



DC Public Library

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April 1, 2026

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

Enclosed for consideration and enactment by the Council of the District of Columbia is an emergency bill, the "Modifications Nos. M03 and M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC Approval and Payment Authorization Emergency Act of 2026" and the accompanying emergency declaration resolution.

The legislation will approve Modifications Nos. M03 and M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC to furnish and deliver books, materials, and selected services. In addition, the legislation will approve payment for the goods and services received and to be received under the modifications.

My administration is available to discuss any questions you may have regarding the proposed contract modification. In order to facilitate a response to any questions you may have, please have your staff contact Barbara Jumper, Chief Business Officer, District of Columbia Public Library, at (202) 727-1101.

I urge the Council to take prompt and favorable action on the enclosed legislation.

Sincerely,

Richard Reyes-Gavilan
Executive Director

Enclosure



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To declare the existence of an emergency with respect to the need to approve Contract Modification No. M03 and proposed Modification No. M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC, and to authorize payment for the goods and services received and to be received under the contract and modifications.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the “Modifications Nos. M03 and M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC Approval and Payment Authorization Emergency Declaration Resolution of 2026”.

Sec. 2.(a) There exists an immediate need to approve Modification No. M03 and proposed Modification No. M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC to ensure continuity of purchasing collection materials systemwide and to authorize payment for the goods and services received and to be received under the contract and modifications.

(b) On September 30, 2025, the District of Columbia Public Library executed Contract No. M03 exercising Option Year Three of the contract for the period beginning October 1, 2025, through September 30, 2026, with Ingram Library Services, LLC to provide books, materials and related services in the not-to-exceed amount of \$950,000.

34 (c) Proposed Modification No. M04 shall increase the not-to-exceed amount of the contract
35 by \$250,000, to a total not-to-exceed amount of \$1,200,000.

36 (d) Under section 451(b)(1) of the District of Columbia Home Rule Act, approved
37 December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51(b)(1)), Council approval is
38 necessary since the modification will increase the value of the contract to more than
39 \$1 million during a 12-month period.

40 (e) Approval is necessary to allow the continuation of these vital services. Without this
41 approval, Ingram Library Services, LLC cannot be paid for goods and services provided in excess
42 of \$1 million for the period beginning October 1, 2025, through September 30, 2026.

43 Sec. 3. The Council determines that the circumstances enumerated in section 2 constitute
44 emergency circumstances, making it necessary that Modification No. M03 and proposed
45 Modification No. M04 to Contract No. DCPL-2022-C-0027C with Ingram Library Services, LLC
46 Approval and Payment Authorization Emergency Act of 2026 be adopted after a single reading.

47 Sec. 4. This resolution shall take effect immediately.