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Chairman Phil Mendelson  
at the request of the Mayor

A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Modification Nos. M0007, M0008, and M0009 to Contract No. CW108152 with Keefe Commissary Network, LLC, and to authorize payment for the goods and services received and to be received under the modifications.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as the “Modification Nos. M0007, M0008, and M0009 to Contract No. CW108152 with Keefe Commissary Network, LLC Approval and Payment Authorization Emergency Act of 2025”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Modification Nos. M0007, M0008, and M0009 to Contract No. CW108152 with Keefe Commissary Network, LLC, and authorizes payment in the not-to-exceed amount of \$2 million for the goods and services received and to be received under the modifications.

Sec. 3. Fiscal impact statement.

34           The Council adopts the fiscal impact statement of the Chief Financial Officer as the fiscal  
35        impact statement required by section 4a of the General Legislative Procedures Act of 1975,  
36        approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-301.47a).

37           Sec. 4. Effective date.

38           This act shall take effect following approval by the Mayor (or in the event of veto by the  
39        Mayor, action by the Council to override the veto), and shall remain in effect for no longer than  
40        90 days, as provided for emergency acts of the Council of the District of Columbia in section  
41        412(a) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 788;  
42        D.C. Official Code § 1-204.12(a)).

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Contracting and Procurement**



**Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:**

**COUNCIL CONTRACT SUMMARY**  
(Retroactive)

<b>(A) Contract Number:</b>	CW108152
<b>Proposed Contractor:</b>	Keefe Commissary Network, LLC
<b>Proposed Contractor's Principals:</b>	Nathan Schulte, President
<b>Contract Amount:</b>	Not-to-Exceed (NTE) \$2,000,000
<b>Unit and Method of Compensation:</b>	Firm Fixed Price
<b>Term of Contract:</b>	October 6, 2025, through October 5, 2026 October 6, 2025, through February 28, 2026 (exercise of partial option) March 1, 2026 – October 5, 2026 (proposed remainder of option year two)
<b>Type of Contract:</b>	Requirements
<b>Source Selection Method:</b>	Cooperative Agreement

**(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**

<b>Base Period Amount:</b>	NTE \$2,000,000
Council Approval:	CA25-0550
Increased by \$600,000 due to population increase	NTE \$2,600,000
<b>Option Period 1 Amount:</b>	NTE \$2,000,000
Council Approval:	CA25-0952
Increased by \$635,000 due to population increase	NTE \$2,635,000

**Proposed Option Period 2 Amount:** NTE \$2,000,000

**Option Period 3 Amount:** NTE \$2,000,000

**Option Period 4 Amount:** NTE \$2,000,000

**(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

Keefe Commissary Network, LLC, provides food, personal care items, shoes, electronics, and clothing for the Department of Corrections' commissary program.

**(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

On behalf of the Department of Corrections, the Office of Contracting and Procurement issued a task order against Frederick County, Maryland's Contract Services Agreement No. 22-741.

**(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

No bid protest.

**(F) A description of any other contracts the proposed contractor is currently seeking or holds with the District:**

Keefe Commissary Network holds no other contracts with the District.

**(G) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

The vendor has adequate financial resources to perform the contract or the ability to obtain those resources. Evidence is provided from the contractor's financial history as reported by Dun & Bradstreet Business Reports. The reports show the organization with no bankruptcy, secured financing, and clear historical status. The Supplier Stability Indicator (SSI) which predicts the likelihood of a supplier experiencing significant financial or operational instability within the next three months is rated at a medium level of 6, while the Supplier Evaluation Risk ratings (SER), which assess the probability of a supplier ceasing operations or becoming inactive within the next year, present a high-risk rating of 6. Although Keefe Commissary has been operational since 1999 for 26 years, there are no signs suggesting that they will stop business activities in the upcoming 12 months.

Keefe Commissary Network, LLC, has provided inmate commissary services for the Department of Corrections since 2007 and has performed satisfactorily under the previous contracts.

**(H) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:**

M0007 exercised a partial option for option year two of the contract, for the period from October 6, 2025, to December 31, 2025, in the amount of \$675,000.

M08 has extended partial option two for the period from January 1, 2026, to February 28, 2026, in the amount of \$325,000. The cumulative total for partial option two is \$1,000,000.

Proposed M09 will exercise the remaining of option year two from March 1, 2026, through October 5, 2026, totaling \$1,000,000. This brings the overall total for option year two to \$2,000,000.

**(I) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:**

\$1,000,000.

**(J) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:**

\$1,000,000.

**(K) The date on which the contracting officer was notified of the proposed change:**

August 12, 2025

**(L) The reason why the proposed change was sent to Council for approval after it is intended to take effect:**

The Office of Contracting and Procurement aimed to avoid disrupting services.

**(M) The reason for the proposed change:**

Frederick County, who holds the cooperative contract, had not exercised their option when the council package was in preparation and indicated that the option renewal would occur nearer to the renewal date.

**(N) The legal, regulatory, or contractual authority for the proposed change:**

27 DCMR § 3601.2.

**(O) A certification that the proposed contractor has been determined not to violate section 334a of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, D.C. Official Code § 1-1163.34a; and (2) A certification from the proposed contractor that it currently is not and will not be in violation of section 334a of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, D.C. Official Code § 1-1163.34a:**

The contractor has certified, via the Bidder/Offeror Certification form, that it is (1) not in violation of section 334a of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, D.C. Official Code § 1-1163.34a; and (2) currently is not and will not be in violation of section 334a of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, D.C. Official Code § 1-1163.34a.

**(P) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

Cooperative agreements are not subject to the subcontracting requirement.

**(Q) Performance standards and the expected outcome of the proposed contract:**

It is anticipated by the District that Keefe Commissary Network, LLC, will continue to deliver kiosk and commissary services to the Department of Corrections, adhering to the stipulations outlined in the task order.

**(R) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

There has been no expenditure.

**(S) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Office of the Chief Financial Officer certified that funding is consistent with the financial plan and budget.

**(T) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Office of the Attorney General found the contract legally sufficient. The Contractor does not have pending claims against the District.

**(U) A certification that the Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands Database indicates the contractor is current with its District taxes.

**(V) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government**

According to the bidder offeror certification, the contractor has self-certified that it is current with its federal taxes.

**(W) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

The contractor is not a District-certified business enterprise.

**(X) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None.

**(Y) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Keefe Commissary, LLC is not debarred or suspended from federal or District procurements, based on searches of the District Office of Contracting and Procurement excluded parties list, Office of the Inspector General exclusion database, and the System for Award Management database.

**(Z) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

Determination of Finding for Contractor Responsibility

Determination of Finding for Price Reasonableness

Determination of Findings for Use of A Cooperative Purchase Agreement

**(AA) Where the contract, and any amendments or modifications, if executed, will be made available online:**

ocp.dc.gov

**(BB) Where the original solicitation, and any amendments or modifications, will be made available online:**

Not applicable.



Government of the District of Columbia  
Office of the Chief Financial Officer  
Office of Tax and Revenue

1101 4<sup>th</sup> Street, SW  
Washington, DC 20024

Date of Notice: November 24, 2025

Notice Number: L0015366084

KEEFE COMMISSARY NETWORK LLC  
10880 LINPAGE PL  
SAINT LOUIS MO 63132-1008

FEIN: \*\*-\*\*\*6999  
Case ID: 18772478



### **CERTIFICATE OF CLEAN HANDS**

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

**TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES**  
**CHAPTER 28 GENERAL LICENSE**  
**SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT**  
**D.C. CODE § 47-2862 (2006)**  
**§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT**

Authorized By Melinda Jenkins  
Branch Chief, Collection and Enforcement Administration

To validate this certificate, please visit [MyTax.DC.gov](http://MyTax.DC.gov). On the MyTax DC homepage, click the “Validate a Certificate of Clean Hands” hyperlink under the Clean Hands section.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ASSOCIATE CHIEF FINANCIAL OFFICER  
PUBLIC SAFETY & JUSTICE CLUSTER**



**MEMORANDUM**

**TO:** Nancy Hapeman, Chief Procurement Officer  
Office of Contracting and Procurement

**FROM:** David Garner, Associate Chief Financial Officer  
Public Safety and Justice Cluster *David Garner*

**DATE:** October 30, 2025

**SUBJECT:** Certification of Funding for DOC Inmate Commissary Services – Keefe Commissary Network, L.L.C. (CW108152).

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The Office of the Chief Financial Officer (OCFO), certifies funding in the Department of Corrections' FY 2026 Operating Budget in the amount of \$2,000,000.00 for Inmate Commissary Services - Keefe Commissary Network, L.L.C. – CW108152, Option Year 2, October 6, 2025 - September 30, 2026.

Future orders above the funds available are contingent upon the identification of additional funding.

For questions concerning this certification, please contact Anthony Norman, Agency Fiscal Officer, at (202) 321-6412.

Attachment

cc: Thomas Faust, Director, Department of Corrections

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Attorney General**



**ATTORNEY GENERAL**  
**BRIAN L. SCHWALB**

**Commercial Division**

**MEMORANDUM**

**TO:** **Tomás Talamante**  
**Director**  
**Office of Policy and Legislative Affairs**

**FROM:** **Robert Schildkraut**  
**Section Chief**  
**Government Contracts Section**

**DATE:** **December 11, 2025**

**SUBJECT:** **Approval of Exercise of Option Year Two for Contract over One Million Dollars**  
**Commissary Services**  
**Contract No. CW108152/Mod. No. 7-8 and Proposed Mod. No. 9**  
**Contractor: Keefe Commissary Network, LLC**  
**Contract Amount: \$2,000,000.00**

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This is to Certify that this Office has reviewed the above-referenced Contract and that we have found it to be legally sufficient.

If you have any questions in this regard, please do not hesitate to call me at (202) 724-4018.

*Robert Schildkraut*

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**Robert Schildkraut**

MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages
			CW108152	1 1
2. Modification Number  M0007	3. Effective Date  October 6, 2025	4. Requisition/Purchase Request No.	5. Contract Caption  Inmate Commissary Services	
6. Issued by: Eric Gordan  Eric Gordon, Contract Specialist D.C. Office of Contracting and Procurement 3924 Minnesota Ave 2 <sup>nd</sup> Floor Washington, D.C. 20019 Email: eric.l.gordon@dc.gov		Code <input type="text"/>	7. Administered by (If other than line 6)  Michelle Otero, Contract Administrator DC Department of Corrections 3924 Minnesota Ave Washington, D.C. 20019 <a href="mailto:michelle.oter@dc.gov">michelle.oter@dc.gov</a>	
8. Name and Address of Contractor (No. Street, city, county, state and zip code)  John Puricelli, Executive Vice President Keefe Commissary Network, LLC 10880 Linpage PL St. Louis, MO 63132 Point of contact: <a href="mailto:jkajosaj@keefegroup.com">jkajosaj@keefegroup.com</a> Phone: 908-209-4844		9A. Amendment of Solicitation No.		
		9B. Dated		
		X 10A. CW108152		
		10B. Dated (See Item 13) October 6, 2023		
Code Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
12. Accounting and Appropriation Data:				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.			
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of			
	C. This supplemental agreement is entered into pursuant to authority of:			
	D. Other (Specify type of modification and authority) 27 DCMR Chapter 36, Section 3601			
<b>E. IMPORTANT:</b> Contractor is <b>not</b> required to sign this document.				
14. Description of Administrative Contract Modification:				
<p>A. In accordance with contract number CW108152, Section 6.1 Option to Extend the Term of Contract subsection 6.1.1, the District hereby exercises a partial option year two of the contract for the period of October 6, 2025 through December 31, 2025.</p> <p>B. The total not-to-exceed amount of partial option year two is \$675,000.</p>				
All other terms and conditions remain unchanged and in full force and effect.				
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer  <i>Deborah J. White</i>		
15B. Name of Contractor  (Signature of person authorized to sign)		15C. Date signed	16B. District of Columbia  <i>Deborah J. White</i> (Signature of Contracting Officer)	16C. Date signed  10/05/2025

<b>MODIFICATION OF CONTRACT</b>		1A. Contract Number: CW108152	1B. Contract Award Date: Oct 06, 2023
2. Modification No: M08  4. Caption Inmate Commissary Services		3. Modification Effective Date : See CO's date of signature.	
5. Issued by: Office of Contracting and Procurement  5.A Contract Specialist: Deborah White		6. Administered by Department of Corrections	
7. Name and Address of the Contractor (street No., city, county, state and zip code) Keefe Commissary Network, LLC 10880 Linpage PL St. Louis, MO 63132			
Email Address: jkajosaj@keefegroup.com		Phone number: 908-209-4844	
8. Contract Modification Authority and Requirements			
<input checked="" type="checkbox"/>	A. This change order is issued pursuant to: 27 DCMR Chapter 36, Section 3601		
	B. The contract referenced in items 1A and 1B is modified to reflect administrative changes pursuant to the authority of 27 DCMR 3601.3		
	C. This supplemental agreement is entered into pursuant to authority of:		
	D. Other:		
	E. The contractor is required to sign this document and return ONE copy to the contracting officer via		
The changes set forth in Item 9 are made to the contract referenced in items 1A and 1B. Except as provided herein, all terms and conditions of the contract referenced in items 1A and 1B remain unchanged and in full force and effect.			
9. Modification Details A. In accordance with contract number CW108152, Section 6.1 Option to Extend the Term of Contract subsection 6.1.1, the District hereby extends the partial option year two of the contract for the period of January 1, 2026, through February 28, 2026.  B. The amount for the extended partial option, year two increases \$675,000, by \$325,000, with the new total not-to-exceed amount of \$1,000,000.			
10A. Name and Title of Signer (Type or print)		11A. Name of Contracting Officer Deborah White	
10B. Contractor (Signature of person authorized to sign)	10C. Date Signed	11B. District of Columbia  <i>Deborah J. White</i>	11C. Date Signed  Nov 24, 2025  (Signature of Contracting Officer)

<b>MODIFICATION OF CONTRACT</b>		1A. Contract Number: CW108152	1B. Contract Award Date: Oct 06, 2025
2. Modification No: M09		3. Modification Effective Date : See CO's date of signature.	
4. Caption Inmate Commissary Services			
5. Issued by: Office of Contracting and Procurement		6. Administered by Department of Corrections	
5.A Contract Specialist: Deborah White			
7. Name and Address of the Contractor (street No., city, county, state and zip code) Keefe Commissary Network, LLC 10880 Linpage PL St. Louis, MO 63132			
Email Address: jkajosaj@keefegroup.com		Phone number: 908-209-4844	
8. Contract Modification Authority and Requirements			
<input checked="" type="checkbox"/>	A. This change order is issued pursuant to: 27 DCMR Chapter 36, Section 3601		
	B. The contract referenced in items 1A and 1B is modified to reflect administrative changes pursuant to the authority of 27 DCMR 3601.3		
	C. This supplemental agreement is entered into pursuant to authority of:		
	D. Other:		
	E. The contractor is required to sign this document and return ONE copy to the contracting officer via		
The changes set forth in Item 9 are made to the contract referenced in items 1A and 1B. Except as provided herein, all terms and conditions of the contract referenced in items 1A and 1B remain unchanged and in full force and effect.			
9. Modification Details Section 6., Option to Extend the Term of the Contract, Section 6.1.1, the District hereby exercises the remainder of option year two of the contract.  M0007 exercised a partial option for option year two of the contract, for the period from October 6, 2025, to December 31, 2025, in the amount of \$675,000.  M08 extended partial option two for the period from January 1, 2026, to February 28, 2026, in the amount of \$325,000. The cumulative total for partial option two is \$1,000,000.  M09 exercises the remainder of option year two from March 1, 2026, through October 5, 2026, totaling \$1,000,000. This brings the overall total for option year two to \$2,000,000.			
10A. Name and Title of Signer (Type or print)		11A. Name of Contracting Officer Deborah White	
10B. Contractor (Signature of person authorized to sign)	10C. Date Signed	11B. District of Columbia  (Signature of Contracting Officer)	11C. Date Signed