

DATA USE AGREEMENT

BETWEEN

THE DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY

AND

THE DISTRICT OF COLUMBIA CRIMINAL JUSTICE COORDINATING COUNCIL

I. INTRODUCTION:

This DATA USE AGREEMENT (“Agreement”) is entered into between the **DISTRICT OF COLUMBIA, CHILD AND FAMILY SERVICES AGENCY (“CFSA”)** and the **DISTRICT OF COLUMBIA, CRIMINAL JUSTICE COORDINATING COUNCIL (“CJCC”)**, collectively referred to herein as the “Parties”.

II. PURPOSE AND OBJECTIVES:

CFSA, as the public child welfare agency in the District of Columbia, is responsible for protecting child victims and those at risk of abuse and neglect and assisting their families. In part to complete this mission, CFSA collects data on substantiated cases of abuse and neglect, and conducts family assessments.

The CJCC was mandated by the *Comprehensive Youth Justice Amendment Act* (D.C. Code §22-4234) (“CYJAA”) to conduct a root cause analysis of youth crime. As such, the CJCC will conduct the data collection and analysis referenced herein to analyze the root causes of, model the impact of, and evaluate the child welfare factors related to juvenile justice system involvement pursuant to the CYJAA, and as authorized by and in accordance with the Data Sharing and Information Coordination Amendment Act of 2010, effective December 4, 2010, (D.C. Law 18-273; D.C. Official Code § 7-241 et seq.; 29 DCMR §§ 3000, et seq.) as amended, hereinafter referred to as the “Data-Sharing Act”.

III. DATA SHARING:

CFSA RESPONSIBILITIES:

CFSA will provide to CJCC a sampling frame as described in Appendix A.

CJCC RESPONSIBILITIES:

A. CJCC will use and store data disclosed to CJCC pursuant to this Agreement in a manner that will preserve the confidentiality of personally identifiable information and will ensure that this information is not disclosed to anyone other than CJCC for the purposes of implementing the Agreement. While a public report with the results of the root cause analysis of youth crime will be drafted, all personally identifiable information shared under this Agreement will be excluded from the report.

B. CJCC will use data disclosed to the CJCC pursuant to this Agreement only for the purpose to analyze the root causes of, model the impact of, and evaluate the child welfare factors related to juvenile justice system involvement pursuant to the CYJAA, which requires an analysis of the root causes of youth crime to be conducted biennially.

C. CJCC will return all data to the CFSA that will not be used in the root cause analysis of youth crime.

D. CFSA retains full ownership rights to the information it provides to CJCC in Appendix A. CJCC agrees to destroy all personally identifiable information received via Appendix A upon the occurrence of one or more of the following circumstances:

- i. When the data are no longer needed to achieve this Agreement's purposes;
- ii. Upon termination of this agreement pursuant to section VI;
or
- iii. As otherwise required by District or Federal law.

E. CJCC shall confirm in writing to CFSA its compliance with the terms of this paragraph within five (5) business days of destroying the data. The written notification shall be sent to Marina Havan, Chief Information Officer of CFSA at: Marina.Havan@dc.gov.

IV. INFORMATION SECURITY

A. CJCC will use, restrict, store, safeguard, access, and analyze CFSA data provided per this Agreement from loss and unauthorized access by third parties.

B. CJCC will adhere to standard information security requirements when handling CFSA data provided per this Agreement, including, but not limited to: using a secure workstation located in the CJCC office suite, restricting physical access to the workstation to only authorized CJCC employees; requiring users

to log in using a unique user ID and password; prohibiting the sharing of passwords; and locking the workstation when unattended.

C. Only de-identified data may be moved off of the secured workstation for analysis purposes.

D. CJCC will not disclose the data provided by CFSA per this agreement with any other entity, unless compelled to do so by District of Columbia or federal law.

E. In the event of a breach of this Agreement in the form of unauthorized access or re-disclosure of data that is not otherwise permissible pursuant to this Agreement, CJCC must notify CFSA of the breach within 24 hours of the date on which CJCC became aware of the breach. The written notification shall be sent to Marina Havan, Chief Information Officer of CFSA at Marina.Havan@dc.gov. CJCC agrees to make every effort to mitigate, to the extent possible, any deleterious effects of a breach that are known to CJCC. CFSA may take any actions authorized it by law to remediate the breach, including, without limitation, exclusion of CJCC from future access to CFSA's data. Failure to provide notification under this paragraph is grounds for termination of the Agreement.

VI. TERM AND TERMINATION: The period of this Agreement is from the date of execution for a six-year period, unless terminated in writing by the Parties prior to the expiration. The Parties may extend the term of this Agreement. Such extensions shall be agreed to in writing by the Parties and shall comply with Sections IX and X.

VII. EFFECTIVE DATE: This Agreement shall be effective upon execution by the date of the last signatory.

VIII. INDEMNIFICATION: CJCC shall indemnify, hold harmless and defend CFSA from and against any and all claims, losses, liabilities, costs, and other expenses incurred as a result or arising directly or indirectly out of or in connection with (a) any misrepresentation, breach of warranty or non-fulfillment of any undertaking of CJCC under this Agreement; and (b) any claims, demands, awards, judgments, actions and proceedings made by any person or organization, arising out of or in any way connected with the performance of CJCC under this Agreement.

IX. NOTICE AND DATA POINTS OF CONTACT: Notices required under this agreement shall be sent to the appropriate points of contact listed below. The following individuals will serve as data points of contact under this Agreement:

Marina Havan
Chief Information Officer
Child and Family Services Agency
200 I Street, SE

Washington, DC 20003
Marina.Havan@dc.gov

Kristy Love
Deputy Executive Director
Criminal Justice Coordinating Council
441 4th Street, NW, Suite 715N
Washington, DC 20001

X. ENTIRE AGREEMENT AND MODIFICATIONS: This Agreement constitutes the entire agreement and understanding between the Parties. This Agreement shall supersede any prior promises, agreements, representations, undertakings or implications whether made orally or in writing between the Parties relating to the subject matter of this agreement. The terms and conditions of this Agreement may be modified only upon prior agreement of the Parties. Such modification must be executed in writing and be signed by the duly authorized signatories of CJCC and CFSA.

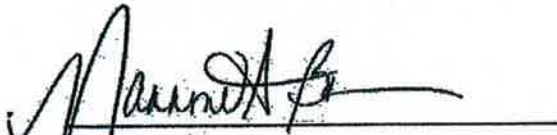
The Parties execute this Agreement as follows:



Brenda Donald, Director
Child and Family Services Agency

10.3.18

Date



Mannone A. Butler, Executive Director
Criminal Justice Coordinating Council

9.7.18

Date



DC COURTS
500 Indiana Avenue
Washington, DC 20001



RESTRICTED DATA USE AGREEMENT BETWEEN THE DC COURTS AND

(Requestor/Requesting Agency)

INTRODUCTION TO THE AGREEMENT:

DC Courts requires recipients of DC Courts data to execute and adhere to the terms and conditions of this Data Use Agreement (hereinafter, Agreement) as a condition to requesting or receiving data (Restricted or Unrestricted) from DC Courts. DC Courts agrees to provide the Requestor with data as identified in this Agreement, in return for the Requestor's agreement to use the data only for purposes that support the Requestor's study, research, or project as specifically described in this Agreement, and in compliance with this Agreement's terms and conditions protecting the integrity, security, and confidentiality of the Restricted Data described in this Agreement.

This Agreement addresses the conditions under which DC Courts will disclose and the Requestor will obtain, use, reuse, and disclose the DC Courts Restricted Data and/or any derivative file(s) that contain personally identifiable information (hereinafter, PII) or data elements that can be used in combination with other data to deduce the identity of any individuals.

This Agreement supersedes any and all agreements between the parties with respect to the use of data and preempts and overrides any prior instructions or communications from DC Courts or any of its components with respect to the data specified herein.

The terms of this Agreement can be changed by the Requestor only by a written agreement with DC Courts, executed subsequent to the execution of this Agreement and prior in time to taking any action at variance with the terms of this Agreement. Any such subsequent written Agreement between the Parties shall be denominated a modification or amendment of this Agreement, or a new superseding Agreement.

I. PARTIES TO AND EFFECTIVE DATES OF THE AGREEMENT:

This Data Use Agreement, effective as of

is between DC Courts and the Requestor/Recipient/User of Restricted Data (hereinafter, "Requestor"), each of whom is a "Party" and who are collectively, the "Parties" to this Agreement.

This Agreement shall be effective from the date on page 1 of this agreement until unless terminated sooner with or without cause by either party by delivering written notice of termination to the other party. DC Courts may, at any time and at its sole discretion for any reason, revoke the permission granted herein to the Requestor.

The Requestor shall return to DC Courts or destroy all Data once the stated use subject to this Agreement has been completed, the designated period of use has ended, or the Agreement has been terminated, whichever comes first. The Requestor agrees to destroy all electronic data files being stored at the data use site and submit in writing to the Director, DC Courts Strategic Management Division, that all electronic files have been destroyed.

II. DEFINITIONS:

"Personally Identifiable Information" (PII) is defined as information about an individual that identifies, links, relates, is unique to, or describes him or her, e.g., a social security number; age; military rank; civilian grade; marital status; race; salary; home/office phone numbers; other demographic, biometric, personnel, medical, and financial information; and information that can be used to distinguish or trace an individual's identity, such as their name, social security number, date and place of birth, mother's maiden name, biometric records, including any other personal information which is linked or linkable to a specific individual.

"Requestor(s)" refers to the primary Requestor(s) who requests, receives, or uses data, and to his or her sponsoring or employing organization; it includes any of said Requestor's employees, agents, contractors, subcontractors, and cooperating individuals. The Requestor executes this agreement.

"Restricted Data" refers to the collection of documentation, internal memoranda, reports or data sets requested of, or provided by, DC Courts that is identifiable to any individual. Restricted data also includes any data with fields or variables that can be aggregated or combined with any other data or information to deduce any individual's identity.

"Unrestricted Data" refers to the collection of documentation, internal memoranda, reports or data sets requested of, or provided by, DC Courts that is not directly identifiable to any individual, and does not contain any fields or variables that can be aggregated or combined with any other data to deduce any individual's identity.

III. PROJECT INFORMATION AND REQUESTED DATA:

A. Project Title:

B. Legal authority, grant, or Administrative Order if applicable:

- C. Data requested are (check one): Unrestricted Restricted
- D. Purpose of data requested: (Please specifically identify each use of the data, to include linking to other data, publication or intended dissemination)

E. Will the data be used for Research, as defined in 45 CFR 46.102? Yes No

F. Specific data elements requested (to include files, years):

IV. DATA RIGHTS AND OWNERSHIP:

The Parties agree that DC Courts retains all ownership rights to the data specified herein, and that the Requestor does not obtain any right, title, or interest in any of the data furnished by DC Courts, except as authorized by this Data Use Agreement. Any use not specifically identified in III-D in this Agreement is specifically prohibited unless this Agreement is subsequently modified in writing.

V. DATA ACCESS AND STORAGE:

List the name and title of the individual responsible for receiving, maintaining, transferring, and determining final disposition of the requested data.

Name:

Title/Role:

List below all individuals or organizations who will be provided access to the data and the location where the data will be used/stored. (Add lines if necessary)

Individual (Last name, First name	Affiliation/Role	Location data will be stored
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VI. **PRIVACY AGREEMENT:**

The Requestor must initial each condition below to indicate they have read and agree to abide by the following terms:

- a. Not to use or reuse or disclose, sell, rent, loan, lease or otherwise grant access to the Restricted or Unrestricted data in any form in any manner except as authorized in Paragraph III-D or V of this Agreement, or as authorized in a written modification/amendment to this Agreement or a new superseding Agreement.
- b. That the requested data specified in this Agreement are necessary to achieve the Purposes described in Paragraph III-D, above.
- c. Not to disclose direct findings, listings, or information derived from the data file(s), with or without direct identifiers, if such findings, listings or information can, by themselves or in combination with other data, be used to deduce any individual's identity. Examples of such data elements that may lead to deducing an individual's identity include, but are not limited to, name; zip code, gender; date of birth; ethnic origin; or citizenship
- d. That any use of DC Courts data in the creation of any document (manuscript, table, chart, study, report, etc.) concerning the purpose(s) specified in this Agreement must adhere to DC Courts' current cell suppression policy. This policy stipulates that no cell in a table that contains a number less than 20 (reflecting the number of occurrences of any compared variables) may be displayed. Also, no use of percentages or other mathematical formulas may be used if they result in a cell less than 20.
- e. Not to link records included in the Restricted Data described in this Agreement to any other individually identifiable source of information, except as identified in III-D.
- f. Not to identify the individuals, or provide personally identifying information about the individuals who are the subjects of the data.
- g. Not to contact the individuals who are the subject of the data.
- h. To assume responsibility for ensuring compliance with all the requirements for the Human Research Protection Program, as prescribed by 45 CFR Part 46, if the data requested are to be used for human studies.
- i. That results of all analysis will not be presented to internal stakeholders and will not be shared publicly (such as conferences, publications, etc.) without notification and advance copy of presentation, report, analyses to the DC Courts.

VII. TERMS AND CONDITIONS ACCEPTED BY THE REQUESTOR:

In consideration of receiving the Restricted Data specified in this Agreement for the specific Purposes described in this Agreement, the Requestor hereby agrees to adhere to the following terms and conditions, and agrees:

- a** To establish appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Restricted Data and to prevent unauthorized use or access to the data.
- b** That the data must not be physically moved, transmitted, or disclosed in any way from the site specified in Paragraph V of this Agreement, or used for any purpose other than as described in Paragraph III of this Agreement, without the prior written approval from DC Courts.
- c** To immediately report to the DC Courts Strategic Management Director and to the DC Courts signatory of this Agreement, or his or her successor or assignee, any unauthorized use, reuse, disclosure, or loss of data files containing Restricted Data or breach of Requestor's security of the Restricted Data. "Immediately report" means within one hour of receiving a report of, or otherwise discovering or forming a belief that there has been an unauthorized use, reuse, disclosure, or loss, of Restricted Data or a potential or actual breach of Requestor's security of the Restricted Data.
- d** To assume all costs and liabilities for any breach of personally identifiable information from the Restricted Data files while they are entrusted to the Requestor. If DC Courts determines that the risk of harm requires notification of affected individual persons of the security breach and/or other remedies, the Requestor agrees to provide the notice and remedies without cost to DC Courts.
- e** To return or destroy in a manner approved by DC Courts in writing, all original, copies, and data derived from the restricted data, on whatever media, at the completion of the project described in Paragraph III, or upon expiration or termination of the Agreement, whichever occurs first, within 5 days of said completion, expiration or termination, and to provide a written sworn and notarized notice to DC Courts within 5 days of destruction, attesting to said destruction and providing a description of the manner of that destruction.
- f** Requestor certifies that all materials submitted with this application for restricted data are truthful.

- g** Requestor acknowledges that he/she is legally bound by the covenants and terms and conditions of this Agreement, and that violations thereof may constitute unethical professional practice and/or criminal conduct and may subject Requestor and/or the sponsoring or employing organization, if any, and all his/her/its employees, contractors, subcontractors, and cooperating persons who have been identified in Paragraph V of this Agreement to the sanctions listed above, including criminal prosecution, fines and imprisonment.

- g. Requestor attests that he or she is authorized to bind his or her sponsoring or employing organization, if any, and all his/her/its employees, contractors, subcontractors, and cooperating persons who have been identified in Paragraph V of this Agreement, to all terms and conditions specified herein, including terms that require Requestor to assume financial responsibility for actions inconsistent with this Agreement.

VIII. MODIFICATIONS TO THIS AGREEMENT:

If any changes to information presented in III occur, the Requestor shall provide DC Courts with a copy of the revised plan and a memorandum describing the changes in advance of implementing any revisions. These revisions shall be denominated modifications or amendments to this Agreement, or a new superseding Agreement, and may not be implemented until written approval is received from DC Courts.

IX. UNAUTHORIZED USES, DISCLOSURES, OR VIOLATIONS OF AGREEMENT

If DC Courts determines or has reasonable belief that the Requestor has made a use, reuse, or disclosure of data that is not authorized by this Agreement, or that a breach of security related to DC Courts Restricted Data has occurred or may occur, DC Courts may, at its sole discretion, and prior to any other procedures specified in this paragraph, direct the Requestor to take actions specified in this paragraph. The Requestor hereby agrees to comply with DC Courts' directions. DC Courts may direct the Requestor to: (a) promptly investigate and report to DC Courts the Requestor's findings regarding any alleged or actual unauthorized use, reuse, disclosure or alleged breach of security; (b) promptly resolve any problems identified by the investigation; (c) if requested by DC Courts, submit a formal response to an allegation of unauthorized use, reuse, disclosure or breach of security; (d) if requested by DC Courts, submit a corrective plan with steps designed to prevent any future unauthorized uses, reuses, disclosures or breaches of security; (e) and if requested by DC Courts, return Restricted Data to DC Courts or, at DC Courts' discretion, destroy the data it received from DC Courts under this Agreement in a manner that DC Courts deems appropriate.

If DC Courts determines, after a review of the Requestor's investigation, that the terms outlined in this Agreement have been violated; DC Courts will notify the Requestor of the allegation(s) and its findings in relation to the investigation in writing and will provide Requestor

with an opportunity to respond in writing within 10 days. Upon review, if DC Courts deems the allegations unfounded or incorrect, the data may be returned to the Requestor under the terms of the original or a modified Data Use Agreement. If DC Courts deems the allegations in any part to be correct, DC Courts will determine and apply the appropriate sanction(s).

If DC Courts determines that any aspect of this Agreement has been violated, DC Courts may invoke these sanctions as it deems appropriate, to include, but not limited to:

- a.** Denial of all future access to Restricted Data files, and directed return or destruction of Restricted Data in the Requestor's possession;
- b.** Report of the violation to the investigator's office responsible for scientific integrity and misconduct, with a request that the institution's sanctions for misconduct be imposed.
- c.** If at any time DC Courts believes that criminal laws have been violated, it may refer the matter to the appropriate law enforcement authorities. If DC Courts refers a matter to law enforcement authorities, it will immediately cease providing Restricted Data to the Requestor and take such other action as may be appropriate to prevent further loss, misuse, reuse, or disclosure of Restricted Data, or breach of security, and Requestor hereby consents to cooperate fully with DC Courts' directions.

Name of Requestor _____

Title: _____ Organization _____

Street Address: _____

City _____ State _____ Zip Code _____

Office telephone _____ E-Mail _____

Date: _____ Signature Requestor _____

X. DC COURTS AUTHORIZATION:

On behalf of DC Courts, the undersigned individual hereby acknowledges that DC Courts supports the Requestor's request for and use of DC Courts Restricted Data specified in this Agreement in Paragraph III, and agrees to provide the requested Restricted Data to the Requestor in accordance with this Agreement, and agrees to make no statement to the Requestor concerning the interpretation of the terms of this Agreement and to refer all questions of such interpretations or compliance with the terms of this Agreement to the DC Courts Office of General Counsel.

The undersigned represents that he/she is authorized to enter into this Agreement on behalf of DC Courts and to agree to the terms and conditions specified herein.

DC Courts Representative: Lisa VanDeVeer, Director Strategic Management Division

Signature of DC Courts
Representative

Date approved by Executive
Office

Amendment
Details and Date

Requestor
Signature



D.C. Courts
Signature

Amendment
Details and Date

Requestor
Signature

D.C. Courts
Signature



**The Honorable Brooke Pinto, Chairwoman
Committee on the Judiciary and Public Safety
Council of the District of Columbia**

**Criminal Justice Coordinating Council
FY 25-26 Performance Oversight Hearing**

Statement for the Record
Kristy Love
Executive Director

Wednesday, February 25, 2026



Good morning, Chairwoman Pinto and members of the committee. I am Kristy Love, Executive Director of the Criminal Justice Coordinating Council (CJCC), and I am joined by Dr. Niloufer Taber, Director of Research and Policy, and Matthew Boucher, Attorney Advisor. I am pleased to appear before you today to provide testimony on the performance of the CJCC.

CJCC is an independent agency that serves as a forum for identifying challenges and generating solutions to enhance public safety and the fair administration of justice. CJCC's Executive Director and staff work on behalf of our 19 members, who represent both District and federal agencies. The Mayor and Deputy Mayor for Public Safety and Justice are the Chair and Chair Pro Temp of the CJCC, respectively. Attorney General Brian Schwalb was recently selected to serve as the federal/independent co-chair of the CJCC.

The CJCC organizes its work across five priority areas. They include: (1) Violent Crime; (2) Juvenile Justice; (3) Substance Abuse and Mental Health; (4) Incarceration and Community Corrections; and (5) Automated Information Sharing. The CJCC members—referred to as Principals—identified specific initiatives for each priority area, which have served as the focus for our committees during FY25 and FY26.

Today, I would like to highlight both the accomplishments of the CJCC committees, as well as those of the CJCC staff in support of our partner agencies.

CJCC Committee Accomplishments

Violent Crime

With respect to Violent Crime, the focus of the GunStat workgroup has been two-fold: (1) to monitor the continued justice system involvement of individuals at high risk of engaging in gun violence and (2) to develop a method for routinely updating the list of high-risk individuals. To accomplish the latter, CJCC staff reviewed the approach previously used by the National



Institute of Criminal Justice Reform (NICJR); conducted a literature review; attended a convening of subject matter experts; and consulted members of the GunStat workgroup to develop a methodology for identifying high-risk individuals. That methodology consists of using both quantitative criminal history data and qualitative data from MPD, CSOSA, PSA, and Violence Interrupters on key factors associated with persons engaged in gun violence. We expect to finalize the new GunStat list by the end of April.

Also related to Violent Crime, in FY26, the Principals elected to establish a CJCC Domestic Violence Workgroup, which will focus on identifying and addressing challenges related to investigating and prosecuting DV cases, holding DV offenders accountable, and protecting and giving voice to DV victims and survivors.

Juvenile Justice

During FY25, the Juvenile Justice Committee engaged in four priority efforts: (1) understanding the key drivers for youth violence; (2) identifying and addressing reasons for long lengths of stay for youth awaiting placement at the Youth Services Center (YSC); (3) establishing a continuum of care for at-risk and system-involved youth; and (4) enhancing efforts to identify and support crossover youth.

We engaged a contractor—Opportunity Consulting—to conduct focus groups of youth, parents, community members, and youth-serving organizations to understand why youth engage in violent crime, what could deter them from doing so, appropriate mechanisms of accountability, and perspectives on available services and supports. Opportunity Consulting released a [report](#) in September 2025 with findings and recommendations, one of which was to develop targeted prevention efforts for high-risk youth in high-risk neighborhoods. As a follow-on to this report, in December 2025, CJCC convened a session with representatives from Roca, Inc. and the Youth Advocate Program (YAP), who described their evidence-based models for successfully engaging



high-risk youth and reducing their involvement in violent crime. Developing a mechanism to identify and support youth at high-risk of engaging in violent crime is a priority for the Juvenile Justice Committee for FY26.

Also during FY25, the JJC explored several reasons why committed youth awaiting placement have long lengths of stay at YSC. Many of these issues stem from the lack of a Psychiatric Residential Treatment Facility (PRTF) within the District. With input from JJC members, CJCC staff released a [report](#) earlier this month examining the financial and social costs (e.g., lapses in education, homesickness, disengagement from family, etc.) of placing District youth in out-of-state PRTFs. We hope this report can be used as a resource by the Executive and Council when considering whether to build a PRTF in the District.

Regarding the continuum of care and crossover youth initiatives, we expect both of those projects to be completed by September 2026.

Substance Abuse and Mental Health

In June 2025, CJCC convened its first meeting of the Prearrest Diversion Taskforce, which is responsible for making recommendations to Council regarding eligibility criteria and components of a prearrest diversion program. The taskforce is on pace for providing recommendations by the July 2026 deadline.

We also convened the Substance Abuse Treatment and Mental Health Services Integration Taskforce (SATMHSIT), which is charged with improving treatment options for justice-involved individuals with substance use and mental health challenges. Starting in FY25 and continuing into FY26, SATMHSIT has been focused on collecting data on Drug Court and Mental Health Community Court participation and outcomes; supporting DBH in updating the criminal justice-related strategies in the District's [Live.Long.DC strategic plan](#); and addressing gaps in the Sequential Intercept Model.



Incarceration and Community Corrections

During FY25, the priorities for the Incarceration and Community Corrections Committee (ICCC) were to (1) seek options for moving individuals seeking post-conviction writs from BOP to local facilities and (2) understand and address long lengths of stay for pretrial defendants in secure facilities.

The US Marshals Service was able to reach an agreement with Northern Neck Regional Jail in Virginia (about a 2-hour drive from the District) to temporarily house persons convicted of DC code offenses who are seeking post-conviction writs. This will enable these individuals to more readily engage with defense counsel and avoid challenges with attorney visits at BOP facilities (e.g., expensive travel for PDS; unpredictability in whether the facility will be open to visitors; lack of privacy; etc.).

The ICCC also reviewed data on cases associated with Title 16 youth who had long lengths of stay at YSC and pretrial defendants who had long lengths of stay at DOC. For Title 16 youth, their lengths of stay were not out of the norm for the adult criminal justice system, but much longer than pretrial lengths of stay for the juvenile justice system, which is the population that DYRS primarily manages. Title 16 youth are transferred from DYRS to DOC custody when they turn 18. Through the work of this committee, DYRS and DOC agreed to establish a data-sharing structure to help DOC adequately prepare for safety and programming needs of incoming youth.

With respect to pretrial defendants at DOC, unlike Title 16 youth, the committee found that those who had significantly long lengths of stay—spanning several years—did have unique issues associated with their cases. Case processing delays were related to discovery disputes, motions for forensic testing, motions to suppress, and having multiple open cases. Filling vacant judicial positions will help expedite case processing for these defendants.



Automated Information Sharing

CJCC's Information Technology Advisory Committee (ITAC) serves as the governance body for JUSTIS, the District's Integrated Justice Information System (IJIS) that facilitates near-real-time information sharing among justice system and public safety stakeholders. During FY25, the CJCC members elected to reassemble two workgroups under the ITAC umbrella—the Continuity of Operations Planning (COOP) Workgroup and the Sealings, Expungements, and Set-Asides (SES) Workgroup.

This past year, the COOP Workgroup successfully updated the *COOP Framework for the Criminal and Juvenile Justice Systems*, which had not been updated since 2012. The framework identifies each CJCC member agencies' essential functions and points of contact if a disaster were to occur. During FY26, the COOP workgroup will perform tabletop exercises to test and refine planned responses to disaster scenarios that involve inoperability of JUSTIS.

The SES Workgroup has been primarily focused on identifying mechanisms to implement the automatic sealing and expungement provisions of the Second Chance Amendment Act of 2022. The workgroup, in consultation with Code for America and the Clean Slate Initiative, determined that JUSTIS would serve as the best platform for identifying eligible records. However, to make this work, CJCC would need permission to store court, corrections, and no-paper data in JUSTIS indefinitely and to use the agencies' data for this purpose. Unfortunately, most of the agencies whose data we would need to identify eligible records, most of which are federal, either do not have the data in a format that can be shared with JUSTIS, refused to allow CJCC to store their data in JUSTIS indefinitely, or refused to allow CJCC to use their data for this purpose. The SES Workgroup is still trying to work towards a solution, but without the participation of the relevant federal agencies, implementation of the automatic sealing and expungement provisions of the Second Chance Amendment Act seems unlikely.



CJCC Staff Accomplishments

The accomplishments of the CJCC committees are certainly due to the dedication and commitment of the Principals and their staff who are actively seeking to improve public safety and justice system operations. And, the success is also due to the hard-working and highly skilled CJCC staff who support the work of our members and stakeholders through four core functions: facilitating automated information sharing, conducting research and analysis, facilitating interagency collaboration, and providing training and technical assistance.

Automated Information Sharing

CJCC facilitates automated information sharing among criminal justice and public safety stakeholders through JUSTIS, which operates 24 hours a day, 7 days a week. During FY25, JUSTIS contained more than 5 million records, had more than 3,700 registered users across 33 agencies, and averaged about 760 logins and 4,200 searches per day. CJCC also continued to receive high marks on the annual JUSTIS user survey, where more than 90% of respondents reported that JUSTIS was necessary for conducting their work and that they were satisfied with their JUSTIS experience.

CJCC's IT team has not become complacent as a result of positive user feedback; rather, they continue to seek opportunities to enhance the system. For example, the IT team fine-tuned the query process; enhanced system security; incorporated new information into the search function (e.g., regional arrest information); and generated new reports. And, of particular note, CJCC is on track to complete the JUSTIS Modernization Project in 2027, which will rebuild the JUSTIS platform on new technology, upgrade the user interface, and migrate JUSTIS to the cloud. The benefits will be a more efficient, agile, secure, and responsive system.



Research and Analysis

In FY 25, CJCC’s Statistical Analysis Center—or, the “SAC”—generated 129 research and analytical products, including both routine reports and one-time analyses.

The SAC’s primary focus has been to develop and maintain the 20+ monthly and quarterly dashboards required per Secure DC and to maintain the Justice Statistical Analysis Tool (JSAT) (jsat.cjcc.dc.gov), which is where the dashboards live. Since the dashboards were first published, average monthly visits to JSAT increased from 104 in FY23 to 473 in FY25 (a 355% increase).

We do acknowledge that we are behind schedule in delivering our other legislatively mandated reports to Council. The Human Trafficking report and part of the Felony Crimes Statistics report will be released by the end of March. We are continuing to navigate data sharing protocols and challenges for the Youth Rehabilitation Act report and the remainder of the Felony Crimes Statistics report, but we hope to issue those final products by the end of the fiscal year.

Interagency Collaboration

As a coordinating council, facilitating interagency collaboration has been the “bread and butter” of the CJCC. During FY25, we convened 101 meetings and served as project managers for 21 multi-agency initiatives. Making progress on our initiatives requires frequent and consistent engagement with our partner agencies and stakeholders, and to do that, we must have a fully staffed Policy team. For more than half of FY25, two of our four Policy positions were vacant. Thankfully, we filled one of the vacant positions last summer, and we will complete final interviews for the remaining vacancy by the end of this month.



Training and Technical Assistance

CJCC generally provides training and technical assistance in the form of public meetings and webinars and information sessions.

In FY25, we hosted one public meeting focused on Drug Court eligibility and operations. We also hosted four information sessions on topics including: risk assessments for adults; rehabilitative models in adult correctional facilities; and addressing youth violence. In addition, after a 6-year hiatus, we reconvened the Information Sharing Forum, where JUSTIS users discussed how the system supports their daily work and where they identified information sharing gaps. The ITAC will prioritize and determine how best to address these gaps in FY26.

Closing

As I close, I would like to publicly acknowledge the CJCC staff who continue to be unwavering in their dedication to providing critical information and support to the District's justice system. I also want to acknowledge the members of the CJCC who have sought to find common ground and identify multi-agency efforts that will enhance justice system functioning. I look forward to their continued collaboration in the year to come.

**MODIFICATION NO. 2 TO
THE MEMORANDUM OF AGREEMENT
BETWEEN
THE DEPARTMENT OF HEALTH CARE FINANCE
AND
THE CRIMINAL JUSTICE COORDINATING COUNCIL**

The Department of Health Care Finance (“DHCF”) and the Criminal Justice Coordinating Council (“CJCC”) collectively referred to herein as the “Parties” entered a Memorandum of Agreement (MOA) to facilitate the sharing of data to conduct an analysis of the root causes of youth crime as mandated by the Criminal Justice Coordinating Council Information Sharing Temporary Amendment Act of 2019 (D.C. Law 23-41 effective January 10, 2020). This MOA was originally executed in May of 2020. The Parties now desire to modify this MOA for FY 2022, as follows:

I. Section V: SHARING OF DATA is hereby modified as follows:

A. Sections B.1.i. through B.1.vi. are hereby deleted and replaced with the following:

1. DHCF’s Provision of Data to CJCC

- i. CJCC will provide DHCF a secure Box folder link to transfer the requested data elements.
- ii. DHCF will transfer the requested data to the Box folder.
- iii. CJCC will transfer the data from the Box folder to an encrypted flash drive.
- iv. CJCC will transfer the contents of the encrypted flash drive to CJCC’s secure workstation, described above.
- v. CJCC will match DHCF data to the sample selected from the Office of the State Superintendent’s (OSSE) census using probabilistic linking techniques.
- vi. CJCC will electronically delete all DHCF data in its possession pertaining to individuals who were not sampled in a manner rendering the data unrecoverable. Such deletion shall occur immediately after matching with the OSSE data.

II. Section IX: MODIFICATIONS is hereby modified as follows:

The paragraph is hereby deleted and replaced with the following:

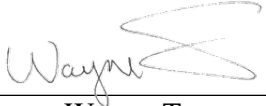
The terms and conditions of this Agreement may be modified only upon the agreement of the Parties. A modification must be in writing and signed by the Parties.

III. This Modification No. 2 shall be effective on the date of execution by the parties and remains effective through fiscal year ending September 30, 2026.

All other terms and conditions of the MOA shall remain the same and in full force and effect.

IN WITNESS WHEREOF, the undersigned Parties caused this Modification No. 2 to the MOA to be executed by their respective duly authorized representatives as follows:

FOR THE DISTRICT OF COLUMBIA DEPARTMENT OF HEALTH CARE FINANCE

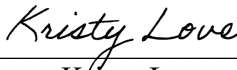


Wayne Turnage
Director

08/09/2022

Date

FOR THE DISTRICT OF COLUMBIA CRIMINAL JUSTICE COORDINATING COUNCIL



Kristy Love
Interim Executive Director

08/12/2022

Date

Memorandum of Understanding and
Data Sharing Agreement

Between the
Federal Bureau of Prisons
Information Technology and Data Division
and the
Criminal Justice Coordinating Council
for the District of Columbia
for

Routine SENTRY Data Collection and Analysis
to Fulfill the Purposes of the CJCC

February 13, 2025

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Memorandum of Understanding

Introduction

The purpose of this Memorandum of Understanding (MOU or “Understanding”) is to establish an agreement for the exchange of records and information (“data”) between the U.S. Department of Justice (DOJ), Federal Bureau of Prisons (FBOP), and the Criminal Justice Coordinating Council for the District of Columbia (“CJCC”). The purpose of this agreement is to enable the CJCC to provide routine analyses regarding the District’s incarcerated population to the CJCC Principals and subcommittees, and to comply with legislatively mandated reporting requirements in the Secure DC Omnibus Amendment Act of 2024 (D.C. Law 25-175) regarding the provision of publicly available, aggregate data on incarceration of D.C. Code Offenders.

Authority

Pursuant to relevant Department of Justice (DOJ) policy and authority contained in the Computer Security Act of 1987, PL 100-235, and in 28 U.S.C. 534 regarding the “Acquisition, preservation, and exchange of identification records and information,” this Memorandum of Agreement (MOA or Agreement) is entered into between the Criminal Justice Coordinating Council for the District of Columbia (CJCC) and the Federal Bureau of Prisons (FBOP), who hereby agree as follows:

Federal policy requires agencies to develop Data Sharing Agreements (DSA) or MOU/DSAs for information sharing. The Federal Bureau of Prisons (FBOP) has established a standard that a Data Sharing Agreement (DSA) accompanies an MOU when the information shared is separate and secure between agencies. This MOU is based on the National Institute of Standards and Technology (NIST) Special Publication (SP) 800-47, Rev. 1 – Managing the Security of Information Exchanges. The guide establishes security measures that shall be taken to protect the shared data.

In addition to the above, this DSA must comply with the following additional federal requirements:

- Federal Information Security Modernization Act (FISMA) of 2014.
- Office of Management and Budget (OMB) Circular A-130, Appendix III, Security of Federal Automated Information Resources.
- DOJ Order 2640.2F (or latest version), *Information Technology Security*.
- DOJ Order 0904, *Cybersecurity Program*.
- DOJ Policy Statement 0904.01
- DOJ Security Program Operations Manual (SPOM). December 21, 2010.
- DOJ Cybersecurity and Privacy Rules of Behavior (ROB) for General Users, version 15, and ROB for Privileged Users, version 8.3. Both documents September 30, 2024.
- Executive Order 14028, “Improving the Nation’s Cybersecurity.” May 14, 2021.
- Freedom of Information Act, 5 U.S.C. § 552

CJCC Legal Authority

- A. The FBOP is responsible for the custody of D.C. Code felony offenders pursuant to the National Capital Revitalization and Self Government Improvement Act of 1997, P.L. 105-33, Section 11201.
- B. The CJCC is an independent agency for the District of Columbia established by D.C. Code § 22-4232 to identify joint federal and local criminal and juvenile justice issues and develop coordinated solutions for the criminal and juvenile justice systems.
- C. Per D.C. Code § 22-4234(a)(9), the CJCC shall *“Conduct research and analysis on matters affecting public safety and criminal justice, including research and analysis utilizing behavioral health, physical health, employment, and education data.”*
- D. Per D.C. Code § 22-4232(c), *“the CJCC is designated as a criminal justice agency for the purposes of transmitting electronically to local, state, and federal agencies criminal-justice-related information, as required by CJCC to perform the duties specified under this section and in accordance with the terms and conditions regarding data sharing approved by the agency that is the source of the information for transmission.”*
- E. Per the Criminal Justice Coordinating Council Restructuring Act of 2022 (P.L. 107-180), the Director of the Federal Bureau of Prisons is *“authorized to serve on the District of Columbia Criminal Justice Coordinating Council, participate in the Council’s activities, and take such other actions as may be necessary to carry out the individual’s duties as a member of the Council.”*
- F. Nothing in this agreement shall affect the authorities, privileges, and immunities of either party under the law, statutes, and regulations of the United States and, for the CJCC, the laws of the District of Columbia.
- G. This MOU does not apply to information that the CJCC has obtained from a source other than FBOP data file(s). Accordingly, this MOU does not limit the use or public disclosure by CJCC of information lawfully obtained from a source other than the FBOP data file(s), regardless of whether such information is also found in or is derivable from the FBOP data file(s).
- H. CJCC and FBOP further understand and agree that the knowing and willful dissemination of transferred information to an unauthorized third party, which is identifiable to a private person, by CJCC or any recipient of CJCC funds, shall constitute a violation of this agreement, 5 USC 552a, and 28 CFR Part 22.

- I. CJCC will utilize the data provided by FBOP for statistical purposes only, in accordance with the limitations placed on FBOP and CJCC by the Privacy Act (5 U.S.C. § 552a). CJCC employees and CJCC contractors will adhere to the applicable provisions of applicable federal statutes, regulations and other authorities that govern personally identifiable data. The regulations are available on DOJ's website: <https://www.justice.gov/opcl/doj-privacy-act-regulations>.

Definitions

- A. "Data breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users (and for any other than authorized purpose) have access or potential access to personally identifiable information, whether physical or electronic.
- B. "Person" means any individual, partnership, corporation, association, public or private organization or governmental, entity, or combination thereof. 28 CFR § 22.2(a).
- C. "Private person" means any person, other than an agency, or department of Federal, State, or local government, or any component or combination thereof. Included as a private person is an individual acting in his or her official capacity. 28 CFR § 22.2(b).
- D. "Security incident" means an event that has, or could have, resulted in unauthorized access to, loss or damage to DOJ or FBOP assets or sensitive information, or an action that violates DOJ or FBOP security procedures.
- E. "Justice Statistical Analysis Tool" (JSAT) is the web-based application developed and maintained by the CJCC that is used to (1) make aggregate data regarding the District's criminal justice and juvenile justice systems available to the public via the JSAT Public Portal (dcjsat.net) and (2) serve as a repository for agendas, meeting summaries, analyses, and other meeting materials shared with the various CJCC committees and workgroups via the JSAT Enterprise.
- F. "CJCC Principals" refers to the members of the CJCC as described in D.C. Code § 22-4233 and, for federal agencies, authorized by the Criminal Justice Coordinating Council Restructuring Act of 2022 (P.L. 107-180).
- G. "Incarceration and Community Corrections Committee" (ICCC) is a subcommittee of the CJCC that seeks to identify public safety and operational challenges and develop solutions pertaining to D.C. Code offenders who are incarcerated, detained, or supervised in the community.

- H. "GunStat" is a subcommittee of the CJCC that monitors the continued justice system involvement of, and facilitates information sharing regarding, individuals considered to be at high risk of being involved in gun violence in the District of Columbia.

DOJ Information

Information that is owned, produced, controlled, protected by, or otherwise within the custody or responsibility of DOJ, including information related to DOJ programs or personnel. It includes information (1) provided by, generated by, or generated for DOJ, (2) provided to DOJ and in DOJ custody, or (3) managed or acquired by a DOJ contractor in connection with the performance of a contract regardless of format.

Communications

Frequent formal communications are essential to ensure the successful management and operation of the information sharing process. The parties agree to maintain open lines of communication between designated staff at both the managerial and technical levels. The system owners agree to designate and provide contact information for technical leads of their respective system, and to facilitate direct contacts between technical leads to support the management and operation of the information sharing process.

All information shall be handled in accordance with the technical specifications and definitions as agreed to by both parties. No other services are authorized under this agreement. All communications as described herein must be conducted in writing unless otherwise noted.

To safeguard the confidentiality, integrity, and/or availability of the connected systems and the data they store, process, and/or transmit, the parties agree to provide notice of specific events within the timeframes indicated below.

Data and Information to Be Provided by FBOP

FBOP shall:

For calendar year 2023 and quarterly thereafter, provide the following information for each D.C. Code Offender who was in a FBOP secure institution or Residential Reentry Center at any point in time during the reporting period:

1. Last Name
2. First Name
3. Middle Name
4. Suffix Name
5. Date of Birth
6. Federal Register Number and DCDC #

7. Admission Date
8. Actual or Expected Release Date
9. Facility Name
10. Type of Facility (Secure Institution or RRC)
11. Facility Location (City, State)
12. Release method
13. Primary Offense Category
14. Primary Offense Charge
15. All Offense Categories
16. All Offense Charges
17. Programming in which inmate participated
18. Prior FBOP Admission Dates
19. Prior FBOP Release Dates
20. Race
21. Gender
22. Ethnicity (if different from Race)

FBOP will provide the following statistical information on a quarterly basis to the CJCC:

1. Status at Admission (DC Sentence, Supervised Release Violator, Probation Violator, Parole Violator): aggregate numbers, average and median term of sentence in months, and number of admissions with life sentences for admissions and releases.
2. Number and percent of D.C. Code offenders at each FBOP facility.

CJCC Uses of FBOP Data and Information

CJCC shall:

- A. Publicly Available Data in the Justice Statistical Analysis Tool (JSAT)
 1. Using the data provided by FBOP pursuant to the Data and Information to Be Provided by FBOP section of this Memorandum of Understanding, CJCC shall display the following types of aggregate data in the JSAT Public Portal regarding D.C. Code Offenders held in and released from FBOP secure institutions or Residential Reentry Centers:
 - a. Age Range
 - b. Race and Ethnicity
 - c. Gender
 - d. Status at Admission
 - e. Offense Categories
 - f. Average Length of Stay
 - g. Program Participation

- h. Population by Facility Name
- i. Number Admitted Who Were Previously Held in FBOP Custody
- j. Number Rearrested for a New Offense after Release from FBOP Custody

B. Detained Population Report

1. Using the data provided by FBOP pursuant to the Data and Information to Be Provided by FBOP section of this Memorandum of Understanding, CJCC may develop a quarterly detained population statistical report that includes the number of D.C. Code Offenders in FBOP custody in total and by facility.
2. This report shall be disseminated via email to CJCC partner agencies and posted on the JSAT Public Portal.

C. Ad Hoc Analyses for CJCC Principals, Subcommittee Co-chairs, Mayor or Council

1. If CJCC receives a request from the CJCC Principals, Subcommittee Co-chairs, the Mayor or Council to conduct a statistical analysis that is not otherwise specified in this Memorandum of Understanding, and the analysis could be conducted using the data FBOP provides pursuant to the Data and Information to Be Provided by FBOP section of this Memorandum of Understanding, the CJCC will submit a written request to FBOP to use the data for this additional purpose. Any request to conduct research and evaluation involving personally identifiable information as provided by FBOP must be submitted and approved by the FBOP's Bureau Research Review Board in accordance with 28 C.F.R. Part 46.
2. CJCC will only use the data for the specified additional purpose with the express written consent of the FBOP Senior Component Official for Privacy or his/her designee.

Data Protection Procedures

CJCC shall:

1. Negotiate with FBOP as to the timing and technical format of data transfer. In order to conduct statistical analysis of data, individual identifiers will be included in data to be transferred.
2. Protect any data transferred under this MOU that is identifiable to a private person or to cases of private persons within the meaning of 28 CFR Part 22, consistent with the requirements of the Privacy act and any other applicable requirements.
3. Limit access to the FBOP data file(s) and the information contained therein to persons with a need to know, who will be accessing the information solely for statistical purposes, and to requisite IT security administrators.
4. Ensure every person with access to the data file(s) or the information contained therein shall be advised of the provisions of this MOU and will act consistently with the terms of the MOU.

5. Ensure that any reports, analyses, or other summaries of the information contained in the FBOP data file(s) that are made publicly available shall not contain information that can reasonably be expected to lead to the identification of any individual.
6. If FBOP data that are identifiable to a private person are transmitted between CJCC and an authorized contractor, CJCC and the contractor will encrypt any media used to transmit the data before distributing it to either party. CJCC will also ensure that any sensitive data stored offsite from its facilities is encrypted (“data-at-rest”), in accordance with OMB Memoranda 01-05 and 06-16 and DOJ Order 0904.

CJCC will ensure that any computer readable data extracts from the FBOP holding sensitive information are erased within 90 days unless their use is still required in accordance with OMB Memorandum M-17-12 (January 2017) and the DOJ IT Security Rules of Behavior for General Users (September 2024). As well, CJCC contractors may only retain sensitive information during the project period only as long as it is required to complete the approved project activities, including data collection, analysis, verification, and publication, associated with the uses and deliverables described in this agreement. After such need or project has expired, the data must be erased from contractor systems and media.

7. Ensure all operational details are in place necessary to access the electronic data file(s).
8. Ensure all FBOP data provided are accessed and used only for the above-stated purposes.
9. Take reasonable actions to prevent unauthorized persons from accessing FBOP data by means of computer, remote terminal, or other means, including:
 - i. Maintaining the physical copy of the data in a secure, locked container or destroying it.
 - ii. Maintaining the electronic copy of the data on a secure server, accessible remotely only through a secure, encrypted connection (e.g. via VPN) using two-factor authentication.
 - iii. Limiting data access to authorized persons.
 - iv. Tracking access to the data, with the ability to audit.

FBOP shall:

1. Transmit directly to CJCC or their designated contractor encrypted data file(s) which contain the data described in the Data and Information to Be Provided by FBOP section of this agreement.
2. Report inmate name information that pertains only to the name information that FBOP identifies as the inmate’s committed name. FBOP will not report to CJCC any other inmate name information that is maintained, such as alias names, nicknames, or legal name (if it differs from the committed name).

3. Not report inmate data to CJCC that satisfies the following selection criteria:
 - v. Inmates identified as “U.S. Immigration and Customs Enforcement” aliens
 - vi. Inmates identified as juveniles
 - vii. Inmates in a witness protection program
 - viii. Inmates in a non-FBOP agency (i.e. not managed or contracted by FBOP)
 - ix. Inmates with no sentence data
4. Provide such data in a timely manner, subject to the conditions in the Privacy Act/Computer Security Requirements section below.
5. Provide technical assistance regarding this data based on availability of resources.

Personnel

CJCC shall:

1. Confirm the user with administrative access to FBOP PII information has met appropriate security background investigation requirements, reinvestigations are conducted within the required timeframe if applicable and basic information security awareness training has been completed. Provide a scheduled or completed background investigation date for all personnel who will have access to FBOP PII data.
2. When submitting a request for new access to FBOP PII information, CJCC shall include the user’s training certificate which should include date of training per policy implementing the Federal Information Security Management Act (FISMA), (e.g., NIST SP 800-16, “Information Security Training Requirements: A Role and Performance-Based Model”).

Media

CJCC shall:

1. Label all sensitive FBOP output media “Sensitive But Unclassified.”
2. Remove sensitive information contained on hard drives or other electronic media from the media prior to their release, using methods prescribed in DOJ guidelines, e.g., degaussing with an approved device or disk sanitization in accordance with Department of Defense (DOD) National Industrial Security Program Operating Manual 5220.22-M.

Disasters and Other Contingencies



Material Changes to the System Configuration

Planned changes to the data type will be reported to technical staff before such changes are implemented. The initiating party agrees to contact the opposite party prior to modifying and re-signing the MOU and DSA within one (1) month of implementation and distribute those documents for signing by the opposite party.

New Information Sharing

The CJCC may not further share or disclose PII data received from FBOP.

Personnel Changes

The parties agree to provide notification of the separation or long-term absence of their respective system owner or technical lead. In addition, both parties will provide notification of any changes in point of contact information. Both parties will also provide notifications of changes to administrative user profiles who facilitate the data exchange, including users who resign or change job responsibilities.

Data Sharing Agreement (DSA)

The parties agree that proposed changes to any agreement will be reviewed and evaluated to determine the potential impact of the data share. The DSA and/or supplemental information will be renegotiated before changes are implemented.

Security

Both parties agree to work together to ensure the joint security of the data they store, process, and/or transmit. Each party certifies that its respective system is designed, managed, and operated in compliance with all relevant federal laws, regulations, and policies. The [DOJ ProofPoint Encryption Secure Messaging system](#) will be used for email containing sensitive information such as PII.

Privacy Act/Computer Security Requirements

- A. Each party shall ensure that staff affected by this MOU comply with the Privacy Act, 5 U.S.C. § 552a, as amended, regarding the confidentiality of FBOP inmate data and with all internal policies and applicable statutes and regulations regarding computer security, including, but not limited to, the Federal Information Security Management Act (FISMA) (PL 107-347, title III, §301) and OMB Memorandum M-06-16 dated June 23, 2006.

- B. CJCC shall take reasonable actions to ensure that all data to which access should be limited is sufficiently protected from unauthorized physical or electronic access.
- C. Each party shall ensure the auditability of access to all data covered by this MOU to which access should be limited.
- D. Upon initiation of the MOU, provide the FBOP with a written statement from its agency security manager stating that its network or other interconnection end system complies with (or is consistent with) applicable federal mandates for system security authorization. CJCC shall provide to FBOP, upon request, a written statement from its agency security manager that all future certifications and accreditations that take place during the agreement period fully comply with (or are consistent with) applicable federal mandates for system security authorization.

DATA LOSS/BREACH NOTIFICATION

CJCC:

- A. With respect to the data provided pursuant to this agreement, CJCC will immediately (or no later than 24 hours of discovery) notify the FBOP (1-855-494-2787; bopcert@bop.gov) in the event of any actual or suspected breach of such data (i.e., loss of control, compromise, unauthorized disclosure, access for an unauthorized purpose, or other unauthorized access, whether physical or electronic). If the data breach occurs outside of regular business hours and neither the FBOP Chief Information Officer (CIO), the Chief Information Security Officer (CISO) or Security Operations Center (SOC) Manager can be reached, CJCC will call the DOJ Computer Emergency Readiness Team (DOJCERT) at 1-866-874-2378) within one hour of discovery of the breach.
- B. CJCC agrees to cooperate with DOJ's inquiry into the incident and efforts to minimize risks to DOJ or individuals, including remediating any harm to potential victims.
- C. CJCC agrees to provide full access and cooperation for all activities determined by the Government to be required to ensure an effective incident response, including providing all requested images, log files, and event information to facilitate rapid resolution of sensitive information incidents.
- D. Provide inactivity protection on the workstations of users with access to identifiable FBOP data. At a minimum, a user must enter a password (or PIN if PIV-enabled) to reactivate an unattended workstation with access to the data after an appropriate default time.

- E. Require that users with access to the datasets have received information security awareness training annually in accordance with FISMA. Such training must be documented and auditable, and verification of completion will be provided to FBOP upon request.
- F. Ensure that FBOP inmate data are stored in secure areas that are physically safe from access by unauthorized persons.

Cost Considerations/Financial Responsibilities

Both parties understand what their costs are to support the information sharing and agree that no other expenditures or financial commitments shall be made without the written concurrence of both parties. Modifications that are necessary to support the information sharing process are the responsibility of the respective information owners' organization.

- A. Each party shall be responsible for its own costs and expenses incurred in implementing this Memorandum of Understanding.
- B. Nothing contained herein shall be construed to violate the Anti-Deficiency Act, 31 U.S.C. § 1341, by obligating the parties to any expenditure or obligation of funds in excess or in advance of appropriations.

Period of Understanding/Modification/Termination

This agreement shall remain in effect for three (3) year after the date of the last signature unless otherwise superseded. This MOU must be reviewed annually. After three (3) year, this agreement will expire without further action. If the parties wish to extend the agreement, they may do so by authorizing another agreement (or using the Revised DSA). The signature page of each agreement shall cite the title, version, and date of that document and the referenced document which it is dependent upon. If one or both parties wish to terminate this agreement, they may do so upon 30 days' notice or in the event of a security incident that necessitates an immediate response.

- A. This Memorandum of Understanding shall become effective upon the date of final signatures of all parties, as designated below, and reviewed annually, and remain in effect for three (3) years or until terminated by mutual agreement or by either party upon thirty (30) days advanced written notice to the other party.
- B. Modifications may be initiated by any party to the agreement and shall be mutually agreed upon in writing, except for terminations.
- C. Other than Attachment A, any modifications to this Agreement must be agreed upon in writing by both parties.

- D. FBOP maintains sole discretion to modify Attachment A at any time.
- E. Either party may terminate this Agreement upon written notice to the other party. The termination shall be effective 30 days after the date of the notice or at a later date specified in the notice.
- F. The FBOP may temporarily suspend access or terminate this Agreement at any time upon notification of a security breach or for non-compliance of this Agreement by agency personnel.
- G. This Agreement may be terminated at any time with the consent of both parties.

Liability/Indemnification

- A. Each party shall be responsible for any liability arising from its own conduct and retain immunity and all defenses available to them pursuant to Federal law. Neither party agrees to insure, defend, or indemnify the other party.
- B. Each party shall cooperate with the other party in the investigation and resolution of administrative claims and/or litigation arising from conduct related to the provisions of this Memorandum of Understanding.
- C. This Memorandum of Understanding is for the sole and exclusive benefit of the signatory parties and shall not be construed to bestow any legal right or benefit upon any other party.
- D. In the event of a dispute between the parties, the parties shall use their best efforts to resolve that dispute in an informal fashion through consultation and communication, mutually acceptable to the parties.
- E. Neither party shall be responsible for delays or failures in performance from acts beyond the reasonable control of the party, e.g., natural or man-made disaster.

Data Sharing Agreement (DSA) for FBOP Information

Organization

- A. Name:** Federal Bureau of Prisons
- B. Street Address:** 320 1st St., N.W.
- C. City, State & Zip code:** Washington, DC 20534
- D. Sensitivity of Information (L=Low, M=Moderate, or H=High) for Confidentiality, Integrity, & Availability (CIA):** [REDACTED]
- E. FIPS 199 Overall security categorizations:** [REDACTED]
- F. Describe the features that are in place to protect the confidentiality, integrity, and availability of the data:**

Security Protections:

Effective and continuous internal controls, as identified in OMB Circular A-123, are in place to ensure that the necessary audit and control features are maintained during modification of the existing system. System software logs information about system activity including logons, traffic, data usage, and violations. System activity is audited for compliance and log activity is available for review. User level access is enabled via role/access membership to ensure that only the least amount of privilege is provided to any given user.

- G. Provide a topological drawing:** N/A due to this information sharing agreement.
- H. Interconnection:** N/A due to this information sharing agreement

Data Sharing Agreement (DSA) for CJCC

Organization

- A. Name:** Criminal Justice Coordinating Council
- B. Street Address:** 441 4th Street, NW Suite, 715N
- C. City, State & Zip code:** Washington, DC 20001
- D. Sensitivity of Information (L=Low, M=Moderate, or H=High) for Confidentiality, Integrity, & Availability (CIA):** Moderate – Moderate - High
- E. FIPS 199 Overall security categorizations (if available):**
- F. Describe the features that are in place to protect the confidentiality, integrity, and availability of the data and/or systems being interconnected:**

Security Protections:

- G. Provide a topological drawing:** N/A due to this information sharing agreement.
- H. Interconnection:** N/A due to this information sharing agreement

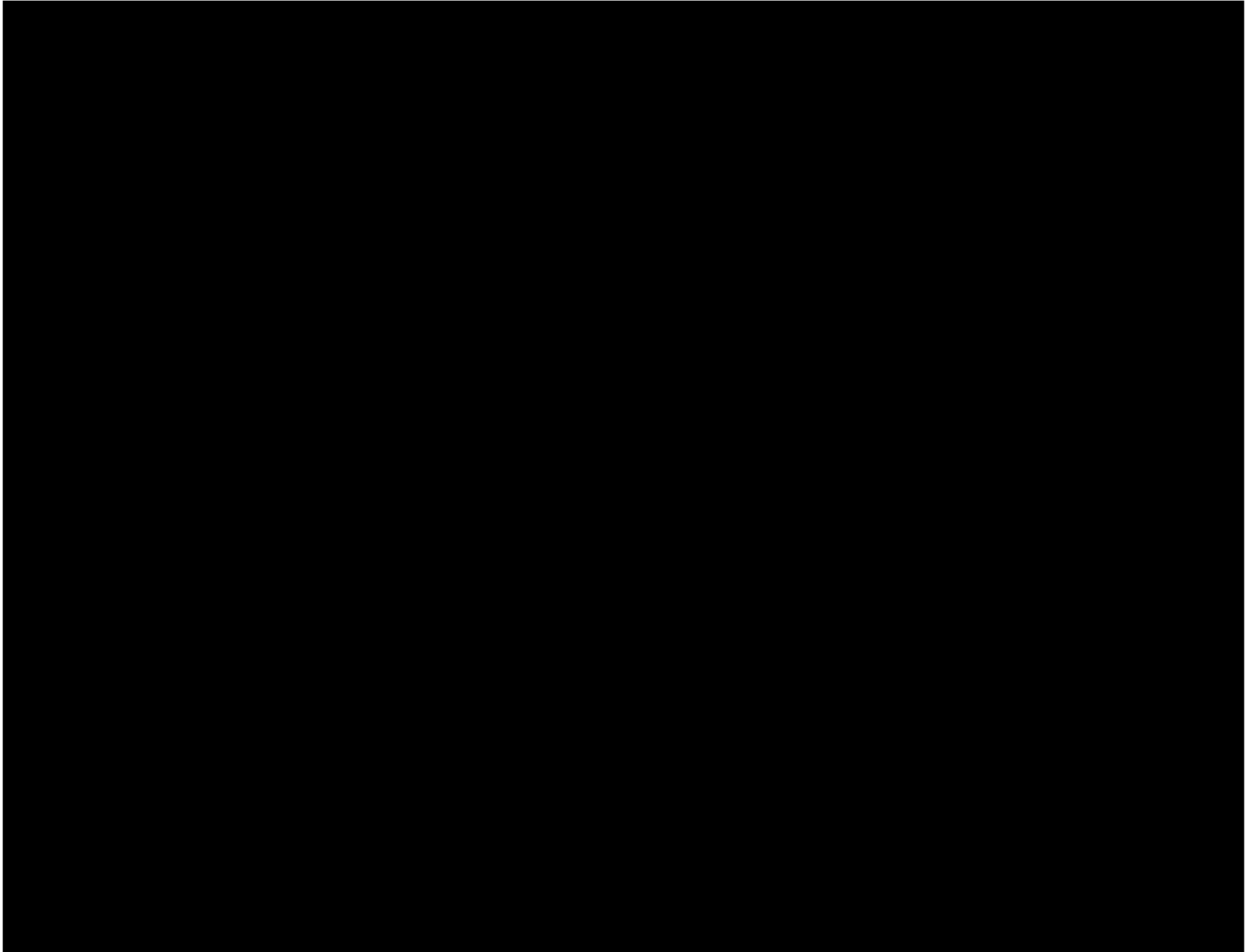
Responsible Organizations and Points of Contact

For all issues associated with this agreement, the established points of contact are as follows:

FBOP	CJCC
<p><u>CIO:</u> Sonya Thompson Assistant Director/CIO/SCOP ITDD Phone: (202) 514-6522 Email: sdthompson@bop.gov</p>	<p><u>Authorizing Official:</u> Kristy Love Executive Director Phone: (202) 236-0453 Email: kristy.love@dc.gov</p>
<p><u>SENTRY Data POC:</u> Dr. Rachel Brushett, Senior Research Analyst Office of Research & Evaluation Phone: (202) 353-3516 Email: rbrushett@bop.gov</p>	<p><u>Technical Requirements:</u> Charleá Robinson, Policy & Research Analyst Criminal Justice Coordinating Council Phone: (202) 341-0224 Email: Charlea.Robinson2@dc.gov</p>
<p><u>CISO:</u> John Mangan Phone: (202) 514-2568 Email: jmangan@bop.gov</p>	<p><u>CIO:</u> Marc Irlandez Phone: (202) 286-5744 Email: Marc.Irlandez1@dc.gov</p>
<p><u>Senior Component Official for Privacy (SCOP):</u> Sonya Thompson Assistant Director/CIO/SCOP ITDD Phone: (202) 514-6522 Email: sdthompson@bop.gov</p>	<p><u>Senior Component Official for Privacy (SCOP):</u> N/A Privacy Officer Email: N/A</p>
<p><u>FBOP SOC (in event of data loss/breach):</u> Calvin Rabon, Security Operations Center (SOC) Manager Phone: (202) 353-0699 Email: bopcert@bop.gov DOJ: (202) 616-7100 Email: JSOC@usdoj.gov</p>	<p><u>Research and Analysis Manager:</u> Dr. Niloufer Taber, Director of Research and Policy Phone: (202) 615-2626 Email: Niloufer.Taber@dc.gov</p>
<p><u>Incident Response POCs:</u> DOJ CERT: (866) 874-2378</p>	<p><u>JSAT:</u> https://jsat.cjcc.dc.gov</p>

Supplemental for Information Sharing

For each agency identified in above please provide the following information **OR** cite the specific section(s) in the SSP which provides that information.



No system interconnection is occurring as part of this agreement.

Authority and Approvals

I agree to the terms of the Memorandum of Understanding (MOU) referenced in the header of this form & this Data Sharing Agreement (DSA) including all the associated supplemental Information Sharing pages for the systems identified above.



2/13/2025

Signature

Date

Sonya Thompson, Assistant Director/CIO/SCOP
Information Technology and Data Division (ITDD)

Kristy Love

Digitally signed by Kristy Love
Date: 2025.02.13 08:07:44 -05'00'

Signature

Date

Kristy Love, Executive Director
Criminal Justice Coordinating Council for the District of Columbia

CJCC (FJO) - SCHEDULE A (as of December 31, 2025)

Program	Cost Center	Filled/Vacant	Position Number	Position Title	Employee Name	Grade	Step	Pay Schedule	Salary	Fringe	FTE	Type	Hire Date	Time with Agency (Years)	Filled by Law Y/N
100153	80131	F	00006387	Attorney Advisor	Boucher,Matthew P	13	7	LA0001	\$ 130,784	\$ 24,849	1	Reg	9/23/2024	1	N
100153	80131	F	00024737	Contract Administrator	Vines,Tamara L.	12	3	DS0087	\$ 85,794	\$ 16,301	1	Reg	12/14/2015	10	N
800234	80133	F	00029012	IT Specialist (Data Management)	Woldie,Abeje	14	2	DS0087	\$ 113,522	\$ 21,569	1	Reg	4/22/2024	1	N
800231	80134	V	00032347	Statistician		14	0	DS0087	\$ 109,999	\$ 20,900	1				N
800232	80132	F	00039221	Senior Policy Analyst	Marimon,David	14	8	DS0087	\$ 134,661	\$ 25,586	1	Reg	5/19/2015	10	N
800232	80132	F	00039629	Juvenile Justice Compl Monitor	Berrah,Hind L.	13	7	DS0087	\$ 110,967	\$ 21,084	0.3	Reg	9/18/2017	8	N
800135	80186	F	00039629	Juvenile Justice Compl Monitor	Berrah,Hind L.	13	7	DS0087	\$ 110,967	\$ 21,084	0.7	Reg	9/18/2017	8	N
100153	80131	F	00040860	Executive Director	Love,Kristy	10	0	XS0001	\$ 196,096	\$ 37,258	1	Reg	6/26/2017	8	N
800232	80132	V	00046507	Policy Analyst		13	0	DS0087	\$ 93,069	\$ 17,683	1				N
800234	80133	F	00046508	I T Project Manager	Moses,Colleen A	14	5	DS0087	\$ 124,091	\$ 23,577	1	Reg	9/28/2009	16	N
800234	80133	F	00046511	Information Technology Special	Hussain,Safdar	14	6	DS0087	\$ 127,615	\$ 24,247	1	Reg	3/10/2014	11	N
800234	80133	F	00046539	IT Specialist (Enterprise Arch	Goriparthi Chinni,Murali Rang	8	0	XS0001	\$ 152,000	\$ 28,880	1	Reg	7/3/2023	2	N
100153	80131	F	00063470	Director of Research and Polic	Taber,Niloufer A	9	0	XS0001	\$ 160,000	\$ 30,400	1	Reg	9/9/2024	1	N
800234	80133	F	00082640	Strategic Analysis Specialist	Calcano,Niurka Y.	12	10	DS0087	\$ 103,333	\$ 19,633	1	Reg	11/12/2019	6	N
800234	80133	F	00085640	IT Specialist (Syst. Admin.)	Gray,Sean J	13	10	DS0087	\$ 119,916	\$ 22,784	1	Reg	11/6/2023	2	N
800230	80134	F	00088679	Policy and Research Analyst	Robinson,Charlea S	14	7	DS0087	\$ 131,138	\$ 24,916	1	Reg	10/29/2007	18	N
800231	80134	F	00093790	Social Scientist	Maryfield,Bailey	13	1	DS0087	\$ 93,069	\$ 17,683	1	Reg	8/25/2025	0	N
100153	80131	F	00094711	Public Affairs Specialist	Mikhaylova,Margarita A.	13	10	DS0087	\$ 95,933	\$ 18,227	0.8	Reg	7/9/2018	7	N
800234	80133	F	00097464	Information Technology Special	Vincent,Daniel	13	6	DS0087	\$ 107,984	\$ 20,517	1	Reg	6/24/2019	6	N
800231	80134	F	00100214	Social Scientist	O'Neill,Meagan	13	10	DS0087	\$ 119,916	\$ 22,784	1	Reg	4/7/2025	0	N
100153	80131	V	00100353	Staff Assistant		11	0	DS0087	\$ 65,285	\$ 12,404	1				N
800234	80133	F	00100375	Chief Information Officer	Irtandez,Marc A	9	0	XS0001	\$ 169,789	\$ 32,260	1	Reg	4/19/2021	4	N
800232	80132	F	00109380	Policy Analyst	Schutzman,Adam	13	4	DS0087	\$ 102,018	\$ 19,383	1	Reg	5/5/2025	0	N
100153	80131	F	00115532	Chief Administrative Officer	Hart,Kelly	9	0	XS0001	\$ 160,000	\$ 30,400	1	Reg	4/7/2025	0	N

Databases maintained by agency [Current FY]

Database name	Detailed description of information within database	Date of database establishment	Date of most recent database upgrade
<p>The Justice Information System ("JUSTIS"), which includes two modules: The JUSTIS Exchange and the JUSTIS Information Portal.</p>	<p>CJCC developed and maintains the Justice Information System ("JUSTIS"), which has been designated as the District of Columbia's Integrated Justice Information System ("IJIS"). The system aggregates data voluntarily provided by CJCC partner agencies that contains arrest, incarceration, prosecution, supervision, pretrial, probation, court, and motor vehicle information. JUSTIS is accessible to authorized users across local, federal, and regional criminal and juvenile justice agencies in the District.</p>	<p>2002</p>	<p>2/7/2026</p>

SAC Database	CJCC developed and maintains relational databases of information on arrests and offenses from MPD. The arrest data includes identifying and demographic information on the person arrested; the date, time, and location of the arrest; and the arrest charges. The offense information includes the date, time, and location of the offense; whether and what kind of weapon was involved; and whether shots were fired or made contact with anything or anyone.	2018	10/11/2025
--------------	---	------	------------

Date of planned upgrade (if applicable)	Is the database public? (Y/N)	If publicly accessible, where can it be accessed?	If only a subset of database is publicly accessible, please describe the portion that is publicly accessible.
The JUSTIS Exchange by end of FY 2026, and the JUSTIS Information Portal by end of FY 2027.	N	N/A	N/A

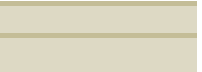
9/30/2026

N

N/A

N/A

Category	Item	Unit	Q1	Q2	Q3	Q4	YTD	Target	Variance
Revenue	Product A	Units	1000	1200	1100	1300	4600	4500	100
	Product B	Units	800	900	1000	1100	3800	3700	100
	Product C	Units	600	700	800	900	3000	2900	100
	Product D	Units	400	500	600	700	2200	2100	100
Cost of Goods Sold	Product A	Units	800	950	850	1000	3600	3500	100
	Product B	Units	600	700	750	850	2900	2800	100
	Product C	Units	400	500	600	700	2200	2100	100
	Product D	Units	200	300	400	500	1400	1300	100
Operating Expenses	Salaries	Hours	10000	11000	12000	13000	46000	45000	1000
	Marketing	Cost	5000	6000	7000	8000	26000	25000	1000
	R&D	Cost	3000	4000	5000	6000	18000	17000	1000
	Admin	Cost	2000	2500	3000	3500	11000	10500	500
Profit	Gross Profit	Units	200	250	250	300	1000	1000	0
	Operating Profit	Cost	10000	11000	12000	13000	46000	45000	1000
	Net Profit	Cost	5000	6000	7000	8000	26000	25000	1000
	EBITDA	Cost	3000	4000	5000	6000	18000	17000	1000





SIMPLE GANTT CHART by Vertex42.com

<https://www.vertex42.com/ExcelTemplates/simple-gantt-chart.html>

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About This Template

This template provides a simple way to create a Gantt chart to help visualize and track your project. Simply enter your tasks and start and end dates - no formulas required. The bars in the Gantt chart represent the duration of the task and are displayed using conditional formatting. Insert new tasks by inserting new rows.

Additional Help

Click on the link below to visit vertex42.com and learn more about how to use this template, such as how to calculate days and work days, create task dependencies, change the colors of the bars, add a scroll bar to make it easier to change the display week, extend the date range displayed in the chart, etc.

[How to Use the Simple Gantt Chart](#)

▶ [Watch How This Gantt Chart Was Created](#)

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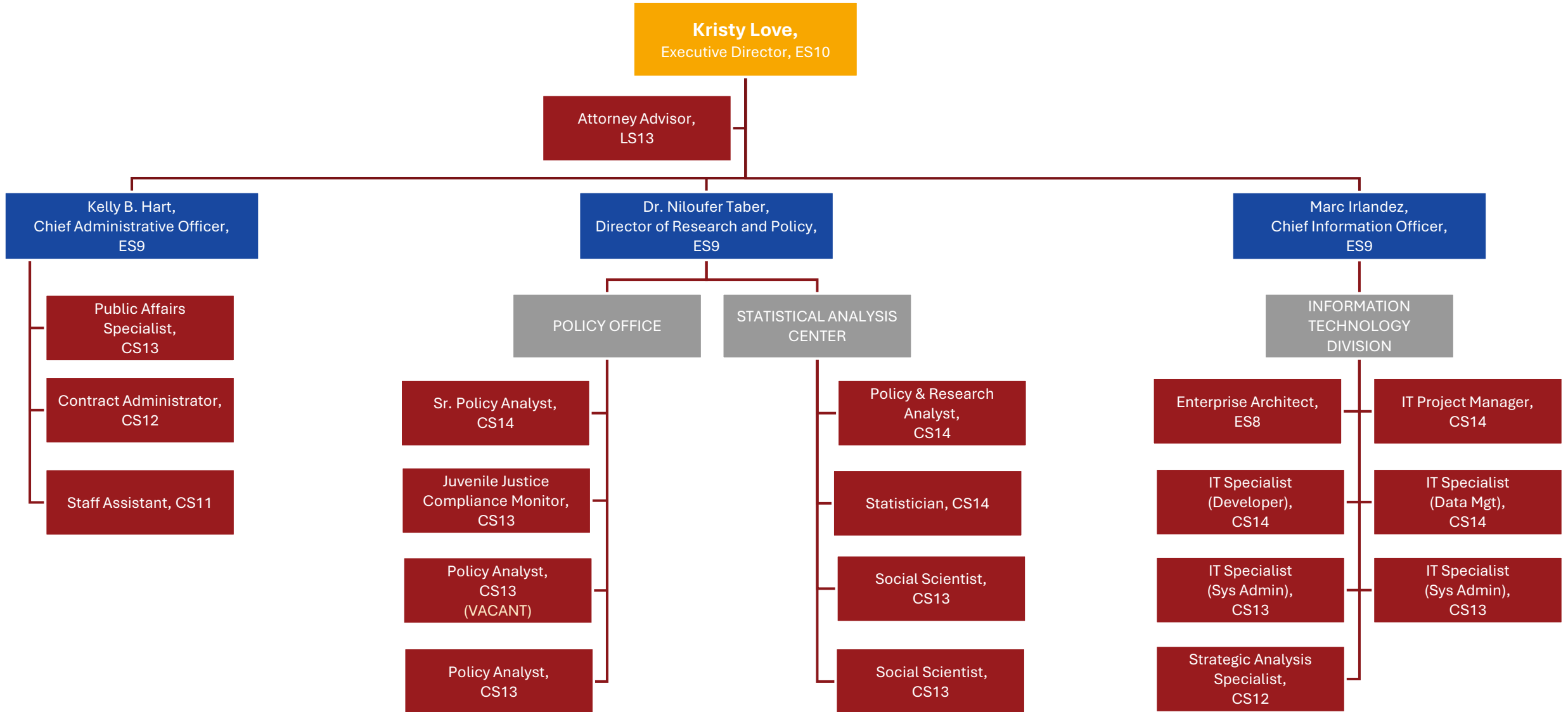
[Project Management Templates](#)

About Vertex42

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CJCC Organizational Chart (2/13/2026)





May 29, 2025

The Honorable Brooke Pinto
Chairperson
Committee on the Judiciary and Public Safety
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 106
Washington, DC 20004

Subject: Criminal Justice Coordinating Council FY26 Budget Enhancement Request

Dear Chairperson Pinto:

The Mayor's proposed Fiscal Year (FY) 2026 budget for the Criminal Justice Coordinating Council (CJCC) includes \$1.793M in local funding, which is a 12.9% reduction from CJCC's FY25 approved local budget. It also includes a federal payment request of \$2.45M for FY26, which is the same as CJCC's FY25 approved federal budget. The CJCC is requesting budget enhancements for FY26 to support the data dashboards in the Justice Statistical Analysis Tool (JSAT), implementation of required security tools for JUSTIS, and to ensure the continued operation of JUSTIS.

Supporting Secure DC Dashboards in JSAT

CJCC is seeking a recurring enhancement, including \$126,000 for FY26, to ensure the continued operation of JSAT. In 2018, CJCC launched the [Justice Statistical Analysis Tool \(JSAT\)](#) website to serve as a one-stop-shop for information on criminal and juvenile justice system trends. In 2024, the DC Council enacted the Secure DC Omnibus Amendment Act of 2024 (D.C. Law 25-175), which significantly increased the amount of justice system data and analysis that CJCC is required to collect and make publicly available. CJCC uses JSAT to store data for and to display more than 25 dashboards, generated using PowerBI, to comply with Secure DC requirements. However, given the increased volume of data, CJCC has had to migrate JSAT to the cloud and upgrade to the PowerBI Per Capacity subscription to ensure JSAT functions reliably. The DC Council approved a one-time enhancement of \$170K in FY25 to support the data dashboards. However, the additional costs to support the dashboards are recurring. For FY26, the total cost is \$126K, which includes:

- PowerBI Per Capacity Subscription (\$46K), which enhances performance of the complex, interactive dashboards and the ability for partner agencies to access non-public dashboards and reports securely;

- Azure Cloud Services (\$45K), which allows for the automation of business processes for cleaning and analyzing data and increases the speed for running data queries; and
- OCTO's provision of an express route and usage of Azure Cloud Services (via the Telecom Assessment) (\$35K).

Implementing Required Security Tools for JUSTIS

CJCC is seeking a recurring enhancement of \$110,000 annually to implement security tools required by OCTO for JUSTIS. CJCC developed and maintains JUSTIS, which is the District of Columbia's Integrated Justice Information System (IJIS). JUSTIS facilitates near-real-time information sharing among 3,700 authorized users across 33 local, federal, and regional justice system agencies. JUSTIS contains over 5 million criminal justice records. Of the 13 agencies that contribute data to JUSTIS, 7 are federal, 5 are District, and 1 is regional. OCTO now requires all District agencies to implement additional security tools for their IT systems, including: Tanium (endpoint management – estimated \$100K annually) and Invicti (web application scanning – estimated \$10K annually). OCTO has offered to implement these tools at no cost to the agency. However, to implement the tools, CJCC would have to give OCTO administrative access to JUSTIS, which would grant them access to federal data on the JUSTIS servers. This is not acceptable to our federal partners, and per an OAG legal analysis (AL-24-446), when OCTO requirements conflict with our federal partners' requirements, CJCC should adhere to federal partner requirements. As a compromise, CJCC will implement Tanium and Invicti and issue a certification to OCTO that the security tools are in place.

Ensuring Continued Operation of JUSTIS (JUSTIS Modernization Effort)

CJCC is seeking a partially recurring enhancement of \$3,000,000 in FY26 and \$1,700,000 in FY27 to ensure completion of the JUSTIS Modernization effort, which is necessary to ensure the continued operation of JUSTIS. JUSTIS facilitates near-real-time automated information sharing among 33 local, federal, and regional criminal justice agencies in two ways. First, the System Exchange facilitates the exchange of data from one agency's records management system to another's. Second, the Information Portal makes criminal history information from multiple agencies available in one interface. JUSTIS is also used to facilitate certain justice system functions, such as case creation, papering, release of stay-away orders, and the issuance of alleged violation reports. In addition, JUSTIS provides notifications for new arrests, case status updates, and recent jail releases, among other things.

JUSTIS is operating on nearly 20-year-old software (BizTalk) that reaches end-of-life in January 2027. BizTalk reaching end-of-life will cause the following problems for JUSTIS:

- Microsoft cannot guarantee that BizTalk (and thereby JUSTIS) will continue to work
- If something goes wrong, Microsoft will not fix the problem
- CJCC cannot ensure the security of JUSTIS (e.g., not able to implement security patches or system updates)

- JUSTIS will no longer be compliant with Federal Information Security Modernization Act (FISMA) standards, which is a requirement for federal agencies that contribute data to JUSTIS
- Transitioning to new versions of BizTalk would be very labor intensive and costly, and only offer a short-term fix

In addition, JUSTIS is an on-premises system, which relies heavily on expensive hardware and software, as well as manual maintenance conducted by our IT staff. JUSTIS is also a rigid system, such that it is difficult to make upgrades, like adding new data feeds or developing a mobile-friendly interface. Migrating JUSTIS to the cloud will enhance the efficiency, agility, security, and utility of the system.

In March 2025, CJCC entered into a contract with Ernst & Young (EY) (CW122944) to modernize and ensure the continued operation of JUSTIS, which includes rebuilding JUSTIS using new software and migrating JUSTIS to the cloud. The contract includes a base year (FY25) and two option years (FY26 and FY27). CJCC had available federal funding to cover the cost of the base year, which was about \$1M. However, CJCC is seeking enhancements to cover the costs of option year 1 (\$3M) and option year 2 (\$1.7M). Below is a summary of the work that EY is expected to complete during the base year and each option year:

- Base Year (FY25): Establish cloud infrastructure in Azure Gov; Develop JUSTIS 2.0 Prototype
- Option Year 1 (FY26): Implement JUSTIS 2.0; Integrate and Test with CJCC Agency Partners' Systems
- Option Year 2 (FY27): JUSTIS 2.0 Go-live (during Q1, prior to January 2027); JUSTIS 1.0 Decommission; Cloud Migration Complete

Not completing the JUSTIS Modernization effort would have a devastating impact on the District's justice system operations and the ability of local and federal justice system agencies to do their work. It would also likely resurface the same challenges identified in the 2001 U.S. Government Accountability Office (GAO) report ([GAO-01-708T D.C. Criminal Justice System: Better Coordination Needed Among Participating Agencies](#)), including challenges with scheduling of court cases, lack of integrated IT systems, and poor communication among supervision agencies. GAO recommended the establishment of the CJCC and advocated for the development of JUSTIS to address these issues.

This letter includes two enclosures. Enclosure 1 provides a map of the data that is available to justice system agencies via the System Exchange and the Information Portal, none of which would be available come January 2027 if the JUSTIS Modernization effort is not completed. Enclosure 2 provides examples of how District and federal agencies use JUSTIS to support their daily operations and decision-making.

Each of the enhancement requests is necessary to support critical functions of the CJCC—our ability to comply with Secure DC reporting requirements and support transparency in the

District's justice system, and the role we play to help facilitate information sharing and efficient justice system operations.

Thank you for considering these requests. Please do contact me directly if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Kristy Love".

Kristy Love
Executive Director

Cc:

The Honorable Charles Allen, Ward 6 Councilmember

The Honorable Anita Bonds, At-Large Councilmember

The Honorable Wendell Felder, Ward 7 Councilmember

The Honorable Kenyan R. McDuffie, At-Large Councilmember

Enclosures

ENCLOSURE 1 – Data Shared via the JUSTIS System Exchange and Information Portal

Figure 1: Data that Flows from One Agency's System to Another's via the JUSTIS System Exchange

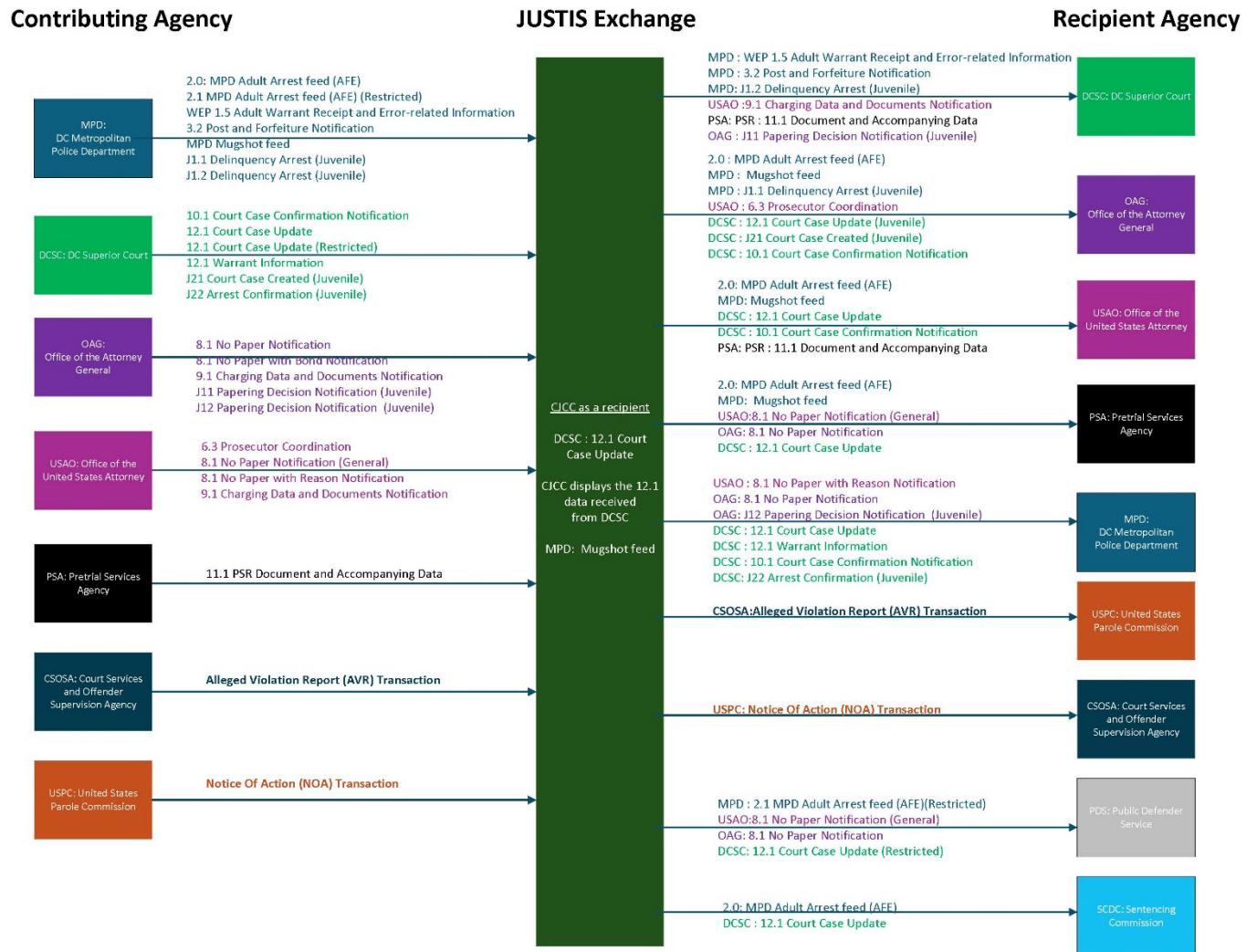


Figure 2: Criminal History and Status Data Searchable in the JUSTIS Information Portal

Data Source (Agencies)

JUSTIS Portal



ENCLOSURE 2 – Description of How District and Federal Agencies Use JUSTIS

Table 1: FY24 JUSTIS Information Portal Viewing Agencies

Viewing Agency	Agency Type	Total Queries	Examples of How Agency Use JUSTIS
ATF	Federal	1,889	
CFSA	District	11,699	<ul style="list-style-type: none"> Obtain court-ordered drug test results for parents in neglect cases Locate current address Determine if parent is incarcerated Determine if parent is involved in another case
CSOSA	Federal	241,526	<ul style="list-style-type: none"> Determine workflow and case assignments Obtain documents needed to generate presentence investigation reports View regional arrests in MD, PA, and DE Receive notifications of new DC arrests Obtain information needed for sex offender registry
DBH	District	42,393	<ul style="list-style-type: none"> Use court data to develop forensic reports Verify personal identifying information Review case history Obtain charge information for the competency process for those ordered to St. Elizabeth's
DC Clemency Board	District	214	<ul style="list-style-type: none"> Determine if individuals seeking clemency are eligible Determine whether all administrative and judicial relief has been sought Obtain case history and documents needed for application
DC Superior Court	Judicial	29,279	<ul style="list-style-type: none"> Part of COOP plan, where JUSTIS is back up to court's case management system Obtain broader case history on defendants beyond what is in the court's system (e.g., arrest, supervision, and incarceration history) View regional arrest history in MD, PA, DE Serves as the court's data quality assurance (DQA) mechanism
DOC	District	55,390	<ul style="list-style-type: none"> Prepare reports and obtain documents for inmate release View regional arrest history in MD, PA, DE
DYRS	District	13,225	<ul style="list-style-type: none"> Obtain charge information and prior court involvement to complete risk assessments Confirm upcoming court hearings Determine adult court involvement for youth and their parents/guardians
Federal Public Defender	Federal	1,069	<ul style="list-style-type: none"> Pull DCSC case history to calculate sentencing guidelines Find attorneys of record for clients and witnesses Receive alerts for new arrests and charges of clients Identify any conflicts of interest for attorneys
HIDTA	Regional	112	<ul style="list-style-type: none"> Analytical case support for law enforcement groups/initiatives by providing the case information to the investigators
MPD	District	259,932	<ul style="list-style-type: none"> Provides access to information, whether in the office or the field, to allow for efficient and informed decision-making View regional arrests in MD, PA, and DE Verify if individuals must register as gun offenders

Viewing Agency	Agency Type	Total Queries	Examples of How Agency Use JUSTIS
			<ul style="list-style-type: none"> • Verify addresses for search warrants • Receive alerts for individuals with active bench warrants • Obtain criminal history to conduct investigations • Verify stay away orders and release conditions
Metro Transit Police	Regional	15	No information at this time
OAG	District	31,944	<ul style="list-style-type: none"> • Search DMV license status • Search for information on adult co-defendants • Obtain daily court schedule to inform case handling
OIG	District	152	<ul style="list-style-type: none"> • Obtain criminal history and photographs • Corroborate information from other sources • Obtain DMV license and insurance information
PDS	District	156,575	<ul style="list-style-type: none"> • Inform case assignments for attorneys (i.e., ensure client has same attorney for multiple cases) • Verify criminal history of clients • Check for open warrants and stay away orders • Obtain mugshots
PSA	Federal	237,901	<ul style="list-style-type: none"> • Obtain information needed to generate Pretrial Service Report, which judge uses to make informed release decisions • Verify and update information on defendant's current status and criminal history (e.g., dispositions, sentencing, release status, court order conditions, arrests, warrants, attorney information, etc.) • View regional arrests in MD, PA, and DE • Support case management and planning for defendant supervision
Sentencing Commission	District	8,719	<ul style="list-style-type: none"> • Receive court case information and arrest information to fulfill statutory reporting responsibilities
USAO	Federal	285,955	<ul style="list-style-type: none"> • Receive necessary information to make papering decisions • Communicate papering decisions to relevant parties • Access court case information • Receive notification of rearrest of defendants • Determine custody status of defendants • Obtain juvenile drug test results, when relevant • View regional arrests in MD, PA, and DE
US Supreme Court Police	Federal	499	No information at this time
US Capitol Police	Federal	12,930	<ul style="list-style-type: none"> • Access critical documents (i.e., judgment and commitment order, stay away order, Gerstein, etc.)
US Marshals Service	Federal	66,687	<ul style="list-style-type: none"> • View regional arrests in MD, PA, and DE
US Parole Commission	Federal	9,380	<ul style="list-style-type: none"> • Access critical documents (i.e., judgment and commitment order, supervised release order, stay away order, Gerstein, etc.) • Obtain case information for hearings and case reviews
US Postal Inspection Service	Federal	298	No information at this time
US Probation Office (DC)	Federal	8,930	<ul style="list-style-type: none"> • View regional arrests in MD, PA, and DE
US Park Police	Federal	358	No information at this time

Viewing Agency	Agency Type	Total Queries	Examples of How Agency Use JUSTIS
US Probation and Pretrial Services (MD)	Federal	3,318	<ul style="list-style-type: none"> View regional arrests in MD, PA, and DE
US Secret Service	Federal	13,327	No information at this time

Note: The following agencies are authorized to access the JUSTIS information portal, however, they did not have any active users during FY24, largely due to turnover and change in responsibilities for staff. CJCC is working with these agencies to reinstate their staffs' access to JUSTIS: DCHA, DMV, FEMS, FBI (WFO), HSEMA, US District Court.

Form 2 Detail: FY 2026 Enhancement Request

FY 2026 Agency Budget Request

Complete a separate Form 2 for each enhancement request. Agencies are limited to three Type D & E enhancement requests.

SECTION I. OVERVIEW Required for ALL requests

ENHANCEMENT TITLE* <h2>JUSTIS Modernization</h2>	ENHANCEMENT PRIORITY* <h1>1</h1> OUT OF 3
AGENCY* Criminal Justice Coordinating Council	AGENCY CODE* FJO
AGENCY POINT OF CONTACT* Kristy Love	POINT OF CONTACT EMAIL* Kristy.Love@dc.gov

REQUEST TYPE*
 Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in **Section II: Rationale** differ by type.

<input type="checkbox"/> A. Restore previous reduction or one-time funding <input type="checkbox"/> B. Increased cost to maintain existing activity <input checked="" type="checkbox"/> C. Operational improvement with strong business case	}	Complete Sections I-IV. Complete Section V to be considered for evidence rating.
<input type="checkbox"/> D. Expand high-performing existing activity <input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	}	Complete Sections I-V.

FUNDING REQUEST*
 Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.

FY 2026 PERSONAL SERVICES (PS)	FY 2026 NON-PERSONAL SERVICES (NPS)	FY 2026 TOTAL REQUEST AMOUNT
\$0	\$1,000,000	\$1,000,000

ONE-TIME
 PARTIALLY RECURRING
 RECURRING

TOTAL FY 2027	TOTAL FY 2028	TOTAL FY 2029
\$1,050,000	\$0	\$0

ENHANCEMENT SUMMARY*
 In your response:

- State the problem this enhancement is designed to address
- Describe what the enhancement is and/or how it will work
- Describe the impact the enhancement will have on the problem

CJCC maintains JUSTIS, which is the District’s Integrated Justice Information System (IJIS) that facilitates near-real-time automated information sharing among 30+ local, federal, and regional criminal justice agencies. JUSTIS is also used to facilitate certain justice system functions, such as case creation, papering, release of stay-away orders, and the issuance of alleged violation reports. JUSTIS is operating on 15+ year-old software (Biztalk) that will be discontinued in January 2027. In addition, JUSTIS is an on-premises system, which relies heavily on expensive hardware and software, as well as manual maintenance conducted by our IT staff. JUSTIS is also a rigid system, such that it is difficult to make upgrades, such as add new data feeds or develop a mobile-friendly interface. CJCC is seeking to engage an IT vendor for FY25, FY26, and FY27 to rebuild JUSTIS using new software and to migrate JUSTIS to the cloud. This will ensure the continued functioning of JUSTIS and enhance the efficiency, agility, security, and utility of the system.

AGENCIES: Use this form to provide details about enhancement requests in your agency’s FY 2026 budget request.

REQUIRED SECTIONS

- Sections I-IV for ALL requests.
- Section V for Type D/E requests. Types A, B, and C can complete this section to be considered for an evidence rating.
- Section VII for Type F requests.
- Section VI optional for all requests.

You must also submit a completed Form 2 Summary spreadsheet, including spend plan details for each enhancement request.

IMPORTANT: Agencies are limited to three Type D & E enhancement requests for FY 2026. If more than three Type D & E enhancements are submitted, OBPM will only consider and analyze the highest ranked.

RACIAL EQUITY BUDGET TOOL (REBT)
 The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies in assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black,

EDITING RESTRICTIONS: This form uses editing restrictions to ensure consistent displays of information. If needed, the restrictions can be disabled by going to the Review tab at the top of the window, clicking on Protect, then Restrict Editing, and clicking Stop Protection. If prompted for a password, click OK.

Will legislative support be required to implement this enhancement?* YES NO

If yes, please submit a proposed BSA subtitle using Attachment D.

Has this enhancement request been submitted in past formulation cycles?* YES NO

If yes, in which fiscal years was it submitted? Mark all that apply.

SECTION II. RATIONALE *Required for ALL requests*

FY 2025 FY 2024 FY 2023 FY 2022 FY 2021

What problem facing the District will this enhancement address and why does this problem exist?*

Please provide as much detail as possible. Responses that identify and quantify specific problems will receive more favorable consideration.

If CJCC does not move JUSTIS off of Biztalk software by January 2027 (which is the end-of-life date Microsoft has set for Biztalk), JUSTIS will no longer be operational. This means that local and federal justice system agencies that have jurisdiction in the District of Columbia would not be able to exchange criminal justice information with one another in a secure, automated fashion. This would also mean that certain criminal justice processes that have been automated via JUSTIS, such as case creation, papering, issuing of AVRs and stay away orders, would have to be implemented manually, which would place a significant burden on justice system agencies. CJCC has been trying to modernize JUSTIS for two years but has experienced significant delays in the procurement process.

How does this enhancement address this problem and its underlying causes?*

Please provide as much detail as possible. Responses that clearly demonstrate how the proposed enhancement will address the underlying causes will receive more favorable consideration. Please describe any data the agency has collected and/or any analysis the agency has conducted to understand the problem and its potential solutions.

Shifting JUSTIS away from BizTalk to a newer software will ensure JUSTIS continues to operate, in which case justice system agencies will have access to the information they need to conduct their work.

Is this enhancement meant to sustain a project initiated with non-local funding (e.g. ARPA, federal grants, SPRs)?

If yes, please provide a rationale for why these non-local funds are no longer available:

YES **NO**

CJCC will use federal payment funds carried over from prior years to cover costs of the JUSTIS Modernization project for FY25. However, we expect those funds to be fully expended during FY25. Therefore, we are seeking local funds to cover costs for FY26.

How can this enhancement be scaled down to be accommodated within a constrained budget?*

Scaling can occur in FY 2026 or the out-years and can be based on fewer residents served, scaled back staffing, adjusted implementation timeline, etc. Please add a new row for each scaled down scenario and rank the scaled down options in order of agency preference.

Use the text box below the table to provide additional detail. If the enhancement cannot be scaled down, please indicate so in the textbox.

RANKING	Describe each proposed approach to scale down the enhancement request and explain the expected impact with each scenario	FY 2026	FY 2027	FY 2028	FY 2029
	Scaling is not applicable given the January 2027 deadline				

Scaling is not an option. JUSTIS must be off of Biztalk prior to the January 2027 deadline.

SECTION II. RATIONALE (continued)

Required for ALL requests

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input type="checkbox"/> A. Restore previous reduction or one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> B. Increased cost to <u>maintain</u> existing activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options have the agency already implemented or considered implementing to lower these costs? <i>Changes to the number of people served or the type of services provided should be categorized as a Type D request.</i>
<input checked="" type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	What will be the District's return on investment, as measured by how many and/or which District residents are served, or some other measure?

Responses to Questions*

Moving JUTSIS off of BizTalk to a newer software and migrating JUSTIS to the cloud will enable JUSTIS to continue operating and increase the efficiency, agility, security, and utility of the system. With the JUSTIS Modernization project, we expect to eliminate annual costs for the contracted BizTalk subject matter expert, JUSTIS hardware, JUSTIS Software, and OCTO/OUC hosting of servers for JUSTIS and JUSTIS Disaster Recovery site, which totals about \$600K. At the same time, we will incur new cloud services costs at an estimated \$300K annually. In total, we expect the JUSTIS modernization project to net a total savings of \$300K annually, starting in FY28.

SECTION III. PERFORMANCE RATIONALE & IMPACT

Required for ALL requests

PERFORMANCE IMPACT

What data will the agency collect to understand the impact of this enhancement?*

Data may include measurements of the demand or need for programs over time, monitoring the quality and/or efficiency of programs, and/or assessing the impact of the enhancement on longer term goals. Please list specific data sources that will be collected and analyzed.

CJCC conducts an annual survey of JUSTIS users to understand how the information made available to them via JUSTIS informs their work and their level of satisfaction with JUSTIS.

PERFORMANCE TEAM IS HERE TO HELP!

Need help thinking through this section or identifying data sources or performance measures? Reach out to your OBPM Performance Analyst or to Chief Performance Officer Lia Katz (lia.katz@dc.gov).

What challenges or risks does the agency anticipate related to this enhancement request? What mitigation or management strategies will the agency adopt to address those challenges?

There could be unforeseen circumstances that delay project implementation, in which case we could run the risk of not being off of the BizTalk software by January 2027. To mitigate this risk, we have set clear expectations regarding the timeframe for completion of this project in the statement of work. In addition, we are seeking a vendor who has done similar modernization work for similarly-structured IJIS systems in other jurisdictions.

Will any performance measures currently in the agency's performance plan be impacted by this enhancement? What new measures will be added to understand the impact of the enhancement?*

We do not anticipate changes in performance measures during FY26 as a result of the enhancement since the updated system will not go live until the end of FY27.

- If you are proposing a new metric, write "NEW" in the columns for FY 2024 and FY 2025.
- Identify the "measure type: will the metric measure quantity; quality; efficiency; outcome; context; or is a District wide indicator of environmental trends.
- Please provide the previous year's data and the current year's target for the metric. Please also provide the anticipated targets for next year in the case that (a) the enhancement is funded and (b) the enhancement is not funded.

Form 2 Detail: FY 2026 Enhancement Request
 FY 2026 Agency Budget Request

Performance Measure	New for FY26?	Measure Type	Which direction is desired?	FY 2024 Actual	FY 2025 Target	Anticipated FY 2026 Target	
						With enhancement funding	Without enhancement funding
Percent of users who reported being satisfied with their JUSTIS experience	No	N/A	Up	91%	94%	94%	94%
Percent of users who find JUSTIS to be user-friendly	No	N/A	Up	91%	92%	92%	92%
Percent of users who reported that JUSTIS is a primary source of information for them	No	N/A	Up	92%	93%	93%	93%

SECTION IV. BUDGETING FOR RACIAL EQUITY *Required for ALL requests*

Is one of the goals of this enhancement to reduce or eliminate a racial equity gap?* YES NO

Which of the four goals in the District’s [Racial Equity Action Plan \(REAP\)](#) or your agency specific REAP does this enhancement request advance?* Check all that apply.

- 1. Improving DC Government staff understanding and commitment to achieving racial equity (e.g., training, capacity building, or use of racial equity tools)
- 2. Reducing or eliminating a known racial and ethnic inequity (domains include housing, health, economic opportunity, safety, education, neighborhood life, and civic engagement)
- 3. Enhancing opportunities to meaningfully engage DC residents in decision-making processes and strengthening partnerships
- 4. Improving DC government ability to be an equitable employer and engage in racially equitable hiring, promotion, and retention practices (e.g., building pipelines with HBCU/HSI, staff development funds, or community of practice on hiring)

What racial inequity or REAP sub-goal(s) does this enhancement request address?*

For example, health disparity, educational gap, disproportionality in housing, bolstering existing community resources, etc. Please be as specific as possible. For REAP goals, please list the specific action (e.g. 1B, see District’s REAP for supporting actions).

N/A

What is the rationale for addressing the inequity in this way and/or with this program?*

For example, is the enhancement in response to a legislative requirement or mandate, community engagement efforts, demographic data, or something else?

N/A

In what ways have you meaningfully involved internal and external stakeholders in the development of your agency’s budget request, including staff and communities of color?* See ORE’s [Meaningful Community Engagement Guide](#).

CJCC’s Executive Director, Chief Information Officer and IT staff, all but one of whom identifies as a person of color, were involved in the agency’s decisionmaking regarding this enhancement. CJCC’s CIO also consulted with CIOs at other District and federal agencies and local governments who oversaw cloud migrations for their IT systems.

If this budget enhancement could potentially cause unintended benefits or burdens, please detail what racial or ethnic groups might be positively or negatively impacted.* For example, the location for a new airport could disrupt traffic patterns and create noise and air pollution that impact residents in the immediate vicinity, which could worsen racial health inequities.

We do not anticipate any positive or negative impacts on particular racial or ethnic groups.

SECTION V. EVIDENCE-BASED BUDGETING

Required for Type D & E requests. Optional for Types A, B & C.

This section is required for all Type D and E enhancement requests that would expand existing activities or launch completely new activities. This section may be completed for Type A, B and C enhancement requests to be considered for an evidence rating.

If the activities described in this enhancement are successfully implemented, what outcome(s) will improve?* OBPM expects that it will be possible for agencies to identify for almost all enhancement requests a new performance measure (Section III of this form) that aligns with the outcome measures identified in the evidence provided. If this is not feasible, please explain below.

Click or tap here to enter text.

What evidence supports the likelihood that this enhancement will achieve the desired outcome?*

Please describe the quantitative studies or other measures that show the outcomes of similar efforts previously undertaken in the District or in other cities (see sidebar for what OBPM will look for to review enhancements as evidence-based or supported by preliminary evidence). Provide links to cite your sources, which may include formal evaluation studies, evidence standards, or evidence clearinghouses.

Click or tap here to enter text.

Which parts of your enhancement are identical to the model(s) the evidence comes from?*

As applicable, your answer should describe sameness in the target population, intervention, and availability of inputs/resources needed, etc.

Click or tap here to enter text.

Which parts of your enhancement are different from the model(s) evaluated in the studies linked?*

Explain why deviations are necessary for success in DC.

Click or tap here to enter text.

Are you building or planning to build evidence to support this enhancement using a formal program evaluation?*

YES NO

If yes, please describe or link below to the planned evaluation design, research question(s), and timeline for results.

Click or tap here to enter text.

THE LAB@DC TEAM IS HERE TO HELP!

Have questions about the evidence? Email the.lab@dc.gov (and CC your OBPM Budget Analyst). The Lab can pre-review evidence, brainstorm future evaluation ideas, offer suggestions on where to look for evidence, and help you think through the evidence you've found.

HELPFUL TIPS TO GET STARTED:

In general, evidence ratings follow the principles listed below; the quality of the evidence provided and how well it matches the enhancement may also affect the final evidence rating:

- Experimental studies (also called randomized evaluations or randomized control trials) that show that a program or intervention *caused* an outcome may receive a **STRONG/4-star** evidence rating
- Quasi-experimental studies that suggest that a program or intervention *caused* an outcome by comparing outcomes between the group receiving the enhancement and a very similar group that doesn't receive the enhancement may receive a **MODERATE/3-star** evidence rating
- Correlational studies with appropriate statistical controls may receive a **PROMISING/2-star** evidence rating
- Before-and-after comparison studies (also called pre-post comparison studies) may receive a **SOME/1-star** evidence rating

Consider the positive impact(s) this enhancement should have on District residents or government operations. These are the outcome(s) of the enhancement. Try searching [Google Scholar](#) or a similar database for relevant existing research. Government evidence clearinghouses (like [What Works Clearinghouse](#) for education and [CrimeSolutions](#) for public safety) are also good places to search according to specialized topics.

SECTION VI. PROJECT PLAN *Optional for All Requests*

This section is optional. However, it is recommended for Type D and E enhancement requests that would expand existing activities or launch completely new activities.

This project plan can be used to show how the agency will deliver the intended results before the end of the fiscal year. Complete as best you can, knowing the plan might evolve.

PROJECT OWNER

Who is the single person who will be most responsible for this initiative? If the project owner must be hired, specify who will own the project until that time.

NAME Click or tap here to enter text.
 TITLE Click or tap here to enter text.
 EMAIL Click or tap here to enter text.
 PHONE Click or tap here to enter text.

BUSINESS PARTNER COORDINATION

What other agencies or stakeholders would be critical to this project’s success, and what communication have you had with them?

Click or tap here to enter text.

PROJECT TIMELINE

Describe below anticipated implementation milestones by quarter to show how the agency will deliver the intended results. Please identify specific months or dates, if known.

PREPARATION FOR PROJECT LAUNCH (before start of fiscal year)	
FY 2025 Q4	[enter]
FISCAL YEAR STARTS, FUNDS DISBURSED	
FY 2026 Q1	[enter]
FY 2026 Q2	[enter]
FY 2026 Q3	[enter]
FY 2026 Q4	[enter]

Form 2 Detail: FY 2026 Enhancement Request

FY 2026 Agency Budget Request

Complete a separate Form 2 for each enhancement request. Agencies are limited to three Type D & E enhancement requests.

SECTION I. OVERVIEW Required for ALL requests

ENHANCEMENT TITLE* ENHANCEMENT PRIORITY*
Support for JSAT Dashboards **2** OUT OF **3**

AGENCY* AGENCY CODE*
 Criminal Justice Coordinating Council **FJO**

AGENCY POINT OF CONTACT* POINT OF CONTACT EMAIL*
 Kristy Love Kristy.Love@dc.gov

REQUEST TYPE*
 Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in **Section II: Rationale** differ by type.

- A. Restore previous reduction or one-time funding** } Complete Sections I-IV. Complete Section V to be considered for evidence rating.
- B. Increased cost to maintain existing activity**
- C. Operational improvement with strong business case**

- D. Expand high-performing existing activity** } Complete Sections I-V.
- E. Completely new activity with highly likely or proven positive outcomes**

FUNDING REQUEST*
 Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.

FY 2026 PERSONAL SERVICES (PS)	FY 2026 NON-PERSONAL SERVICES (NPS)	FY 2026 TOTAL REQUEST AMOUNT
\$0	\$126,000	\$126,000

ONE-TIME
 PARTIALLY RECURRING
 RECURRING

FUTURE COSTS*
 If recurring, enter estimated costs over next four years.

TOTAL FY 2027	TOTAL FY 2028	TOTAL FY 2029
\$128,205	\$130,449	\$132,731

ENHANCEMENT SUMMARY*
 In your response:

- State the problem this enhancement is designed to address
- Describe what the enhancement is and/or how it will work
- Describe the impact the enhancement will have on the problem

In 2018, CJCC launched the Justice Statistical Analysis Tool (JSAT) website to serve as a one-stop-shop for information on criminal and juvenile justice system trends. In 2024, DC Council enacted the Secure DC Omnibus Amendment Act of 2024, which significantly increased the amount of justice system data and analysis that CJCC is to collect and make publicly available. CJCC uses JSAT to store data for and to display more than 25 dashboards, generated using PowerBI, to comply with Secure DC requirements. However, given the increased volume of data, CJCC has had to migrate JSAT to the cloud and upgrade to the PowerBI Per Capacity subscription to ensure JSAT functions reliably. DC Council approved a one-time enhancement of \$170K in FY25 to support the data dashboards. However, the additional costs to support the dashboards are recurring. For FY26, the total cost is \$126K, which includes: PowerBI Per Capacity Subscription (\$46K), Azure Cloud Services (\$45K), and OCTO's provision of an express route and usage of Azure Cloud Services (via the Telecom Assessment) (\$35K).

AGENCIES: Use this form to provide details about enhancement requests in your agency's FY 2026 budget request.

REQUIRED SECTIONS

- **Sections I-IV** for ALL requests.
- **Section V** for Type D/E requests. *Types A, B, and C can complete this section to be considered for an evidence rating.*
- **Section VII** for Type F requests.
- **Section VI** optional for all requests.

You must also submit a completed Form 2 Summary spreadsheet, including spend plan details for each enhancement request.

IMPORTANT: Agencies are limited to **three** Type D & E enhancement requests for FY 2026. If more than three Type D & E enhancements are submitted, OBPM will only consider and analyze the highest ranked.

RACIAL EQUITY BUDGET TOOL (REBT)
 The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies in assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black,

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Will legislative support be required to implement this enhancement?* YES NO
 If yes, please submit a proposed BSA subtitle using Attachment D.

SECTION II. RATIONALE *Required for ALL requests*

Has this enhancement request been submitted in past formulation cycles?* YES NO
 If yes, in which fiscal years was it submitted? Mark all that apply.
 FY 2025 FY 2024 FY 2023 FY 2022 FY 2021

What problem facing the District will this enhancement address and why does this problem exist?*
 Please provide as much detail as possible. Responses that identify and quantify specific problems will receive more favorable consideration.

Secure DC seeks to increase transparency of the District’s criminal and juvenile justice systems by requiring the CJCC to publish monthly and quarterly reports on public safety and system operations. CJCC publishes this data via 25 dashboards, built using PowerBI, and displays them in JSAT, which had been an on-premises system. However, to accommodate the increased data being stored in JSAT and complexity of the interactive dashboards, CJCC had to migrate JSAT to the cloud and purchase the PowerBI Per Capacity subscription, which costs an additional \$126K per year.

How does this enhancement address this problem and its underlying causes?*
 Please provide as much detail as possible. Responses that clearly demonstrate how the proposed enhancement will address the underlying causes will receive more favorable consideration. Please describe any data the agency has collected and/or any analysis the agency has conducted to understand the problem and its potential solutions.

CJCC received a one-time enhancement in FY25 to cover additional costs related to the dashboards. However, the additional costs related to the dashboards are annual, not one-time. Therefore, this recurring enhancement will enable CJCC to operate JSAT at a level that will accommodate the high volume of data and complex interactivity of the dashboards.

Is this enhancement meant to sustain a project initiated with non-local funding (e.g. ARPA, federal grants, SPRs)? YES NO
 If yes, please provide a rationale for why these non-local funds are no longer available:
 Not applicable

How can this enhancement be scaled down to be accommodated within a constrained budget?*
 Scaling can occur in FY 2026 or the out-years and can be based on fewer residents served, scaled back staffing, adjusted implementation timeline, etc. Please add a new row for each scaled down scenario and rank the scaled down options in order of agency preference.
 Use the text box below the table to provide additional detail. If the enhancement cannot be scaled down, please indicate so in the textbox.

RANKING	Describe each proposed approach to scale down the enhancement request and explain the expected impact with each scenario	FY 2026	FY 2027	FY 2028	FY 2029
	Not applicable				

Given the volume of data and the need for the dashboards to be interactive, scaling down is not an option. The dashboards will not work without the enhancement.

SECTION II. RATIONALE (continued) *Required for ALL requests*

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input checked="" type="checkbox"/> A. Restore previous reduction or one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> B. Increased cost to <u>maintain</u> existing activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options have the agency already implemented or considered implementing to lower these costs? <i>Changes to the number of people served or the type of services provided should be categorized as a Type D request.</i>
<input type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	What will be the District's return on investment, as measured by how many and/or which District residents are served, or some other measure?

Responses to Questions*

Secure DC requires the CJCC to publish monthly and quarterly reports on the full spectrum of the criminal and juvenile justice systems in the District. This requires CJCC to collect, store, and analyze a significant amount of data from 12 local and federal agencies. The data is stored in JSAT, and dashboards that display the data are built using PowerBI. Given the volume of data and the complexity of the dashboards, CJCC had to migrate JSAT to the cloud and upgrade to PowerBI Per Capacity. If CJCC does not receive the enhancement, the dashboards will not work in JSAT.

SECTION III. PERFORMANCE RATIONALE & IMPACT

Required for ALL requests

PERFORMANCE IMPACT

What data will the agency collect to understand the impact of this enhancement?*

Data may include measurements of the demand or need for programs over time, monitoring the quality and/or efficiency of programs, and/or assessing the impact of the enhancement on longer term goals. Please list specific data sources that will be collected and analyzed.

Data collection is not required to understand the impact of the enhancement. CJCC has observed first-hand the inoperability of the dashboards without JSAT being in the cloud and without the PowerBI Per Capacity Subscription. That said, the average monthly visits to JSAT have increased more than five-fold since the dashboards were initially posted. Specifically, during FY24 Q1, the average number of monthly visits to JSAT was 70. However, from FY24 Q2 – Q4, the average monthly visits to JSAT was 365.

PERFORMANCE TEAM IS HERE TO HELP!

Need help thinking through this section or identifying data sources or performance measures? Reach out to your OBPM Performance Analyst or to Chief Performance Officer Lia Katz (lia.katz@dc.gov).

What challenges or risks does the agency anticipate related to this enhancement request? What mitigation or management strategies will the agency adopt to address those challenges?

CJCC does not anticipate any challenges or risks related to this enhancement.

Will any performance measures currently in the agency's performance plan be impacted by this enhancement? What new measures will be added to understand the impact of the enhancement?*

- If you are proposing a new metric, write "NEW" in the columns for FY 2024 and FY 2025.
- Identify the "measure type: will the metric measure quantity; quality; efficiency; outcome; context; or is a District wide indicator of environmental trends.
- Please provide the previous year's data and the current year's target for the metric. Please also provide the anticipated targets for next year in the case that (a) the enhancement is funded and (b) the enhancement is not funded.

Form 2 Detail: FY 2026 Enhancement Request
 FY 2026 Agency Budget Request

Performance Measure	New for FY26?	Measure Type	Which direction is desired?	FY 2024 Actual	FY 2025 Target	Anticipated FY 2026 Target	
						With enhancement funding	Without enhancement funding
Average number of JSAT Public Portal visits per month	No	Quantity	Up	291.4	NA	NA	NA

SECTION IV. BUDGETING FOR RACIAL EQUITY *Required for ALL requests*

Is one of the goals of this enhancement to reduce or eliminate a racial equity gap?* YES NO

Which of the four goals in the District’s [Racial Equity Action Plan \(REAP\)](#) or your agency specific REAP does this enhancement request advance?* Check all that apply.

- 1. Improving DC Government staff understanding and commitment to achieving racial equity (e.g., training, capacity building, or use of racial equity tools)
- 2. Reducing or eliminating a known racial and ethnic inequity (domains include housing, health, economic opportunity, safety, education, neighborhood life, and civic engagement)
- 3. Enhancing opportunities to meaningfully engage DC residents in decision-making processes and strengthening partnerships
- 4. Improving DC government ability to be an equitable employer and engage in racially equitable hiring, promotion, and retention practices (e.g., building pipelines with HBCU/HSI, staff development funds, or community of practice on hiring)

What racial inequity or REAP sub-goal(s) does this enhancement request address?*

For example, health disparity, educational gap, disproportionality in housing, bolstering existing community resources, etc. Please be as specific as possible. For REAP goals, please list the specific action (e.g. 1B, see District’s REAP for supporting actions).

Not applicable

What is the rationale for addressing the inequity in this way and/or with this program?*

For example, is the enhancement in response to a legislative requirement or mandate, community engagement efforts, demographic data, or something else?

Not applicable

In what ways have you meaningfully involved internal and external stakeholders in the development of your agency’s budget request, including staff and communities of color?* See ORE’s [Meaningful Community Engagement Guide](#).

The CJCC Executive Director consulted with the Policy & Research Analyst who manages the JSAT program, as well as members of CJCC’s IT team in making this enhancement request. Each of the staff members consulted identifies as a person of color.

If this budget enhancement could potentially cause unintended benefits or burdens, please detail what racial or ethnic groups might be positively or negatively impacted.* For example, the location for a new airport could disrupt traffic patterns and create noise and air pollution that impact residents in the immediate vicinity, which could worsen racial health inequities.

CJCC does not anticipate any positive or negative impacts on racial or ethnic groups as a result of this enhancement request.

SECTION V. EVIDENCE-BASED BUDGETING

Required for Type D & E requests. Optional for Types A, B & C.

This section is required for all Type D and E enhancement requests that would expand existing activities or launch completely new activities. This section may be completed for Type A, B and C enhancement requests to be considered for an evidence rating.

If the activities described in this enhancement are successfully implemented, what outcome(s) will improve?* OBPM expects that it will be possible for agencies to identify for almost all enhancement requests a new performance measure (Section III of this form) that aligns with the outcome measures identified in the evidence provided. If this is not feasible, please explain below.

Click or tap here to enter text.

What evidence supports the likelihood that this enhancement will achieve the desired outcome?*

Please describe the quantitative studies or other measures that show the outcomes of similar efforts previously undertaken in the District or in other cities (see sidebar for what OBPM will look for to review enhancements as evidence-based or supported by preliminary evidence). Provide links to cite your sources, which may include formal evaluation studies, evidence standards, or evidence clearinghouses.

Click or tap here to enter text.

Which parts of your enhancement are identical to the model(s) the evidence comes from?*

As applicable, your answer should describe sameness in the target population, intervention, and availability of inputs/resources needed, etc.

Click or tap here to enter text.

Which parts of your enhancement are different from the model(s) evaluated in the studies linked?*

Explain why deviations are necessary for success in DC.

Click or tap here to enter text.

Are you building or planning to build evidence to support this enhancement using a formal program evaluation?*

YES NO

If yes, please describe or link below to the planned evaluation design, research question(s), and timeline for results.

Click or tap here to enter text.

THE LAB@DC TEAM IS HERE TO HELP!

Have questions about the evidence? Email the.lab@dc.gov (and CC your OBPM Budget Analyst). The Lab can pre-review evidence, brainstorm future evaluation ideas, offer suggestions on where to look for evidence, and help you think through the evidence you've found.

HELPFUL TIPS TO GET STARTED:

In general, evidence ratings follow the principles listed below; the quality of the evidence provided and how well it matches the enhancement may also affect the final evidence rating:

- Experimental studies (also called randomized evaluations or randomized control trials) that show that a program or intervention *caused* an outcome may receive a **STRONG/4-star** evidence rating
- Quasi-experimental studies that suggest that a program or intervention *caused* an outcome by comparing outcomes between the group receiving the enhancement and a very similar group that doesn't receive the enhancement may receive a **MODERATE/3-star** evidence rating
- Correlational studies with appropriate statistical controls may receive a **PROMISING/2-star** evidence rating
- Before-and-after comparison studies (also called pre-post comparison studies) may receive a **SOME/1-star** evidence rating

Consider the positive impact(s) this enhancement should have on District residents or government operations. These are the outcome(s) of the enhancement. Try searching [Google Scholar](#) or a similar database for relevant existing research. Government evidence clearinghouses (like [What Works Clearinghouse](#) for education and [CrimeSolutions](#) for public safety) are also good places to search according to specialized topics.

SECTION VI. PROJECT PLAN *Optional for All Requests*

This section is optional. However, it is recommended for Type D and E enhancement requests that would expand existing activities or launch completely new activities.

This project plan can be used to show how the agency will deliver the intended results before the end of the fiscal year. Complete as best you can, knowing the plan might evolve.

PROJECT OWNER

Who is the single person who will be most responsible for this initiative? If the project owner must be hired, specify who will own the project until that time.

NAME Click or tap here to enter text.
 TITLE Click or tap here to enter text.
 EMAIL Click or tap here to enter text.
 PHONE Click or tap here to enter text.

BUSINESS PARTNER COORDINATION

What other agencies or stakeholders would be critical to this project’s success, and what communication have you had with them?

Click or tap here to enter text.

PROJECT TIMELINE

Describe below anticipated implementation milestones by quarter to show how the agency will deliver the intended results. Please identify specific months or dates, if known.

PREPARATION FOR PROJECT LAUNCH (before start of fiscal year)	
FY 2025 Q4	[enter]
FISCAL YEAR STARTS, FUNDS DISBURSED	
FY 2026 Q1	[enter]
FY 2026 Q2	[enter]
FY 2026 Q3	[enter]
FY 2026 Q4	[enter]

Form 2 Detail: FY 2026 Enhancement Request

FY 2026 Agency Budget Request

Complete a separate Form 2 for each enhancement request. Agencies are limited to three Type D & E enhancement requests.

SECTION I. OVERVIEW Required for ALL requests

PPENHANCEMENT TITLE* ENHANCEMENT PRIORITY*
JUSTIS Security Enhancements **3** OUT OF **3**

AGENCY* AGENCY CODE*
 Criminal Justice Coordinating Council **FJO**

AGENCY POINT OF CONTACT* POINT OF CONTACT EMAIL*
 Kristy Love Kristy.Love@dc.gov

REQUEST TYPE*
 Mark the one request type that best describes this enhancement. No type is preferred over any other, but the questions in **Section II: Rationale** differ by type.

A. Restore previous reduction or one-time funding } Complete Sections I-IV. Complete Section V to be considered for evidence rating.

B. Increased cost to maintain existing activity

C. Operational improvement with strong business case

D. Expand high-performing existing activity } Complete Sections I-V.

E. Completely new activity with highly likely or proven positive outcomes

FUNDING REQUEST*
 Enter amount of Local Funds requested and indicate whether funds are one-time or recurring.

FY 2026 PERSONAL SERVICES (PS)	FY 2026 NON-PERSONAL SERVICES (NPS)	FY 2026 TOTAL REQUEST AMOUNT
\$0	\$145,000	\$145,000

ONE-TIME
 PARTIALLY RECURRING
 RECURRING

FUTURE COSTS*
 If recurring, enter estimated costs over next four years.

TOTAL FY 2027	TOTAL FY 2028	TOTAL FY 2029
\$111,925	\$113,884	\$115,877

ENHANCEMENT SUMMARY*
 In your response:

- State the problem this enhancement is designed to address
- Describe what the enhancement is and/or how it will work
- Describe the impact the enhancement will have on the problem

CJCC developed and maintained JUSTIS, which is the District of Columbia’s Integrated Justice Information System (IJIS). JUSTIS facilitates near-real-time information sharing among 3,000+ authorized users across 30+ local, federal, and regional justice system agencies. Of the 13 agencies that contribute data to JUSTIS, 7 are federal, 5 are District, and 1 is regional. As a condition for sharing their data, federal contributing agencies have required that JUSTIS be a FISMA compliant system. The intent of the Federal Information Security Modernization Act of 2014 (Pub. L. 113-283) is to protect federal government information and assets from unauthorized access, use, disclosure, disruption, modification, or destruction. Every three years, CJCC engages an independent auditor to assess whether JUSTIS security controls comply with FISMA requirements. A successful audit results in an Authorization to Operate (ATO) for JUSTIS. The next audit is due for FY26. In addition, OCTO now requires all District agencies to implement additional security tools for their IT systems, including: Tanium (endpoint management – est \$100K annually) and Invicti (web application scanning – est. \$10K annually). OCTO has offered to implement these tools at no cost to the agency. However, to implement the tools, CJCC would have to give OCTO administrative access to JUSTIS, which would grant them access to federal data on the JUSTIS servers. This is not acceptable to our federal partners, and per an OAG legal opinion, when OCTO

AGENCIES: Use this form to provide details about enhancement requests in your agency’s FY 2026 budget request.

REQUIRED SECTIONS

- Sections I-IV for ALL requests.
- Section V for Type D/E requests. Types A, B, and C can complete this section to be considered for an evidence rating.
- Section VII for Type F requests.
- Section VI optional for all requests.

You must also submit a completed Form 2 Summary spreadsheet, including spend plan details for each enhancement request.

IMPORTANT: Agencies are limited to three Type D & E enhancement requests for FY 2026. If more than three Type D & E enhancements are submitted, OBPM will only consider and analyze the highest ranked.

RACIAL EQUITY BUDGET TOOL (REBT)
 The Office of Racial Equity (ORE) has developed the Racial Equity Budget Tool (REBT) to guide agencies in assessing how their budgets benefit and/or negatively impact communities based on race, specifically Black,

EDITING RESTRICTIONS: This form uses editing restrictions to ensure consistent displays of information. If needed, the restrictions can be disabled by going to the Review tab at the top of the window, clicking on Protect, then Restrict Editing, and clicking Stop Protection. If prompted for a password, click OK.

SECTION II. RATIONALE

Required for ALL requests

requirements conflict with our federal partners' requirements, CJCC should adhere to federal partner requirements. As a compromise, CJCC will implement Tanium and Invicti and issue a certification to OCTO that the security tools are in place.

Will legislative support be required to implement this enhancement?*

If yes, please submit a proposed BSA subtitle using Attachment D.

YES NO

Has this enhancement request been submitted in past formulation cycles?*

If yes, in which fiscal years was it submitted? Mark all that apply.

YES NO

FY 2025 FY 2024 FY 2023 FY 2022 FY 2021

What problem facing the District will this enhancement address and why does this problem exist?*

Please provide as much detail as possible. Responses that identify and quantify specific problems will receive more favorable consideration.

Cybersecurity is an ever-increasing concern for agencies and organizations that maintain information systems. In August 2024, Forbes magazine reported that cyberattacks increased by 72% from 2021 to 2023. Both the Federal and District governments have taken steps to shore up cybersecurity. The National Institute of Standards and Technology established security controls per NIST SP 800-53, Rev 5 that federal agencies must implement to comply with FISMA. Every three years, CJCC engages an independent auditor to review those controls and assess whether JUSTIS is, in fact, FISMA compliant. In July 2024, OCTO informed CJCC that it would be implementing additional security tools for District agency IT systems to increase information security. However, agencies must grant OCTO administrative access to those systems for OCTO to implement the controls. This is not acceptable to CJCC's federal partner agencies that contribute data to JUSTIS. As a compromise, federal agencies have requested that CJCC implement the tools instead of OCTO.

How does this enhancement address this problem and its underlying causes?*

Please provide as much detail as possible. Responses that clearly demonstrate how the proposed enhancement will address the underlying causes will receive more favorable consideration. Please describe any data the agency has collected and/or any analysis the agency has conducted to understand the problem and its potential solutions.

This enhancement would make funding available for CJCC to engage an independent IT contractor to assess JUSTIS security controls and compliance with FISMA and to purchase and implement the OCTO-required security tools.

Is this enhancement meant to sustain a project initiated with non-local funding (e.g. ARPA, federal grants, SPRs)?

If yes, please provide a rationale for why these non-local funds are no longer available:

YES NO

Not applicable.

How can this enhancement be scaled down to be accommodated within a constrained budget?*

Scaling can occur in FY 2026 or the out-years and can be based on fewer residents served, scaled back staffing, adjusted implementation timeline, etc. Please add a new row for each scaled down scenario and rank the scaled down options in order of agency preference.

Form 2 Detail: FY 2026 Enhancement Request
 FY 2026 Agency Budget Request

Use the text box below the table to provide additional detail. If the enhancement cannot be scaled down, please indicate so in the textbox.

RANKING	Describe each proposed approach to scale down the enhancement request and explain the expected impact with each scenario	FY 2026	FY 2027	FY 2028	FY 2029
	Not applicable				

This enhancement cannot be scaled down. It reflects the estimated cost of the FISMA assessment.

SECTION II. RATIONALE (continued) *Required for ALL requests*

QUESTIONS SPECIFIC TO ENHANCEMENT TYPE*

Mark the appropriate enhancement type and use the space below the table to answer the questions for that enhancement type.

IF YOUR ENHANCEMENT TYPE IS...	THEN ANSWER THESE QUESTIONS...
<input checked="" type="checkbox"/> A. Restore previous reduction or one-time funding	Why is the restoration of this reduction critical for the District at this time? What negative impact will result if this reduction is not restored? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> B. Increased cost to <u>maintain</u> existing activity	Why are costs increasing to maintain existing levels of service? What are the main cost drivers and what options have the agency already implemented or considered implementing to lower these costs? <i>Changes to the number of people served or the type of services provided should be categorized as a Type D request.</i>
<input checked="" type="checkbox"/> C. Operational improvement with a strong business case	How will this enhancement help the District save money in this or future fiscal years? How much will it save?
<input type="checkbox"/> D. Expand high-performing existing activity	Why is this program or activity considered to be high performing? How do the outputs or outcomes compare to those of similar programs within or outside of District government? Please cite any relevant agency performance measures or other data that support your response.
<input type="checkbox"/> E. Completely new activity with highly likely or proven positive outcomes	What will be the District's return on investment, as measured by how many and/or which District residents are served, or some other measure?

Responses to Questions*

Enhancing and assessing the security of JUSTIS will help prevent the disclosure of sensitive information for persons involved in the criminal justice system, including offenders, victims, prosecutors, judges, and other justice system personnel. The FISMA assessment is also needed so that federal agencies will agree to continue contributing their information to JUSTIS.

SECTION III. PERFORMANCE RATIONALE & IMPACT

Required for ALL requests

PERFORMANCE IMPACT

What data will the agency collect to understand the impact of this enhancement?*

Data may include measurements of the demand or need for programs over time, monitoring the quality and/or efficiency of programs, and/or assessing the impact of the enhancement on longer term goals. Please list specific data sources that will be collected and analyzed.

Data is not needed to understand the impact of this enhancement. If we are not able to supply the Authorization to Operate (ATO) following a FISMA audit/assessment, federal partners will stop providing data to JUSTIS. If we are not able to implement the OCTO-required security controls, we may be at higher risk of a cyberattack.

PERFORMANCE TEAM IS HERE TO HELP!

Need help thinking through this section or identifying data sources or performance measures? Reach out to your OBPM Performance Analyst or to Chief Performance Officer Lia Katz (lia.katz@dc.gov).

What challenges or risks does the agency anticipate related to this enhancement request? What mitigation or management strategies will the agency adopt to address those challenges?

We do not anticipate any challenges or risks associated with this enhancement request.

Will any performance measures currently in the agency's performance plan be impacted by this enhancement? What new measures will be added to understand the impact of the enhancement?*

- If you are proposing a new metric, write "NEW" in the columns for FY 2024 and FY 2025.
- Identify the "measure type: will the metric measure quantity; quality; efficiency; outcome; context; or is a District wide indicator of environmental trends.
- Please provide the previous year's data and the current year's target for the metric. Please also provide the anticipated targets for next year in the case that (a) the enhancement is funded and (b) the enhancement is not funded.

Form 2 Detail: FY 2026 Enhancement Request

FY 2026 Agency Budget Request

Performance Measure	New for FY26?	Measure Type	Which direction is desired?	FY 2024 Actual	FY 2025 Target	Anticipated FY 2026 Target	
						With enhancement funding	Without enhancement funding
Percent of users who reported being satisfied with their JUSTIS experience	No	Quality	Up	91%	94%	94%	94%
Percent of users who find JUSTIS to be user-friendly	No	Quality	Up	91%	92%	92%	92%
Percent of time JUSTIS is available to users	No	Quantity	Up	99%	99%	99%	99%
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	No	Quality	Up	99%	99%	99%	99%
Percent of users who reported that JUSTIS is a primary source of information for them	No	Quality	Up	92%	93%	93%	93%

SECTION IV. BUDGETING FOR RACIAL EQUITY *Required for ALL requests*

Is one of the goals of this enhancement to reduce or eliminate a racial equity gap?* YES NO

Which of the four goals in the District’s [Racial Equity Action Plan \(REAP\)](#) or your agency specific REAP does this enhancement request advance?* Check all that apply.

- 1. Improving DC Government staff understanding and commitment to achieving racial equity (e.g., training, capacity building, or use of racial equity tools)
- 2. Reducing or eliminating a known racial and ethnic inequity (domains include housing, health, economic opportunity, safety, education, neighborhood life, and civic engagement)
- 3. Enhancing opportunities to meaningfully engage DC residents in decision-making processes and strengthening partnerships
- 4. Improving DC government ability to be an equitable employer and engage in racially equitable hiring, promotion, and retention practices (e.g., building pipelines with HBCU/HSI, staff development funds, or community of practice on hiring)

What racial inequity or REAP sub-goal(s) does this enhancement request address?*

For example, health disparity, educational gap, disproportionality in housing, bolstering existing community resources, etc. Please be as specific as possible. For REAP goals, please list the specific action (e.g. 1B, see District’s REAP for supporting actions).

Not applicable

What is the rationale for addressing the inequity in this way and/or with this program?*

For example, is the enhancement in response to a legislative requirement or mandate, community engagement efforts, demographic data, or something else?

Not applicable

In what ways have you meaningfully involved internal and external stakeholders in the development of your agency’s budget request, including staff and communities of color?*

See ORE’s [Meaningful Community Engagement Guide](#).

CJCC’s CIO and IT team were consulted regarding this enhancement. Most of the staff identify as persons of color.

If this budget enhancement could potentially cause unintended benefits or burdens, please detail what racial or ethnic groups might be positively or negatively impacted.* For example, the location for a new airport could disrupt traffic patterns and create noise and air pollution that impact residents in the immediate vicinity, which could worsen racial health inequities.

Not applicable

SECTION V. EVIDENCE-BASED BUDGETING

Required for Type D & E requests. Optional for Types A, B & C.

This section is required for all Type D and E enhancement requests that would expand existing activities or launch completely new activities. This section may be completed for Type A, B and C enhancement requests to be considered for an evidence rating.

If the activities described in this enhancement are successfully implemented, what outcome(s) will improve?* OBPM expects that it will be possible for agencies to identify for almost all enhancement requests a new performance measure (Section III of this form) that aligns with the outcome measures identified in the evidence provided. If this is not feasible, please explain below.

Click or tap here to enter text.

What evidence supports the likelihood that this enhancement will achieve the desired outcome?*

Please describe the quantitative studies or other measures that show the outcomes of similar efforts previously undertaken in the District or in other cities (see sidebar for what OBPM will look for to review enhancements as evidence-based or supported by preliminary evidence). Provide links to cite your sources, which may include formal evaluation studies, evidence standards, or evidence clearinghouses.

Click or tap here to enter text.

Which parts of your enhancement are identical to the model(s) the evidence comes from?*

As applicable, your answer should describe sameness in the target population, intervention, and availability of inputs/resources needed, etc.

Click or tap here to enter text.

Which parts of your enhancement are different from the model(s) evaluated in the studies linked?*

Explain why deviations are necessary for success in DC.

Click or tap here to enter text.

Are you building or planning to build evidence to support this enhancement using a formal program evaluation?*

YES NO

If yes, please describe or link below to the planned evaluation design, research question(s), and timeline for results.

Click or tap here to enter text.

THE LAB@DC TEAM IS HERE TO HELP!

Have questions about the evidence? Email the.lab@dc.gov (and CC your OBPM Budget Analyst). The Lab can pre-review evidence, brainstorm future evaluation ideas, offer suggestions on where to look for evidence, and help you think through the evidence you've found.

HELPFUL TIPS TO GET STARTED:

In general, evidence ratings follow the principles listed below; the quality of the evidence provided and how well it matches the enhancement may also affect the final evidence rating:

- Experimental studies (also called randomized evaluations or randomized control trials) that show that a program or intervention *caused* an outcome may receive a **STRONG/4-star** evidence rating
- Quasi-experimental studies that suggest that a program or intervention *caused* an outcome by comparing outcomes between the group receiving the enhancement and a very similar group that doesn't receive the enhancement may receive a **MODERATE/3-star** evidence rating
- Correlational studies with appropriate statistical controls may receive a **PROMISING/2-star** evidence rating
- Before-and-after comparison studies (also called pre-post comparison studies) may receive a **SOME/1-star** evidence rating

Consider the positive impact(s) this enhancement should have on District residents or government operations. These are the outcome(s) of the enhancement. Try searching [Google Scholar](#) or a similar database for relevant existing research. Government evidence clearinghouses (like [What Works Clearinghouse](#) for education and [CrimeSolutions](#) for public safety) are also good places to search according to specialized topics.

SECTION VI. PROJECT PLAN *Optional for All Requests*

This section is optional. However, it is recommended for Type D and E enhancement requests that would expand existing activities or launch completely new activities.

This project plan can be used to show how the agency will deliver the intended results before the end of the fiscal year. Complete as best you can, knowing the plan might evolve.

PROJECT OWNER

Who is the single person who will be most responsible for this initiative? If the project owner must be hired, specify who will own the project until that time.

NAME Click or tap here to enter text.
 TITLE Click or tap here to enter text.
 EMAIL Click or tap here to enter text.
 PHONE Click or tap here to enter text.

BUSINESS PARTNER COORDINATION

What other agencies or stakeholders would be critical to this project’s success, and what communication have you had with them?

Click or tap here to enter text.

PROJECT TIMELINE

Describe below anticipated implementation milestones by quarter to show how the agency will deliver the intended results. Please identify specific months or dates, if known.

PREPARATION FOR PROJECT LAUNCH (before start of fiscal year)	
FY 2025 Q4	[enter]
FISCAL YEAR STARTS, FUNDS DISBURSED	
FY 2026 Q1	[enter]
FY 2026 Q2	[enter]
FY 2026 Q3	[enter]
FY 2026 Q4	[enter]

Grants FY 25													
Agency Name: Criminal Justice Coordinating Council													
Official Grant Name	Grant Type (Federal or Private)	Grantor/Agency Name (Federal or Private)	Federal Listing of Assistance (formerly known as CFDA #)	Grant Period of Performance / Obligation Period (e.g. 01/01/2019 - 12/31/2020)	Liquidation/Federal Drawdown Deadline	DIFS Award #(s)	Total Award Amount	Sum of Expenses, Commitments & Obligations in FY25	Sum of Available Budget (Unspent Amount) at End of FY25	If lapsed, Amount Left in Federal Account	Grant Purpose	Federal COVID Response (Yes/No - If Yes indicate the amount of the grant that is the result of the Federal COVID response and the Federal COVID response legislation that funded the grant.)	Additional Notes
CJCC Compliance Monitoring and RED Coordination Project	Federal	U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention (OJJDP) Title II Formula Grant via Office of Victim Services and Justice Grants (OVSJG)	16.54	10/1/2024 – 9/30/2025	120 days following the grant end date	2001399	\$ 89,988.92	\$ 89,988.92	\$ -	\$ -	68% of District's Juvenile Justice Compliance Monitor and Racial and Ethnic Disparities (R/ED) Representative Salary; Conduct site visits and data analysis to monitor the District's compliance with the JJDP. Provide TA to reduce system involvement of Black youth.	No	N/A
Developing a Plan for the Continuum of Care for At-Risk Youth in the District of Columbia	Federal	Department of Justice	16.540, 16.548, 16.827	1/1/2024 - 8/15/2026	120 days following the grant end date	2002282	\$ 450,000.00	\$ 43,486.16	\$ 406,513.84	\$ -	To establish a continuum of care to address the gaps in service delivery for youth involved in the juvenile justice system, youth who have dual involvement in the juvenile justice and child welfare system, and youth at-risk of involvement in the juvenile justice system.	No	N/A
State Justice Statistics Program for Statistical Analysis Centers	Federal	Department of Justice	16.55	10/2/23 - 9/30/26	120 days following the grant end date	2000197	\$ 75,000.00	\$ 11,570.40	\$ 63,429.60	\$ -	To maintain and enhance each state's capacity to address criminal justice issues through the collection and analysis of data. The SJS Program provides limited funds to each state to coordinate statistical activities within the state, conduct research as needed to estimate impacts of legislative and policy changes, and serve a liaison role in assisting BJS to gather data from respondent agencies within their states.	No	N/A
							\$ 614,988.92			\$ -			

Grants FY26 to date												
Agency Name: Criminal Justice Coordinating Council												
Official Grant Name	Grant Type (Federal or Private)	Grantor/Agency Name (Federal or Private)	Federal Listing of Assistance (formerly known as CFDA #)	Grant Period of Performance / Obligation Period (e.g. 01/01/2019 - 12/31/2020)	Liquidation/Federal Drawdown Deadline	DIFS Award #(s)	Total Award Amount	Sum of Expenses, Commitments & Obligations in FY26	Sum of Available Budget (Unspent Amount) To date	Grant Purpose	Federal COVID Response (Yes/No - If Yes indicate the amount of the grant that is the result of the Federal COVID response and the Federal COVID response legislation that funded the grant.)	Additional Notes
CJCC Compliance Monitoring and RED Coordination Project	Federal	U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention (OJJDP) Title II Formula Grant via Office of Victim Services and Justice Grants (OVSJG)	16.54	10/1/25 - 9/30/26	120 days following the grant end date	2001399	\$ 89,988.92	\$ 22,497.23	\$ 67,491.69	68% of District's Juvenile Justice Compliance Monitor and Racial and Ethnic Disparities (R/ED) Representative Salary	No	N/A
Developing a Plan for the Continuum of Care for At-Risk Youth in the District of Columbia	Federal	Department of Justice	16.540, 16.548, 16.827	1/1/2024 - 8/15/2026	120 days following the grant end date	2002282	\$ 450,000.00	\$ 77,136.78	\$ 372,863.22	To establish a continuum of care to address the gaps in service delivery for youth involved in the juvenile justice system, youth who have dual involvement in the juvenile justice and child welfare system, and youth at-risk of involvement in the juvenile justice system.	No	N/A
State Justice Statistics Program for Statistical Analysis Centers	Federal	Department of Justice	16.55	10/2/23 - 9/30/26	120 days following the grant end date	2000197	\$ 63,429.60	\$ 63,429.60	\$ -	To maintain and enhance each state's capacity to address criminal justice issues through the collection and analysis of data. The SJS Program provides limited funds to each state to coordinate statistical activities within the state, conduct research as needed to estimate impacts of legislative and policy changes, and serve a liaison role in assisting BJS to gather data from respondent agencies within their states.	No	N/A
							\$ 603,418.52					