



February 10, 2026

The Honorable Phil Mendelson  
Council of the District of Columbia  
1350 Pennsylvania Avenue, N.W. Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

Please find enclosed a final version of our responses to the preliminary questions contained in your letter requesting information in preparation for the February 11, 2026, 2025, Committee of the Whole performance oversight hearing for the Office of the District of Columbia Auditor. Please do not hesitate to contact me should you have any questions or concerns about the material that follows.

Thank you.

Sincerely yours,

A handwritten signature in blue ink that reads "Kathleen Patterson".

Kathleen Patterson  
District of Columbia Auditor

cc: Evan Cash, Committee of the Whole Staff Director

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel. Also include the effective date on the chart.

**Response:** See ODCA Organizational Chart in **Attachment A**

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 31, 2026. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.

**Response:** See ODCA Schedule A in **Attachment B**

3. Please list as of January 31 all employees detailed to or from your agency, if any, anytime this fiscal year (up to the date of your answer). For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee's actual or projected date of return.

**Response:** None

4. (a) For fiscal year 2025, please list in descending order of pay each employee whose annual salary was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay.

**Response:**

**Fiscal Year 2025 Employee Salary \$125 or More**

Last Name	Title	Salary	Bonus	Overtime (N/A)
Patterson	D.C. Auditor	\$240,000.00		
Lebowitz	Deputy Auditor	\$210,000.00		
Bellanca	General Counsel and Chief of Staff	\$205,000.00	\$2,000	
Harris	Supervisory Auditor	\$170,000.00		
Aden	Agency Fiscal Officer	\$168,000.00		
Farley	Supervisory Auditor	\$160,000.00		
Drake	Supervisory Auditor	\$160,000.00		
Juffras	Senior Auditor	\$155,000.00		
Shinn	Communications Director	\$150,000.00		
Churney	Supervisory Auditor	\$146,000		
Singer	Assistant Deputy Auditor, Finance	\$140,000.00		
Boston	Sr. Auditor	\$145,000.00		
Werner	Sr. Auditor	\$145,000.00		
Abel	Sr. Auditor	\$141,707.00		
Kittab	IT Project Lead	\$141,707.00	\$750	
Rudo	Lead HR Specialist	\$141,707.00	\$750	
Metcalf	Sr. Auditor	\$138,184.00	\$2,000	

(b) For fiscal year 2026, please list in descending order of pay each employee whose annual salary is or was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay as of the date of your response.

**Response:**

**Fiscal Year 2026 (as of January 31) Employee Salary \$125,000 or More**

Last Name	Title	Salary	Bonus	Overtime (N/A)
Patterson	DC Auditor	\$240,000.00		
Lebowitz	Deputy Auditor	\$210,000.00		
Bellanca	General Counsel and Chief of Staff	\$205,000.00		
Jordan, M.	Program Analysis Officer	\$187,829.30		
Harris	Supervisory Auditor	\$170,000.00		
Aden	Agency Fiscal Officer	\$168,000.00		
Drake	Supervisory Auditor	\$160,000.00	\$1,500	
Farley	Supervisory Auditor	\$160,000.00		
Juffras	Sr. Auditor	\$155,000.00		
Churney	Supervisory Auditor	\$155,000.00		
Shinn	Communications Director	\$150,000.00		
Boston	Sr. Auditor	\$145,000.00	\$1,500	
Singer	Assistant Deputy Auditor, Finance	\$145,000.00	\$1,500	
Kittab	IT Project Lead	\$141,707.00		
Rudo	Lead HR Specialist	\$141,707.00		
Abel	Sr. Auditor	\$141,707.00		
Metcalf	Sr. Auditor	\$138,184.00		

5. Please list, in descending order, the top 15 overtime earners in your agency for fiscal year 2025. For each, state the employee's name, position or title, salary, and aggregate overtime pay.

**Response:** None

6. For fiscal years 2025 and 2026 (as of January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

**Response:**

For **FY 2025** four employees were rated “role models” and three employees earned “\*\*\*honorable mention,” as direct reports to a recognized “role model,” to receive bonuses based on performance.

- David McDaniels (\$2,000)
- Lori Metcalf (\$2,000)
- Mackenzie Mathews (\$2,000)
- Amy Bellanca (\$2,000)

\*\*Waddah Kittab (\$750)  
\*\*April Bumbrey (\$750)  
\*\*Lachelle Rudo (\$750)

For **FY 2026** five employees were rated “role models” and received bonuses based on performance:

- Ingrid Drake (\$1,500)
- Imani Boston (\$1,500)
- William Singer (\$1,500)
- Megan Crowder (\$1,500)
- Abigail Edwards (\$1,500)

7. For fiscal years 2025 and 2026 (as of January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

**Response:** **FY 2025: 0 employees; FY 2026 (through 1/31): 0 employees**

8. For fiscal years 2024, 2025, and 2026 (as of January 31), please state the total number of employees receiving worker’s compensation payments.

**Response:** **FY 2024: 1 employee (WC began 2/12/2023 and terminated/concluded on 12/20/2023); FY 2025: 0 employees; FY 2026 (through 1/31): 0 employees**

9. Please provide the name of each employee who was or is on administrative leave in fiscal years 2025 and 2026 (as of January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31, 2026). **NOTE:** *Administrative leave in PeopleSoft for time reporting purposes ‘Administrative Leave with Pay-ADL’ is paid. There is no unpaid administrative leave; there is Leave Without Pay.*

**Response:**

**From FY25 (NOTE: Use of Administrative Leave is for voting purposes.)**

- Lori Metcalf, Senior Auditor, Election Day, 11/5/24, 2 paid hours, Active.
- Christine Hilbert, Analyst, Election Day, 11/5/24, 2 paid hours, Inactive.

**Peer Review Week (employees were permitted an early departure on Friday, July 25, 2025)**

Kathy Patterson, D.C. Auditor, 4 paid hours, Active.

- Julie Lebowitz, Deputy Auditor, 3 paid hours, Active.
- Amy Bellanca, General Counsel, 5 paid hours, Active.
- Toya Harris, Supervisory Auditor, 4 paid hours, Active.
- Hussein Aden, Agency Fiscal Officer, 4 paid hours, Active.
- Mark Jordan, Program Analysis Officer, 4 paid hours, Active.
- Edward Farley, Supervisory Auditor, 4 paid hours, Active.
- M. Brian Churney, Supervisory Auditor, 3 paid hours, Active.
- Diane Shinn, Communications Director, 4 paid hours, Active.
- Imani Boston, Sr. Auditor/Analyst, 4 paid hours, Active.
- William Singer, Asst. Deputy Auditor for Finance, 4 paid hours, Active.

- Waddah Kittab, IT Project Lead, 4 paid hours, Active.
- Lachelle Rudo, Lead HR Specialist, 5 paid hours, Active.
- Ingrid Bucksell, Sr. Auditor/Analyst, 4 paid hours, Inactive.
- Lori Metcalf, Sr. Auditor, 4 paid hours, Active.
- Mia Caras, Sr. Auditor, 4 paid hours, Active.
- Mackenzie Mathews, Program Analyst, 5 paid hours, Active.
- Megan Crowder Auditor, 4 paid hours, Active.
- Jeanelle Francis, Investigator, 4 paid hours, Active.
- Krin Irvine, Program Analyst, 4 paid hours, Active.
- David McDaniels, Program Analyst, 4 paid hours, Active.
- Abigail Edwards, Auditor, 4 paid hours, Active.

**From FY26 (as of January 31): None**

10. For fiscal years 2025 and 2026 (as of January 31), please list, in chronological order, all intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.

**Response:**

**FY 2025 and 2026 I-D**

Fiscal Year	Seller	Buyer	Service Description	Amount
<b>FY 2025</b>	OCTO/OFRM	ODCA	Telecommunication	22,907.41
	OCTO	ODCA	IT Assessment	37,605.46
	DGS	ODCA	Rent – Office	791,855.21
<b>FY 2025 Total</b>				<b>852,368.08</b>
<b>FY 2026</b>	OCTO/OFRM	ODCA	Telecommunication	23,334.07
	OCTO	ODCA	IT Assessment	44,063.80
	DGS	ODCA	Rent – Office	804,172.85
<b>FY 2026 Total</b>				<b>871,570.72</b>

11. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2025 and 2026 (as of January 31). Include a “bottom line” that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

**Response:**

There was no reprogramming of funds into or out of ODCA during fiscal years 2025 and 2026 (as of January 31, 2026).

12. Please list, in chronological order, every reprogramming within your agency during fiscal year 2026 to date. Also, include both known and anticipated intraagency reprogrammings. For each, give the date, amount, and rationale.

**Response:**

There is no 2026 reprogramming within the agency (as of January 31)

13. For fiscal years 2025 and 2026 (as of January 31), please identify each special purpose revenue fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the programs that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure.

For (4) and (5) give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

**Response:** ODCA had no special revenue fund during FY 2025 and FY 2026 (as of January 31, 2026).

14. Please provide a table showing your agency's Council-approved original budget, revised budget (after reprogramming, etc.) for fiscal years 2024, 2025, and the first quarter of 2026. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2024 and 2025.

**Response:**

**Fiscal Year 2024 Budget**

Agency	Original Budget	Revised Budget	Actual Spending	Variances	Variance Description
Office of the D.C. Auditor (AC0)	7,347,706	9,943,337	6,986,017	2,957,317	Mainly due to salary lapse and contractual services

**Fiscal Year 2025 Budget**

Agency	Original Budget	Revised Budget	Actual Spending	Variances	Variance Description
Office of the D.C. Auditor (AC0)	7,967,088	10,924,971	7,095,072	3,829,899	Mainly due to salary lapses and contractual services

**Fiscal Year 2026 Budget**

Agency	Original Budget	Revised Budget
Office of the D.C. Auditor (AC0)	7,805,591	11,635,489.62

15. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2025 and 2026 (as of January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

**Response:**

**MOU with WMATA for SmartBenefits Commuter Benefits Program**

- Fiscal Year 2025: Entered into on October 29, 2024, and effective through September 30, 2025, for ODCA employee Metro subsidy.
- Fiscal Year 2026: Entered into on October 6, 2025, and effective through September 30, 2026, for ODCA employee Metro subsidy.

16. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, such as the “Form B” for all District agencies (See D.C. Code § 47-318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2024, 2025, and 2026.

**Response:** There were no budget enhancement requests.

17. Please list all currently open capital projects for your agency (as of January 31st) including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.

**Response:** There are no open capital projects.

18. Please list all pending lawsuits that name your agency (or you, the Auditor, in your official capacity) as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city’s liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

**Response:** In October 2023, ODCA was sued in D.C. Superior Court (Case Number 2023-CAB-006009) by three individuals who have been sworn members of MPD for publishing information on their misconduct that led to formal discipline. The plaintiffs claim that by publishing these details, ODCA violated their privacy, harmed their reputations, and diminished their promotion potential. The plaintiffs sought certification of a class action and not less than \$1 million in compensatory damages and not less than \$2 million in punitive damages. Following ODCA’s Motion to Dismiss, on November 27, 2024, the Court granted dismissal of the complaint. However, the Court has not yet issued a written order, so we are unsure of the basis of the dismissal. Plaintiffs have filed a Notice of Appeal. The defendants include ODCA, the Mayor, the District of Columbia, and the DC Auditor and three members of the ODCA staff each sued in their official and personal capacity.

19. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2025 or 2026 (as of January 31).

**Response:** There were no investigations or audits pertaining to ODCA or any ODCA employee completed in Fiscal Year 2024 or 2025 (as of January 31, 2025).

(b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

**Response:** There are no ongoing investigations or audits pertaining to ODCA or any ODCA employee.

20. How many grievances have been filed by employees or labor unions against agency management? Please list each of them by year for fiscal years 2024, 2025, and 2026 (as of January 31). Give a brief description of each grievance, and the outcome as of January 31, 2026. Include on the chronological list any earlier grievance that is still pending in any judicial forum.

**Response:** None

21. (a) Please describe the agency's procedures for investigating allegations of sexual harassment committed by or against its employees.

**Response:** ODCA strongly believes in a workplace free from sexual harassment and other forms of workplace discrimination and treats every complainant with dignity and respect. Depending on the nature of the complaint, we may use various processes to ascertain the relevant facts, including investigatory interviews engagement with the OHR, DCHR, or relevant authorities, to render an appropriate judgment on the complaint or issue, which informs any final decisions. Additionally, all ODCA staff have signed the Mayor's Sexual Harassment Acknowledgment.

(b) If different, please describe the agency's procedures for investigating allegations of misconduct.

**Response:** None

(c) List chronologically and describe each allegation of sexual harassment and misconduct received by the agency in FY 2025 and FY 2026 (as of January 31) and the resolution of each as of the date of your answer.

**Response:** None

22. In table format, please list the following for fiscal years 2025 and 2026 (as of January 31, 2026) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).

**Response:**

**Fiscal Year 2025 PCard Use**

Cardholder/Authorized Name & Title	Single Purchase Limit	Total FY 2025 Spending
April Bumbrey Office Manager	\$5,000	81,104
Lachelle Rudo Human Resources	\$5,000	

**Fiscal Year 2026 PCard Use (as of January 31)**

Cardholder/Authorized Name & Title	Single Purchase Limit	Total FY 2026 as of 1/31/26 Spending
April Bumbrey Office Manager	\$5,000	
Lachelle Rudo Human Resources	\$5,000	20,056

23. Please provide a list of all procurements for goods or services for use by your agency over \$25,000 for fiscal years 2025 and 2026 (as of January 31). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.

**Response:****Fiscal Year 2025 Procurement over \$25,000**

Contractor/Vendor	Purpose	Contract Amount
Ains dba Opexus	eCase Audit system	32,998
Agillian LLC	DIFS training	190,000
Alvarez and Marsal Holdings	DCPS staffing study	290,000
Alvarez and Marsal Holdings	OSSE and DME budget & FTEs	97,500
Council for Court Excellence	Review of Dep. of Correction issues	58,000
Ernst & Young, LLP	Revenue forecasting & bond certification	64,500
Hilary Cairns	Consulting including planning for Recidivism Reduction at DYRS Amendment Act responsibilities	140,000
Janet L. Maher	2025 BPA task order: review of medical and mental health records of youth in DYRS custody	34,526
The Bromwich Group LLC	Review of MPD officer-involved shooting	87,465

**Fiscal Year 2026 (as of January 31) Procurement over \$25,000**

Contractor/Vendor	Purpose	Contract Amount
21st Century Policing Solutions	Contraband in the DC Jail FY 2026	95,000
Alvarez and Marsal Holdings	OSSE and DME budget & FTEs	102,500
Council for Court Excellence	Crossover Youth audit recommendation compliance	41,500
Ernst & Young, LLP	Revenue forecasting & bond certification 2026	80,000
Hilary Cairns	Strategic plan development and other consulting services	90,000

24. (a) Please describe how your agency manages and limits its mobile, voice, and data costs, including cellular phones and mobile devices.

**Response:** As a rule, ODCA does not provide cellular phones or other mobile devices but purchased a phone for the staff member who serves as receptionist to enable transfer of calls when working remotely. This policy continues under review.

(b) In table format (if the answer is more than 20 lines then provide as an attachment) please provide the following information for fiscal years 2025 and 2026 (as of January 31), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than 20 individuals, group the answer by program, giving the total number of FTEs for that program as well as the number of cellular phones and mobile devices,

**Response:**

Name	Total Expenses	Justification
April Bumbrey, Office Manager	FY25-\$438.38 (service charge) FY26-109.71 (service charges)	To ensure agency phone operations during normal business hours

25. (a) Does your agency have or use one or more government vehicle? If so, for fiscal years 2025 and 2026 (as of January 31), please list any vehicle the agency owns, leases, or has assigned to it. You may group the vehicles by category (e.g., 15 sedans, 33 pick-up trucks, three transport buses, etc.; and (6) what employee discipline resulted, if any.

**Response:** None

(b) Please list all vehicle accidents involving your agency's vehicles for fiscal years 2024, 2025, and 2026 (as of January 31). Provide: (1) a brief description of each accident; (2) the type of vehicle involved; (3) the name and title/position of the driver involved; (4) the justification for using such vehicle; and (5) whether there was a finding of fault and, if so, who was determined to be at fault.

**Response:** None

26. Please list every lawsuit against the agency that was settled or decided by a trial court in FY 2025 and FY 2026 to date. Briefly describe each and the sanction, if any.

**Response:** Please see the response to Question 18 on Page 6.

27. D.C. Law requires the Mayor to pay certain settlements and judgements from agency operating budgets if the settlement is less than \$10,000 or results from an incident within the last two years (see D.C. Code § 2-402(a)(3)). Please itemize each charge-back to your agency in FY 2024, 2025, and 2026 (as of January 31) for a settlement or judgment pursuant to D.C. Code § 2-402.

**Response:** None

28. (a) D.C. Law prohibits chauffeurs, take-home vehicles, and the use of SUVs (see D.C. Code §§ 50-203 and 50-204). Is your agency in compliance with this law?

**Response:** NA

(b) Please explain all exceptions, if any, and provide the following: (1) type of vehicle (make, model, year); (2) individuals (name/position) authorized to use the vehicle; (3) jurisdictional residence of the individual (e.g., Bowie, MD); and (4) justification for the chauffeur or take-home status.

**Response:** No exceptions

29. In table format, please provide the following information for fiscal years 2025 and 2026 (as of January 31) regarding your agency's authorization of employee travel: (1) each trip outside the region on official business or at agency expense; (2) individuals (by name and title/position) who traveled outside the region; (3) total expense for each trip (per person, per trip, etc.); (4) what agency or entity paid for the trips; and (5) justification for the travel (per person and trip).

**Response:**

**FY 2025 & 2026 (as of January 31) Travel**

Name	Total Expenses	Agency Paid for the Trip	Agency Justification
<b>FY 2025 Travel</b>			
Jason Juffras, SR Analyst	\$1,898.13	ODCA	To attend NCSL Conference
Ingrid Bucksell, SR Investigator	\$1,863.65	ODCA	To attend NLPES Conference
Fredericka E. Shaw, Program Analyst	\$1,888.96	ODCA	To attend NLPES Conference
David McDaniels, Analyst	\$1,611.50	ODCA	To attend ALGA Conference
Jeanelle Francis, Investigator	\$2,037.81	ODCA	To attend NLPES Conference
Lori Metcalf, SR. Analyst	\$1,831.78	ODCA	To attend ALGA Conference
Lori Metcalf, SR. Analyst	\$1,511.66	ODCA	In-person attendance of Peer Review
Abigail Edwards, Auditor	\$1,146.00	ODCA	In-person attendance of Peer Review
Kelly Hunt, SR Analyst	\$1,367.85	ODCA	To attend ALGA Conference
Kathy Patterson, DC Auditor	\$2,199.57	ODCA	To attend ALGA Conference
<b>FY2026 Travel</b>			
Kathy Patterson, DC Auditor	\$1,022.27	ODCA	To attend National State Auditors Association Emerging Issues
Jason Juffras	\$2,382.00	ODCA	To attend NLPES Conference

30. Please provide and itemize, as of January 31, 2026, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

**Response:**

Name	Title	Length of Term Appointment	Start Date	Term Appointment Expires
Krin Irvine	Program Analyst	13 months	3/24/25	4/25/26
Mark Jordan	Program Analysis Officer	5 months	10/1/25	2/28/26
Yates Jordan	Program Analyst	13 months	1/12/26	2/13/27

31. What efforts has your agency made in the past year to increase transparency? Explain.

**Response:** We have initiated a review of our ODCA website and will be hiring a new contractor to design format and search improvements, and whatever other actions are necessary to make sure our site is compliant with Americans with Disabilities Act requirements. We are also continuing to explain recommendations made in our earlier audit of the District's 911 operations designed to improve transparency and accountability in that critical program.

32. What efforts will your agency be making to increase transparency? Explain.

**Response:** Please see above. We hope to have our website improvements in place by the end of calendar 2026.

33. Please identify any legislative requirements that your agency lacks sufficient resources to properly implement. Explain.

**Response:** N/A

34. Please identify any statutory or regulatory impediments to your agency's operations.

**Response:** We recommend that ODCA be included as a statutory member of the Board of Review of Anti-Deficiency Act Violations to ensure that the legislative branch of D.C. government has stronger representation on the Board.

35. Did your agency receive any FOIA requests in fiscal year 2025? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment. Also state here the total cost incurred by your agency for each fiscal year 2024, 2025, and 2026 (as of January 31) related to FOIA.

**Response:** ODCA received 5 FOIA requests in FY 2025. See **Attachment C** for a copy of the annual FOIA report. The total cost incurred by ODCA for FOIA compliance is:

<b>Fiscal Year 2024:</b>	\$0
<b>Fiscal Year 2025:</b>	\$493
<b>Fiscal Year 2026 (as of Jan 31):</b>	\$0

36. For CBE agency compliance purposes, what is your agency's current adjusted expendable budget; how much has been spent with SBEs; and what percent of your agency's expendable budget was spent with SBEs? Further, where SBEs were not available, how much has been spent with CBEs, and what percent of CBE spending, relative to your current expendable budget? How many CBE waivers (including dollar amount) did the agency submit? What efforts has the agency taken to reduce the number of CBE waivers submitted? What is the CBE spending goal for your agency per the DSLBD SBE Opportunities Guide (Green book)? Give this answer for fiscal years 2024, 2025 and 2026 (as of January 31).

**Response:**

**Current Adjusted Expendable**

Adjusted Expendable Budget	Current SBE Expenditures	SBE % over Expendable	SBE Expenditures as a % of SBE Goal	CBE Expenditures	Waiver Requested	Effort to Reduce Waiver
32,782.00	0.00	0%	0%	0%	0.00	

**Agency spending goals for FY 2024, FY 2025, and FY 2026 (as of January 31)**

Fiscal Year	SBE Spending Goal
2024	15,582.92
2025	39,261.00
2026	32,782.00

37. (a) What are your agency's key performance indicators and what has been your agency's performance (for each of these KPIs) in fiscal year (or calendar year) 2024, 2025, and 2026 (through the first quarter).

**Response:**

**External**

(1) Timeliness of Reports, (2) Percentage of Recommendations Accepted by Auditees, (3) Percentage of Recommendations Implemented by Auditees, and (4) Actions Based on ODCA Work

**Internal**

(1) Number of Reports Issued Including Contractor, (2) Staff Retention Rate, (3) Number of Council Testimonies, (4) Number of Legislative Briefings/Presentations, (5) Website Analytics, (6) Peer Review Rating

(b) What KPIs have been dropped (or changed) since 2024? List each specifically and explain why it was dropped or changed.

**Response:** Number of Council and Executive actions based on ODCA work–this is an update to a prior KPI to reflect not just legislative actions but also administration actions and actions taken by independent organizations.”

(c) Please provide as an attachment the chart from your 2020 performance report with the last set of performance metrics (this was referred to but omitted from your February 20, 2025 answers).

**Response:** See Attachment D

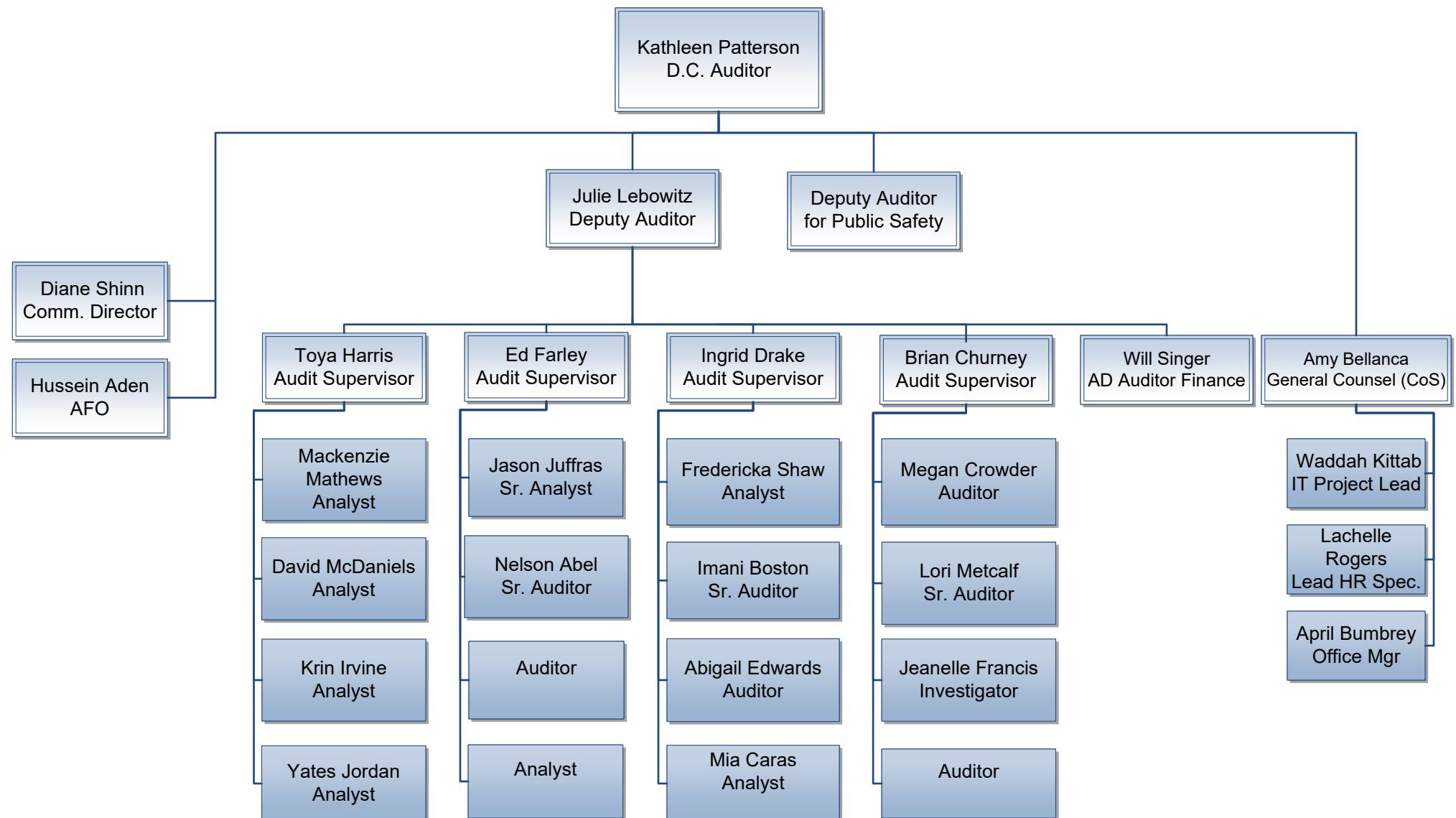
38. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities.

**Response:**

- Plan and executive audits and other projects (issue briefs, data briefs, contract audits) that offer an opportunity to provide information to the D.C. Council that assists in right-sizing the District’s budgets over the next several years given the decline in revenue increases.
- Through training and actual utilization, continue to build the capacity of ODCA auditors and analysts to use the capabilities of the District Integrated Financial System and encourage others throughout government – including members and staff of the D.C. Council – to also make effective use of the still-new enterprise financial system.
- In recognition of an important series of elections in the District in 2026 and likely in 2027 and a new Mayoral administration in 2027, share results of recent audits that can foster public discussion of important, high-priority issues (911 operations, police staffing, growth in education spending etc.) and assist any newly-elected District leaders in performing their duties.
- Develop a strategic plan for the Office of the D.C. Auditor in for the near and longer term, acknowledging the term of the current incumbent ending in 2029. A consultant is working on a draft strategic plan including interviews, research on other state and city audit offices throughout the country, a staff survey, and staff focus groups.

## **Attachment A**

### **ODCA Organizational Chart**



## **Attachment B**

**Current ODCA Employees, Titles, Current Salary,  
Fringe Benefits, and Program Office**

**Office of the District of Columbia Auditor (AC0)**  
**Agency Position Listing as of January 31, 2026**

#	Position Number	Title	Position Status Filled/Vacant	Sum of Salary	Finge Benefits
<b>Program: 500021 Audit, Financial Oversight, and Investigation</b>					
1	00001617	DIRECTOR GOVERNMENT RELATIO	F	120,000.00	29,160.00
2	00008961	PGM ANALYST	F	110,967.00	26,964.98
3	00016818	SENIOR AUDITOR	F	155,000.00	37,665.00
4	00019462	AGENCY FISCAL OFFICER	F	168,000.00	40,824.00
5	00042589	PGM ANALYST	F	113,950.00	27,689.85
6	00043177	Program Analyst	F	88,300.00	21,456.90
7	00046596	Lead Human Resources Specialis	F	141,707.00	34,434.80
8	00047198	Sr. Communications Manager	F	150,000.00	36,450.00
9	00047272	Deputy Auditor	F	210,000.00	51,030.00
10	00047316	Office Manager	F	88,300.00	21,456.90
11	00048748	DC AUDITOR	F	240,000.00	58,320.00
12	00051197	Program Analyst	F	93,311.00	22,674.57
13	00051198	SUPVY AUDITOR	F	170,000.00	41,310.00
14	00051428	PROGRAM ANALYSIS OFFICER	F	187,829.30	45,642.52
15	00051429	SENIOR AUDITOR	F	120,569.00	29,298.27
16	00051430	SENIOR AUDITOR	F	138,184.00	33,578.71
17	00063433	SENIOR AUDITOR	F	145,000.00	35,235.00
18	00063437	ASSISTANT DEPUTY AUDITOR FOR	F	145,000.00	35,235.00
19	00063438	SUPVY AUDITOR	F	160,000.00	38,880.00
20	00063460	Program Analyst	F	93,311.00	22,674.57
21	00067699	SENIOR AUDITOR	F	141,707.00	34,434.80
22	00067803	Auditor	F	88,300.00	21,456.90
23	00067804	General Counsel	F	205,000.00	49,815.00
24	00070279	SUPVY AUDITOR	F	160,000.00	38,880.00
25	00073346	Program Analyst	V	65,285.00	15,864.26
26	00110157	Deputy Auditor for Public Safe	V	166,403.50	40,436.05
27	00110209	SUPVY AUDITOR	F	155,000.00	37,665.00
28	00110210	Auditor	F	110,967.00	26,964.98
29	00110211	Auditor	V	93,069.00	22,615.77
30	00111613	Investigator	F	99,035.00	24,065.51
31	00111614	Senior Investigator	V	109,999.00	26,729.76
32	00111615	Sr. Data Analyst	V	93,069.00	22,615.77

33	00111616	Auditor	V	80,784.00	19,630.51
34	00111617	Data Analyst	V	80,784.00	19,630.51

**Progra: 100071 Information Technology Services**

35	00063451	IT Specialist	F	141,707.00	34,434.80
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**Attachment C**

**ODCA FOIA Activities, FY 2025**

**Agency Name**

Office of the District of Columbia Auditor

**Annual Freedom of Information Act Report for Fiscal Year 2025**

**October 1, 2024 through September 30, 2025**

**FOIA Officer Reporting Amy Bellanca**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....	5
2. Number of FOIA requests pending on October 1, 2024.....	0
3. Number of FOIA requests pending on September 30, 2025.....	0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2025.....	0

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....	4
6. Number of requests granted, in part, denied, in part.....	0
7. Number of requests denied, in whole.....	0
8. Number of requests withdrawn.....	1
9. Number of requests referred or forwarded to other public bodies.....	0
10. Other disposition .....	0

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....	0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A).....	0
Subcategory (B).....	0
Subcategory (C) .....	0
Subcategory (D) .....	0
Subcategory (E) .....	0
Subcategory (F) .....	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0.
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

#### **TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

23. Number of FOIA requests processed within 15 days.....	5
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	2

#### **RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

27. Number of staff hours devoted to processing FOIA requests.....	5
28. Total dollar amount expended by public body for processing FOIA requests.....	\$492.80

#### **FEES FOR PROCESSING FOIA REQUESTS**

29. Total amount of fees collected by public body.....	0
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#### **PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act .....	0
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#### **QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

ODCA manages our FOIAs well and keeps within the statutory framework and deadlines.

## **Attachment D**

### **ODCA KPIs, FYs 2018, 2019, and 2020**

# Office of the District of Columbia Auditor

## Fiscal Year (FY) 2019 Performance Report

The Office of the District of Columbia Auditor's (ODCA) mission is to support the Council of the District of Columbia by making sound recommendations to improve the economy, efficiency, and accountability of the District government.

To evaluate how well we are meeting our mission, we use the following Key Performance Indicators (KPIs). These metrics are designed to track our annual progress in meeting our goals to be responsive to the Council, craft implementable recommendations, conduct work that is valuable to our stakeholders, and complete work products in a timely fashion.

ODCA Key Performance Indicators (KPIs)	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target
KPI #1: Number of times the Council has acted based on ODCA reports or other ODCA information	13	12	13	15
KPI #2: Percentage of recommendations implemented within one year	32%	42%	Not Available*	60%
KPI #3: Percentage of engagements completed within 10 months	53%	54%	59%	70%

\* The data for FY 2019 is not available until the close of FY 2020.

### KPI #1

We created KPI #1 to measure how effectively our work meets the needs of the D.C. Council and provides a basis for Council actions.

#### Key Efforts

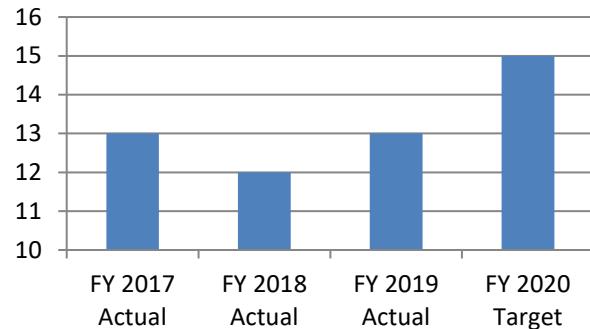
- ❖ Ensure there is a strong and steady flow of communication not just to Councilmembers but also to their staff.
- ❖ Track D.C. Council actions to record the impact and relevance of our work.
- ❖ Track contacts (meetings, phone calls, emails, etc.) with Councilmembers and their staff members on Council audit requests and audits conducted or being conducted by ODCA.

#### Definitions

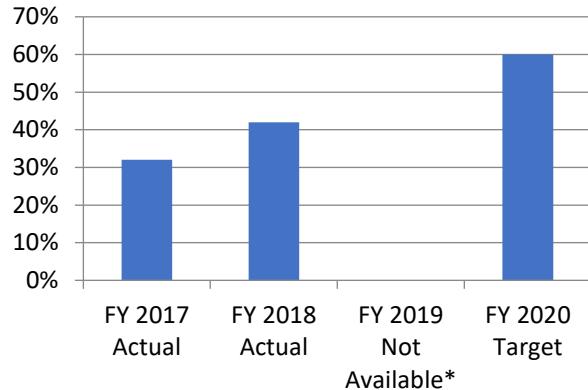
“Acted” may refer to D.C. Councilmembers citing ODCA’s work in a hearing, roundtable, briefing, report, or press conference. It also includes issuing a letter, requesting information, or introducing or enacting a law or resolution in response to ODCA’s work.

“ODCA information” may include testimony, meetings, briefings, and letters, etc.

### KPI #1: Number of Times the D.C. Council Has Acted Based on ODCA Reports or Other ODCA Information



## **KPI #2: Percentage of Recommendations Implemented Within One Year**



\*The data for FY 2019 is not available until the close of FY 2020.

### **KPI #2**

We created KPI #2 to quantify the relevance and usefulness of our recommendations to agency management and the overall impact of our proposals.

### **Key Efforts**

- ❖ Improve our ability to write recommendations that are clear, focused, and measurable.
- ❖ Engage more directly with agency management throughout audits and evaluations.
- ❖ Improve our skills at uncovering root causes for findings.
- ❖ Create opportunities for others, including members of the D.C. Council, to advocate in support of our recommendations.

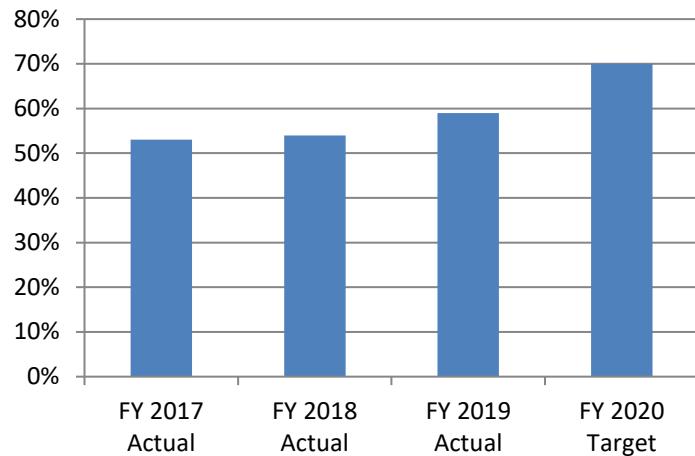
### **Definitions**

Recommendations deemed no longer applicable are not counted.

A recommendation is deemed implemented if the auditee provides proof of implementation within 12 months of report issuance.

Previously, only “Yellow Book” audit recommendations were tracked—those contained in reports meeting requirements of Generally Accepted Government Auditing Standards. Beginning in FY 2016, recommendations made in program evaluation reports and other non-GAGAS audit work products will be tracked in this KPI.

### **KPI #3: Percentage of Engagements Completed within 10 Months**



### **KPI #3**

We created KPI #3 to increase ODCA's productivity by measuring the ability of our office to produce timely work products.

#### **Key Efforts**

- ❖ Create appropriate and well-defined scope and objectives.
- ❖ Dedicate sufficient resources (staff members) to the engagement.
- ❖ Where issues of interest arise that are outside the engagement scope during the project, initiate a separate engagement if warranted, but avoid major revisions or expansions in scope.
- ❖ Ensure continued communication and engagement with the auditee throughout the audit so that the auditee is aware of findings and recommendations as issues arise during the audit.
- ❖ Maintain appropriately updated TeamMate file throughout the engagement (for example, records should be uploaded to TeamMate within two business days of receipt and be properly placed in a procedure step and include complete Source, Purpose, Conclusion annotation).
- ❖ Accurately estimate length of time to completion of engagement at initiation, including appropriate time for internal reviews, creating graphs, etc.
- ❖ Enhance individual staff productivity, improve use of time and improve supervision.

#### **Definitions**

Start Date refers to the date that appears on the engagement letter to the auditee. In the case that there is no engagement letter, the start date is the date that appears on an internal workpaper completed at the initiation of the project. End Date refers to the date we issue the report.