                      | 8999 | \$2,499.00   | \$0.00        | \$0.00    | Purchase         |
| 4638864122001  | 09/14/2024       | 09/16/2024 | BLUEBAY OFFICE INC             | 2023371003    | DC                      | 5943 | \$0.00       | (\$105.40)    | \$0.00    | Purchase         |
| 4641774605001  | 09/16/2024       | 09/17/2024 | SOCIETY OF AMERICAN AR         | 3126060722    | IL                      | 8398 | \$379.00     | \$0.00        | \$35.24   | Purchase         |
| 4646978118001  | 09/19/2024       | 09/20/2024 | MARYLAND SMALL ARMS RA         | UPPER MARLBOR | MD                      | 5941 | \$250.00     | \$0.00        | \$0.00    | Purchase         |
| 4655684283001  | 09/24/2024       | 09/26/2024 | DEMCO INC                      | 800-9624463   | WI                      | 5111 | \$0.00       | (\$1,308.68)  | \$0.00    | Purchase         |
| 4655684284001  | 09/25/2024       | 09/26/2024 | BLUEBAY OFFICE INC             | 2023371003    | DC                      | 5943 | \$0.00       | (\$1,071.25)  | \$0.00    | Purchase         |
| 4697516411001  | 10/23/2024       | 10/24/2024 | EB *MID-ATLANTIC MARCO         | 8014137200    | CA                      | 7399 | \$2,155.20   | \$0.00        | \$0.00    | Purchase         |
| 4699277898001  | 10/24/2024       | 10/25/2024 | BLUEBAY OFFICE INC             | 2023371003    | DC                      | 5943 | \$73.00      | \$0.00        | \$0.00    | Purchase         |
| 4699277899001  | 10/24/2024       | 10/25/2024 | SP HEINZ HISTORY CEN           | PITTSBURGH    | PA                      | 5734 | \$1,464.90   | \$0.00        | \$0.00    | Purchase         |
| 4701621159001  | 10/26/2024       | 10/28/2024 | SP HEINZ HISTORY CEN           | PITTSBURGH    | PA                      | 5734 | \$0.00       | (\$40.00)     | \$0.00    | Purchase         |
| 4704561178001  | 10/29/2024       | 10/29/2024 | ULINE                          | 800-295-5510  | WI                      | 5964 | \$114.81     | \$0.00        | \$0.00    | Purchase         |
| 4707777398001  | 10/30/2024       | 10/31/2024 | MIKESXS*MOTORCYCLEPA RT        | 8132579212    | FL                      | 5571 | \$178.50     | \$0.00        | \$0.00    | Purchase         |
| 4711534538001  | 11/01/2024       | 11/04/2024 | MIKESXS*MOTORCYCLEPA RT        | 8132579212    | FL                      | 5571 | \$0.00       | (\$5.95)      | \$0.00    | Purchase         |
| 4744685745001  | 11/25/2024       | 11/26/2024 | MARYLAND SMALL ARMS RA         | UPPER MARLBOR | MD                      | 5941 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4762625892001  | 12/09/2024       | 12/10/2024 | DOCUMINT LLC                   | EASTON        | PA                      | 5734 | \$360.00     | \$0.00        | \$0.00    | Purchase         |
| 4776698910001  | 12/12/2024       | 12/20/2024 | STANDARD OFFICE SUPPLY         | WASHINGTON    | DC                      | 5046 | \$1,447.89   | \$0.00        | \$0.00    | Purchase         |
| 4778493058001  | 12/20/2024       | 12/23/2024 | FRIENDS MTP                    | 2026713121    | DC                      | 8641 | \$1,150.00   | \$0.00        | \$0.00    | Purchase         |

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID                         | Transaction Date | Post Date  | Merchant Name                  | Merchant City     | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------------------------------|------------------|------------|--------------------------------|-------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4785586031001                          | 12/30/2024       | 12/31/2024 | STANDARD GRAPHICS MID-ATLANTIC | ARLINGTON         | VA                      | 7338 | \$515.35     | \$0.00        | \$0.00    | Purchase         |
| MIDDLETON, AUDREY *****2854 Sub-Total: |                  |            |                                | 88 Transaction(s) |                         |      | \$59,954.54  | (\$3,413.87)  | \$592.10  |                  |
| OWENS, AMBER *****3885                 |                  |            |                                |                   |                         |      |              |               |           |                  |
| 4739788152001                          | 11/21/2024       | 11/22/2024 | ASAP WELLNESS CO.              | LAUREL            | MD                      | 7299 | \$1,000.00   | \$0.00        | \$0.00    | Purchase         |
| 4742023781001                          | 11/22/2024       | 11/25/2024 | PAYPAL                         | 4029357733        | CA                      | 5940 | \$53.00      | \$0.00        | \$3.00    | Purchase         |
| 4746006261001                          | 11/26/2024       | 11/27/2024 | CHICAGO BOOKS & JOURNA         | 800-621-2736      | IL                      | 8220 | \$60.38      | \$0.00        | \$0.00    | Purchase         |
| 4746006262001                          | 11/26/2024       | 11/27/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$1,236.40   | \$0.00        | \$0.00    | Purchase         |
| 4753843201001                          | 12/03/2024       | 12/04/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$34.20      | \$0.00        | \$0.00    | Purchase         |
| 4755616980001                          | 12/04/2024       | 12/05/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$138.09     | \$0.00        | \$0.00    | Purchase         |
| 4757410536001                          | 12/05/2024       | 12/06/2024 | PAYPAL                         | 4029357733        | CA                      | 8999 | \$480.00     | \$0.00        | \$0.00    | Purchase         |
| 4764241767001                          | 12/10/2024       | 12/11/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$662.43     | \$0.00        | \$0.00    | Purchase         |
| 4767705687001                          | 12/10/2024       | 12/13/2024 | PAYPAL                         | 8003901119        | CA                      | 5732 | \$2,644.12   | \$0.00        | \$0.00    | Purchase         |
| 4769866370001                          | 12/13/2024       | 12/16/2024 | CALENDLY                       | AVONDALE ESTATES  | GA                      | 5734 | \$360.00     | \$0.00        | \$0.00    | Purchase         |
| 4769866371001                          | 12/13/2024       | 12/16/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$2,248.50   | \$0.00        | \$0.00    | Purchase         |
| 4769866372001                          | 12/13/2024       | 12/16/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$0.00       | (\$120.90)    | \$0.00    | Purchase         |
| 4775250805001                          | 12/18/2024       | 12/19/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$54.20      | \$0.00        | \$0.00    | Purchase         |
| 4775250806001                          | 12/18/2024       | 12/19/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$34.00      | \$0.00        | \$0.00    | Purchase         |
| 4778492972001                          | 12/20/2024       | 12/23/2024 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$2,800.00   | \$0.00        | \$0.00    | Purchase         |
| 4781400442001                          | 12/24/2024       | 12/26/2024 | RECYCLE AWAY, LLC              | 800-664-5340      | VT                      | 5099 | \$1,775.48   | \$0.00        | \$79.92   | Purchase         |
| 4797603026001                          | 01/10/2025       | 01/13/2025 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$3,154.34   | \$0.00        | \$0.00    | Purchase         |
| 4797603027001                          | 01/10/2025       | 01/13/2025 | BLUEBAY OFFICE INC             | 2023371003        | DC                      | 5943 | \$122.90     | \$0.00        | \$0.00    | Purchase         |
| 4799924755001                          | 01/13/2025       | 01/14/2025 | RECYCLE AWAY, LLC              | 800-664-5340      | VT                      | 5099 | \$0.00       | (\$79.92)     | \$0.00    | Purchase         |

# Transaction Detail

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| Transaction ID                    | Transaction Date | Post Date  | Merchant Name           | Merchant City     | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|-----------------------------------|------------------|------------|-------------------------|-------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4806300439001                     | 01/17/2025       | 01/20/2025 | SQ *G&D FFL             | 877-417-4551      | DC                      | 7399 | \$125.00     | \$0.00        | \$7.50    | Purchase         |
| 4806300440001                     | 01/17/2025       | 01/20/2025 | AMERICAN LIBRARY ASSOC  | CHICAGO           | IL                      | 8299 | \$79.00      | \$0.00        | \$0.00    | Purchase         |
| 4806300441001                     | 01/17/2025       | 01/20/2025 | SIMON SOLUTIONS         | 256-7640633       | AL                      | 4816 | \$3,840.00   | \$0.00        | \$0.00    | Purchase         |
| 4806300442001                     | 01/17/2025       | 01/20/2025 | BLUEBAY OFFICE INC      | 2023371003        | DC                      | 5943 | \$1,678.69   | \$0.00        | \$0.00    | Purchase         |
| 4816755020001                     | 01/27/2025       | 01/28/2025 | OLIN LIBRARY WEB        | 6072555101        | NY                      | 8220 | \$20.00      | \$0.00        | \$1.48    | Purchase         |
| 4816755021001                     | 01/27/2025       | 01/28/2025 | LIBRARYWORKS/MODLIBA WD | BETHESDA          | MD                      | 5192 | \$100.00     | \$0.00        | \$0.00    | Purchase         |
| 4818195203001                     | 01/27/2025       | 01/29/2025 | UNIV OF MD ONLINE PYMT  | COLLEGE PARK      | MD                      | 8220 | \$20.00      | \$0.00        | \$0.00    | Purchase         |
| 4818195204001                     | 01/27/2025       | 01/29/2025 | SIGNARAMA DC NORTH      | WASHINGTON        | DC                      | 7333 | \$448.88     | \$0.00        | \$0.00    | Purchase         |
| 4818195205001                     | 01/27/2025       | 01/29/2025 | SIGNARAMA DC NORTH      | WASHINGTON        | DC                      | 7333 | \$510.00     | \$0.00        | \$0.00    | Purchase         |
| OWENS, AMBER *****3885 Sub-Total: |                  |            |                         | 28 Transaction(s) |                         |      | \$23,679.61  | (\$200.82)    | \$91.90   |                  |
| POLK, JASMINE *****2548           |                  |            |                         |                   |                         |      |              |               |           |                  |
| 4431876917001                     | 03/26/2024       | 03/28/2024 | METROPOLITAN            | WASHINGTON        | DC                      | 5046 | \$2,318.40   | \$0.00        | \$69.55   | Purchase         |
| 4434400916001                     | 03/29/2024       | 04/01/2024 | PESI, INC.              | EAU CLAIRE        | WI                      | 8299 | \$137.79     | \$0.00        | \$0.00    | Purchase         |
| 4434400917001                     | 03/29/2024       | 04/01/2024 | METROPOLITAN            | WASHINGTON        | DC                      | 5046 | \$62.98      | \$0.00        | \$1.89    | Purchase         |
| 4435953548001                     | 04/01/2024       | 04/02/2024 | PAYPAL                  | 4029357733        | CA                      | 8244 | \$1,900.00   | \$0.00        | \$0.00    | Purchase         |
| 4435953549001                     | 04/01/2024       | 04/02/2024 | MVS INC                 | WASHINGTON        | DC                      | 7379 | \$244.20     | \$0.00        | \$0.00    | Purchase         |
| 4439617868001                     | 04/04/2024       | 04/05/2024 | CHICAGO BOOKS & JOURNA  | 800-621-2736      | IL                      | 8220 | \$74.79      | \$0.00        | \$0.00    | Purchase         |
| 4439617869001                     | 04/04/2024       | 04/05/2024 | IDVILLE                 | EAST GRAND RAPIDS | MI                      | 2741 | \$493.00     | \$0.00        | \$0.00    | Purchase         |
| 4441098922001                     | 04/04/2024       | 04/08/2024 | METROPOLITAN            | WASHINGTON        | DC                      | 5046 | \$31.39      | \$0.00        | \$0.94    | Purchase         |
| 4441098923001                     | 04/05/2024       | 04/08/2024 | PAYPAL                  | 4029357733        | CA                      | 8999 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4444043871001                     | 04/09/2024       | 04/10/2024 | ZPS STORE               | 8775025593        | IA                      | 5732 | \$1,089.59   | \$0.00        | \$0.00    | Purchase         |
| 4445382963001                     | 04/09/2024       | 04/11/2024 | METROPOLITAN            | WASHINGTON        | DC                      | 5046 | \$66.80      | \$0.00        | \$2.00    | Purchase         |

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Transaction Detail

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4446724019001  | 04/10/2024       | 04/12/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$44.79      | \$0.00        | \$1.34    | Purchase         |
| 4446724020001  | 04/10/2024       | 04/12/2024 | PAYPAL                 | 4029357733    | CA                      | 8398 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4446724021001  | 04/10/2024       | 04/12/2024 | PAYPAL                 | 4029357733    | CA                      | 8398 | \$1,200.00   | \$0.00        | \$0.00    | Purchase         |
| 4448302401001  | 04/10/2024       | 04/15/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$168.00     | \$0.00        | \$0.00    | Purchase         |
| 4448302402001  | 04/10/2024       | 04/15/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4450163603001  | 04/05/2024       | 04/16/2024 | PESI, INC.             | EAU CLAIRE    | WI                      | 8299 | \$0.00       | (\$7.80)      | \$0.00    | Purchase         |
| 4454231738001  | 04/17/2024       | 04/19/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$245.14     | \$0.00        | \$7.35    | Purchase         |
| 4454231739001  | 04/17/2024       | 04/19/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$54.44      | \$0.00        | \$1.63    | Purchase         |
| 4458874242001  | 04/23/2024       | 04/24/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$190.96     | \$0.00        | \$0.00    | Purchase         |
| 4458874243001  | 04/23/2024       | 04/24/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$124.00     | \$0.00        | \$0.00    | Purchase         |
| 4460229838001  | 04/23/2024       | 04/25/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$159.24     | \$0.00        | \$4.78    | Purchase         |
| 4461584189001  | 04/25/2024       | 04/26/2024 | FEDEX                  | WASHINGTON    | DC                      | 7338 | \$456.12     | \$0.00        | \$0.00    | Purchase         |
| 4461584190001  | 04/25/2024       | 04/26/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$345.00     | \$0.00        | \$0.00    | Purchase         |
| 4463129055001  | 04/25/2024       | 04/29/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$80.00      | \$0.00        | \$0.00    | Purchase         |
| 4463129056001  | 04/25/2024       | 04/29/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4470485079001  | 05/01/2024       | 05/06/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$80.00      | \$0.00        | \$0.00    | Purchase         |
| 4470485080001  | 05/01/2024       | 05/06/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$80.00      | \$0.00        | \$0.00    | Purchase         |
| 4475031382001  | 05/08/2024       | 05/09/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$65.06      | \$0.00        | \$0.00    | Purchase         |
| 4477976298001  | 05/10/2024       | 05/13/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$55.90      | \$0.00        | \$0.00    | Purchase         |
| 4477976299001  | 05/10/2024       | 05/13/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$287.04     | \$0.00        | \$8.61    | Purchase         |
| 4481004486001  | 05/14/2024       | 05/15/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$100.10     | \$0.00        | \$0.00    | Purchase         |
| 4481004487001  | 05/14/2024       | 05/15/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$26.20      | \$0.00        | \$0.00    | Purchase         |
| 4482456072001  | 05/14/2024       | 05/16/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4483934092001  | 05/14/2024       | 05/17/2024 | PAYPAL                 | 4029357733    | CA                      | 7392 | \$294.00     | \$0.00        | \$0.00    | Purchase         |
| 4483934093001  | 05/14/2024       | 05/17/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4483934094001  | 05/14/2024       | 05/17/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$740.00     | \$0.00        | \$0.00    | Purchase         |
| 4485743462001  | 05/17/2024       | 05/20/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$381.77     | \$0.00        | \$0.00    | Purchase         |
| 4485743463001  | 05/17/2024       | 05/20/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$210.69     | \$0.00        | \$0.00    | Purchase         |
| 4485743464001  | 05/17/2024       | 05/20/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$506.65     | \$0.00        | \$15.20   | Purchase         |
| 4485743465001  | 05/17/2024       | 05/20/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4489319655001  | 05/21/2024       | 05/22/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$55.90      | \$0.00        | \$0.00    | Purchase         |
| 4489319656001  | 05/21/2024       | 05/22/2024 | PAYPAL                 | 4029357733    | CA                      | 4899 | \$1,000.00   | \$0.00        | \$56.60   | Purchase         |
| 4489319657001  | 05/21/2024       | 05/22/2024 | PAYPAL                 | 4029357733    | CA                      | 4899 | \$2,360.00   | \$0.00        | \$133.58  | Purchase         |
| 4489319658001  | 05/21/2024       | 05/22/2024 | PAYPAL                 | 4029357733    | IL                      | 7922 | \$800.00     | \$0.00        | \$45.28   | Purchase         |
| 4490804629001  | 05/22/2024       | 05/23/2024 | PAYPAL                 | 4029357733    | CA                      | 4899 | \$0.00       | (\$2,360.00)  | \$0.00    | Purchase         |
| 4492288253001  | 05/23/2024       | 05/24/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$148.20     | \$0.00        | \$0.00    | Purchase         |
| 4494076018001  | 05/24/2024       | 05/27/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$750.00     | \$0.00        | \$0.00    | Purchase         |
| 4499603417001  | 05/30/2024       | 05/31/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$90.83      | \$0.00        | \$0.00    | Purchase         |
| 4499603418001  | 05/30/2024       | 05/31/2024 | PAYPAL                 | 4029357733    | CA                      | 4899 | \$0.00       | (\$1,000.00)  | \$0.00    | Purchase         |
| 4501487082001  | 05/31/2024       | 06/03/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$239.90     | \$0.00        | \$0.00    | Purchase         |
| 4501487083001  | 05/31/2024       | 06/03/2024 | DEMCO INC              | 800-9624463   | WI                      | 5111 | \$841.20     | \$0.00        | \$0.00    | Purchase         |
| 4508363455001  | 06/05/2024       | 06/07/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$0.00       | (\$750.00)    | \$0.00    | Purchase         |
| 4510290809001  | 06/07/2024       | 06/10/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$156.00     | \$0.00        | \$0.00    | Purchase         |
| 4510290810001  | 06/07/2024       | 06/10/2024 | PAYPAL                 | 4029357733    | CA                      | 7929 | \$2,163.04   | \$0.00        | \$122.44  | Purchase         |
| 4525513038001  | 06/18/2024       | 06/21/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$320.00     | \$0.00        | \$0.00    | Purchase         |
| 4526744573001  | 06/20/2024       | 06/24/2024 | PAYPAL                 | 4029357733    | DC                      | 8398 | \$250.00     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4526744574001  | 06/21/2024       | 06/24/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$283.50     | \$0.00        | \$0.00    | Purchase         |
| 4526744575001  | 06/21/2024       | 06/24/2024 | PAYPAL                 | 4029357733    | CA                      | 5735 | \$325.00     | \$0.00        | \$18.40   | Purchase         |
| 4526744576001  | 06/21/2024       | 06/24/2024 | PAYPAL                 | 4029357733    | CA                      | 5940 | \$180.00     | \$0.00        | \$10.19   | Purchase         |
| 4528378808001  | 06/25/2024       | 06/26/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4529874131001  | 06/27/2024       | 06/28/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4529874132001  | 06/27/2024       | 06/28/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$80.00      | \$0.00        | \$0.00    | Purchase         |
| 4529874133001  | 06/27/2024       | 06/28/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$1,110.65   | \$0.00        | \$0.00    | Purchase         |
| 4531107193001  | 06/27/2024       | 07/01/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$325.00     | \$0.00        | \$0.00    | Purchase         |
| 4531107194001  | 06/28/2024       | 07/01/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$76.42      | \$0.00        | \$0.00    | Purchase         |
| 4531107195001  | 06/28/2024       | 07/01/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$119.58     | \$0.00        | \$0.00    | Purchase         |
| 4531107196001  | 06/28/2024       | 07/01/2024 | METROPOLITAN           | WASHINGTON    | DC                      | 5046 | \$77.98      | \$0.00        | \$2.34    | Purchase         |
| 4531107197001  | 06/29/2024       | 07/01/2024 | ACUITY SCHEDULING, INC | NEW YORK      | NY                      | 5734 | \$420.00     | \$0.00        | \$0.00    | Purchase         |
| 4531107198001  | 06/28/2024       | 07/01/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$325.00     | \$0.00        | \$0.00    | Purchase         |
| 4534569095001  | 07/03/2024       | 07/04/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$325.00     | \$0.00        | \$0.00    | Purchase         |
| 4555937544001  | 07/16/2024       | 07/17/2024 | IN *ESSENTIAL EDUCATIO | 800-9318069   | OR                      | 8299 | \$399.00     | \$0.00        | \$0.00    | Purchase         |
| 4555937545001  | 07/16/2024       | 07/17/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$384.20     | \$0.00        | \$0.00    | Purchase         |
| 4561108302001  | 07/19/2024       | 07/22/2024 | IN *MASTV / EL PLANETA | 800-262-3246  | CA                      | 5192 | \$575.00     | \$0.00        | \$0.00    | Purchase         |
| 4568357019001  | 07/25/2024       | 07/26/2024 | YOURMEMBERSHIP         | 7278270046    | FL                      | 7372 | \$399.00     | \$0.00        | \$0.00    | Purchase         |
| 4568357020001  | 07/25/2024       | 07/26/2024 | CHICAGO BOOKS & JOURNA | 800-621-2736  | IL                      | 8220 | \$75.74      | \$0.00        | \$0.00    | Purchase         |
| 4568357021001  | 07/25/2024       | 07/26/2024 | BLUEBAY OFFICE INC     | 2023371003    | DC                      | 5943 | \$44.00      | \$0.00        | \$0.00    | Purchase         |
| 4570384382001  | 07/26/2024       | 07/29/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$160.00     | \$0.00        | \$0.00    | Purchase         |
| 4570384383001  | 07/26/2024       | 07/29/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$270.00     | \$0.00        | \$0.00    | Purchase         |
| 4574349669001  | 07/30/2024       | 07/31/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$80.00      | \$0.00        | \$0.00    | Purchase         |

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Transaction Detail

# Transaction Detail

## DCPCARD

Date/Time Printed: 01/30/2025 06:21:16 AM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2023' AND '01/30/2025'

| Transaction ID                     | Transaction Date | Post Date  | Merchant Name          | Merchant City     | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|------------------------------------|------------------|------------|------------------------|-------------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4574349670001                      | 07/30/2024       | 07/31/2024 | PAYPAL                 | 4029357733        | CA                      | 7922 | \$325.00     | \$0.00        | \$18.40   | Purchase         |
| 4604190924001                      | 08/20/2024       | 08/21/2024 | CALECO LAUNDRY MOBILE  | NEWTOWN SQ        | PA                      | 7211 | \$20.00      | \$0.00        | \$0.00    | Purchase         |
| POLK, JASMINE *****2548 Sub-Total: |                  |            |                        | 82 Transaction(s) |                         |      | \$29,761.18  | (\$4,117.80)  | \$520.52  |                  |
| SCOTT, MARLENE *****9770           |                  |            |                        |                   |                         |      |              |               |           |                  |
| 4252588661001                      | 10/04/2023       | 10/05/2023 | AMERICAN AIRLINES      | FORT WORTH        | TX                      | 3001 | \$917.40     | \$0.00        | \$0.00    | Purchase         |
| 4255932144001                      | 10/07/2023       | 10/09/2023 | THE LEO KENT HOTEL, TU | TUCSON            | AZ                      | 3509 | \$260.65     | \$0.00        | \$0.00    | Purchase         |
| 4262323849001                      | 10/11/2023       | 10/13/2023 | MARRIOTT TUCSON UNIVER | 520-792-4100      | AZ                      | 3509 | \$221.38     | \$0.00        | \$0.00    | Purchase         |
| 4269262869001                      | 10/18/2023       | 10/19/2023 | AMERICAN AIRLINES      | FORT WORTH        | TX                      | 3001 | \$510.80     | \$0.00        | \$0.00    | Purchase         |
| 4272608070001                      | 10/21/2023       | 10/23/2023 | FEDERAL EXPRESS        | MEMPHIS           | TN                      | 4215 | \$9.10       | \$0.00        | \$0.00    | Purchase         |
| 4283985782001                      | 10/31/2023       | 11/01/2023 | NATIONAL EMPLOYMENT LA | 303-8615600       | CO                      | 8999 | \$985.50     | \$0.00        | \$0.00    | Purchase         |
| 4283985783001                      | 10/31/2023       | 11/01/2023 | NATIONAL EMPLOYMENT LA | 303-8615600       | CO                      | 8999 | \$985.50     | \$0.00        | \$0.00    | Purchase         |
| 4285312966001                      | 10/31/2023       | 11/02/2023 | SOUTHWEST              | 800-435-9792      | TX                      | 3066 | \$912.96     | \$0.00        | \$0.00    | Purchase         |
| 4286724977001                      | 10/31/2023       | 11/03/2023 | STANDARD OFFICE SUPPLY | WASHINGTON        | DC                      | 5046 | \$352.87     | \$0.00        | \$0.00    | Purchase         |
| 4291940698001                      | 11/06/2023       | 11/08/2023 | STANDARD OFFICE SUPPLY | WASHINGTON        | DC                      | 5046 | \$15.39      | \$0.00        | \$0.00    | Purchase         |
| 4296602266001                      | 11/08/2023       | 11/13/2023 | STANDARD OFFICE SUPPLY | WASHINGTON        | DC                      | 5046 | \$78.02      | \$0.00        | \$0.00    | Purchase         |
| 4304642093001                      | 11/18/2023       | 11/20/2023 | PMA ONLINE             | FORT LEE          | NJ                      | 8299 | \$2,195.00   | \$0.00        | \$136.38  | Purchase         |
| 4304642094001                      | 11/18/2023       | 11/20/2023 | FEDERAL EXPRESS        | MEMPHIS           | TN                      | 4215 | \$8.29       | \$0.00        | \$0.00    | Purchase         |
| 4316973386001                      | 12/02/2023       | 12/04/2023 | THE RITZ-CARLTON NEW O | NEW ORLEANS       | LA                      | 3710 | \$1,295.82   | \$0.00        | \$0.00    | Purchase         |
| 4316973387001                      | 12/02/2023       | 12/04/2023 | THE RITZ-CARLTON NEW O | NEW ORLEANS       | LA                      | 3710 | \$1,611.89   | \$0.00        | \$0.00    | Purchase         |
| 4320287301001                      | 12/05/2023       | 12/06/2023 | DESIGN BUILD INST 2    | 02026820110       | DC                      | 8398 | \$3,100.00   | \$0.00        | \$0.00    | Purchase         |
| 4321712244001                      | 12/06/2023       | 12/07/2023 | LUMA-INSTITUTE         | PITTSBURGH        | PA                      | 8299 | \$1,950.00   | \$0.00        | \$0.00    | Purchase         |
| 4321712245001                      | 12/06/2023       | 12/07/2023 | LUMA-INSTITUTE         | PITTSBURGH        | PA                      | 8299 | \$1,950.00   | \$0.00        | \$0.00    | Purchase         |

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| Transaction ID | Transaction Date | Post Date  | Merchant Name              | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|----------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4332159950001  | 12/16/2023       | 12/18/2023 | FEDERAL EXPRESS            | MEMPHIS       | TN                      | 4215 | \$8.84       | \$0.00        | \$0.00    | Purchase         |
| 4332159951001  | 12/16/2023       | 12/18/2023 | FEDERAL EXPRESS            | MEMPHIS       | TN                      | 4215 | \$8.84       | \$0.00        | \$0.00    | Purchase         |
| 4354047386001  | 01/13/2024       | 01/15/2024 | PMA ONLINE                 | FORT LEE      | NJ                      | 8299 | \$2,195.00   | \$0.00        | \$136.38  | Purchase         |
| 4368234011001  | 01/26/2024       | 01/29/2024 | FEDERAL EXPRESS            | MEMPHIS       | TN                      | 4215 | \$18.13      | \$0.00        | \$0.00    | Purchase         |
| 4370113721001  | 01/29/2024       | 01/30/2024 | SKILLPATH / NATIONAL       | 9133623900    | KS                      | 8299 | \$199.00     | \$0.00        | \$7.96    | Purchase         |
| 4377621858001  | 02/05/2024       | 02/06/2024 | AMERICAN AIRLINES          | FORT WORTH    | TX                      | 3001 | \$432.19     | \$0.00        | \$0.00    | Purchase         |
| 4377621859001  | 02/05/2024       | 02/06/2024 | SOCIETYFORHUMANRESO<br>URC | ALEXANDRIA    | VA                      | 8999 | \$2,495.00   | \$0.00        | \$0.00    | Purchase         |
| 4378894157001  | 02/06/2024       | 02/07/2024 | SHRM HSG 888.241.8398      | PLANO         | TX                      | 4722 | \$383.90     | \$0.00        | \$29.26   | Purchase         |
| 4380278535001  | 02/07/2024       | 02/08/2024 | SKILLPATH / NATIONAL       | 9133623900    | KS                      | 8299 | \$1,199.00   | \$0.00        | \$47.96   | Purchase         |
| 4394422473001  | 02/21/2024       | 02/22/2024 | WEISS BROS OF HAGERSTO     | 5120800052    | MD                      | 5085 | \$490.00     | \$0.00        | \$0.00    | Purchase         |
| 4395795316001  | 02/22/2024       | 02/23/2024 | ELVTR COURSES              | IRVINE        | CA                      | 8299 | \$1,992.00   | \$0.00        | \$0.00    | Purchase         |
| 4397406821001  | 02/23/2024       | 02/26/2024 | SKILLPATH / NATIONAL       | 9133623900    | KS                      | 8299 | \$0.00       | (\$1,199.00)  | \$0.00    | Purchase         |
| 4402071507001  | 02/28/2024       | 02/29/2024 | SKILLPATH / NATIONAL       | 9133623900    | KS                      | 8299 | \$599.00     | \$0.00        | \$23.96   | Purchase         |
| 4403507749001  | 02/28/2024       | 03/01/2024 | UNITED AIRLINES            | CHICAGO       | IL                      | 3000 | \$266.32     | \$0.00        | \$0.00    | Purchase         |
| 4407249509001  | 03/04/2024       | 03/05/2024 | INFORMATION TODAY          | 6096546266    | NJ                      | 7399 | \$349.00     | \$0.00        | \$0.00    | Purchase         |
| 4413068736001  | 03/09/2024       | 03/11/2024 | FEDERAL EXPRESS            | MEMPHIS       | TN                      | 4215 | \$8.64       | \$0.00        | \$0.00    | Purchase         |
| 4420520587001  | 03/16/2024       | 03/18/2024 | DISPUTE CREDIT             | CHICAGO       | IL                      | 8299 | \$0.00       | (\$47.96)     | \$0.00    | Purchase         |
| 4420520588001  | 03/16/2024       | 03/18/2024 | DISPUTE CREDIT             | CHICAGO       | IL                      | 8299 | \$0.00       | (\$23.96)     | \$0.00    | Purchase         |
| 4420520589001  | 03/15/2024       | 03/18/2024 | NATI EMP LAW INSTITUTE     | GOLDEN        | CO                      | 8299 | \$845.00     | \$0.00        | \$0.00    | Purchase         |
| 4420520590001  | 03/15/2024       | 03/18/2024 | ECORNELL                   | 6073303204    | NY                      | 8220 | \$2,471.25   | \$0.00        | \$98.85   | Purchase         |
| 4430604429001  | 03/25/2024       | 03/27/2024 | INTERNATIONAL PUBLIC M     | 7035497100    | VA                      | 8699 | \$999.00     | \$0.00        | \$0.00    | Purchase         |
| 4433124824001  | 03/29/2024       | 03/29/2024 | AMERLIBASSOC<br>ECOMMERCE  | CHICAGO       | IL                      | 5942 | \$100.00     | \$0.00        | \$9.29    | Purchase         |
| 4439618427001  | 04/04/2024       | 04/05/2024 | AC HOTEL COLUMBUS          | COLUMBUS      | OH                      | 3509 | \$1,264.31   | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|---------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4439618428001  | 04/04/2024       | 04/05/2024 | FEDERAL EXPRESS           | MEMPHIS       | TN                      | 4215 | \$6.26       | \$0.00        | \$0.00    | Purchase         |
| 4454231782001  | 04/18/2024       | 04/19/2024 | SKILLPATH / NATIONAL      | 9133623900    | KS                      | 8299 | \$222.90     | \$0.00        | \$8.91    | Purchase         |
| 4460229872001  | 04/24/2024       | 04/25/2024 | DELTA                     | ATLANTA       | GA                      | 3058 | \$411.20     | \$0.00        | \$0.00    | Purchase         |
| 4470485191001  | 05/06/2024       | 05/06/2024 | DISPUTE REBILL            | CHICAGO       | IL                      | 8299 | \$47.96      | \$0.00        | \$0.00    | Purchase         |
| 4470485192001  | 05/06/2024       | 05/06/2024 | DISPUTE REBILL            | CHICAGO       | IL                      | 8299 | \$23.96      | \$0.00        | \$0.00    | Purchase         |
| 4470485193001  | 05/03/2024       | 05/06/2024 | BKGHOTEL AT BOOKING.C     | 8888503958    | NY                      | 4722 | \$659.38     | \$0.00        | \$0.00    | Purchase         |
| 4470485194001  | 05/03/2024       | 05/06/2024 | SOUTHWEST                 | 800-435-9792  | TX                      | 3066 | \$339.96     | \$0.00        | \$0.00    | Purchase         |
| 4473629355001  | 05/06/2024       | 05/08/2024 | SOUTHWEST                 | 800-435-9792  | TX                      | 3066 | \$318.96     | \$0.00        | \$0.00    | Purchase         |
| 4475031437001  | 05/08/2024       | 05/09/2024 | BKGHOTEL AT BOOKING.C     | 8888503958    | NY                      | 4722 | \$0.00       | (\$659.38)    | \$0.00    | Purchase         |
| 4475031438001  | 05/08/2024       | 05/09/2024 | RTI*SWHOTELS HOLIDAY I    | INTERNET      | DE                      | 4722 | \$747.09     | \$0.00        | \$0.00    | Purchase         |
| 4475031439001  | 05/08/2024       | 05/09/2024 | BKGHOTEL AT BOOKING.C     | 8888503958    | NY                      | 4722 | \$719.78     | \$0.00        | \$0.00    | Purchase         |
| 4476437325001  | 05/09/2024       | 05/10/2024 | MARRIOTT NEW ORLEANS      | 866-435-7627  | LA                      | 3509 | \$1,015.74   | \$0.00        | \$0.00    | Purchase         |
| 4479731413001  | 05/13/2024       | 05/14/2024 | B & W STAT LABORATORY     | WASHINGTON    | DC                      | 8071 | \$800.00     | \$0.00        | \$0.00    | Purchase         |
| 4479731414001  | 05/13/2024       | 05/14/2024 | MARC LLC                  | WASHINGTON    | DC                      | 8099 | \$1,260.00   | \$0.00        | \$0.00    | Purchase         |
| 4479731415001  | 05/13/2024       | 05/14/2024 | MPD FIREARM KIOSK         | WASHINGTON    | DC                      | 9399 | \$735.00     | \$0.00        | \$29.40   | Purchase         |
| 4492288296001  | 05/23/2024       | 05/24/2024 | MARYLAND SMALL ARMS<br>RA | UPPER MARLBOR | MD                      | 5941 | \$375.00     | \$0.00        | \$0.00    | Purchase         |
| 4494076087001  | 05/24/2024       | 05/27/2024 | MARRIOTT NEW ORLEANS      | NEW ORLEANS   | LA                      | 3509 | \$608.59     | \$0.00        | \$0.00    | Purchase         |
| 4494076088001  | 05/24/2024       | 05/27/2024 | SQ *G AND D LLC           | GOSQ.COM      | DC                      | 7399 | \$725.00     | \$0.00        | \$43.50   | Purchase         |
| 4496821812001  | 05/28/2024       | 05/29/2024 | MARRIOTT NEW ORLEANS      | 866-435-7627  | LA                      | 3509 | \$608.59     | \$0.00        | \$0.00    | Purchase         |
| 4496821813001  | 05/28/2024       | 05/29/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4496821814001  | 05/29/2024       | 05/29/2024 | NFPA NATL FIRE PROTECT    | 800-344-3555  | MA                      | 8398 | \$592.99     | \$0.00        | \$0.00    | Purchase         |
| 4498177107001  | 05/29/2024       | 05/30/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4498177108001  | 05/29/2024       | 05/30/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|---------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4498177109001  | 05/29/2024       | 05/30/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4498177110001  | 05/28/2024       | 05/30/2024 | AIA CONV REGISTRTION      | WASHINGTON    | DC                      | 8699 | \$1,499.00   | \$0.00        | \$0.00    | Purchase         |
| 4498177111001  | 05/29/2024       | 05/30/2024 | VSP*PERSONNEL<br>CONCEPTS | TAMPA         | FL                      | 8299 | \$1,898.46   | \$0.00        | \$0.00    | Purchase         |
| 4501487157001  | 05/31/2024       | 06/03/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4501487158001  | 05/31/2024       | 06/03/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4501487159001  | 05/31/2024       | 06/03/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4501487160001  | 05/31/2024       | 06/03/2024 | DC *GOV'T PAYMENT         | 202-442-4423  | DC                      | 9399 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4512625959001  | 06/10/2024       | 06/11/2024 | MARRIOTT<br>MARQUISHOUSTO | HOUSTON       | TX                      | 3509 | \$1,131.90   | \$0.00        | \$0.00    | Purchase         |
| 4512625960001  | 06/10/2024       | 06/11/2024 | BCALA                     | WINSTON-SALEM | NC                      | 7399 | \$500.00     | \$0.00        | \$0.00    | Purchase         |
| 4519054428001  | 06/15/2024       | 06/17/2024 | INT'L CODE COUNCIL INC    | 888-422-7233  | IL                      | 8699 | \$904.90     | \$0.00        | \$0.00    | Purchase         |
| 4519054429001  | 06/15/2024       | 06/17/2024 | INT'L CODE COUNCIL INC    | 888-422-7233  | IL                      | 8699 | \$904.90     | \$0.00        | \$0.00    | Purchase         |
| 4519054430001  | 06/14/2024       | 06/17/2024 | MARRIOTT<br>MARQUISHOUSTO | HOUSTON       | TX                      | 3509 | \$0.06       | \$0.00        | \$0.00    | Purchase         |
| 4526744615001  | 06/23/2024       | 06/24/2024 | MARRIOTT CHICAGO M<br>MIL | 866-435-7627  | IL                      | 3509 | \$1,535.59   | \$0.00        | \$0.00    | Purchase         |
| 4529112248001  | 06/25/2024       | 06/27/2024 | AMTRAK .CO17              | WASHINGTON    | DC                      | 4112 | \$348.00     | \$0.00        | \$0.00    | Purchase         |
| 4529112249001  | 06/25/2024       | 06/27/2024 | AMTRAK .CO17              | WASHINGTON    | DC                      | 4112 | \$288.00     | \$0.00        | \$0.00    | Purchase         |
| 4550176385001  | 07/12/2024       | 07/12/2024 | INT'L CODE COUNCIL INC    | 888-422-7233  | IL                      | 8699 | \$0.00       | (\$904.90)    | \$0.00    | Purchase         |
| 4554463372001  | 07/15/2024       | 07/16/2024 | 45 TIMES SQUARE HOTEL     | NEW YORK      | NY                      | 7011 | \$598.83     | \$0.00        | \$0.00    | Purchase         |
| 4554463373001  | 07/15/2024       | 07/16/2024 | 45 TIMES SQUARE HOTEL     | NEW YORK      | NY                      | 7011 | \$543.09     | \$0.00        | \$0.00    | Purchase         |
| 4561108363001  | 07/19/2024       | 07/22/2024 | SOUTHWEST                 | 800-435-9792  | TX                      | 3066 | \$419.95     | \$0.00        | \$0.00    | Purchase         |
| 4561108364001  | 07/19/2024       | 07/22/2024 | AMTRAK .CO20              | WASHINGTON    | DC                      | 4112 | \$57.00      | \$0.00        | \$0.00    | Purchase         |
| 4561108365001  | 07/19/2024       | 07/22/2024 | AMTRAK .CO20              | WASHINGTON    | DC                      | 4112 | \$57.00      | \$0.00        | \$0.00    | Purchase         |
| 4568357051001  | 07/25/2024       | 07/26/2024 | WDW SPECIAL EVENTS        | LAKE BUENA VI | FL                      | 7996 | \$5,130.00   | \$0.00        | \$0.00    | Purchase         |

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Transaction Detail

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4568357052001  | 07/25/2024       | 07/26/2024 | WDW SPECIAL EVENTS     | LAKE BUENA VI | FL                      | 7996 | \$5,130.00   | \$0.00        | \$0.00    | Purchase         |
| 4570384450001  | 07/26/2024       | 07/29/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$63.48      | \$0.00        | \$0.00    | Purchase         |
| 4570384451001  | 07/26/2024       | 07/29/2024 | WDW SPECIAL EVENTS     | LAKE BUENA VI | FL                      | 7996 | \$5,130.00   | \$0.00        | \$0.00    | Purchase         |
| 4570384452001  | 07/26/2024       | 07/29/2024 | WDW DISNEY RES         | LAKE BUENA VI | FL                      | 3780 | \$0.00       | (\$613.42)    | \$0.00    | Purchase         |
| 4570384453001  | 07/26/2024       | 07/29/2024 | WDW DISNEY RES         | LAKE BUENA VI | FL                      | 3780 | \$0.00       | (\$729.85)    | \$0.00    | Purchase         |
| 4570384454001  | 07/26/2024       | 07/29/2024 | WDW RESORT RESV        | LAKE BUENA VI | FL                      | 3780 | \$613.42     | \$0.00        | \$0.00    | Purchase         |
| 4570384455001  | 07/26/2024       | 07/29/2024 | WDW RESORT RESV        | LAKE BUENA VI | FL                      | 3780 | \$729.85     | \$0.00        | \$0.00    | Purchase         |
| 4570384456001  | 07/26/2024       | 07/29/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$482.97     | \$0.00        | \$0.00    | Purchase         |
| 4570384457001  | 07/27/2024       | 07/29/2024 | JETBLUE 27             | 7757211140    | NY                      | 3174 | \$181.19     | \$0.00        | \$0.00    | Purchase         |
| 4570384458001  | 07/27/2024       | 07/29/2024 | JETBLUE 27             | 7757211140    | NY                      | 3174 | \$63.10      | \$0.00        | \$0.00    | Purchase         |
| 4570384459001  | 07/27/2024       | 07/29/2024 | JETBLUE 27             | 7757211140    | NY                      | 3174 | \$181.19     | \$0.00        | \$0.00    | Purchase         |
| 4570384460001  | 07/27/2024       | 07/29/2024 | JETBLUE 27             | 7757211140    | NY                      | 3174 | \$0.00       | (\$181.19)    | \$0.00    | Purchase         |
| 4572864207001  | 07/28/2024       | 07/30/2024 | MARRIOTT NEW ORLEANS   | NEW ORLEANS   | LA                      | 3509 | \$202.85     | \$0.00        | \$0.00    | Purchase         |
| 4589766803001  | 08/11/2024       | 08/12/2024 | PHILLY MARRIOTT OLDCTY | PHILADELPHIA  | PA                      | 3509 | \$624.90     | \$0.00        | \$0.00    | Purchase         |
| 4595762791001  | 08/13/2024       | 08/15/2024 | PHILLY MARRIOTT OLDCTY | PHILADELPHIA  | PA                      | 3509 | \$624.87     | \$0.00        | \$0.00    | Purchase         |
| 4595762792001  | 08/13/2024       | 08/15/2024 | PHILLY MARRIOTT OLDCTY | PHILADELPHIA  | PA                      | 3509 | \$0.00       | (\$0.03)      | \$0.00    | Purchase         |
| 4607552723001  | 08/21/2024       | 08/23/2024 | UNITED AIRLINES        | CHICAGO       | IL                      | 3000 | \$407.75     | \$0.00        | \$0.00    | Purchase         |
| 4612541608001  | 08/26/2024       | 08/27/2024 | COMMUNITY BRIDGE INC   | 2027014008    | DC                      | 7349 | \$840.00     | \$0.00        | \$0.00    | Purchase         |
| 4614089523001  | 08/26/2024       | 08/28/2024 | PAYPAL                 | 4029357733    | CA                      | 7392 | \$336.00     | \$0.00        | \$0.00    | Purchase         |
| 4614089524001  | 08/27/2024       | 08/28/2024 | PAYPAL                 | 4029357733    | CA                      | 5631 | \$530.00     | \$0.00        | \$30.00   | Purchase         |
| 4615731372001  | 08/26/2024       | 08/29/2024 | PAYPAL                 | 4029357733    | CA                      | 8999 | \$84.00      | \$0.00        | \$0.00    | Purchase         |
| 4615731373001  | 08/28/2024       | 08/29/2024 | IN *AD BOX PROMO AGENC | 800-262-3246  | CA                      | 7311 | \$2,297.50   | \$0.00        | \$0.00    | Purchase         |
| 4617381424001  | 08/29/2024       | 08/30/2024 | AMERICAN AIRLINES      | FORT WORTH    | TX                      | 3001 | \$73.47      | \$0.00        | \$0.00    | Purchase         |

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| Transaction ID | Transaction Date | Post Date  | Merchant Name          | Merchant City | Merchant State/Province | MCC  | Debit Amount | Credit Amount | Sales Tax | Transaction Type |
|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4619606254001  | 08/29/2024       | 09/02/2024 | PAYPAL                 | 4029357733    | CA                      | 7929 | \$525.00     | \$0.00        | \$0.00    | Purchase         |
| 4636512646001  | 09/11/2024       | 09/13/2024 | WDW DISNEY RES         | LAKE BUENA VI | FL                      | 3780 | \$2,058.75   | \$0.00        | \$0.00    | Purchase         |
| 4636512647001  | 09/11/2024       | 09/13/2024 | WDW DISNEY RES         | LAKE BUENA VI | FL                      | 3780 | \$1,235.25   | \$0.00        | \$0.00    | Purchase         |
| 4636512648001  | 09/11/2024       | 09/13/2024 | WDW DISNEY RES         | LAKE BUENA VI | FL                      | 3780 | \$1,235.25   | \$0.00        | \$0.00    | Purchase         |
| 4636512649001  | 09/11/2024       | 09/13/2024 | WDW FRONT DESK ADJ     | LAKE BUENA VI | FL                      | 3780 | \$0.00       | (\$411.75)    | \$0.00    | Purchase         |
| 4646978078001  | 09/19/2024       | 09/20/2024 | YOURMEMBERSHIP         | 7278270046    | FL                      | 7372 | \$249.00     | \$0.00        | \$0.00    | Purchase         |
| 4646978079001  | 09/19/2024       | 09/20/2024 | ASSOCIATIO* CMAA CAREE | HUNT VALLEY   | MD                      | 7399 | \$440.00     | \$0.00        | \$0.00    | Purchase         |
| 4655684259001  | 09/25/2024       | 09/26/2024 | FEDEX                  | 800-4633339   | TN                      | 4215 | \$37.43      | \$0.00        | \$0.00    | Purchase         |
| 4673186729001  | 10/07/2024       | 10/08/2024 | PY *NAWL               | CHICAGO       | IL                      | 8398 | \$775.82     | \$0.00        | \$0.00    | Purchase         |
| 4674840399001  | 10/07/2024       | 10/09/2024 | AMTRAK .CO28           | WASHINGTON    | DC                      | 4112 | \$288.00     | \$0.00        | \$0.00    | Purchase         |
| 4676575581001  | 10/09/2024       | 10/10/2024 | NATI EMP LAW INSTITUTE | GOLDEN        | CO                      | 8299 | \$1,095.00   | \$0.00        | \$0.00    | Purchase         |
| 4676575582001  | 10/09/2024       | 10/10/2024 | ALM EVENTS             | 8009740946    | NY                      | 7299 | \$1,161.00   | \$0.00        | \$0.00    | Purchase         |
| 4678303838001  | 10/09/2024       | 10/11/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$249.95     | \$0.00        | \$0.00    | Purchase         |
| 4678303839001  | 10/10/2024       | 10/11/2024 | NATI EMP LAW INSTITUTE | GOLDEN        | CO                      | 8299 | \$1,095.00   | \$0.00        | \$0.00    | Purchase         |
| 4678303840001  | 10/09/2024       | 10/11/2024 | AMTRAK .CO28           | WASHINGTON    | DC                      | 4112 | \$265.00     | \$0.00        | \$0.00    | Purchase         |
| 4680658774001  | 10/12/2024       | 10/14/2024 | MARRIOTT NY MARQUIS    | NEW YORK      | NY                      | 3509 | \$1,381.79   | \$0.00        | \$0.00    | Purchase         |
| 4680658775001  | 10/11/2024       | 10/14/2024 | AMTRAK .CO28           | WASHINGTON    | DC                      | 4112 | \$419.00     | \$0.00        | \$0.00    | Purchase         |
| 4685188092001  | 10/15/2024       | 10/16/2024 | CONRAD NEW YORK SERTIF | NEW YORK      | NY                      | 7399 | \$2,404.21   | \$0.00        | \$0.00    | Purchase         |
| 4686926203001  | 10/16/2024       | 10/17/2024 | PSHRA PUBLIC SECTOR HR | ALEXANDRIA    | VA                      | 8641 | \$175.00     | \$0.00        | \$0.00    | Purchase         |
| 4694105973001  | 10/21/2024       | 10/22/2024 | NCARB* RENEWAL         | WASHINGTON    | DC                      | 8999 | \$285.00     | \$0.00        | \$0.00    | Purchase         |
| 4699277868001  | 10/25/2024       | 10/25/2024 | ASAP                   | PORTLAND      | ME                      | 7399 | \$650.00     | \$0.00        | \$0.00    | Purchase         |
| 4706136304001  | 10/28/2024       | 10/30/2024 | DELTA                  | ATLANTA       | GA                      | 3058 | \$457.96     | \$0.00        | \$0.00    | Purchase         |
| 4706136305001  | 10/29/2024       | 10/30/2024 | GALLAUDET UNIV-ASLPI   | WASHINGTON    | DC                      | 8220 | \$185.00     | \$0.00        | \$0.00    | Purchase         |

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|----------------|------------------|------------|------------------------|---------------|-------------------------|------|--------------|---------------|-----------|------------------|
| 4706136306001  | 10/28/2024       | 10/30/2024 | DELTA                  | ATLANTA       | GA                      | 3058 | \$0.00       | (\$457.96)    | \$0.00    | Purchase         |
| 4707777385001  | 10/29/2024       | 10/31/2024 | AMTRAK 28              | 8008727245    | PA                      | 4112 | \$0.00       | (\$21.00)     | \$0.00    | Purchase         |
| 4717486496001  | 11/06/2024       | 11/07/2024 | NATI EMP LAW INSTITUTE | GOLDEN        | CO                      | 8299 | \$1,095.00   | \$0.00        | \$0.00    | Purchase         |
| 4717486497001  | 11/06/2024       | 11/07/2024 | SMTP2GO, I* SMTP2GO EM | KELLER        | TX                      | 5734 | \$150.00     | \$0.00        | \$0.00    | Purchase         |
| 4717486498001  | 11/06/2024       | 11/07/2024 | DELTA                  | ATLANTA       | GA                      | 3058 | \$457.96     | \$0.00        | \$0.00    | Purchase         |
| 4721506339001  | 11/09/2024       | 11/11/2024 | THE RITZ-CARLTON NEW O | NEW ORLEANS   | LA                      | 3710 | \$1,013.46   | \$0.00        | \$0.00    | Purchase         |
| 4727690476001  | 11/13/2024       | 11/14/2024 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$0.00       | (\$221.36)    | \$0.00    | Purchase         |
| 4727690477001  | 11/13/2024       | 11/14/2024 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$221.36     | \$0.00        | \$0.00    | Purchase         |
| 4727690478001  | 11/13/2024       | 11/14/2024 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$221.36     | \$0.00        | \$0.00    | Purchase         |
| 4738053064001  | 11/20/2024       | 11/21/2024 | MARRIOTT NY MARQUIS    | NEW YORK      | NY                      | 3509 | \$1,487.45   | \$0.00        | \$0.00    | Purchase         |
| 4739788169001  | 11/20/2024       | 11/22/2024 | AMTRAK 28              | 8008727245    | PA                      | 4112 | \$0.00       | (\$74.00)     | \$0.00    | Purchase         |
| 4746006280001  | 11/26/2024       | 11/27/2024 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$233.32     | \$0.00        | \$0.00    | Purchase         |
| 4747546996001  | 11/27/2024       | 11/29/2024 | MCH MESSE SCHWEIZ (BAS | BASEL         | CHE                     | 7922 | \$120.00     | \$0.00        | \$0.00    | Purchase         |
| 4747546997001  | 11/27/2024       | 11/29/2024 | SOUTHWEST              | 800-435-9792  | TX                      | 3066 | \$545.96     | \$0.00        | \$0.00    | Purchase         |
| 4747546998001  | 11/28/2024       | 11/29/2024 | GRAND BEACH HOTEL      | MIAMI BEACH   | FL                      | 7011 | \$672.60     | \$0.00        | \$0.00    | Purchase         |
| 4759745580001  | 12/07/2024       | 12/09/2024 | THE RITZ-CARLTON NEW O | NEW ORLEANS   | LA                      | 3710 | \$1,013.46   | \$0.00        | \$0.00    | Purchase         |
| 4759745581001  | 12/07/2024       | 12/09/2024 | GRAND BEACH HOTEL      | MIAMI BEACH   | FL                      | 7011 | \$1,603.03   | \$0.00        | \$0.00    | Purchase         |
| 4769866405001  | 12/13/2024       | 12/16/2024 | DC BAR                 | WASHINGTON    | DC                      | 8699 | \$299.00     | \$0.00        | \$16.93   | Purchase         |
| 4778493016001  | 12/20/2024       | 12/23/2024 | FEDEX                  | MEMPHIS       | TN                      | 4215 | \$17.49      | \$0.00        | \$0.00    | Purchase         |
| 4792985115001  | 01/07/2025       | 01/08/2025 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$209.40     | \$0.00        | \$0.00    | Purchase         |
| 4804403132001  | 01/16/2025       | 01/17/2025 | UCB LAW EXECUTIVE EDUC | 5106432303    | CA                      | 8220 | \$1,275.00   | \$0.00        | \$0.00    | Purchase         |
| 4809584844001  | 01/21/2025       | 01/22/2025 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$269.20     | \$0.00        | \$0.00    | Purchase         |
| 4809584845001  | 01/21/2025       | 01/22/2025 | WP CLASSIFIED ADV      | WASHINGTON    | DC                      | 7311 | \$245.28     | \$0.00        | \$0.00    | Purchase         |

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|-------------------------------------|------------------|-----------|---------------|--------------------|-------------------------|-----|--------------|---------------|------------|------------------|
| SCOTT, MARLENE *****9770 Sub-Total: |                  |           |               | 155 Transaction(s) |                         |     | \$106,807.31 | (\$5,545.76)  | \$618.78   |                  |
| Grand Total:                        |                  |           |               | 590 Transaction(s) |                         |     | \$366,911.77 | (\$19,090.02) | \$3,371.39 |                  |

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## GENERAL QUESTIONS

### Question Number 77

**Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY24 and to date in FY25. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.**

DC Public Library (DCPL) participates in the annual citywide ACFR audits.

In FY24, the Office of the Inspector General (OIG) conducted its annual audit of the West End Library and Fire Station Maintenance Fund. Although the Department of General Services (DGS) and the Office of the Chief Financial Officer (OCFO) are the lead agencies, DCPL participated in this audit because funding is transferred via Intra-District. The audit conducted in FY24 covered the previously completed year, FY23 (October 1, 2022 - September 30, 2023).

The OIG continues to report three findings and recommendations made to DGS in FY20 as open and unresolved.

Recommendations made to DGS are:

- Develop procedures to enforce the annual review and approval of the maintenance fund budget in accordance with D.C. Code § 1–325.181(a) and the PMAs for the West End Library and the Fire Station.
- Develop and implement policies and procedures to ensure vendor invoices are received, processed, and paid timely in accordance with the PMAs for the West End Library and the Fire Station.
- Develop a plan to perform periodic and regular reconciliation of estimated and actual expenditures to ensure the maintenance fund excludes expenditures that are not permitted under the law.

The FY23 Audit “conclude that DGS has taken necessary corrective actions to resolve and close these three recommendations.” (see page 16 of Audit Report)

The full audit report can be found here:

<https://oig.dc.gov/sites/default/files/Reports/Annual%20West%20End%20Library%20and%20Fire%20Station%20Maintenance%20Fund%20Audit%20%28rev.%20Aug%202024%29.pdf>

The West End Library Fund audit covering FY24 (October 2023 - September 2024) will be completed in FY25.

There are no other known investigations, reviews or program/fiscal audits on programs and activities within DCPL.

## **GENERAL QUESTIONS**

### **Question Number 78**

**Provide an update regarding the implementation of the period products and equipment installation in all libraries that was the result of the Period Equity Act of 2023.**

Funding to support the implementation of the Period Equity Act became available on October 1, 2023. Installation of dispensers was completed by September 30, 2024. One dispenser was installed in each restroom at 25 library locations excluding the Southeast Library which is closed for renovation. DC Public Library procured 132 cases (unit total of 26,400) of Enviro Gard Napkins, and 80 cases (unit total of 40,000) of Aunt Flow Tampons for the dispensers.



## **GENERAL QUESTIONS**

### **Question Number 79**

#### **Provide an update on the status of the U Street Facilities Study and Needs Assessment funded in the FY24 budget.**

The Facilities Master Plan released by DC Public Library (DCPL) in 2020 identified a potential service gap in the Adams Morgan/Dupont Circle/U Street areas due, in large part, to the over subscription of nearby Shaw/Watha T, Daniel and Mt. Pleasant libraries. In FY24, the Library received \$50,000 in one-time funding to conduct public engagement and a usage analysis to study the viability and need for a new public library facility in the area. The study is complete, and the final report is scheduled for public release in late February/early March 2025.

In the summer of 2024, DC Public Library (with the support of consultants at Brick & Story) conducted a community needs assessment for the Adams Morgan/Dupont Circle/U Street neighborhoods. The Library examined current library usage data, updated demographic information and population forecasting, and conducted community engagement. Through a survey, focus groups, and stakeholder interviews, the Library reached a broad cross section of residents including students, seniors, non-English-speakers, parents with young children, and civic leaders.

The goal was to better understand and identify community needs not currently met by existing public facilities, and barriers residents may face in accessing library services. It further examined whether the decline in post-pandemic library visits seen at neighborhood libraries across the city requires DCPL to re-evaluate the service gap.



# DC Public Library

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