

**Council of the District of Columbia
COMMITTEE ON HUMAN SERVICES**

MEMORANDUM

1350 Pennsylvania Avenue, NW, Washington, DC 20004

TO: Chairman Phil Mendelson
FROM: Matthew Frumin, Chairperson of the Committee on Human Services *Matthew Frumin*
RE: Request to Agendize Measure for May 5, 2026 Legislative Meeting
DATE: April 29, 2026

I request that the below emergency contract approval be agendized for the May 5, 2026 Legislative Meeting.

Emergency Contract Approval at the Request of the District of Columbia Public Library

- **PR26-0634, the “Modification Nos. M03 and M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC Approval and Payment Authorization Emergency Declaration Resolution of 2026”**
- **B26-0652, the “Modification Nos. M03 and M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC Approval and Payment Authorization Emergency Act of 2026”**

There exists an immediate need to approve Modification No. M03 and proposed Modification No. M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC, to ensure continuity of purchasing collection materials systemwide and to authorize payment for the goods and services received and to be received under the contract and modifications.

On September 30, 2025, the District of Columbia Public Library executed Contract No. M03 exercising Option Year Three of the contract for the period beginning October 1, 2025, through September 30, 2026, with Ingram Library Services, LLC to provide books, materials and related services in the not-to-exceed amount of \$950,000. Proposed Modification No. M04 will increase the not-to-exceed amount of the contract by \$250,000, to a total not-to-exceed amount of \$1,200,000.

The Library does not historically submit tipping packages, and they are doing so here under unique circumstances. Last fall, Baker & Taylor, a national book distributor and the largest provider of DCPL’s books, went out of business. Because of this, the Library needed to re-allocate funding to other vendors, resulting in a tipping package for Ingram Library Services.

Filed versions of these measures are attached.

Thank you for your consideration of this request. Please contact Emelie Shany, Legislative Assistant, at eshany@dccouncil.gov, with any questions.

CC: Members of the Council of the District of Columbia
Office of the Budget Director
Office of the General Counsel

Office of the Secretary
Office of Policy and Legislative Affairs