

GOVERNMENT OF THE DISTRICT OF COLUMBIA



OFFICE OF ZONING

February 21, 2025

Via E-Mail

The Honorable Phil Mendelson
Chairman, Council of the District of Columbia
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In response to the Committee of the Whole's Performance Oversight preliminary questions dated February 18, 2025, related to the Office of Zoning (OZ), I respectfully submit the following information:

1. *Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel. Also include the effective date on the chart.*

Please see **Attachment A**.

2. *Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 31, 2025. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.*

Please see **Attachment B**.

3. *Please list as of January 31, 2025 all employees detailed to or from your agency, if any, anytime this fiscal year (up to the date of your answer). For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee's actual or projected date of return.*

Not Applicable

4. *(a) For fiscal year 2024, please list each employee whose annual salary was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay.*

2024			
Name	Title	Salary	Overtime/Bonus Pay
Abung	IT Specialist	\$ 129,671.00	N/A
Bardin	Director	\$ 194,431.60	N/A
Lovick	Supervisory Attorney Advisor	\$ 171,697.00	N/A
Moy	Supervisory Zoning Specialist	\$ 172,230.07	N/A
Nagelhout	Supervisory Attorney Advisor	\$ 193,382.00	N/A
Ritting	Attorney Advisor	\$ 158,849.00	N/A
Rose	Zoning Specialist	\$ 133,558.00	N/A
Schellin	Supervisory Zoning Specialist	\$ 147,794.36	N/A

(b) For fiscal year 2025, please list each employee whose annual salary is or was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay as of the date of your response.

2025			
Last	Title	Salary	Overtime/Bonus Pay
Abung	IT Specialist	\$ 137,561.00	N/A
Bardin	Director	\$ 206,097.50	N/A
Lovick	Supervisory Attorney Advisor	\$ 171,697.00	N/A
Moy	Supervisory Zoning Specialist	\$ 172,230.07	N/A
Nagelhout	Supervisory Attorney Advisor	\$ 193,382.00	N/A
Ritting	Attorney Advisor	\$ 163,143.00	N/A
Rose	Zoning Specialist	\$ 137,561.00	N/A
Schellin	Supervisory Zoning Specialist	\$ 156,662.02	N/A

5. *Please list, in descending order, the top 15 overtime earners in your agency for fiscal year 2023. For each, state the employee's name, position or title, salary, and aggregate overtime pay.*

OZ does not have any overtime earners.

6. *For fiscal years 2024 and 2025 (as of January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.*

Not Applicable

7. *For fiscal years 2024 and 2024 (as of January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.*

OZ did not have any employees separated from the agency in FY 2024 or 2025.

8. *For fiscal years 2023, 2024, and 2025 (as of January 31), please state the total number of employees receiving worker’s compensation payments.*

OZ did not have any employees who received worker’s compensation in fiscal years 2023, 2024, or 2025.

9. *Please provide the name of each employee who was or is on administrative leave in fiscal years 2024 and 2025 (as of January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31).*

OZ did not have any employees on administrative leave in fiscal years 2024 or 2025.

10. *For fiscal years 2024 and 2025 (as of January 31), please list, in chronological order, all Intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.*

FY 2024	Intra-Districts - BJO as the Buyer		
Seller Agency	Date	Amount	Description
Office of Contracting and Procurement	10/1/2023	\$30,000	PCARD
OCTO	4/1/2024	\$25,000	Website
DCHR	10/1/2023	\$12,555	HR MOU
RTS-DCNet	10/1/2023	\$500	RTS
DSLBD	10/1/2023	\$336	License
FY 2024	Intra-Districts - BJO as the Seller		
Funding Agency	Date	Amount	Description
Office of Planning (BD0)	10/1/2023	\$6,487.00	Provide audio/visual support for Historic Preservation Review Board (HPRB) Hearings
FY 2025	Intra-Districts - BJO as the Buyer		
Seller Agency	Date	Amount	Description
Office of Contracting and Procurement	10/1/2024	\$30,000	PCARD
DCHR	10/1/2024	\$13,255	HR MOU
DCHR	10/1/2024	\$700	HR MOU

DSLBD	10/1/2024	\$336	License
RTS-DCNet	10/1/2024	\$500	RTS
NON DC Net	10/1/2024	\$500	DCNet
FY 2025	Intra-Districts - BJO as the Seller		
Funding Agency	Date	Amount	Description
Office of Planning (BD0)	10/1/2024	\$6,487.00	Provide audio/visual support for Historic Preservation Review Board (HPRB) Hearings

11. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2024 and 2025 (as of January 31). Include a "bottom line" that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

Reprogrammings Into/Out of the Agency				
FY 2023 Original Budget				
	Reason	Amount	From	To
	None			

Reprogrammings Into/Out of the Agency				
FY 2024 Original Budget				
	Reason	Amount	From	To
	EXTERNAL: District-wide Reprogramming to support the listed agencies in FY 2024 with higher than anticipated expenditures	\$63,138.00	OZ	DHCF, DGS, OCP, WMATA & JWB

12. Please list, in chronological order, every reprogramming within your agency during fiscal year 2025 to date. Also, include both known and anticipated intra-agency reprogrammings. For each, give the date, amount, and rationale.

OZ has not reprogrammed any funds thus far in FY 2025.

13. For fiscal years 2024 and 2025 (as of January 31), please identify each special purpose revenue fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the programs that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

OZ does not have any special purpose revenue funds maintained by, used by, or available for use by the agency.

14. Please provide a table showing your agency's Council-approved original budget, revised budget (after reprogrammings, etc.) for fiscal years 2023, 2024, and the first quarter of 2025. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2023 and 2024.

Object		FY23		FY24		FY25	
Class	Description	Approved Budget	Revised Budget	Approved Budget	Revised Budget	Approved Budget	Revised Budget
Personal Services:							
11	Salaries – Cont. Full-Time	\$2,783,882	\$2,783,882	\$2,901,559	\$2,848,944	\$2,984,643	\$2,984,643
12	Salaries - Term	\$0	\$0	\$0	\$0	\$0	\$0
13	Additional Gross Pay	\$0	\$0	\$0	\$0	\$0	\$0
14	Fringe Benefits	\$584,615	\$584,615	\$616,673	\$606,150	\$608,867	\$608,867
15	Overtime	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personnel Services	\$3,368,497	\$3,368,497	\$3,518,232	\$3,455,094	\$3,593,510	\$3,593,510
Non-Personal Services:							
20	Supplies	\$19,600	\$19,600	\$19,600	\$19,600	\$19,600	\$19,600
31	Telecommunications	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
40	Other Services	\$377,007	\$377,007	\$169,562	\$169,562	\$170,262	\$170,262
41	Contractual Services	\$322,482	\$322,482	\$352,482	\$402,482	\$477,482	\$477,482
70	Equipment	\$53,750	\$53,750	\$23,750	\$23,750	\$23,750	\$23,750
	Total Non-Personnel Services	\$773,940	\$773,940	\$566,493	\$616,494	\$692,194	\$692,194
	Total Budget	\$ 4,142,437	\$ 4,142,437	\$4,282,887	\$4,308,473	\$4,4489,810	\$4,4489,810
NOTES:							
	Funds added by the Council to assist with the backlog.						

Object		FY23			FY24		
Class	Description	Revised Budget	Obligations	Available Budget	Revised Budget	Obligations	Available Budget
Personal Services:							
11	Salaries - Cont. Full-Time	\$2,783,882	\$2,757,997	\$25,884	\$2,848,944	\$2,815,836	\$33,108
12	Salaries - Term	\$0	\$58,979	(\$58,979)	\$0	\$27,590	(\$27,590)
13	Additional Gross Pay	\$0	\$745	(\$745)	\$0	\$24,800	(\$24,800)
14	Fringe Benefits	\$584,615	\$594,172	(\$9,557)	\$606,150	\$638,892	(\$32,742)
15	Overtime	\$0	\$0	\$0	\$0	\$0	\$0
	Total Personnel Services	\$3,368,497	\$3,411,863	(\$43,396)	\$3,455,094	\$3,507,117	(\$52,023)
Non-Personal Services:							
20	Supplies	\$19,600	\$20,365	(\$765)	\$19,600	\$10,662	\$8,937
31	Telecommunications	\$1,100	\$0	\$1,100	\$1,100	\$0	\$1,100
40	Other Services	\$377,007	\$311,901	\$65,106	\$169,562	\$103,494	\$66,069
41	Contractual Services	\$322,482	\$252,522	\$69,960	\$402,482	\$352,213	\$50,268

70	Equipment	\$53,750	\$38,153	\$15,597	\$23,750	\$23,388	\$362
	Total Non-Personnel Services	\$773,939	\$622,942	\$150,997	\$616,494	\$489,758	\$126,736
	Total Budget	\$4,142,436	\$4,034,835	\$107,602	\$4,071,588	\$3,996,875	\$74,713

15. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2024 and 2025 (as of January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

2024			
Agency	Service	Date Entered	Date Terminated
Office of Planning	Provide audio/visual support for Historic Preservation Review Board (HPRB) Hearings.	10/01/2023	09/30/2024
DSLBD	To provide funding for Salesforce licenses for access to DSLBD's District Enterprise System ("DES").	10/01/2023	09/30/2024
DCHR	To provide personnel services to the Office of Zoning.	10/01/2023	09/30/2024
MODDHH	Costs of sign language interpretation and/or CART services provided through ODDHH	10/01/2023	09/30/2024
OCTO	Redesign of OZ website.	4/1/2024	09/30/2024
2025			
Agency	Service	Date Entered	Date Terminated
Office of Planning	Provide audio/visual support for Historic Preservation Review Board (HPRB) Hearings.	10/01/2024	09/30/2025
DSLBD	To provide funding for Salesforce licenses for access to DSLBD's District Enterprise System ("DES").	10/01/2024	09/30/2025
DCHR	To provide personnel services to the Office of Zoning.	10/01/2024	09/30/2025
MODDHH	Costs of sign language interpretation and/or CART services provided through ODDHH	10/01/2024	09/30/2025

16. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, such as the "Form B" for all District agencies (See D.C. Code § 47-318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2023, 2024, and 2025.

OZ had one budget enhancement request for FY 2023 (buildout of office space for the legal services division), one for FY2024 and FY2025 for PS support. (See **Attachment C**)

17. *Please list all currently open capital projects for your agency (as of January 31st) including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.*

Description

OZ has one capital project that is focused on the continued, multi-year implementation of a variety of mission-critical information technology systems relating to the Zoning Regulations, the Zoning Map, the Zoning Handbook, and the Interactive Zoning Information System (IZIS). The objectives of the project are to: (1) improve zoning services through the use of technology to enable the public to better understand available zoning relief mechanisms; and (2) provide the community with user-friendly zoning information systems that are updated in real time.

Progress Assessment

The capital project remains ongoing. OZ has built IZIS, the new Zoning Map, and the Zoning Handbook; however, it continues to make enhancements to IZIS, the Zoning Map, and the Zoning Handbook to make the most up-to-date information readily available to the public.

Funding:

Project No	Approp No	Allotments	Expenditures	Encumbrances	Lifetime Balance
JM102C	70561	258,551	\$24,004	\$114,176	\$120,372

18. *Please list all pending lawsuits that name your agency (or agency director in her official capacity) as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city’s liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.*

Not Applicable

19. *(a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2024 or 2025 (as of January 31, 2025).*

Not Applicable

- (b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.*

Not Applicable

20. *How many grievances have been filed by employees or labor unions against agency management? Please list each of them by year for fiscal years 2023, 2024, and 2025 (as of January 31). Give a brief description of each grievance, and the outcome as of January 31, 2025. Include on the chronological list any earlier grievance that is still pending in any judicial forum.*

OZ has not had any grievances filed by labor unions in fiscal years 2023, 2024, and 2025.

21. *(a) Please describe the agency's procedures for investigating allegations of sexual harassment committed by or against its employees.*

(b) If different, please describe the agency's procedures for investigating allegations of misconduct.

OZ follows the Mayor's Sexual Harassment Policy, Guidance and Procedures (Mayor's Order 2017-313) as a guideline to investigate allegations of sexual harassment or misconduct committed by or against its employees. (Sections 422(2), (3), and (11) of the District of Columbia Home Rule Act, 87 Stat. 790; Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2), (3), and (11) (2016 Repl.), and the District of Columbia Human Rights Act of 1977, D.C. Law 2-38, D.C. Official Code §§ 2-1401.01 et seq. (2016 Repl.).)

Agency Review and Investigation of Reported Claims

- Any supervisor or manager who receives a complaint or concern regarding sexual harassment or inappropriate conduct must take immediate steps to notify the Sexual Harassment Officer, who will ensure that an investigation is conducted and take other actions, as appropriate. All efforts shall be documented.
- Where there is an allegation of criminal misconduct, including for example, sexual assault, kidnapping, stalking, and threats to do bodily harm, the agency may, after consulting its Legal Counsel, place the victim and/or the alleged harasser on administrative leave with pay pending final administrative resolution of the complaint or any criminal proceeding. The complainant at his or her choice may report the alleged criminal violation to a law enforcement agency, including the Metropolitan Police Department (MPD). Where either the agency or an appropriate law enforcement officer determines that a criminal violation occurred, the agency shall recommend discipline of the perpetrator up to, and including, termination.
- When an allegation of sexual harassment is reported, including allegations of criminal misconduct, the agency shall notify the agency's Legal Counsel, who in turn must notify the Mayor's Office of Legal Counsel (MOLC) of the allegation.

- Allegations of sexual harassment shall be investigated and resolved as soon as practicable, but no later than 60 days after reporting. The agency or office investigating the charges must provide the employee and the alleged harasser with a written notification of its findings and conclusions after the 60 day period, and shall convey the same to MOLC.
- The agency shall also require that any employee found to have engaged in inappropriate conduct who is not terminated must attend mandatory sexual harassment training within 60 days of receipt of the findings. Such training is supplemental to any disciplinary actions and must occur even if the employee recently received training.
- The agency shall also remind complainants of sexual assault or other possible crimes of the existence of the DC Victim Hotline. The Hotline, 1-844-443-5732, is available 24/7 by telephone, text or online chat to seamlessly connect victims of crime to free resources to help them navigate the physical, financial, legal, and emotional repercussions of crime. In particular, through the Hotline, victims may be matched with an advocate who can help them decide whether to pursue a matter through the criminal justice process.

(c) List chronologically and describe each allegation of sexual harassment and misconduct received by the agency in FY 2024 and FY 2025 (as of January 31) and the resolution of each as of the date of your answer.

OZ received no complaints in FY 2024 and FY 2025.

22. *In table format, please list the following for fiscal years 2024 and 2025 (as of January 31) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).*

Fiscal Year	Card Holder	Title	Purchase Limit		Total Spent	
			Individual/Daily	Monthly		
2024	Zelalem Hill	Special Assistant	\$2,500.00 for services Goods	\$5,000.00 for	\$20,000.00	\$23,950
2025	Zelalem Hill	Special Assistant	\$2,500.00 for services Goods	\$5,000.00 for	\$20,000.00	\$4,835

23. *Please provide a list of all procurements for goods or services for use by your agency over \$25,000 for fiscal years 2024 and 2025 (as of January 31, 2025). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.*

FY 2024 Procurements Over \$25,000		
Description	Vendor	Amount Obligated in 2022
IZIS Development Project and Website Support	OST, Inc.	\$313,692.00

Zoning Map Support, Maintenance and Enhancements	Blue Raster	\$80,000.00
Court Reporting Services – BZA	Hunt Reporting	\$40,000.00
Court Reporting Services – ZC	Hunt Reporting	\$30,000.00
Legal Consulting Services	C. Collins	\$50,000.00
AWS – OCTO landing Zone	Carahsoft Technology	\$29,400.00

FY 2025 Procurements Over \$25,000		
Description	Vendor	Amount Obligated in 2023
IZIS Development Project and Website Support	OST, Inc.	\$149,718.28
Zoning Map Support, Maintenance and Enhancements	Blue Raster	\$80,000.00
Court Reporting Services – BZA	Hunt Reporting	\$40,000.00
Court Reporting Services – ZC	Hunt Reporting	\$30,000.00
Legal Consulting Services	C. Collins	\$50,000.00

24. (a) Please describe how your agency manages and limits its mobile, voice, and data costs, including cellular phones and mobile devices.

OZ limits who may have use of an agency issued cellphone. In addition, OZ limits costs by using a cell phone plan with a standard monthly rate with shared minutes, so that no overages are accumulated. OZ also reviews the monthly statements.

(b) In table format (if the answer is more than 20 lines, then provide as an attachment) please provide the following information for fiscal years 2024 and 2025 (as of January 31), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than 20 individuals, group the answer by program, giving the total number of FTEs for that program as well as the number of cellular phones and mobile devices.

2024			
Phone Holder	Title	Annual Expense	Justification
Robert Reid	Zoning Specialist	\$467.88	Teleworking
Ella Ackerman	Zoning Specialist	\$467.88	

Mercedes Frazier	Contact Rep	\$467.88	Requirement to be available on a 24/7 basis for the purpose of maintaining the IT network.
Ryan Nicholas	Attorney Advisor	\$467.88	
Hillary Lovick	Lead Attorney Advisor	\$467.88	
Mary Nagelhout	Lead Attorney Advisor	\$467.88	
Cometria Cooper	Attorney Advisor	\$467.88	
Sarah Bajaj	Attorney Advisor	\$467.88	
Dennis Liu	Attorney Advisor	\$467.88	
Carissa DeMare	Attorney Advisor	\$467.88	
Ndifon Abung	IT Specialist	\$467.88	
Michael Sakinejad	GIS Program Manager	\$467.88	
2025			
Phone Holder	Title	Annual Expense	Justification
Robert Reid	Zoning Specialist	\$419.88	Teleworking
Ella Ackerman	Zoning Specialist	\$419.88	
Janice Tillery	Contact Rep	\$419.88	
Chloe Sellers	Attorney Advisor	\$419.88	
Hillary Lovick	Lead Attorney Advisor	\$419.88	
Mary Nagelhout	Lead Attorney Advisor	\$419.88	
Jordane Wong	Attorney Advisor	\$419.88	
Sarah Bajaj	Attorney Advisor	\$419.88	
Dennis Liu	Attorney Advisor	\$419.88	
Kiya Plater	Administrative Support Specialist	\$419.88	
Carissa DeMare	Attorney Advisor	\$419.88	
Ndifon Abung	IT Specialist	\$419.88	Requirement to be available on a 24/7 basis for the purpose of maintaining the IT network.
Michael Sakinejad	GIS Program Manager	\$419.88	

25. (a) Does your agency have or use one or more government vehicle? If so, for fiscal years 2024 and 2025 (as of January 31), please list any vehicle the agency owns, leases, or has assigned to it. You may group the vehicles by category (e.g., 15 sedans, 33 pick-up trucks, three transport buses, etc.; and (6) what employee discipline resulted, if any.

OZ does not have or use a government vehicle.

(b) Please list all vehicle accidents involving your agency's vehicles for fiscal years 2023, 2024, and 2025 (as of January 31). Provide: (1) a brief description of each accident; (2) the type of vehicle involved; (3) the name and title/position of the driver involved; (4) the justification for using such vehicle; and (5) whether there was a finding of fault and, if so, who was determined to be at fault.

Not applicable.

26. *Please list every lawsuit against the agency that was settled or decided by a trial court in FY 2024 and FY 2025 to date. Briefly describe each and the sanction, if any.*

Not applicable.

27. *D.C. Law requires the Mayor to pay certain settlements and judgements from agency operating budgets if the settlement is less than \$10,000 or results from an incident within the last two years (see D.C. Code § 2-402(a)(3)). Please itemize each charge-back to your agency in FY 2023, 2024, and 2025 (as of January 31st) for a settlement or judgment pursuant to D.C. Code § 2-402.*

Not applicable.

28. *(a) D.C. Law prohibits chauffeurs, take-home vehicles, and the use of SUVs (see D.C. Code §§ 50-203 and 50-204). Is your agency in compliance with this law?*

OZ does not have or use a chauffeur, take-home vehicles, or the use of SUVs. OZ is in full compliance.

(b) Please explain all exceptions, if any, and provide the following: (1) type of vehicle (make, model, year); (2) individuals (name/position) authorized to use the vehicle; (3) jurisdictional residence of the individual (e.g., Bowie, MD); and (4) justification for the chauffeur or take-home status.

Not applicable.

29. *In table format, please provide the following information for fiscal years 2024 and 2025 (as of January 31) regarding your agency's authorization of employee travel: (1) each trip outside the region on official business or at agency expense; (2) individuals (by name and title/position) who traveled outside the region; (3) total expense for each trip (per person, per trip, etc.); (4) what agency or entity paid for the trips; and (5) justification for the travel (per person and trip).*

Not applicable.

30. *Please provide and itemize, as of January 31, 2025, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length*

of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

WAE		Term		Contract
0		2		0
Name	Title	Length of Term	Date Started	Date Term Expires
Janice Tillery	Staff Assistant	13 months	07/29/2024	08/28/2025
Chloe Sellers	Attorney Advisor	13 months	08/12/2024	09/11/2025

31. *What efforts has your agency made in the past year to increase transparency? Explain.*

OZ is very proud of the actions it has taken to ensure that zoning processes are very transparent to the public. OZ will continue to expand on the information already available 24/7. Along with the tremendous amount of searchable information that is available on its website, OZ also provides the following services and information that enhance agency transparency:

1. IZIS – Interactive Zoning Information System
 - a. Case documents for all ZC and BZA case types, including PUDs, map amendments, appeals, rulemakings, time extensions of approved cases, modifications of approved cases, campus plans, special exceptions, variances, and foreign mission cases.
 - b. Case information for all case types (i.e., status, relief, action, order, transcripts, etc.).
 - c. Automatic notifications to alert ANCs on newly filed cases.
2. Official Electronic Zoning Map
 - a. Zone district information.
 - b. Case information (i.e., orders, relief, and locations for closed cases).
 - c. Links to the Zoning Handbooks that contains additional information.
3. Enhanced user-friendly Zoning Regulations viewer
4. All ZC and BZA Orders
5. All ZC and BZA Transcripts since 1997
6. ZC and BZA Calendar with Hearing and Meeting Schedules
7. Live Webcast of All Hearings and Meetings
8. Video on Demand Hearings and Meetings dating back to 2006

In addition, pursuant to the Open Meetings Act, OZ has made every effort to be in compliance with Open Meetings requirements, including announcing, noticing, and voting on all closed meetings for the purpose of seeking legal advice from counsel and deliberating upon, but not deciding cases scheduled for decision, pursuant to §§ 405(b)(4) and 405 (b)(13) of the District of Columbia Administrative Procedure Act (“Act”). Further, in accordance with § 408 of the Act, OZ maintains a recorded archive of all such meetings. The Office of Open Government recently stated in a February 7, 2025 Dismissal of Complaint, “The ZC, through its advance use of the Register in tandem with the OZ’s site, is actually among the District’s most organized and comprehensive systems of notice.”

32. *What efforts will your agency be making to increase transparency? Explain.*

In FY 2025 and beyond, OZ will continue to strive to make all of its services and information available to the public. A few initiatives that OZ will be working on in FY 2025 and beyond are:

- Calendar app to highlight comment periods;
- Wizard forms for party status, motions, postponements, etc.; and
- Enhancements to existing systems.

33. *Please identify any legislative requirements that your agency lacks sufficient resources to properly implement. Explain.*

Not applicable.

34. *Please identify any statutory or regulatory impediments to your agency's operations.*

OZ is unaware of any statutory or regulatory impediments to its operations at this time.

35. *Did your agency receive any FOIA requests in fiscal year 2024? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment. Also state here the total cost incurred by your agency for each fiscal year 2023, 2024, and 2025 (as of January 31) related to FOIA.*

As shown in the FY 2024 data, of the 126 requests received, 91% (115 requests) of the FOIA requests received by OZ were referred, in whole or in part, to another public body. In practice, this occurs frequently because individuals submit FOIA requests to OZ seeking information regarding building permits, certificates of occupancy, zoning compliance actions, or environmental hazards, for which OZ keeps no relevant records. These requests are referred to the appropriate agency, which is most often the Department of Buildings or the Department of Energy and Environment.

In addition, much of the zoning information sought by FOIA requests in FY 2024 was publicly available and, therefore, did not require the release of internal records. For those requests, OZ provided a response to the individual that indicated where the information sought could be found and, when possible, provided links to the relevant OZ tool or resource. Most often, the information sought could be found in the Official Zoning Map, the Interactive Zoning Information System, and/or the Zoning Regulations. (see **Attachment D**)

Fiscal Year	Amount
FY 2023	\$2,929.00
FY 2024	\$3,637.00
FY 2025	-

36. For CBE agency compliance purposes, what is your agency’s current adjusted expendable budget; how much has been spent with SBEs; and what percent of your agency’s expendable budget was spent with SBEs? Further, where SBEs were not available, how much has been spent with CBEs, and what percent of CBE spending, relative to your current expendable budget? How many CBE waivers (including dollar amount) did the agency submit? What efforts has the agency taken to reduce the number of CBE waivers submitted? What is the CBE spending goal for your agency per the DSLBD SBE Opportunities Guide (Green book)? Give this answer for fiscal years 2022, 2023 and 2024 (as of January 31).

Fiscal Year	Adjusted Expendable Budget	Amount Spent with SBEs	Percentage Spent with SBEs	CBE Spending Goal Per opportunities Guide
FY 2023	\$487,622.93	\$245,076.07	50%	\$243,811.47
FY 2024	\$119,735.81	\$90,624.29	76%	\$59,867.91
FY 2025	\$296,554.60	N/A	N/A	\$148,277.30

Fiscal Year	Amount Spent with CBEs	Percentage Spent with CBEs	Number of CBE Waivers Submitted	Waiver Dollar Amount	Efforts to reduce Waivers
FY 2023	\$245,076.07	50%	N/A	N/A	Whenever possible, OZ made every effort to spend all expendable dollars with CSBEs before contracting with non-CSBE entities.
FY 2024	\$90,624.29	76%	N/A	N/A	
FY 2025	N/A	N/A	N/A	N/A	

37. Please provide, as an attachment, a copy of your agency’s current annual performance plan as submitted to the Office of the City Administrator.

Please see **Attachment E**.

38. (a) What are your agency’s key performance indicators and what has been your agency’s performance (for each of these KPIs) in fiscal year (or calendar year) 2023, 2024, and 2025 (through the first quarter).

Measure Name	FY2023 Report	FY2024 Report	FY2025 1st Qtr
Percent of Board of Zoning Adjustment hearings scheduled within 4 months of application acceptance (excluding recess month)	50%	36%	40%

Percent of zoning certifications completed within 5 business days	97%	82%	100%
Number of outreach meetings held	9	7	0
Percent of general inquiries responded to within 24 hours	87%	74%	94%
Number of Appeals to the DC Court of Appeals (by Calendar Year)	3	6	0
Number of Board of Zoning Adjustment cases filed	183	203	54
Number of Board of Zoning Adjustment Full Orders Issued	New in 2025	New in 2025	8
Number of Board of Zoning Adjustment Summary Orders Issued	New in 2025	New in 2025	50
Number of public witnesses signed up to testify before the Board of Zoning Adjustment	New in 2025	New in 2025	232
Number of public witnesses signed up to testify before the Zoning Commission	New in 2025	New in 2025	53
Number of Zoning Commission cases filed	84	52	22
Number of Zoning Commission orders issued	69	63	10
Percent of Board of Zoning Adjustment full orders issued that are within 5 months of decision	20%	20%	13%
Percent of Board of Zoning Adjustment orders that are issued within 10 business days of decision	New in 2025	New in 2025	100%
Percent of Zoning Commission orders issued within 4 months of decision	76%	60%	40%
Number of unique Zoning Map hits	112,996	116,041	29,122

Percent of updates to the official zoning map completed within 5 of days of the issuance of a zoning order	97%	100%	100%
Number of unique website hits	465,070	713,881	149,764

(b) What KPIs have been dropped (or changed) since 2024? List each specifically and explain why it was dropped or changed.

We added the above measures that are labeled “New in 2025” to provide additional performance data.

39. *What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2024 and 2025.*

1. Providing service to the Zoning Commission and Board of Zoning Adjustment

The mission of OZ is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA) in support of their oversight and adjudication of zoning matters in the District of Columbia. OZ administers the zoning application processes for the ZC and BZA. The agency reviews and accepts applications, schedules hearings to determine whether cases meet specified zoning criteria, schedules meetings to make determinations with respect to pending applications, and issues legal orders. It is the top priority of OZ to provide the highest level of assistance to the ZC and BZA.

2. Racial Equity

OZ has made it a priority this year to advance racial equity initiatives, particularly with respect to ZC decisions. The last updates to the Comprehensive Plan (the “Comp Plan”) required the Commission to evaluate all zoning actions through a racial equity lens. In order to comply with these Comp Plan requirements more formally, the Commission released its initial racial equity analysis tool on April 28, 2022. While the Commission found the initial tool’s guidance regarding requirements of racial equity submissions and racial equity themes and outcomes to consider in evaluating zoning actions helpful, it acknowledged the limitations of the information being considered and the need for more data to be considered in the evaluation process. For this reason, the Commission held a public roundtable on September 22, 2022 to seek community input and ideas about ways the Commission could refine the initial tool. The Commission then instructed OZ staff to subsequently meet with DC government agencies and external stakeholders with knowledge and expertise on racial equity issues to revise and refine the initial tool. After a few months of collaboration and several iterations, the revised tool was released on February 3, 2023. The main revisions included a new community outreach and engagement component, a new disaggregated race and ethnicity data

component requiring centralized data sources, and additional evaluation themes and outcomes to consider. The revised tool has assisted the Commission in advancing racial equity initiatives and it expects the tool to continue to be refined over time. As a matter of fact, OZ is in the process of conducting an analysis of the revised tool. While our analysis is not complete, a few of the initial findings OZ will share are as follows:

- *Applications using the revised racial equity tool submitted far more elaborate discussions regarding their community outreach and engagement.* Under the revised tool applicants have generally integrated the sample questions into their discussions on community outreach and engagement and connected the findings from their outreach to the Racial Equity Crosswalk. In one example, an applicant discussed meetings with the ANC, current tenants, various community groups, and nearby residents, such as a condominium association. This resulted in design changes and developing some of the tenant amenities specifically for the community's senior citizens. It also resulted in an explanation of design changes that the Applicant did not want to make, (reducing the number of units) and why.
- *Requiring the Office of Planning to provide disaggregated race and ethnicity data was an effective tool to communicate why more housing and affordable housing units are necessary and where they're necessary.* In one case, the disaggregated race and ethnicity data painted a clear picture that the project location is predominantly white with a median household income and homeownership rate that is notably higher than the District at large. The OP report also included the 2022 projections that showed the area was second to last. This information was evidence for why applying Inclusionary Zoning Plus (IZ+) was appropriate for the proposed map amendment and supported racial equity goals such as increasing access to housing and affordable housing by increasing the development potential of the property along with a higher set-aside requirement.

While our initial findings showed great improvement it also has led to possible ways to further improve the tool.

3. ZC and BZA Order Writing

The City Council funded the transfer of attorneys from OAG to OZ three years ago and our focus since then has been to reduce the backlog of 90+ orders that we inherited. In total, we have issued 748 BZA orders since October 2021, which means that the attorneys **had to analyze and draft a report for every one of those cases prior to the hearing** as well as conduct a complete review of the case record and hearing transcript for orders written from the inherited backlog. Essentially, every week an average of eight cases must be analyzed for the upcoming hearing day in addition to the responsibility of writing the full orders. Of the 748 orders written, 111 were full orders drafted and reviewed by OZLD. This is an **80%** increase in the issuance of full orders from the preceding three years when only 62 orders were issued. While we have made great strides, our progress was briefly setback after losing the resources of three of the five attorneys this past year. OZ is now fully staffed; however, it takes time to train and bring the new attorneys up to speed. Lastly, OZ's recent successes are also thanks to Chairman Mendelson and the City Council. Due to the funding provided by the Council, OZ was able to contract with a consultant to assist in writing the older

orders. OZ has issued eight of those orders and another 20 have an initial draft. The ZC has cleared its backlog.

4. Technology - Interactive Zoning Information System/Zoning Map

OZ is working to improve the internal and external IZIS workflows to allow for increased efficiency in the processing of cases. OZ is developing workflows that will allow employees to see key information at a glance. In addition, OZ is overhauling the external user interface to better facilitate the filing of cases and documents into the case record for the public. OZ is also working to develop new upgrades to the Zoning Map in an effort to provide added information to the public. Some of the upgrades will include adding new data sets for map amendment cases; adding increased PUD information, including project FAR, total units, affordable units, public benefits; and adding 2D developments standards. The updates will enhance the Zoning Map user experience by providing additional pertinent zoning information.

5. Public Outreach/Customer Service to the Public

Public outreach remains one of the biggest priorities for OZ. OZ will spearhead targeted outreach to the ANCs again this fiscal year. This training will be focused on teaching the public how to access and use the regulations, map, and handbook and will outline the main changes from the previous regulations. Transparency, education, innovation, and responsiveness are the cornerstones of OZ's customer service mission. For more than a decade, OZ has strived to find new and innovative ways to improve the delivery of service and information to its customers. OZ has worked very hard to make its operations and services transparent and easily accessible. While these efforts have been applauded by the community, we will not stand on our laurels. In addition, OZ remains steadfast in its commitment to answering telephone inquiries and emails within 24 hours or the next business day.

40. *(a) Please provide as an attachment a list in chronological order of all Zoning Commission cases for which an order was issued since the beginning of Fiscal Year 2022. For each, give the case number, date of the application, date of any associated hearing (if any), date of decision (if any), and date of the order.*

Please see **Attachment F**.

- (b) Please provide as an attachment the same information for Board of Zoning Adjustment cases.*

Please see **Attachment G**.

41. *For both the Zoning Commission and the Board of Zoning Adjustment, please least (for each) the backlog of cases for which an order needs to be issued. List this in chronological order, explain the*

delay, and estimate, if possible, when the order will issue. For this question “backlog” means any case decided over 60 days ago.

Zoning Commission				
Case Number	Case Type	Final Action	Aging (Days)	Notes
23-29	PUD	12/19/2024	46	
23-08(1)	CP	12/14/2023	311	Project on hold pending another case
Board of Zoning Adjustment				
Case Number	Type	Decision Date	Aging (Days)	Notes
19510	A	7/19/2017	1963	<p>The orders that are aging more than 850 days are carried over from OAG. They are mostly appeal and denial cases with a few approvals of projects that are defunct. Most of the cases have an initial draft full order that was drafted by the consultant. OZ has been issuing these orders as time permits. Eight of the more recent outstanding appeal orders were dismissals –not appropriately before the Board for things like untimeliness, lack of standing, lack of zoning error, etc.</p>
19410	A	10/11/2017	1903	
19412	A	10/11/2017	1903	
19505	A	10/11/2017	1903	
19573	A	1/17/2018	1833	
19721	D	4/25/2018	1763	
19712	SP/V	10/3/2018	1648	
19766	A	10/3/2018	1648	
19773	A	10/3/2018	1648	
19818	A	1/30/2019	1563	
19896	A	6/12/2019	1468	
20141	A	12/18/2019	1333	
20232	A	7/8/2020	1188	
20238	SP/V	8/5/2020	1168	
20191	A	9/16/2020	1138	
20299	D	10/28/2020	1108	
20356	A	2/10/2021	1033	
20314	D	3/3/2021	1018	
20390	D	4/28/2021	978	
20377	D	5/5/2021	973	
20361	D	6/16/2021	943	
20487	A	10/20/2021	853	
20389	D	11/3/2021	843	
20552	A	1/12/2022	793	
20572	A	2/2/2022	778	
20580	A	2/2/2022	778	
20452	A	3/2/2022	758	
20453	A	3/2/2022	758	
20656	A	3/30/2022	738	
20654	A	4/20/2022	723	
20449	D	7/27/2022	653	

20853	SP/V	1/31/2024	258	OZ is working on drafts of all these orders. The order in which they are issued depends on longevity, complexity, the workload of the line attorney and/or the number of cases being reviewed for the week. We do not have an exact timeline for any of these orders. OZ is doing its best to issue legally sufficient orders that will be upheld in court.
21015	SP/V	2/7/2024	253	
21033	D	2/14/2024	248	
21020	A	2/28/2024	238	
21017	D	3/6/2024	233	
21047	SP/V	3/13/2024	228	
21044	SP/V	3/20/2024	223	
21065	SP/V	5/1/2024	193	
20920	SP/V	5/1/2024	193	
21040	A	5/1/2024	193	
21119	SP/V	6/5/2024	168	
21037	SP/V	6/26/2024	153	
21082	A	7/17/2024	138	
21100	A	7/17/2024	138	
21098	D	7/24/2024	133	
Denotes an initial draft has been drafted.				

42. Please list every Zoning Commission and Board of Zoning Adjustment case appealed to the DC Court of Appeals since January 2022. For each, give the case number, a brief description (e.g. "McMillan Reservoir PUD" or "Corner Store Variance at 3428 O Street, NW"), the date of the order being appealed, and the current status of the case (as of the date of your answer).

Case Type	Case Number	Description	DCCA Number	Date of Order Appealed	Decision
BZA	20290	7-unit apartment house in the RF-1 Zone at premises 421 T Street, N.W.	22-AA-114	1/28/2022	Affirmed
BZA	20452 & 20453	Scottish Rite Masonic Temple - 5-story apartment building	22-AA-207	Pending	Dismissed
ZC	16-11(2)	George Washington University	22-AA-0571, 22-AA-0554		Affirmed
BZA	20472	River School - child development center	22-AA-0806	9/22/2022	Affirmed In Part/Reversed In Part/Remanded In Part
BZA	17984-A	Modification for an accessory structure at 1644 31st St. NW and 1605 32nd St. NW	22-AA-905	11/2/2022	Pending
BZA	20802	An accessory apartment at 639 A Street SE	22-AA-942	12/5/2022	Dismissed

BZA	19689	111-unit apartment house on the campus of an existing adult private school	23-AA-120	1/18/2023	Remanded and Withdrawn
BZA	20643	Maret School Field	23-AA-360	4/12/2023	Affirmed
BZA	20402	An appeal from the decision of the ZA to construct eight apiaries	23-AA-429	4/27/2023	Dismissed
ZC	06-11Y/06-12Y	George Washington University	23-AA-485	5/24/2023	Dismissed
ZC	96-13A	Modification of a PUD at 5333 Wisconsin Ave. NW	23-AA-639	7/5/2023	Dismissed
ZC	22-06	PUD at 899 Maine Ave. SW	23-AA-0815	5/30/2023	Dismissed
ZC	21-27	Design Review at S. Capitol St. SW	23-AA-871	8/31/2023	Pending
BZA	20594	John F. Baringer	23-AA-929	10/23/2023	Pending
ZC	22-29	ADAM EISGRAU, ET AL.	24-AA-373 & 24-AA-374	3/07/2024	Dismissed
BZA	20472B	River School - child development center	24-AA-1126	11/12/2024	Pending

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Sara A. Bardin
Director

- Enclosure: Attachment A – Organizational Chart
Attachment B – Schedule A
Attachment C – FY 2023 & 2024 Enhancement Requests
Attachment D – FY 2023 FOIA Report
Attachment E – FY 2024 OZ Performance Plan
Attachment F – ZC Orders Issued Since FY2022
Attachment G – BZA Orders Issued Since FY 2022

FTEs – 24
 Filled – 24
 Vacant – 0
 (as of January 31, 2023)

Sara Bardin
 Director

ADMIN - 4

ZONING COMMISSION - 2

LEGAL DIVISION - 8

BOARD OF ZONING ADJUSTMENT- 5

INFORMATION TECHNOLOGY - 4

Zelalem Hill
 Special Assistant

- Expenditure Tracking Reports
- Spending Plans, Budget Variance Analyses & Change Requests
- CSBE Compliance Manager
- Purchasing Manager/Purchase Card Manager
- Payroll Supervisor/Human Resources Advisor
- Contracts and Purchasing
- FMLA Coordinator
- Revenue Manager
- Advisory Neighborhood Commission Liaison
- Language Access Coordinator
- Front Office Manager

Sharon Schellin
 Secretary to the ZC

- Scheduling, Review & Management of:
 - Zoning Regulations Amendments/Updates
 - Zoning Map Amendments/Updates
 - Planned Unit Developments
 - Campus Plans
 - ZC Hearings & Meetings
- Review of Processed Applications
- Review of Staff Reports
- Review of Case Notifications & Referrals
- Review of Case Summaries
- Prepare Orders for Publication
- Inter-Agency Coordination
- Zoning Certifications

Hillary Lovick
 ZC lead Attorney

- Oversee BZA legal services
- Review case reports
- Review BZA Full Orders
- Racial Equity

Mary Nagelhout
 BZA lead Attorney

- Oversee BZA legal services
- Review case reports
- Review BZA Full Orders
- Appeals

Keara Mehlert
 Secretary to the BZA

- Scheduling, Review & Management of BZA functions
- Review of Processed Applications
- Review of Staff Reports
- Review of Case Notifications & Referrals
- Review of Case Summaries
- Review of Draft Decisions & Orders
- Inter-Agency Coordination

Managed by the Director

Mercedes Frazier
 Contact Representative

- Front desk customer service
- Receive and review application hard copies and fees
- Mailing of public hearing notices
- Language Access Coordinator
- Facilities Management Contact

Vacant
 Administrative Support Specialist

- Case Certifications for Court Records
- Receive application fees
- Prepare notice signs
- Mailing of public hearing notices
- Certifications of Zoning
- General Office Duties
- IZIS Data Uploading

Ella Ackerman
 Zoning Specialist

- Prepare Information for ZC Hearings & Meetings
- Case Notifications
- Prepare Case Summaries
- Prepare Minutes of ZC Hearings and Meetings
- Prepare Results Sheets of ZC Hearings & Meetings

Jacob Ritting
 ZC Attorney

- Draft ZC case reports
- Draft ZC contested case orders
- Review Public Hearing Notices
- Prepare/Review Proposed and Emergency Rulemakings
- Provide ZC legal advice
- Coordinate with OZ/OP/OAG

Dennis Liu
 ZC Attorney

- Draft ZC/BZA case reports
- Draft ZC contested case orders
- Draft BZA full orders
- Review Public Hearing Notices
- Prepare/Review Proposed and Emergency Rulemakings
- Provide ZC legal advice
- Coordinate with OZ/OP/OAG

Sarah Bajaj
 BZA Attorney

- Draft case reports
- Draft BZA full orders
- Provide BZA legal advice
- Coordinate with OZ/OP/OAG

Carissa DeMare
 BZA Attorney

- Draft case reports
- Draft BZA full orders
- Provide BZA legal advice
- Coordinate with OZ/OP/OAG

Jordane Wong
 BZA Attorney

- Draft case reports
- Draft BZA full orders
- Provide BZA legal advice
- Coordinate with OZ/OP/OAG

Chloe Sellers
 BZA Attorney

- Draft case reports
- Draft BZA full orders
- Provide BZA legal advice
- Coordinate with OZ/OP/OAG

Rob Reid
 Senior Zoning Specialist

- Generate Hotstats
- Assignment of Summary Orders
- Issuance of orders
- Full order review
- Order log
- Draft Summary Orders
- Covid Time Extensions

Tracey Rose
 Senior Zoning Specialist

- Memos to the record
- Motions, Postponements, Withdrawals
- Meeting and hearing agendas
- Compliance review or procedures (notices, lists of better

Mark Hamala
 Zoning Specialist

- Monitor BZA cases
- Draft OAG Report
- Coordinate with Applicants
- Respond to General Telephone, E-Mail and Walk-In Inquiries

Don Andrews
 Zoning Specialist

- Application intake
- Review BZA applications for sufficiency
- Prepare case summaries
- Prepare BZA Hearing Notices
- Respond to General Telephone, E-Mail and Walk-In Inquiries

Ndifon Abung
 IT Specialist

- IT Systems Manager
- Office Equipment Manager
- Telecommunications Specialist
- Data Systems Engineer

Mike Sakinedjad
 GIS Program Manger

- Zoning Map Liaison
- Website Updates
- Tableau App Manager
- Special Projects
- Zoning Systems Trainer

Paul Young
 A/V Program Manger

- Video Streaming of Hearings and Meetings
- Provides Technical Assistance to Case Presenters
- Scanning and Uploading Orders and Transcripts
- IZIS data coordinator
- Program Management

Pat Cochran
 Scan Program Manager

- Receive and upload all ZC and BZA case documents
- Quality control of all scanned documents
- Scan archived cases going backwards
- Program Management

Schedule A (Attachment B)

Position Number	Title	Vacant Status	Grade	Step	Salary	FTE x Dist %	Fringe 20.4%	Program	CostCenter
00039850	Information Technol	F	13	10	\$137,561.00	0.50	\$14,031.22	100071	30022
00039850	Information Technol	F	13	10	\$137,561.00	0.50	\$14,031.22	300009	30023
00106950	Zoning Specialist	F	12	3	\$98,412.00	1.00	\$20,076.05	300009	30023
00104354	Zoning Specialist	F	12	6	\$107,046.00	1.00	\$21,837.38	300009	30023
00104989	Attorney Advisor	F	13	6	\$127,153.00	1.00	\$25,939.21	300009	30023
00075244	Director of Zoning	F	11	0	\$206,097.50	0.25	\$10,510.97	150003	10001
00075244	Director of Zoning	F	11	0	\$206,097.50	0.25	\$10,510.97	100151	30020
00075244	Director of Zoning	F	11	0	\$206,097.50	0.50	\$21,021.95	300009	30023
00092114	Program Support Spr	F	11	6	\$86,923.00	1.00	\$17,732.29	100071	30022
00109606	Attorney Advisor	F	13	3	\$116,259.00	1.00	\$23,716.84	300009	30023
00112790	Zoning Specialist	F	13	1	\$106,763.00	1.00	\$21,779.65	300009	30023
00112853	Special Assistant	F	14	5	\$124,091.00	0.25	\$6,328.64	150003	10001
00112853	Special Assistant	F	14	5	\$124,091.00	0.25	\$6,328.64	100022	30020
00112853	Special Assistant	F	14	5	\$124,091.00	0.25	\$6,328.64	100058	30020
00112853	Special Assistant	F	14	5	\$124,091.00	0.25	\$6,328.64	100151	30020
00105134	Attorney Advisor	F	13	6	\$127,153.00	1.00	\$25,939.21	300009	30023
00104588	Attorney Advisor	F	15	5	\$171,697.00	1.00	\$35,026.19	300009	30023
00112806	SUPERVISORY ZONIN	F	14	0	\$123,620.00	1.00	\$25,218.48	300009	30023
00104386	Attorney Advisor	F	15	10	\$193,382.00	1.00	\$39,449.93	300009	30023
00115044	Administrative Supp	F	12	1	\$92,656.00	1.00	\$18,901.82	300009	30023
00112789	Zoning Specialist	F	13	2	\$110,185.00	1.00	\$22,477.74	300009	30023
00104384	Attorney Advisor	F	14	9	\$163,143.00	1.00	\$33,281.17	300009	30023
00036011	ZONING SPEC	F	13	10	\$137,561.00	1.00	\$28,062.44	300009	30023
00099480	Data Coordinator (Zc	F	12	7	\$109,924.00	1.00	\$22,424.50	300009	30023
00085124	SUPV ZONING SPEC	F	15	0	\$156,662.02	1.00	\$31,959.05	300009	30023
00108884	Attorney Advisor	F	13	2	\$112,628.00	1.00	\$22,976.11	300009	30023
00113969	Staff Assistant	F	9	4	\$68,116.00	0.25	\$3,473.92	300008	30017
00113969	Staff Assistant	F	9	4	\$68,116.00	0.75	\$10,421.75	300009	30023
00113864	Attorney Advisor	F	13	3	\$116,259.00	1.00	\$23,716.84	300009	30023
00092113	Audiovisual Producti	F	11	6	\$86,923.00	1.00	\$17,732.29	100071	30022
00105166	Staff Assistant	V	11	0	\$74,893.00	1.00	\$15,278.17	300009	30023
					\$2,955,107.52	24.00	\$602,841.93		

Form 2 Detail: FY 2025 Enhancement Request

FY 2025 Agency Budget Request

Complete a separate Form 2 for each enhancement request.

SECTION I. OVERVIEW Required for ALL requests

ENHANCEMENT TITLE* <h2>PS Support</h2>	ENHANCEMENT PRIORITY* <h2>1</h2> OUT OF 1
AGENCY* Office of Zoning	AGENCY CODE* BJO
AGENCY POINT OF CONTACT* Sara Bardin	POINT OF CONTACT EMAIL* Sara.bardin@dc.gov

REQUEST TYPE*
Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in **Section II: Rationale** differ by type.

<input type="checkbox"/> A. Restore previous reduction or one-time funding	}	Complete Sections I-IV. Complete Section V to be considered for evidence rating.
<input checked="" type="checkbox"/> B. Increased cost to maintain existing activity		
<input type="checkbox"/> C. Operational improvement with strong business case	}	Complete Sections I-V.
<input type="checkbox"/> D. Expand high-performing existing activity		
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes		
<input type="checkbox"/> F. Continue ARPA SLFRF project		

Complete Sections I-VII.

FUNDING REQUEST*
Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.

FY 2025 PERSONAL SERVICES (PS)	FY 2025 NON-PERSONAL SERVICES (NPS)	FY 2025 TOTAL REQUEST AMOUNT
53,511	[enter amount]	53,511

ONE-TIME
 PARTIALLY RECURRING
 RECURRING

FUTURE COSTS*
If recurring, enter estimated costs over next four years.

TOTAL FY 2026	TOTAL FY 2027	TOTAL FY 2028
[enter amount]	[enter amount]	[enter amount]

ENHANCEMENT SUMMARY*
In your response:

- State the problem this enhancement is designed to address
- Describe what the enhancement is and/or how it will work
- Describe the impact the enhancement will have on the problem

All the agency FTEs are filled and there is no salary lapse. Should the MARC reductions be rejected, OZ would still require approximately \$75,279 above the FY 2024 approved budget. The \$29,290 FY 2023 & FY 2024 COLA Adjustment reduces that amount to \$45,988.

AGENCIES: Use this form to provide details about enhancement requests in your agency's FY 2025 budget request.

REQUIRED SECTIONS

- Sections I-IV for ALL requests.
- Section V for Type D/E requests. Types A, B, and C can complete this section to be considered for an evidence rating.
- Section VII for Type F requests.
- Section VI optional for all requests.

You must also submit a completed Form 2 Summary spreadsheet, including spend plan details for each enhancement request.

IMPORTANT: Agencies are limited to three Type D, E, or F enhancement requests for FY 2025.

RACIAL EQUITY BUDGET TOOL (REBT)
The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies in assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black, Indigenous, and People of Color (BIPOC) communities. Please use **Section IV** to show how your agency

EDITING RESTRICTIONS: This form uses editing restrictions to ensure consistent displays of information. If needed, the restrictions can be disabled by going to the Review tab at the top of the window, clicking on Protect, then Restrict Editing, and clicking Stop Protection. If prompted for a password, click OK.

Will legislative support be required to implement this enhancement?*
If yes, please submit a proposed BSA subtitle using Attachment D.

YES NO

Does this enhancement advance a District Recovery Goal?*
If yes, please select from the dropdown list.

YES NO
Select...

Form 2 Detail: FY 2025 Enhancement Request
FY 2025 Agency Budget Request

Complete a separate Form 2 for each enhancement request.

SECTION I. OVERVIEW Required for ALL requests

ENHANCEMENT TITLE* PS Support
ENHANCEMENT PRIORITY* 1 OUT OF 1
AGENCY* Office of Zoning
AGENCY CODE* BJO
AGENCY POINT OF CONTACT* Sara Bardin
POINT OF CONTACT EMAIL* Sara.bardin@dc.gov

REQUEST TYPE*
Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in Section II: Rationale differ by type.
A. Restore previous reduction or one-time funding
B. Increased cost to maintain existing activity
C. Operational improvement with strong business case
D. Expand high-performing existing activity
E. Completely new activity with highly likely or proven positive outcomes
F. Continue ARPA SLFRF project

FUNDING REQUEST*
Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.
Table with 3 columns: FY 2025 PERSONAL SERVICES (PS), FY 2025 NON-PERSONAL SERVICES (NPS), FY 2025 TOTAL REQUEST AMOUNT. Values: \$45,989, [enter amount], \$45,989.
Radio buttons: ONE-TIME, PARTIALLY RECURRING, RECURRING (checked).

FUTURE COSTS*
If recurring, enter estimated costs over next four years.
Table with 3 columns: TOTAL FY 2026, TOTAL FY 2027, TOTAL FY 2028. Values: [enter amount], [enter amount], [enter amount].

ENHANCEMENT SUMMARY*
In your response:
• State the problem this enhancement is designed to address
• Describe what the enhancement is and/or how it will work
• Describe the impact the enhancement will have on the problem

All the agency FTEs are filled and there is no salary lapse. Should the MARC reductions be rejected, OZ would still require approximately \$75,279 above the FY 2024 approved budget. The \$29,290 FY 2023 & FY 2024 COLA Adjustment reduces that amount to \$45,988.

AGENCIES: Use this form to provide details about enhancement requests in your agency's FY 2025 budget request.

REQUIRED SECTIONS

- Sections I-IV for ALL requests.
Section V for Type D/E requests. Types A, B, and C can complete this section to be considered for an evidence rating.
Section VII for Type F requests.
Section VI optional for all requests.

You must also submit a completed Form 2 Summary spreadsheet, including spend plan details for each enhancement request.

IMPORTANT: Agencies are limited to three Type D, E, or F enhancement requests for FY 2025.

RACIAL EQUITY BUDGET TOOL (REBT)

The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies in assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black, Indigenous, and People of Color (BIPOC) communities. Please use Section IV to show how your agency

EDITING RESTRICTIONS: This form uses editing restrictions to ensure consistent displays of information. If needed, the restrictions can be disabled by going to the Review tab at the top of the window, clicking on Protect, then Restrict Editing, and clicking Stop Protection. If prompted for a password, click OK.

Will legislative support be required to implement this enhancement?*
If yes, please submit a proposed BSA subtitle using Attachment D.
Radio buttons: YES, NO (checked)

Does this enhancement advance a District Recovery Goal?*
If yes, please select from the dropdown list.
Radio buttons: YES, NO (checked)
Select...

SECTION II. RATIONALE *Required for ALL requests*

What problem facing the District will this enhancement address and why does this problem exist?*

Please provide as much detail as possible. Responses that identify and quantify specific problems will receive more favorable consideration.

Because OZ has no vacancies and is regularly fully staffed, it has no salary lapse to assist with the costs of funding the effects of COLA increases, step increases, and increased fringe rates. Over the years, OZ has also reduced its NPS to meet the MARC, so now it also does not have extra funding to realign into PS.

How does this enhancement address this problem and its underlying causes?*

Please provide as much detail as possible. Responses that clearly demonstrate how the proposed enhancement will address the underlying causes will receive more favorable consideration. Please describe any data the agency has collected and/or any analysis the agency has conducted to understand the problem and its potential solutions.

The underlying cause is that as PS costs rise, OZ has no buffer to offset the costs.

How can this enhancement be scaled down to be accommodated within a constrained budget?

Scaling can occur in FY 2025 or the out-years and can be based on fewer residents served, scaled back staffing, adjusted implementation timeline, etc. Please add a new row for each scaled down scenario. Use the text box below the table to provide any additional detail.

NOTE: This question is optional, but providing OBPM with scaling options can increase the likelihood of the enhancement being funded even within a constrained budget environment.

Describe each proposed approach to scale down the enhancement request. Explain how the approach leads to a lower request amount.	FY 2025	FY 2026	FY 2027	FY 2028
[scenario title]: [description and rationale]	[enter \$]	[enter \$]	[enter \$]	[enter \$]
[scenario title]: [description and rationale]	[enter \$]	[enter \$]	[enter \$]	[enter \$]

Click or tap here to enter text.

SECTION II. RATIONALE (continued) *Required for ALL requests*

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input type="checkbox"/> A. Restore previous reduction or one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored? Please cite any relevant agency KPIs, workload measures, or other data that support your response.
<input checked="" type="checkbox"/> B. Increased cost to <u>maintain</u> existing activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options have the agency already implemented or considered implementing to lower these costs? <i>Changes to the number of people served or the type of services provided should be categorized as a Type D request.</i>
<input type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government? Please cite any relevant agency KPIs, workload measures, or other data that support your response.
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	What will be the District's return on investment, as measured by how many and/or which District residents are served, or some other measure?
<input type="checkbox"/> F. Continuation of ARPA SLFRF project	Complete Section VII.

Responses to Questions*

Because OZ has no vacancies and is regularly fully staffed, it has no salary lapse to assist with the costs of funding the effects of COLA increases, step increases, and increased fringe rates. Over the years, OZ has also reduced its NPS to meet the MARC, so now it also does not have extra funding to realign into PS. The only remedy to absorb these costs would be to not fill the next vacancy. This in turn would affect OZ's operations.

Form 2: Operating Budget Enhancement Requests

FY 2023 Agency Budget Submission

Complete a separate Form 2 for each enhancement request in your submission.

SECTION I. OVERVIEW Required for ALL requests

ENHANCEMENT TITLE* ENHANCEMENT PRIORITY*
OZ Facility Renovation and Upgrades **1** OUT OF **1**

AGENCY* AGENCY CODE*
 Office of Zoning **BJO**

AGENCY POINT OF CONTACT* POINT OF CONTACT EMAIL*
 Sara Bardin sara.bardin@dc.gov

REQUEST TYPE*
 Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in Section II: Rationale differ by type.

A. Restore previous budget reduction/one-time funding } For these request types, complete Sections I-III only
 B. Increased cost to maintain existing program/activity
 C. Operational improvement with strong business case

 D. Expand high-performing existing program/activity } For these request types, complete Sections I through V
 E. Completely new program/activity with highly likely or proven positive outcomes for District residents

FUNDING REQUEST*
 Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.

FY 2023 PERSONAL SERVICES (PS)	FY 2023 NON-PERSONAL SERVICES (NPS)	FY 2023 TOTAL REQUEST AMOUNT
\$0	\$250,000	\$250,000

ONE-TIME
 PARTIALLY RECURRING
 RECURRING

FUTURE COSTS*
 If recurring, enter estimated costs over the life of the Financial Plan.

TOTAL FY 2024	TOTAL FY 2025	TOTAL FY 2026
\$0	\$0	\$0

ENHANCEMENT SUMMARY*
 In 1-3 sentences, tell us what this enhancement is.

OZ's office space has not been renovated since 2005. The suite walls need to be patched and painted; carpet needs to be replaced in public areas, conference rooms, and some offices; old modular systems need to be replaced; the cracking and peeling floor tiles in the in some spaces need to be changed; broken and stained ceiling tiles require replacement; technological upgrades to the hearing room to allow for hybrid public hearings, etc. OZ also intends on building five office spaces within suite to accommodate the new attorneys.

ENHANCEMENT IMPACT*
 In 1-3 sentences, tell us what the expected positive impact is on District residents or government operations.

This project will be successful when OZ has fixed the health hazards and unsightly issues in the suite that has not been renovated since 2005. It also believes housing the six attorneys within its suite will allow for better coordination within the office and more efficient operations.

AGENCIES: Please use Form 2 to provide additional details about enhancement requests in your FY 2023 budget submission. This information is an important part of the decision-making process. Well thought-out and reasoned requests are much more likely to receive favorable consideration.

NEW IN FY 2023: RACIAL EQUITY BUDGET TOOL
 The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies toward assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black, Indigenous, and People of Color (BIPOC) communities. Please use Section III of this form to share your agency's work in considering racial equity in developing budget enhancements requests. Discussion of racial equity considerations may be shared in other sections of the form as well.

REQUIRED SECTIONS

- Sections I-III are required for ALL requests.
- Sections I-V are required for Type D and Type E requests.

Please remember to submit the Form 2 Summary spreadsheet along with the separate Form 2s for each enhancement.

Does this enhancement specifically seek to mitigate racial equity gaps in the District?* YES NO

Regardless of yes/no, please complete Section III to share more information about this enhancement's impact on racial equity.

SECTION I. OVERVIEW (continued)

Required for ALL requests

SPENDING & STAFFING PLAN*

List below, or in an attached spreadsheet, what the requested funds would purchase (e.g., personnel, equipment, contracts). For each proposed FTE, list the grade and position type or title. ***Double-click the table to open the embedded Excel file.***

Item	Description	FTEs	PS	NPS	Total
	OZ Facility Renovation and Upgrades	0.0	\$0	\$250,000	\$250,000
	TOTAL	0.0	\$0	\$250,000	\$250,000

SECTION II. RATIONALE *Required for ALL requests*

Responses below may include discussion of racial equity issues addressed by this enhancement request. Use Section III to expand on these ideas and share more about the racial equity work that has informed this request.

What problem for the District are you aiming to address?*

This enhancement aims to address facilities issues within the Office of Zoning and to provide office space for the six new OZ attorneys. In addition, OZ wishes to facilitate the public hearing process by allowing for hybrid attendance by upgrading the technological systems.

What are the reasons why this problem exists?*

- The suite has not been renovated since 2005.
- OZ currently lacks the space to house the six new attorneys.
- OZ would like to provide hybrid hearing options for the public going forward.

How does this enhancement address this problem and its underlying causes?*

- The enhancement would repair the unsightly issues and health hazards within the suite.
- OZ was awarded funding to move the legal division within OZ. Unfortunately, the current floor plan does not have adequate office space for the attorneys. DGS has been searching for alternate space, but has been unsuccessful thus far. OZ believes it can accommodate the six FTE with a renovation to its suite.
- Due to COVID Zoning Commission and Board of Zoning Adjustment hearings went virtual. As things return to normal, OZ would like to continue to allow citizens to virtually attend hearings once in-person hearings resume. OZ would install technology that allows for a seamless hearing process whether in-person or virtual. This enhancement would allow the public greater access to hearings before the ZC and BZA without sacrificing time and resources.

Will legislative support be required?*

YES NO

If yes, please submit a proposed BSA subtitle using Attachment D.

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input type="checkbox"/> A. Restore previous budget reduction/one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored?
<input type="checkbox"/> B. Increased cost to <u>maintain</u> existing program/activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options has the agency already implemented or considered implementing to lower these costs?
<input type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing program/activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government?

SECTION III. BUDGETING FOR RACIAL EQUITY

Required for ALL requests

E. Completely new program or initiative with highly likely or proven positive outcomes for District residents

What will be the District’s return on this investment, as measured by how many and/or which District residents are served, and/or relative social benefit?

Responses to Questions*

The return on the investment is the maintenance of District-owned facilities and the ability to house the legal division within the Office of Zoning suite rather than in another building. This enhancement would allow the public greater access to hearings before the ZC and BZA without sacrificing time and resources.

How does this budget enhancement align with the goal of advancing racial equity in the District?*

N/A

Please indicate the racial, ethnic, and/or economic inequities experienced by District residents that could be addressed via specific portions of this enhancement request.*

Please cite the data or data source(s) that support this determination.

N/A

Did your agency conduct a racial equity impact assessment of this proposed enhancement?*

YES NO

If yes, please describe below. If not, please explain why not.

N/A

Did your agency utilize race and ethnicity data to inform this enhancement request?*

YES NO

If yes, please describe below. If not, please explain the origin of this enhancement.

N/A

What additional disaggregated demographic data will your agency collect, track, design, implement, and/or evaluate to assess equity impacts in the community moving forward and inform future budget decisions?*

N/A

Is this enhancement in direct response to community engagement or requests?*

YES NO

If yes, please describe below. If not, please explain the origin of this enhancement.

N/A

STOP HERE for enhancement types **A, B, or C.**
CONTINUE to Section IV for enhancement types **D or E.**

SECTION IV. EVALUATION & PERFORMANCE *Required for Type D and E requests*

Required for all enhancement requests to expand existing programs or activities or launch completely new programs or activities. Incomplete submissions will be returned.

What evidence supports the likelihood that this enhancement will achieve the desired outcome?*

Please describe outcomes from similar efforts that have been undertaken before in the District or in other cities. If possible, include formal evaluation studies and lessons learned from both successes and failures in any similar attempts. Provide links to cite your sources.

OZ suite has not been renovated since 2005. The last renovation was successful and lasted almost 20 years.

Is your enhancement identical to the model the evidence comes from?*

- YES.** The enhancement is identical to the model the evidence comes from and the population served is similar. Indicate below how you will ensure your agency implements the model fully.
- NO.** The enhancement differs from the model the evidence comes from, is just a part of that model, serves a different population, etc. Below, describe how it differs and why.

Director Sara Bardin managed the last renovation in 2005 and will oversee this renovation as well.

If the enhancement is granted, is your agency willing to evaluate whether the enhancement achieves the desired outcome?* This could involve piloting the enhancement. The Lab @ DC is able to provide guidance on how to do this

- YES** **NO**

List any agency key performance indicators (KPIs) impacted by this enhancement.*

List KPIs from most significant to least. If you are proposing a new KPI, write "NEW" in the columns for FY 2020-FY 2022.

KEY PERFORMANCE INDICATOR (KPI)	WHICH DIRECTION IS DESIRED?	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 TARGET
N/A				

EVALUATING ENHANCEMENTS

As part of the budget formulation process, OBPM will categorize the research evidence you cite based on whether:

- the study design was rigorous, and the study was well implemented;
- the findings are positive and statistically significant; and
- the evidence is based on a model and population similar to the proposed enhancement.

THE LAB@DC TEAM IS HERE TO HELP!

Have questions about the evidence? Email thelab@dc.gov (and CC your budget analyst). The Lab can pre-review evidence, brainstorm future evaluation ideas, offer suggestions on where to look for evidence, and help you think through the evidence you've found.

SECTION V. PROJECT PLAN *Required for Type D and E requests*

Required for all enhancement requests to expand existing programs or activities or launch completely new programs or activities. Incomplete submissions will be returned.

Complete this draft project plan to show how the agency will deliver the intended results before the end of the fiscal year. This will also help OBPM determine when full funding will be required for implementation. Complete as best you can, knowing the plan might evolve.

PROJECT OWNER*

Who is the single person who will be most responsible for this initiative? If the project owner must be hired, specify who will own the project until that time.

NAME **Sara Bardin**
 TITLE **Director**
 EMAIL **sara.bardin@dc.gov**
 PHONE **202.727.5372**

BUSINESS PARTNER COORDINATION*

What other agencies or stakeholders would be critical to this project’s success, and what communication have you had with them?

The Department of General Services (DGS) will spearhead the project. OZ has spoken with them and has a meeting and walk through scheduled for November 8, 2021.

PROJECT TIMELINE*

Describe below anticipated implementation milestones by month to show how the agency will deliver the intended results.

PREPARATION FOR PROJECT LAUNCH (before start of fiscal year)	
JUNE 2022	Begin planning and designing with DGS.
JULY	
AUG	
SEPT	
FISCAL YEAR STARTS, FUNDS DISBURSED	
OCT 2022	Construction and renovation start date
NOV	
DEC	
JAN 2023	
FEB	Construction and renovation completion date
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUG	
SEPT	

SECTION II. RATIONALE *Required for ALL requests*

What problem facing the District will this enhancement address and why does this problem exist?*

Please provide as much detail as possible. Responses that identify and quantify specific problems will receive more favorable consideration.

Because OZ has no vacancies and is regularly fully staffed, it has no salary lapse to assist with the costs of funding the effects of COLA increases, step increases, and increased fringe rates. Over the years, OZ has also reduced its NPS to meet the MARC, so now it also does not have extra funding to realign into PS.

How does this enhancement address this problem and its underlying causes?*

Please provide as much detail as possible. Responses that clearly demonstrate how the proposed enhancement will address the underlying causes will receive more favorable consideration. Please describe any data the agency has collected and/or any analysis the agency has conducted to understand the problem and its potential solutions.

The underlying cause is that as PS costs rise, OZ has no buffer to offset the costs.

How can this enhancement be scaled down to be accommodated within a constrained budget?

Scaling can occur in FY 2025 or the out-years and can be based on fewer residents served, scaled back staffing, adjusted implementation timeline, etc. Please add a new row for each scaled down scenario. Use the text box below the table to provide any additional detail.

NOTE: This question is optional, but providing OBPM with scaling options can increase the likelihood of the enhancement being funded even within a constrained budget environment.

Describe each proposed approach to scale down the enhancement request. Explain how the approach leads to a lower request amount.	FY 2025	FY 2026	FY 2027	FY 2028
[scenario title]: [description and rationale]	[enter \$]	[enter \$]	[enter \$]	[enter \$]
[scenario title]: [description and rationale]	[enter \$]	[enter \$]	[enter \$]	[enter \$]

Click or tap here to enter text.

SECTION II. RATIONALE (continued) *Required for ALL requests*

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input type="checkbox"/> A. Restore previous reduction or one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored? Please cite any relevant agency KPIs, workload measures, or other data that support your response.
<input checked="" type="checkbox"/> B. Increased cost to <u>maintain</u> existing activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options have the agency already implemented or considered implementing to lower these costs? <i>Changes to the number of people served or the type of services provided should be categorized as a Type D request.</i>
<input type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government? Please cite any relevant agency KPIs, workload measures, or other data that support your response.
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	What will be the District's return on investment, as measured by how many and/or which District residents are served, or some other measure?
<input type="checkbox"/> F. Continuation of ARPA SLFRF project	Complete Section VII.

Responses to Questions*

Because OZ has no vacancies and is regularly fully staffed, it has no salary lapse to assist with the costs of funding the effects of COLA increases, step increases, and increased fringe rates. Over the years, OZ has also reduced its NPS to meet the MARC, so now it also does not have extra funding to realign into PS. The only remedy to absorb these costs would be to not fill the next vacancy. This in turn would affect OZ's operations.

SECTION III. PERFORMANCE RATIONALE & IMPACT *Required for ALL requests*

IMPACT STATEMENT

In 2-3 sentences, describe the expected positive impact of this enhancement on District residents or government operations.*

[Click or tap here to enter text.](#)

PERFORMANCE IMPACT

What data will the agency collect to understand the impact of this enhancement?*

Data may include measurements of the demand or need for programs over time, monitoring the quality and/or efficiency of programs, and/or assessing the impact of the enhancement on longer term goals. Please list specific data sources that will be collected and analyzed.

[Click or tap here to enter text.](#)

What challenges or risks does the agency anticipate related to this enhancement request? What mitigation or management strategies will the agency adopt to address those challenges?

[Click or tap here to enter text.](#)

Will any performance measures currently in the agency's performance plan be impacted by this enhancement? What new measures will be added to understand the impact of the enhancement?*

If you are proposing a new metric, write "NEW" in the columns for FY 2022-2023. Metrics can be measurements of outputs, desired outcomes, operational efficiency, inputs or resources, or volume of demand or work for a particular program. Metrics may appear in both tables in this section.

PERFORMANCE TEAM IS HERE TO HELP!
 Need help thinking through this section or identifying data sources, KPIs, or Workload Measures? Reach out to your OBPM Performance Analyst or to Chief Performance Officer Lia Katz (lia.katz@dc.gov).

HELPFUL TIPS & DEFINITIONS

- **Key Performance Indicators (KPIs)** are quantitative measures of performance associated with targets. They typically include a statistic, like a percentage, and an object, like "tickets dismissed when contested."
- **Workload Measures (WMs)** measure the volume of work performed—e.g., the number of parking tickets issued—and do not have associated targets. Typically, workload measures provide information about service demand.
- **In most cases, agency activities do not aim to increase or decrease workload measures.** In rare instances, if an agency is working to increase or decrease volume of work directly, a measure may be tracked as a KPI, with an associated target (e.g., "number of trees planted.").

Key Performance Indicator (KPI) or Workload Measure (WM)	New for FY24?	If new, explain how this metric was developed:	Which direction is desired?	FY 2022 Actual	FY 2023 Target	FY 2023 Actual
[enter]	[enter]	[enter]	[enter]	[enter]	[enter]	[enter]
[enter]	[enter]	[enter]	[enter]	[enter]	[enter]	[enter]
[enter]	[enter]	[enter]	[enter]	[enter]	[enter]	[enter]

SECTION IV. BUDGETING FOR RACIAL EQUITY

Required for ALL requests

Is one of the goals of this enhancement to reduce or eliminate a racial equity gap?*

YES NO

Which of the four goals in the District’s [Racial Equity Action Plan](#) (REAP) or your agency-specific REAP does this enhancement request advance?*. Check all that apply.

- 1. Improving DC Government staff understanding and commitment to achieving racial equity (e.g., training, capacity building, or use of racial equity tools)
- 2. Reducing or eliminating a known racial and ethnic inequity (domains include housing, health, economic opportunity, safety, education, neighborhood life, and civic engagement)
- 3. Enhancing opportunities to meaningfully engage DC residents in decision-making processes and strengthening partnerships
- 4. Improving DC government ability to be an equitable employer and engage in racially equitable hiring, promotion, and retention practices (e.g., building pipelines with HBCU/HSI, staff development funds, or community of practice on hiring)

What racial inequity or REAP sub-goal(s) does this enhancement request address?*

For example, health disparity, educational gap, disproportionality in housing, bolstering existing community resources, etc. Please be as specific as possible. For REAP goals, please list the specific action (e.g. 1B, see District’s REAP for supporting actions).

[Click or tap here to enter text.](#)

What is the rationale for addressing the inequity in this way and/or with this program?*

For example, is the enhancement in response to a legislative requirement or mandate, community engagement efforts, demographic data, or something else?

[Click or tap here to enter text.](#)

In what ways have you meaningfully involved internal and external stakeholders in the development of your agency’s budget request, including staff and communities of color?*. See ORE’s [Meaningful Community Engagement Guide](#).

[Click or tap here to enter text.](#)

If this budget enhancement could potentially cause unintended benefits or burdens, please detail what racial or ethnic groups might be positively or negatively impacted.* For example, the location for a new airport could disrupt traffic patterns and create noise and air pollution that impact residents in the immediate vicinity, which could worsen racial health inequities.

[Click or tap here to enter text.](#)

SECTION V. EVIDENCE-BASED BUDGETING

Required for Type D, E & F requests. Optional for Types A, B & C.

This section is required for all Type D, E, and F enhancement requests that would expand existing activities, launch completely new activities, or continue ARPA SLFRF projects. This section may be completed for Type A, B and C enhancement requests to be considered for an evidence rating.

What evidence supports the likelihood that this enhancement will achieve the desired outcome?*

Please describe the quantitative studies or other measures that show the outcomes of similar efforts previously undertaken in the District or in other cities (see sidebar for what OBPM will look for to review enhancements as evidence-based or supported by preliminary evidence). Provide links to cite your sources, which may include formal evaluation studies, evidence standards, or evidence clearinghouses.

[Click or tap here to enter text.](#)

Which parts of your enhancement are identical to the model(s) the evidence comes from?*

If the enhancement is identical to the model in the evidence and the population served is similar, how will you ensure your agency implements the model in the same way? If your enhancement includes just a part of the model or serves a different population, describe how it differs and why that deviation is necessary for success in DC.

[Click or tap here to enter text.](#)

Are you building or planning to build evidence to support this enhancement using a formal program evaluation?*

YES NO

If yes, please describe or link below to the planned evaluation design, research question(s), and timeline for results.

[Click or tap here to enter text.](#)

THE LAB@DC TEAM IS HERE TO HELP!

Have questions about the evidence? Email the.lab@dc.gov (and CC your OBPM Budget Analyst). The Lab can pre-review evidence, brainstorm future evaluation ideas, offer suggestions on where to look for evidence, and help you think through the evidence you've found.

HELPFUL TIPS & DEFINITIONS:

Enhancements that are evidence-based are those for which the investment is partially or fully supported by quantitative data from one or more:

- Experimental studies (also called randomized evaluations or randomized control trials)
- Quasi-experimental studies that compare outcomes between the group receiving the enhancement and a very similar group that doesn't receive the enhancement

Enhancements with preliminary evidence include those supported by:

- Quantitative studies or data (like KPIs) that measure recipients' outcomes after the program or compare outcomes before and after
- Benchmark analyses or other data that compare outcomes for recipients to outcomes for non-recipients.

Which KPI or Workload Measure listed in Section III (Performance Rationale & Impact) captures the most important outcome(s) in the evidence cited?* OBPM expects that it will be possible for agencies to identify for almost all enhancement requests a new or existing KPI or workload measure that aligns with the outcome measures identified in the evidence provided. If this is not feasible, please explain below.

[Click or tap here to enter text.](#)

SECTION VI. PROJECT PLAN *Optional for All Requests*

This section is optional. However, it is recommended for Type D, E, and F enhancement requests that would expand existing activities, launch completely new activities, or continue ARPA SLFRF projects.

This project plan can be used to show how the agency will deliver the intended results before the end of the fiscal year. Complete as best you can, knowing the plan might evolve.

PROJECT OWNER

Who is the single person who will be most responsible for this initiative? If the project owner must be hired, specify who will own the project until that time.

NAME [Click or tap here to enter text.](#)
 TITLE [Click or tap here to enter text.](#)
 EMAIL [Click or tap here to enter text.](#)
 PHONE [Click or tap here to enter text.](#)

BUSINESS PARTNER COORDINATION

What other agencies or stakeholders would be critical to this project’s success, and what communication have you had with them?

[Click or tap here to enter text.](#)

PROJECT TIMELINE

Describe below anticipated implementation milestones by quarter to show how the agency will deliver the intended results. Please identify specific months or dates, if known.

PREPARATION FOR PROJECT LAUNCH (before start of fiscal year)	
FY 2024 Q4	[enter]
FISCAL YEAR STARTS, FUNDS DISBURSED	
FY 2025 Q1	[enter]
FY 2025 Q2	[enter]
FY 2025 Q3	[enter]
FY 2025 Q4	[enter]

SECTION VII. REQUESTS TO CONTINUE ARPA-FUNDED PROJECTS *Required for all Type F requests.*

PROJECT INFORMATION

PROJECT NAME [Click or tap here to enter text.](#)
PROJECT CODE [Click or tap here to enter text.](#)
ARPA FUND TYPE [Select...](#)

PROJECT PERFORMANCE & RATIONALE

Please refer to the FRF Clearance Request Memo for this project to answer the following questions.

What stated problems did this project set out to address?* [Click or tap here to enter text.](#)

To what extent has this project addressed these stated problems?* [Click or tap here to enter text.](#)

How will more years of funding help address these stated problems?* [Click or tap here to enter text.](#)

To what extent did this work exist before the creation of this ARPA-funded project?* For example, was the project an augmentation of existing work or a brand-new initiative? [Click or tap here to enter text.](#)

Why should this project continue beyond the end of the COVID public health emergency?* [Click or tap here to enter text.](#)

Please summarize any changes to the project design or scope since receiving clearance to spend funds.* [Click or tap here to enter text.](#)

Agency Name

DC OFFICE OF ZONING (DCOZ)

Annual Freedom of Information Act Report for Fiscal Year 2024

October 1, 2023 through September 30, 2024

FOIA Officer Reporting: Tracey Rose

PROCESSING OF FOIA REQUESTS

- 1. Number of FOIA requests received during reporting period126
- 2. Number of FOIA requests pending on October 1, 2023.....0
- 3. Number of FOIA requests pending on September 30, 2024.....1
- 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2024.....1

DISPOSITION OF FOIA REQUESTS

- 5. Number of requests granted, in whole.....8
- 6. Number of requests granted, in part, denied, in part.....1
- 7. Number of requests denied, in whole.....0
- 8. Number of requests withdrawn.....0
- 9. Number of requests referred or forwarded to other public bodies.....115
- 10. Other disposition1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION
--

- 11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
- 12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....1
- 13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....0
 - Subcategory (B).....0
 - Subcategory (C)0
 - Subcategory (D)0
 - Subcategory (E)0
 - Subcategory (F)0
- 14. Exemption 4 - D.C. Official Code § 2-534(a)(4)0
- 15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	121
24. Number of FOIA requests processed between 16 and 25 days.....	4
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	13

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	55 hours
28. Total dollar amount expended by public body for processing FOIA requests.....	\$3,637

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	0
--	---

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act	0
--	---

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

In FY 2024, most requests received responses within the 15-day time period. Most FOIAs requested information available in the public domain and available at other agencies (DOB, FEMS, DOEE). A few sought email messages, prompting email searches. We conclude that members of the public are not clear about what information constitutes a proper subject of FOIA (i.e., publicly inaccessible) or they are choosing to submit a FOIA request rather than call the office with questions or view the website for information.



OFFICE OF ZONING

FY 2025 PERFORMANCE PLAN

NOVEMBER 26, 2024

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1 INTRODUCTION

This document is the Fiscal Year 2025 Performance Plan for the Office of Zoning.

This Performance Plan is the first of two agency performance documents published each year. The Performance Plan is published twice annually – preliminarily in March when the Mayor’s budget proposal is delivered, and again at the start of the fiscal year when budget decisions have been finalized. A companion document, the Performance Accountability Report (PAR), is published annually in January following the end of the fiscal year. Each PAR assesses agency performance relative to its annual Performance Plan.

Performance Plan Structure: Performance plans are comprised of agency Objectives, Administrative Structures (such as Divisions, Administrations, and Offices), Activities, Projects and related performance measures. The following describes these plan components, and the types of performance measures agencies use to assess their performance.

Objectives: Objectives are statements of the desired benefits that are expected from the performance of an agency’s mission. They describe the goals of the agency.

Administrative Structures: Administrative Structures represent the organizational units of an agency, such as Departments, Divisions, or Offices.

Activities: Activities represent the programs and services an agency provides. They reflect what an agency does on a regular basis (e.g., processing permits).

Projects: Projects are planned efforts that end once a particular outcome or goal is achieved.

Measures: Performance Measures may be associated with any plan component, or with the agency overall. Performance Measures can answer broad questions about an agency’s overall performance or the performance of an organizational unit, a program or service, or the implementation of a major project. Measures can answer questions like “How much did we do?”, “How well did we do it?”, “How quickly did we do it?”, and “Is anyone better off?” as described in the table below. Measures are printed throughout the Performance Plan, as they may be measuring an objective, an administrative structure, an activity, or be related to the agency performance as a whole.

Measure Type	Measure Description	Example
Quantity	Quantity measures assess the volume of work an agency performs. These measures can describe the inputs (e.g., requests or cases) that an agency receives or the work that an agency completes (e.g., licenses issued or cases closed). Quantity measures often start with the phrase “Number of...”.	“Number of public art projects completed”
Quality	Quality measures assess how well an agency’s work meets standards, specifications, resident needs, or resident expectations. These measures can directly describe the quality of decisions or products or they can assess resident feelings, like satisfaction.	“Percent of citations issued that were appealed”

(continued)

Measure Type	Measure Description	Example
Efficiency	Efficiency measures assess the resources an agency used to perform its work and the speed with which that work was performed. Efficiency measures can assess the unit cost to deliver a product or service, but typically these measures assess describe completion rates, processing times, and backlog.	"Percent of claims processed within 10 business days"
Outcome	Outcome measures assess the results or impact of an agency's work. These measures describe the intended ultimate benefits associated with a program or service.	"Percent of families returning to homelessness within 6-12 months"
Context	Context measures describe the circumstances or environment that the agency operates in. These measures are typically outside of the agency's direct control.	"Recidivism rate for 18-24 year-olds"
District-wide Indicators	District-wide indicators describe demographic, economic, and environmental trends in the District of Columbia that are relevant to the agency's work, but are not in the control of a single agency.	"Area median income"

Agencies set targets for most performance measures before the start of the fiscal year. Targets may represent goals, requirements, or national standards for a performance measure. Agencies strive to achieve targets each year, and agencies provide explanations for targets that are not met at the end of the fiscal year in the subsequent Performance Accountability Report. Not all measures are associated with a target. For example, newly added measures do not require targets for the first year, as agencies determine a data-informed benchmark. Additionally, change in some quantity or context measures and District-wide indicators may not indicate better or worse performance, but are "neutral" measures of demand or input, or are outside of the agency's direct control. In some cases the relative improvement of a measure over a prior period is a more meaningful indicator than meeting or exceeding a particular numerical goal, so a target is not set.

2 OFFICE OF ZONING OVERVIEW

Mission: The mission of the DC Office of Zoning (DCOZ) is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA).

Summary of Services: DCOZ administers the zoning application processes for the ZC and BZA. The agency reviews and accepts applications, schedules hearings to determine whether cases meet specified zoning criteria, schedules meetings to make determinations with respect to pending applications, and issues legal orders. Technology plays a critical role in support of this process by enhancing effectiveness and transparency. DCOZ also spearheads outreach to citizens of the District of Columbia to ensure a robust understanding of the zoning application process.

Objectives:

1. Leverage new and existing technologies to further ensure that the District of Columbia's zoning processes are easily understandable and accessible to the public.
2. Streamline zoning regulations to enhance efficiency and transparency of zoning processes.
3. Create a convenient, easy to use, and understandable zoning process through website development, expansive outreach and educational programs for District residents and businesses.
4. Efficient, Transparent, and Responsive Government

Structures:

1. Agency Management
2. Zoning Commission
3. Board of Zoning Adjustment
4. Technological Services

3 OBJECTIVES

3.1 LEVERAGE NEW AND EXISTING TECHNOLOGIES TO FURTHER ENSURE THAT THE DISTRICT OF COLUMBIA’S ZONING PROCESSES ARE EASILY UNDERSTANDABLE AND ACCESSIBLE TO THE PUBLIC.

No Related Measures

3.2 STREAMLINE ZONING REGULATIONS TO ENHANCE EFFICIENCY AND TRANSPARENCY OF ZONING PROCESSES.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Percent of Board of Zoning Adjustment hearings scheduled within 4 months of application acceptance (excluding recess month)	Efficiency	Up is Better	36.09%	82.01%	98%

3.3 CREATE A CONVENIENT, EASY TO USE, AND UNDERSTANDABLE ZONING PROCESS THROUGH WEBSITE DEVELOPMENT, EXPANSIVE OUTREACH AND EDUCATIONAL PROGRAMS FOR DISTRICT RESIDENTS AND BUSINESSES.

No Related Measures

3.4 EFFICIENT, TRANSPARENT, AND RESPONSIVE GOVERNMENT

Create and maintain a highly efficient, transparent, and responsive District government.

No Related Measures

4 ADMINISTRATIVE STRUCTURES

4.1 AGENCY MANAGEMENT

Provides for administrative support and the required tools to achieve operational and programmatic results.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Percent of agency staff who were employed as Management Supervisory Service (MSS) employees prior to 4/1 of the fiscal year that had completed an Advancing Racial Equity (AE204) training facilitated by ORE within the past two years	Outcome	Up is Better	NA	No incidents	No Target Set
Percent of employees that are District residents	Outcome	Up is Better	58.33%	60.87%	No Target Set
Percent of new hires that are current District residents and received a high school diploma from a DCPS or a District Public Charter School, or received an equivalent credential from the District of Columbia	Outcome	Up is Better	100%	33.33%	No Target Set
Percent of new hires that are District residents	Outcome	Up is Better	100%	100%	No Target Set
Percent of required contractor evaluations submitted to the Office of Contracting and Procurement on time	Outcome	Up is Better	No incidents	100%	No Target Set

*Specific targets are not set for this measure

4.2 ZONING COMMISSION

Provides assistance, information and services to the ZC, other government agencies, applicants, businesses, and the general public regarding the District of Columbia's zoning processes.

Related Measures	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Percent of zoning certifications completed within 5 business days	Efficiency	Up is Better	97.22%	100%	98%

*Specific targets are not set for this measure

4.3 BOARD OF ZONING ADJUSTMENT

Provides assistance, information and services to the BZA, other government agencies, applicants, businesses, and the general public regarding the District of Columbia's zoning processes.

4.4 TECHNOLOGICAL SERVICES

Provides new systems to automate zoning information and facilitates delivery of zoning services to the public and other District agencies.

5 ADDITIONAL MEASURES

Measure	Measure Type	Directionality	FY2023	FY2024	FY2025 Target
Effectively process ZC and BZA applications and petitions.					
Number of Appeals to the DC Court of Appeals (by Calendar Year)	Quantity	Neutral	3	6	*

*Specific targets are not set for this measure

6 ADDITIONAL ACTIVITIES

Activity Name	Activity Description
The Official Zoning Map	OZ is responsible for updating and maintaining the official Zoning Map of the District of Columbia.
Interactive Zoning Information System (IZIS)	OZ reviews and accepts applications, schedules public hearings and meetings, and issues legal orders that document the decisions of both the Zoning Commission and the BZA. This process is managed through the IZIS system.
Zoning Regulations of 2016	OZ is responsible for updating and maintaining the official Zoning Regulations of the District of Columbia.
Website development to serve the public with zoning information	OZ is responsible for making zoning information easily accessible to the public. This is achieved by making a wealth of information, including, documents, video and regulations available on its website 24/7.
Conduct expansive outreach and provide educational programs	OZ believes an informed public is better able to navigate the zoning process in the District of Columbia; therefore it conducts expansive outreach to educate the public about the process before the ZC and BZA.
Effectively process ZC and BZA applications and petitions.	OZ reviews and accepts applications, schedules public hearings and meetings, and issues legal orders that document the decisions of both the Zoning Commission and the BZA.
Court of Appeals Information	The decisions of the BZA and ZC can be appealed to the DC Court of Appeals for review.

7 PROJECTS

7.1 CLEARING THE BOARD OF ZONING ADJUSTMENT BACKLOG

Proposed Completion Date: September 30, 2026

The Office of Zoning has a backlog of Board of Zoning Adjustment (BZA) orders that it is working to clear.

Related Measures: Number of Board of Zoning Adjustment Full Orders Issued

7.2 WEBSITE AND ZONING APPLICATION UPGRADES

Proposed Completion Date: September 30, 2026

One of the cornerstones of the Office of Zoning's (OZ's) mission is to provide the public with information to make the zoning process convenient, easy to use and understandable. OZ is always using upgrades in its technological systems to meet this mission. OZ will be upgrading its primary website, reviewing all of its workflows to make customer driven enhancements, and adding AI driven technologies to provide better information to the public.

Related Measures: Number of unique Zoning Map hits; Number of unique website hits

**ZC Orders Issued
FY 2022 - FY 2025**

ATTACHMENT F

	Case No.	Filing Date	Hearing/Meeting Days	Final Action	Issued	Aging in Days
1	20-23	9/30/2020	01/14/2021, 06/10/2021, 06/24/2021, 04/22/2021	6/24/2021	10/4/2021	72
2	21-06	3/22/2021	06/03/2021, 06/03/2021	6/3/2021	10/4/2021	87
3	04-22B	2/4/2021	07/26/2021, 05/27/2021	7/26/2021	10/8/2021	54
4	19-22	10/16/2019	11/18/2019	11/18/2019	10/13/2021	497
5	20-09	4/17/2020	06/08/2020, 09/24/2020, 09/24/2020, 10/29/2020 10/01/2020, 11/12/2020, 11/12/2020, 10/01/2020,	10/29/2020	10/15/2021	251
6	20-14	6/22/2020	01/14/2021, 01/28/2021, 10/01/2020, 11/12/2020	1/28/2021	10/26/2021	193
7	05-36M	5/13/2021	05/27/2021, 05/27/2021, 09/23/2021, 09/23/2021	9/23/2021	10/30/2021	26
8	21-08	5/14/2021	11/18/2021, 05/27/2021, 09/20/2021, 09/20/2021 10/07/2021, 10/07/2021,	11/18/2021	12/10/2021	16
9	12-08D	5/29/2021	06/10/2021, 10/07/2021, 11/29/2021	11/29/2021	12/17/2021	14
10	20-27	11/3/2020	01/28/2021, 05/20/2021, 06/24/2021	6/24/2021	12/17/2021	126
11	00-33A	10/20/2021	11/18/2021, 11/08/2021	11/8/2021	12/22/2021	32
12	06-11U	9/23/2021	10/28/2021, 11/18/2021 02/24/2020, 01/27/2020,	11/18/2021	12/24/2021	26
13	14-13E	1/16/2020	01/21/2021, 01/21/2021, 02/25/2021, 10/14/2021, 02/24/2020, 11/18/2021	10/14/2021	12/24/2021	51
14	21-02	1/19/2021	01/28/2021, 04/26/2021, 06/24/2021, 05/13/2021, 10/14/2021	10/14/2021	12/24/2021	51
15	17-08A	6/28/2021	07/26/2021, 12/02/2021, 12/02/2021, 12/02/2021	12/2/2021	12/28/2021	18
16	20-21	9/4/2020	09/14/2020, 07/26/2021, 12/07/2020, 12/16/2021	12/16/2021	12/31/2021	11
17	20-24	10/5/2020	07/26/2021, 10/15/2020, 12/16/2021, 07/01/2021, 05/03/2021, 06/07/2021 10/07/2021, 10/07/2021,	12/16/2021	12/31/2021	11
18	21-05	3/1/2021	12/16/2021, 03/11/2021, 06/28/2021	12/16/2021	12/31/2021	11
19	13-08B	9/2/2021	10/28/2021	10/28/2021	12/31/2021	46
20	20-22	9/8/2020	12/17/2020, 09/27/2021, 10/28/2021, 07/19/2021, 09/27/2021	10/28/2021	1/7/2022	51
21	80-07D	8/5/2021	10/14/2021	10/14/2021	1/7/2022	61
22	21-12	7/30/2021	12/09/2021, 12/09/2021, 12/09/2021, 11/08/2021	12/9/2021	1/24/2022	32
23	21-16	9/29/2021	12/06/2021, 01/13/2022, 12/06/2021, 10/14/2021	1/13/2022	1/25/2022	8
24	21-13	8/5/2021	11/18/2021, 11/01/2021, 11/01/2021, 11/01/2021	11/18/2021	1/28/2022	51

**ZC Orders Issued
FY 2022 - FY 2025**

ATTACHMENT F

	Case No.	Filing Date	Hearing/Meeting Days	Final Action	Issued	Aging in Days
25	20-32	12/14/2020	04/29/2021, 03/15/2021	4/29/2021	2/4/2022	201
26	08-07H	7/20/2021	10/14/2021	10/14/2021	2/11/2022	86
27	08-07I	8/10/2021	10/14/2021	10/14/2021	2/11/2022	86
28	21-09	5/28/2021	10/14/2021, 09/13/2021	10/14/2021	2/11/2022	86
29	06-10G	10/19/2021	12/13/2021, 12/13/2021, 10/28/2021	12/13/2021	2/24/2022	53
30	21-10	6/14/2021	11/18/2021, 10/18/2021, 06/24/2021, 01/27/2022, 10/18/2021	1/27/2022	2/25/2022	21
31	6-11V/06-12	10/18/2021	11/18/2021, 12/16/2021, 12/16/2021	12/16/2021	3/2/2022	54
32	12-01E	10/18/2021	01/06/2022, 01/06/2022, 01/06/2022	1/6/2022	3/10/2022	45
33	16-20A	5/5/2021	10/25/2021, 10/25/2021, 10/25/2021, 07/08/2021	10/25/2021	3/11/2022	99
34	08-34L	4/23/2021	10/21/2021, 10/21/2021, 06/10/2021, 10/21/2021	10/21/2021	3/25/2022	111
35	20-26B	12/8/2021	02/14/2022, 12/16/2021, 02/14/2022, 02/14/2022	2/14/2022	4/7/2022	38
36	21-20	11/12/2021	01/24/2022, 02/24/2022, 01/24/2022, 01/24/2022	2/24/2022	4/8/2022	31
37	20-34A	12/21/2021	01/13/2022, 01/27/2022	1/27/2022	4/8/2022	51
38	20-31	12/14/2020	03/22/2021, 03/29/2021, 04/20/2021, 05/27/2021, 04/28/2022, 04/28/2021, 07/08/2021, 05/12/2022	7/8/2021	4/8/2022	196
39	20-08	4/1/2020	01/25/2021, 04/05/2021, 01/25/2021, 04/29/2021	4/29/2021	4/8/2022	246
40	05-28Z	12/30/2021	02/24/2022, 01/27/2022	2/24/2022	4/22/2022	41
41	20-08A	9/28/2021	12/06/2021, 12/16/2021, 12/06/2021, 12/06/2021	12/16/2021	4/29/2022	96
42	21-15	9/13/2021	03/10/2022, 02/07/2022, 11/18/2021, 02/07/2022	3/10/2022	5/4/2022	39
43	16-11(1)	5/13/2016	03/13/2017, 12/05/2016, 07/25/2016, 11/18/2021, 07/26/2021, 10/19/2021, 10/19/2021, 10/19/2021, 06/09/2022	11/18/2021	5/6/2022	121
44	20-33	12/14/2020	05/06/2021, 06/21/2021, 06/21/2021, 07/26/2021	7/26/2021	5/6/2022	204
45	20-30	12/10/2020	03/25/2021, 03/08/2021	3/25/2021	5/6/2022	291
46	19-29	11/26/2019	01/27/2022, 03/10/2022, 06/10/2021, 10/14/2021, 01/10/2022	3/10/2022	5/25/2022	54
47	21-19	11/4/2021	11/18/2021, 02/17/2022, 02/17/2022, 04/28/2022	4/28/2022	5/26/2022	20
48	21-28	12/20/2021	03/07/2022, 03/07/2022, 03/07/2022, 03/07/2022	3/7/2022	6/2/2022	63

**ZC Orders Issued
FY 2022 - FY 2025**

ATTACHMENT F

	Case No.	Filing Date	Hearing/Meeting Days	Final Action	Issued	Aging in Days
49	20-12	5/22/2020	04/12/2021, 10/04/2021, 07/27/2020, 06/14/2021, 10/04/2021, 10/04/2021, 12/16/2021	12/16/2021	6/2/2022	120
50	07-13H	4/12/2022	05/12/2022	5/12/2022	6/12/2022	21
51	16-02C	6/28/2021	01/13/2022, 12/20/2021, 10/14/2021, 12/20/2021	1/13/2022	6/22/2022	114
52	16-02D	7/15/2021	12/20/2021, 12/20/2021, 12/20/2021, 01/13/2022	1/13/2022	6/22/2022	114
53	21-17	10/5/2021	02/14/2022, 03/31/2022, 02/14/2022, 12/16/2021	3/31/2022	6/30/2022	65
54	21-11	7/23/2021	11/18/2021, 03/17/2022, 04/28/2022, 03/17/2022	4/28/2022	7/7/2022	50
55	16-11W/06-12	12/1/2021	04/25/2022, 01/27/2022, 04/25/2022, 04/25/2022	4/25/2022	7/7/2022	53
56	21-07	4/15/2021	05/27/2021, 11/15/2021, 11/15/2021, 12/16/2021	12/16/2021	7/25/2022	157
57	86-04A	5/25/2022	06/30/2022, 06/30/2022	6/30/2022	8/10/2022	29
58	12-15C	8/9/2021	11/04/2021, 01/27/2022, 11/04/2021, 11/04/2021	1/27/2022	8/10/2022	139
59	22-08	2/11/2022	05/16/2022, 06/09/2022, 05/16/2022, 05/16/2022	6/9/2022	8/15/2022	47
60	15-24B	8/4/2020	02/25/2021, 06/10/2021, 11/22/2021, 11/29/2021, 12/16/2021, 11/04/2021, 11/29/2021, 01/27/2022	1/27/2022	8/15/2022	142
61	16-13H	7/5/2022	07/28/2022, 07/28/2022	7/28/2022	8/30/2022	23
62	21-21	11/15/2021	03/10/2022, 06/02/2022, 07/14/2022, 06/02/2022	7/14/2022	8/30/2022	33
63	16-04-08G/02-45	2/2/2021	02/25/2021, 07/25/2022, 07/25/2022, 07/25/2022, 06/06/2022	7/25/2022	8/31/2022	27
64	22-14	3/25/2022	01/01/1900, 06/27/2022, 01/01/1900, 06/27/2022, 06/27/2022, 07/28/2022	7/28/2022	9/8/2022	30
65	22-02	1/3/2022	01/13/2022, 05/09/2022, 05/09/2022, 09/08/2022	9/8/2022	9/15/2022	5
66	14-01B	7/6/2022	07/28/2022, 09/08/2022	9/8/2022	9/21/2022	9
67	20-06A	8/8/2022	09/08/2022	9/8/2022	9/26/2022	12
68	22-01	1/2/2022	01/13/2022, 06/16/2022, 09/08/2022, 06/16/2022	9/8/2022	9/26/2022	12
69	22-03	1/14/2022	03/31/2022, 07/25/2022, 09/08/2022, 07/25/2022	9/8/2022	9/28/2022	14
70	07-13I	7/12/2022	09/08/2022, 09/08/2022	9/8/2022	10/4/2022	18
71	16-13I	7/11/2022	09/08/2022	9/8/2022	10/11/2022	23
72	19-31	12/2/2019	12/09/2019, 10/28/2021, 07/07/2022, 07/07/2022, 09/29/2022, 09/29/2022	9/29/2022	10/13/2022	10
73	17-21A	9/15/2022	10/27/2022, 10/27/2022	10/27/2022	11/7/2022	7
74	17-21B	9/15/2022	10/27/2022, 10/27/2022	10/27/2022	11/7/2022	7

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75	16-18D	6/21/2022	11/03/2022, 11/03/2022, 11/03/2022, 11/03/2022, 11/03/2022	11/3/2022	11/23/2022	14
76	12-14D	8/24/2022	10/13/2022, 09/29/2022	10/13/2022	11/28/2022	32
77	21-26	12/2/2021	03/10/2022, 09/29/2022, 07/18/2022, 07/18/2022	9/29/2022	11/28/2022	42
78	06-11X	10/18/2022	11/10/2022, 11/10/2022	11/10/2022	11/30/2022	14
79	17-05D	7/5/2022	10/27/2022, 07/28/2022, 10/13/2022	10/27/2022	12/12/2022	32
80	21-14	8/18/2021	10/27/2022, 09/19/2022, 04/14/2022, 10/27/2022, 09/19/2022	10/27/2022	12/12/2022	32
81	08-07K	10/19/2022	12/15/2022	12/15/2022	1/6/2023	16
82	08-07L	10/25/2022	12/15/2022	12/15/2022	1/6/2023	16
83	22-17	4/12/2022	12/15/2022, 10/24/2022, 10/24/2022, 06/30/2022, 06/30/2022	12/15/2022	1/6/2023	16
84	05-28AA	9/30/2022	11/10/2022	11/10/2022	1/6/2023	41
85	05-28AB	9/30/2022	10/27/2022, 11/10/2022	11/10/2022	1/6/2023	41
86	22-26	7/20/2022	10/13/2022	10/13/2022	1/6/2023	61
87	21-18	10/26/2021	12/16/2021, 05/05/2022, 04/14/2022, 07/14/2022, 04/28/2022, 05/12/2022, 05/12/2022, 09/08/2022	9/8/2022	1/30/2023	102
88	19-22A	11/18/2022	12/15/2022	12/15/2022	2/6/2023	37
89	22-28	7/29/2022	11/17/2022, 11/17/2022, 11/17/2022	11/17/2022	2/6/2023	57
90	20-02B	1/5/2023	01/12/2023	1/12/2023	2/10/2023	21
91	20-29	11/23/2020	02/18/2021, 02/28/2021	2/28/2021	2/17/2023	515
92	22-18	4/22/2022	07/28/2022, 12/01/2022, 12/01/2022, 01/12/2023	1/12/2023	2/23/2023	30
93	22-04	1/21/2022	03/31/2022, 10/13/2022, 07/21/2022, 07/21/2022	10/13/2022	2/24/2023	96
94	06-22A	7/29/2022	09/29/2022, 01/01/1900, 10/27/2022	10/27/2022	3/3/2023	91
95	22-16	3/30/2022	07/28/2022, 12/12/2022, 01/12/2023, 12/12/2022	1/12/2023	3/10/2023	41
96	22-22	5/6/2022	01/26/2023, 12/19/2022, 12/19/2022, 01/26/2023, 12/19/2022, 12/19/2022, 07/28/2022	1/26/2023	3/24/2023	41
97	13-05E	7/8/2022	12/08/2022, 09/29/2022, 12/08/2022, 12/08/2022, 09/29/2022	12/8/2022	3/31/2023	81
98	15-18C	1/31/2023	03/09/2023	3/9/2023	4/7/2023	21
99	21-09A	1/25/2023	02/23/2023, 02/23/2023	2/23/2023	4/7/2023	31
100	80-13B	1/18/2023	02/23/2023	2/23/2023	4/7/2023	31
101	22-19	4/26/2022	11/28/2022, 07/28/2022, 12/15/2022, 01/26/2023	1/26/2023	4/7/2023	51
102	15-21D	12/7/2022	01/12/2023	1/12/2023	4/7/2023	61

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103	14-12G	11/3/2022	12/15/2022	12/15/2022	4/7/2023	81
104	20-06B	9/8/2022	10/27/2022, 10/27/2022, 12/15/2022	12/15/2022	4/7/2023	81
105	22-10	2/28/2022	04/14/2022, 01/19/2023, 03/09/2023, 01/19/2023, 01/19/2023	3/9/2023	4/21/2023	31
106	20-06C	12/21/2022	01/26/2023	1/26/2023	4/28/2023	66
107	20-33A	11/30/2022	02/09/2023, 01/26/2023	2/9/2023	5/5/2023	61
108	22-27	7/20/2022	10/13/2022, 02/27/2023, 02/27/2023, 04/27/2023	4/27/2023	5/12/2023	11
109	20-31A	9/19/2022	01/09/2023, 01/09/2023, 02/09/2023	2/9/2023	5/12/2023	66
110	6-11Y/06-12	2/17/2023	03/30/2023, 03/30/2023	3/30/2023	6/2/2023	46
111	20-08B	11/4/2022	05/08/2023, 05/08/2023, 05/08/2023	5/8/2023	6/9/2023	24
112	22-06	2/11/2022	04/28/2022, 02/09/2023, 10/06/2022, 12/15/2022, 07/13/2023	2/9/2023	6/16/2023	91
113	06-27A	3/9/2023	04/27/2023, 04/13/2023, 04/27/2023	4/27/2023	7/1/2023	46
114	96-13A	5/18/2022	02/23/2023, 12/05/2022, 12/05/2022, 09/08/2022, 01/12/2023	2/23/2023	7/5/2023	94
115	22-11	3/2/2022	01/26/2023, 11/14/2022, 12/15/2022, 05/12/2022	1/26/2023	7/16/2023	121
116	19-27	11/8/2019	11/18/2019, 07/28/2020, 07/28/2020, 07/27/2023	7/27/2023	8/7/2023	7
117	19-27A	4/17/2020	04/27/2020, 07/28/2020, 07/28/2020, 07/28/2020, 07/27/2023	7/27/2023	8/7/2023	7
118	19-27B	10/19/2020	10/29/2020, 02/22/2021, 02/22/2021, 07/27/2023	7/27/2023	8/7/2023	7
119	22-39	12/27/2022	03/20/2023, 03/20/2023, 03/20/2023	3/20/2023	8/16/2023	107
120	19-31A	12/30/2022	01/12/2023, 06/29/2023, 05/04/2023, 05/04/2023	6/29/2023	8/25/2023	41
121	22-30	9/19/2022	05/01/2023, 09/29/2022, 05/01/2023, 06/29/2023	6/29/2023	8/25/2023	41
122	23-01	1/3/2023	01/12/2023, 05/04/2023, 05/04/2023, 05/04/2023, 06/29/2023	6/29/2023	8/25/2023	41
123	18-03A	2/17/2023	03/30/2023	3/30/2023	8/25/2023	106
124	16-18E	3/21/2023	04/13/2023, 04/27/2023, 04/27/2023	4/27/2023	8/31/2023	90
125	13-14D	2/21/2023	03/30/2023	3/30/2023	8/31/2023	110
126	21-27	12/13/2021	04/21/2022, 02/09/2023, 01/05/2023, 10/03/2022, 02/09/2023	2/9/2023	8/31/2023	145
127	08-24D	3/16/2023	04/13/2023, 05/11/2023	5/11/2023	9/1/2023	81

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128	12-01F	4/26/2023	06/08/2023	6/8/2023	9/7/2023	65
129	14-19B	3/29/2023	05/11/2023, 05/11/2023, 05/11/2023	5/11/2023	9/7/2023	85
130	22-12	3/15/2022	09/08/2022, 03/09/2023, 01/30/2023, 01/30/2023	3/9/2023	9/7/2023	130
131	22-20	5/2/2022	01/23/2023, 01/23/2023, 03/09/2023, 09/08/2022	3/9/2023	9/7/2023	130
132	02-38K	6/14/2023	07/27/2023	7/27/2023	9/11/2023	32
133	02-26E	4/11/2023	06/22/2023, 06/22/2023, 06/22/2023	6/22/2023	9/11/2023	57
134	3-12Y/03-13	3/27/2023	05/11/2023, 06/29/2023	6/29/2023	9/20/2023	59
135	06-10H	4/28/2023	06/08/2023, 06/08/2023	6/8/2023	9/20/2023	74
136	21-23	12/2/2021	01/13/2022, 01/01/1900, 09/11/2023, 03/30/2023 02/09/2023, 07/10/2023,	9/11/2023	9/27/2023	12
137	05-28AC	10/14/2022	07/10/2023, 02/09/2023, 05/15/2023, 07/10/2023	7/10/2023	10/2/2023	60
138	05-28AD	3/22/2023	05/11/2023	5/11/2023	10/2/2023	102
139	05-28AF	4/7/2023	05/11/2023, 07/13/2023	7/13/2023	10/5/2023	60
140	06-13B	6/7/2023	07/13/2023	7/13/2023	10/5/2023	60
141	05-28AE	3/22/2023	04/27/2023, 05/11/2023	4/27/2023	10/5/2023	115
142	22-09	2/25/2022	05/12/2022, 10/20/2022, 02/09/2023, 12/15/2022,	2/9/2023	10/12/2023	175
143	04-14G	2/22/2023	03/30/2023	3/30/2023	10/27/2023	151
144	22-34	11/11/2022	07/13/2023, 06/01/2023, 03/09/2023, 06/01/2023	7/13/2023	10/30/2023	77
145	22-21	5/3/2022	02/16/2023, 06/30/2022, 02/16/2023, 03/30/2023	3/30/2023	10/30/2023	152
146	15-20D	3/9/2022	10/17/2022, 06/09/2022, 10/17/2022, 10/17/2022 01/26/2023, 01/26/2023,	10/17/2022	10/30/2023	270
147	22-32	10/4/2022	06/05/2023, 06/05/2023, 07/27/2023, 07/27/2023	7/27/2023	11/15/2023	79
148	20-31B	4/10/2023	07/06/2023, 07/06/2023, 07/06/2023	7/6/2023	11/15/2023	94
149	15-24C	7/20/2022	11/10/2022, 02/13/2023, 03/09/2023, 02/13/2023	3/9/2023	12/5/2023	193
150	18-15A	9/11/2023	10/12/2023, 10/12/2023	10/12/2023	12/12/2023	43
151	14-18B	7/26/2023	09/28/2023	9/28/2023	12/12/2023	53
152	21-09B	6/23/2023	07/27/2023, 07/27/2023	7/27/2023	12/12/2023	98
153	13-16B	4/18/2023	07/20/2023, 07/20/2023, 07/20/2023	7/20/2023	12/12/2023	103
154	23-03	1/27/2023	04/10/2023, 04/27/2023, 04/10/2023, 04/10/2023	4/27/2023	12/12/2023	163
155	20-29A	6/26/2023	11/06/2023, 11/06/2023, 11/06/2023	11/6/2023	12/19/2023	31
156	08-34M	9/25/2023	11/09/2023, 11/09/2023	11/9/2023	12/29/2023	36
157	21-20A	5/26/2023	06/29/2023, 09/14/2023, 07/27/2023	9/14/2023	12/29/2023	76

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158	85-16B	3/17/2023	06/08/2023, 06/29/2023, 04/13/2023, 06/29/2023, 07/13/2023	7/13/2023	12/29/2023	121
159	80-07E	10/2/2023	10/26/2023, 11/30/2023	11/30/2023	1/9/2024	28
160	16-18F	7/7/2023	07/27/2023, 09/28/2023	9/28/2023	1/9/2024	73
161	22-38	12/30/2022	02/09/2023, 10/26/2023, 09/18/2023, 02/09/2023, 09/18/2023	10/26/2023	1/10/2024	54
162	22-23	6/23/2022	10/19/2023, 12/14/2023, 03/30/2023, 10/19/2023	12/14/2023	2/1/2024	35
163	23-05	2/9/2023	07/24/2023, 09/28/2023, 04/27/2023, 07/24/2023	9/28/2023	2/1/2024	90
164	23-18	7/19/2023	11/16/2023, 11/16/2023, 11/16/2023	11/16/2023	2/27/2024	73
165	23-06	2/23/2023	05/11/2023, 09/28/2023, 11/09/2023, 07/31/2023, 07/31/2023	11/9/2023	2/27/2024	78
166	23-15	6/27/2023	10/23/2023, 11/30/2023	11/30/2023	3/6/2024	69
167	20-14A	9/15/2023	10/26/2023	10/26/2023	3/6/2024	94
168	20-33B	6/9/2023	10/26/2023, 09/21/2023	10/26/2023	3/6/2024	94
169	22-29	8/19/2022	03/16/2023, 11/10/2022, 05/11/2023, 06/29/2023	6/29/2023	3/7/2024	180
170	23-10	4/21/2023	07/17/2023, 07/17/2023, 07/17/2023	7/17/2023	3/21/2024	178
171	13-08C	12/1/2023	01/11/2024	1/11/2024	3/22/2024	51
172	23-16	5/10/2023	11/30/2023, 10/30/2023, 10/30/2023, 10/30/2023	11/30/2023	4/1/2024	87
173	23-07	3/6/2023	06/08/2023, 10/05/2023, 10/05/2023, 11/09/2023, 10/05/2023	11/9/2023	4/1/2024	102
174	22-37	11/30/2022	10/12/2023, 09/07/2023, 05/11/2023, 09/07/2023	10/12/2023	4/1/2024	122
175	21-28A	2/13/2024	03/14/2024, 03/14/2024	3/14/2024	4/2/2024	13
176	13-08D	12/19/2023	02/29/2024, 02/29/2024	2/29/2024	4/2/2024	23
177	21-12A	1/3/2024	02/08/2024	2/8/2024	4/4/2024	40
178	09-03H	3/23/2023	06/29/2023, 11/27/2023, 12/14/2023, 11/27/2023, 06/29/2023	12/14/2023	4/4/2024	80
179	09-03G	1/4/2023	06/29/2023, 12/14/2023	12/14/2023	4/19/2024	91
180	11-03L	11/16/2023	12/14/2023, 01/25/2024	1/25/2024	5/3/2024	71
181	12-01G	12/21/2023	03/07/2024, 03/07/2024, 03/07/2024	3/7/2024	5/10/2024	46
182	03-12Z/03-13	12/15/2023	01/25/2024	1/25/2024	5/10/2024	76
183	18-14A	12/18/2023	01/25/2024	1/25/2024	5/10/2024	76
184	85-16C	3/20/2023	12/14/2023, 01/25/2024	1/25/2024	5/10/2024	76
185	15-27G	2/9/2023	07/13/2023, 11/13/2023, 11/13/2023	11/13/2023	5/10/2024	129
186	03-03C	2/20/2024	03/28/2024	3/28/2024	5/17/2024	36
187	01-01C	1/26/2024	02/29/2024, 02/29/2024	2/29/2024	6/14/2024	76

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188	15-21E	1/23/2024	02/29/2024	2/29/2024	6/21/2024	81
189	23-04	2/3/2023	09/28/2023, 12/11/2023, 12/11/2023, 01/25/2024	1/25/2024	6/21/2024	106
190	20-28A	4/22/2024	05/30/2024	5/30/2024	6/28/2024	21
191	20-30A	4/9/2024	05/30/2024	5/30/2024	6/28/2024	21
192	05-28AG	3/21/2024	04/25/2024	4/25/2024	6/28/2024	46
193	21-20B	3/15/2024	04/25/2024	4/25/2024	6/28/2024	46
194	14-18C	2/27/2024	03/28/2024, 01/01/1900	3/28/2024	6/28/2024	66
195	22-36	11/28/2022	02/09/2023, 07/13/2023, 06/08/2023, 06/15/2023, 09/28/2023, 02/09/2023, 06/15/2023, 05/25/2023, 07/13/2023 09/29/2022, 06/12/2023, 09/29/2022, 04/03/2023,	9/28/2023	7/26/2024	216
196	22-25	7/20/2022	07/13/2023, 07/27/2023, 04/11/2024, 04/11/2024	4/11/2024	8/2/2024	81
197	15-24D	5/21/2024	06/27/2024	6/27/2024	8/23/2024	41
198	12-14E	4/19/2024	05/30/2024, 05/30/2024	5/30/2024	8/23/2024	61
199	21-25	12/2/2021	01/11/2024, 02/08/2024, 01/01/1900, 01/11/2024	2/8/2024	8/23/2024	141
200	23-09	4/18/2023	06/29/2023, 11/02/2023, 11/02/2023, 01/25/2024	1/25/2024	8/23/2024	151
201	22-35	11/11/2022	12/04/2023, 01/11/2024, 01/11/2024, 12/04/2023, 07/27/2023	1/11/2024	9/18/2024	179
202	22-31	9/23/2022	12/18/2023, 04/11/2024, 03/09/2023, 10/16/2023, 03/04/2024, 03/04/2024	4/11/2024	10/4/2024	126
203	14-13F	1/16/2024	01/25/2024, 05/30/2024	5/30/2024	10/11/2024	96
204	86-04B	1/9/2023	09/14/2023, 09/14/2023, 04/04/2024 04/04/2024	5/30/2024	11/1/2024	111
205	24-04	2/9/2024	09/12/2024, 07/08/2024, 04/11/2024, 07/08/2024, 04/11/2024	9/12/2024	11/15/2024	46
206	20-27A	7/16/2024	09/26/2024	9/26/2024	11/21/2024	40
207	23-11	6/9/2023	11/30/2023, 02/22/2024, 03/14/2024, 02/22/2024, 03/14/2024, 04/25/2024	4/25/2024	11/22/2024	151
208	23-19	7/26/2023	11/30/2023, 02/15/2024, 02/15/2024, 03/14/2024, 04/25/2024, 04/25/2024	4/25/2024	11/29/2024	156
209	23-28	12/13/2023	04/08/2024, 04/08/2024, 04/08/2024	4/8/2024	11/29/2024	169
210	23-17	7/17/2023	06/27/2024, 07/27/2023, 03/14/2024, 02/05/2024, 02/05/2024, 04/25/2024, 06/27/2024	6/27/2024	12/10/2024	118

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	Case No.	Filing Date	Hearing/Meeting Days	Final Action	Issued	Aging in Days
211	23-14	6/19/2023	04/01/2024, 05/09/2024, 11/30/2023, 04/01/2024, 04/01/2024	5/9/2024	12/10/2024	153
212	05-28AH	10/2/2024	11/14/2024	11/14/2024	12/13/2024	21
213	22-04A	9/13/2024	10/24/2024	10/24/2024	12/13/2024	36
214	20-09A	9/5/2024	10/10/2024	10/10/2024	12/13/2024	46
215	23-23	9/27/2023	07/25/2024, 07/11/2024, 09/12/2024, 02/29/2024, 06/03/2024, 06/03/2024, 06/03/2024	7/11/2024	12/13/2024	111
216	22-28A	8/20/2024	10/10/2024	10/10/2024	1/10/2025	66
217	24-02	1/23/2024	07/15/2024, 07/15/2024, 04/11/2024, 09/12/2024, 04/11/2024	9/12/2024	1/16/2025	90
218	20-12A	5/29/2024	07/11/2024	7/11/2024	1/16/2025	135
219	23-24	10/6/2023	09/12/2024, 09/12/2024, 07/18/2024, 02/08/2024, 07/18/2024	9/12/2024	1/19/2025	91
220	24-05	3/25/2024	06/13/2024, 09/05/2024, 09/16/2024, 10/24/2024, 09/16/2024	10/24/2024	1/20/2025	62
221	23-10A	8/9/2024	10/28/2024, 10/28/2024, 10/28/2024	10/28/2024	1/31/2025	69
222	20-08C	7/1/2024	09/26/2024, 07/25/2024	9/26/2024	2/7/2025	96
223	14-12H	11/8/2024	12/19/2024	12/19/2024	3/14/2025	61
224	08-30E	10/30/2024	12/19/2024	12/19/2024	3/14/2025	61
225	24-03	2/2/2024	07/29/2024, 04/25/2024	11/14/2024	3/14/2025	86
226	03-05A	9/27/2023	07/01/2024, 03/14/2024	7/25/2024	3/14/2025	166

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	Case No.	Date Filed	Last Hearing Date	Decision Date	Type of Order	Date Order Issued	Days Aging
1	20510	4/14/2021	9/29/2021	9/29/2021	S	10/1/2021	2
2	20488	3/29/2021	9/22/2021	9/22/2021	S	10/1/2021	7
3	20494	4/6/2021	9/22/2021	9/22/2021	S	10/1/2021	7
4	20497	4/6/2021	9/22/2021	9/22/2021	S	10/1/2021	7
5	20500	4/6/2021	9/15/2021	9/15/2021	S	10/1/2021	12
6	20514	4/15/2021	9/29/2021	9/29/2021	S	10/4/2021	3
7	20442	1/11/2021	9/29/2021	9/29/2021	S	10/5/2021	4
8	20489	4/1/2021	9/29/2021	9/29/2021	S	10/5/2021	4
9	20504	4/8/2021	9/29/2021	9/29/2021	S	10/5/2021	4
10	20506	4/9/2021	9/29/2021	9/29/2021	S	10/5/2021	4
11	20519	4/28/2021	10/6/2021	10/6/2021	S	10/14/2021	6
12	20520	4/27/2021	10/6/2021	10/6/2021	S	10/15/2021	7
13	20436A	7/13/2021	10/6/2021	10/6/2021	S	10/18/2021	8
14	20502	4/8/2021	9/29/2021	9/29/2021	S	10/18/2021	13
15	20515	4/19/2021	10/13/2021	10/13/2021	S	10/19/2021	4
16	20516	4/26/2021	10/13/2021	10/13/2021	S	10/19/2021	4
17	20396A	7/20/2021	10/13/2021	10/13/2021	S	10/19/2021	4
18	20522	4/27/2021	10/13/2021	10/13/2021	S	10/20/2021	5
19	20517	4/17/2021	10/6/2021	10/6/2021	F	10/21/2021	11
20	20521	4/22/2021	10/13/2021	10/13/2021	S	10/22/2021	7
21	20523	4/27/2021	10/13/2021	10/13/2021	S	10/26/2021	9
22	18472B	7/30/2021	10/13/2021	10/13/2021	S	10/26/2021	9
23	20518	4/20/2021	10/20/2021	10/20/2021	S	10/28/2021	6
24	20528	5/11/2021	10/20/2021	10/20/2021	S	10/28/2021	6
25	20530	5/18/2021	10/20/2021	10/20/2021	S	10/28/2021	6
26	20533	5/19/2021	10/27/2021	10/27/2021	S	11/1/2021	3
27	20531	5/24/2021	10/27/2021	10/27/2021	S	11/2/2021	4
28	20532	5/19/2021	10/27/2021	10/27/2021	S	11/2/2021	4
29	20534	5/19/2021	10/27/2021	10/27/2021	S	11/2/2021	4
30	20535	5/20/2021	10/27/2021	10/27/2021	S	11/2/2021	4
31	20556	7/12/2021	11/3/2021	11/3/2021	S	11/9/2021	4
32	20577	8/6/2021	11/3/2021	11/3/2021	S	11/9/2021	4
33	20074A	4/2/2021	11/3/2021	11/3/2021	S	11/9/2021	4
34	20527	5/10/2021	11/10/2021	11/10/2021	S	11/17/2021	5
35	20539	6/7/2021	11/10/2021	11/10/2021	S	11/17/2021	5
36	20557	7/9/2021	11/10/2021	11/10/2021	S	11/17/2021	5
37	20560	7/19/2021	11/10/2021	11/10/2021	S	11/17/2021	5
38	20581	8/11/2021	11/10/2021	11/10/2021	S	11/17/2021	5
39	20110A	9/21/2021	11/10/2021	11/10/2021	S	11/18/2021	6
40	20545	6/16/2021	11/17/2021	11/17/2021	S	11/22/2021	3
41	20546	6/18/2021	11/17/2021	11/17/2021	S	11/22/2021	3
42	20558	7/9/2021	11/17/2021	11/17/2021	S	11/22/2021	3
43	20565	7/23/2021	11/17/2021	11/17/2021	S	11/23/2021	4
44	20568	7/28/2021	11/17/2021	11/17/2021	S	11/23/2021	4
45	20582	8/11/2021	11/17/2021	11/17/2021	S	11/23/2021	4
46	20249	1/31/2020	8/5/2020	8/5/2020	S	11/23/2021	339
47	20540	6/8/2021	11/17/2021	11/17/2021	S	11/29/2021	8
48	20586	8/23/2021	12/1/2021	12/1/2021	S	12/7/2021	4
49	19841B	9/27/2021	12/1/2021	12/1/2021	S	12/7/2021	4
50	20537	6/4/2021	12/8/2021	12/8/2021	S	12/13/2021	3
51	20548	6/25/2021	12/8/2021	12/8/2021	S	12/13/2021	3
52	20566	7/26/2021	12/8/2021	12/8/2021	S	12/13/2021	3
53	20571	8/2/2021	12/8/2021	12/8/2021	S	12/13/2021	3
54	20574	8/4/2021	12/8/2021	12/8/2021	S	12/13/2021	3
55	20576	8/4/2021	12/8/2021	12/8/2021	S	12/13/2021	3

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56	20420	11/25/2020	3/17/2021	3/17/2021	F	12/14/2021	194
57	20352	8/18/2020	1/27/2021	1/27/2021	F	12/14/2021	229
58	20569	7/29/2021	12/8/2021	12/8/2021	S	12/15/2021	5
59	20570	7/29/2021	12/8/2021	12/8/2021	S	12/15/2021	5
60	20354	8/21/2020	12/15/2021	12/15/2021	S	12/21/2021	4
61	20553	7/7/2021	12/15/2021	12/15/2021	S	12/21/2021	4
62	20573	8/3/2021	12/15/2021	12/15/2021	S	12/21/2021	4
63	20578	8/8/2021	12/15/2021	12/15/2021	S	12/21/2021	4
64	20579	8/9/2021	12/15/2021	12/15/2021	S	12/21/2021	4
65	13540B	10/29/2021	12/15/2021	12/15/2021	S	12/21/2021	4
66	20014C	12/1/2021		12/24/2021	S	12/24/2021	0
67	20583	8/19/2021	12/22/2021	12/22/2021	S	1/4/2022	9
68	20587	8/23/2021	12/22/2021	12/22/2021	S	1/4/2022	9
69	20590	8/26/2021	12/22/2021	12/22/2021	S	1/4/2022	9
70	20591	8/26/2021	12/22/2021	12/22/2021	S	1/4/2022	9
71	20595	9/3/2021	12/22/2021	12/22/2021	S	1/4/2022	9
72	20596	9/13/2021	12/22/2021	12/22/2021	S	1/4/2022	9
73	20597	9/7/2021	12/22/2021	12/22/2021	S	1/4/2022	9
74	20495	4/8/2021	7/14/2021	7/14/2021	F	1/11/2022	129
75	20213	12/15/2019	7/1/2020	7/1/2020	F	1/14/2022	402
76	20501	4/6/2021	1/12/2022	1/12/2022	S	1/19/2022	5
77	20541	6/8/2021	1/12/2022	1/12/2022	S	1/19/2022	5
78	20601	9/14/2021	1/12/2022	1/12/2022	S	1/19/2022	5
79	20353	8/18/2020	2/24/2021	1/13/2021	F	1/20/2022	266
80	20290	4/6/2020	1/13/2021	1/13/2021	F	1/28/2022	272
81	19124C	12/10/2021	1/26/2022	1/26/2022	S	2/1/2022	4
82	20607	9/23/2021	2/2/2022	2/2/2022	S	2/7/2022	3
83	20608	10/4/2021	2/2/2022	2/2/2022	S	2/7/2022	3
84	20611	9/29/2021	2/2/2022	2/2/2022	S	2/7/2022	3
85	20621	10/18/2021	2/2/2022	2/2/2022	S	2/7/2022	3
86	20613	10/2/2021	2/2/2022	2/2/2022	S	2/9/2022	5
87	20622	10/19/2021	2/9/2022	2/9/2022	S	2/14/2022	3
88	20623	10/19/2021	2/9/2022	2/9/2022	S	2/14/2022	3
89	20642	11/10/2021	2/9/2022	2/9/2022	S	2/15/2022	4
90	20562	7/23/2021	1/12/2022	1/12/2022	F	2/16/2022	25
91	19897B	2/17/2022		2/17/2022	S	2/17/2022	0
92	18878D	2/16/2022		2/17/2022	F	2/17/2022	0
93	20614	10/4/2021	2/9/2022	2/9/2022	S	2/17/2022	6
94	20618	10/12/2021	2/9/2022	2/9/2022	S	2/17/2022	6
95	20619	10/22/2021	2/9/2022	2/9/2022	S	2/17/2022	6
96	20589	8/25/2021	2/16/2022	2/16/2022	S	2/23/2022	5
97	20617	10/8/2021	2/16/2022	2/16/2022	S	2/23/2022	5
98	20620	10/18/2021	2/16/2022	2/16/2022	S	2/23/2022	5
99	20624	10/19/2021	2/16/2022	2/16/2022	S	2/23/2022	5
100	20627	10/20/2021	2/16/2022	2/16/2022	S	2/23/2022	5
101	20609	9/28/2021	2/23/2022	2/23/2022	S	2/28/2022	3
102	20632	10/27/2021	2/16/2022	2/16/2022	S	2/28/2022	8
103	20633	10/29/2021	2/16/2022	2/16/2022	S	2/28/2022	8
104	18404A	10/5/2021	2/16/2022	2/16/2022	S	2/28/2022	8
105	18701E	9/22/2021	2/16/2022	2/16/2022	S	3/1/2022	9
106	20616	10/7/2021	2/9/2022	2/9/2022	S	3/1/2022	14
107	20630	10/27/2021	3/2/2022	3/2/2022	S	3/8/2022	4
108	20635	11/4/2021	3/2/2022	3/2/2022	S	3/8/2022	4
109	20638	11/4/2021	3/2/2022	3/2/2022	S	3/8/2022	4
110	20559	7/16/2021	3/9/2022	3/9/2022	S	3/15/2022	4

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111	20639	11/3/2021	3/9/2022	3/9/2022	S	3/15/2022	4
112	20641	11/12/2021	3/9/2022	3/9/2022	S	3/15/2022	4
113	20266	2/21/2020	9/30/2020	9/30/2020	F	3/15/2022	379
114	19819C	3/10/2022		3/16/2022	S	3/16/2022	0
115	20512	4/14/2021	10/13/2021	10/13/2021	F	3/18/2022	112
116	20513	4/14/2021	10/13/2021	10/13/2021	F	3/18/2022	112
117	20492	4/5/2021	3/16/2022	3/16/2022	S	3/22/2022	4
118	20526	5/5/2021	3/16/2022	3/16/2022	S	3/22/2022	4
119	20598	9/9/2021	3/16/2022	3/16/2022	S	3/22/2022	4
120	20663	12/2/2021	3/16/2022	3/16/2022	S	3/22/2022	4
121	20658	11/24/2021	3/23/2022	3/23/2022	S	3/24/2022	1
122	20584	8/18/2021	3/23/2022	3/23/2022	S	3/30/2022	5
123	20653	11/19/2021	3/23/2022	3/23/2022	S	3/30/2022	5
124	19952B	3/29/2022		3/31/2022	S	3/31/2022	0
125	19953B	3/29/2022		3/31/2022	S	3/31/2022	0
126	20599	9/9/2021	3/30/2022	3/30/2022	S	4/7/2022	6
127	20606	9/27/2021	3/30/2022	3/30/2022	S	4/7/2022	6
128	20631	10/26/2021	3/30/2022	3/30/2022	S	4/7/2022	6
129	20646	11/16/2021	3/30/2022	3/30/2022	S	4/7/2022	6
130	20657	11/23/2021	3/30/2022	3/30/2022	S	4/7/2022	6
131	20679	12/28/2021	3/30/2022	3/30/2022	S	4/7/2022	6
132	20682	12/30/2021	3/30/2022	3/30/2022	S	4/7/2022	6
133	20544	6/16/2021	12/1/2021	12/1/2021	F	4/7/2022	91
134	19967	1/16/2019	5/15/2019	5/15/2019	F	4/7/2022	756
135	20649	11/17/2021	4/6/2022	4/6/2022	S	4/11/2022	3
136	20660	11/29/2021	4/6/2022	4/6/2022	S	4/11/2022	3
137	20661	11/30/2021	4/6/2022	4/6/2022	S	4/11/2022	3
138	20662	11/30/2021	4/6/2022	4/6/2022	S	4/11/2022	3
139	20647	11/16/2021	4/13/2022	4/13/2022	S	4/19/2022	4
140	20664	12/6/2021	4/13/2022	4/13/2022	S	4/19/2022	4
141	20665	12/6/2021	4/13/2022	4/13/2022	S	4/19/2022	4
142	20668	12/10/2021	4/13/2022	4/13/2022	S	4/19/2022	4
143	20689	1/12/2022	4/13/2022	4/13/2022	S	4/19/2022	4
144	20667	12/9/2021	4/13/2022	4/13/2022	S	4/20/2022	5
145	20672	12/16/2021	4/13/2022	4/13/2022	S	4/20/2022	5
146	20673	12/17/2021	4/13/2022	4/13/2022	S	4/20/2022	5
147	20184	10/25/2019	11/4/2020	9/16/2020	F	4/20/2022	415
148	20652	11/18/2021	4/13/2022	4/13/2022	S	4/21/2022	6
149	20670	12/15/2021	4/13/2022	4/13/2022	S	4/21/2022	6
150	20671	12/16/2021	4/13/2022	4/13/2022	S	4/21/2022	6
151	20675	12/23/2021	4/13/2022	4/13/2022	S	4/21/2022	6
152	20655	11/22/2021	4/20/2022	4/20/2022	S	4/26/2022	4
153	20676	12/23/2021	4/20/2022	4/20/2022	S	4/26/2022	4
154	20683	12/30/2021	4/20/2022	4/20/2022	S	4/26/2022	4
155	20669	12/15/2021	4/20/2022	4/20/2022	S	4/27/2022	5
156	20677	12/27/2021	4/20/2022	4/20/2022	S	4/27/2022	5
157	20681	12/28/2021	4/20/2022	4/20/2022	S	4/27/2022	5
158	20687	1/4/2022	4/20/2022	4/20/2022	S	4/27/2022	5
159	19955	12/26/2018	4/10/2019	4/10/2019	F	4/27/2022	795
160	20640	11/5/2021	4/27/2022	4/27/2022	S	5/2/2022	3
161	20684	1/3/2022	4/27/2022	4/27/2022	S	5/2/2022	3
162	20694	1/18/2022	4/27/2022	4/27/2022	S	5/2/2022	3
163	20695	1/16/2022	4/27/2022	4/27/2022	S	5/2/2022	3
164	20700	1/21/2022	4/27/2022	4/27/2022	S	5/2/2022	3
165	20567	7/28/2021	4/27/2022	4/27/2022	S	5/3/2022	4

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166	20602	9/9/2021	4/27/2022	4/27/2022	S	5/3/2022	4
167	20686	1/3/2022	4/27/2022	4/27/2022	S	5/3/2022	4
168	20688	1/11/2022	4/27/2022	4/27/2022	S	5/3/2022	4
169	20691	1/19/2022	4/27/2022	4/27/2022	S	5/3/2022	4
170	20692	1/14/2022	4/27/2022	4/27/2022	S	5/3/2022	4
171	20696	1/19/2022	4/27/2022	4/27/2022	S	5/3/2022	4
172	20637	11/2/2021	4/27/2022	4/27/2022	S	5/9/2022	8
173	19027B	4/17/2015		4/13/2022	F	5/10/2022	19
174	20702	1/24/2022	5/11/2022	5/11/2022	S	5/11/2022	0
175	20690	1/10/2022	5/4/2022	5/4/2022	S	5/11/2022	5
176	20693	1/14/2022	5/4/2022	5/4/2022	S	5/11/2022	5
177	20697	1/26/2022	5/4/2022	5/4/2022	S	5/11/2022	5
178	20698	1/20/2022	5/4/2022	5/4/2022	S	5/11/2022	5
179	20705	2/1/2022	5/4/2022	5/4/2022	S	5/11/2022	5
180	20708	2/2/2022	5/4/2022	5/4/2022	S	5/11/2022	5
181	20701	1/21/2022	5/4/2022	5/4/2022	S	5/12/2022	6
182	20648	11/16/2021	5/11/2022	5/11/2022	S	5/17/2022	4
183	20678	12/27/2021	5/11/2022	5/11/2022	S	5/17/2022	4
184	20706	1/31/2022	5/11/2022	5/11/2022	S	5/17/2022	4
185	20707	2/1/2022	5/11/2022	5/11/2022	S	5/17/2022	4
186	20711	2/8/2022	5/11/2022	5/11/2022	S	5/17/2022	4
187	20712	2/11/2022	5/11/2022	5/11/2022	S	5/17/2022	4
188	20717	2/18/2022	5/11/2022	5/11/2022	S	5/17/2022	4
189	20054	4/26/2019	7/22/2020	7/22/2020	F	5/17/2022	474
190	19795	5/9/2018	10/10/2018	10/10/2018	F	5/17/2022	939
191	20500A	4/6/2022	5/18/2022	5/18/2022	S	5/23/2022	3
192	20607A	4/8/2022	5/18/2022	5/18/2022	S	5/23/2022	3
193	20329	7/16/2020	3/3/2021	3/3/2021	F	5/23/2022	318
194	20645	11/16/2021	5/18/2022	5/18/2022	S	5/24/2022	4
195	20659	11/24/2021	5/18/2022	5/18/2022	S	5/24/2022	4
196	20714	2/14/2022	5/18/2022	5/18/2022	S	5/24/2022	4
197	20720	2/21/2022	5/18/2022	5/18/2022	S	5/24/2022	4
198	20508	4/12/2021	9/29/2021	9/29/2021	F	5/24/2022	169
199	20600	9/14/2021	1/12/2022	1/12/2022	F	5/26/2022	96
200	20722	2/23/2022	5/25/2022	5/25/2022	S	5/31/2022	4
201	20727	2/28/2022	5/25/2022	5/25/2022	S	5/31/2022	4
202	20666	12/8/2021	5/25/2022	5/25/2022	S	6/1/2022	5
203	20685	1/3/2022	5/25/2022	5/25/2022	S	6/1/2022	5
204	20710	2/4/2022	5/25/2022	5/25/2022	S	6/1/2022	5
205	20721	2/22/2022	5/25/2022	5/25/2022	S	6/1/2022	5
206	20723	3/4/2022	5/25/2022	5/25/2022	S	6/1/2022	5
207	20458	2/5/2021	7/21/2021	7/21/2021	F	6/7/2022	229
208	20674	12/21/2021	6/8/2022	6/8/2022	S	6/13/2022	3
209	20709	2/4/2022	6/8/2022	6/8/2022	S	6/13/2022	3
210	20724	2/25/2022	6/8/2022	6/8/2022	S	6/13/2022	3
211	20728	2/28/2022	6/8/2022	6/8/2022	S	6/13/2022	3
212	20412	11/10/2020	4/28/2021	4/14/2021	F	6/13/2022	303
213	20726	2/28/2022	6/8/2022	6/8/2022	S	6/14/2022	4
214	20729	2/28/2022	6/8/2022	6/8/2022	S	6/14/2022	4
215	20730	3/3/2022	6/8/2022	6/8/2022	S	6/15/2022	5
216	20475	3/8/2021	7/14/2021	7/14/2021	F	6/17/2022	242
217	20718	2/18/2022	6/15/2022	6/15/2022	S	6/21/2022	4
218	20732	3/9/2022	6/15/2022	6/15/2022	S	6/21/2022	4
219	20735	3/17/2022	6/15/2022	6/15/2022	S	6/21/2022	4
220	20737	3/22/2022	6/15/2022	6/15/2022	S	6/21/2022	4

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221	20738	3/24/2022	6/22/2022	S	6/27/2022	3
222	20742	3/28/2022	6/22/2022	S	6/27/2022	3
223	20741	3/27/2022	6/29/2022	S	7/11/2022	8
224	20745	3/30/2022	6/29/2022	S	7/11/2022	8
225	20747	4/1/2022	6/29/2022	S	7/11/2022	8
226	20750	4/11/2022	6/29/2022	S	7/11/2022	8
227	20430	12/3/2020	4/28/2021	F	7/11/2022	313
228	20736	3/21/2022	7/6/2022	S	7/12/2022	4
229	20748	4/4/2022	7/6/2022	S	7/12/2022	4
230	20758	4/11/2022	7/6/2022	S	7/12/2022	4
231	20761	4/14/2022	7/6/2022	S	7/12/2022	4
232	20762	4/13/2022	7/6/2022	S	7/12/2022	4
233	20731	3/7/2022	7/6/2022	S	7/14/2022	6
234	20754	4/8/2022	7/6/2022	S	7/14/2022	6
235	20280	3/13/2020	11/17/2021	F	7/15/2022	172
236	20753	4/7/2022	7/13/2022	S	7/19/2022	4
237	20756	4/11/2022	7/13/2022	S	7/19/2022	4
238	20752	4/6/2022	7/20/2022	S	7/26/2022	4
239	20767	4/21/2022	7/20/2022	S	7/26/2022	4
240	20467	2/17/2021	7/28/2021	F	7/29/2022	262
241	20551	7/1/2021	7/27/2022	S	8/2/2022	4
242	20763	4/15/2022	7/27/2022	S	8/2/2022	4
243	20777	5/6/2022	7/27/2022	S	8/2/2022	4
244	20592	9/2/2021	3/30/2022	F	8/3/2022	90
245	20400	11/3/2020	10/20/2021	F	8/8/2022	208
246	20440	12/30/2020	8/4/2021	F	8/8/2022	263
247	20454	1/18/2021	11/3/2021	F	8/12/2022	202
248	20740	3/30/2022	7/13/2022	F	8/18/2022	26
249	20593	9/2/2021	1/12/2022	F	9/1/2022	166
250	20382	9/24/2020	7/14/2021	F	9/13/2022	304
251	20765	4/27/2022	9/14/2022	S	9/19/2022	3
252	20774	4/29/2022	9/14/2022	S	9/19/2022	3
253	20776	4/29/2022	9/14/2022	S	9/19/2022	3
254	20778	5/2/2022	9/14/2022	S	9/20/2022	4
255	20780	5/3/2022	9/14/2022	S	9/20/2022	4
256	20783	5/5/2022	9/14/2022	S	9/20/2022	4
257	20790	5/25/2022	9/14/2022	S	9/20/2022	4
258	20385	10/8/2020	2/24/2021	F	9/20/2022	409
259	20781	5/4/2022	9/14/2022	S	9/21/2022	5
260	20472	2/17/2021	7/3/2024	F	9/22/2022	416
261	20744	3/30/2022	9/21/2022	S	9/26/2022	3
262	19722A	6/16/2022	9/21/2022	S	9/26/2022	3
263	20634	11/4/2021	3/2/2022	F	9/28/2022	150
264	20680	12/28/2021	5/18/2022	F	9/30/2022	97
265	20234	1/14/2020	9/28/2022	S	10/4/2022	4
266	20759	4/12/2022	9/28/2022	S	10/4/2022	4
267	20764	4/19/2022	9/28/2022	S	10/4/2022	4
268	20784	5/5/2022	9/28/2022	S	10/4/2022	4
269	20786	5/13/2022	9/28/2022	S	10/4/2022	4
270	18701F	6/30/2022	9/28/2022	S	10/4/2022	4
271	19358A	7/11/2022	9/28/2022	S	10/4/2022	4
272	20733	3/10/2022	10/5/2022	S	10/14/2022	7
273	20787	5/13/2022	10/5/2022	S	10/14/2022	7
274	20789	5/17/2022	10/5/2022	S	10/14/2022	7
275	20792	5/25/2022	10/5/2022	S	10/14/2022	7

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276	20799	6/24/2022	11/2/2022	10/5/2022	S	10/14/2022	7
277	20804	6/24/2022	10/5/2022	10/5/2022	S	10/14/2022	7
278	20749	4/5/2022	10/19/2022	10/19/2022	S	10/25/2022	4
279	20788	5/17/2022	10/26/2022	10/26/2022	S	11/1/2022	4
280	20793	5/25/2022	10/26/2022	10/26/2022	S	11/1/2022	4
281	20794	5/31/2022	10/26/2022	10/26/2022	S	11/1/2022	4
282	20779	5/2/2022	10/19/2022	10/19/2022	S	11/2/2022	10
283	20615	10/4/2021	2/9/2022	2/9/2022	F	11/2/2022	190
284	17984A	5/20/2021	10/27/2021	10/27/2021	F	11/2/2022	265
285	20796	6/6/2022	11/2/2022	11/2/2022	S	11/8/2022	4
286	20797	6/9/2022	11/2/2022	11/2/2022	S	11/8/2022	4
287	20798	6/16/2022	11/2/2022	11/2/2022	S	11/8/2022	4
288	20801	6/20/2022	11/9/2022	11/9/2022	S	11/15/2022	4
289	20805	6/24/2022	11/16/2022	11/16/2022	S	11/21/2022	3
290	20806	7/12/2022	11/16/2022	11/16/2022	S	11/21/2022	3
291	20807	7/14/2022	11/16/2022	11/16/2022	S	11/21/2022	3
292	20810	7/19/2022	11/30/2022	11/30/2022	S	12/5/2022	3
293	20817	7/27/2022	11/30/2022	11/30/2022	S	12/5/2022	3
294	20802	6/22/2022	11/9/2022	11/9/2022	S	12/5/2022	18
295	20713	2/15/2022	11/30/2022	11/30/2022	S	12/6/2022	4
296	20291A	10/3/2022	11/30/2022	11/30/2022	S	12/6/2022	4
297	20809	7/20/2022	12/7/2022	12/7/2022	S	12/13/2022	4
298	20811	7/21/2022	12/7/2022	12/7/2022	S	12/13/2022	4
299	20812	7/25/2022	12/7/2022	12/7/2022	S	12/13/2022	4
300	20814	7/25/2022	12/7/2022	12/7/2022	S	12/13/2022	4
301	20816	7/26/2022	12/7/2022	12/7/2022	S	12/13/2022	4
302	20826	8/24/2022	12/7/2022	12/7/2022	S	12/13/2022	4
303	20554	7/7/2021	12/14/2022	12/14/2022	S	12/19/2022	3
304	20819	8/4/2022	12/14/2022	12/14/2022	S	12/19/2022	3
305	20820	8/9/2022	12/14/2022	12/14/2022	S	12/19/2022	3
306	20822	8/12/2022	12/14/2022	12/14/2022	S	12/19/2022	3
307	20823	8/12/2022	12/14/2022	12/14/2022	S	12/21/2022	5
308	20825	8/19/2022	12/14/2022	12/14/2022	S	12/21/2022	5
309	20585	8/20/2021	12/22/2021	12/22/2021	F	12/27/2022	264
310	20827	8/22/2022	12/21/2022	12/21/2022	S	12/28/2022	5
311	20832	8/31/2022	12/21/2022	12/21/2022	S	12/28/2022	5
312	20833	9/1/2022	12/21/2022	12/21/2022	S	12/28/2022	5
313	20835	9/9/2022	12/21/2022	12/21/2022	S	12/28/2022	5
314	20840	9/20/2022	12/21/2022	12/21/2022	S	12/28/2022	5
315	20803	6/23/2022	11/9/2022	11/9/2022	F	1/3/2023	39
316	20841	9/16/2022	1/11/2023	1/11/2023	S	1/17/2023	4
317	20846	10/3/2022	1/11/2023	1/11/2023	S	1/17/2023	4
318	20851	10/6/2022	1/11/2023	1/11/2023	S	1/17/2023	4
319	20547	6/22/2021	3/30/2022	3/30/2022	F	1/17/2023	209
320	20854	10/20/2022	1/18/2023	1/18/2023	S	1/24/2023	4
321	20732A	12/2/2022	1/18/2023	1/18/2023	S	1/24/2023	4
322	20410	11/12/2020	1/25/2023	1/25/2023	S	1/31/2023	4
323	20859	10/31/2022	1/25/2023	1/25/2023	S	1/31/2023	4
324	20729A	12/1/2022	1/25/2023	1/25/2023	S	1/31/2023	4
325	20858	11/1/2022	2/1/2023	2/1/2023	S	2/9/2023	6
326	20158B	12/13/2022	2/1/2023	2/1/2023	S	2/9/2023	6
327	20864	11/8/2022	2/8/2023	2/8/2023	S	2/15/2023	5
328	20865	11/10/2022	2/8/2023	2/8/2023	S	2/15/2023	5
329	20629	10/25/2021	2/16/2022	2/16/2022	F	2/17/2023	262
330	20815	7/26/2022	3/1/2023	3/1/2023	S	3/7/2023	4

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331	20873	12/1/2022	3/1/2023	S	3/7/2023	4
332	20874	12/13/2022	3/1/2023	S	3/7/2023	4
333	20875	12/13/2022	3/1/2023	S	3/7/2023	4
334	20838	9/12/2022	3/1/2023	F	3/9/2023	6
335	20876	12/8/2022	3/8/2023	S	3/14/2023	4
336	20878	12/13/2022	3/8/2023	S	3/14/2023	4
337	20703	1/25/2022	3/15/2023	S	3/21/2023	4
338	20866	11/11/2022	3/15/2023	S	3/21/2023	4
339	20879	12/15/2022	3/15/2023	S	3/21/2023	4
340	20821	8/11/2022	3/22/2023	S	3/27/2023	3
341	20830	8/29/2022	3/22/2023	S	3/27/2023	3
342	20611A	1/31/2023	3/15/2023	S	3/27/2023	8
343	20831	8/30/2022	3/22/2023	S	3/28/2023	4
344	20836	9/8/2022	3/22/2023	S	3/28/2023	4
345	20839	9/12/2022	3/22/2023	S	3/28/2023	4
346	20844	9/22/2022	3/22/2023	S	3/28/2023	4
347	20766	4/20/2022	3/22/2023	F	4/3/2023	8
348	20845	9/29/2022	3/29/2023	S	4/4/2023	4
349	20847	9/30/2022	3/29/2023	S	4/4/2023	4
350	20848	10/4/2022	3/29/2023	S	4/4/2023	4
351	20850	10/6/2022	3/29/2023	S	4/4/2023	4
352	20849	10/13/2022	3/29/2023	S	4/4/2023	4
353	7468B	10/11/2022	3/29/2023	S	4/5/2023	5
354	18465A	8/9/2021	4/5/2023	S	4/11/2023	4
355	20861	11/3/2022	4/5/2023	S	4/11/2023	4
356	20860	11/3/2022	4/5/2023	S	4/11/2023	4
357	20863	11/7/2022	4/5/2023	S	4/11/2023	4
358	18878E	2/10/2023	4/5/2023	S	4/11/2023	4
359	20643	11/11/2021	4/6/2022	F	4/12/2023	265
360	20734	3/15/2022	6/29/2022	F	4/18/2023	209
361	20877	12/14/2022	4/12/2023	S	4/19/2023	5
362	20402	11/5/2020	7/21/2021	F	4/27/2023	461
363	20855	10/18/2022	4/26/2023	S	5/2/2023	4
364	20869	11/21/2022	4/26/2023	S	5/2/2023	4
365	20870	11/21/2022	4/26/2023	S	5/2/2023	4
366	19943B	3/14/2023	4/26/2023	S	5/2/2023	4
367	20862	11/7/2022	5/3/2023	S	5/9/2023	4
368	20867	11/16/2022	5/3/2023	S	5/9/2023	4
369	20872	11/30/2022	5/3/2023	S	5/9/2023	4
370	20880	12/15/2022	5/3/2023	S	5/9/2023	4
371	20881	12/19/2022	5/3/2023	S	5/10/2023	5
372	20883	12/27/2022	5/3/2023	S	5/10/2023	5
373	20026	3/15/2019	11/6/2019	F	5/11/2023	916
374	17702B	10/10/2022	5/10/2023	S	5/16/2023	4
375	20856	10/20/2022	5/10/2023	S	5/16/2023	4
376	20884	1/4/2023	5/10/2023	S	5/16/2023	4
377	20885	1/12/2023	5/10/2023	S	5/16/2023	4
378	20857	10/20/2022	5/17/2023	S	5/23/2023	4
379	20886	1/12/2023	5/17/2023	S	5/23/2023	4
380	20507	4/12/2021	11/17/2021	F	5/24/2023	395
381	20891	1/18/2023	5/24/2023	S	6/1/2023	6
382	20893	1/20/2023	5/24/2023	S	6/1/2023	6
383	20895	2/2/2023	5/24/2023	S	6/1/2023	6
384	20882	12/22/2022	5/10/2023	F	6/2/2023	17
385	20887	1/20/2023	5/10/2023	F	6/2/2023	17

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386	20888	1/17/2023	6/7/2023	S	6/13/2023	4
387	20890	1/24/2023	6/7/2023	S	6/13/2023	4
388	20899	2/7/2023	6/7/2023	S	6/13/2023	4
389	20901	2/16/2023	6/7/2023	S	6/13/2023	4
390	20904	2/22/2023	6/7/2023	S	6/13/2023	4
391	20902	2/27/2023	6/7/2023	S	6/13/2023	4
392	20905	2/24/2023	6/7/2023	S	6/14/2023	5
393	20743	3/30/2022	6/22/2022	F	6/16/2023	257
394	20907	2/28/2023	6/14/2023	S	6/20/2023	4
395	20910	3/7/2023	6/14/2023	S	6/20/2023	4
396	20911	3/7/2023	6/14/2023	S	6/20/2023	4
397	20915	3/14/2023	6/14/2023	S	6/21/2023	5
398	20785	5/11/2022	6/28/2023	S	7/10/2023	8
399	20897	2/9/2023	6/28/2023	S	7/10/2023	8
400	20903	2/21/2023	6/28/2023	S	7/10/2023	8
401	20908	3/6/2023	6/28/2023	S	7/10/2023	8
402	20917	3/29/2023	6/28/2023	S	7/10/2023	8
403	20892	1/19/2023	6/28/2023	S	7/11/2023	9
404	20909	3/7/2023	6/28/2023	S	7/11/2023	9
405	20916	3/21/2023	6/28/2023	S	7/11/2023	9
406	20523A	5/2/2023	6/28/2023	S	7/11/2023	9
407	20850A	5/4/2023	6/28/2023	S	7/11/2023	9
408	20922	3/28/2023	7/12/2023	S	7/17/2023	3
409	20923	3/29/2023	7/12/2023	S	7/17/2023	3
410	20925	4/3/2023	7/12/2023	S	7/17/2023	3
411	20924	4/5/2023	7/12/2023	S	7/17/2023	3
412	20926	4/7/2023	7/12/2023	S	7/17/2023	3
413	20603	9/16/2021	2/9/2022	F	7/18/2023	374
414	20770	4/27/2022	7/19/2023	S	7/27/2023	6
415	20927	4/7/2023	7/19/2023	S	7/27/2023	6
416	19175A	4/17/2023	7/19/2023	S	7/27/2023	6
417	20428A	5/4/2023	7/19/2023	S	7/27/2023	6
418	20520A	6/5/2023	7/19/2023	S	7/27/2023	6
419	20896	1/27/2023	5/24/2023	F	7/31/2023	48
420	20942	5/2/2023	7/26/2023	S	8/1/2023	4
421	20875A	5/9/2023	7/26/2023	S	8/1/2023	4
422	20872A	6/12/2023	7/26/2023	S	8/1/2023	4
423	20771	4/27/2022	7/26/2023	S	8/2/2023	5
424	20938	5/1/2023	7/26/2023	S	8/2/2023	5
425	20571A	5/1/2023	7/26/2023	S	8/2/2023	5
426	20829	8/26/2022	12/21/2022	F	8/4/2023	162
427	20339	7/28/2020	10/20/2021	F	9/6/2023	490
428	20930	4/14/2023	9/13/2023	S	9/19/2023	4
429	20933	4/19/2023	9/13/2023	S	9/19/2023	4
430	20934	4/21/2023	9/13/2023	S	9/19/2023	4
431	20939	4/25/2023	9/13/2023	S	9/19/2023	4
432	20330	6/11/2020	12/23/2020	F	9/25/2023	718
433	20912	3/14/2023	9/20/2023	S	9/26/2023	4
434	20932	4/19/2023	9/20/2023	S	9/26/2023	4
435	20949	5/3/2023	9/20/2023	S	9/26/2023	4
436	20940	4/25/2023	9/27/2023	S	10/3/2023	4
437	20945	4/28/2023	9/27/2023	S	10/3/2023	4
438	20943	4/28/2023	9/27/2023	S	10/3/2023	4
439	20947	5/1/2023	9/27/2023	S	10/3/2023	4
440	20959	5/27/2023	9/27/2023	S	10/3/2023	4

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441	17944C	6/20/2023	9/20/2023	9/20/2023	S	10/5/2023	11
442	20935	4/21/2023	10/4/2023	10/4/2023	S	10/11/2023	5
443	20951	5/8/2023	10/4/2023	10/4/2023	S	10/11/2023	5
444	20954	5/12/2023	10/4/2023	10/4/2023	S	10/11/2023	5
445	20734A	7/27/2023	10/4/2023	10/4/2023	S	10/11/2023	5
446	20998	7/24/2023	10/4/2023	10/4/2023	S	10/12/2023	6
447	20936	4/24/2023	10/4/2023	10/4/2023	S	10/13/2023	7
448	20950	5/9/2023	10/18/2023	10/18/2023	S	10/23/2023	3
449	20955	5/15/2023	10/18/2023	10/18/2023	S	10/23/2023	3
450	20977	6/20/2023	10/18/2023	10/18/2023	S	10/23/2023	3
451	20594	9/3/2021	7/27/2022	7/27/2022	F	10/23/2023	323
452	20956	5/21/2023	10/18/2023	10/18/2023	S	10/25/2023	5
453	20960	5/30/2023	10/18/2023	10/18/2023	S	10/26/2023	6
454	20964	6/5/2023	10/18/2023	10/18/2023	S	10/26/2023	6
455	20965	6/6/2023	10/25/2023	10/25/2023	S	10/31/2023	4
456	20999	7/28/2023	10/25/2023	10/25/2023	S	10/31/2023	4
457	20952	5/11/2023	10/4/2023	10/4/2023	S	10/31/2023	19
458	20948	5/1/2023	10/25/2023	10/25/2023	S	11/3/2023	7
459	20966	6/6/2023	10/25/2023	10/25/2023	S	11/3/2023	7
460	20972	6/12/2023	11/1/2023	11/1/2023	S	11/6/2023	3
461	20980	6/26/2023	11/1/2023	11/1/2023	S	11/6/2023	3
462	20937	4/24/2023	10/25/2023	10/25/2023	S	11/7/2023	9
463	20968	6/9/2023	11/1/2023	11/1/2023	S	11/8/2023	5
464	20967	6/7/2023	11/1/2023	11/1/2023	S	11/9/2023	6
465	20843	9/19/2022	3/22/2023	3/22/2023	F	11/13/2023	168
466	20979	6/23/2023	11/8/2023	11/8/2023	S	11/16/2023	6
467	20988	6/29/2023	11/8/2023	11/8/2023	S	11/16/2023	6
468	20961	5/31/2023	11/8/2023	11/8/2023	S	11/20/2023	8
469	20969	6/9/2023	11/8/2023	11/8/2023	S	11/20/2023	8
470	20978	6/22/2023	11/8/2023	11/8/2023	S	11/20/2023	8
471	21000	7/28/2023	11/8/2023	11/8/2023	S	11/20/2023	8
472	20963	6/2/2023	11/8/2023	11/8/2023	S	11/21/2023	9
473	20971	6/12/2023	11/8/2023	11/8/2023	S	11/21/2023	9
474	20973	6/14/2023	11/8/2023	11/8/2023	S	11/21/2023	9
475	20069	5/15/2019	7/15/2020	7/15/2020	F	11/22/2023	875
476	20987	6/29/2023	11/15/2023	11/15/2023	S	11/28/2023	9
477	20985	6/29/2023	11/15/2023	11/15/2023	S	11/28/2023	9
478	20986	7/6/2023	11/15/2023	11/15/2023	S	11/28/2023	9
479	20989	6/30/2023	11/15/2023	11/15/2023	S	11/29/2023	10
480	20135	8/14/2019	2/14/2024	11/29/2023	F	12/4/2023	3
481	20435	12/22/2020	10/20/2021	10/20/2021	F	12/4/2023	553
482	20505	4/8/2021	4/6/2022	4/6/2022	F	12/7/2023	436
483	20975	6/15/2023	11/29/2023	11/29/2023	S	12/11/2023	8
484	20994	7/19/2023	11/29/2023	11/29/2023	S	12/11/2023	8
485	20906	2/24/2023	7/12/2023	7/12/2023	F	12/11/2023	108
486	20990	7/5/2023	11/29/2023	11/29/2023	S	12/12/2023	9
487	21018	9/1/2023	11/29/2023	11/29/2023	S	12/12/2023	9
488	20612	9/30/2021	9/14/2022	9/14/2022	F	12/12/2023	324
489	20992	7/10/2023	11/29/2023	11/29/2023	S	12/13/2023	10
490	20927A	8/25/2023	11/29/2023	11/29/2023	S	12/13/2023	10
491	21002	7/31/2023	12/6/2023	12/6/2023	S	12/15/2023	7
492	21036	10/4/2023	12/6/2023	12/6/2023	S	12/15/2023	7
493	21001	7/28/2023	12/6/2023	12/6/2023	S	12/18/2023	8
494	20970	6/20/2023	12/6/2023	12/6/2023	S	12/20/2023	10
495	20991	7/11/2023	12/6/2023	12/6/2023	S	12/20/2023	10

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496	20993	7/17/2023	12/6/2023	12/6/2023	S	12/20/2023	10
497	20458A	11/1/2023	12/6/2023	12/6/2023	S	12/20/2023	10
498	21003	8/2/2023	12/13/2023	12/13/2023	S	12/21/2023	6
499	21009	8/15/2023	12/13/2023	12/13/2023	S	12/21/2023	6
500	21006	8/10/2023	12/13/2023	12/13/2023	S	12/22/2023	7
501	20372	9/16/2020	2/10/2021	2/10/2021	F	12/22/2023	747
502	21004	8/4/2023	12/13/2023	12/13/2023	S	12/26/2023	9
503	20507A	9/14/2023	12/13/2023	12/13/2023	S	12/26/2023	9
504	20523B	10/18/2023	12/13/2023	12/13/2023	S	12/27/2023	10
505	20813	8/1/2022	12/14/2022	12/14/2022	F	12/28/2023	271
506	20524	4/30/2021	7/27/2022	7/27/2022	F	12/28/2023	371
507	21013	8/21/2023	12/20/2023	12/20/2023	S	1/3/2024	10
508	20913	3/10/2023	12/20/2023	12/20/2023	S	1/3/2024	10
509	20919	3/26/2023	12/20/2023	12/20/2023	S	1/3/2024	10
510	21011	8/18/2023	12/20/2023	12/20/2023	S	1/3/2024	10
511	21012	8/18/2023	12/20/2023	12/20/2023	S	1/3/2024	10
512	20982	6/27/2023	12/6/2023	12/6/2023	S	1/3/2024	20
513	20808	7/15/2022	11/30/2022	11/30/2022	F	1/18/2024	296
514	20751	4/5/2022	11/2/2022	11/2/2022	F	1/18/2024	316
515	21056	11/7/2023	1/17/2024	1/17/2024	S	1/23/2024	4
516	21005	8/9/2023	12/13/2023	12/13/2023	F	1/23/2024	29
517	20981	6/27/2023	1/17/2024	1/17/2024	S	1/24/2024	5
518	21014	8/25/2023	1/17/2024	1/17/2024	S	1/24/2024	5
519	21026	9/22/2023	1/17/2024	1/17/2024	S	1/25/2024	6
520	21032	9/25/2023	1/31/2024	1/17/2024	S	1/25/2024	6
521	20957	5/30/2023	10/18/2023	1/17/2024	S	1/26/2024	7
522	21021	9/9/2023	1/17/2024	1/17/2024	S	1/29/2024	8
523	21023	9/11/2023	1/17/2024	1/17/2024	S	1/29/2024	8
524	20995	7/20/2023	1/17/2024	1/17/2024	S	1/30/2024	9
525	20380	9/22/2020	5/25/2022	5/25/2022	F	1/30/2024	439
526	21019	9/8/2023	1/24/2024	1/24/2024	S	1/31/2024	5
527	21043	10/17/2023	1/24/2024	1/24/2024	S	1/31/2024	5
528	21045	10/19/2023	1/31/2024	1/31/2024	S	2/5/2024	3
529	21028	9/18/2023	1/24/2024	1/24/2024	S	2/5/2024	8
530	21029	9/18/2023	1/24/2024	1/24/2024	S	2/5/2024	8
531	21025	9/15/2023	1/31/2024	1/31/2024	S	2/7/2024	5
532	21027	9/18/2023	1/31/2024	1/31/2024	S	2/9/2024	7
533	21030	9/28/2023	1/31/2024	1/31/2024	S	2/13/2024	9
534	20618A	11/21/2023	1/31/2024	1/31/2024	S	2/14/2024	10
535	21024	9/14/2023	2/7/2024	2/7/2024	S	2/20/2024	9
536	21035	9/29/2023	2/7/2024	2/7/2024	S	2/20/2024	9
537	21062	11/14/2023	2/7/2024	2/7/2024	S	2/20/2024	9
538	21063	11/15/2023	2/7/2024	2/7/2024	S	2/20/2024	9
539	20146A	10/4/2023	2/7/2024	2/7/2024	S	2/21/2024	10
540	17320A	12/20/2023	2/7/2024	2/7/2024	S	2/21/2024	10
541	20946	5/2/2023	2/14/2024	2/14/2024	S	2/23/2024	7
542	21038	10/12/2023	2/14/2024	2/14/2024	S	2/23/2024	7
543	21046	10/19/2023	2/14/2024	2/14/2024	S	2/23/2024	7
544	21048	10/20/2023	2/14/2024	2/14/2024	S	2/23/2024	7
545	21050	10/23/2023	2/14/2024	2/14/2024	S	2/23/2024	7
546	21051	10/25/2023	2/14/2024	2/14/2024	S	2/23/2024	7
547	21052	11/2/2023	2/14/2024	2/14/2024	S	2/23/2024	7
548	20636	11/1/2021	6/29/2022	6/29/2022	F	2/26/2024	433
549	20564	7/23/2021	1/26/2022	1/26/2022	F	2/29/2024	546
550	20931	4/18/2023	2/28/2024	2/28/2024	S	3/5/2024	4

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551	21055	11/5/2023	2/28/2024	2/28/2024	S	3/5/2024	4
552	21073	12/11/2023	2/28/2024	2/28/2024	S	3/5/2024	4
553	19124D	1/24/2024	2/28/2024	2/28/2024	S	3/5/2024	4
554	20997	7/24/2023	3/6/2024	3/6/2024	S	3/12/2024	4
555	21059	11/13/2023	3/6/2024	3/6/2024	S	3/12/2024	4
556	21060	11/13/2023	3/6/2024	3/6/2024	S	3/12/2024	4
557	21074	12/13/2023	3/6/2024	3/6/2024	S	3/12/2024	4
558	21075	12/13/2023	3/6/2024	3/6/2024	S	3/12/2024	4
559	21066	11/17/2023	3/13/2024	3/13/2024	S	3/19/2024	4
560	21064	11/17/2023	3/13/2024	3/13/2024	S	3/19/2024	4
561	21077	12/15/2023	3/13/2024	3/13/2024	S	3/19/2024	4
562	20505A	1/11/2024	3/13/2024	3/13/2024	S	3/19/2024	4
563	20053	4/26/2019	8/5/2020	8/5/2020	F	3/21/2024	946
564	21068	11/27/2023	3/20/2024	3/20/2024	S	3/26/2024	4
565	21069	12/4/2023	3/20/2024	3/20/2024	S	3/26/2024	4
566	21070	12/5/2023	3/20/2024	3/20/2024	S	3/26/2024	4
567	21076	12/15/2023	3/20/2024	3/20/2024	S	3/26/2024	4
568	21095	1/18/2024	3/20/2024	3/20/2024	S	3/26/2024	4
569	19897C	10/14/2023	12/6/2023	12/6/2023	F	3/28/2024	81
570	21071	12/6/2023	3/27/2024	3/27/2024	S	4/2/2024	4
571	21079	12/19/2023	3/27/2024	3/27/2024	S	4/2/2024	4
572	21085	1/4/2024	3/27/2024	3/27/2024	S	4/2/2024	4
573	21078	12/18/2023	3/27/2024	3/27/2024	S	4/3/2024	5
574	21090	1/10/2024	4/3/2024	4/3/2024	S	4/4/2024	1
575	21084	1/3/2024	4/3/2024	4/3/2024	S	4/9/2024	4
576	21072	12/7/2023	3/20/2024	3/20/2024	S	4/9/2024	14
577	20538	5/29/2021	7/27/2022	7/27/2022	F	4/11/2024	446
578	21097	1/18/2024	4/10/2024	4/10/2024	S	4/15/2024	3
579	21092	1/11/2024	4/10/2024	4/10/2024	S	4/17/2024	5
580	21081	12/27/2023	4/10/2024	4/10/2024	S	4/18/2024	6
581	21086	1/4/2024	4/10/2024	4/10/2024	S	4/22/2024	8
582	21087	1/8/2024	4/10/2024	4/10/2024	S	4/22/2024	8
583	21096	1/18/2024	4/10/2024	4/10/2024	S	4/22/2024	8
584	21054	11/1/2023	4/17/2024	4/17/2024	S	4/23/2024	4
585	21102	1/26/2024	4/17/2024	4/17/2024	S	4/23/2024	4
586	21099	1/25/2024	4/17/2024	4/17/2024	S	4/25/2024	6
587	21042	10/16/2023	4/3/2024	4/3/2024	F	4/25/2024	16
588	20687A	2/6/2024	4/24/2024	4/24/2024	S	4/26/2024	2
589	21094	1/16/2024	4/24/2024	4/24/2024	S	4/29/2024	3
590	19542A	1/31/2024	4/24/2024	4/24/2024	S	5/2/2024	6
591	21088	1/8/2024	5/1/2024	5/1/2024	S	5/6/2024	3
592	21106	2/9/2024	5/1/2024	5/1/2024	S	5/6/2024	3
593	21108	2/15/2024	5/1/2024	5/1/2024	S	5/6/2024	3
594	21104	2/6/2024	5/1/2024	5/1/2024	S	5/7/2024	4
595	20974	6/15/2023	5/1/2024	5/1/2024	S	5/9/2024	6
596	20996	7/26/2023	5/1/2024	5/1/2024	S	5/9/2024	6
597	21103	2/5/2024	5/8/2024	5/8/2024	S	5/14/2024	4
598	21113	2/26/2024	5/8/2024	5/8/2024	S	5/14/2024	4
599	21122	3/7/2024	5/8/2024	5/8/2024	S	5/14/2024	4
600	20976	6/23/2023	5/8/2024	5/8/2024	S	5/15/2024	5
601	20824	8/17/2022	5/15/2024	5/15/2024	S	5/21/2024	4
602	21114	2/26/2024	5/15/2024	5/15/2024	S	5/21/2024	4
603	21117	2/28/2024	5/15/2024	5/15/2024	S	5/21/2024	4
604	21120	3/7/2024	5/15/2024	5/15/2024	S	5/21/2024	4
605	20567A	3/13/2024	5/15/2024	5/15/2024	S	5/21/2024	4

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606	20584A	3/29/2024	5/15/2024	S	5/21/2024	4
607	21112	2/22/2024	5/8/2024	S	5/21/2024	9
608	21115	2/27/2024	5/8/2024	S	5/21/2024	9
609	21116	2/28/2024	5/15/2024	S	5/23/2024	6
610	20649A	4/2/2024	5/15/2024	S	5/23/2024	6
611	21067	11/20/2023	5/22/2024	S	5/28/2024	4
612	21127	3/12/2024	5/22/2024	S	5/28/2024	4
613	21061	11/13/2023	5/22/2024	S	5/30/2024	6
614	21121	3/7/2024	5/22/2024	S	5/30/2024	6
615	21126	3/11/2024	5/22/2024	S	5/30/2024	6
616	21130	3/20/2024	5/22/2024	S	5/30/2024	6
617	20476	3/10/2021	11/3/2021	F	5/31/2024	672
618	21049	10/23/2023	5/1/2024	F	6/6/2024	26
619	20900	2/9/2023	6/14/2023	F	6/10/2024	258
620	20823A	3/6/2024	6/5/2024	S	6/11/2024	4
621	21123	3/11/2024	6/5/2024	S	6/11/2024	4
622	21131	3/21/2024	6/5/2024	S	6/11/2024	4
623	17952A	3/22/2024	6/5/2024	S	6/13/2024	6
624	20181	10/23/2019	1/29/2020	F	6/13/2024	1141
625	21128	3/13/2024	6/12/2024	S	6/17/2024	3
626	20676A	4/3/2024	6/12/2024	S	6/17/2024	3
627	21093	1/16/2024	6/12/2024	S	6/18/2024	4
628	20958	5/29/2023	10/25/2023	F	6/24/2024	173
629	20898	2/7/2023	9/27/2023	F	6/24/2024	193
630	21124	3/12/2024	6/12/2024	S	6/26/2024	10
631	20184A	3/29/2024	6/12/2024	S	6/26/2024	10
632	21134	3/26/2024	6/26/2024	S	7/3/2024	5
633	21139	3/28/2024	6/26/2024	S	7/3/2024	5
634	21147	4/4/2024	6/26/2024	S	7/3/2024	5
635	21148	4/4/2024	6/26/2024	S	7/3/2024	5
636	20763A	5/1/2024	6/26/2024	S	7/3/2024	5
637	20828	8/23/2022	9/20/2023	F	7/3/2024	205
638	21091	1/10/2024	7/3/2024	S	7/9/2024	4
639	21165	4/29/2024	7/3/2024	S	7/9/2024	4
640	21031	9/25/2023	6/26/2024	S	7/9/2024	9
641	21141	3/28/2024	7/3/2024	S	7/10/2024	5
642	21051A	4/12/2024	7/3/2024	S	7/10/2024	5
643	21162	4/25/2024	7/3/2024	S	7/10/2024	5
644	20543	6/11/2021	4/20/2022	F	7/10/2024	580
645	21118	2/29/2024	7/3/2024	S	7/11/2024	6
646	20782	5/11/2022	7/12/2023	F	7/11/2024	261
647	20746	3/31/2022	7/20/2022	F	7/17/2024	520
648	20928	4/17/2023	12/20/2023	F	7/19/2024	152
649	21146	4/2/2024	7/17/2024	S	7/23/2024	4
650	21145	4/2/2024	7/17/2024	S	7/23/2024	4
651	21150	4/18/2024	7/17/2024	S	7/23/2024	4
652	20716	2/17/2022	6/15/2022	F	7/23/2024	549
653	20308A	8/11/2023	12/13/2023	F	7/25/2024	161
654	18987B	4/8/2024	7/24/2024	S	7/29/2024	3
655	21153	4/17/2024	7/24/2024	S	7/29/2024	3
656	21133	3/28/2024	7/17/2024	S	7/29/2024	8
657	21144	4/1/2024	7/17/2024	S	7/29/2024	8
658	19689B	12/13/2017	NULL	F	8/1/2024	1
659	20742A	4/30/2024	7/31/2024	S	8/5/2024	3
660	21155	4/22/2024	7/31/2024	S	8/6/2024	4

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661	20951A	4/23/2024	7/31/2024	7/31/2024	S	8/7/2024	5
662	20725	2/28/2022	6/8/2022	6/8/2022	F	8/28/2024	580
663	20121	7/17/2019	9/23/2020	9/23/2020	F	9/4/2024	1030
664	21140	3/28/2024	9/11/2024	9/11/2024	S	9/16/2024	3
665	21154	4/16/2024	9/11/2024	9/11/2024	S	9/16/2024	3
666	21152	4/12/2024	9/18/2024	9/18/2024	S	9/24/2024	4
667	20710A	4/23/2024	9/18/2024	9/18/2024	S	9/24/2024	4
668	21158	4/23/2024	9/18/2024	9/18/2024	S	9/27/2024	7
669	21159	4/23/2024	9/18/2024	9/18/2024	S	9/27/2024	7
670	21161	5/1/2024	9/18/2024	9/18/2024	S	9/27/2024	7
671	21170	5/17/2024	9/25/2024	9/25/2024	S	9/30/2024	3
672	18929B	5/1/2024	9/25/2024	9/25/2024	S	10/1/2024	4
673	21174	5/30/2024	9/25/2024	9/25/2024	S	10/1/2024	4
674	21172	5/21/2024	10/2/2024	10/2/2024	S	10/8/2024	4
675	21175	6/4/2024	10/2/2024	10/2/2024	S	10/8/2024	4
676	17552A	6/10/2024	10/2/2024	10/2/2024	S	10/8/2024	4
677	21181	6/27/2024	10/2/2024	10/2/2024	S	10/8/2024	4
678	21186	7/1/2024	10/2/2024	10/2/2024	S	10/8/2024	4
679	21173	5/21/2024	10/2/2024	10/2/2024	S	10/10/2024	6
680	21160	4/24/2024	10/2/2024	10/2/2024	S	10/15/2024	9
681	19606A	6/24/2024	10/9/2024	10/9/2024	S	10/16/2024	5
682	20291B	8/30/2024	10/9/2024	10/9/2024	S	10/16/2024	5
683	20291C	8/30/2024	10/9/2024	10/9/2024	S	10/16/2024	5
684	21156	4/22/2024	10/9/2024	10/9/2024	S	10/18/2024	7
685	21178	6/18/2024	10/9/2024	10/9/2024	S	10/18/2024	7
686	20941	4/26/2023	9/20/2023	9/20/2023	F	10/22/2024	284
687	20962	6/2/2023	12/6/2023	12/6/2023	F	10/23/2024	230
688	20358	8/26/2020	3/10/2021	3/10/2021	F	10/23/2024	945
689	21058	11/9/2023	10/23/2024	10/23/2024	S	10/29/2024	4
690	21180	6/24/2024	10/23/2024	10/23/2024	S	10/29/2024	4
691	21189	7/16/2024	10/23/2024	10/23/2024	S	10/29/2024	4
692	21132	3/28/2024	10/23/2024	10/23/2024	S	11/1/2024	7
693	21183	6/28/2024	10/30/2024	10/30/2024	S	11/4/2024	3
694	20715	2/17/2022	10/19/2022	10/19/2022	F	11/4/2024	533
695	21187	7/2/2024	10/30/2024	10/30/2024	S	11/5/2024	4
696	21143	4/5/2024	10/23/2024	10/23/2024	S	11/5/2024	9
697	21182	6/27/2024	10/30/2024	10/30/2024	S	11/6/2024	5
698	20768	4/27/2022	10/30/2024	10/30/2024	S	11/7/2024	6
699	20571B	7/2/2024	11/6/2024	11/6/2024	S	11/12/2024	4
700	21188	7/9/2024	11/6/2024	11/6/2024	S	11/12/2024	4
701	20472B	2/25/2021	NULL	7/24/2024	F	11/12/2024	79
702	20769	4/27/2022	10/30/2024	10/30/2024	S	11/13/2024	10
703	21125	3/11/2024	11/6/2024	11/6/2024	S	11/15/2024	7
704	21190	7/18/2024	11/6/2024	11/6/2024	S	11/15/2024	7
705	20302A	9/18/2024	11/6/2024	11/6/2024	S	11/15/2024	7
706	21192	7/25/2024	11/13/2024	11/13/2024	S	11/19/2024	4
707	21193	7/26/2024	11/13/2024	11/13/2024	S	11/19/2024	4
708	7096A	7/18/2024	11/6/2024	11/6/2024	S	11/19/2024	9
709	21168	5/16/2024	11/13/2024	11/13/2024	S	11/21/2024	6
710	21191	7/22/2024	11/13/2024	11/13/2024	S	11/21/2024	6
711	21196	7/30/2024	11/20/2024	11/20/2024	S	11/25/2024	3
712	21197	8/1/2024	11/20/2024	11/20/2024	S	12/2/2024	8
713	21053	10/31/2023	2/28/2024	2/28/2024	F	12/2/2024	198
714	21010	8/24/2023	11/20/2024	11/20/2024	S	12/4/2024	10
715	21198	8/7/2024	12/4/2024	12/4/2024	S	12/9/2024	3

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716	21204	8/30/2024	12/4/2024	12/4/2024	S	12/9/2024	3
717	20072	5/10/2019	11/6/2019	7/24/2019	F	12/9/2024	1403
718	21171	5/20/2024	12/4/2024	12/4/2024	S	12/10/2024	4
719	21201	8/28/2024	12/4/2024	12/4/2024	S	12/10/2024	4
720	20411	11/6/2020	4/28/2021	4/28/2021	F	12/10/2024	944
721	21200	8/28/2024	12/4/2024	12/4/2024	S	12/11/2024	5
722	21199	8/21/2024	12/4/2024	12/4/2024	S	12/12/2024	6
723	21202	8/26/2024	12/11/2024	12/11/2024	S	12/16/2024	3
724	21203	8/29/2024	12/11/2024	12/11/2024	S	12/19/2024	6
725	21167	5/13/2024	12/18/2024	12/18/2024	S	12/23/2024	3
726	21207	9/13/2024	12/18/2024	12/18/2024	S	12/23/2024	3
727	21208	9/19/2024	12/18/2024	12/18/2024	S	12/23/2024	3
728	21224	10/17/2024	12/18/2024	12/18/2024	S	12/23/2024	3
729	21232	11/5/2024	12/18/2024	12/18/2024	S	12/23/2024	3
730	20631A	2/22/2024	6/5/2024	6/5/2024	F	1/9/2025	156
731	21149	4/10/2024	1/22/2025	1/22/2025	S	1/28/2025	4
732	20507B	6/18/2024	1/22/2025	1/22/2025	S	1/28/2025	4
733	21210	9/23/2024	1/22/2025	1/22/2025	S	1/28/2025	4
734	21169	5/17/2024	1/22/2025	1/22/2025	S	1/29/2025	5
735	21213	9/26/2024	1/22/2025	1/22/2025	S	1/29/2025	5
736	21214	9/27/2024	1/29/2025	1/29/2025	S	2/3/2025	3
737	21219	10/9/2024	1/29/2025	1/29/2025	S	2/3/2025	3
738	20819A	11/18/2024	1/29/2025	1/29/2025	S	2/3/2025	3
739	20949A	11/19/2024	1/29/2025	1/29/2025	S	2/3/2025	3
740	21216	9/27/2024	2/5/2025	2/5/2025	S	2/11/2025	4
741	21222	10/11/2024	2/5/2025	2/5/2025	S	2/11/2025	4
742	21223	10/11/2024	2/5/2025	2/5/2025	S	2/11/2025	4
743	21218	10/3/2024	2/5/2025	2/5/2025	S	2/12/2025	5
744	21236	11/12/2024	2/5/2025	2/5/2025	S	2/12/2025	5
745	21044	9/26/2023	3/20/2024	3/20/2024	F	2/22/2025	242
746	20983	6/12/2023	3/13/2024	3/13/2024	F	2/22/2025	247
747	20183	10/24/2019	5/6/2020	5/6/2020	F	2/22/2025	1252
749	19961	12/31/2018	7/31/2019	6/19/2019	F	2/22/2025	1482
748	20201	11/25/2019	5/6/2020	5/6/2020	F	3/5/2025	1260