



**COUNCIL OF THE DISTRICT OF COLUMBIA
1350 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C. 20004**

Phil Mendelson
Chairman

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February 6, 2026

Aaron Myers, Executive Director
Commission on the Arts and Humanities
200 I Street, SE, Ste. 1400
Washington, DC 20003

Dear Mr. Myers:

The Committee of the Whole has scheduled a performance oversight hearing on the Commission on the Arts and Humanities for **Wednesday, February 11, 2026 at 9:30 a.m.** In an effort to maximize the time your agency has to prepare for this hearing, the Committee is providing the following preliminary questions. Additional questions may be sent at a later date. The Committee will make every effort to provide as much time as possible for you to respond to any additional rounds of questions.

Please submit both a hard copy and an electronic copy of your responses to the questions below no later than close of business **Tuesday, February 10, 2026**. Please avoid the use of attachments unless specifically requested. If you need to discuss any of the questions, please contact Evan Cash, Committee and Legislative Director at (202) 724-7002.

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel. Also include the effective date on the chart.

Response

See Appendix "[Q1 - CAH Org Chart 2.2026](#)"

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 31, 2026. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.

Response

See Appendix "[Q2 – Bx0 FY 2026 Schedule A](#)".

3. Please list as of January 31 all employees detailed to or from your agency, if any, anytime this fiscal year. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee's actual or projected date of return.

Response

Currently, the Commission on the Arts and Humanities (CAH) does not have any employees detailed to or from the agency.

4. (a) For fiscal year 2025, please list each employee whose annual salary was \$150,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay.

Response

Name	Title	Annual Salary	Overtime	Bonus
Martinez,David E.	General Counsel	186,000.00	N/A	N/A
Myers II,Aaron L	Executive Director	179,723.00	N/A	N/A
McClure,Robin Carr	Deputy General Counsel	150,000.00	N/A	N/A

(b) For fiscal year 2026, please list each employee whose annual salary is or was \$150,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay as of the date of your response.

Response

Name	Title	Annual Salary	Overtime	Bonus
Martinez,David E.	General Counsel	186,000.00	N/A	N/A
Myers II,Aaron L	Executive Director	179,723.00	N/A	N/A
McClure,Robin Carr	Deputy General Counsel	150,000.00	N/A	N/A

5. Please list, in descending order, the top 15 overtime earners in your agency for fiscal year 2025. For each, state the employee's name, position or title, salary, and aggregate overtime pay.

Response

Top 15 Overtime Earners - FY 2025			
Employee Name	Position Title	Salary	Cumulative Overtime Paid
Boersma, Teresa Wolejko	Graphic Designer	82,069.00	307.58
Hernandez Romero, Lucy E	Grants Management Specialist	77,873.00	75.18
Lynch, Ashley N	Executive Assistant	69,481.00	65.05
Acham, yEnessa	Program Support Specialist	64,574.00	20.22
Total		293,997.00	468.03

6. For fiscal years 2025 and 2026 (as of January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

Response

There have been no employee bonuses or special award payments granted to employees in FY 2025 or in FY 2026, to date.

7. For fiscal years 2025 and 2026 (as of January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

Response

The Commission on the Arts and Humanities (CAH) did not have any separations with separation pay in FY25 or FY26 to date.

8. For fiscal years 2024, 2025, and 2026 (as of January 31), please state the total number of employees receiving worker's compensation payments.

Response

There were no employees paid worker's compensation in FY24, FY25, or FY26 to date.

9. Please provide the name of each employee who was or is on administrative leave in fiscal years 2025 and 2026 (as of January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31).

Response

Name	Title	Reason for Leave	Dates on Admin Leave	Paid/Unpaid	Current Status (as of 1/31/26)
Witten, Herman	Community Development Specialist	Pending Investigation; Proposed Removal	10/31/24 – 2/10/25	Paid	Removal
Randolph, Khalid	Grants Management Specialist	Proposed Removal	1/26/26 – Present	Paid	Pending Final Decision on Proposed Removal
Daniels, Edward	Events Coordinator	Pending Investigation	1/28/26 – 1/29/26	Paid	Resigned

10. Please list, for the current fiscal year and the preceding four fiscal years, the number of FTE positions in the agency dedicated to grantmaking. Please give the title for each position (for each year). For the current year indicate whether the position is vacant.

Response

See appendix “[FY26 RAO Performance Oversight Hearing Questions](#)”.

11. For fiscal years 2025 and 2026 (as of January 31), please list, in chronological order, all intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.

Response

1) FY 2025 Intra-District Transfers to Other Agencies					
Project No.	Description	Buyer Agency	Seller Agency	MOU Signature Date	Amount
200081	Purchase/Travel Card	Commission on the Arts and Humanities (CAH)	Purchase Card Transactions (PX0)	Citywide MOU	114,235.06
400062	Arts All Night Festival	Commission on the Arts and Humanities (CAH)	Department of Small and Local Business Development (DSLBD)	2/21/2025	144,500.00
400063	Fleet Services	Commission on the Arts and Humanities (CAH)	Department of Public Work (DPW)	Citywide MOU	2,988.67
401338	HR Services	Commission on the Arts and Humanities (CAH)	DC Department of Human Resources (DC HR)	Citywide MOU	20,000.00
401758	Single Audit Services	Commission on the Arts and Humanities (CAH)	Office of the Chief Financial Office	7/14/2025	1,500.00
401792	PSD Security Services	Commission on the Arts and Humanities (CAH)	Department of General Services (DGS)	12/5/2024	2,759.76
402376	RTS DCNET	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	Citywide MOU	10,408.21
403293	Marion Barry Legacy Public Art	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	4/9/2025	10,000.00
Total					306,391.70
2) FY 2025 Inter-agency project from Other Agencies					
None					
3) FY 2026 Inter-agency project from Other Agencies					
Project No.	Description	Seller Agency	Buyer Agency	MOU Signature Date	Amount
400609	MURALS DC PROGRAM	Commission on the Arts and Humanities (CAH)	Department of Public Services (DPW)	N/A	34,806.80
Total					34,806.80
4) FY 2026 Inter-agency projects to Other Agencies					
Project No.	Description	Buyer Agency	Seller Agency	MOU Signature Date	Amount
200081	Purchase/Travel Card	Commission on the Arts and Humanities (CAH)	Purchase Card Transactions (PX0)	Citywide MOU	100,000.00
400062	Arts All Night Festival	Commission on the Arts and Humanities (CAH)	Department of Small and Local Business Development (DSLBD)	LOI	200,000.00
400063	Fleet Services	Commission on the Arts and Humanities (CAH)	Department of Public Work(DPW)	Citywide MOU	2,247.98
401396	Telecommunications	Commission on the Arts and Humanities (CAH)	Office of Finance and Resources Management (OFRM)	Citywide MOU	20,000.00
401792	PSD Security Services	Commission on the Arts and Humanities (CAH)	Department of General Services (DGS)	10/14/2025	6,000.00
401338	HR Services	Commission on the Arts and Humanities (CAH)	DC Department of Human Resources (DC HR)	9/25/2025	18,000.00
402683	OCTO ITA	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	Citywide MOU	21,725.59
Total					367,973.57

12. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2025 and 2026 (as of January 31). Include a “bottom line” that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

Response

<u>List of Reprogramming Actions - Within the Agency</u>			
<u>1) FY 2025</u>			
Effective Date	Document No.	Description	Amount
2/13/2025	Reprogramming Adjustment 1	Funds were reprogrammed to sustain and strengthen key CAH operations under Public Arts and IT.	195,000.00
7/24/2025	Reprogramming Adjustment 2	Funds were reprogrammed within the agency within dedicated fund to sustain and strengthen key operations and programs that directly impact the agency's mission and vision.	149,415.98
<u>2) FY 2026</u>			
There are no reprogramming for FY26 as of Jan 31, 2026.			
<u>List of Reprogramming Actions - Out of the Agency</u>			
<u>1) FY 2025</u>			
Effective Date	Document No.	Description	Amount
1/6/2025	REPROG26-0001	Funds were reprogrammed out of the agency within Capital fund to cover unanticipated building security upgrade costs for DOES's headquarters.	300,000.00
<u>2) FY 2026</u>			
There are no reprogramming as of Jan 30,2026			

13. Please list, in chronological order, every reprogramming within your agency during fiscal year 2026 to date. Also, include both known and anticipated intraagency reprogrammings. For each, give the date, amount, and rationale.

Response

There are no reprogramming as of January 2026.

14. For fiscal years 2025 and 2026 (as of January 31), please identify each special purpose revenue fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the programs that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

Response

Fund Code and Title	Official Name	DC. Code Establishing the fund	Description of the program that generates the fund	Fiscal Year						
				2024	2025	2026 (Jan 31)				
				Fund Balance	Revenue	Expenditure	Fund Balance	Projected Revenue	Expenditure YTD	Projected Fund Balance
1060/Special Purpose Fund - 1060004	Arts and Humanities Enterprise Fund	\$39-205.01; §39-204	Rental of the historic Lincoln Theatre and Ticket Sales	-	-	-	-	-	-	-
	Arts and Humanities Enterprise Fund	\$39-205.01; §39-204	Proceeds of the sale or loan by the District government of works of art, print, and promotional items	-	-	-	-	-	-	-
	Arts and Humanities Enterprise Fund	\$39-205.01; §39-204	Fees Collected pursuant to section 2e if Title IV of the District of Columbia Revenue Act of 1937 pursuant to § 50-1501.02e	-	-	-	-	-	-	-
	Arts and Humanities Enterprise Fund	\$39-205.01; §39-204	Delinquent Debt Recovery Act, Subject to the availability of funds up to \$2.5 Million pursuant to § 1-350.04(d)	2,500,000	-	2,500,000	-	-	-	-
1011/Dedicated Tax Fund - 1011002	Arts and Humanities Enterprise Fund	\$39-205.01; §39-204	5% of the sales tax revenue collected pursuant § 47-2002(d); §47-2202(b)	10,658,140	44,032,959	47,853,118	6,837,980	44,783,000	11,950,931	6,837,980
Money in the Fund shall be used for:										
(1) The administration, improvement, and maintenance of property and programs managed by the Commission; and										
(2) Purposes, including grants, consistent with § 39-205(c-1).										

15. Please provide a table showing your agency's Council-approved original budget, revised budget (after reprogramming, etc.) for fiscal years 2024, 2025, and the first quarter of 2026. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2024 and 2025.

Response

		Fiscal Year 2024 Budget and Actual Expenditures							
Cost Center Description	Program	Program Description	Fund Type	Expenditure Category	Approved Budget	Revised Budget	Expenditures	Available Balance	
ARTS DIVISION	300016	NEIGHBORHOOD ARTS	DEDICATED TAXES FEDERAL GRANTS	NON-PERSONNEL SERVICES NON-PERSONNEL SERVICES	- 476,908.07	6,267,955.98 588,009.00	6,267,955.98 588,009.00	-	
	300016 Total				476,908.07	6,855,964.98	6,855,964.98	-	
	300017	PUBLIC ARTS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	2,199,831.00	1,383,325.14	1,383,325.14	-	
			FEDERAL GRANTS	NON-PERSONNEL SERVICES	100,000.00	25,150.00	25,150.00	-	
	300017 Total				3,091,280.76	2,111,416.01	2,111,416.01	-	
	300194	GENERAL OPERATING SUPPORT	DEDICATED TAXES	NON-PERSONNEL SERVICES	26,467,357.89	19,268,064.00	19,224,715.00	43,349.00	
	300194 Total				26,487,357.89	19,268,064.00	19,224,715.00	43,349.00	
ARTS LEARNING & OUTREACH DIVISION	300198	LARGE CAPITAL GRANTS PROGRAM	DEDICATED TAXES	NON-PERSONNEL SERVICES	5,091,650.00	-	-	-	
	300198 Total				5,091,650.00	-	-	-	
					35,147,196.72	28,235,444.99	28,192,095.99	43,349.00	
	300011	ART LEARNING & OUTREACH	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	75,531.96 1,105,253.86	75,531.96 498,079.58	83,930.04 483,661.50	(8,356.08) 8,336.08	
			FEDERAL GRANTS	PERSONNEL SERVICES NON-PERSONNEL SERVICES	112,056.55 60,000.00	102,415.79 12,205.06	104,732.24 12,205.06	(2,316.45) -	
	300011 Total				1,352,848.77	688,232.39	690,548.84	(2,316.45)	
	ARTS LEARNING & OUTREACH DIVISION Total				1,352,848.77	688,232.39	690,548.84	(2,316.45)	
BUDGET DIVISION	150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	DEDICATED TAXES	PERSONNEL SERVICES	189,629.59	158,639.81	158,639.81	-	
	150003 Total				189,629.59	158,639.81	158,639.81	-	
					189,629.59	158,639.81	158,639.81	-	
	300013	FACILITIES AND BUILDING	DEDICATED TAXES	NON-PERSONNEL SERVICES	6,303,792.08	6,192,095.00	6,192,095.00	-	
	300013 Total				6,303,792.08	6,192,095.00	6,192,095.00	-	
	FACILITIES AND BUILDING DIVISION Total				6,303,792.08	6,192,095.00	6,192,095.00	-	
GRANTS MANAGEMENT DIVISION - BX0	100044	GRANTS ADMINISTRATION - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	853,381.95 820,000.00	732,753.92 415,166.25	737,331.42 410,588.75	(4,577.50) 4,577.50	
			FEDERAL GRANTS	PERSONNEL SERVICES	112,234.98	112,234.98	109,918.53	2,316.45	
	100044 Total				1,785,616.93	1,260,155.15	1,257,838.70	2,316.45	
					1,785,616.93	1,260,155.15	1,257,838.70	2,316.45	
	GRANTS MANAGEMENT DIVISION - BX0 Total				1,785,616.93	1,260,155.15	1,257,838.70	2,316.45	
	300014	HUMANITIES	DEDICATED TAXES	NON-PERSONNEL SERVICES	1,483,244.96	1,483,244.00	1,483,244.00	-	
HUMANITIES DIVISION	300014 Total				1,483,244.96	1,483,244.00	1,483,244.00	-	
					1,483,244.96	1,483,244.00	1,483,244.00	-	
	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	112,234.98 368,707.24	112,234.98 230,792.45	79,024.02 264,003.41	33,210.96 (33,210.96)	
	100071 Total				480,942.22	343,027.43	343,027.43	-	
	INFORMATION TECHNOLOGY DIVISION - BX0 Total				480,942.22	343,027.43	343,027.43	-	
OFFICE OF COMMUNICATIONS - BX0	100157	PUBLIC AFFAIRS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	944,113.32 400,000.00	695,942.11 315,721.58	939,670.57 226,167.06	(43,728.46) 89,554.52	
	100157 Total				1,344,113.32	1,211,663.69	1,165,837.63	45,826.06	
					1,344,113.32	1,211,663.69	1,165,837.63	45,826.06	
	OFFICE OF COMMUNICATIONS - BX0 Total				1,344,113.32	1,211,663.69	1,165,837.63	45,826.06	
	100092	LEGAL SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES	453,580.11	453,580.11	499,406.17	(45,826.06)	
	100092 Total				453,580.11	453,580.11	499,406.17	(45,826.06)	
OFFICE OF GENERAL COUNSEL - BX0									
	OFFICE OF GENERAL COUNSEL - BX0 Total				453,580.11	453,580.11	499,406.17	(45,826.06)	
	100127	RESOURCE MANAGEMENT - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	455,221.90	423,152.58	423,152.58	-	
	100127 Total				455,221.90	423,152.58	423,152.58	-	
	OFFICE OF RESOURCE ALLOCATIONS Total				455,221.90	423,152.58	423,152.58	-	
OFFICE OF THE DIRECTOR - BX0	100151	EXECUTIVE ADMINISTRATION	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	721,376.62 882,268.29	690,462.74 587,588.44	737,298.39 540,752.79	(46,835.65) 46,835.65	
	100151 Total				1,603,645.91	1,278,051.18	1,278,051.18	-	
					1,603,645.91	1,278,051.18	1,278,051.18	-	
	OFFICE OF THE DIRECTOR - BX0 Total				1,603,645.91	1,278,051.18	1,278,051.18	-	
	100058	HUMAN RESOURCE SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	338,367.49 200,000.00	215,704.61 77,337.12	215,704.61 72,255.66	5,081.46 5,081.46	
	100058 Total				338,367.49	215,704.61	215,704.61	-	
WORKFORCE ADMINISTRATION DIVISION Total					338,367.49	215,704.61	215,704.61	-	
	Grand Total				50,938,200.00	41,942,990.94	41,893,641.94	43,349.00	

FY 2024 variance (budget balance) was mainly in General Operating support grant.

Fiscal Year 2025 Budget and Actual Expenditures								
Cost Center Description	Program	Program Description	Fund Description	Expenditure Category	Approved Budget	Revised Budget	Expenditure	Available Balance
ARTS DIVISION	300016	NEIGHBORHOOD ARTS	DEDICATED TAXES FEDERAL GRANTS	NON-PERSONNEL SERVICES NON-PERSONNEL SERVICES	8,022,423.89 750,102.84	7,902,892.00 725,100.00	7,902,892.00 725,100.00	-
	300016 Total				8,772,526.73	8,627,992.00	8,627,992.00	-
	300017	PUBLIC ARTS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	795,702.38 114,790.00	795,702.38 114,790.00	773,759.63 155,690.76	21,942.75 94,548.01
	300017 Total				910,492.38	951,393.14	868,407.64	82,985.50
	300194	GENERAL OPERATING SUPPORT	DEDICATED TAXES	NON-PERSONNEL SERVICES	19,937,561.21	19,641,020.00	19,641,020.00	-
	300194 Total				19,937,561.21	19,641,020.00	19,641,020.00	-
ARTS LEARNING & OUTREACH DIVISION	300198	LARGE CAPITAL GRANTS PROGRAM	DEDICATED TAXES	NON-PERSONNEL SERVICES	4,785,014.77	4,785,000.00	4,785,000.00	-
	300198 Total				4,785,014.77	4,785,000.00	4,785,000.00	-
	ARTS DIVISION Total				34,405,595.09	34,005,405.14	33,922,419.64	82,985.50
	300011	ART LEARNING & OUTREACH	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	108,496.15 702,461.80	108,496.15 611,685.73	79,269.73 557,187.54	29,226.42 54,498.19
				FEDERAL GRANTS	35,000.00	89,787.98	89,229.98	(0.00)
						24,324.30	24,324.30	-
	300011 Total				935,745.93	833,736.16	750,011.55	83,724.61
ARTS LEARNING & OUTREACH DIVISION Total					935,745.93	833,736.16	750,011.55	83,724.61
BUDGET DIVISION	150003	AGENCY BUDGETING AND FINANCIAL M	DEDICATED TAXES	PERSONNEL SERVICES	207,935.98	207,935.98	197,047.93	10,888.05
	150003 Total				207,935.98	207,935.98	197,047.93	10,888.05
BUDGET DIVISION Total					207,935.98	207,935.98	197,047.93	10,888.05
FACILITIES AND BUILDING DIVISION	300013	FACILITIES AND BUILDING	DEDICATED TAXES	NON-PERSONNEL SERVICES	4,785,015.53	4,676,930.00	4,676,930.00	-
	300013 Total				4,785,015.53	4,676,930.00	4,676,930.00	-
FACILITIES AND BUILDING DIVISION Total					4,785,015.53	4,676,930.00	4,676,930.00	-
GRANTS MANAGEMENT DIVISION - BX0	100044	GRANTS ADMINISTRATION - GENERAL	DEDICATED TAXES FEDERAL GRANTS	PERSONNEL SERVICES NON-PERSONNEL SERVICES PERSONNEL SERVICES	1,277,997.05 516,000.00 102,050.18	889,499.29 254,872.00 99,699.41	1,019,932.03 249,872.00 99,699.41	(130,432.74) 5,000.00 0.00
	100044 Total				1,896,047.23	1,244,070.70	1,369,503.44	(125,432.74)
GRANTS MANAGEMENT DIVISION - BX0 Total					1,896,047.23	1,244,070.70	1,369,503.44	(125,432.74)
HUMANITIES DIVISION	300014	HUMANITIES	DEDICATED TAXES	NON-PERSONNEL SERVICES	1,595,005.25	1,595,005.00	1,595,005.00	-
	300014 Total				1,595,005.25	1,595,005.00	1,595,005.00	-
HUMANITIES DIVISION Total					1,595,005.25	1,595,005.00	1,595,005.00	-
INFORMATION TECHNOLOGY DIVISION - BX0	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	20,000.00	10,408.21	10,408.21	-
	100071 Total				20,000.00	10,408.21	10,408.21	-
INFORMATION TECHNOLOGY DIVISION - BX0 Total					20,000.00	10,408.21	10,408.21	-
OFFICE OF COMMUNICATIONS - BX0	100157	PUBLIC AFFAIRS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	993,463.00 434,125.00	861,582.59 175,050.00	858,195.15 321,579.28	3,387.44 (146,529.28)
	100157 Total				1,427,588.00	1,036,632.59	1,179,774.43	(143,141.84)
OFFICE OF COMMUNICATIONS - BX0 Total					1,427,588.00	1,036,632.59	1,179,774.43	(143,141.84)
OFFICE OF GENERAL COUNSEL - BX0	100092	LEGAL SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES	471,662.58	471,662.58	526,339.67	(54,677.09)
	100092 Total				471,662.58	471,662.58	526,339.67	(54,677.09)
OFFICE OF GENERAL COUNSEL - BX0 Total					471,662.58	471,662.58	526,339.67	(54,677.09)
OFFICE OF RESOURCE ALLOCATIONS	100127	RESOURCE MANAGEMENT - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES	538,277.99	538,277.99	513,690.21	24,587.78
	100127 Total				538,277.99	538,277.99	513,690.21	24,587.78
OFFICE OF RESOURCE ALLOCATIONS Total					538,277.99	538,277.99	513,690.21	24,587.78
OFFICE OF THE DIRECTOR - BX0	100151	EXECUTIVE ADMINISTRATION	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	858,384.22 865,800.00	858,384.22 532,193.39	745,663.56 506,205.08	112,720.66 25,988.31
	100151 Total				1,724,184.22	1,390,577.61	1,251,868.64	138,708.97
OFFICE OF THE DIRECTOR - BX0 Total					1,724,184.22	1,390,577.61	1,251,868.64	138,708.97
WORKFORCE ADMINISTRATION DIVISION	100058	HUMAN RESOURCE SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	140,842.20 30,000.00	129,229.23 27,405.72	146,872.50 27,405.72	(17,643.27) -
	100058 Total				170,842.20	156,634.95	174,278.22	(17,643.27)
WORKFORCE ADMINISTRATION DIVISION Total					170,842.20	156,634.95	174,278.22	(17,643.27)
Grand Total					48,177,900.00	46,167,276.91	46,167,276.94	(0.03)

Fiscal Year 2026 Budget and Actual Expenditures (January 31, 2026)								
Cost Center Description	Program	Program Description	Fund Description	Expenditure Category	Approved Budget	Revised Budget	Expenditure	Available Balance
ARTS DIVISION	300016	NEIGHBORHOOD ARTS	DEDICATED TAXES FEDERAL GRANTS	NON-PERSONNEL SERVICES NON-PERSONNEL SERVICES	6,412,548.35 748,477.80	6,412,548.35 748,477.80	2,287,315.00 167,998.50	4,125,233.35 581,379.30
	300016 Total					7,161,026.15	7,161,026.15	2,454,413.50
	300017	PUBLIC ARTS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	834,977.33 1,515,703.22	834,977.33 1,515,703.22	253,200.08	581,777.25
	300017 Total					2,350,680.55	2,350,680.55	780,027.08
	300194	GENERAL OPERATING SUPPORT	DEDICATED TAXES	NON-PERSONNEL SERVICES	18,647,566.75	18,647,566.75	6,341,621.50	12,305,945.25
	300194 Total					18,647,566.75	18,647,566.75	6,341,621.50
	300198	LARGE CAPITAL GRANTS PROGRAM	DEDICATED TAXES	NON-PERSONNEL SERVICES	4,475,416.02	4,475,416.02	950,000.00	3,525,416.02
	300198 Total					4,475,416.02	4,475,416.02	950,000.00
						32,634,689.47	32,634,689.47	10,526,062.08
ARTS DIVISION Total								
ARTS LEARNING & OUTREACH DIVISION	300011	ART LEARNING & OUTREACH	DEDICATED TAXES FEDERAL GRANTS	PERSONNEL SERVICES NON-PERSONNEL SERVICES PERSONNEL SERVICES NON-PERSONNEL SERVICES	110,918.64	110,918.64	7,559.05	103,359.59
					588,461.80	588,461.80	2,275.00	586,186.80
					89,787.98	89,787.98	30,236.33	59,551.65
					35,000.00	35,000.00	-	35,000.00
	300011 Total					824,168.42	824,168.42	40,070.38
						824,168.42	824,168.42	40,070.38
	ARTS LEARNING & OUTREACH DIVISION Total					824,168.42	824,168.42	784,098.04
BUDGET DIVISION	150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT	DEDICATED TAXES	PERSONNEL SERVICES	207,935.99	207,935.99	74,497.78	133,438.21
	150003 Total					207,935.99	207,935.99	74,497.78
						207,935.99	207,935.99	133,438.21
FACILITIES AND BUILDING DIVISION	300013	FACILITIES AND BUILDING	DEDICATED TAXES	NON-PERSONNEL SERVICES	4,475,416.02	4,475,416.02	(408,241.00)	4,883,657.02
	300013 Total					4,475,416.02	4,475,416.02	(408,241.00)
						4,475,416.02	4,475,416.02	4,883,657.02
	FACILITIES AND BUILDING DIVISION Total					4,475,416.02	4,475,416.02	(408,241.00)
GRANTS MANAGEMENT DIVISION - BX0	100044	GRANTS ADMINISTRATION - GENERAL	DEDICATED TAXES FEDERAL GRANTS	PERSONNEL SERVICES NON-PERSONNEL SERVICES PERSONNEL SERVICES	1,150,802.64 406,000.00 103,799.16	1,150,802.64 406,000.00 103,799.16	373,986.10 118,052.00 32,058.31	776,816.54 287,948.00 71,740.85
	100044 Total					1,660,601.80	1,660,601.80	524,096.41
						1,660,601.80	1,660,601.80	524,096.41
	GRANTS MANAGEMENT DIVISION - BX0 Total					1,660,601.80	1,660,601.80	1,136,505.39
HUMANITIES DIVISION	300014	HUMANITIES	DEDICATED TAXES	NON-PERSONNEL SERVICES	1,491,805.34	1,491,805.34	1,491,805.00	0.34
	300014 Total					1,491,805.34	1,491,805.34	1,491,805.00
						1,491,805.34	1,491,805.34	0.34
INFORMATION TECHNOLOGY DIVISION - BX0	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	DEDICATED TAXES	NON-PERSONNEL SERVICES	41,725.59	41,725.59	-	41,725.59
	100071 Total					41,725.59	41,725.59	-
						41,725.59	41,725.59	41,725.59
	INFORMATION TECHNOLOGY DIVISION - BX0 Total					41,725.59	41,725.59	41,725.59
OFFICE OF COMMUNICATIONS - BX0	100157	PUBLIC AFFAIRS	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	993,593.22 237,417.64	993,593.22 237,417.64	273,040.99 6,132.48	720,552.23 231,285.16
	100157 Total					1,231,010.86	1,231,010.86	279,173.47
						1,231,010.86	1,231,010.86	951,837.39
	OFFICE OF COMMUNICATIONS - BX0 Total					1,231,010.86	1,231,010.86	951,837.39
OFFICE OF GENERAL COUNSEL - BX0	100092	LEGAL SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES	532,352.62	532,352.62	180,716.69	351,635.93
	100092 Total					532,352.62	532,352.62	351,635.93
						532,352.62	532,352.62	180,716.69
	OFFICE OF GENERAL COUNSEL - BX0 Total					532,352.62	532,352.62	351,635.93
OFFICE OF RESOURCE ALLOCATIONS	100127	RESOURCE MANAGEMENT - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES	642,181.10	642,181.10	199,218.44	442,962.66
	100127 Total					642,181.10	642,181.10	199,218.44
						642,181.10	642,181.10	442,962.66
	OFFICE OF RESOURCE ALLOCATIONS Total					642,181.10	642,181.10	199,218.44
OFFICE OF THE DIRECTOR - BX0	100151	EXECUTIVE ADMINISTRATION	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	833,395.17 970,283.58	833,395.17 970,283.58	250,258.99 142,678.68	583,136.18 827,604.90
	100151 Total					1,803,678.75	1,803,678.75	392,937.67
						1,803,678.75	1,803,678.75	1,410,741.08
	OFFICE OF THE DIRECTOR - BX0 Total					1,803,678.75	1,803,678.75	1,410,741.08
WORKFORCE ADMINISTRATION DIVISION	100058	HUMAN RESOURCE SERVICES - GENERAL	DEDICATED TAXES	PERSONNEL SERVICES NON-PERSONNEL SERVICES	140,842.20 45,000.00	140,842.20 45,000.00	51,385.18 10,093.60	89,457.02 34,906.40
	100058 Total					185,842.20	185,842.20	61,478.78
						185,842.20	185,842.20	124,363.42
	WORKFORCE ADMINISTRATION DIVISION Total					185,842.20	185,842.20	61,478.78
						45,731,408.16	45,731,408.16	13,361,815.70
	Grand Total					45,731,408.16	45,731,408.16	32,369,592.46

FY 2026 variance (budget balance) is due to expenditures reported as of January 31, 2026.

16. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2025 and 2026 (as of January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

Response

1) FY 2025 Intra-District Transfers to Other Agencies					
Project No.	Description	Buyer Agency	Seller Agency	MOU Signature Date	Amount
200081	Purchase/Travel Card	Commission on the Arts and Humanities (CAH)	Purchase Card Transactions (PX0)	Citywide MOU	114,235.06
400062	Arts All Night Festival	Commission on the Arts and Humanities (CAH)	Department of Small and Local Business Development (DSLBD)	2/21/2025	144,500.00
400063	Fleet Services	Commission on the Arts and Humanities (CAH)	Department of Public Work (DPW)	Citywide MOU	2,988.67
401338	HR Services	Commission on the Arts and Humanities (CAH)	DC Department of Human Resources (DC HR)	Citywide MOU	20,000.00
401758	Single Audit Services	Commission on the Arts and Humanities (CAH)	Office of the Chief Financial Office	7/14/2025	1,500.00
401792	PSD Security Services	Commission on the Arts and Humanities (CAH)	Department of General Services (DGS)	12/5/2024	2,759.76
402376	RTS DCNET	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	Citywide MOU	10,408.21
403293	Marion Barry Legacy Public Art	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	4/9/2025	10,000.00
Total					306,391.70

2) FY 2025 Inter-agency project from Other Agencies

None

3) FY 2026 Inter-agency project from Other Agencies

Project No.	Description	Seller Agency	Buyer Agency	MOU Signature Date	Amount
400609	MURALS DC PROGRAM	Commission on the Arts and Humanities (CAH)	Department of Public Services (DPW)	N/A	34,806.80
			Total		34,806.80

4) FY 2026 Inter-agency projects to Other Agencies

Project No.	Description	Buyer Agency	Seller Agency	MOU Signature Date	Amount
200081	Purchase/Travel Card	Commission on the Arts and Humanities (CAH)	Purchase Card Transactions (PX0)	Citywide MOU	100,000.00
400062	Arts All Night Festival	Commission on the Arts and Humanities (CAH)	Department of Small and Local Business Development (DSLBD)	LOI	200,000.00
400063	Fleet Services	Commission on the Arts and Humanities (CAH)	Department of Public Work(DPW)	Citywide MOU	2,247.98
401336	Telecommunications - RTS	Commission on the Arts and Humanities (CAH)	Office of Finance and Resources Management (OFRM)	Citywide MOU	20,000.00
401792	PSD Security Services	Commission on the Arts and Humanities (CAH)	Department of General Services (DGS)	10/14/2025	6,000.00
401338	HR Services	Commission on the Arts and Humanities (CAH)	DC Department of Human Resources (DC HR)	9/25/2025	18,000.00
402683	OCTO ITA	Commission on the Arts and Humanities (CAH)	Office of the Chief Technology Officer (OCTO)	Citywide MOU	21,725.59
Total					367,973.57

17. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, such as the "Form B" for all District agencies (See D.C. Code § 47- 318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget

enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2024, 2025, and 2026.

Response

CAH did submit enhancement requests as part of the budget process for fiscal years 2024, 2025, and 2026.

18. Please list all currently open capital projects for your agency (as of January 31st) including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.

Response

CAH does not have any open capital projects.

19. Please list all pending lawsuits that name your agency (or Executive Director in her official capacity) as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

Response

There are no pending lawsuits.

20. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2025 or 2026 (as of January 31).

Response

The CAH Sexual Harassment Officer completed three investigations in FY2025.

- (b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

Response

FY26 – Workplace Bullying Investigation – The agency's Human Resource Specialist is investigating to determine whether an employee made threatening or intimidating comments toward another employee.

21. How many grievances have been filed by employees or labor unions against agency management? Please list each of them by year for fiscal years 2024, 2025, and 2026 (as of January 31). Give a brief description of each grievance, and the outcome as of January 31, 2026. Include on the chronological list any earlier grievance that is still pending in any judicial forum.

Response

In FY24, one grievance was filed describing alleged managerial bullying. The grievance was withdrawn prior to investigation.

There were no grievances filed in FY25 or FY26 to date.

22. (a) Please describe the agency's procedures for investigating allegations of sexual harassment committed by or against its employees.

Response

CAH employees, Commission Members, applicants for employment, contractors, grantees, and those doing business with the Commission have the protections identified in Mayor's Order 2017-312, Sexual Harassment Policy, Guidance, and Procedures. CAH employees are also protected under the Human Rights Act of 1977.

CAH follows the policies and procedures outlined in Mayor's Order 2017-312 and Mayor's Order 2023-131 for investigating allegations of sexual harassment committed by or against its employees. If there are any allegations of sexual harassment, sexual misconduct, or discrimination committed by or against CAH's Executive Director, or if an investigation conducted by CAH's Executive Director would otherwise present a conflict of interest, the complainant is to contact the MOLC. Finally, agency employees are required to complete mandatory trainings and are kept informed of their rights, responsibilities, and available resources by the agency's Sexual Harassment Officer

(b) If different, please describe the agency's procedures for investigating allegations of misconduct.

Response

CAH's procedures for investigating allegations of misconduct follow the procedures outlined above for investigating allegations of sexual harassment

(c) List chronologically and describe each allegation of sexual harassment and misconduct received by the agency in FY 2025 and FY 2026 (as of January 31) and the resolution of each as of the date of your answer.

Response

October 1, 2024 – Multiple CAH employees alleged inappropriate behavior, including nonconsensual romantic advances, by a CAH employee. An investigation substantiated the allegations, and the employee was terminated.

23. In table format, please list the following for fiscal years 2025 and 2026 (as of January 31, 2026) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).

Response

FY2025 CAH Purchase Card Activity and Cardholder Transactions			
Cardholder's Last Name	Cardholder's First Name	Position Title	Total Charges
Lynch	Ashley	Executive Assistant	46,874.31
Parker	Carolyn	Office Manager	67,360.75
Total expenditures for fiscal year 2025			\$ 114,235.06
FY2026 CAH Purchase Card Activity and Cardholder Transactions (thru January 31, 2026)			
Lynch	Ashley	Executive Assistant	34,893.42
Parker	Carolyn	Office Manager	22,019.17
Total expenditures for fiscal year 2025 (as of January 31, 2026)			\$ 56,912.59

24. Please provide a list of all procurements for goods or services for use by your agency over \$25,000 for fiscal years 2025 and 2026 (as of January 31). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.

Response

See appendix "[FY26 RAO Performance Oversight Hearing Questions](#)".

25. Please list every lawsuit against the agency that was settled or decided by a trial court in FY 2025 and FY 2026 to date. Briefly describe each and the sanction, if any.

Response

The Commission on the Arts and Humanities is not a named party in any pending lawsuit.

26. D.C. Law requires the Mayor to pay certain settlements and judgements from agency operating budgets if the settlement is less than \$10,000 or results from an incident within the last two years (see D.C. Code § 2-402(a)(3)). Please itemize each charge-back to your agency in FY 2024, 2025, and 2026 (as of January 31st) for a settlement or judgment pursuant to D.C. Code § 2-402.

Response

The Commission on the Arts and Humanities did not, within the last two years, engage in any such settlement. The Commission on the Arts and Humanities did not, within the last two years, have any such judgement imposed on it.

27. (a) D.C. Law prohibits chauffeurs, take-home vehicles, and the use of SUVs (see D.C. Code §§ 50-203 and 50-204). Is your agency in compliance with this law?

(b) Please explain all exceptions, if any, and provide the following: (1) type of vehicle (make, model, year); (2) individuals (name/position) authorized to use the vehicle; (3) jurisdictional residence of the individual (e.g., Bowie, MD); and (4) justification for the chauffeur or take- home status.

Response

CAH has no exceptions to the prohibition on chauffeurs, take-home vehicles, and the use of SUVs.

28. In table format, please provide the following information for fiscal years 2025 and 2026 (as of January 31) regarding your agency's authorization of employee travel for each employee (by name and title/position):

- (a) Each trip outside the region on official business or at agency expense and the dates of the trip;
- (b) An itemized expense report for individual for each trip, or if not available a list of each expense attributed to each individual for each trip (hotel, flight, conference fees, meals, etc.) with a receipt;
- (c) What agency, entity, or individual paid for the trips; and
- (d) Justification for the travel.

Response

Fiscal Year 2025 Employee Travel Expenses						
Employee/Vendor Name	Position/Title	Invoice Description/Conference Attended	Travel/Effective Date	Amount	Justification	
Deirdre Darden	Public Art Coordinator	Prospect 6 Public conference Perdiem registration fee and taxi	10/29/24	1,143.60		
		Hotel Accommodations to attend Prospect 6 Public Art Conference 10/29 - 11/3	10/29/24	968.01		
		Flight ticket to attend Prospect 6 Public Art Conference 10/29 - 11/3	10/29/24	477.96		
DEIRDRE DARDEN				2,589.57		
Teresa Boersma	Graphic Designer	Conference Art Week Miami	10/12/25	3,684.80		
TERESA BOERSMA				3,684.80		
Karyn Miller	Public Art Manager	CODA Work Summit, Perdiem and Taxi	10/16/24	288.09		
		Miami Art Week Perdiem, training fee and taxi	12/4/24	828.10		
		Art Exhibit entry tickets for Art Week Miami Dec 4-7, 2024	12/4/24	160.39		
		Airfare for Art Week Miami Dec 4-7, 2024	12/4/24	255.95		
		Hotel for Art Week Miami Dec 4-7, 2024	12/4/24	1,159.38		
KARYN MILLER		hotel accommodation to CODAsummit October 16-19, 2024	10/16/24	477.45		
		Air ticket to CODAsummit October 16-19, 2024	10/16/24	488.95		
DAVID MARKEY				3,658.31		
David Markey	Deputy Director	National Assembly of State Art Agencies Conference	10/20/25	2,852.70		
		National Assembly of State Art Agencies Conference Registration Fee	10/20/25	520.00		
ANDREW JACOBSON				3,372.70		
Jenna Kriegel		CODA Work Summit, Perdiem and Taxi	10/16/24	277.74		
		hotel accommodation to CODAsummit October 16-19, 2024	10/16/24	492.39		
		Air ticket to CODAsummit October 16-19, 2024	10/16/24	488.95		
KERRY KENNEDY				1,259.08		
Andrew Jacobson	Special Assistant	Miami Art week	12/1/24	4,984.92		
KERRY KENNEDY				4,984.92		
Michelle May-Curry	Curator	Conference Grant Makers in America, Chicago, IL	10/15/24	2,380.10		
		Miami Art Week Perdiem, training fee, luggage and taxi	12/4/24	839.10		
		Airfare for Art Week Miami Dec 4-7, 2024	12/4/24	350.95		
MICHELLE MAY-CURRY		Hotel for Art Week Miami Kent Hotel Dec 4-7, 2024	12/4/24	1,250.58		
AARON MYERS				2,440.63		
Aaron Myers	Director	National Assembly of State Art Agencies Conference Registration Fee		520.00		
		Travel Arrangement - Jazz Congress 2025 January 8-9, 2025, New York, NY		1,064.27		
		Hotel Accommodations to attend CODA Summit Conference 10/16-19 in Ohio		1,191.46		
		Flight Change from 10/21/2024 to 10/22/2024		25.00		
		Hotel Accommodationsto attend NASAA Conference 10/22-27 in Puerto Rico		1,311.43		
ANDREA BROWN		Air ticket to NASAA Assembly October 22-27, 2024		512.60		
KERRY KALEBA		Air ticket to attend CODAsummit 2025 in Cincinnati, OH October 16-19, 2024		488.95		
ANDREA BROWN				5,113.71		
Andrea Brown		Airline ticket to attend NASAA Conference October 20-26,2024 in Puerto Rico		562.58		
		Hotel Arrangements for Andrea Brown to attend NASAA Conference October 20-26,2024		1,630.00		
		National Assembly of State Art Agencies Conference Registration Fee		520.00		
KERRY KALEBA				2,712.58		
Total		Hotel for Grantmakers in the Arts Conference - Chicago, IL		678.58		
				678.58		
				32,874.98		

Required conference/training related to positions of the staff

Fiscal Year 2026 Employee Travel Expenses						
Employee/Vendor Name	Position/Title	Invoice Description/Conference Attended	Travel/Effective Date	Amount	Justification	
Deirdre Darden	Public Art Coordinator	Hotel fee for Deirdre Darden to attend AAC Annual Convening in Los Angeles, November 7-10,2025.	11/7/25	576.60		
		Registration fee for Deirdre Darden to attend AAC Annual Convening in Los Angeles, November 7-10,2025.	11/7/25	450.00		
		Hotel Arrangements for Deirdre Darden for ACC Annual Convening on November 7-10,2025	11/7/25	724.41		
		AAC Annual Convening Perdiem, taxi and luggage	11/7/25	657.04		
DEIRDRE DARDEN				2,408.05		
David Markey	Deputy Director	Hotel accommodations for David Markey to attend NASAA Executive Forum in Omaha, Nebraska from 11/11/25 to 11/15/25.	11/11/25	432.75		
		Flight arrangement for David Markey for NASAA Executive Forum 11/11/25 - 11/14/25 in Omaha Nebraska.	11/11/25	456.97		
		NASAA perdiem and taxi cost	11/11/25	354.89		
DAVID MARKEY				1,304.61		
Karyn Miller	Public Arts Manager	Art Basel Day Ticket		88.00		
		Flight accommodations for Karyn Miller to attend Art Basel in Miami, FL from 12/2/25 to 12/7/25.	12/2/25	247.84		
		Exhibition admission for Karyn Miller to attend Art Basel in Miami, FL from 12/2/25 to 12/7/25.	12/2/25	58.00		
		hotel accommodations for Karyn Miller to attend Art Basel in Miami, FL from 12/2/25 to 12/7/25.	12/2/25	795.72		
KARYN MILLER		Art Basel Day Perdiem, taxi, and training fee	12/2/25	622.71		
				1,812.27	Required conference/training related to positions of the staff	
Aaron Myers	Director	Executive Forum Registration Fees for NASAA conference in NE.	11/11/25	900.00		
		Hotel accommodations for Aaron Myers to attend NASAA Executive Forum in Omaha, Nebraska from 11/11/25 to 11/15/25.	11/11/25	432.75		
		Flight arrangement for Aaron Myers for NASAA Executive Forum 11/11/25 - 11/14/25 in Omaha Nebraska.	11/11/25	456.97		
AARON MYERS				1,849.72		
Andrew Jacobson	Special Assistant	Travel Arrangement for Andrew Jacobson - Flight to Art Basel in Miami - December 1-7, 2025	12/1/25	643.60		
		Hotel accommodations for Andrew Jacobson to attend Art Basel in Miami Florida from 12/1/25 to 12/7/25.	12/1/25	2,305.40		
ANDREW JACOBSON				2,949.00		
Christopher Naoum	Event Coordinator	Flight accommodations for Chris Naoum to attend Art Basel in Miami, FL from 12/2/25 to 12/7/25.		215.50		
CHRISTOPHER NAOUM				215.50		
Edward Daniels	Event Coordinator	Flight for Edward Daniels to attend the 2025 Art Basel in Miami, Florida, from December 1- 7, 2025		642.02		
		Travel Arrangement for Edward Daniels to travel to Art Basel in Miami, FL, December 1-7, 2025 - Hotel Arrangement		2,307.36		
EDWARD DANIELS				2,949.38		
Total				13,488.53		

29. Please provide and itemize, as of January 31, 2026, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

Response

Name	Position Title	Appointment Type	Start Date	NTE Date	Length of Term

Pita, Mauricio	Grants Management Specialist	Term	7/14/2025	8/13/2026	13 Months
Rowe, Jennifer	Grants Management Specialist	Term	7/28/2025	8/27/2026	13 Months

CAH Contractors	
Name	Description
Laws, Melissa	CAH has an existing contract with vTech Solution Inc.
Anderson, Faith	Contract personnel assigned to the Grants and Public Art Departments assist with processing applications, post-award registration, and payment paperwork processes.
Feldman, Shari	
Pope, Danielle	
Spearman, Courtney	

30. Please provide, as an attachment, a table presenting the attendance of each Commission member at Commission meetings in calendar years 2024, 2025, and 2026 to date.

Response

See [Commissioner Attendance 2025](#) attachment.

31. Please list, in table form (and provide as an attachment the data in a spreadsheet), each grantee and grant amount for fiscal year 2025 and 2026 (as of January 31). Include grants that have been awarded, even if they have not yet been paid. For each grantee, indicate 1) the grant amount, 2) the grant program the award was made under, 2) whether the grantee was an individual or an organization, and 3) the Ward in which the grantee was principally located.

Response

See [“Q.31_FY25_FY26_Grantees”](#).

Program Name	Award Amount
AHEP Awardees: 38	\$711,928
AHFP Awardees: 571	\$4,015,500
Art Bank Awardees: 68	\$384,067

Art Exhibition Curatorial Grant Awardees: 3	\$105,000
Capital Projects (Small) Awardees: 67	\$4,784,924
Color the Curb Awardees: 4	\$120,000
East Arts Awardees: 40	\$1,012,500
Funding for Local Theaters' Awardees: 3	\$4,785,000
Field Trip Experiences' Awardees: 18	\$537,288
GOS: Capacity Building Awardees: 18	\$270,000
GOS Awardees: 205	\$19,931,255
HDC Awardees: 1	\$1,595,005
PABC Awardees: 4	\$397,085
PEFi Awardees: 90	\$673,585
PEFo Awardees: 34	\$460,194
Total: 1,164	\$39,783,331

32. As an attachment (and in an electronic spreadsheet), please list all of the grant recipients in FY 2025. There should be multiple lists: one for each type of grant (e.g., GOS, facilities, etc.) Each list should be in alphabetical order.

Response

Data in spreadsheet attached to Q.31

33. How many GOS grant applications did the Commission receive in FY 2025? How many were denied or rejected? What were the reasons for the denials/rejections?

Response

CAH received a total of 205 applications to the FY 2025 cycle of GOS. This was an increase of 32 (or 18.5%) on the previous year's applicant pool. All 205 applications were found eligible and, went to panel, and were awarded. A new cohort of general operational support for capacity building was created in FY25. Of the 19 applications to that program, 18 were funded through the Neighborhood Arts budget. One application was deemed ineligible and did not go to panel.

34. Please describe each step of the grant review and approval from grant application, staff review, evaluation panels, Commission committee review and approval, and Commission review and approval. Specifically describe what information is available to reviewers and approvers at each step, such as who applied for the grant.

Response

CAH strives for a grantmaking process that is competitive, fair, and balanced, with no prejudice and with support from as many knowledgeable parties as possible. CAH

adheres to the processes set forth by the Citywide Grants Manual and Sourcebook along with guidance from the Office of the City Administrator Grants Management Division. The grant application review process is as follows:

- Applications are reviewed by CAH staff for compliance with the requirements set forth by the associated grant guidelines. Applicants that are disqualified prior to the panel process will be identified to the executive director with the appropriate rationale noted. The Grants and/or Public Art Committee(s) will be notified of this information. Applicants will then be notified of their disqualification by CAH staff.
- Prior to or concurrent with the previous step, a public call to panelists is released. CAH grants and public art staff develop peer review advisory panels for applicants according to the grant program, working to ensure a diverse and inclusive panel assembly. CAH staff present confirmed panelists to the executive director and, upon his/her approval, submits the slate of panelists to the Grants and/or Public Art Committee(s) for review and approval. CAH staff confirms participation with prospective panelists. Confirmed panelists receive application materials to begin evaluation no less than three (3) weeks in advance of the in-person panel date and are instructed to insert pre-scores, when applicable.
- Concurrent with the above steps, commissioners elect panel date(s) of their choosing when each is available to convene said panel.
- On the date of the panel, a commissioner convener ensures that each panelist voices feedback on the applications from the panelists and solicits and monitors any conflict of interest among panelists. During the panel deliberations:
 - Commissioner conveners and CAH staff remain impartial.
 - Commissioner conveners and CAH staff abstain from adjudicating applications or offering extraneous information about applicants.
 - Commissioner conveners and CAH staff do not voice personal opinions on an applicant or add additional information on the applicant; and
 - Commissioner conveners with an identified conflict of interest with any applicant exit the panel session during deliberation of said applicant.
- CAH staff collects preliminary scores from the panelists before the panel assembly day. Most panels currently take place virtually. On the occasion that there is a panel that requires in-person applicant participation (live work sample, presentation, etc.), CAH may propose to dismiss the lowest scoring applications in the preliminary ranking from discussion at the beginning of the in-person panel. If panelists unanimously consent, then any or all the proposed applications may be dismissed from further discussion. The advisory panel then evaluates, scores, and ranks proposals based upon the published review criteria. After panelists submit final scoring in the panel session, CAH staff reviews the final applicants ranking with the panelists. Conveners do not solicit input on, or engage in, funding recommendations from panelists at any time, since such conversations are not considered in the final funding recommendations.
- To ensure impartiality, CAH staff develops funding recommendations with the organization/individual names hidden. Applicant ward, discipline, and budget, when applicable, remain visible. Afterwards, staff present funding scenarios to the executive director based on the applicant score and the grant program budget

limitations. The executive director reviews the recommended funding scenarios against agency strategic initiatives.

- Prior to a subsequent Grants or Public Art Committee meeting, staff may solicit updated conflict of interest forms from Grants or Public Art Committee members. Staff then present funding recommendation(s) to the members, with the commissioner convener noted, to the Committee in a meeting with a quorum of designated Committee members. Occasionally, applicants may have compliance issues that need to be brought to the Committee's attention. In these instances, staff notes the applicant with concerns by highlighting the recommendation. The Grants or Public Art Committee may opt to discuss the rationale for the concern (e.g., failure to submit interim or final reports or non-compliance with previous award stipulations). Further action may be warranted, including the removal of that prospective grantee from consideration.
- All applicants are presented to the Grants or Public Art Committee, including those that were deemed ineligible and those that were dismissed on panel day due to low preliminary scores. Applicant names are hidden from view to ensure impartiality. The Grants or Public Art Committee agree upon recommendations and, at that point, the funding recommendation list with the organization/individual names are made visible. If an adjustment is requested by a commissioner, a majority vote of the Grants or Public Art Committee is necessary to approve an amendment to the funding recommendations. The final slate of grant funding recommendations is presented to the full body of commissioners at a subsequent meeting.
- Prior to the full Commission meeting, staff sends each commissioner the slate of grant funding recommendations that are to be presented at the upcoming meeting. The slate includes details on the award, the ranking, and other pertinent details without disclosing applicant names. Commissioners are expected to review this information prior to arriving at the full Commission meeting.
- In a publicly open meeting of the full Commission, CAH staff, and the Grants and/or Public Art Committee Chair(s) present(s) the slate of recommended grant awards to commissioners. The chair of the Board of Commissioners announces any known conflicts of interest prior to each panel cohort and requests any commissioner with a conflict to recuse themselves through the discussion of each slate of recommended grant awards. The remaining commissioners then deliberate the recommendations to reach majority approval of the final grant funding allocation.
- Subsequently, CAH staff notifies awardees and administers grant agreements according to established policies and procedures.

35. Please list all of the criteria used by the Commission to determine GOS grants and grant recipients. More specifically:

(a) Eligibility (e.g., how an organization qualifies)

Response

Prior to submitting applications, applicants must meet all the following eligibility requirements:

- Be incorporated as a nonprofit with a federally designated tax-exempt status under section 501(c)(3) of the United States Internal Revenue Service (IRS) code, as evidenced by an IRS determination letter that is dated at least one year prior to the application deadline date.
- Be registered with, and authorized to do business in, the District as either a “Domestic” entity (that is, an entity that was incorporated in the District) or a “Foreign” entity (that is, an entity that was incorporated in another state).
- Have the primary mission focus in one or more of the arts or humanities disciplines referenced in CAH’s Guide to Grants, such that the majority of its activities and/or services are concentrated on and devoted to the arts and humanities and/or arts education.
- Have received funding through a CAH competitive grant that was awarded in one of the two most recent fiscal years. Organizational relief grants, including CAH’s Facilities and Buildings - Rent and Mortgage Relief grant program, are not considered to be competitive, and therefore, organizations that are recipients of these grants alone are ineligible to apply to GOS.
- Ensure that at least fifty-one percent (51%) of the organization’s activities occur within the District of Columbia.
- Ensure that one hundred percent (100%) of the grant award dollars are used to support District of Columbia personnel and programming.
- Have an active Board of Directors.
- Register and comply with the regulatory requirements of pertinent government agencies, including (but not limited to): Department of Licensing and Consumer Protection (DLCP), DC Office of the Chief Financial Officer (OCFO), DC Department of Employment Services (DOES), and the US Internal Revenue Service (IRS).
- Obtain certification of “Citywide Clean Hands” (CCH) from the District of Columbia Office of Tax and Revenue.
- Be in “good standing” with CAH.
 - Note: a CAH grantee that has failed to comply with any CAH mandates (e.g. grant reporting), may not be in “good standing” with CAH and may be ineligible to receive additional funds.
- Have a principal business office address that is in the District of Columbia, subject to on-site visit. (Note: CAH will not allow post office boxes or the addresses of board members or volunteers as evidence of the principal business address).

Applicants restricted from applying include:

- Individuals.

- Arts and humanities organizations with a majority of their constituents who reside outside of the District of Columbia.
- Organizations established primarily to provide social services, even if those organizations use the arts, humanities, and arts education programs as a vehicle for service delivery.
- Private clubs and organizations that prohibit membership based upon race, gender, color, religion, or any other classes identified in the District of Columbia Human Rights Act.
- Organizations that require “fiscal agents”; for-profit organizations; political organizations; foreign governments; federal government entities; and other District of Columbia government agencies, including DC Public Schools and charter schools.

(b) Amount (e.g., why one organization gets, say, \$10,000 while another gets, say, \$20,000)

Response

When the application deadline closes, applicants are divided into cohorts based on their “Total (Cash) Expenses” for their most recently completed fiscal year. This figure, sourced from the applicant’s IRS Form 990, provides CAH with each organization’s actual, rather than aspirational, financials. Each group of “like-sized” organizations is assigned a group of panelists (see process detailed in Q.34). Service organizations are paneled together because of the content of their applications and the nature of the work they do.

A funding range is then assigned to each cohort of applicants. The actual award amount each applicant receives within this range is dependent on where the applicant lands in the panel ranking i.e. an organization ranking at the top of the cohort receives an award amount at the top of the cohort range, whereas an applicant ranking towards the bottom receives an award at the bottom of the cohort range. Service organizations, once ranked within their cohort, are then funded based on their budget size.

Below is a table detailing the cohorts and funding ranges for the FY25 GOS grant cycle:

Panel Cohort	Total Org Cash Exp.	# of Eligible Orgs.	Funding Range
1	\$0K-\$120K	26	\$45K - \$65K
2	\$124K-\$235K	27	\$60K - \$80K
3	\$244K-\$345K	19	\$70K - \$90K
4	\$351K-\$500K	18	\$110K - \$130K
5	\$505K-\$725K	22	\$120K - \$140K
6	\$763K-\$1.265M	21	\$130K - \$150K
7	\$1.303M-\$1.940M	24	\$130K - \$150K

8	\$1.988M-\$5.5M	21	\$150K -\$170K
9	\$5.619M+	15	\$180K -\$200K
10	Service	12	Varies
Totals:		205	

General operating support funding is seen as the most valuable funding to give among public and private funders. One of the foundational goals of CAH's GOS program is to provide as much stability in funding to organizations from year to year. It is not good grant-making practice to have significant or extreme fluctuations in funding from one year to the next as it destabilizes an organization and inhibits its ability to forecast and plan for growth.

(c) Any other factors in the consideration process

Response

As mentioned above, organizations are placed in cohorts based on the “Total (Cash) Expenses number from their IRS Form 990s. CAH asks organizations to further nuance this number at the time of their application and is then factored into determining funding amounts. Because CAH wants to prioritize funding to organizations that are exclusively District-serving, arts and humanities ones, a second question is asked of applicants i.e. of the “Total (Cash) Expenses number, what amount is dedicated to District-based arts and humanities programming. Should this number be lower than that of the Total (Cash) Expenses one, the organization may be placed in a cohort with a lower range of funding.

In FY 2025, CAH continued to put “guard rails” in place once the panel rankings had been determined and funding formulas applied i.e., an organization’s GOS award would not deviate positively or negatively by more than \$10,000 from its previous year award. Because of the significant increase in the number of applications to the grant program from FY24 to FY25 i.e., 32 new applicants, CAH had to reimplement funding cut-offs i.e., it was determined that the lowest scoring 15% of applicants across all 10 cohorts (31 organizations) would receive a decrease of 60% in funding. This calculation was adjusted for FY26 grant recipients where the 15 lowest scoring applications across all cohorts receiving a 35% decrease in funding and the remaining 197 receiving a decrease of 15%.

(d) Also provide these as an attachment if they are published

Response

See attached

36. Does the Commission collect budget and FTE data from its grant recipients? If yes, please provide as an attachment two lists for FY 23 GOS grantees listing, in descending order, the recipients’ budgets and number of employees.

Response

Unclear for which year data was required.

37. (a) For fiscal year 2025 and 2026, please list, for each grant type, the date of Commission grant approvals. For ongoing grant cycles, please list the anticipated dates (i.e., when a group of General Operating Support Grants was approved by the Commission).

Response

FY2025 Commission Grant Approval Dates:

September 26, 2024

- Art Bank Program
- Art Exhibition (Curatorial) Grant Program
- Arts and Humanities Education Projects
- Arts and Humanities Fellowship Program
- East Arts
- Field Trip Experiences
- General Operating Support
- Projects, Events, and Festivals
- Public Art Building Communities

November 18, 2024

- Capital Projects

March 17, 2025

- Color the Curb

FY2026 Commission Grant Approval Dates:

September 29, 2025

- Arts and Humanities Education Projects
- Arts and Humanities Fellowship Program
- East Arts
- Field Trip Experiences
- General Operating Support
- Projects, Events, and Festivals – Individuals
- Projects, Events, and Festivals – Organizations
- Public Art Building Communities
- Art Bank Program
- Art Exhibition Curatorial Grant

November 17, 2025

- Capital Projects

March 2026 (anticipated)

- Color the Curb
- Large Capital Projects

April 2026 (anticipated)

- Fresh Paint Mural Program

(b) Please describe any delay in grant awards and disbursements after approval for fiscal 2025 and 2026.

Response

Over the past two grant cycles, the agency has worked with increased efficiency in finalizing grant award paperwork, creating purchase orders, and approving invoices for grantees. While there are some ongoing challenges for staff and grantees with DIFS, the agency's grant-making system is now 100% digitized, which has resulted in greater productivity and reduced redundancies and delays. The agency is currently transitioning to a new grants management system, which will facilitate greater flexibility and

38. What requirements, restrictions, or conditions does the Commission routinely place on grant recipients? Please list all.

Response

Once an applicant is found eligible, moved to and through the paneling process, ranked, and awarded, they are notified and have the opportunity to adjust their original scope of work based on the award amount. These adjustments to both scope and budget are codified in their grant agreement.

- **Interim and Final Reports:** All awardees are required to submit a final report within three weeks of the end of the grant period. Grantees with awards over \$12,500 are required to submit an interim report by mid-April before the second half of their award is issued. Both reports require both a narrative and financial accounting of their work.
- **Changes in Project/Program Scope:** Grantees may request a change in project scope during the year by submitting a Project Adjustment Form to their grant manager. These requests are reviewed and approved/denied by both the grant manager and the Senior Grants Officer or Public Art Manager.
- **Site Visits:** Grantees are required to facilitate site visits from the grant manager so they may observe, support, and assess the work of the grantee.
- **Clean Hands Status:** Grantees must maintain their clean hands status with the Office of Tax and Revenue throughout the grant period.
- **Insurances:** Certain grant programs require grantees to secure insurances and provide a Certificate of Insurance to CAH per requirements from the District's Office of Risk Management.
- **Line Item Restrictions:**
 - Limits are placed on specific line items within project-based budgets e.g. no more than 35% can be spent on administrative personnel and no more than 25% can be spent on materials, supplies, and equipment.
 - Restrictions are placed on types of spending e.g. monies may not be used for fundraisers/galas, food and beverages, etc.

39. Please describe the Commission's goal(s) with regard to GOS grants? For instance, to promote quality art, to promote DEI, etc. If there is more than one goal, please indicate priority, if any.

Response

General operating support funding is considered the most valuable funding support that can be granted by public and private funders across the country. It allows for organizations, who best know their work and the associated needs, to plan for, prioritize, and determine their own journey through a fiscal year. Consistent general operating support funding over multiple years allows for organizations to engage in more informed, long-term and strategic planning to ensure the longevity of their organizations. CAH is firmly committed to this concept of trust-based philanthropy.

By making its GOS grant awards, CAH endeavors to:

- Ensure District residents are engaged in a diverse array of accessible arts, humanities, and arts education programming and services.
- Encourage District arts and humanities organizations to utilize an equitable lens in the creation of their programming and services for their staff/board and audiences.
- Enhance the capacity and stability of arts, humanities, and arts education organizations.
- Strengthen resilience, cohesion, and community within the District's arts and humanities ecosystems.

Additional goals for Service Organizations include:

- Provide deeper, specialized support for arts, humanities, and/or arts education practitioners, organizations, and their staffs and boards to enhance their ability to meet their collective needs.
- Enhance the capacity, stability, and effectiveness of individual artists and scholars, small community-based organizations, and large arts and humanities institutions.
- Increase the level of technical and managerial support available to constituencies of small or historically under-resourced organizations, artists and humanists.

The criteria associated with the GOS grant program is a translation of these over-arching goals to the panel process. Peer review panelists assess where each applicant is on their journey to realizing these goals and scores them accordingly. Below is the current criteria set and accompanying weights for the GOS grant program.

REVIEW CRITERIA

Over the past five years, CAH has reweighted the review criteria. Increased focus/weight has been placed on the impact of the applicant's work on engaging District residents and visitors and its intentional work in ensuring accessibility to the same populations.

District Impact and Engagement (30%)

- The organization demonstrates that DC residents are its core audience for its programming and services. (10%)
- The organization demonstrates a commitment to hiring DC-resident arts and humanities professionals to deliver its programming and services. (10%)
- The organization includes evaluation strategies to determine organizational impact and details changes implemented to ensure continued and future growth. (10%)

Equity (30%)

Inclusion: The organization provides a detailed plan with measurable goals for the creation and sustainability of a welcoming and inclusive environment for its audiences, participants, staff, and board, with intentional focus placed on racial inclusion. (10%)

Diversity: The organization provides a detailed plan with measurable goals for the creation and sustainability of a diverse environment that is rich and meaningful for its audiences, participants, staff, and board, with intentional focus placed on racial diversity. (10%)

Access: The organization provides a detailed plan with measurable goals to ensure physical, geographic, cultural, racial, and financial access for audiences, participants, staff, and board. (10%)

Organizational Management (25%)

- The organization demonstrates the appropriate oversight, financial controls, and governance to deliver its services and programming. (12.5%)
- The organization has the necessary expertise and personnel in place to deliver its services and programming. (12.5%)

Arts, Humanities, and Arts Education Content (15%)

- The organization's mission in the arts and humanities is supported by the work samples and support materials provided. (5%)
- The organization's work samples and support materials demonstrate their knowledge of, and skills in, their content area. (5%)

The applicant uses personnel with demonstrated arts, humanities and/or arts education expertise to plan and implement their programming. (5%)

40. Please list each sponsorship paid by the Commission including the organization name, event description, and award amount.

Response

See appendix "[FY26 RAO Performance Oversight Hearing Questions](#)".

41. How is the Commission helping with regard to the revitalization of the District's downtown? Please elaborate.

Response

The Agency began a space survey and commenced with matchmaking two years ago. Agency is actively working on behalf of the arts and business communities, collaborating with the Chamber of Commerce, Business Improvement Districts, and other entities to

create more foot traffic, destination tourism, and sales tax generating revenue from hospitality and event-driven tourism.

42. Why does the Commission believe that the amount of a grant, as a proportion of the grantee's budget, should not be capped?

Response

The true definition of equity is that each person or organization should have what they/it need(s) to sustain and to thrive. Small and mid-sized organizations have oftentimes been created as the passion project of a single artist or educator who identified a need in a community and established an organization to meet that need. While that community may be able to provide the resources of participants and volunteers, many communities in the District do not have the financial resources or the network of connections to assist in the organization's financial growth and stability.

In the past five years, CAH has been able to provide an infusion of funds to these applicants – all of whom are organizations that already have a track record of project-based funding with CAH, to help them advance their work. Many executive and artistic directors of small to mid-sized arts organizations do not pay themselves a competitive, or even a modest salary, and their roles include those of primary administrator, fund-raiser, and budget officer, among others. In mid- and end-of-year reports from these organizations, CAH has seen GOS funds used for two primary purposes i.e. (a) Personnel: Part-time staff and contractors have been added to alleviate the burden on executive and artistic directors, so they are better able to focus on the core functions of their positions, in alignment with their peers in larger organizations; and (b) Programming: Organizations have been able to increase their programming footprint and offer more opportunities for their community to participate in the arts and to pay artists to provide those experiences.

At least one third of the grantees in the current GOS cohort identify as arts education institutions. All of these organizations serve District children and youth, who generally do not have the wherewithal to be able to pay tuition to participate. Because of this, the income portfolios of these organizations is often reliant on contributed, rather than on earned income. The District's investment in arts education is a long-term one. The ongoing and substantive engagement that the city's arts education institutions have on the children and youth whom they serve is evidenced in the education and career trajectories of those youth. As the city battles what is now considered to be a crime epidemic, young, disconnected adults are often identified as the source of the crime. There is a proven correlation between participation in the arts and civic engagement and community investment.

Based on its knowledge of, and engagement with its community of grantees, for the past five years, CAH has seen the need to remove the cap restrictions to general operating support funding. The grant-making process is an iterative one. CAH is a reflective and practical practitioner. For now, it has identified the need to remove the cap placed on general operating awards.

43. What efforts has your agency made in the past year to increase transparency? Explain.

Response

- a. We plan to continue to increase the number of on-site “office hours” where we educate the public on the grants to which they might apply and answer any questions around the process. We also plan to continue to build out the scope of the community-based Grant Application Assistance Program (GAAP) in FY26. These are artists familiar with CAH’s grant programming who represent the agency at community events to onboard new applicants to opportunities at CAH.
- b. There have been increased efforts in FY26 given to engaging both successful and unsuccessful applicants through the post-panel debriefing process, so they may improve upon their applications for future cycles.
- c. Both our Commissioners Meetings and Executive Committee Meetings continue to be open to the public, live-streamed, and stored on CAH’s website for reference.
- d. We continue to increase the number of standard operating procedures (SOPs) to help improve both efficiency and transparency
- e. We are working with BEGA to offer trainings and presentations for CAH’s staff. Staff members are also encouraged to use BEGA as a resource whenever questions arise.

44. What efforts will your agency be making to increase transparency? Explain.

Response

CAH continues to livestream the regular monthly meetings and any special meetings of the Commission to YouTube, to increase transparency and accessibility for constituents. We continue to present “tele-townhalls”, live chats, grant-specific workshops, “listening sessions,” and added Stakeholders meetings to the scope of what we do to engage community members around proposed changes to specific grant programs and the creation of Art Week 2027. Our monthly newsletter, which was added at the top of the 2023 calendar year, has continued to highlight agency work and to communicate news and updates. The annual Business of the Arts workshop series offers opportunities for the community to engage around common areas of interest and provides insights into some of CAH’s processes and programs.

Additionally, in 2025 we have implemented policies to codify our standard operating procedures, ensuring clarity and consistency in our operations. In the previous FY, we provided the option for language access and translation services and ADA accommodations, upon request, to further enhance accessibility. Our engagement team continues to hold stakeholder meetings and creative community sessions to foster dialogue and collaboration. Last year, we also introduced a tax workshop as part of our efforts to support the professional development of artists and arts organizations in the District.

45. Please identify any legislative requirements that your agency lacks sufficient resources to properly implement. Explain.

Response

The Agency would benefit from an amendment to our enabling statute which provided for us to inception, or solicit the inception of, a non-profit, similar to DCPL Foundation, for the purposes of inceptioning ArtWeekDC. The Agency recognizes its capacity and limitations therein – most importantly, the need for contractors, producers, and external consultants who can execute on the mission and vision of the Agency as it relates to ArtWeekDC. Legislation permitting the inception of a foundation or non profit entity which could steer ArtWeekDC would place the event in the hands of best-in-class professionals and enable the District to produce a world-class event which would help offset vital revenues that the FY2027 budget has demonstrated would fall short absent cutbacks or new revenue sources.

46. Please identify any statutory or regulatory impediments to your agency's operations.

Response

Agency funding is limited by a statutory 102% cap on revenue that has impeded agency operation. CAH has proposed removal of this cap for FY27.

47. Did your agency receive any FOIA requests in fiscal year 2025? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment. Also state here the total cost incurred by your agency for each fiscal year 2024, 2025, and 2026 (as of January 31) related to FOIA.

Response

CAH filed a report of FOIA disclosure activities with the Secretary of the District of Columbia. A copy of that report is attached. CAH incurred no cost.

48. For CBE agency compliance purposes, what is your agency's current adjusted expendable budget; how much has been spent with SBEs; and what percent of your agency's expendable budget was spent with SBEs? Further, where SBEs were not available, how much has been spent with CBEs, and what percent of CBE spending, relative to your current expendable budget? How many CBE waivers (including dollar amount) did the agency submit? What efforts has the agency taken to reduce the number of CBE waivers submitted? What is the CBE spending goal for your agency per the DSLBD SBE Opportunities Guide (Green book)? Give this answer for fiscal years 2024, 2025 and 2026 (as of January 31).

Response

See appendix "[FY26 RAO Performance Oversight Hearing Questions](#)".

49. Please provide, as an attachment, a copy of your agency's current annual performance plan as submitted to the Office of the City Administrator.

Response

Not applicable. Because we are an independent agency, we are not required to provide a performance plan to the Office of the City Administrator.

50. In July 2024, the Commission extended its FY21-FY23 Strategic Plan by one fiscal year in order to fulfil the requirements of the National Endowment for the Arts State Partnership Agreement Grant application due October 12, 2024. The Commission's resolution authorizing such extension required that a consultant would be engaged to develop a new Strategic Plan that would take effect in FY25, to be solicited, selected, and under contract no later than December 31, 2024. What is the status of the revised Strategic Plan?

Response

The agency has contracted Opportunity Consulting to develop its next strategic plan. Community and stakeholder engagement has begun. A draft plan should be available for initial review by Summer 2026, with the final plan being published in August/September 2026.

51. Please provide a copy of the technical evaluation scoring results for the highest value cohort of FY26 and FY26 General Operating Support grants. You may redact the names of panelists and organizational names.

Response

See attachment

52. (a) What are your agency's key performance indicators and what has been your agency's performance (for each of these KPIs) in fiscal year (or calendar year) 2024, 2025, and 2026 (through the first quarter).

Response

CAH is an independent agency and elected not to submit.

(b) What KPIs have been dropped (or changed) since 2024? List each specifically and explain why it was dropped or changed.

Response

CAH is an independent agency and elected not to submit.

53. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2025 and 2026.

Response

Efficiency (personnel) – ensuring that work assigned is aligned with grade, pay, skill and expertise. Our partnership with DCHR has helped set a baseline for the agency. We will build on this as agency plans are built and workflow is determined.

Efficiency (GMS) - Fully implementing the new Grant Management System (GMS) during FY26. This system should be more user friendly (both from a staff and grantee perspective).

Community Partner (economic development) - Working with our partner Fair Chance to create an Arts Business Council here in DC. This will help introduce art organizations to businesses in the private sector who are looking to partner with the District for the first time or in an expanded way by investing into the creative ecosystem.

Community Activations – Working with our partners in DMPED, DSLBD, WDC Economic Partnership, Destination DC, Events DC, BIDs, Mainstreets to bring events/activations to DC that will uplift the creative ecosystem. What has worked: CodaWorx (September 2025) - National Assemblies of State Art Agencies Assembly (October 2026 – Downtown DC). Perspective Activations: 2028 Grammy Awards (Capital One Arena/Convention Center) – Museum of the Future (Downtown BID is lead partner).

ArtWeek DC – Positioning the Agency to support this effort. We have gathered information from our partners both locally and nationally. The agency is now in countdown mode to seeing a launch in September '26 and for ArtWeek to take place in September '27.

Again: in providing the above information, do not use attachments unless specifically requested. Thank you for your attention to this matter.

Sincerely,

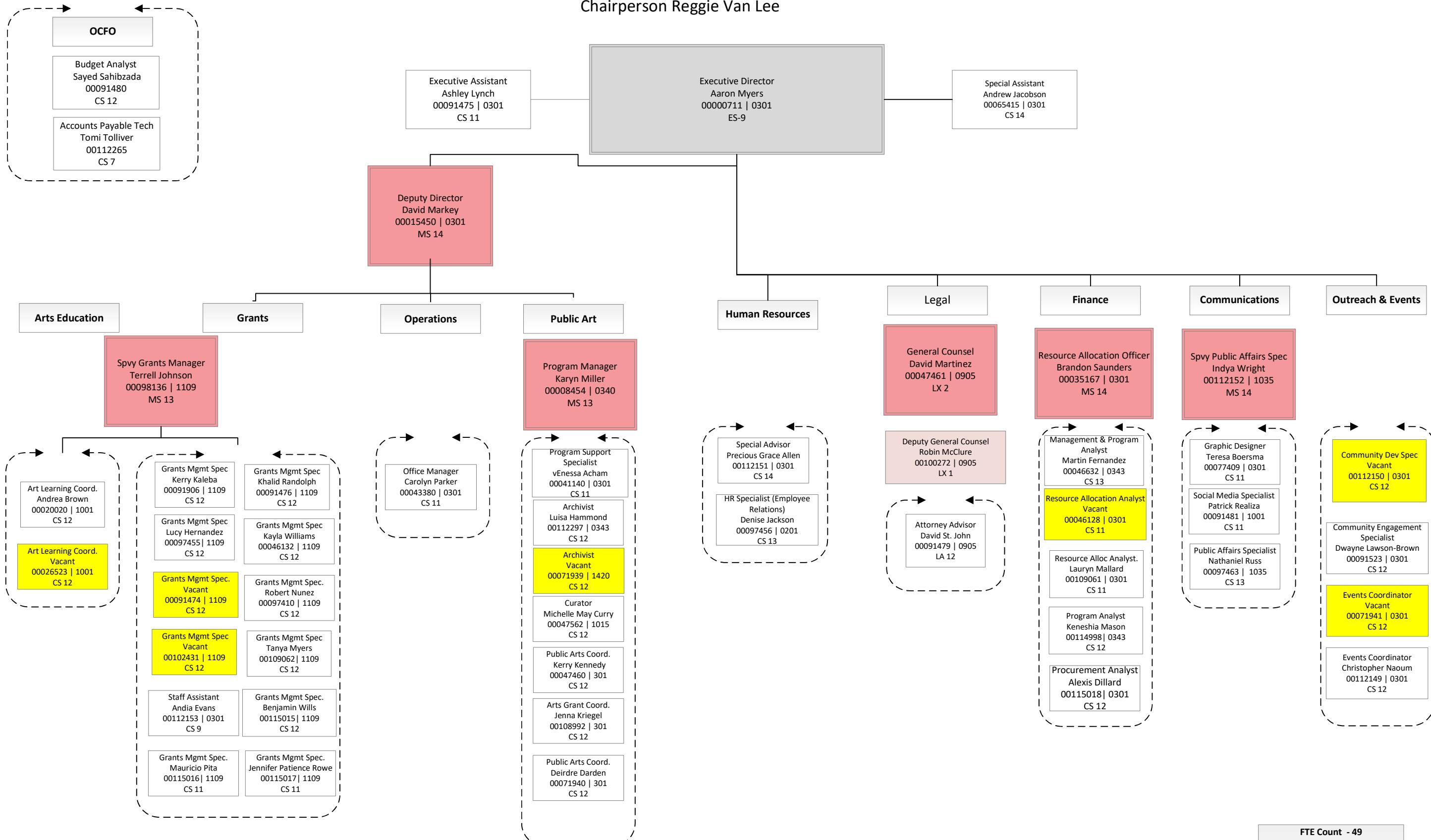
Phil Mendelson, Chairman

PM/ec

Government of the District of Columbia

Commission of the Arts & Humanities

Chairperson Reggie Van Lee



Commission on the Arts and Humanities (BX0)
Schedule A (List of Positions) - By Program and Cost Center
As of January 31, 2026

As of January 31, 2024																				
Vacant Status	Program	Program Description	Cost Center	Cost Center Description	Position Number	Title	Name	Hire Date	Sal Plan	Grade	Step	Reg/Temp/Term	FTE	Annual Salary	Benefits	Total				
F	100044	Grants Administration - General	30027	Grants Management Division - BX0	00046132	Grants Management Specialist	Williams,Kayla E	5/6/2024	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00091476	Grants Management Specialist	Randolph,Khalid R	11/7/2016	DS0087	12	6	Reg	1	93,311.00	22,021.40	115,332.40				
					00091906	Grants Management Specialist	Kaleba,Kerry Rebecca	12/9/2019	DS0087	12	2	Reg	1	83,289.00	19,656.20	102,945.20				
					00097410	Grants Management Specialist	Nunez,Robert	5/28/2019	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00097455	Grants Management Specialist	Hernandez Romero,Lucy E	1/22/2019	DS0087	12	2	Reg	1	83,289.00	19,656.20	102,945.20				
					00098136	Supervisory Grants Management	Johnson,Terrell Pierre	2/14/2022	DS0086	13	0	Reg	1	135,000.00	31,860.00	166,860.00				
					00109062	Grants Management Specialist	Myers,Tanya Danielle Wilson	9/17/2018	DS0087	12	2	Reg	1	83,289.00	19,656.20	102,945.20				
					00112153	Staff Assistant	Evans,Andia A.	10/6/2014	DS0087	09	9	Reg	1	68,038.00	16,056.97	84,094.97				
					00115015	Grants Management Specialist	Wills,Benjamin	1/27/2025	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00115016	Grants Management Specialist	Pita,Mauricio	7/14/2025	DS0087	11	2	Term	1	67,383.00	15,902.39	83,285.39				
					00115017	Grants Management Specialist	Rowe,Jennifer	7/28/2025	DS0087	11	2	Term	1	67,383.00	15,902.39	83,285.39				
	100044 Total																11 923,334.00 217,906.82 1,141,240.82			
100058	HUMAN RESOURCE SERVICES - GENERAL	30036	Workforce Administration Division	00097456	HR Spec (Employee Relations)	Jackson,Denise A	8/10/2010	DS0087	13	10	Reg	1	119,916.00	28,300.18	148,216.18					
100058 Total																1 119,916.00 28,300.18 148,216.18				
100092	LEGAL SERVICES - GENERAL	30031	Office Of General Counsel - BX0	00047461	General Counsel	Martinez,David E.	11/3/2014	LX0001	02	0	Reg	1	186,000.00	43,896.00	229,896.00					
00091479	Attorney Advisor	St. John,David	9/25/2023	LA0001	12	3	Reg	1	97,762.00	23,071.83	120,833.40									
00100272	Deputy General Counsel	McClure,Robin Carr	8/21/2017	LX0001	01	0	Reg	1	150,000.00	35,400.00	185,400.00									
100092 Total																3 433,762.00 102,367.83 536,129.83				
100127	Resource Management - General	30032	Office Of Resource Allocations	00035167	Resource Allocation Officer	Saunders,Brandon	2/5/2018	DS0086	14	0	Reg	1	130,000.00	30,680.00	160,680.00					
00046632	Management and Program Analyst	Fernandez,Martin M	1/16/2024	DS0087	13	7	Reg	1	110,967.00	26,188.21	137,155.21									
00109061	Resource Allocation Analyst	Mallard,Lauryn Calenthia	10/10/2023	DS0087	11	1	Reg	1	65,285.00	15,407.26	80,692.26									
00114998	Program Analyst	Mason,Kenesha	2/23/2015	DS0087	12	2	Reg	1	83,289.00	19,656.20	102,945.20									
00115018	Procurement Analyst	Dillard,Alexis Eman	6/11/2018	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02									
100127 Total																5 470,325.00 110,996.70 581,321.70				
100151	Executive Administration	30035	Office Of The Director - BX0	00000711	Executive Director	Myers II,Aaron L	4/10/2023	XS0001	09	0	Reg	1	179,723.00	42,414.63	222,137.63					
00015450	Deputy Director	Markey,David J.	12/16/2013	DS0086	14	0	Reg	1	140,000.00	33,040.00	173,040.00									
00065415	Special Assistant	Jacobson,Andrew	8/14/2023	DS0087	14	5	Reg	1	124,091.00	29,285.48	153,376.48									
00091475	Executive Assistant	Shird,Ashley N	12/5/2022	DS0087	11	4	Reg	1	71,579.00	16,892.64	88,471.64									
00112151	Special Advisor	Allen,Precious Grace	11/18/2024	DS0087	14	8	Reg	1	134,661.00	31,780.00	166,441.00									
100151 Total																5 650,054.00 153,412.74 803,466.74				
100157	Public Affairs	30030	Office Of Communications - BX0	00043380	Office Manager	Parker,Carolyn E	11/26/2007	DS0087	11	10	Reg	1	84,167.00	19,863.41	104,030.41					
00077409	Graphic Designer	Boersma,Teresa Wolejko	7/25/2017	DS0087	11	9	Reg	1	82,069.00	19,368.28	101,437.28									
00091481	Social Media Specialist	Realiza,Patrick	11/7/2016	DS0087	11	7	Reg	1	77,873.00	18,378.03	96,251.03									
00091523	Community Development Speciali	Lawson-Brown,Dwayne	9/25/2023	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02									
00097463	Public Affairs Specialist	Russ Jr.,Nathaniel	5/9/2022	DS0087	13	5	Reg	1	105,001.00	24,780.24	129,781.24									
00112149	Events Coordinator	Naoum,Christopher	7/31/2023	DS0087	12	3	Reg	1	85,794.00	20,247.38	106,041.38									
00112152	Supervisory Public Affairs Spc	Wright,Indya E	2/12/2024	DS0086	14	0	Reg	1	137,329.00	32,409.64	169,738.64									
100157 Total																7 653,017.00 154,112.01 807,129.01				
150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	100001	Budget Division	00091480	Budget Analyst	Sahibzada,Sayed	4/24/2023	DS0007	12	5	Reg	1	104,168.00	24,583.65	128,751.65					
150003 Total					00112265	Accounts Payable Technician	Tolliver,Tomi	2/12/2024	DS0007	07	8	Reg	1	63,972.00	15,097.39	79,069.39				
150003 Total																2 168,140.00 39,681.04 207,821.04				
300011	Art Learning & Outreach	30025	Arts Learning & Outreach Division	00020020	Arts Learning Coordinator	Brown,Andrea Renee	5/22/2023	DS0087	12	5	Reg	1	90,805.00	21,429.98	112,234.98					
300011 Total																1 90,805.00 21,429.98 112,234.98				
V	300017	Public Arts	30024	Arts Division	00008454	Public Arts Manager	Miller,Karyn	7/1/2024	DS0086	13	0	Reg	1	135,000.00	31,860.00	166,860.00				
					00047460	Public Arts Coordinator	Kennedy,Kerry	3/28/2022	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00047562	Curator	May-Curry,Michelle	8/14/2023	DS0087	12	5	Reg	1	90,805.00	21,429.98	112,234.98				
					00071940	Public Arts Coordinator	Darden,Deirdre	3/28/2022	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00091511	Program Support Specialist	Acham,Venessa	5/29/2018	DS0087	11	3	Reg	1	69,481.00	16,397.52	85,878.52				
					00108992	Public Arts Coordinator	Kriegel,Jenna	9/11/2023	DS0087	12	1	Reg	1	80,784.00	19,065.02	99,849.02				
					00112297	Archivist	Hammond,Luisa C	6/17/2024	DS0087	12	3	Reg	1	85,794.00	20,247.38	106,041.38				
					7 623,432.00 147,129.95 770,561.95															
					42 4,132,785.00 975,337.26 5,108,122.26															
	100044	Grants Administration - General	30027	Grants Management Division - BX0	00091474	Grants Management Specialist	(blank)	(blank)	DS0087	12	0	(blank)	1	80,784.00	19,065.02	99,849.02				
	00102431	Grants Management Specialist	(blank)	(blank)	DS0087	12	0	(blank)	1	80,784.00	19,065.02	99,849.02								
100044 Total																2 161,568.00 38,130.05 199,698.05				
V	300011	Art Learning & Outreach	30025	Arts Learning & Outreach Division	00046128	Human Resources Specialist	(blank)	(blank)	DS0087	14	0	(blank)	1	109,999.00	25,959.76	135,958.76				
					1 109,999.00 25,959.76 135,958.76															
					1 80,784.00 19,065.02 99,849.02															
	300017	Public Arts	30024	Arts Division	00071941	Events Coordinator	(blank)	(blank)	DS0087	12	0	(blank)	1	80,784.00	19,065.02	99,849.02				
					1 80,784.00 19,065.02 99,849.02															
					1 80,784.00 19,065.02 99,849.02															
300017 Total																7 579,204.00 136,692.14 715,896.14				
Grand Total																49 4,711,989.00 1,112,029.40 5,824,018.40				

Date	Meeting Type	Reginald Van Lee	Gretchen Wharton	Cora Masters Barry	Julianne Brienza	Demetrius Butler	Cecily Habimana	Janice Kim	Kymber Menkiti	Maggie O'Neil	Carla Simms	Hector Torres	David Steadman	Chase Maggiano	Jack evans	Amy Bormet
1/22/2024	Regular	x	x	x	x		x					x		x	x	
1/30/2024	Emergency/Special	x		x	x									x	x	
2/12/2024	Executive	x	x		x		x					x			x	
2/28/2024	Regular	x	x	x	x		x			x		x		x	x	
3/18/2024	Regular	x	x	x			x			x		x		x		
4/29/2024	Regular	x	x		x	x	x	x	x	x		x			x	
5/20/2024	Regular	x	x	x	x	x	x	x	x			x		x	x	x
6/13/2024	Emergency	x	x		x	x	x		x		x				x	
6/17/2024	Regular	x	x	x	x	x		x				x		x	x	x
7/15/2024	Regular	x	x	x		x		x		x						x
8/14/2024	Executive	x	x		x	x				x		x		x		
8/19/2024	Regular	x	x		x			x		x		x		x		x
9/26/2024	Regular	x	x	x	x	x			x						x	
10/16/2024	Special Meeting	x	x		x	x	x				x	x				
10/21/2024	Regular	x	x	x	x	x	x	x		x	x					
11/18/2024	Regular	x	x	x	x	x	x	x	x	x	x	x				
12/16/2024	Regular	x	x		x	x	x	x								
1/22/2025	Executive	x	x	x	x	x	x	x			x	x				
1/23/2025	Regular	x	x	x	x	x	x	x	x	x	x	x				
2/20/2025	Regular	x	x	x	x	x	x	x	x			x	x			
3/17/2025	Regular	x	x	x	x	x	x		x	x	x			x		
4/21/2025	Executive	x	x	x	x	x	x	x	x			x	x			
4/21/2025	Regular	x	x	x	x	x	x	x	x	x	x	x	x			
5/13/2025	Emergency	x	x	x	x	x				x	x					
5/19/2025	Regular	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
6/19/2025	Regular	x	x	x	x	x	x	x			x	x	x	x	x	
7/16/2025	Executive	x	x	x				x	x		x	x		x		
7/21/2025	Regular	x	x				x	x	x		x	x	x	x	x	
8/18/2025	Regular	x	x	x	x	x		x			x	x	x	x	x	
9/29/2025	Regular	x	x	x	x	x		x		x	x	x	x			
10/8/2025	Executive	x	x		x		x	x			x	x				
10/20/2025	Regular	x	x	x	x	x	x	x		x	x	x	x	x	x	
11/17/2025	Regular	x	x		x	x	x	x		x			x	x		
12/15/2025	Regular	x	x	x	x	x			x	x	x	x	x	x	x	
1/26/2026	Regular	x	x				x	x	x		x		x			