

Andrew Sullivan  
Chair, Board of Real Estate Appraisers  
1100 4<sup>th</sup> Street, S.W., 4<sup>th</sup> Fl.  
Washington, D.C. 20024

January 20, 2026

Robert C. White, Jr.  
Chairman, Committee on Housing  
Council of the District of Columbia  
1350 Pennsylvania Ave., N.W.  
Washington, D.C. 20004

Dear Councilmember White:

Thank you for the opportunity to respond to the Board of Real Estate Appraiser's Performance Oversight Hearing questions in advance of the January 29, 2026, hearing. Included with this letter, please the Board of Real Estate Appraiser's responses to the Performance Oversight Hearing questions that pertain to the Board.

I will be certain to provide the Committee with my written testimony prior to the hearing in accordance with the Council's submission deadline.

Sincerely,

A handwritten signature in blue ink that reads "Andrew Sullivan". The signature is written in a cursive style.

Andrew Sullivan  
Chairman, Board of Real Estate Appraisers

## Commission-Specific Questions

- 1. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the Board is required to complete in FY 25 and FY 26, and their mandated due dates. For each report whose due date has passed, list the date reporting was completed. If the Board did not produce the report on the mandated timeline, please explain why.**

*Response:* In accordance with D.C. Official Code § 47-2853.10(e), by March 1<sup>st</sup> of each calendar year, the Board is required to submit to the Mayor and the Council a report of its official acts during the preceding.

- 2. What are the Board's top five priorities for FY 26? For each priority, please:**
  - a. Indicate whether the priority is new continued, or modified since the Committee's last performance oversight hearing;**
  - b. Identify the specific problem the priority is intended to address;**
  - c. Describe one concrete action taken in FY25 or FY26 to advance the priority; and**
  - d. Identify how the Board determines whether progress has occurred, including any indicators or outcomes tracked.**

*Response:* The Board of Real Estate Appraisers' primary focus is to protect consumers and uphold the integrity of the profession. In FY 2026, we will achieve these goals by focusing on the following five priorities:

1. Increasing licensure
2. Protecting consumers from unscrupulous practitioners
3. Increasing educational opportunities for real estate appraisers
4. Promote the integrity of the profession and the Board
5. Increase transparency.

In FY 2025 we implemented the following initiatives and/or took the following actions that are consistent with these priorities, and we will build upon them in FY 2026:

- Sponsored the 7-hour Uniform Standards of Professional Appraisal Practices (USPAP) course to minimize errors and violations in appraisal practices and reporting. This is an ongoing priority. The USPAP course was hosted at DLCP on December 12, 2025. There were 35 attendees that attended and successfully completed this course.
- Amended our regulations to require an 8-hour course entitled "Valuation Bias and Fair Housing Laws and Regulations" as adopted by the Appraiser Qualifications Board. All licensees must comply with this requirement prior to the end of the February 29, 2028, renewal period.
- Prepared for the FY27 federal Appraisal Subcommittee (ASC) audit of the Board and DLCP appraiser operations.

- Continue participation with Association of Appraisal Regulatory Officials (AARO) training and course work being offered virtually.
- Continue meeting licensure law, regulations, and federal standards regarding public complaints brought against appraiser practitioners. The Board hosts monthly board meetings to review all public complaints and to take timely enforcement actions.

**3. Please describe any new initiatives or programs that the Board implemented in FY 25 and FY 26, to date, to improve its operations or outcomes for the public. For each initiative or program, please:**

- a. Describe its purpose and how it improves Board operations or outcomes;**
- b. Identify any funding utilized (including the fund source);**
- c. Describe the results, or expected results, including any performance measures or benchmarks used to evaluate success; and**
  - a. Describe how each initiative changed Board decision-making, enforcement practices, or licensee behavior, or explain why no such changes were expected.**

*Response:* In FY 2026, the Board will sponsor a new course entitled the “Valuation Bias and Fair Housing Laws and Regulations”. All licensees will be required to complete this course during the FY 2026 and FY 2028 renewal cycles. This course will inform licensees on ways to minimize errors and violations in appraiser reporting that relate to fair housing.

**4. Please provide the number of FOIA requests related specifically to the Board’s work in FY25 and FY26 to date, as tracked by DLCP. Please also describe any recurring FOIA topics that may indicate public information gaps related to appraisals or enforcement.**

*Response:* In FY 2025 and FY 2026, to date, the Board received nine FOIA requests. The requests were generally the same. The requesters were seeking information about the disciplinary action the Board took against individual appraiser licensees.

**5. Please provide a list of all members who have served on the Board during FY 25 and FY 26, to date, including:**

- a. Their most recent date of appointment;**
- b. The date their term expired or will expire;**
- c. The Ward in which they reside;**
- d. The number of meetings they have attended as a member in FY 25 and FY 26, to date; and**
- e. Which of the statutory Board roles they fulfill (appraiser licensed in the District, real estate broker licensed in the District, or consumer member).**

**Response:** For a current list of the Board’s members, please see the chart below:

Name	Role	Ward	Appointed by	Appointed Date	Expires	Attendance
Tamora Papas	Appraiser Certified Residential	6	Mayor Bowser/Gray	9/17/2012	6/26/2025	(14 meetings)
Andrew Sullivan	Appraiser Certified Residential	4	Mayor Bowser	12/2/2016	6/26/2026	(14 meetings)
Martin Skolnik	Appraiser Certified General	3	Mayor Bowser	2/3/2021	6/26/2028	(13 meetings)
Anthony Bolling	Real Estate Broker	7	Mayor Bowser	2/15/2022	6/26/2027	(13 meetings)

**6. Please provide a list of the Board’s meeting dates, times, attendance, locations, and whether a quorum was present for all meetings in FY 25 and FY 26, to date. Please note any meetings that were cancelled and the reason for cancellation, if applicable.**

**Response:** For a list of the Board’s meeting dates, times, attendance, locations, and whether a quorum was present, see the chart below:

FY25 Dates	Times	Attendance (Absent)	Location
10/16/2024	10:00AM	Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling	ZOOM Webinar
11/20/2024	10:00AM	Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling	ZOOM Webinar
12/18/2024	10:00AM	Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling	ZOOM Webinar
FY26 Dates	Times	Attendance (Absent)	Location
1/15/2025	10:00AM	Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling	ZOOM Webinar

<b>2/19/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>3/19/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>4/23/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik (Anthony Bolling)</b>	<b>ZOOM Webinar</b>
<b>5/21/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>6/18/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>7/16/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Anthony Bolling (Marty Skolnik)</b>	<b>ZOOM Webinar</b>
<b>8/2025</b>		<b>RECESS – NO MEETING</b>	
<b>9/17/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>10/15/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>11/19/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>
<b>12/17/2025</b>	<b>10:00AM</b>	<b>Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling</b>	<b>ZOOM Webinar</b>

**7. Please attach the agendas and minutes for all Board meetings held in FY 25 and FY 26, to date.**

*Response:* The Board’s meeting agendas and minutes for FY 25 and FY 26, to date please Attachment 1 (meeting agendas) and Attachment 2 (meeting minutes).

- 8. Please list all license types offered by the Board and the associated fees, including:**
- a. New license fees (including application fees);**
  - b. Renewal fees;**
  - c. Any fees that support the Appraisal Education Fund or federal Appraisal Subcommittee registry;**
  - d. Any other recurring fees charged to licensees (for example, late fees or reactivation fees); and**
  - e. Any fee changes adopted or proposed in FY 25 or FY 26, to date.**

*Response:*

The chart below sets forth the new and renewal fees:

License Type	Fee
Certified General Appraiser	\$445
Certified Residential Appraiser	\$445
Licensed Residential Appraiser	\$445
Appraiser Trainee	\$365
Temporary Appraiser License	\$150

The Appraisal Education Fund fee is \$130. Licensees are not subject to any additional fees, and neither the Board nor the agency has plans to change the fees in FY 2026.

**Please note any concerns the Board has identified regarding affordability, access, or workforce impacts associated with current fee structures.**

9. Please summarize licensure actions taken for each type of license in FY 25 and FY 26, to date, including at minimum the following categories:

a. New licenses issued

**Response:** The tables below provide the number of new licenses that were issued in FY 25 and 26, to date.

Total New Real Estate Appraiser Licenses per Fiscal Year	
FY25	FY26 to date
101	24

New Real Estate Appraiser Licenses breakdown per Fiscal Year		
License Type	FY25	FY26 to date
Appraiser Trainee	10	2
Appraiser Licensed Residential	2	2
Appraiser Certified Residential	8	3
Appraiser Certified General (includes temporary licenses)	81	17

b. License renewals:

**Response:** The tables below provide the number of renewal applications received for FY 24 and FY 26, to date. Please note that FY 25 was not a renewal year for real estate appraisers.

Total Renewal Real Estate Appraiser Licenses per Fiscal Year		
FY24	FY25	FY26 to date
621	Non-Renewal Year	106

Renewal Real Estate Appraiser Licenses breakdown per Fiscal Year			
License Type	FY24	FY25	FY26 to date
Appraiser Trainee	8		0
Appraiser Licensed Residential	28		2
Appraiser Certified Residential	275		55
Appraiser Certified General	310		49

c. Licenses that expired or lapsed without renewal;

d. License suspensions; and

e. License revocations and any other significant licensure actions (for example, consent orders or summary suspensions).

*Response:* The Board did not impose any suspensions or revocations during FY 25.

**Please also describe any license categories or activity levels that present oversight, enforcement, or capacity challenges for the Board.**

*Response:* There are no license categories or activities that present oversight, enforcement, or capacity challenges for the Board.

**10. How many fines were issued to licensees in FY 25 and FY 26, to date, in what amounts, and for what reasons? In your response, please break out:**

- a. The number of fines and total dollar amount by violation type (for example, specific USPAP violations, unlicensed activity, or failure to maintain records);**
- b. The number of fines and total dollar amount by license type; and**
- c. Whether any fines were appealed and the outcome of those appeals.**

*Response:* In FY 25, the Board issued one fine against a real estate appraiser licensee for violating the Uniform Standards of Professionals and Practices (USPAP). In this instance, the licensee accepted the Board's consent order issuing a \$200 fine.

**Please explain how the Board assesses whether fine levels and enforcement actions are sufficient to deter misconduct and protect consumers.**

*Response:* The Board uses the [ASC Disciplinary Matrix](#) to determine fine levels and enforcement actions to deter misconduct and protect consumers.

**11. Regarding consumer complaints and concerns about appraisals:**

- a. If someone has a complaint or wants to share a concern about their appraisal, where can they find information on how to do so, including any online instructions or forms and any translated or accessible formats available to the public;**
- b. Please describe the procedure when the Board receives a complaint, including the role of DLCP's Consumer Protection Unit, how complaints are triaged, and how complainants are notified of the outcome; and**
- c. How many complaints about appraisals did the Board receive in FY 25 and FY 26, to date? For this period, please provide:**
  - i. The total number of complaints received;**
  - ii. The number of complaints closed with no action, closed with informal resolution, and closed with formal discipline;**
  - iii. The average and median time from complaint receipt to final resolution;****and**
  - iv. Any trends the Board has identified in complaints (for example, patterns related to valuation bias, neighborhood, property type, or lender type) including whether any trends have implications for fair housing enforcement or access to credit in the District.**

***Response:*** *Members of the public can submit a complaint to DLCP by completing the complaint form on the agency’s website located here at <https://dlcp.dc.gov/node/1619091>*

Complaints are initially received and processed by the DLCP Consumer Protection Unit (CPU). The complainant receives an acknowledgement that CPU is in the process of reviewing their complaint. Investigators are trained to identify violations under DLCP jurisdiction and violations subject to Board discipline. After completing the investigation, CPU forwards the complaint and investigative report to the DC Board of Real Estate Appraisers staff.

Once received by DLCP staff, the respondent (licensee) receives a request for work file and a response to the allegations of the complaint. A Review Appraiser evaluates the complaint allegations, facts of the CPU investigation, and possible violations of the Uniformed Standards of Professional Appraisal Practices (USPAP). Once the review is completed, the Board deliberates the merits of the complaint and determines disciplinary action, if appropriate. Complainants are provided a letter advising them of the final action of their initial complaint.

For FY25 and FY26, to date, the Board received 10 complaints. Seven complaints were closed with no action, three resulted in informal admonitions, and one resulted in formal discipline. All complaints were reviewed and closed timely and met all federal compliance requirements. Based on the complaints received, the Board has not observed any notable trends.

**12. Aside from attending Board meetings, what opportunities do members of the public have to provide feedback and suggestions regarding appraisals and the industries regulated by the Board? What other mechanisms might help ensure adequate feedback from licensees or members of the public, and has the Board considered or implemented any of these mechanisms in FY 25 or FY 26, to date?**

***Response:*** The Board welcomes feedback and suggestions from the public regarding appraisals and the industries regulated by the Board. In addition to attending Board meetings, members of the public can submit feedback and comments to the Board by calling or emailing the Department of Licensing and Consumer Protection (DLCP). When comments are received, they are referred to the staff members assigned to the Board. Additionally, DLCP actively engages stakeholders through surveys, newsletters, and social media platforms, creating additional opportunities for public participation and awareness.

**13. Please list any trainings, seminars, or courses the Board offered, arranged, or mandated, in FY 25 and FY 26, to date. For each, specify:**

- a. The title, date, and format (for example, in-person, virtual, hybrid);**
- b. The intended audience and whether attendance was mandatory for any license type;**
- c. The number of attendees;**
- d. For any course that is mandatory for a license type, when that course was last offered in the District and how compliance is verified; and**

**Response:** In FY 25 and FY 26, to date, the Board conducted the following trainings:

- a. A 7-hour in-person course on the mandatory Uniform Standards of Professional Appraisal Practices (USPAP), which included a segment on fair housing on December 12, 2025. This course is mandatory for all appraiser licensees to complete their renewals. There were 35 DC appraisers in attendance.
- b. In partnership with the Historic Preservation League, the Board sponsored two 3-hour courses on Historic Preservation at Martin Luther King Jr. Memorial Library on May 16, 2025.

**How the Board evaluates whether the training resulted in changes to appraisal practices, complaint matters, or compliance outcomes.**

**Response:** As active members of national and local associations, the Board regularly monitors trends in complaints and disciplinary actions involving licensees. These monitoring efforts include surveying licensees and conducting reviews or audits of submitted continuing education documentation to ensure compliance. Additionally, the Board collaborates with the Appraisal Subcommittee to strengthen oversight and uphold industry standards.

- 14. What demographic data does the Board or DLCP collect about licensees, if any? If available, please provide a breakdown, by race and gender, of each category of licensees regulated by the Board. If demographic data are not collected, please:**
- a. Explain why;
  - b. Describe any legal, technical, or operational barriers to collecting such data;
  - c. Indicate whether the Board has considered options to begin collecting voluntary demographic information, including any privacy-preserving or voluntary approaches considered, to better understand the composition of the regulated community and to support equity initiatives.

**Response:** The Board does not collect demographic data about licensees.

- 15. What mentorship opportunities are available for licensees and appraiser trainees in the District? In your response, please:**
- a. Describe any Board-supported or Board-promoted mentorship programs;
  - b. Identify any partnerships with professional associations, educational institutions, or employers; and
  - c. Explain how the Board evaluates whether current mentorship opportunities are sufficient to support new entrants into the profession.

**Response:** Appraiser trainee licensees can attend all Board meetings, where assessments can be offered on appraisal reports that the trainees are engaged in.

- 16. What barriers to training, supervision, and internships exist for appraiser trainees, and what steps could the Board take to remove or reduce these barriers while maintaining professional standards? Please discuss any information the Board has gathered from trainees, supervisors, or industry stakeholders regarding barriers, including availability**

**of supervising appraisers, compensation issues, or access to complex assignments. Additionally, please describe any steps the Board has taken to validate its understanding of these barriers, including outreach to trainees, supervising appraisers, or industry groups.**

**Response:** The Board continues to monitor potential obstacles and is not aware of any current barriers. In recent years, the implementation of the Practical Applications of Real Estate Appraisal (PAREA) program has significantly enhanced accessibility for trainees by enabling virtual participation in required training, effectively removing a longstanding barrier to entry.

Additionally, to further support professional development, trainees are encouraged to engage in all Board-sponsored educational opportunities, including the Uniform Standards of Professional Appraisal Practices (USPAP) course and the forthcoming Valuation Bias and Fair Housing Laws and Regulations training.

- 17. Aside from USPAP courses, what steps has the Board taken in FY 25 and FY 26, to date, to ensure that racial bias does not play a part in the value attributed to homes in the appraisal process? In your response, please:**
- a. Provide an update on the status of any rulemakings and continuing education requirements related to valuation bias and fair housing laws and regulations, including implementation timelines and participation rates;**
  - b. Describe any monitoring or review activities the Board conducts to identify potential bias in appraisal work, such as targeted audits or case reviews; and**
  - c. Identify any coordination with federal agencies, regional partners, or local fair housing organizations on appraisal-bias initiatives, including whether any matters related to potential valuation bias have been referred to another agency or oversight body**

**Response:** In July 2025, the Board published a final rulemaking that established an 8-hour course on “Valuation Bias and Fair Housing Laws and Regulations.” This new mandatory course conforms with the modifications to the Real Property Qualification Criteria (Criteria) adopted by the Appraiser Qualification Board (AQB) on June 22, 2023. The AQB-adopted modifications to the Criteria went into effect on January 1, 2026, and the Board adopted the change through rulemaking as published in the *D.C. Register* on July 4, 2025, which was well in advance of the effective date to provide sufficient notice to the industry practitioners of the changes in the education requirements.

The modifications require that real estate appraisers take a Valuation Bias and Fair Housing Laws and Regulations Course and receive education on the topics of valuation bias and fair housing laws and regulations. The AQB adopted a Valuation Bias and Fair Housing Laws and Regulations Course Outline to summarize the content requirements for the Valuation Bias and Fair Housing Laws and Regulations Course. Course providers are required to follow the Course Outline when developing their Valuation Bias and Fair Housing Laws and Regulations Course for the Course to fulfill the requirement under the modified Criteria.

The Board will sponsor an in-person course on “Valuation Bias and Fair Housing Laws and Regulations” during the next licensing period.

- 18. Please describe any steps taken by the Board in FY 25 and FY 26, to date, to increase the racial and ethnic diversity of licensed appraisers. In your response, please:**
- a. Identify any outreach, pipeline, or recruitment activities aimed at students, trainees, or career changers;**
  - b. Describe any partnerships with the University of the District of Columbia, DCPS, charter schools, workforce programs, or community-based organizations; and**
  - c. Note any metrics the Board uses, or plans to use, to evaluate progress in diversifying the profession.**

*Response:* The Board is committed to increasing the number of real estate appraiser licensees in the District, particularly among diverse populations. The Board achieves this in a myriad of ways, including outreach to young people. In July 2025, the Board participated in an outreach program for DC summer youth at DLCP on July 28, 2025. In FY 26 the Board will continue to build upon this work.

- 19. Please provide recommendations to the Committee on how the Committee can advance equity in the industries regulated by the Board. In particular, please identify any statutory changes, funding needs, or programmatic supports that would:**
- a. Reduce barriers to entry and advancement for underrepresented groups;**
  - b. Strengthen oversight and enforcement related to valuation bias and fair housing compliance; and**
  - c. Support broader public understanding of appraisal practices and consumer rights.**

*Response:* The Committee can advance equity by improving consumer education and increasing public awareness about consumer rights and the appraisal process.

- 20. Please describe any major activities and accomplishments in FY 25 and FY 26, to date, that are not addressed above. For each, explain how the activity or accomplishment advances the Board’s mission or improves outcomes for District residents.**

*Response:* The DC Board of Real Estate Appraisers and DLCP received an overall rating of “excellent” on meeting federal compliance in all areas of evaluation, including:

- Statutes, regulations, policies, and procedures governing state appraisal programs
- Temporary practice
- National registry of appraisers
- Application process
- Reciprocity
- Education
- State agency enforcement

- 21. Please share any legislative priorities or recommendations for the Council for Council Period 26, including any updates to the priorities or ideas raised at last year’s oversight**

hearing, and any anticipated changes to federal standards that may require updates to District law or regulation.

*Response:* The Board regularly assesses its regulations and Code provisions to ensure they align with other jurisdictions to ensure that the District's licensing requirements are not more strenuous; thereby discouraging individuals becoming licensed in here.

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## GENERAL QUESTIONS (COUNCIL BUDGET OFFICE PERFORMANCE TEAM)

*Note: this year the Council Office of the Budget Director's Performance Initiative developed a set of standard questions that Council committees may use to help standardize data collection and analysis from office to office and year to year. Departures from the standard questions are noted in brackets.*

### *Governance and Personnel:*

- 22. Please provide a complete and current organizational chart for the agency and each division and subdivision within the agency, including:**
- a. The names and titles of all senior personnel;
  - b. A description of the roles and responsibilities for each division and subdivision;
  - c. A narrative explanation of any changes to the organizational chart made in the last calendar year; and
  - d. An indication of whether any positions in the chart are vacant.

*Response:* N/A

- 23. Please provide a complete, up-to-date list of contract workers working directly for your agency, ordered by program and activity, and including the following information for each position:**
- a. Title of position;
  - b. Indication that the position is filled or vacant;
  - c. Date employee began in the position;
  - d. Whether the position must be filled to comply with federal or local law;
  - e. If applicable, the federal or local law that requires the position be filled;
  - f. The entity from which they are contracted; and
  - g. The contracted annual cost.

*Response:* N/A

- 24. Please provide, for each month of FY25 through FY26 to date, the net number of personnel separated from and hired to the agency.**

*Response:* N/A

**25. Does the agency conduct annual performance evaluations of all its employees? If so, who conducts such evaluations? What steps are taken to ensure that all office employees are meeting individual job requirements?**

*Response:* N/A

**26. Please provide the following for each collective bargaining agreement that is currently in effect for agency employees:**

- a. The bargaining unit (name and local number);
- b. The start and end date of each agreement;
- c. The number of employees covered;
- d. Whether the agency is currently bargaining;
- e. If currently bargaining, anticipated completion date;
- f. For each agreement, the union leader's name title and contact information; and
- g. A copy of the ratified collective bargaining agreement.

*Response:* N/A

**27. Please list all employees currently detailed to or from your agency. For each detailed employee, include:**

- a. The reason for the detail;
- b. The job duties if detailed to your agency;
- c. The start date of detail;
- d. The agency the employee is detailed to/from; and
- e. The projected date of return.

*Response:* N/A

**28. Please provide a copy of your agency's Schedule A, as of the date of receipt of this questionnaire.**

*Response:* N/A

**29. Please provide a list and description of all memorandums of understanding and memorandums of agreement in effect during FY25 and FY26, to date.**

*Response:* N/A

***Finance and Budget:***

**30. Please provide a status report, including timeframe of completion, for all projects for which your agency currently has capital funds available.**

*Response:* N/A

- 31. Please provide copies of all budget enhancement requests (The Form B or similar form) submitted in the formulation of the FY25 and FY26 proposed budgets.**

*Response:* This request asks for information that is protected from disclosure by the deliberative process and executive privileges.

- 32. Please list all budget enhancements in FY26 and provide a status report on the implementation of each enhancement.**

*Response:*

- 33. Please fill out the attached spreadsheet titled “Question 12 Grants Received,” and list all federal and/or private grants received by your agency in FY25 and FY26 to date, current balances, and indicate any that lapsed during or at the end of [previous fiscal year].**
- a. Please submit the completed document in both Excel and PDF formats.
  - b. Please include your Agency Code in the filename (e.g., question\_12\_AB0\_2026.xls).

*Response:* N/A

- 34. List all grants issued by your agency in FY25 and FY26, to date in the attachment labeled “Question 13 Grants Issued”.**
- a. Please submit the completed document in both Excel and PDF formats.
  - b. Please include your Agency Code in the filename (e.g., Question\_13\_AB0\_2026.xls).

*Response:* N/A

*Operations:*

- 35. Please provide the Committee with a list of all vehicles owned or leased by the agency; the purpose of the vehicle; the division the vehicle is assigned to, if applicable; and whether the vehicle is assigned to an individual employee.**

*Response:* N/A

- 36. For each objective and activity in the agency’s FY25 Performance Plan, please list:**
- a. The measure of greatest improvement for the agency, and the actions the agency took to improve that measure’s outcome, efficiency or quantity; and
  - b. For all measures with missed targets (if any), explain the actions the agency is taking to improve that measure’s outcome, efficiency, or quantity.

*Response:* N/A

**37. List all new objectives, activities and projects in the agency's [current fiscal year] Performance Plan and explain why they were added.**

*Response:* N/A

**38. Describe problems and challenges, including chronic maintenance issues and design flaws, in agency-owned or leased facilities.**

- a. **What capital or operating projects arose from these issues in FY25 and FY26 to date, including cost and actions taken?**

*Response:* N/A

**39. Please list each new initiative implemented by the agency during FY25 and FY26 to date. For each new initiative, please provide:**

- a. **A description of the initiative;**
- b. **Actual start date;**
- c. **Actual or anticipated end date;**
- d. **The funding required to implement the initiative;**
- e. **Whether the initiative was mandated by legislative action;**
- f. **Problems or challenges faced in the program's implementation;**
- g. **The metrics the agency is collecting to measure the initiative's success; and**
- h. **An assessment of the initiative's success thus far.**

*Response:* N/A

**40. Please list any legislation that impacts your agency from FY25 and FY26 and provide a status report on the agency's implementation related to each piece of legislation.**

*Response:* N/A

**41. Customer feedback**

- a. **How does the agency solicit feedback from customers (i.e., District residents served)? Please describe.**
- b. **What has the agency learned from this feedback?**
- c. **How has the agency changed its practices because of such feedback?**

*Response:* N/A

*Laws, Audits, and Reports:*

**42. Please identify any legislative modifications that would enable the agency to better meet its mission.**

*Response:* N/A

**43. Please identify any regulatory impediments to your agency's operations.**

*Response:* N/A

**44. Please list and describe any ongoing investigations, audits, or reports on your agency or any employee of your agency, or any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed during FY25 and FY26 to date.**

*Response:* N/A

**45. Please identify and provide an update on what actions have been taken to address all recommendations made during the previous three years by:**

- a. Office of the Inspector General;
- b. D.C. Auditor;
- c. Internal audit; and
- d. Any other federal or local oversight entities.

*Response:* N/A

**46. Please list all pending lawsuits in which the agency, or its officers or employees acting in their official capacities, are named as defendants, and for each case provide the following:**

- a. The case name;
- b. Court where the suit was filed;
- c. Case docket number;
- d. Case status; and
- e. A brief description of the case

*Response:* N/A

**47. Please list the total amount of money the agency or the District, on behalf of the agency, expended to settle claims against it, or its officers or employees acting in their official capacities, in FY25 and FY26 to date.**

*Response:* N/A

**48. Please list each settlement the agency or the District, on behalf of the agency, entered into in FY25 and FY26 to date that involved claims against the agency, or its officers or employees in their official capacity, including any settlements covered by D.C. Code § 2-402(a)(3). For each settlement, provide:**

- a. The amount of the settlement;
- b. If related to litigation, the case name and brief description; and

- c. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

*Response:* N/A

49. Please list all administrative complaints or grievances that the agency received in FY25 and FY26 to date. For each complaint, list:
- a. The source of complaint;
  - b. The process utilized to respond to the complaint or grievance;
  - c. Any changes to agency policies or procedures that resulted from the complaint or grievance; and
  - d. If resolved describe the resolution.

*Response:* N/A

50. Is the agency currently party to any active non-disclosure agreements? If so, please provide all allowable information on all such agreements, including:
- a. The number of agreements;
  - b. The department(s) within the agency associated with each agreement; and
  - c. Whether any agreements are required for specific positions (please list each position by division and program and indicate whether the position is contracted)

*Response:* N/A

#### *Data*

51. In filterable and sortable spreadsheet, please list all electronic databases maintained by your agency, including the following:
- a. A detailed description of the information tracked within each system;
  - b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and
  - c. Whether the public can be granted access to all or part of each system.

*Response:* N/A

52. Please provide a list of all studies, research papers, and analyses (“studies”) the agency or an agency’s employee requested, prepared, presented or contracted for during FY25. For each study please list:
- a. The status;
  - b. The purpose; and
  - c. A link (if published) to the study, research paper or analysis.

*Response:* N/A

- 53. Please list contracts and procurements awarded, entered into, extended, or for which an option year was exercised, by the agency during FY25 and FY26, to date in the attached spreadsheet titled “Contracts and Procurements”.**
- a. Please include your Agency Code in the filename (e.g., AB0\_2026\_Contracts and Procurements.xls)**
  - b. You may add additional lines to the sheet but please do not change any other formatting.**

*Response:* N/A

*Misc.*

- 54. Please list any statutory mandates that the agency lacks sufficient resources to fully implement.**

*Response:* N/A

- 55. What are three areas, programs, or initiatives within your agency where you see the most opportunity to make progress toward racial equity?**

*Response:* N/A

- 56. Please list any task forces, committees, advisory boards, or membership organizations in which the agency participates.**

*Response:* The Board actively participates in the Association of Appraisal Regulatory Officials (AARO).